



**PUBLIC WORKS DEPARTMENT**  
**MEMORANDUM #2014 -42**

DATE: August 25, 2014  
Honorable Mayor Joyce Downing and City Council Members

FROM: John R. Pick, City Manager   
David H. Willett, Director of Public Works 

SUBJECT: Council Resolution CR-90  
Neighborhood Clean Up Program: Roll-off Containers

---

**BACKGROUND**

Approximately fifteen (15) years ago the City of Northglenn began a program for Neighborhood Watch Groups to have roll off containers delivered to the neighborhood in an effort to keep areas clean and safe. The City of Northglenn would like to expand the program to include resident groups. Residents who create a group of at least five (5) separate residences wanting to participate in the cleanup may have a roll-off container delivered on Friday, and the pickup on the following Monday.

Reservations would be taken on a “first come, first serve” basis. One member of the group would need to be point of contact, complete the form, submit the request, and agree to the terms and conditions of use.

This proposal was previously brought forth for discussion at the City Council study session on August 4, 2014.

**BUDGET/TIME IMPLICATIONS**

Staff does not believe that these changes to the existing Neighborhood Clean-up Program will have any significant impact to Sanitation Division funding.

**RECOMMENDATION**

Attached to this memorandum is a Resolution that, if approved, would allow the City Manager to implement the Neighborhood Cleanup Program for the delivery of roll-off containers to groups of residents that agree to the terms and conditions of the program.

Staff recommends approval of this Resolution.

**STAFF REFERENCE**

Kent Kisselman, P.E., Public Works Superintendent

[kkisselman@northglenn.org](mailto:kkisselman@northglenn.org) 303.450.4005

**ATTACHMENTS**

- Residential Order Form
- Roll Off Request Form



## Neighborhood Clean-Up Program Roll-Off Request

**General Location:** \_\_\_\_\_

Contact Person: \_\_\_\_\_ Email Address: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Telephone: Home \_\_\_\_\_ Cell \_\_\_\_\_ Date Submitted: \_\_\_\_\_

Roll-offs are delivered on Fridays and picked up on the following Monday.

Proposed date roll-off is needed: \_\_\_\_\_ Alternative date: \_\_\_\_\_

When is your trash pickup day? \_\_\_\_\_

Where do you want the roll-off placed? \_\_\_\_\_

### Names of Neighborhood Clean-Up group members involved in the project:

1. Name \_\_\_\_\_ Phone: \_\_\_\_\_

Address \_\_\_\_\_ Involvement \_\_\_\_\_

Email \_\_\_\_\_

2. Name \_\_\_\_\_ Phone: \_\_\_\_\_

Address \_\_\_\_\_ Involvement \_\_\_\_\_

Email \_\_\_\_\_

3. Name \_\_\_\_\_ Phone: \_\_\_\_\_

Address \_\_\_\_\_ Involvement \_\_\_\_\_

Email \_\_\_\_\_

4. Name \_\_\_\_\_ Phone: \_\_\_\_\_

Address \_\_\_\_\_ Involvement \_\_\_\_\_

Email \_\_\_\_\_

5. Name \_\_\_\_\_ Phone: \_\_\_\_\_

Address \_\_\_\_\_ Involvement \_\_\_\_\_

Email \_\_\_\_\_

Send completed application to: Brigid Sherrill  
City of Northglenn  
12301 Claude Court  
Northglenn, CO 80233  
or fax to 303-450-4020  
Direct line: 303-450-4003  
Email address: [bsherrill@northglenn.org](mailto:bsherrill@northglenn.org)



## ROLL-OFF CONTAINER ORDER FORM

Customer Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone Number: ( ) \_\_\_\_\_ Request taken by: \_\_\_\_\_ Date: \_\_\_\_\_

General Description of Intended Use: \_\_\_\_\_

Container Size: \_\_\_\_\_ 20 Cu. Yd. \_\_\_\_\_ 30 Cu. Yd.

Delivery Date: \_\_\_\_\_ Time: \_\_\_\_\_ Pickup Date: \_\_\_\_\_

### REQUEST TERMS AND CONDITIONS

The container remains the property of the City of Northglenn, Solid Waste Division; however, the customer acknowledges the care, custody and control of the container while at the customer's location. The customer further accepts responsibility for all loss or damage to property arising out of use or possession of the container (except normal wear and tear) and agrees to indemnify and hold harmless the City of Northglenn against all claims, damages and suits for injury or death to persons or damage to property arising out of use or possession of the container. Container access must be unobstructed for delivery and pickup.

Please note: **WASTE MATERIAL CANNOT EXCEED THE TOP OF THE CONTAINER**

**ACCEPTABLE WASTE MATERIALS** include but are not limited to: construction materials including lumber, drywall, roofing materials, concrete, asphalt, rock, sand, gravel and brick. Household trash, metal, and yard waste as permitted by City Ordinance are also acceptable.

**PROHIBITED MATERIALS** include tires, appliances containing Freon, electronic waste including but not limited to: televisions, DVD/VCR equipment, video game consoles, computers and peripherals, radios, stereos, etc. Medical or biological wastes, radioactive materials, corrosive, flammable, explosive, toxic or hazardous materials as defined by Federal and State Law are unacceptable. Other materials prohibited by City Ordinance are also not allowed. Placement of prohibited materials will result in the customer being fully liable for costs incurred relating to cleanup and disposal of these items.

**I HAVE READ THE ABOVE TERMS AND CONDITIONS AND AGREE TO COMPLY WITH THEM DURING THE USE OF THIS CONTAINER.**

Customer Signature: \_\_\_\_\_ Date: \_\_\_\_\_

SPONSORED BY: MAYOR DOWNING

COUNCILMAN'S RESOLUTION

RESOLUTION NO.

No. CR-90  
Series of 2014

\_\_\_\_\_  
Series of 2014

A RESOLUTION DIRECTING THE CITY MANAGER TO IMPLEMENT A CHANGE TO THE NEIGHBORHOOD CLEANUP PROGRAM TO ALLOW FOR THE DELIVERY OF ROLL-OFF CONTAINERS TO GROUPS OF RESIDENTS THAT AGREE TO THE TERMS AND CONDITIONS OF THE PROGRAM

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF NORTHGLENN, COLORADO, THAT:

Section 1. The City Council hereby directs the City Manager to implement the Neighborhood Cleanup Program (the "Program") for the delivery of roll-off containers to groups of residents that consist of five (5) or more residences that agree to the terms and conditions of the Program.

DATED at Northglenn, Colorado, this \_\_\_\_ day of \_\_\_\_\_, 2014.

\_\_\_\_\_  
JOYCE DOWNING  
Mayor

ATTEST:

\_\_\_\_\_  
JOHANNA SMALL, CMC  
City Clerk

APPROVED AS TO FORM:

\_\_\_\_\_  
COREY Y. HOFFMANN  
City Attorney