

ADMINISTRATION – CITY MANAGER

Memorandum #09-04

TO: Honorable Mayor Kathleen M. Novak and City Council Members

FROM: William Simmons, City Manager *WAS*

DATE: April 9, 2009

SUBJECT: Action Item: Exceptions to Resolution 08-156

RECOMMENDATION:

In accordance with Resolution 08-156 adopted on October 23, 2008, the following exception to the hiring freeze is recommended.

Director of Parks, Recreation & Cultural Services

This position is funded under the 2009 General Fund budget. The position is essential to the continued management and efficiency of the Parks, Recreation & Cultural Services Department, which consists of 26 full time positions and a varying number of part-time and seasonal staff depending on time of year.

If approved, this vacancy will be filled by way of an internal promotion of the current Acting Director of Parks, Recreation & Cultural Services. The promotion will create a new position vacancy, Recreation Program Supervisor. The intent is to freeze said vacancy indefinitely, creating a salary/benefit savings of \$8,035.00 monthly.

Your favorable action on this request is recommended.

STAFF REFERENCE:

If Council members have any comments or questions, they may contact Bill Simmons at 303.450.8709 or wsimmons@northglenn.org.