

**CIP DESIGN AND ENGINEERING MEMORANDUM**

#08-31

December 11, 2008

**TO:** Honorable Mayor Kathleen M. Novak and City Council members

**FROM:** William Simmons, City Manager *WAS*  
Amy Ward, Acting Logistics Manager *AW*  
Joliette Woodson, Civil Engineer II *JW*

**SUBJECT:** CR-171-2008, 2009 Traffic Signal Maintenance Contract Extension

**RECOMMENDATION:**

Attached to this memorandum is a Resolution which, if approved would authorize the Mayor to extend the existing Traffic Signal Maintenance contract with W.L. Contractors, Inc. for the calendar year 2009, and approve expenditures not to exceed \$50,000.00. Staff recommends approval of the proposed resolution.

**BACKGROUND:**

Traffic Signal Maintenance consists of preventative maintenance work and emergency work such as repairs required during vehicle crashes, in climate weather, and equipment failures. The original Contract with W.L. Contractors was approved by City Council on January 26, 2006 as a two (2) year fixed price contract, with a maximum of three (3) one (1) year extensions at a price rate increase equal to the Denver-Boulder Consumer Price Index. This will be the fourth year of the contract. W.L. Contractors has issued a letter to the City requesting consideration for extension of the contract terms by one (1) year. The contract is based upon bids received in November of 2005. Two bidders issued bids with W.L. Contractors being the low bid.

The following information is attached for reference:

- 2005 RFP-13, 2006 Traffic Signal Maintenance Program Bid Tabulation.
- Previously approved Staff Report No. 06-09, 2006 Traffic Signal Maintenance Contract.
- Letter from W.L. Contractors, dated October 8, 2008, requesting extension of the 2006 Traffic Signal Maintenance Contract.

W.L. Contractors satisfactorily performed the services required under this contract for the 2008 calendar year. Additionally, W.L. Contractors have performed traffic signal maintenance satisfactorily for the City of Northglenn for the last 19 years.

**POTENTIAL OBJECTION:**

City Staff is not aware of any specific opposition to the proposed resolution.

**BUDGET/TIME IMPLICATIONS:**

The budget as proposed for the contract is \$50,000.00. Sufficient funds are available in the General Fund. (Account No 110.66901.000.3738)

**STAFF REFERENCE:**

If Council members have any comments or questions they may contact Amy Ward, Acting Logistics Manager at [award@northglenn.org](mailto:award@northglenn.org), or (303) 450-8837.

SPONSORED BY: MAYOR NOVAK

COUNCILMAN'S RESOLUTION

RESOLUTION NO.

No. CR-171  
Series of 2008

\_\_\_\_\_  
Series of 2008

A RESOLUTION APPROVING AN EXTENSION AGREEMENT WITH W.L. CONTRACTORS, INC. FOR TRAFFIC SIGNAL MAINTENANCE

WHEREAS, the City of Northglenn entered into an agreement with W.L. Contractors, Inc. for the 2006/2007 traffic signal maintenance program on January 26, 2006; and

WHEREAS, W.L. Contractors has satisfactorily performed preventative maintenance work and emergency traffic signal work for the 2008 calendar year, and it is the desire of the City of Northglenn to extend the original contract for the 2009 calendar year.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF NORTHGLENN, COLORADO, THAT:

Section 1. The Extension Agreement between the City of Northglenn and W.L. Contractors, attached hereto, for the 2009 Traffic Signal Maintenance Program is hereby approved and the Mayor is authorized to execute same on behalf of the City of Northglenn.

DATED, at Northglenn, Colorado, this \_\_\_\_\_ day of \_\_\_\_\_, 2008.

\_\_\_\_\_  
KATHLEEN M. NOVAK  
Mayor

ATTEST:

\_\_\_\_\_  
JOHANNA SMALL, CMC  
City Clerk

APPROVED AS TO FORM:

\_\_\_\_\_  
COREY Y. HOFFMANN  
City Attorney



### City Council Action Report

To: Mayor and Council  
Submitted By: Dana M. Carter, P.E., Civil Engineer I  
Subject: 2006 Traffic Signal Maintenance Contract  
Date: January 17, 2006  
Strategic Council Goals: Goal #1 – Upgraded City Infrastructure and Facilities

#### Recommended Action and Major Considerations:

- Authorize the Mayor to execute the attached agreements to W.L. Contractors, Inc. for the calendar years 2006 and 2007, and approve expenditures not to exceed \$75,000.
- Authorize the City Manager to extend the contract for up to three one-year periods based on the approved budget.
- Adequate funding for this project is available from the 2006 General Fund Operating Budget.
- This project meets Council's Objective of Improved Street Quality and Traffic Flow under "Upgraded City Infrastructure and Facilities".

#### Background and Other Information:

- Traffic signal maintenance consists of preventative maintenance work and emergency work such as repairs required by vehicle crashes and storms.
- In November of 2005, the City of Northglenn received sealed bids for the 2006-2007 Traffic Signal Maintenance Contract, and W.L. Contractors, Inc. was the low bidder.
- The bid is for a two year fixed price contract, with a maximum of three one-year extensions at a price rate increase equal to the CPI.
- W.L. Contractors, Inc. has performed the City's traffic signal maintenance for the past 16 years, and their performance has been satisfactory.

#### Legal Considerations:

- The Council is within its legal purview to accept bids and approve contracts.

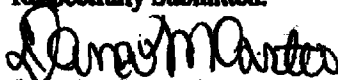
#### Policy Considerations:

- The staff believes the City would save a significant amount of money by approving this contract, rather than continuing the current emergency work agreement and pricing.

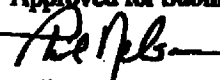
#### Budget Information:

- The adopted 2006 General Fund Operating Budget includes the appropriation of \$75,000.00 for traffic signal maintenance.

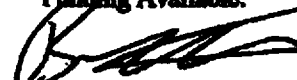
Respectfully Submitted:

  
Dana M. Carter, P.E.  
Civil Engineer I

Approved for Submittal:

  
Phil Nelson  
City Manager

Funding Available:

  
Brent Worthington  
F.I.S.S. Center Manager

COUNCIL ACTION TAKEN: Passed - 1/26/06



M0827

★ Phone 303-422-7985

www.teamwl.com

Fax 303-422-3026 ★

★ WL Contractors Inc.

5920 Lamar Street

Arvada, CO 80003 ★

October 08, 2008

City of Northglenn  
Ms. Joliette Woodson  
PO Box 330061  
Northglenn CO 80233-8061

Dear Joliette,

W.L. Contractors Inc hereby grants to the City an option to renew the existing Traffic Signal Maintenance Agreement for one (1) additional term or one (1) year from January 1, 2009 through December 31, 2009.

All the prices will remain the same as last year, 2008. If this is acceptable, please initiate the proper paperwork and mail to the attention of Sally Earl. Thank you and we look forward to working with the City of Northglenn in 2009.

If you have any questions, please call me.

Sincerely,

Tim Leach  
Operations Manager

**AGREEMENT**

**PROJECT NAME: 2009 TRAFFIC SIGNAL MAINTENANCE CONTRACT  
EXTENSION**

**PROJECT NUMBER: 2005 F/B-13      PROJECT MANAGER: Joliette Woodson, P.E.**

**THIS AGREEMENT**, made this \_\_\_\_ day of \_\_\_\_\_, 20\_\_, by and between the City of Northglenn, hereinafter called "CITY", and W.L. Contractors, hereinafter called "CONTRACTOR".

WITNESSETH: That for and in consideration of the payments and agreements hereinafter mentioned:

1. The CONTRACTOR will commence and complete the project named:

**"2009 Traffic Signal Maintenance Contract Extension  
2005 F/B-13"**

2. The CONTRACTOR will furnish all of the materials, supplies, tools, equipment, labor supervision, and other services necessary for the completion of the PROJECT described herein.

3. The CONTRACTOR will provide performance and payment bonds and a certificate of insurance naming the City as an additional insured for purposes of said project within 10 days after the date of the NOTICE OF AWARD.

4. The CONTRACTOR agrees to perform all of the WORK described in the CONTRACT DOCUMENTS and comply with the terms therein for the sum of \$50,000, or as shown in the BID schedule. The CONTRACTOR will commence the work within 7 calendar days after the date of NOTICE TO PROCEED. The CONTRACTOR will complete the work within 365 working days after the date of NOTICE TO PROCEED unless the period for completion is extended otherwise by the CONTRACT DOCUMENTS.

5. The term "CONTRACT DOCUMENTS" means and includes all items as set forth in Section 1.01 of the General Conditions.

6. The CITY will pay to the CONTRACTOR in the manner and at such times as set forth in the General Conditions such amounts as required by the CONTRACT DOCUMENTS.

7. This AGREEMENT shall be binding upon all parties hereto and their respective heirs, executors, administrators, successors, and assigns.

IN WITNESS WHEREOF, the parties hereto have executed, or caused to be executed by their duly authorized officials, this Agreement in TWO copies, each of which shall be deemed an original on the date first above written.

CITY:

City of Northglenn  
By \_\_\_\_\_  
Name Kathleen M. Novak  
Title Mayor

ATTEST:

Johanna Small, CMC  
Name \_\_\_\_\_  
Title City Clerk

(SEAL)

APPROVED AS TO FORM:

Corey Y. Hoffmann, City Attorney

(SEAL)

ATTEST:

Michael Schmidt  
Michael Schmidt  
Name (Please Print or Type)  
Title G.M.

CONTRACTOR: W.L. CONTRACTORS, INC

By Toni Ann Winkler  
Name Toni Ann Winkler  
(Please Type or Print)

Title President  
Address 5920 Lamar St.  
Arvada, CO 80003

CITY's CONTRACT # \_\_\_\_\_

Joliette Woodson, P.E.  
Print Name of City's Project Manager