

CIP DESIGN AND ENGINEERING MEMORANDUM
#08-32

December 11, 2008

TO: Honorable Mayor Kathleen M. Novak and City Council Members

FROM: William Simmons, City Manager *WAS*
Amy Ward, Acting Logistics Manager *AW*
Joliette Woodson, Civil Engineer II *JW*

SUBJECT: CR-182-2008 Recreation Center Alarm System Upgrade Change Order

RECOMMENDATION:

Attached to this memorandum is a Resolution which, if approved, would:

- 1) Authorize the Mayor to execute a change order between the City of Northglenn and C&S Specialty Systems for additional devices in the amount of \$2,625.00; and
- 2) Authorize the City Manager to approve minor changes in the scope of work and execute relevant change orders up to the approved expenditure limit of \$1,084.00.

Total expenditures for this project would not exceed \$14,544.00. Staff recommends approval of the proposed Resolution.

BACKGROUND:

On June 2, 2008, the City received a Notice and Order to Comply from the North Metro Fire and Rescue District (NMFRD) regarding the City of Northglenn Recreation Center. Several fire code violations were noted by the Fire District and the City was given specific deadlines (30 day, 60 day, 90 day, etc.) for each violation beginning from the date of the Notice. The City and Construction Concepts, Inc. (CCI) approached the repairs of the Recreation Center with a Design Build contract which was approved on June 26, 2008. This contract is currently addressing the 30 day to 90 day items.

One of the items identified in the Notice and Order to Comply that was not included in the contract with CCI is upgrading the fire alarm system. On October 9, 2008, the City contracted with C&S Specialty Systems (C&S) to upgrade the fire alarm system. The original contract scope with C&S was based on an estimate of needed upgrades from CCI's electrician. During the course of the fire department review of C&S's fire alarm plans, it was determined that additional devices are necessary in order for the Recreation Center to have sufficient alarm coverage. Items that were not in the original scope but are necessary to address the code violations to the satisfaction of the Fire Departments are as follows:

1. Add a strobe light to the employee break room in the south pool area.
2. Add a second horn/strobe in the first floor corridor leading to the racquetball courts between the lavatories.
3. Add two more strobe lights in the gymnasium to increase visual coverage.
4. Add another horn/strobe in the theater to increase coverage.
5. Add strobe lights to both dressing rooms and both restrooms under the stage.
6. Add strobe lights to both second floor restrooms off of the elevator lobby area.
7. Add a horn/strobe in the second floor multipurpose room across the hall from the Alpine Room.
8. Add horn/strobes in the three areas in the Senior Center that can be closed off with the movable accordion partitions.

Staff is requesting \$3,709.00 which includes \$2,625.00 for the additional devices and \$1,084.00 in contingency so that there is a small amount of contingency available for any issues that may arise during construction. Each fire code violation identified by the NMFRD has a time period from the issuance of the Notice and Order to Comply by which the violation must be addressed. The work must begin in a timely manner to meet the stated deadlines.

BUDGET IMPLICATIONS:

The budget, as proposed, for the change order and contingency is \$3,709.00. Funds are available in the 2008 Capital Improvements Fund No. 410.69231.000.3999.952 for the Recreation Center Repairs project.

STAFF REFERENCE:

Please contact Amy Ward, Acting Logistics Manager at award@northglenn.org or (303)450-8837.

SPONSORED BY: MAYOR NOVAK

COUNCILMAN'S RESOLUTION

RESOLUTION NO.

No. CR-182
Series of 2008

Series of 2008

A RESOLUTION APPROVING CHANGE ORDER NO. 1 TO THE AGREEMENT BETWEEN THE CITY OF NORTHGLENN AND C&S SPECIALTY SYSTEMS FOR THE RECREATION CENTER ALARM SYSTEM UPGRADE PROJECT

WHEREAS, the City of Northglenn entered into an Agreement dated October 9, 2008 with C&S Specialty Systems for the Recreation Center Fire Alarm System Upgrades project; and

WHEREAS, Change Order No. 1 to the Agreement would approve funding for additional devices to ensure sufficient alarm coverage in the Recreation Center.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF NORTHGLENN, COLORADO, THAT:

Section 1. Change Order No. 1 to the Agreement between the City of Northglenn and C&S Specialty Systems in the amount of \$2,625.00, with a contingency of \$1,084.00, for a total amount not to exceed \$3,709.00 is hereby approved and the Mayor is authorized to execute same on behalf of the City of Northglenn.

DATED, at Northglenn, Colorado, this _____ day of _____ 2008.

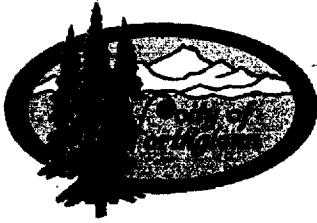
KATHLEEN M. NOVAK
Mayor

ATTEST:

JOHANNA SMALL, CMC
City Clerk

APPROVED AS TO FORM:

COREY Y. HOFFMANN
City Attorney



Department of Community Services
 11701 Community Center Dr.
 Northglenn, CO 80233-8061

December 4, 2008

To: C&S Specialty Systems
 5609 W. 8th Avenue Unit B
 Lakewood, CO 80214

Change Order #: 1
 Contract Date: October 9, 2008

Project: City of Northglenn Recreation Center Fire Alarm System Upgrades
 Number: N/A

YOU ARE HEREBY DIRECTED TO MAKE THE FOLLOWING CHANGES TO THE ABOVE NAMED CONTRACT:

| Item # | Description | Amount |
|---|--|-------------------|
| 1 | Add strobe light to the employee break room in the south pool area | |
| 2 | Add a second horn/strobe in the first floor corridor leading to the racquetball courts | |
| 3 | Add two more strobe lights in the gymnasium to increase visual coverage | |
| 4 | Add another horn/strobe in the theater to increase coverage | |
| 5 | Add strobe lights to both dressing rooms and both restrooms under the stage | |
| 6 | Add strobe lights to both second floor restrooms off of the elevator lobby area | |
| 7 | Add a horn/strobe in the second floor multipurpose room across from Alpine Room | |
| 8 | Add horn/strobes in the three areas in the Senior Center that can be closed off | |
| The total number of additional devices will be 9 strobe lights and 6 horn/strobes. Total cost for additional devices, labor and materials. | | \$2,625.00 |
| Total | | \$2,625.00 |

| Contract Status Per This Change Order | | Acceptance | |
|--|-------------|------------------------|---------|
| The Time To Complete The Contract Is: <i>Unchanged</i> Increased By 45 Days Decreased By Days | | Project Manager: | Date: |
| The Date Of Completion Is Now: 23-Jan-09 | | <i>Joliette Wink</i> | 12/5/08 |
| Original Contract Sum | \$10,835.00 | Contractor: | Date: |
| Net Change By Previous Change Orders | \$0.00 | <i>Dan [Signature]</i> | 12/5/08 |
| Contract Sum Prior To This Change Order | \$10,835.00 | City Manager: | Date: |
| Net Change Made By This Change Order | \$2,625.00 | FISS: | Date: |
| New Contract Sum | \$13,460.00 | | |