

**CITY OF NORTHGLENN  
CITY COUNCIL MINUTES  
May 13, 2013**

**CALL TO ORDER**

Mayor Downing called a regular meeting of the Northglenn City Council to order on Monday, May 13, 2013 at 7:00 p.m. in the City Hall Council Chambers, 11701 Community Center Drive, Northglenn.

**ROLL CALL**

Present were: Mayor Downing, Mayor Pro Tem Clyne, Council members Snetzinger, W. Dodge, Brown, Whitman, Carrico, C. Dodge, and Wieneke.

**ABSENT**

None.

**STAFF PRESENT**

Acting City Manager Willett, City Attorney Hoffmann, and City Clerk Small.

**PLEDGE OF  
ALLEGIANCE**

The Pledge of Allegiance was given.

**AGENDA ADDITIONS  
AND DELETIONS:**

None.

**PROCLAMATIONS:**

National Law Enforcement  
Week and National Peace  
Officers' Memorial Day

Mayor Downing read a proclamation proclaiming the week of May 12<sup>th</sup> through 18<sup>th</sup>, 2013 as National Law Enforcement Memorial Week and May 15, 2013 as National Peace Officers' Memorial Day in the City of Northglenn, and presented the proclamation to Police Chief Jim May. Chief May invited everyone to attend a candlelight vigil in honor of fallen officers at 7:30 p.m. on Thursday, May 16, 2013 in E.B. Rains, Jr. Memorial Park.

**PUBLIC INVITED  
TO BE HEARD**

Mayor Downing called for any person wishing to address City Council on matters of community interest related to City business not set for public hearing to come forward.

Mr. Preston Gibson, Xcel Energy, spoke against CB-1802 – Amending Chapter 16, Article 2 and expressed concern that the City had not communicated with Xcel or other utility companies before introducing the ordinance. Mr. Gibson stated the proposed amendment would be burdensome and stated he has not been made

aware of any issues concerning performance or bonding requirements for subcontractors. Mr. Gibson stated subcontractors are agents of Xcel Energy and are directly supervised by Xcel. Mr. Gibson provided suggestions including increasing bonds for contractors and asked Council to either deny or table CB-1802.

Ms. Stacey Mulligan, North Metro Fire Rescue District, introduced herself to the Council and stated she is the District's Public Information Officer. Ms. Mulligan spoke about the District's efforts to raise money to obtain a service dog for a young child who suffers from seizures. Ms. Mulligan reported they had met their fundraising goal for the dog and thanked the City for supporting the fundraiser.

**PRESENTATIONS:**

Dedicated Service  
Award – Cheryl  
Mendenhall

Mayor Downing presented a dedicated service award to Ms. Cheryl Mendenhall and thanked Ms. Mendenhall for her service to the Parks and Recreation Advisory Board.

2012 Audit – Johnson  
& Associates

Mr. Dean Johnson, Johnson & Associates, presented information about the 2012 Comprehensive Annual Financial Report (CAFR) to Council. Mr. Johnson spoke about the audit process and the City's financial position, and stated the audit showed no unusual activities.

There was brief discussion regarding the General Fund and Capital Projects Fund. Council recognized the efforts of Mr. Johnson's firm and the Finance Department staff for the timely preparation of the Audit.

Economic Development  
Update

Ms. Debbie Tuttle, Economic Development Manager, reported on new businesses and announced that Nationwide Fabrication had received the 2012 Excellence Award for Business Retention from Adams County Economic Development. Ms. Tuttle stated members of the Northglenn Urban Renewal Authority and the Northglenn Arts & Humanities Foundation have been invited to attend the June 3, 2013 study session to discuss a park/plaza project at the Webster Lake Promenade development. Ms. Tuttle reported on the Garland Center Redevelopment Project, Malley Heights shopping center, and grand opening events for Saigon Basil, Old Wagon Antique Mall, and the Sugar Bean Bakery.

Transportation Update

Mr. Brook Svoboda, Director of Planning and Development, presented information to Council about the Transportation Investment Generating Economic Recovery (TIGER) IV Grant project. Mr. Svoboda spoke about the timeline for the project and the noise walls that would be installed along I-25. Mr. Svoboda updated Council on the Responsible Acceleration of Maintenance & Partnerships (RAMP) program and the Regional Transportation District's (RTD) FasTracks North Metro Line. Mr. Svoboda reviewed estimated funding for the North Metro Line, the Sales Tax Parity Bill that could generate additional revenue for the project, and the Federal New Starts grant program.

Mr. Svoboda addressed questions about an intergovernmental agreement (IGA) regarding the North Metro Line and the New Starts grant program.

**FINANCIAL REPORT:**

March 2013 Update

Mr. Jason Loveland, Director of Finance, provided a financial report for the period ending March 31, 2013. Mr. Loveland spoke about revenue and expenditures for the General Fund, Water and Wastewater Fund, Stormwater Fund, Sanitation Fund, Conservation Trust Fund, and Capital Projects Fund.

**CONSENT AGENDA**  
**MOTION TO PASS**

Mayor Pro Tem Clyne **MOVED** and it was **SECONDED** by Council member Carrico to approve the consent agenda.

**MOTION PASSED**

There was no discussion and the motion **PASSED**.

IN FAVOR - Downing, Clyne, Snetzinger, W. Dodge, Brown, Whitman, Carrico, C. Dodge, Wieneke.

OPPOSED - None.

ABSENT - None.

The following items were approved on the consent agenda:

- Minutes of the April 22, 2013 Regular Meeting
- Minutes of the April 29, 2013 Special Meeting

**PUBLIC HEARINGS:**

CB-1798 – Webster  
Lake Promenade PUD

City Clerk Small read the title.

Mayor Downing called for anyone wishing to speak either “for” or “against” CB-1798 to come forward. No one came forward.

City Attorney Hoffmann stated it is staff's recommendation that CB-

1798 and CB-1799 be continued to May 20, 2013.

Mayor Downing stated the public hearing on CB-1798 would be continued to May 20, 2013 at 7:00 p.m.

CB-1799 – Vacating  
Community Center Drive

City Clerk Small read the title.

Mayor Downing called for anyone wishing to speak either “for” or “against” CB-1799 to come forward. No one came forward.

Mayor Downing stated the public hearing on CB-1799 would be continued to May 20, 2013 at 7:00 p.m.

**ORDINANCES –**  
**SECOND READING:**

CB-1798 – Webster  
Lake Promenade PUD; &  
CB-1799 – Vacating  
Community Center Drive

**MOTION TO PASS**

Council member Snetzinger **MOVED** and it was **SECONDED** by Council member Brown to continue CB-1798 and CB-1799 on second reading to May 20, 2013.

**MOTION PASSED**

There was no discussion and the main motion **PASSED**.  
IN FAVOR - Downing, Clyne, Snetzinger, W. Dodge, Brown,  
Whitman, Carrico, C. Dodge, Wieneke.  
OPPOSED - None.  
ABSENT - None.

**ORDINANCES –**  
**FIRST READING:**

CB-1800 – Appropriation  
Amendment – CIP  
Carryover

City Clerk Small read the title.

**MOTION TO PASS**

Council member Brown **MOVED** and it was **SECONDED** by Council member Whitman to approve CB-1800 on first reading.

Acting City Manager Willett provided a summary of CB-1800.

**MOTION PASSED**

There was no discussion and the main motion **PASSED**.  
IN FAVOR - Downing, Clyne, Snetzinger, W. Dodge, Brown,  
Whitman, Carrico, C. Dodge, Wieneke.

OPPOSED - None.  
ABSENT - None.

CB-1801 – Sign Code

City Clerk Small read the title.

**MOTION TO PASS**

Council member Brown **MOVED** and it was **SECONDED** by Council member C. Dodge to approve CB-1801 on first reading.

Acting City Manager Willett provided a summary of CB-1801.

**MOTION WITHDRAWN**

There was discussion on several amendments to the proposed Sign Code and the motion to approve CB-1801 on first reading was **WITHDRAWN**.

**MOTION TO CONTINUE**

Mayor Pro Tem Clyne **MOVED** and it was **SECONDED** by Council member W. Dodge to continue CB-1801 on first reading to June 10, 2013.

**MOTION PASSED**

There was no discussion and the motion to continue CB-1801 **PASSED**.

IN FAVOR - Downing, Clyne, Snetzinger, W. Dodge, Brown, Whitman, Carrico, C. Dodge, Wieneke.

OPPOSED - None.

ABSENT - None.

CB-1802 – Amending  
Chapter 16, Article 2

City Clerk Small read the title.

**MOTION TO PASS**

Council member C. Dodge **MOVED** and it was **SECONDED** by Council member Brown to approve CB-1802 on first reading.

Acting City Manager Willett provided a summary of CB-1802.

**MOTION PASSED**

There was discussion and the motion **PASSED**.

IN FAVOR - Downing, Clyne, Snetzinger, W. Dodge, Brown, Whitman, Carrico, Wieneke.

OPPOSED - C. Dodge.

ABSENT - None.

CB-1803 – Amending  
Chapter 16, Article 7

City Clerk Small read the title.

**MOTION TO PASS**

Council member Brown **MOVED** and it was **SECONDED** by Council member Wieneke to approve CB-1803 on first reading.

Acting City Manager Willett provided a summary of CB-1803.

**MOTION PASSED**

There was discussion and the motion **PASSED**.

IN FAVOR - Downing, Clyne, Snetzinger, W. Dodge, Brown,  
Whitman, Carrico, C. Dodge, Wieneke.

OPPOSED - None.

ABSENT - None.

Note:

City Clerk Small stated for the record that the public hearings on CB-1800, CB-1802 and CB-1803 will be held on May 20, 2013 in City Hall Council Chambers.

**RESOLUTIONS:**

CR-45 – Acceptance  
of 2012 Audit

City Clerk Small read the title.

**MOTION TO PASS**

Mayor Pro Tem Clyne **MOVED** and it was **SECONDED** by Council member Carrico to approve CR-45.

Acting City Manager Willett provided a summary of CR-45.

**MOTION PASSED**

There was no discussion and the motion **PASSED**.

IN FAVOR - Downing, Clyne, Snetzinger, W. Dodge, Brown,  
Whitman, Carrico, C. Dodge, Wieneke.

OPPOSED - None.

ABSENT - None.

CR-46 – TH Automotive  
1<sup>st</sup> Amendment to  
Subdivision Improvement  
Agreement

City Clerk Small read the title.

**MOTION TO PASS**

Council member Snetzinger **MOVED** and it was **SECONDED** by Council member Brown to approve CR-46.

Acting City Manager Willett provided a summary of CR-46.

**MOTION PASSED**

There was no discussion and the motion **PASSED**.

IN FAVOR - Downing, Clyne, Snetzinger, W. Dodge, Brown,  
Whitman, Carrico, C. Dodge, Wieneke.

OPPOSED - None.

ABSENT - None.

CR-47 – 2013 Residential  
Street Program

City Clerk Small read the title.

**MOTION TO PASS**

Council member Carrico **MOVED** and it was **SECONDED** by Council member C. Dodge to approve CR-47.

Acting City Manager Willett provided a summary of CR-47.

**MOTION PASSED**

There was discussion and the motion **PASSED**.

IN FAVOR - Downing, Clyne, Snetzinger, W. Dodge, Brown, Whitman, Carrico, C. Dodge, Wieneke.

OPPOSED - None.

ABSENT - None.

CR-48 – CDOT I-25  
Managed Lanes Easement

City Clerk Small read the title.

**MOTION TO PASS**

Council member C. Dodge **MOVED** and it was **SECONDED** by Council member Carrico to approve CR-48.

Acting City Manager Willett provided a summary of CR-48.

**MOTION PASSED**

There was no discussion and the motion **PASSED**.

IN FAVOR - Downing, Clyne, Snetzinger, W. Dodge, Brown, Whitman, Carrico, C. Dodge, Wieneke.

OPPOSED - None.

ABSENT - None.

CR-50 – City Manager  
Employment Agreement

City Clerk Small read the title.

**MOTION TO PASS**

Mayor Pro Tem Clyne **MOVED** and it was **SECONDED** by Council member Wieneke to approve CR-50.

City Attorney Hoffmann provided a summary of CR-50.

**MOTION PASSED**

There was discussion and the motion **PASSED**.

IN FAVOR - Downing, Clyne, Snetzinger, W. Dodge, Brown, Whitman, Carrico, C. Dodge, Wieneke.

OPPOSED - None.

ABSENT - None.

CR-51 – November 5, 2013  
Ballot Question – Initiative  
& Referendum Requirements

City Clerk Small read the title.

**MOTION TO PASS**

Council member Wieneke **MOVED** and it was **SECONDED** by Council member Snetzinger to approve CR-51.

Acting City Manager Willett provided a summary of CR-51.

**MOTION FAILED**

There was discussion and the motion **FAILED**.

IN FAVOR - Wieneke.

OPPOSED - Downing, Clyne, Snetzinger, W. Dodge, Brown, Whitman, Carrico, C. Dodge.

ABSENT - None.

CR-52 – Fee Waiver  
for Northglenn Arts &  
Humanities Foundation

City Clerk Small read the title.

**MOTION TO PASS**

Council member Snetzinger **MOVED** and it was **SECONDED** by Council member W. Dodge to approve CR-52.

Acting City Manager Willett provided a summary of CR-52.

**MOTION PASSED**

There was discussion and the motion **PASSED**.

IN FAVOR - Downing, Clyne, Snetzinger, W. Dodge, Brown, Whitman, Carrico, C. Dodge, Wieneke.

OPPOSED - None.

ABSENT - None.

**COMMUNICATIONS:**

Council

Council member W. Dodge invited everyone to attend the sixth annual Largest Ice Cream Sundae event at 1:00 p.m. on Saturday, May 19, 2013 at the Stonehocker Farmhouse.

Council member Whitman reported the Business Retention and Expansion Committee had met and is working on the Business Appreciation Breakfast and business retention programs.

Mayor Downing reported she had attended a North Metro Little League baseball game and was invited to throw out the first pitch. Mayor Downing inquired about interest in participating in the Commerce City Memorial Day Parade.

Mayor Pro Tem Clyne reported on the Adams 12 Arts Program, which gives awards to students for artwork in various categories. Mayor Pro Tem Clyne stated the School District Superintendent and Board of Education purchases artwork from the program and inquired if the Northglenn Arts & Humanities Foundation would be interested

in purchasing artwork from the program to support art in the schools.

Council member Wieneke asked City Clerk Small to distribute the two resolutions adopted in 2008 regarding Council protocol and Council decorum.

Staff

Acting City Manager Willett stated the May 27, 2013 regular Council meeting would be canceled due to the Memorial Day holiday and stated a special meeting would be held on May 20, 2013.

City Attorney Hoffmann updated Council on the Employee Guidelines and provided information on items including prohibiting employees' off-duty use of marijuana and weapons in the workplace.

**PUBLIC INVITED  
TO BE HEARD**

Mayor Downing invited any member of the public wishing to speak on items previously addressed by Council to come forward. No one came forward.

**ADJOURNMENT**

The City Council meeting adjourned at 9:36 p.m.

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JOHANNA SMALL, CMC  
City Clerk

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JOYCE DOWNING  
Mayor