


CITY MANAGER'S OFFICE MEMORANDUM
#12-2020

DATE: February 24, 2020

TO: Honorable Mayor Meredith Leighty and City Council Members

FROM: Heather Geyer, City Manager 

SUBJECT: CR-53 – Creation of the Homelessness Community Task Force

PURPOSE

To formally create the Homelessness Community Task Force.

BACKGROUND

On October 28, 2019, City Council approved Resolution No. 19-115 adopting the 2019-2023 Strategic Plan. Homelessness is an action step under Strategic Priority #5-2. Strategic Priority #5 is Housing Opportunities. The goal definition for this priority is: Curate the diversity of housing stock for all ages, socioeconomic demographics and family types, and increase investment in housing repairs and renovations.

City Council provided staff with direction at the November 4, 2019 study session to move forward with the creation of a Homelessness Community Task Force. The Council Strategic Plan calls for organizing a community Task Force in Q1 of 2020 (see page 18 of the Strategic Plan). The following program outline was presented to City Council for review on January 27, 2020.

Northglenn Homelessness Community Task Force Purpose

The Task Force will be charged with development of key recommendations that will be presented to the City Council following completion of the Task Force work. The Task Force is envisioned as an advisory group to the City Council.

The overall purpose of the Task Force is envisioned as follows:

- To develop recommendations to be presented to City Council
- To be action-oriented and assist the City with implementation of recommendations
- Identify who makes up Northglenn's homeless population (families, individuals, etc.)
- Identify the services the City could provide (beyond today) in partnership with other service providers. Does the City need to hire a Homelessness Navigator as other cities are doing?
- Identify where a possible increase in level of service is possible
- How to connect individuals and families experiencing homelessness with services and service providers (going beyond providing phone numbers)
- How the City can leverage existing services and build partnerships with service providers not currently established
- Identify short-term challenges and possible solutions
- Identify long-term challenges and possible solutions
- Identify and recommend how the City can expand educational efforts and awareness of the issues and challenges surrounding homelessness

Staff will provide support to the Task Force in providing informational presentations as requested on current City services and requests for information from other service providers.

UPDATE

Following City Council direction at the January 27, 2020 meeting, the Task Force membership application was made available online and email invitations were sent to multiple service providers. The City also promoted the opportunity to get involved on social media. As of February 20, 2020, 29 applications have been received and the deadline for applications is Friday, February 21, 2020. The applications include a good mix of service providers and residents interested in serving on the Task Force. Staff will contact applicants the week of February 24 to schedule the first meeting of the Task Force for the week of March 2 or March 9. The focus of the first meeting will include the following four key foundational elements to set the Task Force up for success:

Meeting #1

- Introductory remarks by City Manager/review of logistics and purpose.
- Introductions and sharing by Task Force members about why they are choosing to serve.
- Overview of steps the City has taken to date by the City Manager.
- A facilitated discussion of what additional information Task Force members would like to have to help them with their work.

Meeting #2

- Selection of a Task Force Chair to facilitate the meetings and work with staff liaisons to move the work of the Task Force forward.
- The second piece of the second meeting will be designed based off of feedback and input from Task Force members at the first meeting.

STAFF RECOMMENDATION

Staff recommends approval of CR-53.

BUDGET/TIME IMPLICATIONS

The City will provide any necessary supplies to the Task Force, which are not anticipated to exceed \$250 to \$500. Staff will bring back a funding request to Council if there are significant funds needed beyond administrative costs. As shared on January 27, the overall goal is to have recommendations identified so that any budget items can be considered as part of the 2021 City budget process.

STAFF REFERENCE

If Council member have any questions or comments, they may contact Heather Geyer, City Manager, at hgeyer@northglenn.org or 303.450.8706.

SPONSORED BY: MAYOR LEIGHTY

COUNCILMAN'S RESOLUTION

RESOLUTION NO.

No. CR-53
Series of 2020

Series of 2020

A RESOLUTION CREATING THE CITY OF NORTHGLENN HOMELESSNESS
COMMUNITY TASK FORCE

WHEREAS, homelessness is a serious issue, affecting nearly every community in the nation, including the City of Northglenn;

WHEREAS, the City of Northglenn is fortunate to have highly skilled, compassionate, educated and experienced residents and community members that are willing to donate their time to positively contribute towards the betterment of the community;

WHEREAS, Section 12.1(c)(2) of the Northglenn Home Rule City Charter authorizes the City Council to create advisory boards or commissions by motion or resolution; and

WHEREAS, the City Council desires to create a task force comprised of community stakeholders to study the impacts of homelessness and develop solutions to address the issue of homelessness.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF NORTHGLENN, COLORADO, THAT:

Section 1. There is hereby created, pursuant to Section 12.1(c)(2) of the City Charter, the City of Northglenn Homelessness Community Task Force.

Section 2. The Homelessness Community Task Force shall be an advisory board to the City Council. The members of the Task Force shall serve for a time limited and specific to the purpose of the Task Force, which is hereby established to make recommendations on policies, action steps, and guidelines which may positively impact homelessness in the City.

DATED at Northglenn, Colorado, this ____ day of _____, 2020.

MEREDITH LEIGHTY
Mayor

ATTEST:

APPROVED AS TO FORM:

JOHANNA SMALL, CMC
City Clerk

COREY Y. HOFFMANN
City Attorney