

**PLANNING AND DEVELOPMENT MEMORANDUM**  
**#09 – 32**

August 27, 2009

**TO:** Honorable Mayor Kathleen M. Novak and City Council Members

**FROM:** William Simmons, City Manager *MS*  
James Hayes, Director, Planning and Development Department *JH*  
Patrick Breitenstein *PB*

**SUBJECT:** CR-95 designating use of 2010 CDBG allocation and reallocating a portion of 2009 CDBG allocation

**RECOMMENDATION**

Staff recommends that both CR-95 and CR-96 be approved.

**BACKGROUND**

The Adams County Office of Community Development has released the 2010 Request for Proposals for the Community Development Block Grant (CDBG) Program. Application(s) are due on September 18, 2009. In addition \$150,000 of 2009 CDBG funds needs to be reallocated from the terminated Neighborhood Renewal Initiative program.

The City has participated in Adams County CDBG Urban Entitlement Program since 1986. Under the program, the City receives CDBG funds from Adams County pursuant to an Intergovernmental Agreement for undertaking community development and housing assistance activities. In order to receive an annual allocation of CDBG funds, the City is required to submit grant application(s) requesting funds for each proposed project.

**CDBG Parameters and Guidelines**

CDBG is a federal program of the U.S. Department of Housing and Urban Development (HUD) with the primary objective of developing viable urban communities by providing decent housing, a suitable living environment, and expanded economic opportunities. All CDBG projects must meet one of the three National Objectives:

- Benefits to low- and moderate-income persons;
- Prevention or elimination of slums or blighted areas as approved by HUD;
- Other urgent needs (i.e. a national disaster declared by the President or state declared disaster).

All of the projects proposed by the City must assist low- and moderate-income persons because the other objectives are not applicable. The city does not have HUD-designated slums or blighted areas and there are no urgent needs as HUD would define urgent. Activities benefitting low- and moderate-income persons can only be one of two types: area-wide benefit activities or limited clientele activities. CDBG funds may only be used

for area-wide benefit activities if the activity serves all the area residents and at least 51% of them are low- and moderate-income (i.e. the project would have to benefit all residents in the particular CDBG area). Limited clientele activities are for individual households that meet the low- and moderate-income guidelines

The programs proposed in the two resolutions are as follows:

**RTD Call and Ride** - RTD Call-n-Ride is a curb-to-curb transportation service, taking riders to and from destinations within a designated geographic service area. Riders can travel from home to work, shopping, doctor's appointments and return home from any other destination within the geographic boundaries of each Call-n-Ride service area. Call and Ride is a federally funded service which requires a local match.

**A Lift** - A-LIFT (Adams County Community Transit) provides door-to-door transportation to older adults and persons with mobility impairments. As with the Call and Ride Program a local contribution is required to receive the A Lift service in Northglenn.

**Kiwanis Pool Resurface** - Provide a new surface finish to the existing swimming pool. The pool is located in a target neighborhood.

**Traffic Safety and Pedestrian Mobility (target neighborhoods)** - To provide a variety of improvements in the target neighborhoods including handicap ramp and sidewalk repair and replacement; curb and gutter repair; traffic sign replacement; and traffic signal maintenance.

**Help for Homes** - Home improvement grant program for income qualified home owners. Provides critical repair related to safety, access, and code violations.

#### **BUDGET/TIME IMPLICATIONS**

Both the Call and Ride and A Lift require local match pursuant to intergovernmental agreement. If not paid from CDBG funds they would come from the City General Fund. The Kiwanis Pool resurface and the Traffic Safety and Pedestrian Mobility programs are for improvements that would otherwise be from the Capital Improvements Program.

A separate application to Adams County is required for each program. Some staff time will be required to prepare the applications. The Kiwanis Pool Resurface will require Staff time for bidding and project management. The Traffic Safety and Pedestrian Mobility Program will be part of the annual maintenance programs so should require little additional staff time. Help for Homes will require a significant investment of staff time, estimated at five to ten hours per week.

#### **STAFF CONTACT:**

If Council members have any comments or questions they may contact James Hayes at 303-450-8937, [jhayes@northglenn.org](mailto:jhayes@northglenn.org) or Patrick Breitenstein at 303-450-8742, [pbreitenstein@northglenn.org](mailto:pbreitenstein@northglenn.org).

SPONSORED BY: MAYOR NOVAK

COUNCILMAN'S RESOLUTION

RESOLUTION NO.

No. CR-96  
Series of 2009

\_\_\_\_\_  
Series of 2009

A RESOLUTION DESIGNATING THE 2010 COMMUNITY DEVELOPMENT BLOCK GRANT PROJECTS

WHEREAS, the City receives annual allocation of Community Development Block Grant (CDBG) funds from Adams County pursuant to an Intergovernmental Agreement for undertaking community development and housing assistance activities; and

WHEREAS, the City's 2010 CDBG allocation is estimated to be \$200,000; and

WHEREAS, City Council conducted a public hearing regarding the use of the City 2010 CDBG allocation on August 27, 2009.

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF NORTHGLENN, COLORADO, THAT:

The City Council designates that the City's 2010 CDBG allocation be used for the projects and in the amounts listed on Exhibit A attached to this resolution.

DATED at Northglenn, Colorado, this \_\_\_\_ day of \_\_\_\_\_, 2009.

\_\_\_\_\_  
KATHLEEN M. NOVAK  
Mayor

ATTEST:

\_\_\_\_\_  
JOHANNA SMALL, CMC  
City Clerk

APPROVED AS TO FORM:

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COREY Y. HOFFMANN  
City Attorney

**EXHIBIT A, CR-95 AND CR-96**

**CITY OF NORTHGLENN  
PROPOSED CDBG PROJECT ALLOCATION**

August 27, 2009

	<b>2009 Re-allocation</b>	<b>2010 Allocation</b>	<b>Program Total</b>
<b>RTD Call and Ride</b>	<b>\$6,800</b>	<b>\$4,600</b>	<b>\$11,400</b>
<b>A Lift</b>	<b>\$0</b>	<b>\$8,000</b>	<b>\$8,000</b>
<b>Kiwanis Pool Resurface</b>	<b>\$30,000</b>	<b>\$0</b>	<b>\$30,000</b>
<b>Traffic Safety and Pedestrian Mobility</b>	<b>\$113,200</b>	<b>\$117,400</b>	<b>\$230,600</b>
<b>Help for Homes</b>	<b>\$0</b>	<b>\$70,000</b>	<b>\$70,000</b>
<b>year total</b>	<b>\$150,000</b>	<b>\$200,000</b>	<b>\$350,000</b>