




**PUBLIC WORKS  
MEMORANDUM #09-33**

**DATE:** August 13, 2009  
**TO:** Honorable Mayor Kathleen M. Novak and City Council Members  
**FROM:** William A. Simmons, City Manager   
Amanda Peterson, Director of Parks, Recreation, and Cultural Services   
David Willett, P.E., Director of Public Works 

**SUBJECT:** CR-82, 2009 - Huron Crossing Park Improvements

**BACKGROUND:**

In the 2009 Parks and Recreation Master Plan, the playground at Huron Crossing is scheduled for replacement this year. This project is part of an ongoing playground replacement schedule. During the past year, two community meetings were conducted to discuss improvements at Huron Crossing Park with the local residents. Options for different playground improvements, landscaping, and other site amenities were provided by City staff to the community at these meetings. Based on the public input from the community meetings the project includes the following: replacing the existing old and deteriorating play equipment with new play equipment; installing new playground surfacing, and installing a new playground drainage system.

On July 27, 2009, the City accepted six (6) bids for the Huron Crossing Park Improvement Project. The low bidder is Landmark Landscapes LLC., with a bid of \$34,290.00. City staff contacted the submitted references and determined the Contractor's past performance at Northglenn and other municipalities on similar projects meets the City's standards. Results of the reference checks were positive and are on file at City Hall. Copies of the standard agreement and bid tabulation are attached.

**RECOMMENDATION:**

Attached to this memorandum is a Resolution which, if approved would:

- 1) Authorize the Mayor to execute a contract between the City of Northglenn and Landmark Landscapes LLC., for the Huron Crossing Park Improvement Project in the amount of \$34,290.00;
- 2) Authorize \$1,500.00 as a contingency and authorize the City Manager, on behalf of the City, to approve minor changes in the scope of work and execute relevant change orders up to the approved expenditure limit of \$35,790.00.
- 3) Authorize these expenditures in the amount of \$29,940 from account 410.69235.000.3999.445 and \$5,850 from 410.69235.000.3999.424.

Total expenditures for this project would not exceed \$35,790.00. Staff recommends approval of the proposed Resolution.

**BUDGET/TIME IMPLICATIONS:**

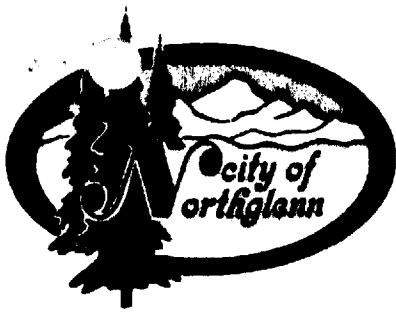
The total cost of the project as proposed is \$35,790.00, inclusive of the \$1,500.00 contingency. If approved, the Huron Crossing Park Improvement project would be fully funded with Adams County Open Space discretionary funds.

Funds were allocated for playground replacement in the 2009 budget in the amount of \$29,940.00 in account number 410.69235.000.3999.445. Since the lowest bid for this project came in at \$34,290.00, additional funds beyond those budgeted for this specific playground replacement are necessary to complete the project as bid. The remaining balance of \$5,850.00 for this project is available in account number 410.69235.000.3999.424.

These Adams County Open Space discretionary funds were originally allocated for the Village Greens I & II Park Improvements Project, which was completed under budget in May 2009.

**STAFF REFERENCE:**

For additional information please contact: Amanda Peterson, Director of Parks, Recreation, & Cultural Services at [apeterson@northglenn.org](mailto:apeterson@northglenn.org), or (303) 450-8950, or Mark Hofmeister, Civil Engineer I at [mhofmeister@northglenn.org](mailto:mhofmeister@northglenn.org), or (303) 450-8780.



**CITY OF NORTHGLENN  
FORMAL BID SUMMARY**

**BID NUMBER: IFB 2009-16**

**PAGE 1 OF 2**

**BID NAME: Huron Crossing Park Improvements**

**DEPARTMENT: WTP**

	Arrow J. Landscape & Design, Inc. ASD	Walsh Construction	Woodland Construction Inc.	Construction Concepts Inc.	Landmark Landscapes LLC
<b>DATE DUE 7/27/09</b>	<b>BID RECEIVED: DATE: 7/27/09</b>	<b>BID RECEIVED: DATE: 7/27/09</b>	<b>BID RECEIVED: DATE: 7/27/09</b>	<b>BID RECEIVED: DATE: 7/27/09</b>	<b>BID RECEIVED: DATE: 7/27/09</b>
<b>TIME: 2:00 P.M.</b>	<b>TIME: 11:41am</b>	<b>TIME: 11:55am</b>	<b>TIME: 11:54am</b>	<b>TIME: 12:48pm</b>	<b>TIME: 1:28pm</b>
<b>Addendum Acknowledged</b>	Yes	Yes	Yes	Yes	Yes
<b>Mobilization</b>					
<b>Demolition</b>					
<b>Install Playground</b>					
<b>10710 BID</b>	\$34,893.42	\$44,000.00	\$42,757.50	\$38,621.00	\$34,290.00

*[Handwritten signature]*

Christina Maddick  
City Clerk Deputy

7/27/09  
Date



**CITY OF NORTHGLENN  
FORMAL BID SUMMARY**

**BID NUMBER: IFB 2009-16**

**PAGE 1 OF 2**

**BID NAME: Huron Crossing Park Improvements**

**DEPARTMENT: WTP**

DATE DUE 7/27/09	BID RECEIVED: DATE: 7/27/09 TIME: 1:58 PM	BID RECEIVED: DATE: TIME:	BID RECEIVED: DATE: TIME:	BID RECEIVED: DATE: TIME:	BID RECEIVED: DATE: TIME:
TIME: 2:00 P.M.					
<b>Addendum Acknowledged</b>	Yes				
<b>Mobilization</b>					
<b>Demolition</b>					
<b>Install Playground</b>					
LOW BID	\$18,188.00				

*[Handwritten signature]*

*Christal Messick*  
City Clerk, Deputy

7/27/09  
Date

SPONSORED BY: MAYOR NOVAK

COUNCILMAN'S RESOLUTION

RESOLUTION NO.

No. CR-82  
Series of 2009

\_\_\_\_\_  
Series of 2009

A RESOLUTION APPROVING AN AGREEMENT BETWEEN THE CITY OF NORTHGLENN AND LANDMARK LANDSCAPES, LLC FOR THE HURON CROSSING PARK IMPROVEMENTS PROJECT, AMENDING THE 2009 CAPITAL IMPROVEMENT PROGRAM OF THE CITY OF NORTHGLENN, COLORADO, AND TRANSFERRING THE SUMS SET FORTH THEREIN

WHEREAS, the completed Village Greens I & II Park Improvement project has remaining funds; and

WHEREAS, the lowest bid for the Huron Crossing Park Improvement project exceeded the original 2009 Capital Improvement Program appropriation.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF NORTHGLENN, COLORADO, THAT:

Section 1. The Agreement between the City of Northglenn and Landmark Landscapes, LLC, attached hereto, in the amount of \$34,290.00 with a contingency of \$1,500.00 for a total amount not to exceed \$35,790.00 for the Huron Crossing Park Improvements Project is hereby approved and the Mayor is authorized to execute same on behalf of the City of Northglenn.

Section 2. In accordance with Section 8.5 of the Charter and Section 5-8-6(c) of the Northglenn Municipal Code, the City Council hereby amends the 2009 Capital Improvement Program of the City of Northglenn, as set forth below.

Section 3. The excess funds allocated to the completed Village Greens I & II Park Improvement project shall be transferred to the Huron Crossing Park Improvement project in the amount of \$5,850.

DATED at Northglenn, Colorado, this \_\_\_\_ day of \_\_\_\_\_, 2009.

\_\_\_\_\_  
SHERI L. PAIZ  
Mayor Pro Tem

ATTEST:

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JOHANNA SMALL, CMC  
City Clerk

APPROVED AS TO FORM:

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COREY Y. HOFFMANN  
City Attorney

**AGREEMENT**

**PROJECT NAME: Huron Crossing Park Improvement Project**

**PROJECT NUMBER: IFB 2009-16**

**PROJECT MANAGER: Mark Hofmeister**

**THIS AGREEMENT**, made this \_\_\_\_ day of \_\_\_\_\_, 20\_\_, by and between the City of Northglenn, hereinafter called "CITY", and Landmark Landscapes LLC., hereinafter called "CONTRACTOR".

WITNESSETH: That for and in consideration of the payments and agreements hereinafter mentioned:

1. The CONTRACTOR will commence and complete the project named:

**"IFB 2009-16 HURON CROSSING PARK IMPROVEMENT PROJECT"**

2. The CONTRACTOR will furnish all of the materials, supplies, tools, equipment, labor supervision, and other services necessary for the completion of the PROJECT described herein.

3. The CONTRACTOR will provide performance and payment bonds and a certificate of insurance naming the City as an additional insured for purposes of said project within 10 days after the date of the NOTICE OF AWARD.

4. The CONTRACTOR agrees to perform all of the WORK described in the CONTRACT DOCUMENTS and comply with the terms therein for the sum of \$34,290.00, or as shown in the BID schedule. The CONTRACTOR will commence the work within 10 calendar days after the date of NOTICE TO PROCEED. The CONTRACTOR will complete the work within 20 working days after the date of NOTICE TO PROCEED unless the period for completion is extended otherwise by the CONTRACT DOCUMENTS.

5. The term "CONTRACT DOCUMENTS" means and includes all items as set forth in Section 1.01 of the General Conditions.

6. The CITY will pay to the CONTRACTOR in the manner and at such times as set forth in the General Conditions such amounts as required by the CONTRACT DOCUMENTS.

7. This AGREEMENT shall be binding upon all parties hereto and their respective heirs, executors, administrators, successors, and assigns.

IN WITNESS WHEREOF, the parties hereto have executed, or caused to be executed by their duly authorized officials, this Agreement in TWO copies, each of which shall be deemed an original on the date first above written.

**CITY:**

City of Northglenn

By \_\_\_\_\_

Name Kathleen M. Novak Date \_\_\_\_\_

Title Mayor

**ATTEST:**

\_\_\_\_\_  
Name Johanna Small, CMC Date \_\_\_\_\_

Title City Clerk

(SEAL)

**APPROVED AS TO FORM:**

\_\_\_\_\_  
Corey Y. Hoffmann, City Attorney Date \_\_\_\_\_

**CONTRACTOR:**

By [Signature]  
Name Eliot Schmidt Date 8/3/09  
(Please Type or Print)

Title President

Address 2406 6th Ave

(SEAL)

**ATTEST:**

[Signature]  
Todd Sett Date 8/3/09

Name (Please Print or Type)

Title Estimator

**CITY's CONTRACT #** \_\_\_\_\_

Mark Hofmeister

Print Name of City's Project Manager