

**CITY OF NORTHGLENN
CITY COUNCIL MINUTES
November 13, 2008**

CALL TO ORDER

Mayor Pro Tem Paiz called a regular meeting of the Northglenn City Council to order on Thursday, November 13, 2008 at 7:00 p.m. in the City Hall Council Chambers, 11701 Community Center Drive, Northglenn.

ROLL CALL

Present were: Mayor Pro Tem Paiz, Council members Baker, Parsons, Monroe, Downing, Miller, Clyne, and Wieneke.

ABSENT

Mayor Novak.

STAFF PRESENT

City Manager Simmons, City Attorney Hoffmann, and City Clerk Small.

**PLEDGE AND
INVOCATION**

The Pledge of Allegiance was given followed by the Invocation, which was delivered by Police Chaplain Tom Coyte.

**AGENDA ADDITIONS
AND DELETIONS:**

Mayor Pro Tem Paiz announced the following:

- Deletion: 15. Resolutions: E. Action Item – Modifications to Draft 2009 Budget
- Addition: 17. Discussion Items: C. 2009 Budget

Mayor Pro Tem Paiz welcomed City Manager Simmons to the City of Northglenn on behalf of Council. City Manager Simmons thanked Council.

**PUBLIC INVITED
TO BE HEARD**

Mayor Pro Tem Paiz called for any person wishing to address City Council on any subject not set for public hearing to come forward.

Mr. Bob McCoy, Ward IV, inquired about the status of the Finance Committee and the issue relating to bank reconciliation. Mr. McCoy asked Council to approve CR-170 – Capital Projects Program, and spoke about the funding required for the 104th Avenue Bridge project. Mr. McCoy stated that he feels funding from the Northglenn Urban Renewal Authority (NURA) could be better spent on economic development within the City.

Mr. Bob Andreasen inquired about the City's involvement in the regional public safety training facility project. Mr. Andreasen stated that he is the Chief Sight-In Officer with the Green Mill Sportsman's Club and spoke about the Club's firing range located in Erie, Colorado. Mr. Andreasen presented information about the range's

amenities and fees, and stated that the facility could be utilized by the Police Department for their training needs.

FINANCIAL REPORT

Update

Mr. Jim Hayes, Acting Finance Director, provided a financial update for the period ending September 30, 2008. Mr. Hayes spoke about revenue and expenditures for the General Fund, Water and Wastewater Fund, Stormwater Fund, and Sanitation Fund. Mr. Hayes also reported on cash reserves and the City's investment portfolio.

There were questions from Council about the actuarial study and the bank reconciliation issue.

CONSENT AGENDA

MOTION TO PASS

Mayor Pro Tem Paiz **MOVED** and it was **SECONDED** by Council member Monroe to approve the consent agenda.

MOTION PASSED

There was no discussion and the motion **PASSED**.

IN FAVOR - Paiz, Baker, Parsons, Monroe, Downing, Miller, Clyne, Wieneke.

OPPOSED - No one.

ABSENT - Novak.

The following items were approved on the consent agenda:

- Minutes of the October 23, 2008 Regular Meeting
- Minutes of the October 30, 2008 Special Meeting
- Minutes of the November 6, 2008 Special Meeting

PUBLIC HEARINGS:

2009 Budget

Mayor Pro Tem Paiz opened the public hearing and invited anyone wishing to speak either "for" or "against" the 2009 Budget to come forward.

Mr. Dallas Briggs, Ward I, urged Council to review the programs provided to residents to determine what must be eliminated in the budget for 2009.

Mr. Bob McCoy spoke about revenue projections for 2009 and the proposed fund balance for the next two years. Mr. McCoy spoke about the need to reduce personnel and provided information about projected holiday sales. Mr. McCoy expressed concern about waiting until the first quarter of 2009 to make additional reductions, and stated that Council must decide what services can be provided.

CB-1676 – General Employees' Pension Plan Amendment

Mayor Pro Tem Paiz opened the public hearing and invited anyone wishing to speak either "for" or "against" CB-1676 to come forward.

No one came forward and the public hearing was declared closed.

ORDINANCES:

Second Reading

CB-1676 – General
Employees' Pension
Plan Amendment

City Clerk Small read the title.

MOTION TO PASS

Council member Downing **MOVED** and it was **SECONDED** by Council member Parsons to approve CB-1676 on second reading.

MOTION PASSED

There was no discussion and the motion **PASSED**.
IN FAVOR - Paiz, Baker, Parsons, Monroe, Downing, Miller,
Clyne, Wieneke.
OPPOSED - No one.
ABSENT - Novak.

RESOLUTIONS:

CR-148 – Athletic
Field User's Policy

City Clerk Small read the title.

MOTION TO PASS

Council member Monroe **MOVED** and it was **SECONDED** by Council member Downing to approve CR-148.

MOTION PASSED

There was discussion and the motion **PASSED**.
IN FAVOR - Paiz, Baker, Parsons, Monroe, Downing, Miller,
Clyne, Wieneke.
OPPOSED - No one.
ABSENT - Novak.

CR-169 – 2009
Recreation Users
Fee Schedule

City Clerk Small read the title.

MOTION TO PASS

Council member Downing **MOVED** and it was **SECONDED** by Council member Monroe to approve CR-169.

MOTION PASSED

There was discussion and the motion **PASSED**.
IN FAVOR - Paiz, Baker, Parsons, Monroe, Downing, Miller,
Clyne, Wieneke.
OPPOSED - No one.
ABSENT - Novak.

CR-170 – Capital
Projects Program

City Clerk Small read the title.

MOTION TO PASS

Council member Downing **MOVED** and it was **SECONDED** by Council member Miller to approve CR-170.

MOTION PASSED

There was no discussion and the motion **PASSED**.
IN FAVOR - Paiz, Baker, Parsons, Monroe, Downing, Miller,
Clyne, Wieneke.
OPPOSED - No one.
ABSENT - Novak.

CR-172 – VALE
Grant Acceptance

City Clerk Small read the title.

MOTION TO PASS

Council member Miller **MOVED** and it was **SECONDED** by Council member Monroe to approve CR-172.

MOTION PASSED

There was no discussion and the motion **PASSED**.
IN FAVOR - Paiz, Baker, Parsons, Monroe, Downing, Miller,
Clyne, Wieneke.
OPPOSED - No one.
ABSENT - Novak.

Action Item: Formal
Request of NURA/104th
Avenue Bridge Funding

There was discussion about the status of the 104th Avenue Bridge project, the funding required, and Council's desire to request that NURA provide additional funding for the project.

MOTION TO PASS

Council member Miller **MOVED** and it was **SECONDED** by Council member Downing to accept \$750,000 from NURA to fund the 104th Avenue Bridge enhancements project.

MOTION PASSED

There was discussion and the motion **PASSED**.
IN FAVOR - Baker, Parsons, Monroe, Downing, Miller, Clyne,
Wieneke.
OPPOSED - Paiz.
ABSENT - Novak.

DISCUSSION ITEMS:

Ramada's July Building
Permit Delay

Council member Wieneke spoke about correspondence from the owner of the Ramada Plaza regarding an HVAC installation project and the City's building permit process.

There was discussion about the permitting process, the number of complaints that have been received, and the need to improve the City's level of customer service.

City Manager Simmons stated that he would ensure that this issue is resolved and that the customer service level is improved.

Pros and Cons of
Council Newsletter
Articles

Mayor Pro Tem Paiz spoke about the Charter Review Committee's recent recommendation regarding the use of the Northglenn Connection newsletter for Council communications. Mayor Pro Tem Paiz asked for input from Council about the Committee's recommendation.

There was discussion about the pros and cons of reserving space in the newsletter for communications from Council. There was discussion about other types of media that could be used to enhance communication, the type of information Council would prefer to see in the newsletter, and the issue of open communication.

Mr. Dallas Briggs, Charter Review Committee Chairman, spoke about the Committee's recommendation. Mr. Briggs stated that the Committee feels there is a need for increased communication from City Council, and recommends using the Northglenn Connection newsletter to communicate with residents.

There was additional discussion and it was the consensus of Council to not utilize the Northglenn Connection newsletter for communications from City Council.

2009 Budget

Mayor Pro Tem Paiz inquired about outstanding items regarding the 2009 Budget, and requested clarification on the timeframe for receiving additional information.

City Manager Simmons reported that staff has been working to identify additional budget reductions. City Manager Simmons spoke about the need for a strategic process and stated that he would like an opportunity to reassess the budget information.

There was discussion about evaluating sales tax revenues after the holiday season and reducing expenditures after the first of the year. There was discussion about giving staff time to evaluate the budget, and the need to review programs and core services.

It was noted that the Parks and Recreation Advisory Board had reviewed the proposed budget and had made a recommendation that the beautification and recognition programs be retained in the 2009 Budget at the funding levels from 2008.

There was discussion and it was the consensus of Council to move forward with the adoption of the 2009 Budget as it currently exists at the December 11, 2008 meeting, and to reassess revenues and expenditures after the first of the year.

COMMUNICATIONS
COUNCIL

Council member Monroe reported on the sculpture dedication in Wyco Park. Council member Monroe thanked Ms. Amanda Peterson, Acting Director of Parks, Recreation and Cultural Services, and the Colorado Parks and Recreation staff for the recent Youth Leadership Summit. Council member Monroe spoke about the Youth Commission's teen pregnancy project and thanked Mr. and Mrs. Dwight Kimsey for participating in the trial run of the game. Council member Monroe extended condolences to the family of the Aurora Code Officer that was killed earlier today.

Mayor Pro Tem Paiz reported on the Rocky Flats Coalition of Local Governments Legacy Stewardship Council. Mayor Pro Tem Paiz provided information on the Department of Energy's proposal to change the limits of certain elements that Rocky Flats possessed, and stated that a public hearing on the issue would be held in January.

Council member Downing reported that she had attended the dedication of the Imagine That sculpture in Wyco Park. Council member Downing reported that the Historic Preservation Commission would be holding its annual old fashioned Christmas from 10:00 a.m. to 4:00 p.m. on December 6th and 7th at the Stonehocker Farmhouse.

Council member Clyne reported on the Planning Commission meeting and spoke about the presentation from staff on the status of the FasTracks project.

Council member Wieneke reported on the community meeting for the Comprehensive Plan. Council member Wieneke noted that only 13 residents had attended, and encouraged more participation in the process.

Mayor Pro Tem Paiz reported that a ribbon cutting event for Croke Reservoir would be held on November 20th, 2008 at 3:00 p.m. on the eastern shoreline.

STAFF

City Manager Simmons thanked Council for the opportunity to serve the City and for the warm welcome he has received.

INTERVIEW:

Paul Newman

Paul Newman came forward to be interviewed for a position on the Youth Commission Board of Directors. Paul answered questions from Council about his background and his interest in serving on the Commission.

Council member Monroe reported that the Youth Commission had recommended that Paul be appointed to the Commission.

**PUBLIC INVITED
TO BE HEARD**

Mayor Pro Tem Paiz invited any member of the public wishing to speak on any subject to come forward. No one came forward.

Executive Session
MOTION TO PASS

Council member Monroe **MOVED** and it was **SECONDED** by Council member Downing to adjourn to Executive Session for legal consultation and advice.

MOTION PASSED

There was discussion and the motion **PASSED**.
IN FAVOR - Paiz, Baker, Parsons, Monroe, Downing, Miller,
Clyne, Wieneke.
OPPOSED - No one.
ABSENT - Novak.

ADJOURNMENT

The City Council meeting adjourned at 8:14 p.m. to the Executive Session.

JOHANNA SMALL, CMC
City Clerk

SHERI L. PAIZ
Mayor Pro Tem