



CITY CLERK'S OFFICE MEMORANDUM
#07-2020

DATE: February 24, 2020

TO: Honorable Mayor Meredith Leighty and City Council Members

THROUGH: Heather Geyer, City Manager 

FROM: Johanna Small, City Clerk 

SUBJECT: CR-56 – Setting Public Hearing on CB-1942

PURPOSE

To set a public hearing on CB-1942 – Amendment to the City Code Adding a Human Resources Department for the special City Council meeting on March 9, 2020.

BACKGROUND

Section 3-1-4(d) of the Municipal Code states the following regarding the procedure for the adoption of ordinances:

“Once approved on first reading, it shall be posted in full pursuant to resolution of Council unless otherwise provided herein. Council shall hold a public hearing on the ordinance at the next regular meeting unless a different date for such hearing is set by resolution. Notice of the day, hour, and place of the public hearing shall be included in the first posting.”

Although March 9, 2020 is the second Monday of the month and would typically be considered a regular City Council meeting, the meeting has been scheduled to convene at 6:00 p.m., which differs from the regular meeting start time of 7:00 p.m. and is considered a special meeting. CB-1942 will also be scheduled for second reading at that meeting on March 9.

STAFF RECOMMENDATION

Attached to this memorandum is a resolution which, if approved, would set the public hearing on CB-1942 for March 9, 2020 at 6:00 p.m. Staff recommends approval of CR-56.

BUDGET/TIME IMPLICATIONS

Conducting the public hearing on March 9 will allow Council to consider the adoption of the ordinance at the same meeting. If adopted, CB-1942 will be published as required by the City Charter, and will take effect five days after publication.

STAFF REFERENCE

If Council members have any comments or questions, they may contact Johanna Small, City Clerk, at 303.450.8757 or jsmall@northglenn.org.

CR-56 – Setting Public Hearing on CB-1942

SPONSORED BY: MAYOR LEIGHTY

COUNCILMAN'S RESOLUTION

RESOLUTION NO.

No. CR-56
Series of 2020

Series of 2020

A RESOLUTION PURSUANT TO THE REQUIREMENTS OF SECTION 3-1-4(d) OF THE NORTHGLENN MUNICIPAL CODE SETTING A PUBLIC HEARING FOR COUNCILMAN'S BILL 1942, SERIES OF 2020

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF NORTHGLENN, COLORADO, THAT:

Section 1. A Public Hearing will be held on CB-1942, Series of 2020, entitled "A Bill for an Ordinance Amending Section 2-8-1(a) of the Northglenn Municipal Code Regarding City Departments" at a meeting of the Northglenn City Council on March 9, 2020 at 6:00 p.m. or as soon thereafter as the matter may be heard, at the City Hall Council Chambers, 11701 Community Center Drive, Northglenn, Colorado.

DATED at Northglenn, Colorado, this ____ day of _____, 2020.

MEREDITH LEIGHTY
Mayor

ATTEST:

JOHANNA SMALL, CMC
City Clerk

APPROVED AS TO FORM:

COREY Y. HOFFMANN
City Attorney