

**CITY OF NORTHGLENN
CITY COUNCIL MINUTES
July 9, 2009**

CALL TO ORDER

Mayor Novak called the regular meeting of the Northglenn City Council to order on Thursday, July 9, 2009 at 7:00 p.m. in the City Hall Council Chambers, 11701 Community Center Drive, Northglenn.

ROLL CALL

Present were: Mayor Novak, Council members Baker, Parsons, Monroe, Downing, Clyne, and Wieneke.

ABSENT

Mayor Pro Tem Paiz and Council member Miller.

STAFF PRESENT

City Manager Simmons, City Attorney Hoffmann, City Clerk Small and Deputy City Clerk Andrews.

**PLEDGE AND
INVOCATION**

The Pledge of Allegiance was given followed by the Invocation, which was delivered by Police Chaplain Cary Johnson.

**AGENDA ADDITIONS
AND DELETIONS:**

Mayor Novak announced the following addition:

- 16. Discussion Items: D. Allowing Youth to Serve on Boards and Commissions – Council member Monroe

PRESENTATIONS:

Employee Service
Awards

Council joined Ms. Paula Jensen, Human Resources Manager, to present awards to employees with five or more years of service. Those employees receiving awards were: Cynthia Mikula, Parks, Recreation and Cultural Services, fifteen years; Monica Bordash, Planning and Development, twenty years; and Rick Davis, Planning and Development, twenty-five years.

PROCLAMATIONS:

Retirement of Fire Chief
John O'Hayre

Mayor Novak read a proclamation congratulating Fire Chief John O'Hayre on his recent retirement from the North Metro Fire Rescue District and presented the proclamation to former Chief O'Hayre.

**PUBLIC INVITED
TO BE HEARD**

Mayor Novak called for any person wishing to address City Council on any subject not set for public hearing to come forward.

Mr. Lee Brown, Ward IV, spoke regarding the left turn signal at 104th Avenue and Ura Lane. Mr. Brown feels that the signal was not justified by a traffic study and addressed similar intersections that do

not have a left turn signal. Mr. Brown stated he would like the signal removed, and stated that it is a nuisance for area residents.

CONSENT AGENDA
MOTION TO PASS

Council member Monroe **MOVED** and it was **SECONDED** by Council member Parsons to approve the consent agenda.

MOTION PASSED

There was no discussion and the motion **PASSED**.

IN FAVOR - Novak, Baker, Parsons, Monroe, Downing, Clyne, Wieneke.

OPPOSED - No one.

ABSENT - Paiz, Miller.

The following item was approved on the consent agenda:

- Minutes of the June 25, 2009 Regular Meeting

PUBLIC HEARINGS:

CB-1692 – Zoning
Ordinance Amendments –
Placement of Trash
Containers

Deputy City Clerk Andrews read the title.

Mayor Novak invited anyone wishing to speak either “for” or “against” CB-1692 to come forward.

Mr. Dallas Briggs, Ward I, spoke about the purpose of the proposed ordinance. Mr. Briggs stated that the current ordinance is not consistently enforced and expressed concern that the proposed ordinance does not address all potential trash can storage issues. Mr. Briggs indicated that CB-1692 may be difficult to enforce and expressed concern about consistency of administration.

ORDINANCES

Second Reading:

CB-1692 – Zoning
Ordinance Amendments –
Placement of Trash
Containers

MOTION TO PASS

Council member Downing **MOVED** and it was **SECONDED** by Council member Parsons to approve CB-1692 on second reading.

MOTION PASSED

There was discussion and the motion **PASSED**.

IN FAVOR - Novak, Parsons, Downing, Clyne, Wieneke.

OPPOSED - Baker, Monroe.

ABSENT - Paiz, Miller.

RESOLUTIONS:

CR-74 – License Agreement –
Northglenn Historic
Preservation Foundation

Deputy City Clerk Andrews read the title.

MOTION TO PASS

Council member Monroe **MOVED** and it was **SECONDED** by Council member Parsons to approve CR-74.

MOTION PASSED

There was discussion and the motion **PASSED**.

IN FAVOR - Novak, Baker, Parsons, Monroe, Downing, Clyne, Wieneke.

OPPOSED - No one.

ABSENT - Paiz, Miller.

Action Item:

Request for Exception
to Res. 08-156 – Hiring
Freeze – Police Department
Staffing

City Manager Simmons provided information about the request for exceptions to the hiring freeze for positions in the Police Department. The City Manager spoke about the need to maintain service levels and provided information about personnel distribution, the status of current recruit training, crime statistics, and turn over.

Police Chief Van Houten provided an organizational chart and explained the overall structure of the patrol division, staff scheduling, training, and minimum staffing levels. Chief Van Houten addressed the attrition rate and spoke about hiring standards and the recruitment process.

There were questions from Council about the number of patrol positions authorized in the 2009 budget, the number of positions approved in the amended 2009 budget, and the number of positions shown on the organizational chart. It was suggested that Council recess to allow staff to review the information presented and clarify the number of patrol positions.

RECESS

The City Council meeting recessed at 8:16 p.m.

RECONVENE

The City Council meeting reconvened at 8:24 p.m.

City Manager Simmons provided information about the number of positions shown in the information provided and how the number compares to positions in the current budget. There was discussion about budgeted positions, promotions within the Police Department, and the need to consider long-term solutions for operating with reduced funds. City Manager Simmons stated that he feels public

safety is an essential service and stated the positions requested would fill vacancies within the reduced staffing level.

MOTION TO PASS

Council member Monroe **MOVED** and it was **SECONDED** by Council member Parsons to approve the hiring exception for three police officers and a criminalist as recommended by the City Manager.

MOTION TO AMEND

Council member Wieneke **MOVED** and it was **SECONDED** by Council member Clyne to amend the original motion to approve the hiring exception for one police officer and a criminalist.

MOTION FAILED

There was discussion and the motion to amend **FAILED**.
IN FAVOR - Clyne, Wieneke.
OPPOSED - Novak, Baker, Parsons, Monroe, Downing.
ABSENT - Paiz, Miller.

MOTION PASSED

There was discussion and the main motion **PASSED**.
IN FAVOR - Novak, Parsons, Monroe, Downing, Clyne.
OPPOSED - Baker, Wieneke.
ABSENT - Paiz, Miller.

DISCUSSION ITEMS:

Traffic Control at Huron
Street and Kennedy Drive

Mr. David Willett, Director of Public Works, discussed the traffic control device at the intersection of Huron Street and Kennedy Drive. Mr. Willett stated that the in-ground detector is not functioning at the intersection and stated that staff is working on a solution that would not require the installation of a new traffic control device.

There was discussion about utilizing Community Development Block Grant funding for the project and issues relating to the school zone and decreased pedestrian traffic.

Restricted Left Turns
on 104th Avenue

Council member Wieneke addressed two restricted left turn devices on 104th Avenue. Council member Wieneke expressed concern that there was no study to justify restricting left turns at those particular intersections while similar intersections along 104th Avenue do not have restrictions. Council member Wieneke indicated that the restrictions make it difficult for residents to enter their subdivision.

Mr. David Willett, Director of Public Works, stated that the City could contract with a traffic consultant to conduct a study on the restricted left turns for approximately \$3,600. There was discussion about contacting the Denver Regional Council of Governments (DRCOG) for traffic signal timing data and obtaining accident statistics from the Police Department. It was agreed that this

information would be brought back to Council for further direction.

Contract Documents
Maintained by
City Clerk's Office

Council member Baker expressed concern about compliance with Resolution 09-06, which requires original contracts to be kept in the City Clerk's Office. Council member Baker stated he would like the work product of such contracts to also be kept and maintained in the Clerk's Office, and spoke about reports pertaining to water studies that could not be produced.

City Attorney Hoffmann provided information about the requirements relating to the custodian of records, and stated that the statutes do not require records to be in the physical custody of the Clerk, but that the Clerk is able to produce such records when requested. There was discussion about categories of documents that Council would like maintained in the Clerk's office, the availability of electronic records, and public records. City Attorney Hoffmann was asked to provide Council with information on records accessible to the public and general practices relating to this issue.

Allowing Youth to
Serve on Boards and
Commissions

Council member Monroe discussed the possibility of youth members being allowed to serve in an ex-officio capacity on various City boards and commissions. There was brief discussion and it was the consensus that this issue be added as a discussion item on the July 16, 2009 Study Session agenda.

COMMUNICATIONS
COUNCIL

Council member Clyne spoke about the Citizen's Affairs Board (CAB) not having a quorum and a pending issue that has been submitted to the CAB. Council member Clyne suggested that Mr. Brian Park be appointed to the Board to allow the group to meet and consider the pending item. The City Clerk will contact Mr. Park to determine his interest in the CAB and schedule his appointment accordingly.

Council member Downing provided an update on the Community Garden and the amount of food that has been donated to local food banks. Council member Downing thanked those involved with the garden and stated that it has been a success for the City.

Mayor Novak stated she is currently hosting the National League of Cities (NLC) Board of Directors, and noted the group visited E.B. Rains, Jr. Memorial Park for a picnic last night. Mayor Novak reported the City has received national exposure from the conference and reported that she has received many compliments on the City.

Council member Monroe stated that the Play City USA designations would be awarded on Monday, July 13th. Council member Monroe commended staff and volunteers for the 4th of July celebration, and reported that the Head Start program had received \$300,000 in recovery funds. Council member Monroe asked everyone to support the skate park project by taking advantage of the Spirit Nights at local restaurants next Wednesday and on July 22nd.

STAFF

City Manager Simmons thanked staff and volunteers for their efforts to make the 4th of July celebration a great success, and reviewed the agenda for the July 16, 2009 Study Session.

**PUBLIC INVITED
TO BE HEARD**

Mayor Novak invited any member of the public wishing to speak on any subject to come forward.

Dr. Sean Reif, Ward I, spoke about festivals and the 4th of July celebration. Dr. Reif spoke about lighting issues at the basketball court in E.B. Rains, Jr. Memorial Park, and advertising the success of local entrepreneurs. Dr. Reif spoke about rewarding high achievements, the pursuit of excellence in our society, and his involvement in the community.

Mr. Dallas Briggs, Ward I, asked if there is a way to conduct a city census every two years. Mr. Briggs stated that because population is a determining factor in the type of services governments provide, it would be helpful to have statistics more often than every ten years when the national census is conducted.

Mayor Novak noted that 2010 is national census year, and spoke about the governments conducting community surveys on a more frequent basis.

ADJOURNMENT

The City Council meeting adjourned at 9:10 p.m.

LISA ANDREWS
Deputy City Clerk

KATHLEEN M. NOVAK
Mayor