

PROPOSED

City of Northglenn

2015

Annual Operating &
Capital Improvement Budget

*city of
northglenn*

September 22, 2014

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Office of the City Manager
11701 Community Center Drive
PO Box 330061
Northglenn, Colorado 80233-8061
Phone (303) 450-8709
FAX (303) 450-8798

September 22, 2014

Honorable Mayor and Council Members:

It is my pleasure to present to you the proposed 2015 Annual Operating Budget and the 2015 - 2019 Capital Improvement Program for the City of Northglenn. These documents are being presented pursuant to Section 8.3 of the City Charter.

The goals of the 2015 proposed budget are to successfully meet the service demands of our community, augment reinvestment in public assets and infrastructure, to fortify the financial position of the organization and to plan for the future of Northglenn.

The proposed budget for 2015 includes a number of items that follow-up on components in the Strategic Plan adopted this year by the City Council. These include:

- Phase 2 of the rewrite of our Zoning Code (\$80,000)
- Development of a Station Area Master Plan for the 112th Ave FasTracks Station (\$120,000)
- Development of a Pedestrian Bike Mobility and Trail Connection Development Plan (\$120,000) in furtherance of the Corridor Plan
- An allowance for expenditures that may be needed to develop a Master Plan for the Karl's Farm/Lambertson Property/M&O area (\$100,000) to take advantage of the 124th Ave/Eastlake FasTracks Station

Other initiatives that will follow from the Strategic Plan have not been specifically budgeted in this proposed budget because we do not have enough information at this time to know what those costs may be. Examples include: expenses that may be recommended by the Marketing Plan; expenses to develop a master plan for the proposed Police Department/Municipal Courts/City Hall complex; recommendations that may arise from the Citywide Sustainability Analysis; and funding for new special events.

The following is a summary of the highlights of the budget:

General Fund

Overall, revenues in the General Fund are projected to increase by \$3,032,868 over the 2014 budget (15%) with the largest increase (\$1,751,941) occurring in the Taxes category. In this category, the largest increase is in Sales and Use tax collections which are estimated to increase \$1,543,747 (14%) over the 2014 budget estimate, reflecting both a rebounding economy and the introduction of recreational marijuana sales. Projected total sales tax revenue from the marijuana industry, both medical and recreational, is estimated to be approximately \$1 million in 2015. The other sizeable

increase in this category is in Fines and Forfeitures, which are projected to increase by \$857,834 (76%) over the 2014 budget. This increase is attributable to an increase in Traffic Fines. Increases are also projected in the Intergovernmental Revenues category with an increase of \$93,953 (5%) over the 2014 budget, Licenses and Permits (\$223,770) and User Charges and Fees \$70,670 (3%). The increase in Licenses and Permits is attributable to anticipated new development.

The Revenue Budget projection does not reflect the proposed increase in Marijuana Sales Taxes, which is on the ballot for November's General Election.

On the expenditure side, we are requesting an increase of \$631,823 (4%) in the Personnel category. The proposed increases in this category include a number of factors. First, a request for market adjustments for employees in classifications whose pay ranges are below market based on our salary survey, and a 3% merit increase to be granted to eligible employees, except Police Officers, throughout the year depending on their anniversary of employment with the City. For Police Officers, who are not at the top of their pay scale, we are proposing that they receive a market adjustment in January and another one-step increase on their anniversary date. These increases would continue the accelerated program to maintain salary levels for our Police Officers on par with the pay received by their peers in other local agencies with which we are in competition. The goal is to reduce the number of officers who leave our employ after being trained by us and having worked for us for two or three years. This is consistent with the recommendation we made to the Council at your August 18, 2014 Study Session.

Second, I am also proposing the addition of three full-time positions and one-half of the cost of another position whose cost will be shared with the Water and Wastewater Fund.

The first, a Planner in the Planning and Development Department (\$70,500), would enhance the ability of the department to accomplish the many planning studies it has on its work program (Zoning Code Update, 120th Ave. Widening, Citywide Sustainability Analysis, and the studies generated by the Corridor Plan) as well as helping them respond to the demands placed upon us by the proposed development projects related to the enhancements to I-25 and the expansion of the FasTracks system.

The second, an Administrative Specialist in the Police Department (\$59,211) will help to provide administrative support primarily to the Commanders of the Patrol Division. Without this support, these Commanders must perform administrative tasks themselves reducing their efficiency and the time they have available to provide supervision to the police officers in the field. Until 2003, every division in the department had an administrative support position. Currently, there is only one such position in the department.

The third requested position is a Police Records Specialist (\$50,451). This position is needed due to an increase in the work load in this section. The Records Section is staffed 24/7, 365 days per year providing complex clerical and communications support to the Police Department. It is critical that this section stays on top of its work load.

The fourth requested position, which would be shared with the Water and Wastewater Fund, is an Engineering Manager. The total cost of this position is \$108,044, with one half of this cost (\$54,022) being borne by the General Fund. The Engineering Manager will allow the Public Works Department to be restructured into three divisions: Maintenance and Operations; Utilities; and Utility Planning and Engineering. The Engineering Manager would be responsible for supervising the Engineering Division, which would include the following: Administration, Engineering, Water Resources,

Industrial Pretreatment and Storm Water. This structure would provide the department with an additional resource to enable it to pursue capital projects in a timely manner, among other benefits.

Third, the budget request includes requests to increase the number of hours of several positions in the Parks, Recreation and Cultural Services Department. These positions are: the Recreation Coordinator (Youth and Adults Sports) from 32 to 40 hours due to growth in participation in these programs (\$8,700), and increasing the hours for one Guest Relations position and one Custodian position at the Recreation Center from 20 to 32 hours to meet the increased demands at this facility (\$5,300).

We are fortunate this year that we are anticipating only a 1.8% increase in health insurance and a 5% increase in workers compensation premiums.

In 2015, we will be assuming the full cost of the three Police Officer positions that have been funded for the past three years through the COPS grant program. This cost (\$239,280) is reflected in the budget through a decrease in the grant funds we have been receiving to offset the cost of these positions.

The Purchased Services category, which reflects our costs to plan for our future, is requested to increase by \$631,117. The items which account for this increase are listed in the Budget Package Summary, which is included in the budget document.

The other operating expenditure categories, which reflect our costs to meet the service demands of our community, are requested to increase by \$1,004,225. Included in this increase are a number of items which are also listed in the Budget Package Summary.

The Capital Outlay category reflects an increase of \$692,045 attributable to a number of projects, which reflect our reinvestment in our community assets and infrastructure. These projects are also included in the Budget Package Summary.

The Fund Balance of the General Fund is budgeted to increase by \$329,161. While revenue has seen a positive trend upward with new construction, development and the marijuana industry, expenditures have been budgeted to increase at a slower rate. This provides for a structurally balanced budget in 2015 and flexibility in developing plans for future spending thus helping to fortify our financial position.

Water and Wastewater Fund

Revenues in the Water and Wastewater Fund are predicted to be \$ 1,078,100 (9%) more in 2015 than the 2014 budget. The increase is attributable primarily to increases in sales and use tax revenues of \$746,175.

On the expenditure side, in the Personnel category, we are requesting an increase of \$291,631 (7%). This increase is attributable to the Market adjustment and merit increases described above. In addition, I am requesting the addition of two positions, the costs of which are completely charged to this fund as well as one position whose costs are shared with the General Fund.

The first position is a Chief Plant Operator at the Water Treatment Plant (\$88,176). The duties of this position are currently being handled by a plant operator, who is also responsible for staffing a normal shift. This arrangement does not permit him to provide appropriate oversight and guidance to the other

operators. It is critical to our water system that we provide such guidance and oversight to the operators to ensure that the water we produce meets all regulatory standards.

The second position, a Laboratory Analyst, (\$74,315) will provide support to the Lab Supervisor in providing the necessary testing for both the water and waste water treatment plants. This additional position will also provide staffing for the laboratory at the waste water treatment plant, which is to be constructed as a part of the headworks project.

The position, which is to be shared with the General Fund, Engineering Manager, is described under the General Fund section of this Budget Message.

The Capital Outlay category, which reflects our reinvestment in water and sewer system assets and infrastructure, shows an increase of \$4,965,283 (110%) primarily due to the construction of the headworks and clarifier at the waste water treatment plant (\$6,130,000). Additional capital outlay expenditures requested in the 2015 budget include:

Engineering Division

- a replacement pick-up truck (\$32,000) which has a high rating from Fleet Maintenance meaning that it should be replaced

Distribution and Collection Division

- the replacement of a backhoe (\$190,000) and jet vac truck (\$350,000) both of which have high ratings from the Fleet Management division
- the purchase of a self-priming non-clog pump for use on the wastewater collection system (\$60,000) to provide back-up in the event of a lift-station failure

Water System and Treatment Plant

- a replacement for one of the three variable frequency drives at the water booster station (\$25,000) which has gone beyond its expected life
- a replacement for one of the two pressure reducing valves at the terminal reservoir (\$35,000) which has gone beyond its expected life
- replacement of filter media in two of the eight filters at the water treatment plant (\$100,000) which have gone beyond their expected lives

Waste Water System and Treatment Plant

- replacement of the three pumps at the Fox Run Lift Station (\$36,000), which have gone beyond their expected lives
- replacement of one bank of ultra-violet (UV) lamps at the waste water treatment plant (\$24,000) as required by the replacement schedule and to maintain the effectiveness of the UV disinfectant process.

If this budget is approved as submitted, Unassigned Fund Balance in this Fund will be reduced by \$6.8 million dollars to a total of \$1,199,056 or approximately 6.1% of the total budget for the fund. This decrease is attributable to the cash-funding of the headworks and clarifier project, which has been anticipated for a number of years. While this is a dramatic decrease, we anticipate that, beginning in

2017 and continuing for the next several years, we will be able to add back to the balance in this fund as capital outlay expenses will be substantially reduced. The amount by which we anticipate being able to increase fund balance each year during this period will be at least \$1.6 million.

I am also recommending that we implement the fifth of the water rate increases that were recommended a number of years ago in the water rate study. I recommend that we implement this increase for all water used after July 1, 2015, which would mean that the increase would be reflected beginning with water bills received in August. This would amount to an 11% increase and would cost our average water customer approximately \$10 in their summer water bills. This increase would generate \$285,000 in additional revenue in 2015 and \$710,000 in additional revenue annually thereafter depending upon weather conditions and conservation measures taken by our customers. The revenue received from this increase will be used to help us offset some of the costs we will incur when we undertake the major upgrade to our waste water treatment plant in 2021. The estimated revenue from this increase was not included in the budget pending approval by City Council.

Stormwater Fund

Revenues in the Storm Water Fund are predicted to be essentially the same in 2015 as in 2014 showing an increase of \$31,720 (7%). Likewise, expenditures in this fund are predicted to be essentially the same. Since revenues will exceed expenditures by \$129,364, we will be making a contribution to the fund balance in this fund, which we estimate will total \$905,458 at the end of 2015.

Sanitation Fund

Revenues in the Sanitation Fund are predicted to be \$30,928 (2%) greater in 2015 than in the 2014 budget. The increase is attributable to an expected increase in recycling and special pickup fee revenues.

On the expenditure side, we are anticipating spending \$225,144 less in 2015 than in 2014. Overall, we are requesting to appropriate out of fund balance \$376,292 in order to balance the operating budget for this fund. This would result in an estimated fund balance in this fund of \$1,513,964.

The budget for this fund reflects \$535,000 in capital outlay, which includes the following items: replacement of two (2) automated trash trucks (\$260,000 each) both of which have high ratings, indicating a need for replacement; and the replacement of an arm for an automated trash truck (\$15,000).

I would like to express my appreciation to all of the department heads for the work they put in on their budgets this year. I would especially like to thank Jason Loveland for the lead role he plays in developing the City's annual budget. I would also like to thank Paula Jensen for her work on the Personnel related portions of the budget. Developing the 2015 proposed budget was indeed a team effort.

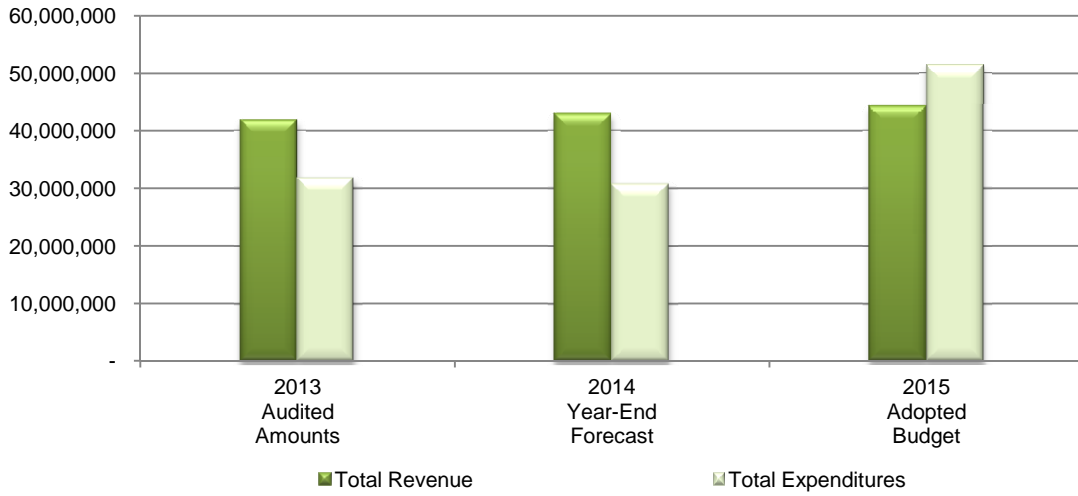
Sincerely,



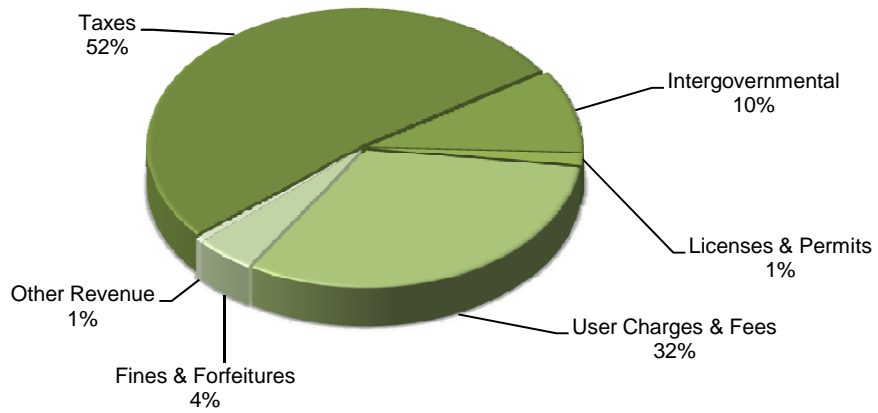
City-Wide Summary

	2013 Audited Amounts	2014 Adopted Budget	2014 Year-End Forecast	2015 Adopted Budget
Revenue:				
Taxes	\$ 20,488,373	\$ 20,132,801	\$ 22,311,800	\$ 23,040,879
Intergovernmental	4,844,833	3,287,892	3,998,321	4,288,146
Licenses & Permits	691,200	458,679	680,613	682,449
User Charges & Fees	14,361,311	13,661,979	13,620,116	14,090,122
Fines & Forfeitures	1,480,900	1,123,535	1,983,940	1,981,369
Other Revenue	34,311	194,500	262,659	253,300
Total Revenue	41,900,928	38,859,386	42,857,449	44,336,265
Expenditures:				
Personnel	\$ 18,086,491	\$ 19,292,701	\$ 18,446,146	\$ 20,229,589
Purchased Services	4,210,313	4,557,001	4,646,350	5,493,870
Supplies/Non-Capital Equipment	4,226,699	4,004,933	4,202,514	4,384,687
Capital Outlay	5,110,304	13,261,211	3,161,440	20,683,766
Miscellaneous	194,105	343,643	356,945	429,460
Contingency	-	92,005	-	100,000
Total Expenditures	31,827,912	41,551,494	30,813,395	51,321,372
Excess/(Deficiency) of Revenues Over Expenditures	10,073,016	(2,692,108)	12,044,054	(6,985,107)
Other Financing Sources/(Uses):				
Transfers In/(Out)	-	-	-	-
Debt Issuance/(Payments)	(2,820,611)	(2,826,926)	(2,760,611)	(2,667,924)
Sale of Assets	81,699	-	4,600	-
Insurance Recovery/(Claims)	(105,242)	(113,500)	(85,500)	(113,500)
Economic Incentives	(128,461)	(44,000)	(55,000)	(300,000)
Total Other Financing Sources/(Uses)	(2,972,615)	(2,984,426)	(2,896,511)	(3,081,424)
Net Change In Fund Balance:	7,100,401	(5,676,534)	9,147,543	(10,066,531)
Cumulative Fund Balance				
Beginning Fund Balance	33,246,071	35,550,009	40,346,472	49,494,015
Ending Fund Balance	40,346,472	29,873,475	49,494,015	39,427,484
Less Restrictions, Commitments, & Assignments:				
Fund Balance Restrictions	7,943,564	9,658,932	13,354,040	11,978,501
Fund Balance Commitments	7,951,968	8,370,120	8,179,130	9,062,379
Unassigned Fund Balance	\$ 24,450,940	\$ 11,844,423	\$ 27,960,845	\$ 18,386,604

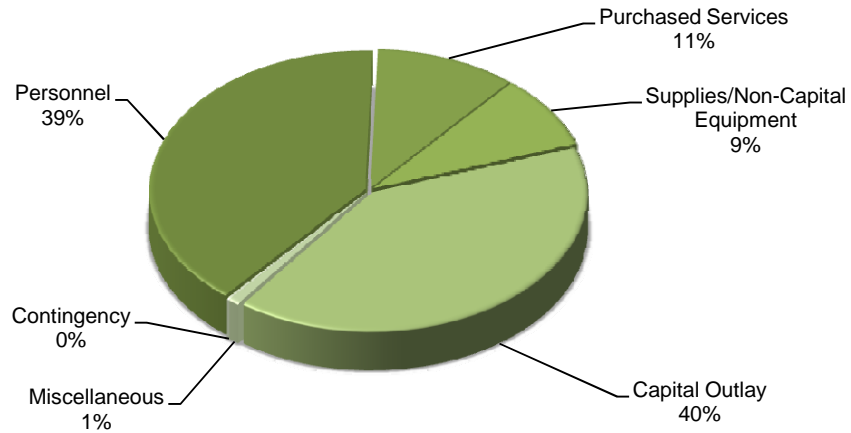
Revenue, Expenditures & Unassigned Fund Balance



Operating Revenue Budget By Category



Operating Expenditure Budget By Category



City-Wide Revenue Detail

	2013 Audited Amounts	2014 Adopted Budget	2014 Year-End Forecast	2015 Adopted Budget
Taxes				
Property Tax	2,789,511	2,778,892	2,778,535	2,738,949
Penalties & Interest	4,744	5,556	5,557	3,923
Specific Ownership Tax	212,096	209,262	220,736	224,047
Sales Tax	13,516,759	13,694,357	15,401,814	15,786,859
Food Sales Tax	617,268	621,323	615,253	922,880
Penalties & Interest	44,950	37,400	50,000	43,000
Use Tax	2,218,235	2,265,422	2,430,792	2,467,254
Building Materials Use Tax	800,579	195,389	507,953	515,572
Audit Transactions	58,970	125,000	90,000	125,000
Accommodations Tax	162,351	138,040	149,000	151,235
Occupational Tax	62,910	62,160	62,160	62,160
Total Taxes	20,488,373	20,132,801	22,311,800	23,040,879
Intergovernmental				
NURA IGA	151,000	165,000	165,000	165,000
School Resource Officers	101,880	106,432	106,432	106,432
North Metro Task Force	7,609	14,000	13,000	13,000
Traffic Light IGA	2,246	2,246	2,246	2,246
Berthoud Pass IGA	2,599	3,500	2,500	3,500
Church Ditch IGA	145,000	120,000	150,000	150,000
Open Space Tax	443,323	269,795	422,809	422,809
DUI Proceeds	36,233	45,725	33,409	33,409
Uninsured Motorist Revenue	1,801	3,000	2,000	2,000
Seat Belt Violations	390	250	250	250
Drug Surcharge	629	512	709	709
Transportation Tax	855,985	796,945	924,986	924,986
Road & Bridge Tax	158,456	157,480	188,035	188,035
Motor Vehicle Registration	113,568	111,758	120,951	120,951
Tobacco Tax	68,487	77,509	78,431	78,431
Severance Tax	38,427	38,345	38,345	38,345
Mineral Lease Proceeds	28,962	17,000	24,000	24,000
Lottery Proceeds	393,708	366,797	368,043	368,043
Highway Users Tax	954,612	930,000	956,000	956,000
County Grants	766,583	6,000	6,000	-
State Grants	38,222	-	17,539	90,000
Federal Grants	535,113	55,598	377,636	600,000
Total Intergovernmental	4,844,833	3,287,892	3,998,321	4,288,146
Licenses & Permits				
Sales/Use Tax Licenses	39,390	36,000	37,000	37,000
Contractor Licenses	30,628	37,359	29,185	29,185
Liquor/Marijuana Licenses	42,083	23,500	25,637	30,473
Pawn Shop Licenses	20,000	15,000	15,000	15,000
Amusement Licenses	11,650	11,450	11,450	11,450
Peddlers Licenses	200	200	200	200
Building Permits	330,942	175,000	228,000	225,000
Electrical Permits	57,548	30,693	52,213	52,213
ROW Construction Permits	64,301	44,941	161,941	161,941
Sign Permits	-	1,000	1,000	1,000
Park Use Permits	94,458	83,536	118,987	118,987
Total Licenses & Permits	691,200	458,679	680,613	682,449

City-Wide Revenue Detail

	2013 Audited Amounts	2014 Adopted Budget	2014 Year-End Forecast	2015 Adopted Budget
User Charges & Fees				
Administrative Fees	22,168	20,685	17,412	17,412
Bond Administration Fees	7,450	9,923	6,583	6,583
Pawn Slip Processing Fees	2,999	7,920	8,800	7,920
Sex Offender Registration	5,137	5,245	4,600	4,600
Passport Processing Fees	39,265	40,150	41,000	42,225
FRICO Agreement	2,200	2,600	2,600	2,600
Past Due Penalties/Interest	90,358	100,394	90,025	90,025
Plan Review Fees	126,462	25,000	81,641	25,000
Zoning & Subdivision Fees	14,075	3,500	3,788	3,500
VIN Inspection Fees	959	585	895	895
Participant Fees	676,004	680,497	754,241	753,103
Occupational Fees	1,202,230	1,155,440	1,155,440	1,155,440
Vending Machine Concessions	1,493	1,877	1,183	1,183
Advertising Revenue	6,354	10,497	5,291	29,591
Rental/Lease Income	107,955	116,488	106,426	106,426
Contracted Off-Duty Services	23,928	30,000	38,750	38,750
Fingerprinting Fees	2,934	2,875	921	921
Contracted Lab Services	6,078	3,968	5,165	5,165
Water Use Charges	5,707,221	6,095,295	5,902,271	6,315,430
Construction Water Sales	4,500	2,711	5,000	5,000
Water Lease Revenue	77,971	30,000	45,000	30,000
Sewer Use Charges	3,223,103	3,323,649	3,248,186	3,410,595
Tap Connection Fees	954,783	-	55,000	-
Stormwater Charges	506,244	423,643	453,863	453,863
Trash Collection Charges	1,376,349	1,402,000	1,393,952	1,393,952
Roll-Off/Special Pickup Fees	38,235	32,620	49,089	49,089
Recycling Revenue	26,653	24,694	39,513	39,513
Sale of Inventory	91,347	92,845	86,696	84,286
Documents/Photocopies	1,637	1,000	1,000	1,000
Passport Photographs	8,647	9,296	9,054	9,324
Police Reports	6,572	6,582	6,731	6,731
Total User Charges & Fees	14,361,311	13,661,979	13,620,116	14,090,122
Fines & Forfeits				
Court Costs	102,041	88,105	129,589	129,589
General Fines	9,840	10,814	8,370	8,370
Criminal Fines	57,302	56,667	50,633	50,633
Traffic Fines	1,152,851	850,000	1,602,571	1,600,000
Parking Fines	10,665	5,526	12,549	12,549
OJW Revenue	12,840	11,500	13,460	13,460
Forfeitures	3,000	1,500	1,500	1,500
Victim Assistance Surcharge	88,585	60,940	122,076	122,076
Nuisance Abatement Fees	13,203	8,033	15,585	15,585
Landscaping Citations	4,958	5,800	5,700	5,700
Housing Citations	822	824	426	426
Litter Citations	2,848	4,626	1,981	1,981
Illegal Vehicle Citations	4,423	3,600	3,100	3,100
Other Citations	17,522	15,600	16,400	16,400
Total Fines & Forfeits	1,480,900	1,123,535	1,983,940	1,981,369

City-Wide Revenue Detail

	2013 Audited Amounts	2014 Adopted Budget	2014 Year-End Forecast	2015 Adopted Budget
Other Revenue				
Investment Earnings	(89,584)	119,500	140,500	140,500
Miscellaneous	123,630	75,000	122,159	112,800
Total Other Revenue	34,311	194,500	262,659	253,300
 Total Revenues	\$ 41,900,928	\$ 38,859,386	\$ 42,857,449	\$ 44,336,265

City-Wide Expenditure Detail

	2013 Audited Amounts	2014 Adopted Budget	2014 Year-End Forecast	2015 Adopted Budget
Personnel				
Regular Wages	13,555,776	14,387,817	13,742,386	14,987,392
Seasonal/Temporary Wages	182,316	198,220	261,094	359,420
Overtime	402,068	337,855	363,510	344,405
Allowances	121,726	125,524	133,482	126,601
Medicare	183,506	211,198	183,526	222,715
Unemployment Insurance	2,891	30,000	23,621	30,000
Workers Compensation	304,246	341,758	257,689	354,474
Retirement Contributions	1,194,724	1,308,395	1,237,430	1,366,056
Medical Benefits	1,950,051	2,123,609	2,019,596	2,209,701
Life/Disability Benefits	156,315	197,325	195,812	200,825
Post-Employment Benefits	32,872	31,000	28,000	28,000
Total Personnel	18,086,491	19,292,701	18,446,146	20,229,589
Purchased Services				
Professional Services	797,990	911,502	967,213	1,439,283
Technical Services	747,386	516,732	511,790	609,197
General Services	286,958	379,776	369,649	383,182
Property Services	1,013,499	1,199,316	1,245,297	1,320,192
Repair/Maintenance Services	24	-	-	-
Communication Services	895,598	1,025,463	1,009,394	1,140,743
Internet Services	8,515	7,500	8,500	8,500
Training/Registration	114,984	164,294	152,384	187,438
Mileage/Travel	22,321	9,650	22,861	17,300
Rentals/Leases	76,037	81,728	83,755	95,980
Insurance Premiums	247,001	261,040	275,507	292,055
Total Purchased Services	4,210,313	4,557,001	4,646,350	5,493,870
Supplies/Non-Capital Equipment				
Office Supplies	51,590	53,917	52,069	55,167
Technology Supplies	45,020	59,650	59,553	145,650
Operating Supplies	1,662,195	1,441,866	1,462,045	1,422,731
Chemicals/Compounds	228,826	300,000	300,000	220,000
Maintenance Supplies	(6,637)	-	-	-
Inventory Supplies	70,906	66,500	66,500	72,500
Uniforms/Clothing	18,379	19,000	19,035	20,000
Non-Capital Equipment	216,335	169,950	178,007	246,040
Gas/Electricity	1,592,451	1,533,996	1,726,360	1,807,448
Motor Vehicle Fuels	347,634	360,054	338,945	395,151
Total Supplies/Non-Capital Equipment	4,226,699	4,004,933	4,202,514	4,384,687
Capital Outlay				
Capital Equipment	905,755	1,212,000	319,113	2,545,045
Capital Improvement Projects	4,204,549	12,049,211	2,842,327	18,138,721
Total Capital Outlay	5,110,304	13,261,211	3,161,440	20,683,766

City-Wide Expenditure Detail

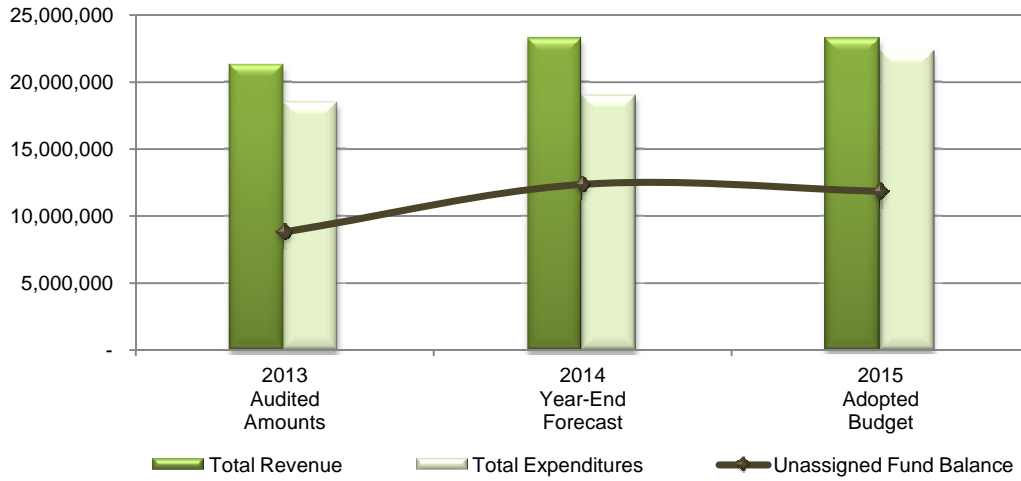
	2013 Audited Amounts	2014 Adopted Budget	2014 Year-End Forecast	2015 Adopted Budget
Miscellaneous				
Dues/Fees	77,660	85,688	88,504	97,505
Grants/Donations	90,928	230,455	240,941	304,455
Community Incentive	23,704	25,000	25,000	25,000
Bad Debt Expense	1,813	2,500	2,500	2,500
Total Other Expenditures	194,105	343,643	356,945	429,460
Contingency				
Contingency	-	92,005	-	100,000
Total Contingency	-	92,005	-	100,000
Total Expenditures	\$ 31,827,912	\$ 41,551,494	\$ 30,813,395	\$ 51,321,372



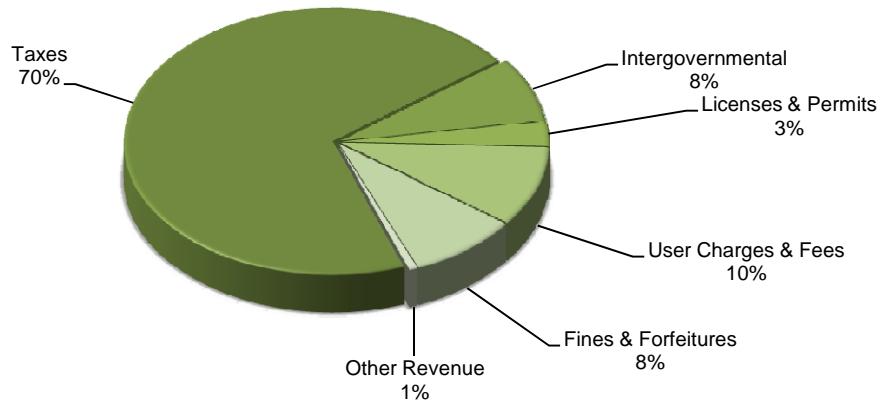
General Fund Summary

	2013 Audited Amounts	2014 Adopted Budget	2014 Year-End Forecast	2015 Adopted Budget
Revenue:				
Taxes	\$ 14,771,602	\$ 14,569,184	\$ 16,000,713	\$ 16,321,125
Intergovernmental	1,915,301	1,724,855	2,123,983	1,818,808
Licenses & Permits	691,200	458,679	680,613	682,449
User Charges & Fees	2,309,074	2,187,617	2,291,439	2,258,287
Fines & Forfeitures	1,480,900	1,123,535	1,983,940	1,981,369
Other Revenue	82,994	118,000	152,700	152,700
Total Revenue	21,251,071	20,181,870	23,233,388	23,214,738
Expenditures:				
Personnel	\$ 13,366,327	\$ 14,416,321	\$ 13,715,292	\$ 15,048,144
Purchased Services	2,493,629	2,631,928	2,613,145	3,263,045
Supplies/Non-Capital Equipment	2,021,588	1,963,415	2,008,607	2,249,483
Capital Outlay	411,422	534,000	309,163	1,226,045
Miscellaneous	160,864	313,743	324,940	398,860
Contingency	-	92,005	-	100,000
Total Expenditures	18,453,830	19,951,412	18,971,147	22,285,577
Excess/(Deficiency) of Revenues Over Expenditures	2,797,241	230,458	4,262,241	929,161
Other Financing Sources/(Uses):				
Transfers In/(Out)	(200,000)	(400,000)	(400,000)	(200,000)
Debt Issuance/(Payments)	-	-	-	-
Sale of Assets	81,699	-	-	-
Insurance Recovery/(Claims)	(103,278)	(100,000)	(82,000)	(100,000)
Economic Incentives	(128,461)	(44,000)	(55,000)	(300,000)
Total Other Financing Sources/(Uses)	(350,040)	(544,000)	(537,000)	(600,000)
Net Change In Fund Balance:	2,447,201	(313,542)	3,725,241	329,161
Cumulative Fund Balance				
Beginning Fund Balance	11,078,399	12,315,895	13,525,600	17,250,841
Ending Fund Balance	13,525,600	12,002,353	17,250,841	17,580,002
Less Restrictions, Commitments, & Assignments:				
3% TABOR Reserve Restriction	571,061	614,862	585,244	686,567
Operating Reserve Commitment	4,129,907	4,508,991	4,291,793	5,034,827
Unassigned Fund Balance	\$ 8,824,632	\$ 6,878,500	\$ 12,373,804	\$ 11,858,608

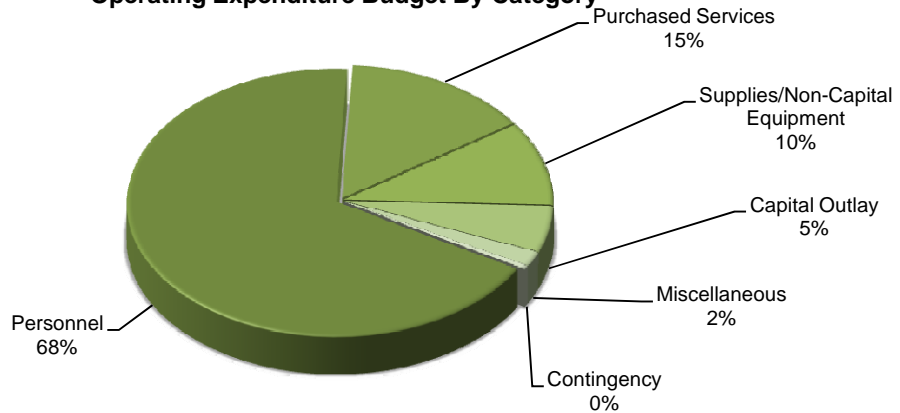
Revenue, Expenditures & Unassigned Fund Balance



Operating Revenue Budget By Category



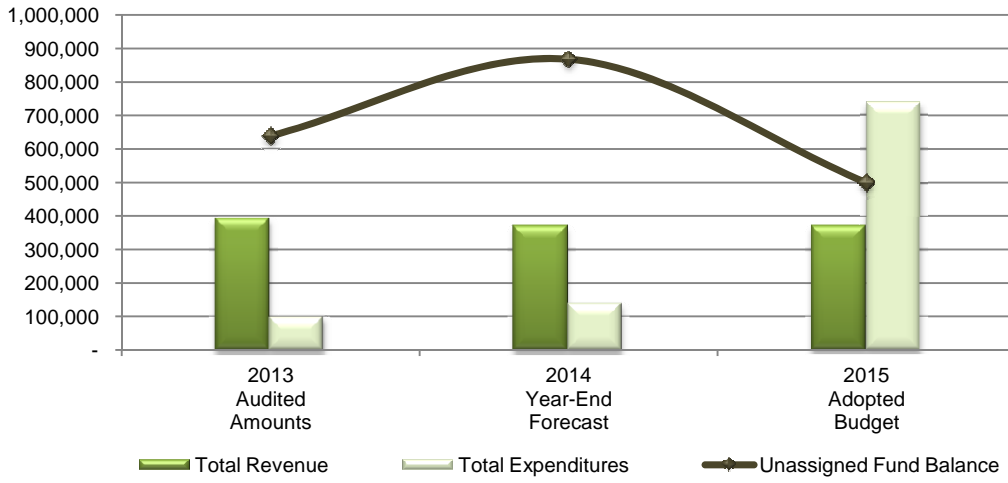
Operating Expenditure Budget By Category



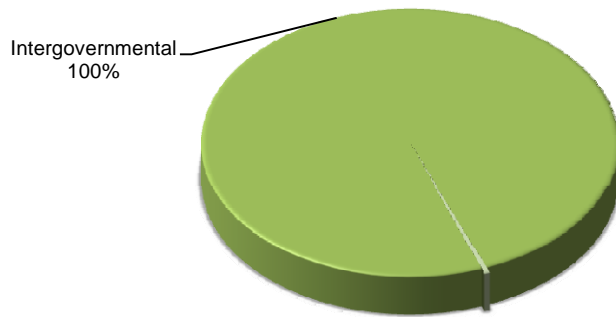
Conservation Trust Fund Summary

	2013 Audited Amounts	2014 Adopted Budget	2014 Year-End Forecast	2015 Adopted Budget
Revenue:				
Taxes	\$ -	\$ -	\$ -	\$ -
Intergovernmental	393,708	366,797	368,043	368,043
Other Revenue	(1,890)	1,500	1,500	1,500
Total Revenue	391,818	368,297	369,543	369,543
Expenditures:				
Personnel	\$ -	\$ -	\$ -	\$ -
Capital Outlay	99,169	453,033	140,544	738,033
Total Expenditures	99,169	453,033	140,544	738,033
Excess/(Deficiency) of Revenues Over Expenditures	292,649	(84,736)	228,999	(368,490)
Other Financing Sources/(Uses):				
Total Other Financing Sources/(Uses)	-	-	-	-
Net Change In Fund Balance:	292,649	(84,736)	228,999	(368,490)
Cumulative Fund Balance				
Beginning Fund Balance	346,399	380,730	639,048	868,047
Ending Fund Balance	639,048	295,994	868,047	499,557
Less Restrictions, Commitments, & Assignments:				
Assigned Fund Balance	-	-	-	-
Unassigned Fund Balance	\$ 639,048	\$ 295,994	\$ 868,047	\$ 499,557

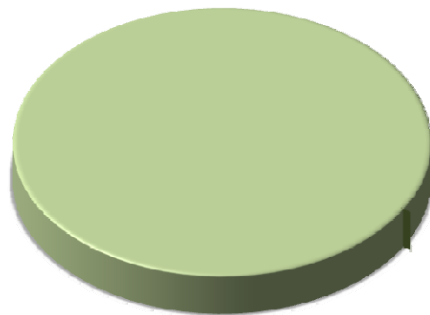
Revenue, Expenditures & Unassigned Fund Balance



Operating Revenue Budget By Category



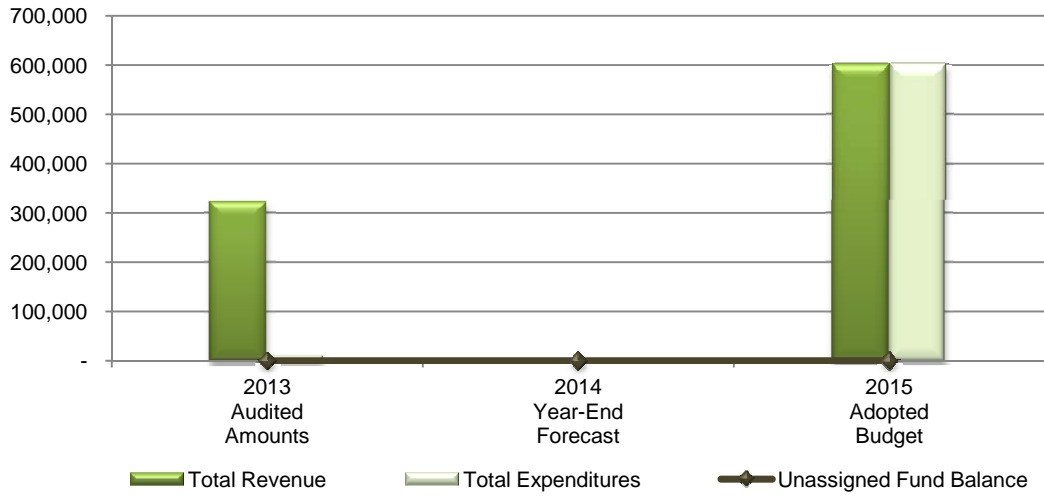
Operating Expenditure Budget By Category



CDBG Fund Summary

	2013 Audited Amounts	2014 Adopted Budget	2014 Year-End Forecast	2015 Adopted Budget
Revenue:				
Intergovernmental	\$ 322,334	\$ -	\$ -	\$ 600,000
Total Revenue	322,334	-	-	600,000
Expenditures:				
Capital Outlay	\$ -	\$ -	\$ -	\$ 600,000
Miscellaneous	10,503	-	-	-
Total Expenditures	10,503	-	-	600,000
Excess/(Deficiency) of Revenues Over Expenditures	311,831	-	-	-
Net Change In Fund Balance:	311,831	-	-	-
Cumulative Fund Balance				
Beginning Fund Balance	(311,831)	-	-	-
Ending Fund Balance	-	-	-	-
Less Restrictions, Commitments, & Assignments:				
Assigned Fund Balance	-	-	-	-
Unassigned Fund Balance	\$ -	\$ -	\$ -	\$ -

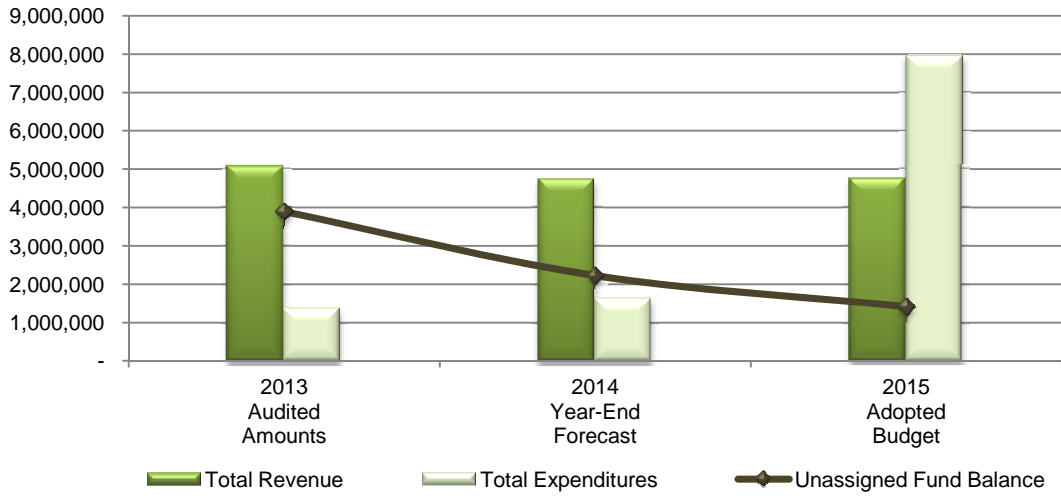
Revenue, Expenditures & Unassigned Fund Balance



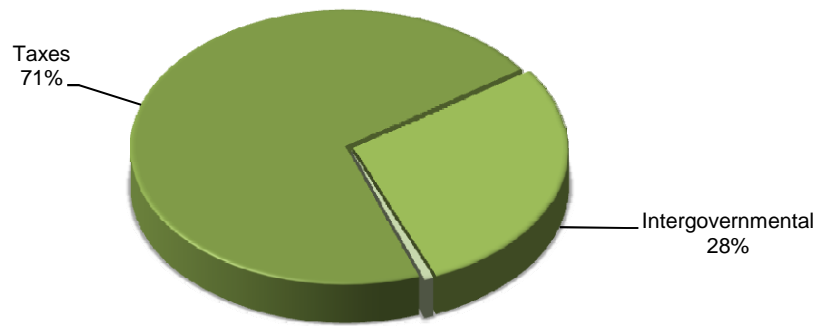
Capital Projects Fund Summary

	2013 Audited Amounts	2014 Adopted Budget	2014 Year-End Forecast	2015 Adopted Budget
Revenue:				
Taxes	\$ 3,031,300	\$ 2,973,949	\$ 3,339,911	\$ 3,383,911
Intergovernmental	2,065,891	1,072,740	1,353,795	1,347,795
Other Revenue	(23,675)	17,000	34,000	34,000
Total Revenue	5,073,516	4,063,689	4,727,706	4,765,706
Expenditures:				
Personnel	\$ -	\$ -	\$ -	\$ -
Supplies/Non-Capital Equipment	18,647	-	-	-
Capital Outlay	1,364,214	7,349,447	1,637,783	7,943,674
Total Expenditures	1,382,861	7,349,447	1,637,783	7,943,674
Excess/(Deficiency) of Revenues Over Expenditures	3,690,655	(3,285,758)	3,089,923	(3,177,968)
Other Financing Sources/(Uses):				
Transfers In/(Out)	200,000	400,000	400,000	200,000
Total Other Financing Sources/(Uses)	200,000	400,000	400,000	200,000
Net Change In Fund Balance:	3,890,655	(2,885,758)	3,489,923	(2,977,968)
Cumulative Fund Balance				
Beginning Fund Balance	5,069,860	7,274,713	8,960,515	12,450,438
Ending Fund Balance	8,960,515	4,388,955	12,450,438	9,472,470
Less Restrictions, Commitments, & Assignments:				
4.000 Mill Restricted Fund Balance	855,421	1,046,888	1,401,797	(2,055,183)
1/2% Sales/Use Tax Restricted Balance	3,670,040	5,624,521	7,896,303	9,085,504
ADCOO Restricted Fund Balance	213,254	129,387	564,012	339,871
ADCOT Restricted Fund Balance	331,145	407,451	367,331	692,317
Unassigned Fund Balance	\$ 3,890,655	\$ (2,819,292)	\$ 2,220,995	\$ 1,409,961

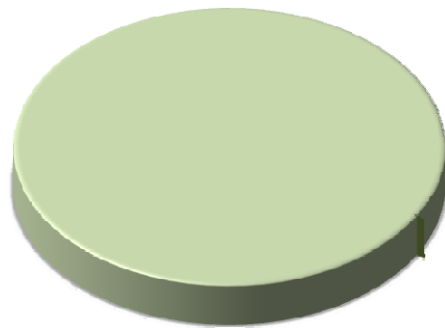
Revenue, Expenditures & Unassigned Fund Balance



Operating Revenue Budget By Category



Operating Expenditure Budget By Category



4.000 Mill Property Tax Restricted Revenue

	2013 Audited Amounts	2014 Adopted Budget	2014 Year-End Forecast	2015 Adopted Budget
Revenue:				
4.000 Mill Property Tax	\$ 962,381	\$ 958,486	\$ 958,129	\$ 944,710
Other Revenue	-	-	-	-
Total Revenue	962,381	958,486	958,129	944,710
Expenditures:				
Road Reconstruction Improvements	\$ 373,622	\$ 4,915,677	\$ 248,055	\$ 4,401,690
Total Expenditures	373,622	4,915,677	248,055	4,401,690
Excess/(Deficiency) of Revenues Over Expenditures	588,759	(3,957,191)	710,074	(3,456,980)
Net Change In Fund Balance:	588,759	(3,957,191)	710,074	(3,456,980)
Cumulative Fund Balance				
Beginning Fund Balance	102,964	2,213,317	691,723	1,401,797
Ending Fund Balance	\$ 691,723	\$ (1,743,874)	\$ 1,401,797	\$ (2,055,183)

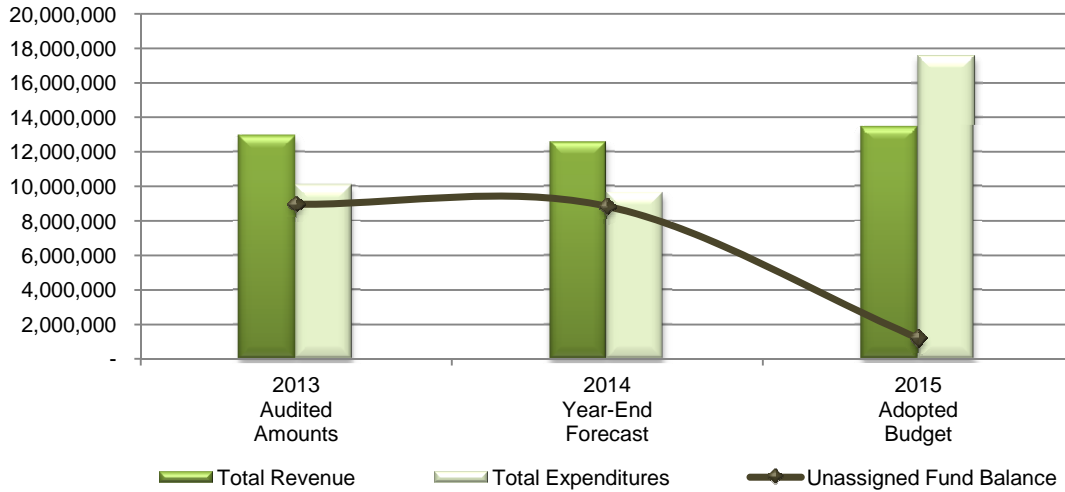
1/2% Sales/Use Tax Restricted Revenue

	2013 Audited Amounts	2014 Adopted Budget	2014 Year-End Forecast	2015 Adopted Budget
Revenue:				
1/2% Sales/Use Tax	\$ 2,068,919	\$ 2,015,463	\$ 2,381,782	\$ 2,439,201
Other Revenue	-	-	-	-
Total Revenue	2,068,919	2,015,463	2,381,782	2,439,201
Expenditures:				
Capital Improvement Projects	-	-	110,000	1,250,000
Total Expenditures	-	-	110,000	1,250,000
Excess/(Deficiency) of Revenues Over Expenditures	2,068,919	2,015,463	2,271,782	1,189,201
Net Change In Fund Balance:	2,068,919	2,015,463	2,271,782	1,189,201
Cumulative Fund Balance				
Beginning Fund Balance	3,555,602	5,720,622	5,624,521	7,896,303
Ending Fund Balance	\$ 5,624,521	\$ 7,736,085	\$ 7,896,303	\$ 9,085,504

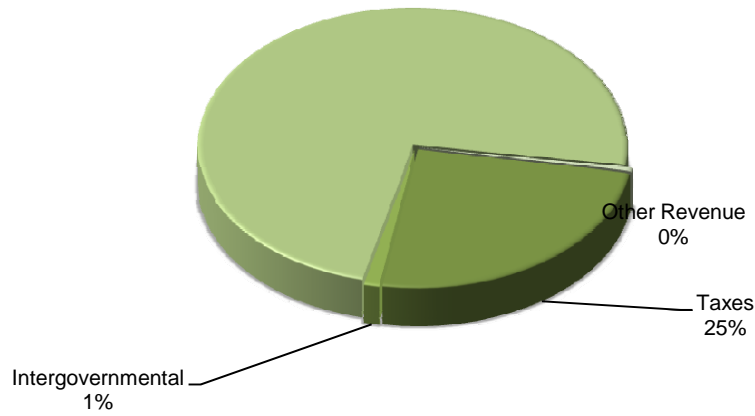
Water & Wastewater Fund Summary

	2013 Audited Amounts	2014 Adopted Budget	2014 Year-End Forecast	2015 Adopted Budget
Revenue:				
Taxes	\$ 2,685,471	\$ 2,589,668	\$ 2,971,176	\$ 3,335,843
Intergovernmental	147,599	123,500	152,500	153,500
User Charges & Fees	10,084,324	9,576,802	9,368,159	9,873,727
Other Revenue	(18,077)	52,000	66,359	57,000
Total Revenue	12,899,317	12,341,970	12,558,194	13,420,070
Expenditures:				
Personnel	\$ 3,879,442	\$ 4,024,262	\$ 3,895,139	\$ 4,315,893
Purchased Services	1,404,633	1,546,794	1,640,088	1,848,372
Supplies/Non-Capital Equipment	1,982,224	1,844,807	1,982,867	1,916,593
Capital Outlay	2,769,785	4,475,731	2,073,950	9,441,014
Miscellaneous	21,943	28,650	31,255	29,350
Total Expenditures	10,058,027	11,920,244	9,623,299	17,551,222
Excess/(Deficiency) of Revenues Over Expenditures	2,841,290	421,726	2,934,895	(4,131,152)
Other Financing Sources/(Uses):				
Debt Issuance/(Payments)	(2,820,611)	(2,826,926)	(2,760,611)	(2,667,924)
Sale of Assets	-	-	4,600	-
Insurance Recovery/(Claims)	(1,964)	(3,500)	(3,500)	(3,500)
Total Other Financing Sources/(Uses)	(2,822,575)	(2,830,426)	(2,759,511)	(2,671,424)
Net Change In Fund Balance:	18,715	(2,408,700)	175,384	(6,802,576)
Cumulative Fund Balance				
Beginning Fund Balance	15,064,510	13,586,223	15,083,225	15,258,609
Ending Fund Balance	15,083,225	11,177,523	15,258,609	8,456,033
Less Restrictions, Commitments, & Assignments:				
3% TABOR Reserve Restriction	312,030	305,175	247,298	269,451
Debt Service Reserve Restriction	348,197	(88,602)	(19,935)	(78,630)
Water Right Purchase Restriction	1,642,416	1,619,250	2,311,990	3,038,604
Capital/Infrastructure Commitment	2,000,000	2,000,000	2,000,000	2,000,000
Operating Reserve Commitment	1,822,061	1,861,129	1,887,337	2,027,552
Unassigned Fund Balance	\$ 8,958,521	\$ 5,480,571	\$ 8,831,919	\$ 1,199,056

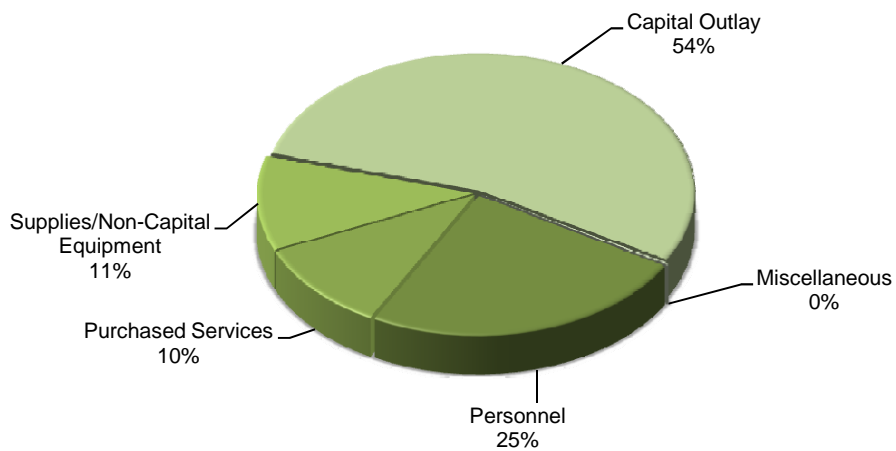
Revenue, Expenditures & Unassigned Fund Balance



Operating Revenue Budget By Category



Operating Expenditure Budget By Category



Water Enterprise Function

	2013 Audited Amounts	2014 Adopted Budget	2014 Year-End Forecast	2015 Adopted Budget
Revenue:				
Taxes	\$ 2,685,471	\$ 2,589,668	\$ 2,971,176	\$ 3,335,843
Intergovernmental	147,599	123,500	152,500	153,500
User Charges & Fees	6,861,221	6,253,153	6,119,973	6,463,132
Other Revenue	(9,803)	35,000	35,225	35,000
Total Revenue	9,684,488	9,001,321	9,278,874	9,987,475
Expenditures:				
Personnel	\$ 2,796,883	\$ 2,888,335	\$ 2,783,302	\$ 3,033,641
Purchased Services	1,021,827	1,155,122	1,246,477	1,336,172
Supplies/Non-Capital Equipment	1,071,950	887,373	951,742	965,934
Capital Outlay	2,336,187	1,177,201	473,950	946,014
Miscellaneous	21,023	28,300	28,300	28,500
Total Expenditures	7,247,870	6,136,331	5,483,771	6,310,261
Excess/(Deficiency) of Revenues Over Expenditures	2,436,618	2,864,990	3,795,103	3,677,214
Other Financing Sources/(Uses):				
Debt Issuance/(Payments)	(2,820,611)	(2,826,926)	(2,760,611)	(2,667,924)
Sale of Assets	-	-	4,600	-
Insurance Recovery/(Claims)	(1,964)	(3,500)	(3,500)	(3,500)
Total Other Financing Sources/(Uses)	(2,822,575)	(2,830,426)	(2,759,511)	(2,671,424)
Net Change In Fund Balance:	(385,957)	34,564	1,035,592	1,005,790
Cumulative Fund Balance				
Beginning Fund Balance	9,773,960	7,863,728	9,388,003	10,423,595
Ending Fund Balance	9,388,003	7,898,292	10,423,595	11,429,385
Less Restrictions, Commitments, & Assignments:				
3% TABOR Reserve Restriction	312,030	305,175	247,298	269,451
Debt Service Reserve Restriction	348,197	(88,602)	(19,935)	(78,630)
Water Right Purchase Restriction	1,642,416	1,619,250	2,311,990	3,038,604
Capital/Infrastructure Commitment	1,000,000	1,000,000	1,000,000	1,000,000
Operating Reserve Commitment	1,227,921	1,239,783	1,252,455	1,341,062
Unassigned Fund Balance	\$ 4,857,439	\$ 3,822,686	\$ 5,631,787	\$ 5,858,898

Wastewater Enterprise Function

	2013 Audited Amounts	2014 Adopted Budget	2014 Year-End Forecast	2015 Adopted Budget
Revenue:				
User Charges & Fees	\$ 3,223,103	\$ 3,323,649	\$ 3,248,186	\$ 3,410,595
Other Revenue	(8,274)	17,000	31,134	22,000
Total Revenue	3,214,829	3,340,649	3,279,320	3,432,595
Expenditures:				
Personnel	\$ 1,082,559	\$ 1,135,927	\$ 1,111,837	\$ 1,282,252
Purchased Services	382,806	391,672	393,611	512,200
Supplies/Non-Capital Equipment	910,274	957,434	1,031,125	950,659
Capital Outlay	433,598	3,298,530	600,000	8,495,000
Miscellaneous	920	350	2,955	850
Total Expenditures	2,810,157	5,783,913	3,139,528	11,240,961
Excess/(Deficiency) of Revenues Over Expenditures	404,672	(2,443,264)	139,792	(7,808,366)
Other Financing Sources/(Uses):				
Total Other Financing Sources/(Uses)	-	-	-	-
Net Change In Fund Balance:	404,672	(2,443,264)	139,792	(7,808,366)
Cumulative Fund Balance				
Beginning Fund Balance	5,290,550	5,722,495	5,695,222	5,835,014
Ending Fund Balance	5,695,222	3,279,231	5,835,014	(1,973,352)
Less Restrictions, Commitments, & Assignments:				
Capital/Infrastructure Commitment	1,000,000	1,000,000	1,000,000	1,000,000
Operating Reserve Commitment	594,140	621,346	634,882	686,490
Unassigned Fund Balance	\$ 4,101,082	\$ 1,657,885	\$ 4,200,132	\$ (3,659,842)

Debt Service Function

	2013 Audited Amounts	2014 Adopted Budget	2014 Year-End Forecast	2015 Adopted Budget
Revenue:				
Food Related Sales Tax	\$ 617,268	\$ 621,323	\$ 615,253	\$ 922,880
Total Revenue	617,268	621,323	615,253	922,880
Expenditures:				
Agent Fees	\$ -	\$ -	\$ -	\$ -
Total Expenditures	-	-	-	-
Excess/(Deficiency) of Revenues Over Expenditures	617,268	621,323	615,253	922,880
Other Financing Sources/(Uses):				
Series 2002A - Certificates of Participation	(978,754)	-	-	-
2013 Lease Purchase Agreement	-	(983,386)	(983,385)	(981,575)
Total Other Financing Sources/(Uses)	(978,754)	(983,386)	(983,385)	(981,575)
Net Change In Fund Balance:	(361,486)	(362,063)	(368,132)	(58,695)
Cumulative Fund Balance				
Beginning Fund Balance	709,683	273,461	348,197	(19,935)
Ending Fund Balance	\$ 348,197	\$ (88,602)	\$ (19,935)	\$ (78,630)

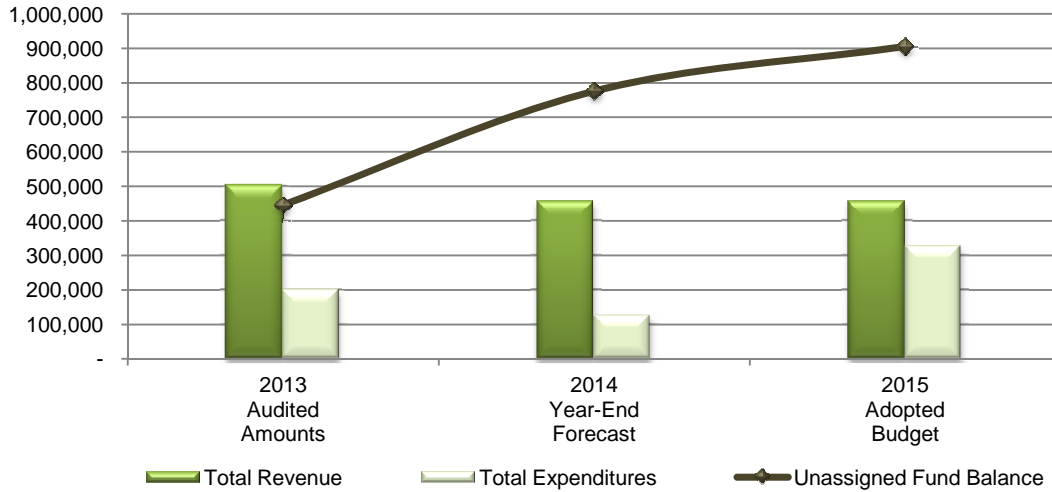
Water Resources Function

	2013 Audited Amounts	2014 Adopted Budget	2014 Year-End Forecast	2015 Adopted Budget
Revenue:				
Non-Food Sales/Use Tax	\$ 2,068,203	\$ 1,968,345	\$ 2,355,923	\$ 2,412,963
Total Revenue	2,068,203	1,968,345	2,355,923	2,412,963
Expenditures:				
Water Rights Purchases	\$ -	\$ -	\$ -	\$ -
Total Expenditures	-	-	-	-
Excess/(Deficiency) of Revenues Over Expenditures	2,068,203	1,968,345	2,355,923	2,412,963
Other Financing Sources/(Uses):				
Debt Issuance/(Payments)	(1,686,349)	(1,686,349)	(1,686,349)	(1,686,349)
Total Other Financing Sources/(Uses)	(1,686,349)	(1,686,349)	(1,686,349)	(1,686,349)
Net Change In Fund Balance:	381,854	281,996	669,574	726,614
Cumulative Fund Balance				
Beginning Fund Balance	1,260,562	1,337,254	1,642,416	2,311,990
Ending Fund Balance	\$ 1,642,416	\$ 1,619,250	\$ 2,311,990	\$ 3,038,604

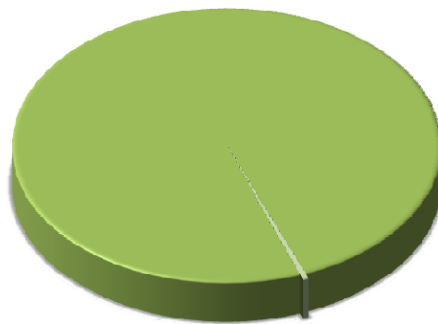
Stormwater Fund Summary

	2013 Audited Amounts	2014 Adopted Budget	2014 Year-End Forecast	2015 Adopted Budget
Revenue:				
Taxes	\$ -	\$ -	\$ -	\$ -
User Charges & Fees	506,339	423,643	453,863	453,863
Other Revenue	(2,500)	500	2,000	2,000
Total Revenue	503,839	424,143	455,863	455,863
Expenditures:				
Personnel	\$ 75,867	\$ 72,565	\$ 71,825	\$ 72,929
Purchased Services	3,020	32,550	33,528	32,550
Supplies/Non-Capital Equipment	20,462	20,000	20,000	20,000
Capital Outlay	100,000	100,000	-	200,000
Miscellaneous	600	750	750	750
Total Expenditures	199,949	225,865	126,103	326,229
Excess/(Deficiency) of Revenues Over Expenditures	303,890	198,278	329,760	129,634
Other Financing Sources/(Uses):				
Total Other Financing Sources/(Uses)	-	-	-	-
Net Change In Fund Balance:	303,890	198,278	329,760	129,634
Cumulative Fund Balance				
Beginning Fund Balance	142,174	339,211	446,064	775,824
Ending Fund Balance	446,064	537,489	775,824	905,458
Less Restrictions, Commitments, & Assignments:				
Assigned Fund Balance	-	-	-	-
Unassigned Fund Balance	\$ 446,064	\$ 537,489	\$ 775,824	\$ 905,458

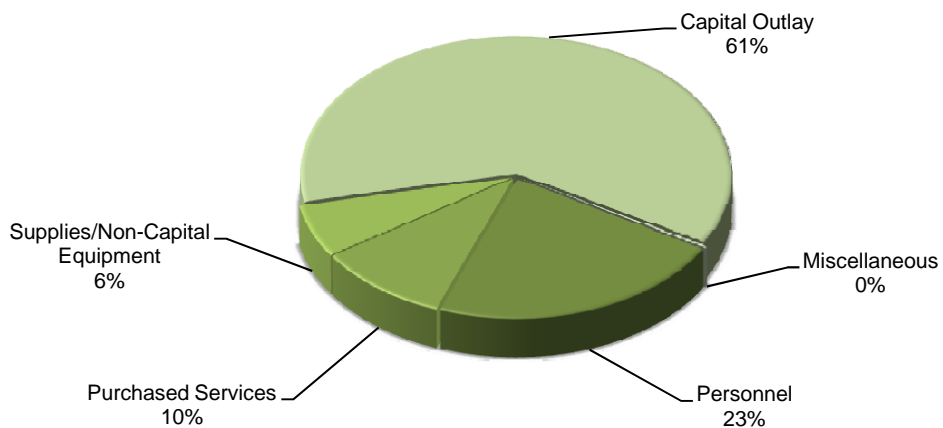
Revenue, Expenditures & Unassigned Fund Balance



Operating Revenue Budget By Category



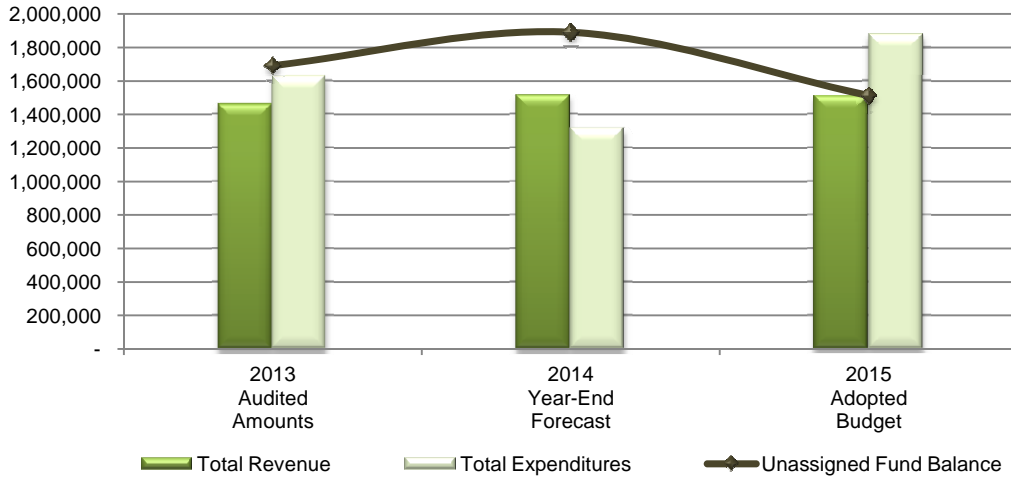
Operating Expenditure Budget By Category



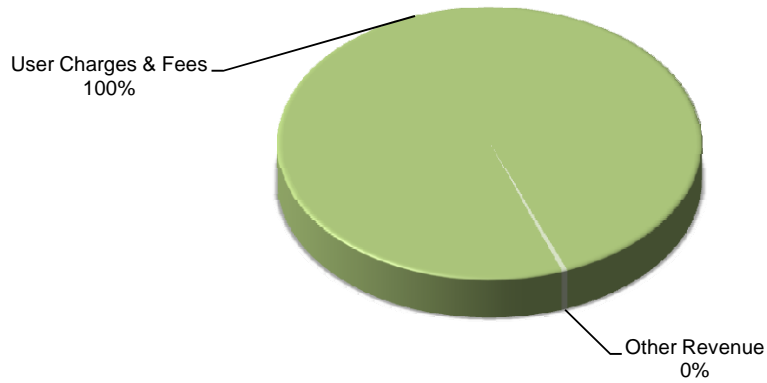
Sanitation Fund Summary

	2013 Audited Amounts	2014 Adopted Budget	2014 Year-End Forecast	2015 Adopted Budget
Revenue:				
Taxes	\$ -	\$ -	\$ -	\$ -
Intergovernmental	-	-	-	-
Licenses & Permits	-	-	-	-
User Charges & Fees	1,461,574	1,473,917	1,506,655	1,504,245
Fines & Forfeitures	-	-	-	-
Other Revenue	(2,541)	5,500	6,100	6,100
Total Revenue	1,459,033	1,479,417	1,512,755	1,510,345
Expenditures:				
Personnel	\$ 764,855	\$ 779,553	\$ 763,890	\$ 792,623
Purchased Services	309,031	345,729	359,589	349,903
Supplies/Non-Capital Equipment	183,778	176,711	191,040	198,611
Capital Outlay	365,714	349,000	-	535,000
Miscellaneous	195	500	-	500
Total Expenditures	1,623,573	1,651,493	1,314,519	1,876,637
Excess/(Deficiency) of Revenues Over Expenditures	(164,540)	(172,076)	198,236	(366,292)
Other Financing Sources/(Uses):				
Sale of Assets	-	-	-	-
Insurance Recovery/(Claims)	-	(10,000)	-	(10,000)
Total Other Financing Sources/(Uses)	-	(10,000)	-	(10,000)
Net Change In Fund Balance:	(164,540)	(182,076)	198,236	(376,292)
Cumulative Fund Balance				
Beginning Fund Balance	1,856,560	1,653,237	1,692,020	1,890,256
Ending Fund Balance	1,692,020	1,471,161	1,890,256	1,513,964
Less Restrictions, Commitments, & Assignments:				
Assigned Fund Balance	-	-	-	-
Unassigned Fund Balance	\$ 1,692,020	\$ 1,471,161	\$ 1,890,256	\$ 1,513,964

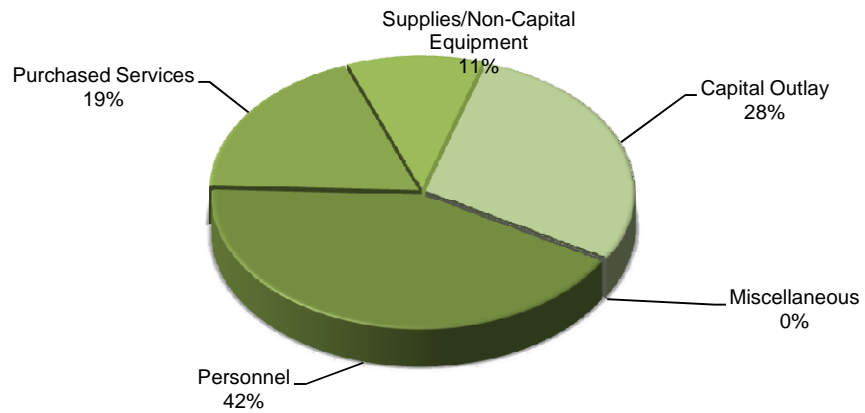
Revenue, Expenditures & Unassigned Fund Balance



Operating Revenue Budget By Category



Operating Expenditure Budget By Category

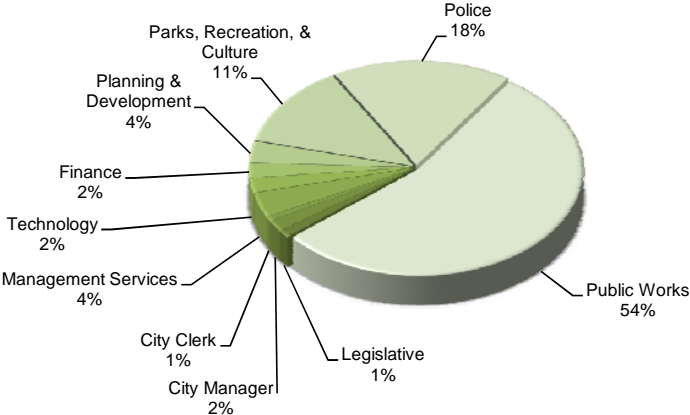




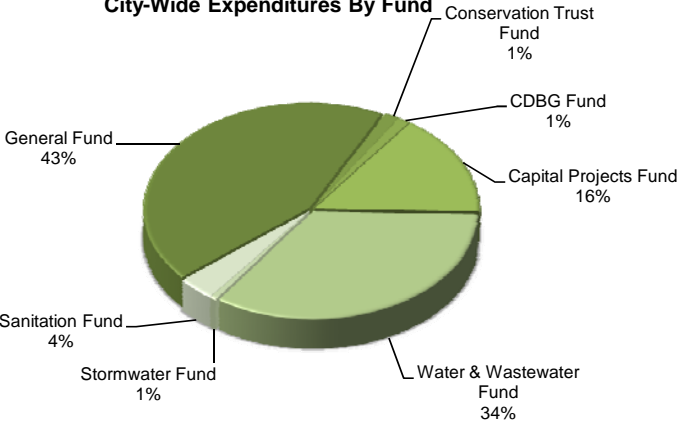
Department Funding Matrix

	General Fund	Conservation Trust Fund	CDBG Fund	Capital Projects Fund	Water & Wastewater Fund	Stormwater Fund	Sanitation Fund	Total
Departments:								
Legislative	\$ 519,435	\$ -	\$ -	\$ -	\$ 84,000	\$ -	\$ -	\$ 603,435
City Manager	883,635	-	-	-	-	-	-	883,635
City Clerk	330,850	-	-	-	-	-	-	330,850
Management Services	1,682,435	-	-	-	244,422	-	8,653	1,935,510
Technology	899,347	-	-	-	246,251	-	-	1,145,598
Finance	435,205	-	-	-	706,933	-	2,000	1,144,138
Planning & Development	1,674,863	-	-	-	-	-	-	1,674,863
Parks, Recreation, & Culture	4,146,448	738,033	-	1,628,650	-	-	-	6,513,131
Police	9,138,198	-	-	-	-	-	-	9,138,198
Public Works	2,575,161	-	600,000	6,315,024	16,269,616	326,229	1,865,984	27,952,014
Total Expenditures	\$ 22,285,577	\$ 738,033	\$ 600,000	\$ 7,943,674	\$ 17,551,222	\$ 326,229	\$ 1,876,637	\$ 51,321,372

City-Wide Expenditures By Department



City-Wide Expenditures By Fund



Legislative

Joyce Downing, Mayor

Department Description

The Legislative Department includes three divisions: City Council, City Attorney, and Boards and Commissions.

The City Council is comprised of the Mayor and two council members elected from each of the City's four wards. The City Council serves as the legislative and governing body of the City of Northglenn and is responsible for establishing City policies and goals.

The City Attorney serves as legal counsel for the City and represents the City in litigation in state and federal courts and before local administrative agencies. The City Attorney advises Council, City Manager, administrative staff, and board members on legal matters, drafts ordinances, resolutions, and contracts for the City. The City Attorney is also responsible for the prosecution of all cases in Municipal Court.

The City of Northglenn has 10 boards and commissions, which provide various opportunities for citizens to become involved in the City. The boards are created by the City Charter, by Ordinance, or by Resolution and include the following: Board of Adjustments, Citizens' Affairs Board, Elections Commission, Historic Preservation Commission, Liquor Licensing Authority, Parks and Recreation Advisory Board, Planning Commission, Victim Assistance and Law Enforcement Board, and Youth Commission.

2014 Achievements

Adopted a Strategic Plan for the Organization

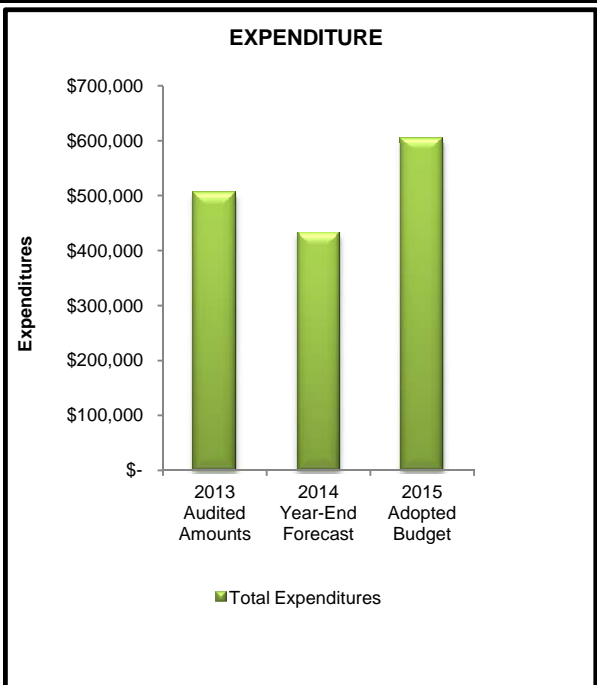
Goals & Objectives

1. Upgraded city infrastructure and facilities
2. Fiscal responsible city government
3. Strong, competitive businesses
4. Community governance with civic partnerships
5. Clean and beautiful city

Legislative

2015 BUDGET SUMMARY BY FUND		
Fund(s)	Budget	FTE
General Fund	\$ 519,435	-
Conservation Trust Fund	-	-
CDBG Fund	-	-
Capital Projects Fund	-	-
Water & Wastewater Fund	84,000	-
Stormwater Fund	-	-
Sanitation Fund	-	-
Total	603,435	-

2015 BUDGET SUMMARY BY DIVISION		
Division/Program(s)	Budget	FTE
City Council	\$ 599,348	-
City Attorney	-	-
Boards & Authorities	4,087	-
Total	603,435	-



EXPENDITURE SUMMARY				
	2013 Audited Amounts	2014 Adopted Budget	2014 Year-End Forecast	2015 Adopted Budget
Staff - Full Time Equivalency (FTE)*	-	-	-	-
Expenditures:				
Personnel	\$ 126,793	\$ 129,007	\$ 127,582	\$ 128,917
Purchased Services	232,838	257,737	190,914	259,477
Supplies/Non-Capital Equipment	7,314	10,470	7,973	10,370
Miscellaneous	136,286	103,574	105,553	104,671
Contingency	-	92,005	-	100,000
Total Expenditures	\$ 503,231	\$ 592,793	\$ 432,022	\$ 603,435

2015 BUDGET PACKAGES	
	Amount
	-
	\$ -

Expenditure Detail

Legislative Department - All Funds

	2013 Audited Amounts	2014 Adopted Budget	2014 Year-End Forecast	2015 Adopted Budget
Personnel				
Regular Wages	79,952	79,687	78,863	79,734
Allowances	39,988	39,960	41,821	39,960
Medicare	1,727	1,733	1,740	1,733
Workers Compensation	136	206	96	206
Retirement Contributions	4,498	6,670	4,529	6,579
Life/Disability Benefits	492	751	533	705
Total Personnel	126,793	129,007	127,582	128,917
Purchased Services				
Professional Services	211,602	233,675	154,175	235,680
Communication Services	51	62	132	162
Training/Registration	8,734	23,935	23,635	23,635
Mileage/Travel	12,451	-	12,972	-
Rentals/Leases	-	65	-	-
Total Purchased Services	232,838	257,737	190,914	259,477
Supplies/Non-Capital Equipment				
Office Supplies	22	200	100	200
Operating Supplies	7,292	10,270	7,873	10,170
Total Supplies/Non-Capital Equipment	7,314	10,470	7,973	10,370
Miscellaneous				
Dues/Fees	55,861	58,119	57,434	59,216
Grants/Donations	80,425	45,455	48,119	45,455
Total Other Expenditures	136,286	103,574	105,553	104,671
Contingency				
Contingency	-	92,005	-	100,000
Total Contingency	-	92,005	-	100,000
Total Expenditures	\$ 503,231	\$ 592,793	\$ 432,022	\$ 603,435

Expenditure Detail

Legislative Department - General Fund

	2013 Audited Amounts	2014 Adopted Budget	2014 Year-End Forecast	2015 Adopted Budget
Personnel				
Regular Wages	79,952	79,687	78,863	79,734
Allowances	39,988	39,960	41,821	39,960
Medicare	1,727	1,733	1,740	1,733
Workers Compensation	136	206	96	206
Retirement Contributions	4,498	6,670	4,529	6,579
Life/Disability Benefits	492	751	533	705
Total Personnel	126,793	129,007	127,582	128,917
Purchased Services				
Professional Services	202,898	149,675	149,675	151,680
Communication Services	51	62	132	162
Training/Registration	8,734	23,935	23,635	23,635
Mileage/Travel	12,451	-	12,972	-
Rentals/Leases	-	65	-	-
Total Purchased Services	224,134	173,737	186,414	175,477
Supplies/Non-Capital Equipment				
Office Supplies	22	200	100	200
Operating Supplies	7,292	10,270	7,873	10,170
Total Supplies/Non-Capital Equipment	7,314	10,470	7,973	10,370
Miscellaneous				
Dues/Fees	55,861	58,119	57,434	59,216
Grants/Donations	80,425	45,455	48,119	45,455
Total Other Expenditures	136,286	103,574	105,553	104,671
Contingency				
Contingency	-	92,005	-	100,000
Total Contingency	-	92,005	-	100,000
Total Expenditures	\$ 494,527	\$ 508,793	\$ 427,522	\$ 519,435

Expenditure Detail

City Council Division - General Fund

	2013 Audited Amounts	2014 Adopted Budget	2014 Year-End Forecast	2015 Adopted Budget
Personnel				
Regular Wages	79,952	79,687	78,863	79,734
Allowances	39,988	39,960	41,821	39,960
Medicare	1,727	1,733	1,740	1,733
Workers Compensation	136	206	96	206
Retirement Contributions	4,498	6,670	4,529	6,579
Life/Disability Benefits	492	751	533	705
Total Personnel	126,793	129,007	127,582	128,917
Purchased Services				
Professional Services	201,578	147,995	147,995	150,000
Communication Services	30	-	70	100
Training/Registration	7,408	21,960	21,960	21,960
Mileage/Travel	12,451	-	12,972	-
Rentals/Leases	-	65	-	-
Total Purchased Services	221,467	170,020	182,997	172,060
Supplies/Non-Capital Equipment				
Office Supplies	22	200	100	200
Operating Supplies	6,855	9,600	7,200	9,500
Total Supplies/Non-Capital Equipment	6,877	9,800	7,300	9,700
Miscellaneous				
Dues/Fees	55,861	58,119	57,434	59,216
Grants/Donations	80,425	45,455	48,119	45,455
Total Other Expenditures	136,286	103,574	105,553	104,671
Contingency				
Contingency	-	92,005	-	100,000
Total Contingency	-	92,005	-	100,000
Total Expenditures	\$ 491,423	\$ 504,406	\$ 423,432	\$ 515,348

Expenditure Detail

Boards & Authorities Division - General Fund

	2013 Audited Amounts	2014 Adopted Budget	2014 Year-End Forecast	2015 Adopted Budget
Purchased Services				
Professional Services	1,320	1,680	1,680	1,680
Communication Services	21	62	62	62
Training/Registration	1,326	1,975	1,675	1,675
Total Purchased Services	2,667	3,717	3,417	3,417
Supplies/Non-Capital Equipment				
Operating Supplies	437	670	673	670
Total Supplies/Non-Capital Equipment	437	670	673	670
Total Expenditures	\$ 3,104	\$ 4,387	\$ 4,090	\$ 4,087

Expenditure Detail

Legislative Department - Water & Wastewater Fund

	2013 Audited Amounts	2014 Adopted Budget	2014 Year-End Forecast	2015 Adopted Budget
Purchased Services				
Professional Services	8,704	84,000	4,500	84,000
Total Purchased Services	8,704	84,000	4,500	84,000
Total Expenditures	\$ 8,704	\$ 84,000	\$ 4,500	\$ 84,000

Expenditure Detail

City Council Division - Water & Wastewater Fund

	2013 Audited Amounts	2014 Adopted Budget	2014 Year-End Forecast	2015 Adopted Budget
Purchased Services				
Professional Services	8,704	84,000	4,500	84,000
Total Purchased Services	8,704	84,000	4,500	84,000
Total Expenditures	\$ 8,704	\$ 84,000	\$ 4,500	\$ 84,000

City Manager

John R. Pick, City Manager

Department Description

The City Manager's Office oversees the daily activities, directs the operations of all city departments, and implements policy decisions made by City Council, as well as enforcing City Ordinances. Included in the city manager's department is Public Communications and Economic Development. Communications provides public information to citizens to support transparency in government and foster an informed community through media relations, community partnerships and working with the city administration and other departments. Economic Development activities provide networking, business retention and attraction, maintains a program of business incentives, and provides support to the Northglenn Urban Renewal Authority (NURA).

2014 Achievements

- Developed Strategic Plan with the City Council and Leadership Team
- Initiated Planning for FasTracks
- Secured funding to replace wooden fences on I-25 with concrete walls
- Engaged in Regional Government Authorities: NATA, RTD, FasTracks, I-25, Adams Co. Council of Govts., North Metro Chamber
- Assisted North Metro Fire District with Citizen Task Force to evaluate proposed mill levy increase
- Walmart Neighborhood Market & Webster Lake Promenade Redevelopment Projects
- Expand Business Retention & Expansion Programs (Lunch & Learns, Business After Hours Events, Marketing Opportunities)
- 3rd Annual Business Appreciation Event
- NURA Amendments to Plan 2 to start TIF Clocks for both Garland and Webster Lake
- Develop Shop Local Program & New Business Directory
- Partial reorganization of city website to make it user/resident friendly
- Issued Marketing Project RFP
- Connection and Recreation Center Guide bundled and a more efficient printing and distribution process created
- Master marketing calendar created using Google Docs. This improves coordination and communication
- New Resident Guide designed

Goals & Objectives

- Conduct a Citizen Attitude Survey (Council Goal #4)
- Implement Capital Improvement Program (Council Goal #1)
- Conduct Strategic Planning Session (All Council Goals)
- Continue to optimize the city's website for users (Council Goal #4)
- Implement the Northglenn Marketing Project (Council Goal #2)
- Have all Connections delivered to homes by the 3rd of the month (Council Goal #4)
- Win a 3CMA Savvy Award for the Connection and for video production (Council Goal #4)
- Improve backend video infrastructure and Channel 8 resources (Council Goal #4)
- Identify & Analyze commercial Development and Redevelopment Opportunities (Council Goal #3 & #5)
- Increase BRE visits and Outreach Programs (Council Goal #3)
- Increase marketing efforts to both Businesses and Residents (Council Goal #3 & #5)
- Develop new business tracking system (Council Goal #3)

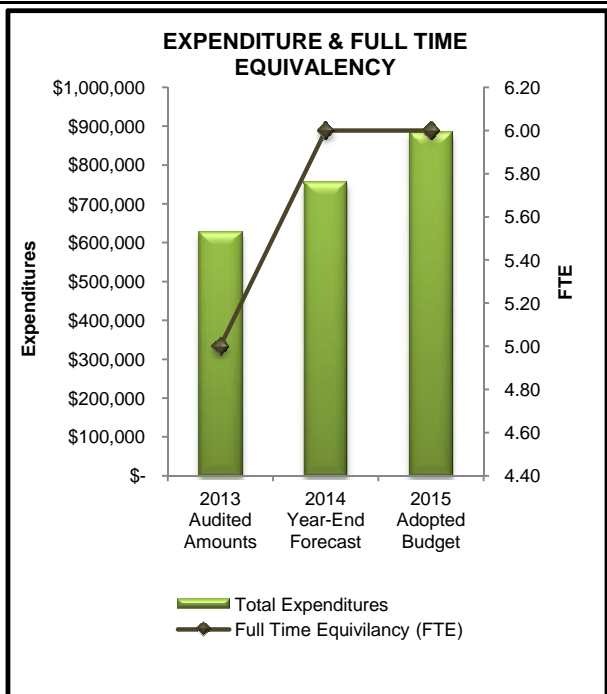
Activity Measures

Category/Measure	2012	2013	2014 Forecast	2015 Forecast
Original Video Productions	-	3	10	10 to 30
# of News Releases	190	144	138	140
# of Business Retention Visits	40	50	60	75
New Commercial s/f Absorption	157,283	111,100	150,000	160,000
Unemployment Rate	8%	8%	6%	6%
New Businesses	58	58	60	65
Increase attendance at Bus. Appr. Breakfast	100	250	275	300

City Manager

2015 BUDGET SUMMARY BY FUND		
Fund(s)	Budget	FTE
General Fund	\$ 883,635	6.00
Conservation Trust Fund	-	-
CDBG Fund	-	-
Capital Projects Fund	-	-
Water & Wastewater Fund	-	-
Stormwater Fund	-	-
Sanitation Fund	-	-
Total	883,635	6.00

2015 BUDGET SUMMARY BY DIVISION		
Division/Program(s)	Budget	FTE
Administration/Operations	\$ 296,125	2.00
Public Communications	295,485	2.00
Economic Development	292,025	2.00
Total	883,635	6.00



EXPENDITURE SUMMARY				
	2013 Audited Amounts	2014 Adopted Budget	2014 Year-End Forecast	2015 Adopted Budget
Staff - Full Time Equivalency (FTE)*	5.00	6.00	6.00	6.00
Expenditures:				
Personnel	\$ 483,586	\$ 544,540	\$ 551,755	\$ 574,846
Purchased Services	109,938	163,611	141,900	222,141
Supplies/Non-Capital Equipment	30,622	15,416	13,927	28,278
Capital Outlay	-	-	-	25,000
Miscellaneous	3,465	55,500	48,000	33,370
Total Expenditures	\$ 627,611	\$ 779,067	\$ 755,582	\$ 883,635

2015 BUDGET PACKAGES	
	Amount
1. Personnel Market Adjustment	\$ 24,742
2. Personnel Merit Allowance	4,014
3. Vehicle Replacement - Unit 282 Chevrolet Malibu	25,000
4. Professional Services - Citizen Survey	22,000
5. Professional Services - Sign Program	5,400
6. Operating Supplies - Wayfinding Sign Program	2,100
	\$ 83,256

Expenditure Detail

City Manager Department - All Funds

	2013 Audited Amounts	2014 Adopted Budget	2014 Year-End Forecast	2015 Adopted Budget
Personnel				
Regular Wages	393,087	440,818	436,646	322,120
Seasonal/Temporary Wages	-	-	-	148,248
Overtime	2,030	-	110	-
Allowances	1,586	3,600	7,163	3,745
Medicare	5,533	6,445	3,052	6,874
Workers Compensation	1,205	770	20,566	822
Retirement Contributions	34,240	36,898	48,698	39,339
Medical Benefits	43,037	52,052	17,653	49,478
Life/Disability Benefits	2,868	3,957	17,867	4,220
Total Personnel	483,586	544,540	551,755	574,846
Purchased Services				
Professional Services	19,257	35,000	25,200	62,400
Technical Services	-	10,000	10,000	10,000
General Services	14	-	-	-
Communication Services	79,584	100,616	92,311	117,316
Training/Registration	5,958	11,320	9,000	19,090
Mileage/Travel	3,498	4,575	3,518	11,635
Rentals/Leases	1,627	2,100	1,871	1,700
Total Purchased Services	109,938	163,611	141,900	222,141
Supplies/Non-Capital Equipment				
Office Supplies	1,143	1,400	1,758	1,500
Technology Supplies	3,196	4,800	4,022	15,200
Operating Supplies	10,006	8,800	7,969	11,400
Non-Capital Equipment	15,924	-	-	-
Motor Vehicle Fuels	353	416	178	178
Total Supplies/Non-Capital Equipment	30,622	15,416	13,927	28,278
Capital Outlay				
Capital Equipment	-	-	-	25,000
Total Capital Outlay	-	-	-	25,000
Miscellaneous				
Dues/Fees	3,465	5,500	8,000	13,370
Grants/Donations	-	50,000	40,000	20,000
Total Other Expenditures	3,465	55,500	48,000	33,370
Total Expenditures	\$ 627,611	\$ 779,067	\$ 755,582	\$ 883,635

Expenditure Detail

City Manager Department - General Fund

	2013 Audited Amounts	2014 Adopted Budget	2014 Year-End Forecast	2015 Adopted Budget
Personnel				
Regular Wages	393,087	440,818	436,646	322,120
Seasonal/Temporary Wages	-	-	-	148,248
Overtime	2,030	-	110	-
Allowances	1,586	3,600	7,163	3,745
Medicare	5,533	6,445	3,052	6,874
Workers Compensation	1,205	770	20,566	822
Retirement Contributions	34,240	36,898	48,698	39,339
Medical Benefits	43,037	52,052	17,653	49,478
Life/Disability Benefits	2,868	3,957	17,867	4,220
Total Personnel	483,586	544,540	551,755	574,846
Purchased Services				
Professional Services	19,257	35,000	25,200	62,400
Technical Services	-	10,000	10,000	10,000
General Services	14	-	-	-
Communication Services	79,584	100,616	92,311	117,316
Training/Registration	5,958	11,320	9,000	19,090
Mileage/Travel	3,498	4,575	3,518	11,635
Rentals/Leases	1,627	2,100	1,871	1,700
Total Purchased Services	109,938	163,611	141,900	222,141
Supplies/Non-Capital Equipment				
Office Supplies	1,143	1,400	1,758	1,500
Technology Supplies	3,196	4,800	4,022	15,200
Operating Supplies	10,006	8,800	7,969	11,400
Non-Capital Equipment	15,924	-	-	-
Motor Vehicle Fuels	353	416	178	178
Total Supplies/Non-Capital Equipment	30,622	15,416	13,927	28,278
Capital Outlay				
Capital Equipment	-	-	-	25,000
Total Capital Outlay	-	-	-	25,000
Miscellaneous				
Dues/Fees	3,465	5,500	8,000	13,370
Grants/Donations	-	50,000	40,000	20,000
Total Other Expenditures	3,465	55,500	48,000	33,370
Total Expenditures	\$ 627,611	\$ 779,067	\$ 755,582	\$ 883,635

Expenditure Detail

Administration/Operations Division - General Fund

	2013 Audited Amounts	2014 Adopted Budget	2014 Year-End Forecast	2015 Adopted Budget
Personnel				
Regular Wages	179,555	190,629	188,343	196,435
Overtime	2,030	-	110	-
Allowances	1,586	3,600	3,768	3,745
Medicare	2,644	2,817	2,750	2,903
Workers Compensation	261	336	230	347
Retirement Contributions	16,862	16,403	16,225	16,904
Medical Benefits	14,911	20,378	16,124	16,427
Life/Disability Benefits	1,246	1,709	1,164	1,761
Total Personnel	219,095	235,872	228,714	238,522
Purchased Services				
Professional Services	3,200	-	-	-
Communication Services	492	800	800	800
Training/Registration	3,030	4,000	4,000	11,090
Mileage/Travel	2,097	325	1,500	6,635
Rentals/Leases	90	200	200	200
Total Purchased Services	8,909	5,325	6,500	18,725
Supplies/Non-Capital Equipment				
Office Supplies	732	500	500	500
Technology Supplies	760	1,600	1,600	1,600
Operating Supplies	3,561	3,500	2,000	4,000
Non-Capital Equipment	678	-	-	-
Motor Vehicle Fuels	353	416	178	178
Total Supplies/Non-Capital Equipment	6,084	6,016	4,278	6,278
Capital Outlay				
Capital Equipment	-	-	-	25,000
Total Capital Outlay	-	-	-	25,000
Miscellaneous				
Dues/Fees	590	1,500	4,000	7,600
Total Other Expenditures	590	1,500	4,000	7,600
Total Expenditures	\$ 234,678	\$ 248,713	\$ 243,492	\$ 296,125

Expenditure Detail

Public Communications Division - General Fund

	2013 Audited Amounts	2014 Adopted Budget	2014 Year-End Forecast	2015 Adopted Budget
Personnel				
Regular Wages	107,089	115,505	113,902	125,685
Allowances	-	-	1,521	-
Medicare	1,414	1,675	138	1,822
Workers Compensation	183	200	9,584	218
Retirement Contributions	8,863	9,720	15,986	10,575
Medical Benefits	15,160	15,481	703	16,270
Life/Disability Benefits	819	1,039	16,703	1,129
Total Personnel	133,528	143,620	158,537	155,699
Purchased Services				
Professional Services	16,057	25,000	15,200	47,000
Communication Services	67,466	79,816	61,511	69,486
Training/Registration	-	3,320	1,000	3,000
Mileage/Travel	750	250	18	1,000
Rentals/Leases	663	500	671	500
Total Purchased Services	84,936	108,886	78,400	120,986
Supplies/Non-Capital Equipment				
Office Supplies	75	500	858	500
Technology Supplies	1,676	1,600	822	12,000
Operating Supplies	5,095	4,300	4,469	3,300
Non-Capital Equipment	15,246	-	-	-
Total Supplies/Non-Capital Equipment	22,092	6,400	6,149	15,800
Miscellaneous				
Dues/Fees	2,000	2,500	2,500	3,000
Total Other Expenditures	2,000	2,500	2,500	3,000
Total Expenditures	\$ 242,556	\$ 261,406	\$ 245,586	\$ 295,485

Expenditure Detail

Economic Development Division - General Fund

	2013 Audited Amounts	2014 Adopted Budget	2014 Year-End Forecast	2015 Adopted Budget
Personnel				
Regular Wages	106,443	134,684	134,401	-
Seasonal/Temporary Wages	-	-	-	148,248
Allowances	-	-	1,874	-
Medicare	1,475	1,953	164	2,149
Workers Compensation	761	234	10,752	257
Retirement Contributions	8,515	10,775	16,487	11,860
Medical Benefits	12,966	16,193	826	16,781
Life/Disability Benefits	803	1,209	-	1,330
Total Personnel	130,963	165,048	164,504	180,625
Purchased Services				
Professional Services	-	10,000	10,000	15,400
Technical Services	-	10,000	10,000	10,000
General Services	14	-	-	-
Communication Services	11,626	20,000	30,000	47,030
Training/Registration	2,928	4,000	4,000	5,000
Mileage/Travel	651	4,000	2,000	4,000
Rentals/Leases	874	1,400	1,000	1,000
Total Purchased Services	16,093	49,400	57,000	82,430
Supplies/Non-Capital Equipment				
Office Supplies	336	400	400	500
Technology Supplies	760	1,600	1,600	1,600
Operating Supplies	1,350	1,000	1,500	4,100
Total Supplies/Non-Capital Equipment	2,446	3,000	3,500	6,200
Miscellaneous				
Dues/Fees	875	1,500	1,500	2,770
Grants/Donations	-	50,000	40,000	20,000
Total Other Expenditures	875	51,500	41,500	22,770
Total Expenditures	\$ 150,377	\$ 268,948	\$ 266,504	\$ 292,025



City Clerk

Johanna Small, City Clerk

Department Description

The City Clerk serves as the official records custodian of the City of Northglenn and preserves the legislative history of the City by keeping accurate and accessible records of City Council. The City Clerk's Office is responsible for the recording and filing of documents, maintaining the City seal, and attesting to official documents. The City Clerk's office administers elections, responds to records requests in compliance with the Colorado Open Records Act, and ensures the timely posting of meeting notices pursuant to the Colorado Open Meetings Act. The City Clerk's office serves as a Passport Acceptance Facility, and processes applications for liquor licenses, medical marijuana businesses, retail marijuana establishments, amusement, peddlers/solicitors, and pawnbroker licenses. The Department is also responsible for updates to the Municipal Code, citywide records management, and provides support to the City Council, Liquor Licensing Authority, Planning Commission, Board of Adjustment, and Citizens' Affairs Board.

2014 Achievements

- Maintained and provided electronic access to legislative actions and organizational records
- Responded to public records requests within the timeframe allowed by State law
- Administered licensing program and provided support to the local licensing authorities including City Council and the LLA
- Provided meeting notices and supporting documentation online and in compliance with the Colorado Open Meetings Act
- Accepted approximately 1,640 passport applications; recertified facility and all acceptance agents

Goals & Objectives

- Provide professional and efficient services to residents, customers, and the community
- Provide open and honest communication to the community to increase transparency and public information
- Comply with legislative, municipal, and statutory requirements
- Improve records management program to ensure preservation of official City records and to improve access to public records
- Provide efficient and timely licensing, permitting, and passport services

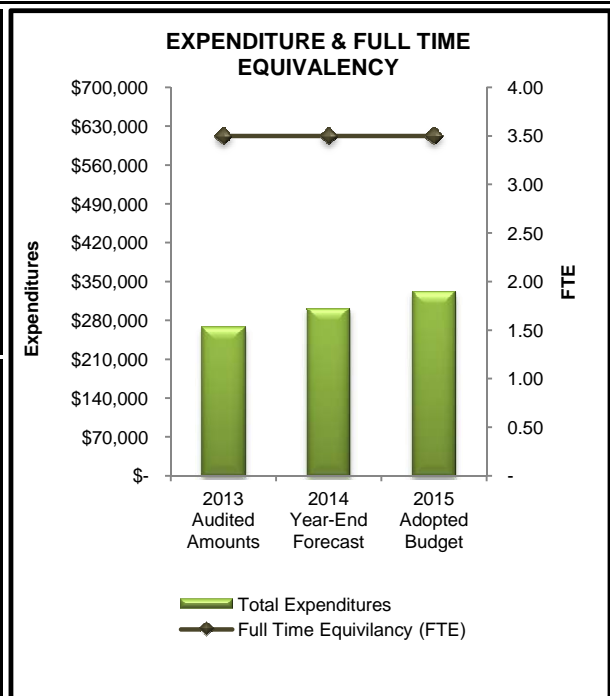
Activity Measures

Category/Measure	2012	2013	2014 Forecast	2015 Forecast
Legislation Processed (Ordinances and Resolutions)	192	174	160	175
Public Records Requests	77	75	70	65
Licenses/Permits Issued	99	101	110	118
Passport Applications Accepted	959	1,548	1,640	1,689

City Clerk

2015 BUDGET SUMMARY BY FUND		
Fund(s)	Budget	FTE
General Fund	\$ 330,850	3.50
Conservation Trust Fund	-	-
CDBG Fund	-	-
Capital Projects Fund	-	-
Water & Wastewater Fund	-	-
Stormwater Fund	-	-
Sanitation Fund	-	-
Total	330,850	3.50

2015 BUDGET SUMMARY BY DIVISION		
Division/Program(s)	Budget	FTE
Administration/Operations	\$ 330,850	3.50
Total	330,850	3.50



EXPENDITURE SUMMARY				
	2013 Audited Amounts	2014 Adopted Budget	2014 Year-End Forecast	2015 Adopted Budget
Staff - Full Time Equivalency (FTE)*	3.50	3.50	3.50	3.50
Expenditures:				
Personnel	\$ 214,955	\$ 238,412	\$ 218,656	\$ 242,005
Purchased Services	42,523	68,080	67,100	73,920
Supplies/Non-Capital Equipment	9,936	13,600	13,800	14,100
Capital Outlay	-	-	-	-
Miscellaneous	870	825	530	825
Contingency	-	-	-	-
Total Expenditures	\$ 268,284	\$ 320,917	\$ 300,086	\$ 330,850

2015 BUDGET PACKAGES	
	Amount
1. Personnel Market Adjustment	\$ 3,335
2. Personnel Merit Allowance	2,718
3. Professional Services - Enhanced Communication Services	6,340
	\$ 12,393

Expenditure Detail

City Clerk Department - All Funds

	2013 Audited Amounts	2014 Adopted Budget	2014 Year-End Forecast	2015 Adopted Budget
Personnel				
Regular Wages	164,048	179,504	166,926	187,440
Overtime	342	500	500	500
Medicare	2,186	2,603	2,233	2,717
Workers Compensation	274	310	203	323
Retirement Contributions	15,040	16,319	15,446	17,534
Medical Benefits	31,822	37,559	32,321	31,803
Life/Disability Benefits	1,243	1,617	1,027	1,688
Total Personnel	214,955	238,412	218,656	242,005
Purchased Services				
Professional Services	16,814	14,400	14,400	28,000
Technical Services	499	500	500	500
General Services	4,278	4,000	4,000	4,400
Property Services	1,982	25,000	25,000	8,000
Repair/Maintenance Services	5,946	-	-	-
Communication Services	1,017	5,500	5,500	12,220
Training/Registration	11,569	4,330	4,300	5,100
Mileage/Travel	418	800	800	800
Rentals/Leases	-	13,550	12,600	14,900
Total Purchased Services	42,523	68,080	67,100	73,920
Supplies/Non-Capital Equipment				
Office Supplies	2,037	2,000	2,200	2,500
Technology Supplies	1,702	2,000	2,000	2,000
Operating Supplies	4,949	4,600	4,600	4,600
Non-Capital Equipment	1,248	5,000	5,000	5,000
Total Supplies/Non-Capital Equipment	9,936	13,600	13,800	14,100
Miscellaneous				
Dues/Fees	870	825	530	825
Total Other Expenditures	870	825	530	825
Total Expenditures	\$ 268,284	\$ 320,917	\$ 300,086	\$ 330,850

Expenditure Detail

City Clerk Department - General Fund

	2013 Audited Amounts	2014 Adopted Budget	2014 Year-End Forecast	2015 Adopted Budget
Personnel				
Regular Wages	164,048	179,504	166,926	187,440
Overtime	342	500	500	500
Medicare	2,186	2,603	2,233	2,717
Workers Compensation	274	310	203	323
Retirement Contributions	15,040	16,319	15,446	17,534
Medical Benefits	31,822	37,559	32,321	31,803
Life/Disability Benefits	1,243	1,617	1,027	1,688
Total Personnel	214,955	238,412	218,656	242,005
Purchased Services				
Professional Services	16,814	14,400	14,400	28,000
Technical Services	499	500	500	500
General Services	4,278	4,000	4,000	4,400
Property Services	1,982	25,000	25,000	8,000
Repair/Maintenance Services	5,946	-	-	-
Communication Services	1,017	5,500	5,500	12,220
Training/Registration	11,569	4,330	4,300	5,100
Mileage/Travel	418	800	800	800
Rentals/Leases	-	13,550	12,600	14,900
Total Purchased Services	42,523	68,080	67,100	73,920
Supplies/Non-Capital Equipment				
Office Supplies	2,037	2,000	2,200	2,500
Technology Supplies	1,702	2,000	2,000	2,000
Operating Supplies	4,949	4,600	4,600	4,600
Non-Capital Equipment	1,248	5,000	5,000	5,000
Total Supplies/Non-Capital Equipment	9,936	13,600	13,800	14,100
Miscellaneous				
Dues/Fees	870	825	530	825
Total Other Expenditures	870	825	530	825
Total Expenditures	\$ 268,284	\$ 320,917	\$ 300,086	\$ 330,850

Expenditure Detail

Administration/Operations Division - General Fund

	2013 Audited Amounts	2014 Adopted Budget	2014 Year-End Forecast	2015 Adopted Budget
Personnel				
Regular Wages	164,048	179,504	166,926	187,440
Overtime	342	500	500	500
Medicare	2,186	2,603	2,233	2,717
Workers Compensation	274	310	203	323
Retirement Contributions	15,040	16,319	15,446	17,534
Medical Benefits	31,822	37,559	32,321	31,803
Life/Disability Benefits	1,243	1,617	1,027	1,688
Total Personnel	214,955	238,412	218,656	242,005
Purchased Services				
Professional Services	16,814	14,400	14,400	28,000
Technical Services	499	500	500	500
General Services	4,278	4,000	4,000	4,400
Property Services	1,982	25,000	25,000	8,000
Communication Services	5,946	5,500	5,500	12,220
Training/Registration	1,017	4,330	4,300	5,100
Mileage/Travel	418	800	800	800
Rentals/Leases	11,569	13,550	12,600	14,900
Total Purchased Services	42,523	68,080	67,100	73,920
Supplies/Non-Capital Equipment				
Office Supplies	2,037	2,000	2,200	2,500
Technology Supplies	1,702	2,000	2,000	2,000
Operating Supplies	4,949	4,600	4,600	4,600
Non-Capital Equipment	1,248	5,000	5,000	5,000
Total Supplies/Non-Capital Equipment	9,936	13,600	13,800	14,100
Miscellaneous				
Dues/Fees	870	825	530	825
Total Other Expenditures	870	825	530	825
Total Expenditures	\$ 268,284	\$ 320,917	\$ 300,086	\$ 330,850



Management Services

Paula Jensen, Director of Management Services

Department Description

The Management Services Department consists of the divisions of Human Resources, Municipal Court and Community Engagement.

Human Resources is responsible for recruiting, retaining, and training employees. Employees are retained through effective employee relations and competitive compensation and benefits. Risk Management will move to Human Resources as part of the 2013 Budget Process.

The Municipal Court has jurisdiction over all cases involving violations of the provisions of the City Charter, code and other ordinances of the city.

The Community Engagement division creates connections and provides involvement, interaction and problem resolution through volunteer services, community outreach, neighborhood programs, events, and proactive relations with residents.

2014 Achievements

- Human Resources - Updated operating procedure manual.
- Human Resources - Completed FLSA audit for all positions.
- Community Engagement - Completed research project regarding available services for immigrant residents.
- Municipal Court - Updated and streamlined docketing schedule.
- Municipal Court - Implemented electronic reporting of convictions to Dept. of Motor Vehicle

Goals & Objectives

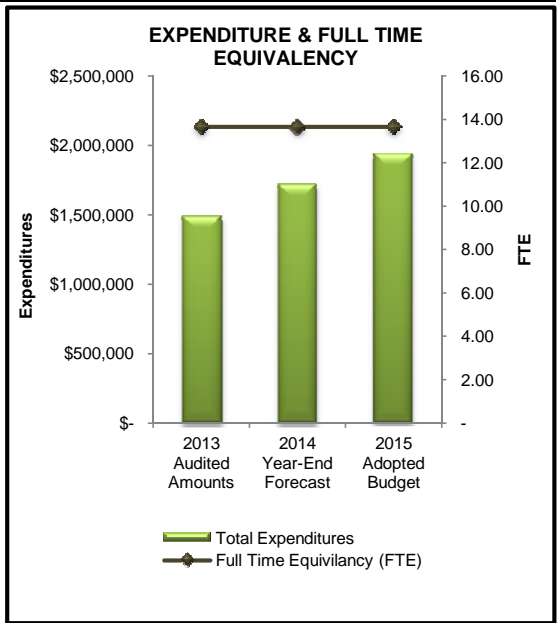
- Attract, retain, and reward a talented & diverse workforce with the skills necessary to meet the organization's needs.
- Provide a safe working environment for employees and volunteers through comprehensive safety training and thorough management of worker compensation incidents.
- Provide professional judicial services in a fair and impartial environment.
- Offer family friendly community events and engaging volunteer opportunities. (Council Goal #4)
- Implement a new ticket and fine schedule. (Council Goal #2)
- Design and implement e-ticket through Brazos (police department system).

Activity Measures

Category/Measure	2012	2013	2014 Forecast	2015 Forecast
# of Applications Screened	3,051	2,688	2,884	2,874
# of New Employee Orientations	74	74	128	101
# of Municipal Court Cases Closed	7,275	10,662	11,200	13,000
# of Community Events Organized	5	5	5	6
# of Volunteer Events Coordinated (not including special projects)	12	12	12	12

Management Services

2015 BUDGET SUMMARY BY FUND		
Fund(s)	Budget	FTE
General Fund	\$ 1,682,435	12.35
Conservation Trust Fund	-	-
CDBG Fund	-	-
Capital Projects Fund	-	-
Water & Wastewater Fund	244,422	1.30
Stormwater Fund	-	-
Sanitation Fund	8,653	-
Total	1,935,510	13.65



2015 BUDGET SUMMARY BY DIVISION		
Division/Program(s)	Budget	FTE
Municipal Court	\$ 483,110	4.85
Human Resources	962,820	6.80
Community Engagement	249,580	2.00
VALE	240,000	-
Total	1,935,510	13.65

EXPENDITURE SUMMARY				
	2013 Audited Amounts	2014 Adopted Budget	2014 Year-End Forecast	2015 Adopted Budget
Staff - Full Time Equivalency (FTE)*	13.65	13.65	13.65	13.65
Expenditures:				
Personnel	\$ 1,005,400	\$ 1,068,715	\$ 1,057,496	\$ 1,133,299
Purchased Services	404,050	444,188	455,976	495,077
Supplies/Non-Capital Equipment	46,881	46,685	45,084	62,249
Capital Outlay	29,367	-	-	-
Miscellaneous	4,225	140,485	158,697	244,885
Total Expenditures	\$ 1,489,923	\$ 1,700,073	\$ 1,717,253	\$ 1,935,510

2015 BUDGET PACKAGES	
	Amount
1. Personnel Market Adjustment	\$ 11,377
2. Personnel Merit Allowance	6,598
3. CIRSA - Human Resources	31,015
4. Employee Assistance Program - Human Resources	348
5. Operating Supplies - Human Resources	3,500
6. Training - Human Resources	6,000
7. Technical Services - Municipal Court	1,821
8. Operating Supplies - Municipal Court	500
9. Dues and Fees - Municipal Court	400
10. Training and Registration - Municipal Court	1,000
11. Operating Supplies - Community Engagement	10,415
12. 4th of July Sound & Stage - Community Engagement	2,155
13. Training - Community Engagement	150
14. Technical Services - Community Engagement	10,500
15. Mileage - Community Engagement	150
	\$ 85,929

Expenditure Detail

Management Services Department - All Funds

	2013 Audited Amounts	2014 Adopted Budget	2014 Year-End Forecast	2015 Adopted Budget
Personnel				
Regular Wages	794,969	818,172	812,456	865,767
Overtime	3,954	3,300	3,300	1,000
Allowances	2,406	2,400	3,492	3,600
Medicare	9,796	11,899	10,188	12,606
Unemployment Insurance	2,891	30,000	23,621	30,000
Workers Compensation	4,196	3,693	2,149	3,683
Retirement Contributions	76,112	79,506	77,673	83,229
Medical Benefits	72,356	81,368	91,667	97,639
Life/Disability Benefits	5,848	7,377	4,950	7,775
Post-Employment Benefits	32,872	31,000	28,000	28,000
Total Personnel	1,005,400	1,068,715	1,057,496	1,133,299
Purchased Services				
Professional Services	88,079	95,607	95,607	95,715
Technical Services	38,392	38,392	40,213	50,713
General Services	4,322	10,900	7,200	10,900
Property Services	3,570	4,210	4,210	3,600
Communication Services	14,064	22,030	22,030	24,185
Training/Registration	2,432	3,234	3,734	10,384
Mileage/Travel	79	275	375	425
Rentals/Leases	6,111	8,500	7,100	7,100
Insurance Premiums	247,001	261,040	275,507	292,055
Total Purchased Services	404,050	444,188	455,976	495,077
Supplies/Non-Capital Equipment				
Office Supplies	1,985	3,027	3,027	3,027
Operating Supplies	44,464	43,080	41,580	58,745
Motor Vehicle Fuels	432	578	477	477
Total Supplies/Non-Capital Equipment	46,881	46,685	45,084	62,249
Capital Outlay				
Capital Equipment	29,367	-	-	-
Total Capital Outlay	29,367	-	-	-
Miscellaneous				
Dues/Fees	4,225	5,485	5,875	5,885
Grants/Donations	-	135,000	152,822	239,000
Total Other Expenditures	4,225	140,485	158,697	244,885
Total Expenditures	\$ 1,489,923	\$ 1,700,073	\$ 1,717,253	\$ 1,935,510

Expenditure Detail

Management Services Department - General Fund

	2013 Audited Amounts	2014 Adopted Budget	2014 Year-End Forecast	2015 Adopted Budget
Personnel				
Regular Wages	683,971	706,183	701,372	752,077
Overtime	3,954	3,300	3,300	1,000
Allowances	1,925	1,920	3,017	3,120
Medicare	8,197	10,268	8,592	10,950
Unemployment Insurance	2,891	25,000	22,621	25,000
Workers Compensation	4,011	3,498	2,014	3,485
Retirement Contributions	65,288	68,307	66,565	71,859
Medical Benefits	66,836	75,761	86,010	91,861
Life/Disability Benefits	5,033	6,366	4,232	6,747
Post-Employment Benefits	30,153	28,000	25,000	28,000
Total Personnel	872,259	928,603	922,723	994,099
Purchased Services				
Professional Services	88,079	95,607	95,607	95,715
Technical Services	38,392	38,392	40,213	50,713
General Services	4,322	10,900	7,200	10,900
Property Services	3,570	4,210	4,210	3,600
Communication Services	13,544	21,410	21,410	23,565
Training/Registration	2,432	3,234	3,734	10,384
Mileage/Travel	79	275	375	425
Rentals/Leases	6,111	8,500	7,100	7,100
Insurance Premiums	150,296	157,258	168,662	178,800
Total Purchased Services	306,825	339,786	348,511	381,202
Supplies/Non-Capital Equipment				
Office Supplies	1,985	3,027	3,027	3,027
Operating Supplies	44,464	43,080	41,580	58,745
Motor Vehicle Fuels	432	578	477	477
Total Supplies/Non-Capital Equipment	46,881	46,685	45,084	62,249
Capital Outlay				
Capital Equipment	29,367	-	-	-
Total Capital Outlay	29,367	-	-	-
Miscellaneous				
Dues/Fees	4,225	5,485	5,875	5,885
Grants/Donations	-	135,000	152,822	239,000
Total Other Expenditures	4,225	140,485	158,697	244,885
Total Expenditures	\$ 1,259,557	\$ 1,455,559	\$ 1,475,015	\$ 1,682,435

Expenditure Detail

Municipal Court Division - General Fund

	2013 Audited Amounts	2014 Adopted Budget	2014 Year-End Forecast	2015 Adopted Budget
Personnel				
Regular Wages	236,746	257,903	261,982	302,535
Overtime	3,954	3,300	3,300	1,000
Medicare	2,135	3,739	2,467	4,387
Workers Compensation	404	446	319	523
Retirement Contributions	21,962	25,003	24,425	28,706
Medical Benefits	31,056	32,292	39,798	43,649
Life/Disability Benefits	1,677	2,329	1,537	2,699
Total Personnel	297,934	325,012	333,828	383,499
Purchased Services				
Professional Services	56,315	58,217	58,217	58,217
Technical Services	8,892	8,892	10,713	10,713
General Services	3,442	10,000	6,300	10,000
Communication Services	2,656	8,520	8,520	8,520
Training/Registration	-	834	1,334	1,834
Mileage/Travel	10	100	50	100
Rentals/Leases	2,691	3,700	3,700	3,700
Total Purchased Services	74,006	90,263	88,834	93,084
Supplies/Non-Capital Equipment				
Office Supplies	1,558	1,277	1,277	1,277
Operating Supplies	8,756	4,200	4,200	4,700
Total Supplies/Non-Capital Equipment	10,314	5,477	5,477	5,977
Capital Outlay				
Capital Equipment	29,367	-	-	-
Total Capital Outlay	29,367	-	-	-
Miscellaneous				
Dues/Fees	120	150	540	550
Total Other Expenditures	120	150	540	550
Total Expenditures	\$ 411,741	\$ 420,902	\$ 428,679	\$ 483,110

Expenditure Detail

Human Resources Division - General Fund

	2013 Audited Amounts	2014 Adopted Budget	2014 Year-End Forecast	2015 Adopted Budget
Personnel				
Regular Wages	331,748	325,204	318,359	325,792
Allowances	722	720	1,829	1,920
Medicare	4,386	4,727	4,367	4,752
Unemployment Insurance	2,891	25,000	22,621	25,000
Workers Compensation	3,413	2,837	1,548	2,746
Retirement Contributions	32,352	31,604	30,635	31,386
Medical Benefits	29,611	37,155	39,739	41,646
Life/Disability Benefits	2,474	2,929	1,946	2,935
Post-Employment Benefits	30,153	28,000	25,000	28,000
Total Personnel	437,750	458,176	446,044	464,177
Purchased Services				
Professional Services	25,645	30,390	30,390	30,648
General Services	7	-	-	-
Communication Services	753	810	810	810
Training/Registration	2,157	2,000	2,000	8,000
Mileage/Travel	-	75	75	75
Rentals/Leases	2,201	2,200	2,200	2,200
Insurance Premiums	150,296	157,258	168,662	178,800
Total Purchased Services	181,059	192,733	204,137	220,533
Supplies/Non-Capital Equipment				
Office Supplies	206	450	450	450
Operating Supplies	14,586	13,500	13,500	19,250
Total Supplies/Non-Capital Equipment	14,792	13,950	13,950	19,700
Miscellaneous				
Dues/Fees	4,105	5,335	5,335	5,335
Total Other Expenditures	4,105	5,335	5,335	5,335
Total Expenditures	\$ 637,706	\$ 670,194	\$ 669,466	\$ 709,745

Expenditure Detail

Community Engagement - General Fund

	2013 Audited Amounts	2014 Adopted Budget	2014 Year-End Forecast	2015 Adopted Budget
Personnel				
Regular Wages	115,477	123,076	121,031	123,750
Allowances	1,203	1,200	1,188	1,200
Medicare	1,676	1,802	1,758	1,811
Workers Compensation	194	215	147	216
Retirement Contributions	10,974	11,700	11,505	11,767
Medical Benefits	6,169	6,314	6,473	6,566
Life/Disability Benefits	882	1,108	749	1,113
Total Personnel	136,575	145,415	142,851	146,423
Purchased Services				
Professional Services	6,119	7,000	7,000	6,850
Technical Services	29,500	29,500	29,500	40,000
General Services	873	900	900	900
Property Services	3,570	4,210	4,210	3,600
Communication Services	10,135	12,080	12,080	14,235
Training/Registration	275	400	400	550
Mileage/Travel	69	100	250	250
Rentals/Leases	1,219	2,600	1,200	1,200
Total Purchased Services	51,760	56,790	55,540	67,585
Supplies/Non-Capital Equipment				
Office Supplies	221	1,300	1,300	1,300
Operating Supplies	21,122	23,380	23,380	33,795
Motor Vehicle Fuels	432	578	477	477
Total Supplies/Non-Capital Equipment	21,775	25,258	25,157	35,572
Total Expenditures	\$ 210,110	\$ 227,463	\$ 223,548	\$ 249,580

Expenditure Detail

VALE Division - General Fund

	2013 Audited Amounts	2014 Adopted Budget	2014 Year-End Forecast	2015 Adopted Budget
Supplies/Non-Capital Equipment				
Operating Supplies	-	2,000	500	1,000
Total Supplies/Non-Capital Equipment	-	2,000	500	1,000
Miscellaneous				
Grants/Donations	-	135,000	152,822	239,000
Total Other Expenditures	-	135,000	152,822	239,000
Total Expenditures	\$ -	\$ 137,000	\$ 153,322	\$ 240,000

Expenditure Detail

Management Services Department - Water & Wastewater Fund

	2013 Audited Amounts	2014 Adopted Budget	2014 Year-End Forecast	2015 Adopted Budget
Personnel				
Regular Wages	110,998	111,989	111,084	113,690
Allowances	481	480	475	480
Medicare	1,599	1,631	1,596	1,656
Unemployment Insurance	-	5,000	1,000	5,000
Workers Compensation	185	195	135	198
Retirement Contributions	10,824	11,199	11,108	11,370
Medical Benefits	5,520	5,607	5,657	5,778
Life/Disability Benefits	815	1,011	718	1,028
Post-Employment Benefits	2,719	3,000	3,000	-
Total Personnel	133,141	140,112	134,773	139,200
Purchased Services				
Communication Services	520	620	620	620
Insurance Premiums	96,705	97,104	98,682	104,602
Total Purchased Services	97,225	97,724	99,302	105,222
Total Expenditures	\$ 230,366	\$ 237,836	\$ 234,075	\$ 244,422

Expenditure Detail

Human Resources Division - Water & Wastewater Fund

	2013 Audited Amounts	2014 Adopted Budget	2014 Year-End Forecast	2015 Adopted Budget
Personnel				
Regular Wages	110,998	111,989	111,084	113,690
Allowances	481	480	475	480
Medicare	1,599	1,631	1,596	1,656
Unemployment Insurance	-	5,000	1,000	5,000
Workers Compensation	185	195	135	198
Retirement Contributions	10,824	11,199	11,108	11,370
Medical Benefits	5,520	5,607	5,657	5,778
Life/Disability Benefits	815	1,011	718	1,028
Post-Employment Benefits	2,719	3,000	3,000	-
Total Personnel	133,141	140,112	134,773	139,200
Purchased Services				
Communication Services	520	620	620	620
Insurance Premiums	96,705	97,104	98,682	104,602
Total Purchased Services	97,225	97,724	99,302	105,222
Total Expenditures	\$ 230,366	\$ 237,836	\$ 234,075	\$ 244,422

Expenditure Detail

Management Services Department - Sanitation Fund

	2013 Audited Amounts	2014 Adopted Budget	2014 Year-End Forecast	2015 Adopted Budget
Purchased Services				
Insurance Premiums	-	6,678	8,163	8,653
Total Purchased Services	-	6,678	8,163	8,653
Total Expenditures	\$ -	\$ 6,678	\$ 8,163	\$ 8,653

Expenditure Detail

Human Resources Division - Sanitation Fund

	2013 Audited Amounts	2014 Adopted Budget	2014 Year-End Forecast	2015 Adopted Budget
Purchased Services				
Insurance Premiums	-	6,678	8,163	8,653
Total Purchased Services	-	6,678	8,163	8,653
Total Expenditures	\$ -	\$ 6,678	\$ 8,163	\$ 8,653

Technology

Bob Lehr, Director of Technology

Department Description

The Information Technology Department provides reliable, secure, and cost effective technology infrastructure, applications, and support to the City. Services by this department include purchasing computer hardware and software, telecommunications and network management, application development, end-user support and training, and information/data security.

2014 Achievements

- Microsoft Windows 7 upgrade/migration.
- Provided wireless internet access at the Water Treatment Plant.
- Completed Ralston House technology implementation including network, computers, printer, and wireless internet access.
- Implemented document imaging system in Police Records.
- Network firewall upgrade.

Goals & Objectives

- Continue to manage the technology and information systems to support City services (Council Goal #2).
- Upgrade software and network infrastructure to keep technology efficient, effective, and secure (Council Goal #2).
- Provide technical training and support so employees can fully utilize information technology (Council Goal #2).

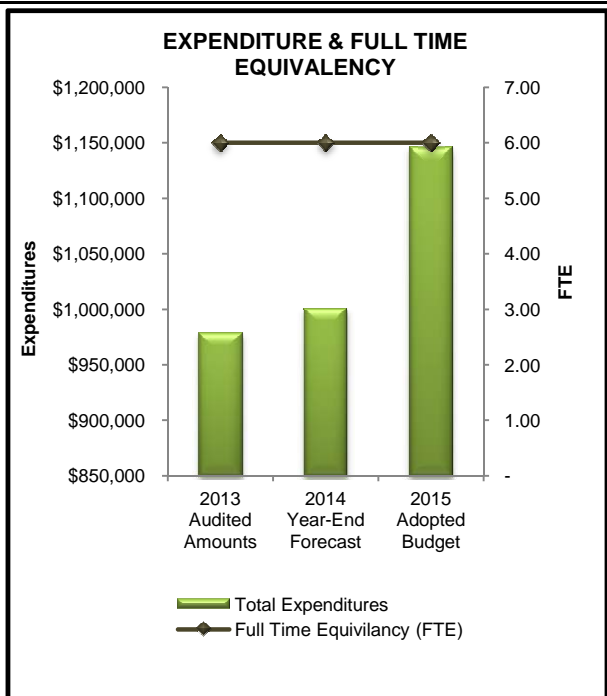
Activity Measures

Category/Measure	2012	2013	2014 Forecast	2015 Forecast
Server/network uptime	99.9%	99.9%	99.9%	99.9%
New/replaced Physical Servers	4	2	5	4
New/replaced PC's and Windows 7 upgrades	26	127	90	60
New/replaced Printers	13	5	8	6
Support Requests Completed	1,145	1,031	1,000	1,000

Technology

2015 BUDGET SUMMARY BY FUND		
Fund(s)	Budget	FTE
General Fund	\$ 899,347	5.20
Conservation Trust Fund	-	-
CDBG Fund	-	-
Capital Projects Fund	-	-
Water & Wastewater Fund	246,251	0.80
Stormwater Fund	-	-
Sanitation Fund	-	-
Total	1,145,598	6.00

2015 BUDGET SUMMARY BY DIVISION		
Division/Program(s)	Budget	FTE
Administration/Operations	\$ 1,145,598	6.00
Capital Improvement Projects	-	-
Total	1,145,598	6.00



EXPENDITURE SUMMARY				
	2013 Audited Amounts	2014 Adopted Budget	2014 Year-End Forecast	2015 Adopted Budget
Staff - Full Time Equivalency (FTE)*	6.00	6.00	6.00	6.00
Expenditures:				
Personnel	\$ 577,492	\$ 591,944	\$ 586,455	\$ 615,698
Purchased Services	249,554	256,920	247,420	257,350
Supplies/Non-Capital Equipment	123,037	144,000	138,870	215,700
Capital Outlay	27,474	20,000	26,450	56,000
Miscellaneous	600	600	850	850
Contingency	-	-	-	-
Total Expenditures	\$ 978,157	\$ 1,013,464	\$ 1,000,045	\$ 1,145,598

2015 BUDGET PACKAGES	
	Amount
1. Personnel Market Adjustment	\$ 15,783
2. Personnel Merit Allowance	8,459
3. Equipment Replacement - Servers	32,000
4. Software Upgrade - Microsoft Office 2013	73,000
5. Equipment Replacement - Network Switches	24,000
	\$ 153,242

Expenditure Detail

Technology Department - All Funds

	2013 Audited Amounts	2014 Adopted Budget	2014 Year-End Forecast	2015 Adopted Budget
Personnel				
Regular Wages	459,020	469,383	464,665	491,549
Medicare	6,349	6,806	6,436	7,126
Workers Compensation	779	812	565	852
Retirement Contributions	43,689	44,984	44,528	47,122
Medical Benefits	64,170	65,737	67,393	64,627
Life/Disability Benefits	3,485	4,222	2,868	4,422
Total Personnel	577,492	591,944	586,455	615,698
Purchased Services				
Technical Services	124,347	125,200	119,330	122,200
Communication Services	110,501	121,500	117,000	121,000
Internet Services	8,515	7,500	8,500	8,500
Training/Registration	5,587	2,000	1,950	5,000
Mileage/Travel	138	300	140	150
Rentals/Leases	466	420	500	500
Total Purchased Services	249,554	256,920	247,420	257,350
Supplies/Non-Capital Equipment				
Office Supplies	761	1,000	600	500
Technology Supplies	20,236	36,000	34,500	108,000
Operating Supplies	451	-	120	200
Non-Capital Equipment	101,589	107,000	103,650	107,000
Total Supplies/Non-Capital Equipment	123,037	144,000	138,870	215,700
Capital Outlay				
Capital Equipment	27,474	20,000	26,450	56,000
Total Capital Outlay	27,474	20,000	26,450	56,000
Miscellaneous				
Dues/Fees	600	600	850	850
Total Other Expenditures	600	600	850	850
Total Expenditures	\$ 978,157	\$ 1,013,464	\$ 1,000,045	\$ 1,145,598

Expenditure Detail

Technology Department - General Fund

	2013 Audited Amounts	2014 Adopted Budget	2014 Year-End Forecast	2015 Adopted Budget
Personnel				
Regular Wages	387,394	395,391	391,600	413,546
Medicare	5,326	5,733	5,392	5,995
Workers Compensation	660	684	476	717
Retirement Contributions	36,526	37,585	37,221	39,322
Medical Benefits	57,981	59,398	60,894	59,600
Life/Disability Benefits	2,946	3,553	2,418	3,717
Total Personnel	490,833	502,344	498,001	522,897
Purchased Services				
Technical Services	97,006	95,000	91,000	92,000
Communication Services	82,889	90,000	87,500	90,000
Internet Services	8,515	7,500	8,500	8,500
Training/Registration	5,587	2,000	1,950	5,000
Mileage/Travel	138	300	140	150
Rentals/Leases	466	420	500	500
Total Purchased Services	194,601	195,220	189,590	196,150
Supplies/Non-Capital Equipment				
Office Supplies	761	1,000	600	500
Technology Supplies	13,422	28,000	27,000	81,750
Operating Supplies	84	-	120	200
Non-Capital Equipment	73,306	73,000	70,650	73,000
Total Supplies/Non-Capital Equipment	87,573	102,000	98,370	155,450
Capital Outlay				
Capital Equipment	19,475	10,000	16,500	24,000
Total Capital Outlay	19,475	10,000	16,500	24,000
Miscellaneous				
Dues/Fees	600	600	850	850
Total Other Expenditures	600	600	850	850
Total Expenditures	\$ 793,082	\$ 810,164	\$ 803,311	\$ 899,347

Expenditure Detail

Administration/Operations Division - General Fund

	2013 Audited Amounts	2014 Adopted Budget	2014 Year-End Forecast	2015 Adopted Budget
Personnel				
Regular Wages	387,394	395,391	391,600	413,546
Medicare	5,326	5,733	5,392	5,995
Workers Compensation	660	684	476	717
Retirement Contributions	36,526	37,585	37,221	39,322
Medical Benefits	57,981	59,398	60,894	59,600
Life/Disability Benefits	2,946	3,553	2,418	3,717
Total Personnel	490,833	502,344	498,001	522,897
Purchased Services				
Technical Services	97,006	95,000	91,000	92,000
Communication Services	82,889	90,000	87,500	90,000
Internet Services	8,515	7,500	8,500	8,500
Training/Registration	5,587	2,000	1,950	5,000
Mileage/Travel	138	300	140	150
Rentals/Leases	466	420	500	500
Total Purchased Services	194,601	195,220	189,590	196,150
Supplies/Non-Capital Equipment				
Office Supplies	761	1,000	600	500
Technology Supplies	13,422	28,000	27,000	81,750
Operating Supplies	84	-	120	200
Non-Capital Equipment	73,306	73,000	70,650	73,000
Total Supplies/Non-Capital Equipment	87,573	102,000	98,370	155,450
Capital Outlay				
Capital Equipment	19,475	10,000	16,500	24,000
Total Capital Outlay	19,475	10,000	16,500	24,000
Miscellaneous				
Dues/Fees	600	600	850	850
Total Other Expenditures	600	600	850	850
Total Expenditures	\$ 793,082	\$ 810,164	\$ 803,311	\$ 899,347

Expenditure Detail

Technology Department - Water & Wastewater Fund

	2013 Audited Amounts	2014 Adopted Budget	2014 Year-End Forecast	2015 Adopted Budget
Personnel				
Regular Wages	71,626	73,992	73,065	78,003
Medicare	1,023	1,073	1,044	1,131
Workers Compensation	119	128	89	135
Retirement Contributions	7,163	7,399	7,307	7,800
Medical Benefits	6,189	6,339	6,499	5,027
Life/Disability Benefits	539	669	450	705
Total Personnel	86,659	89,600	88,454	92,801
Purchased Services				
Technical Services	27,341	30,200	28,330	30,200
Communication Services	27,612	31,500	29,500	31,000
Total Purchased Services	54,953	61,700	57,830	61,200
Supplies/Non-Capital Equipment				
Technology Supplies	6,814	8,000	7,500	26,250
Operating Supplies	367	-	-	-
Non-Capital Equipment	28,283	34,000	33,000	34,000
Total Supplies/Non-Capital Equipment	35,464	42,000	40,500	60,250
Capital Outlay				
Capital Equipment	7,999	10,000	9,950	32,000
Total Capital Outlay	7,999	10,000	9,950	32,000
Total Expenditures	\$ 185,075	\$ 203,300	\$ 196,734	\$ 246,251

Expenditure Detail

Administration/Operations Division - Water & Wastewater Fund

	2013 Audited Amounts	2014 Adopted Budget	2014 Year-End Forecast	2015 Adopted Budget
Personnel				
Regular Wages	71,626	73,992	73,065	78,003
Medicare	1,023	1,073	1,044	1,131
Workers Compensation	119	128	89	135
Retirement Contributions	7,163	7,399	7,307	7,800
Medical Benefits	6,189	6,339	6,499	5,027
Life/Disability Benefits	539	669	450	705
Total Personnel	86,659	89,600	88,454	92,801
Purchased Services				
Technical Services	27,341	30,200	28,330	30,200
Communication Services	27,612	31,500	29,500	31,000
Total Purchased Services	54,953	61,700	57,830	61,200
Supplies/Non-Capital Equipment				
Technology Supplies	6,814	8,000	7,500	26,250
Operating Supplies	367	-	-	-
Non-Capital Equipment	28,283	34,000	33,000	34,000
Total Supplies/Non-Capital Equipment	35,464	42,000	40,500	60,250
Capital Outlay				
Capital Equipment	7,999	10,000	9,950	32,000
Total Capital Outlay	7,999	10,000	9,950	32,000
Total Expenditures	\$ 185,075	\$ 203,300	\$ 196,734	\$ 246,251



Finance

Jason Loveland, Director of Finance

Department Description

The Finance Department is responsible for the administration and recording of all financial activities of the City, including revenue collection, cash management, accounts payable, payroll, utility billing, sales tax collection, as well as, general accounting and reporting. The Department oversees the procurement function of the City and is responsible for the production of the Annual Operating and Capital Improvement Budget, and Comprehensive Annual Financial Report.

2014 Achievements

- Received the Distinguished Budget Presentation Award from the GFOA (5th Consecutive Year).
- Received the Certificate of Achievement for Excellence in Financial Reporting from the GFOA (23rd Consecutive Year).
- Successfully implemented utility rate increase.
- Created City policy for evaluating conduit debt requests.

Goals & Objectives

- Increase the number of financial software trainings to City employees. (Council Goal #2)
- Improve communication with bank lockbox provider to improve processing accuracy. (Council Goal #2)
- Improve reporting efficiencies via the financial management software. (Council Goal #2)
- Continue to maintain accurate, timely, and relevant financial records to ensure the ongoing financial health and position of the City. (Council Goal #2)

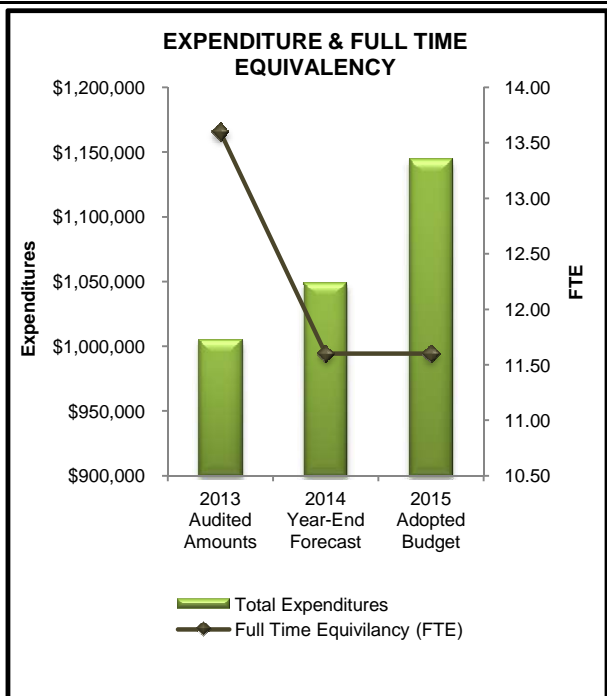
Activity Measures

Category/Measure	2012	2013	2014 Forecast	2015 Forecast
# of Utility Billing Accounts	10,176	10,222	10,250	10,260
# of Utility Delinquency Notices Issued	6,751	6,014	5,800	6,000
# of Cash Receipts Received	108,935	115,347	114,688	115,000
# of Payroll Transactions	7,495	7,637	7,614	7,650
# of Accounts Payable Checks Issued	2,727	2,743	2,624	2,700
# of Sales Tax Returns Processed	14,552	15,538	15,550	15,555
# of Sales Tax Delinquencies	475	414	400	375

Finance

2015 BUDGET SUMMARY BY FUND		
Fund(s)	Budget	FTE
General Fund	\$ 435,205	4.00
Conservation Trust Fund	-	-
CDBG Fund	-	-
Capital Projects Fund	-	-
Water & Wastewater Fund	706,933	7.60
Stormwater Fund	-	-
Sanitation Fund	2,000	-
Total	1,144,138	11.60

2015 BUDGET SUMMARY BY DIVISION		
Division/Program(s)	Budget	FTE
Administration/Operations	\$ 781,539	7.00
Utility Billing	362,599	4.60
Total	1,144,138	11.60



EXPENDITURE SUMMARY				
	2013 Audited Amounts	2014 Adopted Budget	2014 Year-End Forecast	2015 Adopted Budget
Staff - Full Time Equivalency (FTE)*	13.60	11.60	11.60	11.60
Expenditures:				
Personnel	\$ 745,183	\$ 821,403	\$ 780,508	\$ 839,788
Purchased Services	243,534	287,300	259,520	294,350
Supplies/Non-Capital Equipment	13,998	15,645	6,500	7,750
Miscellaneous	1,560	1,950	1,650	2,250
Total Expenditures	\$ 1,004,275	\$ 1,126,298	\$ 1,048,178	\$ 1,144,138

2015 BUDGET PACKAGES	
	Amount
1. Personnel Market Adjustment	\$ 16,125
2. Personnel Merit Allowance	10,242
	\$ 26,367

Expenditure Detail

Finance Department - All Funds

	2013 Audited Amounts	2014 Adopted Budget	2014 Year-End Forecast	2015 Adopted Budget
Personnel				
Regular Wages	597,326	650,910	626,731	673,243
Overtime	311	1,500	450	750
Allowances	3,738	3,600	5,143	3,600
Medicare	8,403	9,490	6,229	9,815
Workers Compensation	982	1,133	17,509	1,170
Retirement Contributions	50,336	56,836	64,252	59,826
Medical Benefits	80,199	92,049	57,526	85,296
Life/Disability Benefits	3,888	5,885	2,668	6,088
Total Personnel	745,183	821,403	780,508	839,788
Purchased Services				
Professional Services	54,922	64,250	44,000	73,000
General Services	76,703	78,000	74,000	75,750
Property Services	244	350	220	200
Communication Services	106,499	133,400	132,500	136,500
Training/Registration	830	6,850	3,300	4,200
Mileage/Travel	2,387	2,100	3,250	2,450
Rentals/Leases	1,949	2,350	2,250	2,250
Total Purchased Services	243,534	287,300	259,520	294,350
Supplies/Non-Capital Equipment				
Office Supplies	1,380	1,100	1,300	2,000
Operating Supplies	11,383	10,000	5,200	5,000
Non-Capital Equipment	-	2,250	-	750
Motor Vehicle Fuels	1,235	2,295	-	-
Total Supplies/Non-Capital Equipment	13,998	15,645	6,500	7,750
Miscellaneous				
Dues/Fees	1,560	1,950	1,650	2,250
Total Other Expenditures	1,560	1,950	1,650	2,250
Total Expenditures	\$ 1,004,275	\$ 1,126,298	\$ 1,048,178	\$ 1,144,138

Expenditure Detail

Finance Department - General Fund

	2013 Audited Amounts	2014 Adopted Budget	2014 Year-End Forecast	2015 Adopted Budget
Personnel				
Regular Wages	224,381	240,521	237,138	250,173
Overtime	-	500	200	250
Allowances	1,568	1,500	1,485	1,500
Medicare	3,280	3,509	3,298	3,650
Workers Compensation	391	419	289	435
Retirement Contributions	19,438	20,188	19,908	21,548
Medical Benefits	29,567	29,886	32,167	33,336
Life/Disability Benefits	1,836	2,175	1,470	2,263
Total Personnel	280,461	298,698	295,955	313,155
Purchased Services				
Professional Services	26,317	22,100	-	30,000
General Services	27,921	36,000	32,000	33,750
Property Services	244	-	100	100
Communication Services	40,852	47,400	45,000	47,000
Training/Registration	380	3,500	1,800	2,500
Mileage/Travel	1,194	1,000	1,000	1,200
Rentals/Leases	1,646	2,000	2,000	2,000
Total Purchased Services	98,554	112,000	81,900	116,550
Supplies/Non-Capital Equipment				
Office Supplies	702	1,100	800	2,000
Operating Supplies	3,438	5,000	2,500	1,500
Non-Capital Equipment	-	1,500	-	500
Motor Vehicle Fuels	78	73	-	-
Total Supplies/Non-Capital Equipment	4,218	7,673	3,300	4,000
Miscellaneous				
Dues/Fees	825	1,200	900	1,500
Total Other Expenditures	825	1,200	900	1,500
Total Expenditures	\$ 384,058	\$ 419,571	\$ 382,055	\$ 435,205

Expenditure Detail

Administration/Operations Division - General Fund

	2013 Audited Amounts	2014 Adopted Budget	2014 Year-End Forecast	2015 Adopted Budget
Personnel				
Regular Wages	224,381	240,521	237,138	250,173
Overtime	-	500	200	250
Allowances	1,568	1,500	1,485	1,500
Medicare	3,280	3,509	3,298	3,650
Workers Compensation	391	419	289	435
Retirement Contributions	19,438	20,188	19,908	21,548
Medical Benefits	29,567	29,886	32,167	33,336
Life/Disability Benefits	1,836	2,175	1,470	2,263
Total Personnel	280,461	298,698	295,955	313,155
Purchased Services				
Professional Services	26,317	22,100	-	30,000
General Services	27,921	36,000	32,000	33,750
Property Services	244	-	100	100
Communication Services	40,852	47,400	45,000	47,000
Training/Registration	380	3,500	1,800	2,500
Mileage/Travel	1,194	1,000	1,000	1,200
Rentals/Leases	1,646	2,000	2,000	2,000
Total Purchased Services	98,554	112,000	81,900	116,550
Supplies/Non-Capital Equipment				
Office Supplies	702	1,100	800	2,000
Operating Supplies	3,438	5,000	2,500	1,500
Non-Capital Equipment	-	1,500	-	500
Motor Vehicle Fuels	78	73	-	-
Total Supplies/Non-Capital Equipment	4,218	7,673	3,300	4,000
Miscellaneous				
Dues/Fees	825	1,200	900	1,500
Total Other Expenditures	825	1,200	900	1,500
Total Expenditures	\$ 384,058	\$ 419,571	\$ 382,055	\$ 435,205

Expenditure Detail

Finance Department - Water & Wastewater Fund

	2013 Audited Amounts	2014 Adopted Budget	2014 Year-End Forecast	2015 Adopted Budget
Personnel				
Regular Wages	372,945	410,389	389,593	423,070
Overtime	311	1,000	250	500
Allowances	2,170	2,100	3,658	2,100
Medicare	5,123	5,981	2,931	6,165
Workers Compensation	591	714	17,220	735
Retirement Contributions	30,898	36,648	44,344	38,278
Medical Benefits	50,632	62,163	25,359	51,960
Life/Disability Benefits	2,052	3,710	1,198	3,825
Total Personnel	464,722	522,705	484,553	526,633
Purchased Services				
Professional Services	21,359	40,150	42,000	41,000
General Services	48,782	42,000	42,000	42,000
Property Services	-	350	120	100
Communication Services	65,647	86,000	87,500	89,500
Training/Registration	450	3,350	1,500	1,700
Mileage/Travel	1,193	1,100	2,250	1,250
Rentals/Leases	303	350	250	250
Total Purchased Services	137,734	173,300	175,620	175,800
Supplies/Non-Capital Equipment				
Office Supplies	678	-	500	-
Operating Supplies	7,945	5,000	2,700	3,500
Non-Capital Equipment	-	750	-	250
Motor Vehicle Fuels	1,157	2,222	-	-
Total Supplies/Non-Capital Equipment	9,780	7,972	3,200	3,750
Miscellaneous				
Dues/Fees	735	750	750	750
Total Other Expenditures	735	750	750	750
Total Expenditures	\$ 612,971	\$ 704,727	\$ 664,123	\$ 706,933

Expenditure Detail

Administration/Operations Division - Water & Wastewater Fund

	2013 Audited Amounts	2014 Adopted Budget	2014 Year-End Forecast	2015 Adopted Budget
Personnel				
Regular Wages	181,406	196,481	193,439	203,999
Overtime	-	500	-	-
Allowances	967	900	891	900
Medicare	2,432	2,862	2,692	2,971
Workers Compensation	283	342	235	354
Retirement Contributions	14,455	16,484	16,232	17,668
Medical Benefits	20,251	22,267	24,356	25,392
Life/Disability Benefits	1,105	1,782	1,198	1,850
Total Personnel	220,899	241,618	239,043	253,134
Purchased Services				
Professional Services	21,359	40,150	42,000	41,000
General Services	48,782	42,000	42,000	42,000
Communication Services	4,404	2,000	1,500	3,500
Training/Registration	380	2,500	1,000	1,200
Mileage/Travel	1,193	1,000	1,000	1,000
Total Purchased Services	76,118	87,650	87,500	88,700
Supplies/Non-Capital Equipment				
Office Supplies	678	-	500	-
Operating Supplies	1,166	2,000	700	1,500
Non-Capital Equipment	-	750	-	250
Total Supplies/Non-Capital Equipment	1,844	2,750	1,200	1,750
Miscellaneous				
Dues/Fees	735	750	750	750
Total Other Expenditures	735	750	750	750
Total Expenditures	\$ 299,596	\$ 332,768	\$ 328,493	\$ 344,334

Expenditure Detail

Utility Billing Division - Water & Wastewater Fund

	2013 Audited Amounts	2014 Adopted Budget	2014 Year-End Forecast	2015 Adopted Budget
Personnel				
Regular Wages	191,539	213,908	196,154	219,071
Overtime	311	500	250	500
Allowances	1,203	1,200	2,767	1,200
Medicare	2,691	3,119	239	3,194
Workers Compensation	308	372	16,985	381
Retirement Contributions	16,443	20,164	28,112	20,610
Medical Benefits	30,381	39,896	1,003	26,568
Life/Disability Benefits	947	1,928	-	1,975
Total Personnel	243,823	281,087	245,510	273,499
Purchased Services				
Property Services	-	350	120	100
Communication Services	61,243	84,000	86,000	86,000
Training/Registration	70	850	500	500
Mileage/Travel	-	100	1,250	250
Rentals/Leases	303	350	250	250
Total Purchased Services	61,616	85,650	88,120	87,100
Supplies/Non-Capital Equipment				
Operating Supplies	6,779	3,000	2,000	2,000
Motor Vehicle Fuels	1,157	2,222	-	-
Total Supplies/Non-Capital Equipment	7,936	5,222	2,000	2,000
Total Expenditures	\$ 313,375	\$ 371,959	\$ 335,630	\$ 362,599

Expenditure Detail

Finance Department - Sanitation Fund

	2013 Audited Amounts	2014 Adopted Budget	2014 Year-End Forecast	2015 Adopted Budget
Purchased Services				
Professional Services	7,246	2,000	2,000	2,000
Total Purchased Services	7,246	2,000	2,000	2,000
Total Expenditures	\$ 7,246	\$ 2,000	\$ 2,000	\$ 2,000

Expenditure Detail

Administration/Operations Division - Sanitation Fund

	2013 Audited Amounts	2014 Adopted Budget	2014 Year-End Forecast	2015 Adopted Budget
Purchased Services				
Professional Services	7,246	2,000	2,000	2,000
Total Purchased Services	7,246	2,000	2,000	2,000
Total Expenditures	\$ 7,246	\$ 2,000	\$ 2,000	\$ 2,000

Planning & Development

Brook Svoboda, Director of Planning & Development

Department Description

The Planning and Development Department is responsible for the administration of the City's land use and development functions including building, planning, and neighborhood services (code enforcement). The department also guides the City's ongoing development and redevelopment activities by recruiting new investment and working to integrate new development projects into the existing fabric of the community. The department is also responsible for the administration and enforcement of the City's building, electrical, plumbing, and mechanical codes, as well as enforcement of the City's zoning ordinance and nuisance abatement program.

2014 Achievements

- Redevelopment of 120th & Grant property - Webster Lake Promenade Retail Center
- New Sign Code Adopted
- RTD North Metro Light Rail Project: RFP/IGA

Goals & Objectives

- Update to Zoning and Subdivision Regulations (Council Goal #5)
- North Metro Light Rail, 112th St. Station Area Master Plan (Council Goals #1,#2 & #4)

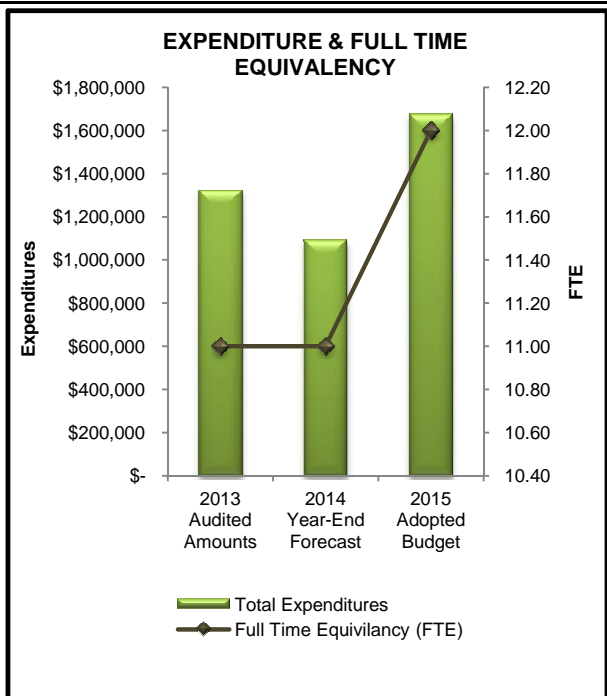
Activity Measures

Category/Measure	2012	2013	2014 Forecast	2015 Forecast
# of Permits Issued	1,800	1,483	1,335	1,400
Permit Fee Collection	\$ 210,713	\$ 236,922	\$ 213,230	\$ 215,022
Valuations	\$ 11,759,449	\$ 13,222,168	\$ 11,899,951	\$ 12,000,000

Planning & Development

2015 BUDGET SUMMARY BY FUND		
Fund(s)	Budget	FTE
General Fund	\$ 1,674,863	12.00
Conservation Trust Fund	-	-
CDBG Fund	-	-
Capital Projects Fund	-	-
Water & Wastewater Fund	-	-
Stormwater Fund	-	-
Sanitation Fund	-	-
Total	1,674,863	12.00

2015 BUDGET SUMMARY BY DIVISION		
Division/Program(s)	Budget	FTE
Administration	\$ 137,485	1.00
Operations	978,885	4.00
Neighborhood Services	558,493	7.00
Total	1,674,863	12.00



EXPENDITURE SUMMARY				
	2013 Audited Amounts	2014 Adopted Budget	2014 Year-End Forecast	2015 Adopted Budget
Staff - Full Time Equivalency (FTE)*	11.00	12.00	11.00	12.00
Expenditures:				
Personnel	\$ 793,271	\$ 898,482	\$ 705,868	\$ 899,982
Purchased Services	442,653	350,210	338,048	715,518
Supplies/Non-Capital Equipment	19,468	21,161	44,299	29,863
Capital Outlay	50,895	-	-	27,000
Miscellaneous	11,369	1,500	1,500	2,500
Total Expenditures	\$ 1,317,656	\$ 1,271,353	\$ 1,089,715	\$ 1,674,863

2015 BUDGET PACKAGES	
	Amount
1. Personnel Market Adjustment	\$ 12,849
2. Personnel Merit Allowance	7,817
3. Planning Technician - 1 FTE	70,500
4. Professional Services - Zoning Code	80,000
5. Professional Services - 112th Master Plan - STAMP	30,000
6. Professional Services - Ped Bike Mobility & Trail Connection Development Plan	120,000
7. Professional Services - Code Enforcement Policy Revision & Procedure Analysis	45,000
8. Vehicle Replacement - Mid-sized Hybrid Sedan	27,000
9. Professional Services - HEAL Program	40,000
10. Professional Services - Karl's Farm/Lambertson's/Eastlake Development Plan	100,000
	\$ 533,166

Expenditure Detail

Planning & Development Department - All Funds

	2013 Audited Amounts	2014 Adopted Budget	2014 Year-End Forecast	2015 Adopted Budget
Personnel				
Regular Wages	622,773	703,337	550,957	700,998
Overtime	5,259	2,500	-	-
Allowances	1,144	1,584	1,202	768
Medicare	7,869	10,220	6,999	10,176
Workers Compensation	4,957	5,601	2,940	6,129
Retirement Contributions	54,778	61,143	48,767	60,976
Medical Benefits	91,745	107,767	91,396	114,632
Life/Disability Benefits	4,746	6,330	3,607	6,303
Total Personnel	793,271	898,482	705,868	899,982
Purchased Services				
Professional Services	17	130,000	130,000	505,000
Technical Services	408,017	165,000	165,000	165,000
General Services	16,279	38,000	28,000	20,000
Communication Services	7,368	4,960	4,948	8,628
Training/Registration	6,396	9,750	6,400	12,750
Mileage/Travel	351	400	400	840
Rentals/Leases	4,225	2,100	3,300	3,300
Total Purchased Services	442,653	350,210	338,048	715,518
Supplies/Non-Capital Equipment				
Office Supplies	2,198	4,200	2,978	4,200
Technology Supplies	862	-	902	3,600
Operating Supplies	8,844	8,800	28,599	13,400
Non-Capital Equipment	-	-	5,657	2,500
Motor Vehicle Fuels	7,564	8,161	6,163	6,163
Total Supplies/Non-Capital Equipment	19,468	21,161	44,299	29,863
Capital Outlay				
Capital Equipment	50,895	-	-	27,000
Total Capital Outlay	50,895	-	-	27,000
Miscellaneous				
Dues/Fees	866	1,500	1,500	2,500
Grants/Donations	10,503	-	-	-
Total Other Expenditures	11,369	1,500	1,500	2,500
Total Expenditures	\$ 1,317,656	\$ 1,271,353	\$ 1,089,715	\$ 1,674,863

Expenditure Detail

Planning & Development Department - General Fund

	2013 Audited Amounts	2014 Adopted Budget	2014 Year-End Forecast	2015 Adopted Budget
Personnel				
Regular Wages	622,773	703,337	550,957	700,998
Overtime	5,259	2,500	-	-
Allowances	1,144	1,584	1,202	768
Medicare	7,869	10,220	6,999	10,176
Workers Compensation	4,957	5,601	2,940	6,129
Retirement Contributions	54,778	61,143	48,767	60,976
Medical Benefits	91,745	107,767	91,396	114,632
Life/Disability Benefits	4,746	6,330	3,607	6,303
Total Personnel	793,271	898,482	705,868	899,982
Purchased Services				
Professional Services	17	130,000	130,000	505,000
Technical Services	408,017	165,000	165,000	165,000
General Services	16,279	38,000	28,000	20,000
Communication Services	7,368	4,960	4,948	8,628
Training/Registration	6,396	9,750	6,400	12,750
Mileage/Travel	351	400	400	840
Rentals/Leases	4,225	2,100	3,300	3,300
Total Purchased Services	442,653	350,210	338,048	715,518
Supplies/Non-Capital Equipment				
Office Supplies	2,198	4,200	2,978	4,200
Technology Supplies	862	-	902	3,600
Operating Supplies	8,844	8,800	28,599	13,400
Non-Capital Equipment	-	-	5,657	2,500
Motor Vehicle Fuels	7,564	8,161	6,163	6,163
Total Supplies/Non-Capital Equipment	19,468	21,161	44,299	29,863
Capital Outlay				
Capital Equipment	50,895	-	-	27,000
Total Capital Outlay	50,895	-	-	27,000
Miscellaneous				
Dues/Fees	866	1,500	1,500	2,500
Total Other Expenditures	866	1,500	1,500	2,500
Total Expenditures	\$ 1,307,153	\$ 1,271,353	\$ 1,089,715	\$ 1,674,863

Expenditure Detail

Administrative Division - General Fund

	2013 Audited Amounts	2014 Adopted Budget	2014 Year-End Forecast	2015 Adopted Budget
Personnel				
Regular Wages	103,243	111,121	109,699	114,630
Medicare	1,490	1,611	1,584	1,662
Workers Compensation	176	192	134	198
Retirement Contributions	8,259	8,890	8,776	9,170
Medical Benefits	5,710	5,848	5,996	6,100
Life/Disability Benefits	785	995	675	1,025
Total Personnel	119,663	128,657	126,864	132,785
Purchased Services				
Technical Services	17,640	-	-	-
General Services	99	-	-	-
Communication Services	177	360	360	360
Training/Registration	-	750	900	1,500
Mileage/Travel	351	400	400	840
Rentals/Leases	579	-	600	600
Total Purchased Services	18,846	1,510	2,260	3,300
Supplies/Non-Capital Equipment				
Office Supplies	279	-	678	-
Technology Supplies	862	-	902	600
Operating Supplies	1,776	300	300	300
Non-Capital Equipment	-	-	5,057	-
Total Supplies/Non-Capital Equipment	2,917	300	6,937	900
Miscellaneous				
Dues/Fees	603	500	500	500
Total Other Expenditures	603	500	500	500
Total Expenditures	\$ 142,029	\$ 130,967	\$ 136,561	\$ 137,485

Expenditure Detail

Operations Division - General Fund

	2013 Audited Amounts	2014 Adopted Budget	2014 Year-End Forecast	2015 Adopted Budget
Personnel				
Regular Wages	181,584	238,802	142,334	233,393
Allowances	-	384	-	-
Medicare	2,473	3,468	1,928	3,384
Workers Compensation	799	1,515	173	404
Retirement Contributions	15,258	19,879	12,116	19,440
Medical Benefits	27,531	40,477	24,402	38,414
Life/Disability Benefits	1,335	2,151	917	2,100
Total Personnel	228,980	306,676	181,870	297,135
Purchased Services				
Professional Services	17	130,000	130,000	505,000
Technical Services	390,377	165,000	165,000	165,000
General Services	24	18,000	18,000	-
Communication Services	1,345	720	1,200	1,500
Training/Registration	965	2,000	1,500	4,250
Rentals/Leases	1,129	600	1,200	1,200
Total Purchased Services	393,857	316,320	316,900	676,950
Supplies/Non-Capital Equipment				
Office Supplies	103	300	300	300
Operating Supplies	195	-	16,299	-
Non-Capital Equipment	-	-	600	2,500
Total Supplies/Non-Capital Equipment	298	300	17,199	2,800
Miscellaneous				
Dues/Fees	263	1,000	1,000	2,000
Total Other Expenditures	263	1,000	1,000	2,000
Total Expenditures	\$ 623,398	\$ 624,296	\$ 516,969	\$ 978,885

Expenditure Detail

Neighborhood Services Division - General Fund

	2013 Audited Amounts	2014 Adopted Budget	2014 Year-End Forecast	2015 Adopted Budget
Personnel				
Regular Wages	337,946	353,414	298,924	352,975
Overtime	5,259	2,500	-	-
Allowances	1,144	1,200	1,202	768
Medicare	3,906	5,141	3,487	5,130
Workers Compensation	3,982	3,894	2,633	5,527
Retirement Contributions	31,261	32,374	27,875	32,366
Medical Benefits	58,504	61,442	60,998	70,118
Life/Disability Benefits	2,626	3,184	2,015	3,178
Total Personnel	444,628	463,149	397,134	470,062
Purchased Services				
General Services	16,156	20,000	10,000	20,000
Communication Services	5,846	3,880	3,388	6,768
Training/Registration	5,431	7,000	4,000	7,000
Rentals/Leases	2,517	1,500	1,500	1,500
Total Purchased Services	29,950	32,380	18,888	35,268
Supplies/Non-Capital Equipment				
Office Supplies	1,816	3,900	2,000	3,900
Technology Supplies	-	-	-	3,000
Operating Supplies	6,873	8,500	12,000	13,100
Motor Vehicle Fuels	7,564	8,161	6,163	6,163
Total Supplies/Non-Capital Equipment	16,253	20,561	20,163	26,163
Capital Outlay				
Capital Equipment	50,895	-	-	27,000
Total Capital Outlay	50,895	-	-	27,000
Total Expenditures	\$ 541,726	\$ 516,090	\$ 436,185	\$ 558,493

Expenditure Detail

Planning & Development Department - CDBG Fund

	2013 Audited Amounts	2014 Adopted Budget	2014 Year-End Forecast	2015 Adopted Budget
Miscellaneous				
Grants/Donations	10,503	-	-	-
Total Other Expenditures	10,503	-	-	-
Total Expenditures	\$ 10,503	\$ -	\$ -	\$ -

Expenditure Detail

Operations Division - CDBG Fund

	2013 Audited Amounts	2014 Adopted Budget	2014 Year-End Forecast	2015 Adopted Budget
Miscellaneous				
Grants/Donations	10,503	-	-	-
Total Other Expenditures	10,503	-	-	-
Total Expenditures	\$ 10,503	\$ -	\$ -	\$ -



Parks, Recreation, & Culture

Amanda Peterson, Director of Parks, Recreation, & Culture

Department Description

The Department of Parks, Recreation and Cultural Services offers recreational and leisure services, and maintains parks, right-of-ways and open spaces. Divisions within Parks, Recreation and Cultural Services include Parks Maintenance & Operations, Aquatics, Youth & Marketing, Operations, Fitness & Sports, Theatre, Culture and Senior Programs.

2014 Achievements

- Secured Adams County Open Space grant funds in the amount of \$120,000 for the locker rooms during the spring grant cycle
- Secured SCFD Grant funds in the amount of \$60,225 for Art on Parade, Performance Theatre & the Summer Concert Series
- Requested Adams County Open Space grant funds in the amount of \$335,000 for the fall grant cycle
- Completed renovations at the three parks in Fox Run, as well as those at the Sensory Playground

Goals & Objectives

- Complete the locker room and restroom renovation
- Re-establish and improve communication with the school district to better serve students in the community
- Implement a series of four movies in the park as a new event
- Develop a schedule and plan for the next Master Plan revision

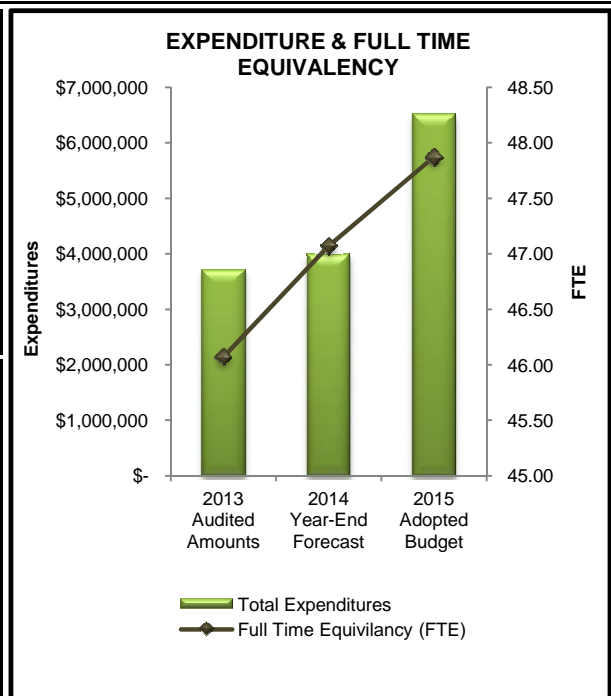
Activity Measures

Category/Measure	2012	2013	2014 Forecast	2015 Forecast
# of park acres maintained	337	337	337	337
# of miles of trails maintained	28	28	28	28
Recreation Center attendance	200,000	223,000	255,000	255,000
Number of registered program participants	13,676	14,603	17,000	17,000
Recreation & Cultural Services cost recovery	48%	48%	50%	50%

Parks, Recreation, & Culture

2015 BUDGET SUMMARY BY FUND		
Fund(s)	Budget	FTE
General Fund	\$ 4,146,448	47.87
Conservation Trust Fund	738,033	-
CDBG Fund	-	-
Capital Projects Fund	1,628,650	-
Water & Wastewater Fund	-	-
Stormwater Fund	-	-
Sanitation Fund	-	-
Total	6,513,131	47.87

2015 BUDGET SUMMARY BY DIVISION		
Division/Program(s)	Budget	FTE
Park Operations	\$ 1,789,010	16.50
Recreation Operations	2,357,438	30.77
Capital Improvement Projects	2,366,683	-
Total	6,513,131	47.27



EXPENDITURE SUMMARY				
	2013 Audited Amounts	2014 Adopted Budget	2014 Year-End Forecast	2015 Adopted Budget
Staff - Full Time Equivalency (FTE)*	46.07	47.07	47.07	47.87
Expenditures:				
Personnel	\$ 2,577,160	\$ 2,754,111	\$ 2,699,294	\$ 2,866,329
Purchased Services	265,457	292,156	289,044	307,225
Supplies/Non-Capital Equipment	411,833	445,213	465,144	526,390
Capital Outlay	444,865	1,204,766	519,056	2,807,228
Miscellaneous	5,391	5,759	5,910	5,959
Total Expenditures	\$ 3,704,706	\$ 4,702,005	\$ 3,978,448	\$ 6,513,131

2015 BUDGET PACKAGES

	Amount
1. Personnel Market Adjustment	\$ 58,163
2. Personnel Merit Allowance	35,345
3. Parks- Equipment - Toro Snow Conversion Unit	20,745
4. Parks - Vehicle Replacement - Unit 523 Bobcat Toolkat	65,000
5. Parks - Vehicle Replacement - Unit 543 Dump Truck	58,000
6. Parks - Vehicle Replacement - Unit 529 Dodge Truck	35,000
7. Parks - Vehicle Replacement - Unit 530 Dodge Truck	35,000
8. Parks - Vehicle Replacement - Unit 536 Dodge Truck	35,000
9. Parks - Vehicle Replacement - Unit 552 Dodge Truck	54,000
10. Recreation - Equipment Replacement - Kiwanis Winter Pool Safety Cover	5,000
11. Recreation - Equipment Replacement - NRC Aquatic Inflatable	10,000
12. Recreation - Equipment Replacement - Teeny and Tiny Tots Program Funds	2,000
13. Recreation - Custodial Supplies	5,800
14. Recreation - Sports	4,100
15. Recreation - Increasing Recreation Coordinator to 40 hours (.2 FTE)	8,700
16. Recreation - Staffing Modification - Guest Relations and Custodian (.6 FTE total)	5,300
17. Recreation - Fitness Equipment	50,300
18. Recreation - Replace Exterior Doors	23,600
19. Recreation - Stackable Chairs	5,725
20. Parks - Noxious Weed Water Quality Management	5,000
21. Parks - North West Open Space Pump Control Panel	16,000
22. Parks - Operations - Sports Field Equipment	6,500
23. Parks - Operations - Field Lining Equipment	11,500
24. Recreation - Movies in the Park	10,233
25. Equipment Replacement - Theatre Projection System Replacement	18,000
26. Recreation - Equipment Replacement - Replacement Lighting	21,165
27. Professional Development - Parks Project Coordinator	1,265
28. Recreation - Equipment Replacement - Automated Chemical Feeder	26,400
	\$ 632,841

Expenditure Detail

Parks, Recreation, & Culture Department - All Funds

	2013 Audited Amounts	2014 Adopted Budget	2014 Year-End Forecast	2015 Adopted Budget
Personnel				
Regular Wages	1,826,735	1,918,310	1,935,644	1,994,444
Seasonal/Temporary Wages	178,265	198,220	164,736	211,172
Overtime	24,866	25,900	30,700	31,600
Allowances	5,167	6,124	5,307	5,136
Medicare	27,336	30,777	28,696	32,059
Workers Compensation	52,712	67,380	37,788	63,891
Retirement Contributions	137,629	175,568	148,989	181,898
Medical Benefits	312,144	314,345	338,123	327,172
Life/Disability Benefits	12,306	17,487	9,311	18,957
Total Personnel	2,577,160	2,754,111	2,699,294	2,866,329
Purchased Services				
Professional Services	1,738	4,035	2,535	7,135
Technical Services	9,786	9,800	10,276	10,500
General Services	101,502	107,576	115,989	120,502
Property Services	77,117	87,642	83,042	85,542
Communication Services	55,544	59,128	56,223	57,906
Training/Registration	7,521	9,275	8,279	10,040
Mileage/Travel	151	200	200	200
Rentals/Leases	12,098	14,500	12,500	15,400
Total Purchased Services	265,457	292,156	289,044	307,225
Supplies/Non-Capital Equipment				
Office Supplies	966	1,990	2,240	2,240
Technology Supplies	4,417	6,500	6,500	6,500
Operating Supplies	205,895	245,184	252,536	273,484
Inventory Supplies	10,024	12,500	12,500	12,500
Non-Capital Equipment	14,232	13,000	13,525	52,690
Gas/Electricity	125,319	119,365	123,153	124,286
Motor Vehicle Fuels	50,980	46,674	54,690	54,690
Total Supplies/Non-Capital Equipment	411,833	445,213	465,144	526,390
Capital Outlay				
Capital Equipment	73,781	87,000	83,000	440,545
Capital Improvement Projects	371,084	1,117,766	436,056	2,366,683
Total Capital Outlay	444,865	1,204,766	519,056	2,807,228
Miscellaneous				
Dues/Fees	3,578	3,259	3,410	3,459
Bad Debt Expense	1,813	2,500	2,500	2,500
Total Other Expenditures	5,391	5,759	5,910	5,959
Total Expenditures	\$ 3,704,706	\$ 4,702,005	\$ 3,978,448	\$ 6,513,131

Expenditure Detail

Parks, Recreation, & Culture Department - General Fund

	2013 Audited Amounts	2014 Adopted Budget	2014 Year-End Forecast	2015 Adopted Budget
Personnel				
Regular Wages	1,826,735	1,918,310	1,935,644	1,994,444
Seasonal/Temporary Wages	178,265	198,220	164,736	211,172
Overtime	24,866	25,900	30,700	31,600
Allowances	5,167	6,124	5,307	5,136
Medicare	27,336	30,777	28,696	32,059
Workers Compensation	52,712	67,380	37,788	63,891
Retirement Contributions	137,629	175,568	148,989	181,898
Medical Benefits	312,144	314,345	338,123	327,172
Life/Disability Benefits	12,306	17,487	9,311	18,957
Total Personnel	2,577,160	2,754,111	2,699,294	2,866,329
Purchased Services				
Professional Services	1,738	4,035	2,535	7,135
Technical Services	9,786	9,800	10,276	10,500
General Services	101,502	107,576	115,989	120,502
Property Services	77,117	87,642	83,042	85,542
Communication Services	55,544	59,128	56,223	57,906
Training/Registration	7,521	9,275	8,279	10,040
Mileage/Travel	151	200	200	200
Rentals/Leases	12,098	14,500	12,500	15,400
Total Purchased Services	265,457	292,156	289,044	307,225
Supplies/Non-Capital Equipment				
Office Supplies	966	1,990	2,240	2,240
Technology Supplies	4,417	6,500	6,500	6,500
Operating Supplies	205,895	245,184	252,536	273,484
Inventory Supplies	10,024	12,500	12,500	12,500
Non-Capital Equipment	14,232	13,000	13,525	52,690
Gas/Electricity	125,319	119,365	123,153	124,286
Motor Vehicle Fuels	50,980	46,674	54,690	54,690
Total Supplies/Non-Capital Equipment	411,833	445,213	465,144	526,390
Capital Outlay				
Capital Equipment	73,781	87,000	83,000	440,545
Total Capital Outlay	73,781	87,000	83,000	440,545
Miscellaneous				
Dues/Fees	3,578	3,259	3,410	3,459
Bad Debt Expense	1,813	2,500	2,500	2,500
Total Other Expenditures	5,391	5,759	5,910	5,959
Total Expenditures	\$ 3,333,622	\$ 3,584,239	\$ 3,542,392	\$ 4,146,448

Expenditure Detail

Park Operations Division - General Fund

	2013 Audited Amounts	2014 Adopted Budget	2014 Year-End Forecast	2015 Adopted Budget
Personnel				
Regular Wages	717,958	753,102	780,584	794,347
Seasonal/Temporary Wages	87,568	87,732	75,000	90,352
Overtime	19,097	21,300	27,200	27,200
Allowances	5,167	5,136	5,307	5,136
Medicare	10,743	12,266	11,817	12,905
Workers Compensation	18,911	23,002	13,215	22,007
Retirement Contributions	62,853	67,732	68,280	71,348
Medical Benefits	136,612	148,237	143,182	147,964
Life/Disability Benefits	6,351	6,796	4,528	8,028
Total Personnel	1,065,260	1,125,303	1,129,113	1,179,287
Purchased Services				
Property Services	55,049	59,000	56,500	59,000
Communication Services	9,535	10,335	9,950	9,950
Training/Registration	1,164	1,500	1,500	2,765
Mileage/Travel	28	-	-	-
Rentals/Leases	2,477	2,500	3,000	3,400
Total Purchased Services	68,253	73,335	70,950	75,115
Supplies/Non-Capital Equipment				
Office Supplies	-	-	250	250
Operating Supplies	95,673	122,597	121,784	139,097
Gas/Electricity	27,341	18,865	22,653	23,786
Motor Vehicle Fuels	47,329	45,471	52,730	52,730
Total Supplies/Non-Capital Equipment	170,343	186,933	197,417	215,863
Capital Outlay				
Capital Equipment	66,999	44,000	40,000	318,745
Total Capital Outlay	66,999	44,000	40,000	318,745
Total Expenditures	\$ 1,370,855	\$ 1,429,571	\$ 1,437,480	\$ 1,789,010

Expenditure Detail

Recreation Operations Division - General Fund

	2013 Audited Amounts	2014 Adopted Budget	2014 Year-End Forecast	2015 Adopted Budget
Personnel				
Regular Wages	1,108,777	1,165,208	1,155,060	1,200,097
Seasonal/Temporary Wages	90,697	110,488	89,736	120,820
Overtime	5,769	4,600	3,500	4,400
Allowances	-	988	-	-
Medicare	16,593	18,511	16,879	19,154
Workers Compensation	33,801	44,378	24,573	41,884
Retirement Contributions	74,776	107,836	80,709	110,550
Medical Benefits	175,532	166,108	194,941	179,208
Life/Disability Benefits	5,955	10,691	4,783	10,929
Total Personnel	1,511,900	1,628,808	1,570,181	1,687,042
Purchased Services				
Professional Services	1,738	4,035	2,535	7,135
Technical Services	9,786	9,800	10,276	10,500
General Services	101,502	107,576	115,989	120,502
Property Services	22,068	28,642	26,542	26,542
Communication Services	46,009	48,793	46,273	47,956
Training/Registration	6,357	7,775	6,779	7,275
Mileage/Travel	123	200	200	200
Rentals/Leases	9,621	12,000	9,500	12,000
Total Purchased Services	197,204	218,821	218,094	232,110
Supplies/Non-Capital Equipment				
Office Supplies	966	1,990	1,990	1,990
Technology Supplies	4,417	6,500	6,500	6,500
Operating Supplies	110,222	122,587	130,752	134,387
Inventory Supplies	10,024	12,500	12,500	12,500
Non-Capital Equipment	14,232	13,000	13,525	52,690
Gas/Electricity	97,978	100,500	100,500	100,500
Motor Vehicle Fuels	3,651	1,203	1,960	1,960
Total Supplies/Non-Capital Equipment	241,490	258,280	267,727	310,527
Capital Outlay				
Capital Equipment	6,782	43,000	43,000	121,800
Total Capital Outlay	6,782	43,000	43,000	121,800
Miscellaneous				
Dues/Fees	3,578	3,259	3,410	3,459
Bad Debt Expense	1,813	2,500	2,500	2,500
Total Other Expenditures	5,391	5,759	5,910	5,959
Total Expenditures	\$ 1,962,767	\$ 2,154,668	\$ 2,104,912	\$ 2,357,438

Expenditure Detail

Parks, Recreation, & Culture Department - Conservation Trust Fund

	2013 Audited Amounts	2014 Adopted Budget	2014 Year-End Forecast	2015 Adopted Budget
Capital Outlay				
Capital Improvement Projects	99,169	453,033	140,544	738,033
Total Capital Outlay	99,169	453,033	140,544	738,033
Total Expenditures	\$ 99,169	\$ 453,033	\$ 140,544	\$ 738,033

Expenditure Detail

Capital Improvement Projects Division - Conservation Trust Fund

	2013 Audited Amounts	2014 Adopted Budget	2014 Year-End Forecast	2015 Adopted Budget
Capital Outlay				
Capital Improvement Projects	99,169	453,033	140,544	738,033
Total Capital Outlay	99,169	453,033	140,544	738,033
Total Expenditures	\$ 99,169	\$ 453,033	\$ 140,544	\$ 738,033

Expenditure Detail

Parks, Recreation, & Culture Department - Capital Projects Fund

	2013 Audited Amounts	2014 Adopted Budget	2014 Year-End Forecast	2015 Adopted Budget
Capital Outlay				
Capital Improvement Projects	271,915	664,733	295,512	1,628,650
Total Capital Outlay	271,915	664,733	295,512	1,628,650
Total Expenditures	\$ 271,915	\$ 664,733	\$ 295,512	\$ 1,628,650

Expenditure Detail

Capital Improvement Projects Division - Capital Projects Fund

	2013 Audited Amounts	2014 Adopted Budget	2014 Year-End Forecast	2015 Adopted Budget
Capital Outlay				
Capital Improvement Projects	271,915	664,733	295,512	1,628,650
Total Capital Outlay	271,915	664,733	295,512	1,628,650
Total Expenditures	\$ 271,915	\$ 664,733	\$ 295,512	\$ 1,628,650



Police

James May, Police Chief

Department Description

The Northglenn Police Department is a full service municipal law enforcement agency consisting of three primary divisions: Administration, Patrol and Support. Each is managed by a Division Commander.

- The Administrative Division consists of the Office of the Chief of Police, the Training Unit, the Professional Standards Unit and the Operational Analysis and Community Impact Unit (Crime and Management Analysis).
- The Patrol Division provides 24 hour per day, seven days per week uniformed officer response to emergency and non-emergency calls for service, directed patrol, crime prevention, school safety and security, traffic accident response and traffic enforcement. The Patrol Division also provides tactical intervention with a SWAT element, Community Relations Section and includes Animal Control.
- The Support Division consists of the Investigations Unit, the Property/Evidence Unit, the Records Unit and the Victim Services Unit.

Enhanced 911, dispatch and records management services are provided by contract with the Adams County Communications Center.

2014 Achievements

- Completed Needs Assessment for Northglenn Police Department Facilities Upgrade
- Traffic Safety Plan Implemented
- Implemented Homer & Me Elementary Program

Goals & Objectives

- Increase Neighborhood Watch Program throughout the City by 5%. (Council Goal #4)
- State Accreditation Process Completion.
- Advanced Supervisory Training - New Commanders and New Sergeants.
- Begin Northglenn Police Department Facilities Planning. (Council Goal #1)
- Initial Phase of Emergency Management Operations Process/Procedures - Execute Training & 1 City-wide Tabetop Exercise

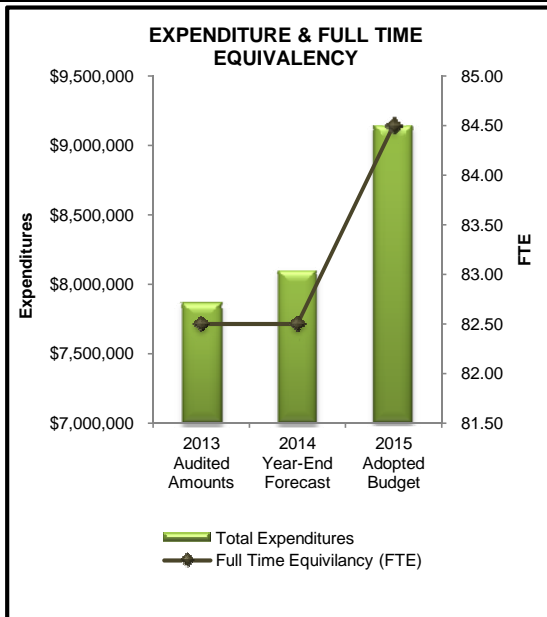
Activity Measures

Category/Measure	2012	2013	2014 Forecast	2015 Forecast
Calls for Service	45,861	52,467	60,000	62,000
Incident Reports Processed	5,402	5,291	5,350	5,530
# of Arrests	2,504	2,470	2,600	2,750
# of Traffic Accidents Reported	1,111	1,256	1,250	1,276
Municipal Summons Issued	7,466	12,239	11,800	14,250

Police

2015 BUDGET SUMMARY BY FUND		
Fund(s)	Budget	FTE
General Fund	\$ 9,138,198	84.50
Conservation Trust Fund	-	-
CDBG Fund	-	-
Capital Projects Fund	-	-
Water & Wastewater Fund	-	-
Stormwater Fund	-	-
Sanitation Fund	-	-
Total	9,138,198	84.50

2015 BUDGET SUMMARY BY DIVISION		
Division/Program(s)	Budget	FTE
Administration	\$ 1,659,629	17.50
Support Operations	1,881,587	13.00
Patrol Division	5,412,300	52.00
Animal Control	184,682	2.00
Total	9,138,198	84.50



EXPENDITURE SUMMARY				
	2013 Audited Amounts	2014 Adopted Budget	2014 Year-End Forecast	2015 Adopted Budget
Staff - Full Time Equivalency (FTE)*	82.50	82.50	82.50	84.50
Expenditures:				
Personnel	\$ 6,558,736	\$ 7,154,724	\$ 6,687,574	\$ 7,426,026
Purchased Services	840,330	928,449	918,155	1,042,612
Supplies/Non-Capital Equipment	305,757	265,735	281,051	317,760
Capital Outlay	145,608	210,000	209,663	348,500
Miscellaneous	7,913	3,800	2,500	3,300
Total Expenditures	\$ 7,858,344	\$ 8,562,708	\$ 8,098,943	\$ 9,138,198

2015 BUDGET PACKAGES	
	Amount
1. Personnel Market Allowance	\$ 172,655
2. Personnel Step Allowance	138,784
3. Professional Services - Assessment increase for North Metro Drug Task Force	872
4. Professional Services - Adams County Youth Initiative Funding Contribution Request	2,500
5. Professional Services - Victims Services Assessment	20,936
6. Vehicle Replacements - Units 206-08, 215-08, 244-08, 248-06, 281	231,000
10. Communication Services - Adams County Communication Center Assessment	81,525
11. General Services - Adams County Animal Shelter Impound Fees	4,130
12. Personnel - Police Department Administrative Specialist	50,451
13. Personnel - Police Records Specialist	59,211
14. Vehicle Replacement - Animal Control	68,500
15. Equipment - Increase Uniform Allowance	9,900
16. Equipment - Speed Trailer (2)	22,000
17. Technical Services - Hazmat Mitigation	7,000
19. Special Community Event Funding	15,000
20. Equipment Replacement - Livescan Fingerprint System Replacement	27,000
21. Operating Supplies - Increase in Tactical Team Equipment/Training	8,000
22. Equipment Replacement - Automated License Plate Reader	5,500
	\$ 924,964

Expenditure Detail

Police Department - All Funds

	2013 Audited Amounts	2014 Adopted Budget	2014 Year-End Forecast	2015 Adopted Budget
Personnel				
Regular Wages	4,880,783	5,336,194	4,971,926	5,534,286
Overtime	254,244	230,955	243,780	229,555
Allowances	39,946	40,632	40,224	40,560
Medicare	69,563	77,160	71,452	80,495
Workers Compensation	125,203	149,366	93,783	157,697
Retirement Contributions	440,959	483,512	448,359	497,369
Medical Benefits	652,098	720,854	712,444	771,934
Life/Disability Benefits	95,940	116,051	105,606	114,130
Total Personnel	6,558,736	7,154,724	6,687,574	7,426,026
Purchased Services				
Professional Services	146,536	157,135	153,704	179,953
Technical Services	72,278	69,040	67,400	72,184
General Services	38,770	42,800	41,950	46,630
Property Services	42,596	35,864	35,221	35,650
Communication Services	454,469	529,167	528,250	607,926
Training/Registration	67,556	79,600	77,100	79,739
Mileage/Travel	1,234	800	600	600
Rentals/Leases	16,891	14,043	13,930	19,930
Total Purchased Services	840,330	928,449	918,155	1,042,612
Supplies/Non-Capital Equipment				
Office Supplies	26,224	25,000	23,866	25,000
Technology Supplies	14,432	7,150	7,850	6,850
Operating Supplies	81,038	71,232	70,482	79,232
Non-Capital Equipment	55,892	42,700	50,175	78,100
Gas/Electricity	1,661	2,000	2,100	2,000
Motor Vehicle Fuels	126,510	117,653	126,578	126,578
Total Supplies/Non-Capital Equipment	305,757	265,735	281,051	317,760
Capital Outlay				
Capital Equipment	145,608	210,000	209,663	348,500
Total Capital Outlay	145,608	210,000	209,663	348,500
Miscellaneous				
Dues/Fees	3,523	3,800	2,500	3,300
Community Incentive	4,390	-	-	-
Total Other Expenditures	7,913	3,800	2,500	3,300
Total Expenditures	\$ 7,858,344	\$ 8,562,708	\$ 8,098,943	\$ 9,138,198

Expenditure Detail

Police Department - General Fund

	2013 Audited Amounts	2014 Adopted Budget	2014 Year-End Forecast	2015 Adopted Budget
Personnel				
Regular Wages	4,880,783	5,336,194	4,971,926	5,534,286
Overtime	254,244	230,955	243,780	229,555
Allowances	39,946	40,632	40,224	40,560
Medicare	69,563	77,160	71,452	80,495
Workers Compensation	125,203	149,366	93,783	157,697
Retirement Contributions	440,959	483,512	448,359	497,369
Medical Benefits	652,098	720,854	712,444	771,934
Life/Disability Benefits	95,940	116,051	105,606	114,130
Total Personnel	6,558,736	7,154,724	6,687,574	7,426,026
Purchased Services				
Professional Services	146,536	157,135	153,704	179,953
Technical Services	72,278	69,040	67,400	72,184
General Services	38,770	42,800	41,950	46,630
Property Services	42,596	35,864	35,221	35,650
Communication Services	454,469	529,167	528,250	607,926
Training/Registration	67,556	79,600	77,100	79,739
Mileage/Travel	1,234	800	600	600
Rentals/Leases	16,891	14,043	13,930	19,930
Total Purchased Services	840,330	928,449	918,155	1,042,612
Supplies/Non-Capital Equipment				
Office Supplies	26,224	25,000	23,866	25,000
Technology Supplies	14,432	7,150	7,850	6,850
Operating Supplies	81,038	71,232	70,482	79,232
Non-Capital Equipment	55,892	42,700	50,175	78,100
Gas/Electricity	1,661	2,000	2,100	2,000
Motor Vehicle Fuels	126,510	117,653	126,578	126,578
Total Supplies/Non-Capital Equipment	305,757	265,735	281,051	317,760
Capital Outlay				
Capital Equipment	145,608	210,000	209,663	348,500
Total Capital Outlay	145,608	210,000	209,663	348,500
Miscellaneous				
Dues/Fees	3,523	3,800	2,500	3,300
Community Incentive	4,390	-	-	-
Total Other Expenditures	7,913	3,800	2,500	3,300
Total Expenditures	\$ 7,858,344	\$ 8,562,708	\$ 8,098,943	\$ 9,138,198

Expenditure Detail

Administration Division - General Fund

	2013 Audited Amounts	2014 Adopted Budget	2014 Year-End Forecast	2015 Adopted Budget
Personnel				
Regular Wages	212,874	201,699	203,565	218,617
Overtime	493	7,900	3,500	6,500
Allowances	1,589	1,584	1,590	1,584
Medicare	1,892	2,948	1,676	3,193
Workers Compensation	13,771	4,360	10,579	5,718
Retirement Contributions	21,638	19,723	19,867	21,328
Medical Benefits	19,455	16,448	12,191	11,846
Life/Disability Benefits	3,554	2,728	2,379	3,061
Total Personnel	275,266	257,390	255,347	271,847
Purchased Services				
Professional Services	146,096	152,135	151,250	176,453
Technical Services	72,278	69,040	67,400	72,184
General Services	769	1,500	950	1,200
Property Services	41,637	35,864	34,980	35,650
Communication Services	442,275	521,967	521,500	600,526
Training/Registration	64,965	67,600	66,900	67,739
Mileage/Travel	1,234	800	600	600
Rentals/Leases	6,781	4,583	5,200	11,280
Total Purchased Services	776,035	853,489	848,780	965,632
Supplies/Non-Capital Equipment				
Office Supplies	25,014	25,000	23,480	25,000
Technology Supplies	962	3,850	4,850	3,850
Operating Supplies	7,765	4,000	3,780	4,000
Non-Capital Equipment	22,308	12,000	15,200	37,500
Total Supplies/Non-Capital Equipment	56,049	44,850	47,310	70,350
Capital Outlay				
Capital Equipment	19,651	210,000	207,490	348,500
Total Capital Outlay	19,651	210,000	207,490	348,500
Miscellaneous				
Dues/Fees	2,113	3,800	2,500	3,300
Community Incentive	4,390	-	-	-
Total Other Expenditures	6,503	3,800	2,500	3,300
Total Expenditures	\$ 1,133,504	\$ 1,369,529	\$ 1,361,427	\$ 1,659,629

Expenditure Detail

Support Operations Division - General Fund

	2013 Audited Amounts	2014 Adopted Budget	2014 Year-End Forecast	2015 Adopted Budget
Personnel				
Regular Wages	1,152,419	1,267,937	1,097,747	1,326,996
Overtime	32,206	66,000	64,250	66,000
Allowances	7,623	6,636	7,214	7,824
Medicare	14,801	18,134	14,650	19,008
Workers Compensation	15,694	23,907	14,001	27,086
Retirement Contributions	101,991	115,218	96,375	117,410
Medical Benefits	169,492	197,032	188,071	229,374
Life/Disability Benefits	14,849	19,901	14,056	19,263
Total Personnel	1,509,075	1,714,765	1,496,364	1,812,961
Purchased Services				
Communication Services	10,772	6,500	6,100	6,700
Training/Registration	(88)	-	-	-
Rentals/Leases	7,793	5,100	4,980	4,900
Total Purchased Services	18,477	11,600	11,080	11,600
Supplies/Non-Capital Equipment				
Office Supplies	-	-	327	-
Operating Supplies	49,055	25,552	25,552	33,552
Non-Capital Equipment	4,876	9,000	8,275	9,000
Gas/Electricity	1,661	2,000	2,100	2,000
Motor Vehicle Fuels	12,921	14,586	12,474	12,474
Total Supplies/Non-Capital Equipment	68,513	51,138	48,728	57,026
Total Expenditures	\$ 1,596,065	\$ 1,777,503	\$ 1,556,172	\$ 1,881,587

Expenditure Detail

Patrol Division - General Fund

	2013 Audited Amounts	2014 Adopted Budget	2014 Year-End Forecast	2015 Adopted Budget
Personnel				
Regular Wages	3,424,704	3,775,707	3,579,414	3,896,952
Overtime	219,912	155,255	174,180	155,255
Allowances	29,961	31,644	30,616	30,384
Medicare	51,628	54,750	53,849	56,953
Workers Compensation	94,314	119,424	68,188	123,202
Retirement Contributions	309,586	340,821	324,335	350,331
Medical Benefits	443,400	487,141	491,439	509,608
Life/Disability Benefits	76,846	92,601	88,613	90,977
Total Personnel	4,650,351	5,057,343	4,810,634	5,213,662
Purchased Services				
Professional Services	185	-	454	-
Property Services	242	-	241	-
Communication Services	513	-	-	-
Training/Registration	2,654	11,000	9,200	11,000
Rentals/Leases	2,210	4,000	3,500	3,500
Total Purchased Services	5,804	15,000	13,395	14,500
Supplies/Non-Capital Equipment				
Office Supplies	1,037	-	59	-
Technology Supplies	13,470	3,300	3,000	3,000
Operating Supplies	23,188	40,480	40,000	40,480
Non-Capital Equipment	27,266	21,000	26,000	30,900
Motor Vehicle Fuels	109,152	98,681	109,758	109,758
Total Supplies/Non-Capital Equipment	174,113	163,461	178,817	184,138
Capital Outlay				
Capital Equipment	125,957	-	-	-
Total Capital Outlay	125,957	-	-	-
Miscellaneous				
Dues/Fees	1,400	-	-	-
Total Other Expenditures	1,400	-	-	-
Total Expenditures	\$ 4,957,625	\$ 5,235,804	\$ 5,002,846	\$ 5,412,300

Expenditure Detail

Animal Control Division - General Fund

	2013 Audited Amounts	2014 Adopted Budget	2014 Year-End Forecast	2015 Adopted Budget
Personnel				
Regular Wages	90,786	90,851	91,200	91,721
Overtime	1,633	1,800	1,850	1,800
Allowances	773	768	804	768
Medicare	1,242	1,328	1,277	1,341
Workers Compensation	1,424	1,675	1,015	1,691
Retirement Contributions	7,744	7,750	7,782	8,300
Medical Benefits	19,751	20,233	20,743	21,106
Life/Disability Benefits	691	821	558	829
Total Personnel	124,044	125,226	125,229	127,556
Purchased Services				
Professional Services	255	5,000	2,000	3,500
General Services	38,001	41,300	41,000	45,430
Property Services	717	-	-	-
Communication Services	909	700	650	700
Training/Registration	25	1,000	1,000	1,000
Rentals/Leases	107	360	250	250
Total Purchased Services	40,014	48,360	44,900	50,880
Supplies/Non-Capital Equipment				
Office Supplies	173	-	-	-
Operating Supplies	1,030	1,200	1,150	1,200
Non-Capital Equipment	1,442	700	700	700
Motor Vehicle Fuels	4,437	4,386	4,346	4,346
Total Supplies/Non-Capital Equipment	7,082	6,286	6,196	6,246
Capital Outlay				
Capital Equipment	-	-	2,173	-
Total Capital Outlay	-	-	2,173	-
Miscellaneous				
Dues/Fees	10	-	-	-
Total Other Expenditures	10	-	-	-
Total Expenditures	\$ 171,150	\$ 179,872	\$ 178,498	\$ 184,682

Public Works

David Willett, Director of Public Works

Department Description

The Public Works Department is responsible for the capital improvements, maintenance and repair of the City's transportation and utility infrastructure, public buildings and city-owned fleet and machinery. The Department also manages and operates a water treatment plant and a wastewater treatment plant, and the City's trash collection and recycling activities. The Department operates within four funds and is organized into fourteen divisions which provide the means to allocate costs to appropriate service areas.

2014 Achievements

- Capital Equipment - Introduced pro forma forecasting models for operating divisions: Distribution/Collection, and Streets.
- Pavement Management - Completed the first year integrated pavement treatments that better address pavement degradation.
- Service Delivery Analysis - Completed a staffing versus services analysis.
- Geographic Information Systems - Completed storm system. Using GIS to map all concrete (trails and streets) programs.
- Roadway Design (arterial) - Completed design on multi-million dollar roadway near 112th Avenue RTD.

Goals & Objectives

- Capital Equipment Program - Continue to refine replacement criteria, align purchase program in a fiscally responsible manner.
- Pavement Management Program - Establish pavement management matrix for various treatments vs expected life cycle.
- Geographic Information Systems - Complete sign inventory.
- Staffing - Prepare staffing plan for expansion of the Wastewater Treatment Plant.

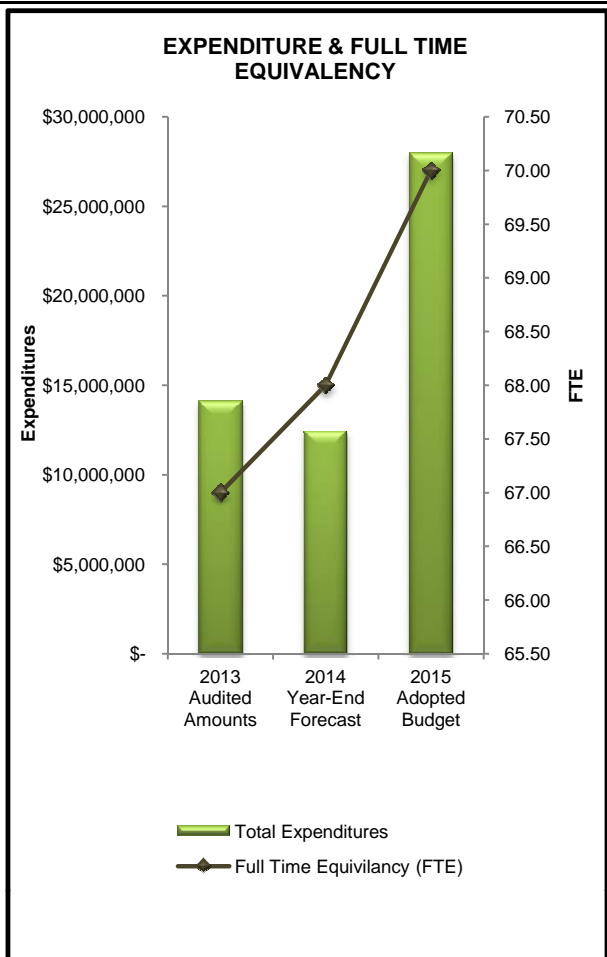
Activity Measures

Category/Measure	2012	2013	2014 Forecast	2015 Forecast
Water Distribution System (# of Miles)	127	127	127	127
Sewer Collection System (# of Miles)	101	101	101	101
Storm Drainage System (# of Miles)	23	23	23	23
Roadway Network (# of Miles)	105	105	105	105
Waste Hauled to Landfill (Tons)	14,500	14,450	14,350	14,250
Waste Hauled to Recycling (Tons)	1,375	1,490	1,550	1,650

Public Works

2015 BUDGET SUMMARY BY FUND		
Fund(s)	Budget	FTE
General Fund	\$ 2,575,161	14.40
Conservation Trust Fund	-	-
CDBG Fund	600,000	-
Capital Projects Fund	6,315,024	-
Water & Wastewater Fund	16,269,616	44.40
Stormwater Fund	326,229	1.00
Sanitation Fund	1,865,984	10.20
Total	27,952,014	70.00

2015 BUDGET SUMMARY BY DIVISION		
Division/Program(s)	Budget	FTE
Administration/Operations	\$ 407,207	2.00
Facilities	336,494	3.00
Fleet	446,762	4.00
Streets	1,040,255	8.00
Engineering	1,268,457	5.00
Water Operations	1,101,935	6.50
Lab Operations	543,481	4.00
Electrical & Mechanical	676,126	5.00
Distribution & Collection	1,822,062	9.00
Water Resources Operations	922,912	6.00
Wastewater Operations	1,624,832	5.50
Industrial Pre-Treatment	148,983	1.00
Stormwater Operations	111,229	1.00
Sanitation Operations	1,729,241	10.00
Capital Improvement Projects	15,772,038	-
Total	27,952,014	70.00



EXPENDITURE SUMMARY				
	2013 Audited Amounts	2014 Adopted Budget	2014 Year-End Forecast	2015 Adopted Budget
Staff - Full Time Equivalency (FTE)*	67.00	67.00	68.00	70.00
Expenditures:				
Personnel	\$ 5,003,915	\$ 5,091,363	\$ 5,030,958	\$ 5,502,699
Purchased Services	1,379,436	1,508,350	1,738,273	1,826,200
Supplies/Non-Capital Equipment	3,239,206	3,027,008	3,185,866	3,172,227
Capital Outlay	4,430,742	11,826,445	2,406,271	17,420,038
Miscellaneous	22,426	29,650	31,755	30,850
Total Expenditures	\$ 14,075,725	\$ 21,482,816	\$ 12,393,123	\$ 27,952,014

2015 BUDGET PACKAGES

	Amount
1. Personnel Market Adjustment	\$ 74,541
2. Personnel Merit Allowance	59,414
3. Equipment Replacement - Distribution & Collection - Backhoe	190,000
4. Property Services - Church Ditch Water Authority Assessment Increase	59,000
5. Vehicle Replacement - Streets - Unit 160 Freightliner Dump Truck	275,000
6. Personnel - Wastewater Operations - Chief Plant Operator	88,176
7. Personnel - Engineering - Engineering Manager	108,044
8. Personnel - Lab Operations - Lab Analyst	74,315
9. Vehicle Replacement - Engineering Water - Unit 766 Dodge Ram	32,000
10. Vehicle Replacement - Streets - Unit 126 GMC Sierra	50,000
11. Equipment Replacement - Sanitation - Automated Trash Truck Arm	15,000
12. Vehicle Replacement - Sanitation - Unit 133-10 Automated Trash Truck	260,000
13. Vehicle Replacement - Sanitation - Unit 167-10 Automated Trash Truck	260,000
14. Equipment Replacement - Skid Steer - Streets	36,000
15. Equipment Replacement - Booster VFD	25,000
16. Equipment Replacement - Terminal Reservoir Vault PRV	25,000
17. Equipment Replacement - WWTP Blower Service	35,000
18. Equipment Replacement - Fox Run Submersible Pumps	36,000
19. Equipment Replacement - WTP Filter Media Replacement	100,000
20. Equipment Replacement - Self-Priming Non-Clog Pump	60,000
21. Equipment Replacement - Jet Vac Truck - Distribution & Collection	350,000
22. Equipment Replacement - WWTP UV Lamps	24,000
	\$ 2,236,490

Expenditure Detail

Public Works Department - All Funds

	2013 Audited Amounts	2014 Adopted Budget	2014 Year-End Forecast	2015 Adopted Budget
Personnel				
Regular Wages	3,737,083	3,791,502	3,697,572	4,137,811
Seasonal/Temporary Wages	4,051	-	96,358	-
Overtime	111,062	73,200	84,670	81,000
Allowances	27,751	27,624	29,130	29,232
Medicare	44,744	54,065	46,501	59,114
Workers Compensation	113,802	112,487	82,090	119,701
Retirement Contributions	337,443	346,959	336,189	372,184
Medical Benefits	602,480	651,878	611,073	667,120
Life/Disability Benefits	25,499	33,648	47,375	36,537
Total Personnel	5,003,915	5,091,363	5,030,958	5,502,699
Purchased Services				
Professional Services	259,025	177,400	347,592	252,400
Technical Services	94,067	98,800	99,071	178,100
General Services	45,090	98,500	98,510	105,000
Property Services	887,990	1,046,250	1,097,604	1,187,200
Repair/Maintenance Services	24	-	-	-
Communication Services	61,572	49,100	50,500	54,900
Training/Registration	8,953	14,000	14,686	17,500
Mileage/Travel	1,614	200	606	200
Rentals/Leases	21,101	24,100	29,704	30,900
Total Purchased Services	1,379,436	1,508,350	1,738,273	1,826,200
Supplies/Non-Capital Equipment				
Office Supplies	14,874	14,000	14,000	14,000
Technology Supplies	175	3,200	3,779	3,500
Operating Supplies	1,287,873	1,039,900	1,043,086	966,500
Chemicals/Compounds	228,826	300,000	300,000	220,000
Maintenance Supplies	(6,637)	-	-	-
Inventory Supplies	60,882	54,000	54,000	60,000
Uniforms/Clothing	18,379	19,000	19,035	20,000
Non-Capital Equipment	8,803	-	-	-
Gas/Electricity	1,465,471	1,412,631	1,601,107	1,681,162
Motor Vehicle Fuels	160,560	184,277	150,859	207,065
Total Supplies/Non-Capital Equipment	3,239,206	3,027,008	3,185,866	3,172,227
Capital Outlay				
Capital Equipment	578,630	895,000	-	1,648,000
Capital Improvement Projects	3,852,112	10,931,445	2,406,271	15,772,038
Total Capital Outlay	4,430,742	11,826,445	2,406,271	17,420,038
Miscellaneous				
Dues/Fees	3,112	4,650	6,755	5,850
Community Incentive	19,314	25,000	25,000	25,000
Total Other Expenditures	22,426	29,650	31,755	30,850
Total Expenditures	\$ 14,075,725	\$ 21,482,816	\$ 12,393,123	\$ 27,952,014

Expenditure Detail

Public Works Department - General Fund

	2013 Audited Amounts	2014 Adopted Budget	2014 Year-End Forecast	2015 Adopted Budget
Personnel				
Regular Wages	692,658	695,914	631,636	793,004
Seasonal/Temporary Wages	4,051	-	96,358	-
Overtime	26,116	16,000	19,500	18,000
Allowances	6,343	6,300	6,097	5,292
Medicare	7,409	9,801	7,483	11,194
Workers Compensation	26,188	22,722	21,358	22,898
Retirement Contributions	61,138	61,853	60,321	70,151
Medical Benefits	139,296	148,760	135,967	152,432
Life/Disability Benefits	5,074	6,050	29,164	6,917
Total Personnel	968,273	967,400	1,007,884	1,079,888
Purchased Services				
Professional Services	10,831	5,900	20,031	25,900
Technical Services	13,355	12,800	12,800	10,300
General Services	-	-	10	-
Property Services	92,765	133,750	173,250	151,200
Repair/Maintenance Services	(169,014)	(160,371)	(175,000)	(175,000)
Communication Services	15,079	13,350	13,850	13,850
Training/Registration	1,248	1,750	1,951	4,000
Mileage/Travel	1,103	-	15	-
Rentals/Leases	3,247	1,500	5,576	2,000
Total Purchased Services	(31,386)	8,679	52,483	32,250
Supplies/Non-Capital Equipment				
Office Supplies	6,016	5,000	5,000	5,000
Technology Supplies	46	1,200	1,679	2,500
Operating Supplies	365,671	315,000	315,448	287,500
Uniforms/Clothing	3,996	5,000	5,000	5,000
Non-Capital Equipment	6,138	-	-	-
Gas/Electricity	711,711	673,456	725,700	761,985
Motor Vehicle Fuels	4,408	35,806	(17,168)	39,038
Total Supplies/Non-Capital Equipment	1,097,986	1,035,462	1,035,659	1,101,023
Capital Outlay				
Capital Equipment	92,296	227,000	-	361,000
Total Capital Outlay	92,296	227,000	-	361,000
Miscellaneous				
Dues/Fees	423	500	500	1,000
Total Other Expenditures	423	500	500	1,000
Total Expenditures	\$ 2,127,592	\$ 2,239,041	\$ 2,096,526	\$ 2,575,161

Expenditure Detail

Administration/Operations Division - General Fund

	2013 Audited Amounts	2014 Adopted Budget	2014 Year-End Forecast	2015 Adopted Budget
Personnel				
Regular Wages	54,364	54,987	54,019	58,052
Medicare	529	797	528	842
Workers Compensation	92	95	66	100
Retirement Contributions	4,681	4,737	4,720	5,400
Medical Benefits	6,378	5,994	7,582	7,831
Life/Disability Benefits	411	500	334	527
Total Personnel	66,455	67,110	67,249	72,752
Purchased Services				
Professional Services	-	-	4,131	-
General Services	-	-	10	-
Property Services	244	250	250	200
Mileage/Travel	233	-	15	-
Rentals/Leases	-	-	4,045	-
Total Purchased Services	477	250	8,451	200
Supplies/Non-Capital Equipment				
Office Supplies	5,372	5,000	5,000	5,000
Operating Supplies	67	-	448	-
Gas/Electricity	116,336	117,693	129,055	135,508
Total Supplies/Non-Capital Equipment	121,775	122,693	134,503	140,508
Miscellaneous				
Dues/Fees	423	-	-	500
Total Other Expenditures	423	-	-	500
Total Expenditures	\$ 189,130	\$ 190,053	\$ 210,203	\$ 213,960

Expenditure Detail

Facilities Division - General Fund

	2013 Audited Amounts	2014 Adopted Budget	2014 Year-End Forecast	2015 Adopted Budget
Personnel				
Regular Wages	96,903	95,648	-	96,341
Seasonal/Temporary Wages	-	-	96,358	-
Overtime	3,742	3,000	3,500	3,000
Allowances	616	612	-	1,212
Medicare	873	1,280	742	1,299
Workers Compensation	2,605	3,314	873	3,361
Retirement Contributions	8,480	8,534	1,866	8,597
Medical Benefits	14,744	15,107	8,419	10,659
Life/Disability Benefits	659	794	14,568	800
Total Personnel	128,622	128,289	126,326	125,269
Purchased Services				
Professional Services	190	200	200	200
Property Services	17,846	10,500	50,000	23,000
Communication Services	1,911	1,850	1,850	1,850
Rentals/Leases	1,498	750	781	1,000
Total Purchased Services	21,445	13,300	52,831	26,050
Supplies/Non-Capital Equipment				
Operating Supplies	54,115	45,000	45,000	35,000
Uniforms/Clothing	1,069	1,000	1,000	1,000
Non-Capital Equipment	5,177	-	-	-
Motor Vehicle Fuels	4,302	4,141	4,606	4,606
Total Supplies/Non-Capital Equipment	64,663	50,141	50,606	40,606
Total Expenditures	\$ 214,730	\$ 191,730	\$ 229,763	\$ 191,925

Expenditure Detail

Fleet Division - General Fund

	2013 Audited Amounts	2014 Adopted Budget	2014 Year-End Forecast	2015 Adopted Budget
Personnel				
Regular Wages	225,721	226,151	230,101	229,970
Overtime	3,264	4,000	4,000	3,000
Allowances	2,434	2,424	2,469	1,224
Medicare	2,516	3,140	2,590	3,179
Workers Compensation	10,069	4,029	7,265	4,048
Retirement Contributions	20,309	20,495	20,446	20,858
Medical Benefits	43,584	45,373	45,776	47,320
Life/Disability Benefits	1,620	1,927	1,323	1,963
Total Personnel	309,517	307,539	313,970	311,562
Purchased Services				
Professional Services	240	200	200	200
Technical Services	10,742	7,500	7,500	5,000
Property Services	20,256	36,000	36,000	36,000
Repair/Maintenance Services	(169,014)	(160,371)	(175,000)	(175,000)
Communication Services	1,665	1,500	1,500	1,500
Training/Registration	18	1,000	1,000	1,000
Mileage/Travel	719	-	-	-
Rentals/Leases	318	250	250	500
Total Purchased Services	(135,056)	(113,921)	(128,550)	(130,800)
Supplies/Non-Capital Equipment				
Operating Supplies	114,628	93,000	93,000	90,000
Uniforms/Clothing	239	1,000	1,000	1,000
Motor Vehicle Fuels	(29,306)	-	(56,206)	-
Total Supplies/Non-Capital Equipment	85,561	94,000	37,794	91,000
Capital Outlay				
Capital Equipment	61,365	-	-	-
Total Capital Outlay	61,365	-	-	-
Total Expenditures	\$ 321,387	\$ 287,618	\$ 223,214	\$ 271,762

Expenditure Detail

Streets Division - General Fund

	2013 Audited Amounts	2014 Adopted Budget	2014 Year-End Forecast	2015 Adopted Budget
Personnel				
Regular Wages	302,220	319,128	302,240	304,930
Overtime	19,110	9,000	12,000	12,000
Allowances	3,293	3,264	2,989	2,856
Medicare	3,303	4,584	3,256	4,370
Workers Compensation	13,392	15,284	9,532	14,577
Retirement Contributions	26,592	28,087	26,321	26,999
Medical Benefits	72,120	82,286	73,868	75,181
Life/Disability Benefits	2,231	2,829	1,780	2,693
Total Personnel	442,261	464,462	431,986	443,606
Purchased Services				
Professional Services	654	500	500	500
Property Services	2,984	15,000	15,000	20,000
Communication Services	4,446	3,000	3,500	3,500
Training/Registration	703	250	420	1,000
Rentals/Leases	1,431	500	500	500
Total Purchased Services	10,218	19,250	19,920	25,500
Supplies/Non-Capital Equipment				
Operating Supplies	194,491	175,000	175,000	160,000
Uniforms/Clothing	2,688	3,000	3,000	3,000
Non-Capital Equipment	961	-	-	-
Motor Vehicle Fuels	26,686	29,124	32,149	32,149
Total Supplies/Non-Capital Equipment	224,826	207,124	210,149	195,149
Capital Outlay				
Capital Equipment	30,931	227,000	-	361,000
Total Capital Outlay	30,931	227,000	-	361,000
Total Expenditures	\$ 708,236	\$ 917,836	\$ 662,055	\$ 1,025,255

Expenditure Detail

Engineering Division - General Fund

	2013 Audited Amounts	2014 Adopted Budget	2014 Year-End Forecast	2015 Adopted Budget
Personnel				
Regular Wages	13,450	-	45,276	103,711
Seasonal/Temporary Wages	4,051	-	-	-
Allowances	-	-	639	-
Medicare	188	-	367	1,504
Workers Compensation	30	-	3,622	812
Retirement Contributions	1,076	-	6,968	8,297
Medical Benefits	2,470	-	322	11,441
Life/Disability Benefits	153	-	11,159	934
Total Personnel	21,418	-	68,353	126,699
Purchased Services				
Professional Services	9,747	5,000	15,000	25,000
Technical Services	2,613	5,300	5,300	5,300
Property Services	51,435	72,000	72,000	72,000
Communication Services	7,057	7,000	7,000	7,000
Training/Registration	527	500	531	2,000
Mileage/Travel	151	-	-	-
Total Purchased Services	71,530	89,800	99,831	111,300
Supplies/Non-Capital Equipment				
Office Supplies	644	-	-	-
Technology Supplies	46	1,200	1,679	2,500
Operating Supplies	2,370	2,000	2,000	2,500
Gas/Electricity	595,375	555,763	596,645	626,477
Motor Vehicle Fuels	2,726	2,541	2,283	2,283
Total Supplies/Non-Capital Equipment	601,161	561,504	602,607	633,760
Miscellaneous				
Dues/Fees	-	500	500	500
Total Other Expenditures	-	500	500	500
Total Expenditures	\$ 694,109	\$ 651,804	\$ 771,291	\$ 872,259

Expenditure Detail

Public Works Department - CDBG Fund

	2013 Audited Amounts	2014 Adopted Budget	2014 Year-End Forecast	2015 Adopted Budget
Capital Outlay				
Capital Improvement Projects	-	-	-	600,000
Total Capital Outlay	-	-	-	600,000
Total Expenditures	\$ -	\$ -	\$ -	\$ 600,000

Expenditure Detail

Capital Improvement Projects Division - CDBG Fund

	2013 Audited Amounts	2014 Adopted Budget	2014 Year-End Forecast	2015 Adopted Budget
Capital Outlay				
Capital Improvement Projects	-	-	-	600,000
Total Capital Outlay	-	-	-	600,000
Total Expenditures	\$ -	\$ -	\$ -	\$ 600,000

Expenditure Detail

Public Works Department - Capital Projects Fund

	2013 Audited Amounts	2014 Adopted Budget	2014 Year-End Forecast	2015 Adopted Budget
Capital Outlay				
Capital Improvement Projects	1,110,946	6,684,714	1,342,271	6,315,024
Total Capital Outlay	1,110,946	6,684,714	1,342,271	6,315,024
Total Expenditures	\$ 1,110,946	\$ 6,684,714	\$ 1,342,271	\$ 6,315,024

Expenditure Detail

Capital Improvement Projects Division - Capital Projects Fund

	2013 Audited Amounts	2014 Adopted Budget	2014 Year-End Forecast	2015 Adopted Budget
Capital Outlay				
Capital Improvement Projects	1,110,946	6,684,714	1,342,271	6,315,024
Total Capital Outlay	1,110,946	6,684,714	1,342,271	6,315,024
Total Expenditures	\$ 1,110,946	\$ 6,684,714	\$ 1,342,271	\$ 6,315,024

Expenditure Detail

Public Works Department - Water & Wastewater Fund

	2013 Audited Amounts	2014 Adopted Budget	2014 Year-End Forecast	2015 Adopted Budget
Personnel				
Regular Wages	2,430,478	2,476,663	2,449,070	2,715,038
Overtime	60,915	39,200	47,170	45,000
Allowances	18,069	18,060	19,606	20,676
Medicare	29,338	35,243	30,315	38,739
Workers Compensation	61,068	61,932	42,431	68,594
Retirement Contributions	216,908	226,352	216,900	242,171
Medical Benefits	361,954	392,377	367,430	403,096
Life/Disability Benefits	16,190	22,018	14,437	23,945
Total Personnel	3,194,920	3,271,845	3,187,359	3,557,259
Purchased Services				
Professional Services	247,359	171,000	324,986	226,000
Technical Services	80,712	86,000	86,271	167,800
General Services	44,280	97,500	97,500	104,000
Property Services	611,526	652,500	664,354	786,000
Repair/Maintenance Services	67,685	70,570	75,500	75,500
Communication Services	34,977	26,000	26,709	31,300
Training/Registration	7,241	11,500	11,550	10,250
Mileage/Travel	266	200	200	200
Rentals/Leases	11,971	14,800	15,766	21,100
Total Purchased Services	1,106,017	1,130,070	1,302,836	1,422,150
Supplies/Non-Capital Equipment				
Office Supplies	8,012	8,000	8,000	8,000
Technology Supplies	129	2,000	2,100	1,000
Operating Supplies	898,460	699,900	702,638	653,000
Chemicals/Compounds	228,826	300,000	300,000	220,000
Maintenance Supplies	(6,637)	-	-	-
Uniforms/Clothing	12,255	11,000	11,035	12,000
Non-Capital Equipment	2,583	-	-	-
Gas/Electricity	746,447	727,419	863,991	907,190
Motor Vehicle Fuels	46,905	46,516	51,403	51,403
Total Supplies/Non-Capital Equipment	1,936,980	1,794,835	1,939,167	1,852,593
Capital Outlay				
Capital Equipment	120,620	319,000	-	752,000
Capital Improvement Projects	2,641,166	4,146,731	1,064,000	8,657,014
Total Capital Outlay	2,761,786	4,465,731	1,064,000	9,409,014
Miscellaneous				
Dues/Fees	1,894	2,900	5,505	3,600
Community Incentive	19,314	25,000	25,000	25,000
Total Other Expenditures	21,208	27,900	30,505	28,600
Total Expenditures	\$ 9,020,911	\$ 10,690,381	\$ 7,523,867	\$ 16,269,616

Expenditure Detail

Administration/Operations Division - Water & Wastewater Fund

	2013 Audited Amounts	2014 Adopted Budget	2014 Year-End Forecast	2015 Adopted Budget
Personnel				
Regular Wages	108,728	109,974	108,038	116,104
Medicare	1,058	1,594	1,056	1,684
Workers Compensation	200	190	132	200
Retirement Contributions	9,362	9,474	9,440	10,800
Medical Benefits	12,755	11,988	15,164	15,662
Life/Disability Benefits	822	1,000	668	1,054
Total Personnel	132,925	134,220	134,498	145,504
Purchased Services				
Professional Services	100	-	3,986	-
Property Services	488	-	98	-
Communication Services	7,623	-	534	-
Mileage/Travel	234	-	-	-
Rentals/Leases	2,149	2,000	2,000	2,000
Total Purchased Services	10,594	2,000	6,618	2,000
Supplies/Non-Capital Equipment				
Office Supplies	8,012	8,000	8,000	8,000
Operating Supplies	371	-	1,686	-
Total Supplies/Non-Capital Equipment	8,383	8,000	9,686	8,000
Capital Outlay				
Capital Equipment	-	15,000	-	-
Total Capital Outlay	-	15,000	-	-
Miscellaneous				
Dues/Fees	-	-	-	500
Total Other Expenditures	-	-	-	500
Total Expenditures	\$ 151,902	\$ 159,220	\$ 150,802	\$ 156,004

Expenditure Detail

Facilities Division - Water & Wastewater Fund

	2013 Audited Amounts	2014 Adopted Budget	2014 Year-End Forecast	2015 Adopted Budget
Personnel				
Regular Wages	96,902	95,648	96,357	96,341
Overtime	3,742	2,000	2,000	3,000
Allowances	616	612	742	1,212
Medicare	873	1,280	873	1,299
Workers Compensation	2,562	3,314	1,866	3,361
Retirement Contributions	8,481	8,534	8,419	8,597
Medical Benefits	14,744	15,107	14,568	10,659
Life/Disability Benefits	660	794	536	800
Total Personnel	128,580	127,289	125,361	125,269
Purchased Services				
Property Services	8,593	9,000	15,000	12,000
Communication Services	2,196	1,800	1,800	1,800
Rentals/Leases	128	500	500	500
Total Purchased Services	10,917	11,300	17,300	14,300
Supplies/Non-Capital Equipment				
Operating Supplies	7,227	6,900	6,900	5,000
Non-Capital Equipment	2,583	-	-	-
Total Supplies/Non-Capital Equipment	9,810	6,900	6,900	5,000
Total Expenditures	\$ 149,307	\$ 145,489	\$ 149,561	\$ 144,569

Expenditure Detail

Fleet Division - Water & Wastewater Fund

	2013 Audited Amounts	2014 Adopted Budget	2014 Year-End Forecast	2015 Adopted Budget
Purchased Services				
Repair/Maintenance Services	67,685	70,570	75,500	75,500
Total Purchased Services	67,685	70,570	75,500	75,500
Total Expenditures	\$ 67,685	\$ 70,570	\$ 75,500	\$ 75,500

Expenditure Detail

Engineering Division - Water & Wastewater Fund

	2013 Audited Amounts	2014 Adopted Budget	2014 Year-End Forecast	2015 Adopted Budget
Personnel				
Regular Wages	212,481	221,202	206,038	251,628
Overtime	389	-	359	-
Allowances	807	804	303	-
Medicare	2,986	3,218	2,881	3,647
Workers Compensation	2,887	3,229	1,812	2,636
Retirement Contributions	17,215	17,967	16,550	20,130
Medical Benefits	32,276	35,616	36,514	42,509
Life/Disability Benefits	1,609	2,002	1,252	2,282
Total Personnel	270,650	284,038	265,709	322,832
Purchased Services				
Professional Services	29,388	10,000	10,000	25,000
Technical Services	-	5,300	5,300	5,300
Communication Services	824	1,500	1,500	1,500
Training/Registration	-	500	500	2,000
Rentals/Leases	3,016	3,000	3,000	3,000
Total Purchased Services	33,228	20,300	20,300	36,800
Supplies/Non-Capital Equipment				
Technology Supplies	-	-	100	-
Operating Supplies	1,163	2,000	2,000	3,000
Motor Vehicle Fuels	40	-	1,066	1,066
Total Supplies/Non-Capital Equipment	1,203	2,000	3,166	4,066
Capital Outlay				
Capital Equipment	-	-	-	32,000
Total Capital Outlay	-	-	-	32,000
Miscellaneous				
Dues/Fees	-	500	500	500
Total Other Expenditures	-	500	500	500
Total Expenditures	\$ 305,081	\$ 306,838	\$ 289,675	\$ 396,198

Expenditure Detail

Water Operations Division - Water & Wastewater Fund

	2013 Audited Amounts	2014 Adopted Budget	2014 Year-End Forecast	2015 Adopted Budget
Personnel				
Regular Wages	462,393	450,351	442,662	428,216
Overtime	16,936	7,500	15,000	8,000
Allowances	4,835	4,848	4,938	4,848
Medicare	6,212	6,557	6,074	6,237
Workers Compensation	10,845	12,284	7,664	11,583
Retirement Contributions	42,625	42,313	38,869	38,942
Medical Benefits	53,365	56,557	54,134	54,380
Life/Disability Benefits	3,218	4,025	2,501	3,829
Total Personnel	600,429	584,435	571,842	556,035
Purchased Services				
Professional Services	430	500	500	500
Technical Services	16,679	22,000	22,000	30,000
General Services	4,940	6,000	6,000	6,000
Property Services	10,172	11,500	11,500	11,500
Communication Services	7,785	5,100	5,100	8,000
Training/Registration	1,309	2,500	2,500	2,000
Rentals/Leases	1,288	500	500	1,000
Total Purchased Services	42,603	48,100	48,100	59,000
Supplies/Non-Capital Equipment				
Technology Supplies	129	1,000	1,000	-
Operating Supplies	371,792	178,000	178,000	180,000
Maintenance Supplies	(6,973)	-	-	-
Uniforms/Clothing	1,665	3,000	3,000	3,000
Gas/Electricity	218,852	203,003	253,437	266,109
Motor Vehicle Fuels	1,555	1,665	1,791	1,791
Total Supplies/Non-Capital Equipment	587,020	386,668	437,228	450,900
Capital Outlay				
Capital Equipment	25,215	143,000	-	35,000
Total Capital Outlay	25,215	143,000	-	35,000
Miscellaneous				
Dues/Fees	368	600	600	1,000
Total Other Expenditures	368	600	600	1,000
Total Expenditures	\$ 1,255,635	\$ 1,162,803	\$ 1,057,770	\$ 1,101,935

Expenditure Detail

Lab Operations Division - Water & Wastewater Fund

	2013 Audited Amounts	2014 Adopted Budget	2014 Year-End Forecast	2015 Adopted Budget
Personnel				
Regular Wages	225,240	235,345	231,322	312,608
Overtime	-	-	111	-
Allowances	2,405	2,424	2,471	2,832
Medicare	3,203	3,448	3,303	4,575
Workers Compensation	4,627	5,186	3,556	7,453
Retirement Contributions	20,605	21,560	21,177	27,834
Medical Benefits	25,384	26,068	26,363	37,986
Life/Disability Benefits	953	2,118	1,433	2,809
Total Personnel	282,417	296,149	289,736	396,097
Purchased Services				
Technical Services	20,203	17,500	17,500	20,000
General Services	29,757	70,000	70,000	70,000
Property Services	529	2,000	2,000	2,500
Communication Services	2,408	2,200	2,200	2,400
Training/Registration	556	2,500	2,500	2,000
Mileage/Travel	32	100	100	100
Rentals/Leases	1,547	1,000	1,000	1,000
Total Purchased Services	55,032	95,300	95,300	98,000
Supplies/Non-Capital Equipment				
Operating Supplies	50,094	44,000	44,000	46,000
Uniforms/Clothing	910	1,000	1,035	1,000
Motor Vehicle Fuels	1,784	1,588	1,884	1,884
Total Supplies/Non-Capital Equipment	52,788	46,588	46,919	48,884
Capital Outlay				
Capital Equipment	-	72,000	-	-
Total Capital Outlay	-	72,000	-	-
Miscellaneous				
Dues/Fees	16	800	800	500
Total Other Expenditures	16	800	800	500
Total Expenditures	\$ 390,253	\$ 510,837	\$ 432,755	\$ 543,481

Expenditure Detail

Electrical & Mechanical Division - Water & Wastewater Fund

	2013 Audited Amounts	2014 Adopted Budget	2014 Year-End Forecast	2015 Adopted Budget
Personnel				
Regular Wages	342,262	342,926	344,780	358,000
Overtime	7,660	7,500	7,500	8,000
Allowances	2,068	2,040	2,142	2,040
Medicare	2,712	4,712	2,730	4,930
Workers Compensation	10,395	9,740	6,874	10,188
Retirement Contributions	31,715	31,640	32,000	33,110
Medical Benefits	55,654	60,246	56,303	58,914
Life/Disability Benefits	2,428	2,928	1,980	3,054
Total Personnel	454,894	461,732	454,309	478,236
Purchased Services				
Technical Services	-	1,000	1,000	2,000
Property Services	6,418	3,500	3,500	30,000
Communication Services	2,739	3,000	3,175	2,600
Training/Registration	611	1,000	1,000	500
Rentals/Leases	498	1,500	2,466	6,000
Total Purchased Services	10,266	10,000	11,141	41,100
Supplies/Non-Capital Equipment				
Operating Supplies	108,381	123,000	123,000	86,000
Uniforms/Clothing	1,919	1,500	1,500	1,500
Motor Vehicle Fuels	9,120	9,848	8,290	8,290
Total Supplies/Non-Capital Equipment	119,420	134,348	132,790	95,790
Capital Outlay				
Capital Equipment	-	-	-	61,000
Total Capital Outlay	-	-	-	61,000
Total Expenditures	\$ 584,580	\$ 606,080	\$ 598,240	\$ 676,126

Expenditure Detail

Distribution & Collection Division - Water & Wastewater Fund

	2013 Audited Amounts	2014 Adopted Budget	2014 Year-End Forecast	2015 Adopted Budget
Personnel				
Regular Wages	415,997	419,514	438,890	480,234
Overtime	25,823	17,700	17,700	22,000
Allowances	4,213	4,068	4,783	4,872
Medicare	5,336	5,880	5,845	6,772
Workers Compensation	13,960	12,253	9,707	15,000
Retirement Contributions	36,709	39,481	39,016	42,614
Medical Benefits	84,945	92,092	80,578	85,018
Life/Disability Benefits	3,034	3,874	2,638	4,210
Total Personnel	590,017	594,862	599,157	660,720
Purchased Services				
Professional Services	469	500	500	500
Technical Services	10,812	15,200	15,200	15,500
Property Services	86,733	80,000	85,756	140,000
Communication Services	5,548	6,000	6,000	7,000
Training/Registration	1,045	2,000	2,000	2,000
Rentals/Leases	148	2,700	2,700	5,500
Total Purchased Services	104,755	106,400	112,156	170,500
Supplies/Non-Capital Equipment				
Technology Supplies	-	1,000	1,000	1,000
Operating Supplies	276,801	280,000	280,000	275,000
Uniforms/Clothing	2,469	3,000	3,000	3,000
Gas/Electricity	78,974	72,456	73,106	76,761
Motor Vehicle Fuels	30,916	30,406	34,831	34,831
Total Supplies/Non-Capital Equipment	389,160	386,862	391,937	390,592
Capital Outlay				
Capital Equipment	-	-	-	600,000
Total Capital Outlay	-	-	-	600,000
Miscellaneous				
Dues/Fees	-	250	250	250
Total Other Expenditures	-	250	250	250
Total Expenditures	\$ 1,083,932	\$ 1,088,374	\$ 1,103,500	\$ 1,822,062

Expenditure Detail

Water Resources Operations Division - Water & Wastewater Fund

	2013 Audited Amounts	2014 Adopted Budget	2014 Year-End Forecast	2015 Adopted Budget
Personnel				
Regular Wages	264,562	274,795	268,920	279,320
Overtime	2,878	1,500	1,500	1,500
Allowances	1,326	1,224	1,281	1,224
Medicare	3,642	4,002	3,689	4,068
Workers Compensation	6,163	6,680	4,576	6,751
Retirement Contributions	25,356	26,659	26,083	27,100
Medical Benefits	39,622	42,428	40,609	43,476
Life/Disability Benefits	1,917	2,472	1,676	2,510
Total Personnel	345,466	359,760	348,334	365,949
Purchased Services				
Professional Services	215,522	150,000	300,000	150,000
Technical Services	115	-	-	-
General Services	-	-	-	3,000
Property Services	242,193	275,000	275,000	340,000
Communication Services	3,181	3,400	3,400	4,000
Training/Registration	1,040	500	550	1,000
Rentals/Leases	1,844	1,000	1,000	1,000
Total Purchased Services	463,895	429,900	579,950	499,000
Supplies/Non-Capital Equipment				
Operating Supplies	22,187	30,000	30,000	15,000
Uniforms/Clothing	751	500	500	500
Gas/Electricity	1,016	991	16,155	16,963
Total Supplies/Non-Capital Equipment	23,954	31,491	46,655	32,463
Capital Outlay				
Capital Equipment	85,752	15,000	-	-
Total Capital Outlay	85,752	15,000	-	-
Miscellaneous				
Dues/Fees	590	400	400	500
Community Incentive	19,314	25,000	25,000	25,000
Total Other Expenditures	19,904	25,400	25,400	25,500
Total Expenditures	\$ 938,971	\$ 861,551	\$ 1,000,339	\$ 922,912

Expenditure Detail

Wastewater Operations Division - Water & Wastewater Fund

	2013 Audited Amounts	2014 Adopted Budget	2014 Year-End Forecast	2015 Adopted Budget
Personnel				
Regular Wages	251,514	275,018	263,550	343,262
Overtime	2,345	2,000	2,000	2,000
Allowances	1,517	1,632	2,519	3,240
Medicare	2,572	3,794	3,162	4,806
Workers Compensation	7,816	7,489	5,218	9,932
Retirement Contributions	21,082	24,573	21,465	29,098
Medical Benefits	37,499	46,427	37,201	48,392
Life/Disability Benefits	1,171	2,339	1,454	2,954
Total Personnel	325,516	363,272	336,569	443,684
Purchased Services				
Professional Services	50	5,000	5,000	45,000
Technical Services	28,906	20,000	20,000	20,000
General Services	9,576	21,500	21,500	25,000
Property Services	256,400	271,500	271,500	250,000
Communication Services	2,673	3,000	3,000	3,500
Training/Registration	1,600	2,000	2,000	500
Rentals/Leases	1,271	2,500	2,500	1,000
Total Purchased Services	300,476	325,500	325,500	345,000
Supplies/Non-Capital Equipment				
Operating Supplies	60,272	35,000	35,000	38,000
Chemicals/Compounds	228,826	300,000	300,000	220,000
Uniforms/Clothing	4,541	2,000	2,000	3,000
Gas/Electricity	447,605	450,969	521,293	547,357
Motor Vehicle Fuels	3,490	3,009	3,541	3,541
Total Supplies/Non-Capital Equipment	745,070	790,978	861,834	811,898
Capital Outlay				
Capital Equipment	9,653	74,000	-	24,000
Total Capital Outlay	9,653	74,000	-	24,000
Miscellaneous				
Dues/Fees	920	250	2,855	250
Total Other Expenditures	920	250	2,855	250
Total Expenditures	\$ 1,381,635	\$ 1,554,000	\$ 1,526,758	\$ 1,624,832

Expenditure Detail

Industrial Pre-Treatment Division - Water & Wastewater Fund

	2013 Audited Amounts	2014 Adopted Budget	2014 Year-End Forecast	2015 Adopted Budget
Personnel				
Regular Wages	50,399	51,890	48,513	49,325
Overtime	1,142	1,000	1,000	500
Allowances	282	408	427	408
Medicare	744	758	702	721
Workers Compensation	1,613	1,567	1,026	1,490
Retirement Contributions	3,758	4,151	3,881	3,946
Medical Benefits	5,710	5,848	5,996	6,100
Life/Disability Benefits	378	466	299	443
Total Personnel	64,026	66,088	61,844	62,933
Purchased Services				
Professional Services	1,400	5,000	5,000	5,000
Technical Services	3,997	5,000	5,271	75,000
General Services	7	-	-	-
Communication Services	-	-	-	500
Training/Registration	1,080	500	500	250
Mileage/Travel	-	100	100	100
Rentals/Leases	82	100	100	100
Total Purchased Services	6,566	10,700	10,971	80,950
Supplies/Non-Capital Equipment				
Operating Supplies	172	1,000	2,052	5,000
Total Supplies/Non-Capital Equipment	172	1,000	2,052	5,000
Miscellaneous				
Dues/Fees	-	100	100	100
Total Other Expenditures	-	100	100	100
Total Expenditures	\$ 70,764	\$ 77,888	\$ 74,967	\$ 148,983

Expenditure Detail

Capital Improvement Projects Division - Water & Wastewater Fund

	2013 Audited Amounts	2014 Adopted Budget	2014 Year-End Forecast	2015 Adopted Budget
Capital Outlay				
Capital Improvement Projects	2,641,166	4,146,731	1,064,000	8,657,014
Total Capital Outlay	2,641,166	4,146,731	1,064,000	8,657,014
Total Expenditures	\$ 2,641,166	\$ 4,146,731	\$ 1,064,000	\$ 8,657,014

Expenditure Detail

Public Works Department - Stormwater Fund

	2013 Audited Amounts	2014 Adopted Budget	2014 Year-End Forecast	2015 Adopted Budget
Personnel				
Regular Wages	59,351	59,293	58,610	59,293
Medicare	812	860	810	860
Workers Compensation	2,925	103	71	103
Retirement Contributions	5,935	5,929	5,861	5,929
Medical Benefits	6,431	5,848	6,110	6,212
Life/Disability Benefits	413	532	363	532
Total Personnel	75,867	72,565	71,825	72,929
Purchased Services				
Professional Services	140	-	25	-
General Services	810	1,000	1,000	1,000
Property Services	811	30,000	30,000	30,000
Communication Services	673	750	941	750
Training/Registration	269	500	700	500
Mileage/Travel	12	-	-	-
Rentals/Leases	305	300	862	300
Total Purchased Services	3,020	32,550	33,528	32,550
Supplies/Non-Capital Equipment				
Office Supplies	29	-	-	-
Operating Supplies	20,351	20,000	20,000	20,000
Non-Capital Equipment	82	-	-	-
Total Supplies/Non-Capital Equipment	20,462	20,000	20,000	20,000
Capital Outlay				
Capital Equipment	-	-	-	-
Capital Improvement Projects	100,000	100,000	-	200,000
Total Capital Outlay	100,000	100,000	-	200,000
Miscellaneous				
Dues/Fees	600	750	750	750
Total Other Expenditures	600	750	750	750
Total Expenditures	\$ 199,949	\$ 225,865	\$ 126,103	\$ 326,229

Expenditure Detail

Streets Division - Stormwater Fund

	2013 Audited Amounts	2014 Adopted Budget	2014 Year-End Forecast	2015 Adopted Budget
Purchased Services				
Professional Services	140	-	25	-
Training/Registration	-	-	200	-
Rentals/Leases	-	-	562	-
Total Purchased Services	140	-	787	-
Supplies/Non-Capital Equipment				
Operating Supplies	15,000	15,000	15,000	15,000
Non-Capital Equipment	82	-	-	-
Total Supplies/Non-Capital Equipment	15,082	15,000	15,000	15,000
Capital Outlay				
Capital Equipment	-	-	-	-
Total Capital Outlay	-	-	-	-
Total Expenditures	\$ 15,222	\$ 15,000	\$ 15,787	\$ 15,000

Expenditure Detail

Stormwater Operations Division - Stormwater Fund

	2013 Audited Amounts	2014 Adopted Budget	2014 Year-End Forecast	2015 Adopted Budget
Personnel				
Regular Wages	59,351	59,293	58,610	59,293
Medicare	812	860	810	860
Workers Compensation	2,925	103	71	103
Retirement Contributions	5,935	5,929	5,861	5,929
Medical Benefits	6,431	5,848	6,110	6,212
Life/Disability Benefits	413	532	363	532
Total Personnel	75,867	72,565	71,825	72,929
Purchased Services				
General Services	810	1,000	1,000	1,000
Property Services	811	30,000	30,000	30,000
Communication Services	673	750	941	750
Training/Registration	269	500	500	500
Mileage/Travel	12	-	-	-
Rentals/Leases	305	300	300	300
Total Purchased Services	2,880	32,550	32,741	32,550
Supplies/Non-Capital Equipment				
Office Supplies	29	-	-	-
Operating Supplies	5,351	5,000	5,000	5,000
Total Supplies/Non-Capital Equipment	5,380	5,000	5,000	5,000
Miscellaneous				
Dues/Fees	600	750	750	750
Total Other Expenditures	600	750	750	750
Total Expenditures	\$ 84,727	\$ 110,865	\$ 110,316	\$ 111,229

Expenditure Detail

Capital Improvement Projects Division - Stormwater Fund

	2013 Audited Amounts	2014 Adopted Budget	2014 Year-End Forecast	2015 Adopted Budget
Capital Outlay				
Capital Improvement Projects	100,000	100,000	-	200,000
Total Capital Outlay	100,000	100,000	-	200,000
Total Expenditures	\$ 100,000	\$ 100,000	\$ -	\$ 200,000

Expenditure Detail

Public Works Department - Sanitation Fund

	2013 Audited Amounts	2014 Adopted Budget	2014 Year-End Forecast	2015 Adopted Budget
Personnel				
Regular Wages	554,596	559,632	558,256	570,476
Overtime	24,031	18,000	18,000	18,000
Allowances	3,339	3,264	3,427	3,264
Medicare	7,185	8,161	7,893	8,321
Workers Compensation	23,621	27,730	18,230	28,106
Retirement Contributions	53,462	52,825	53,107	53,933
Medical Benefits	94,799	104,893	101,566	105,380
Life/Disability Benefits	3,822	5,048	3,411	5,143
Total Personnel	764,855	779,553	763,890	792,623
Purchased Services				
Professional Services	695	500	2,550	500
Property Services	182,888	230,000	230,000	220,000
Repair/Maintenance Services	101,353	89,801	99,500	99,500
Communication Services	10,843	9,000	9,000	9,000
Training/Registration	195	250	485	2,750
Mileage/Travel	233	-	391	-
Rentals/Leases	5,578	7,500	7,500	7,500
Total Purchased Services	301,785	337,051	349,426	339,250
Supplies/Non-Capital Equipment				
Office Supplies	817	1,000	1,000	1,000
Operating Supplies	3,391	5,000	5,000	6,000
Inventory Supplies	60,882	54,000	54,000	60,000
Uniforms/Clothing	2,128	3,000	3,000	3,000
Gas/Electricity	7,313	11,756	11,416	11,987
Motor Vehicle Fuels	109,247	101,955	116,624	116,624
Total Supplies/Non-Capital Equipment	183,778	176,711	191,040	198,611
Capital Outlay				
Capital Equipment	365,714	349,000	-	535,000
Total Capital Outlay	365,714	349,000	-	535,000
Miscellaneous				
Dues/Fees	195	500	-	500
Total Other Expenditures	195	500	-	500
Total Expenditures	\$ 1,616,327	\$ 1,642,815	\$ 1,304,356	\$ 1,865,984

Expenditure Detail

Administration/Operations Division - Sanitation Fund

	2013 Audited Amounts	2014 Adopted Budget	2014 Year-End Forecast	2015 Adopted Budget
Personnel				
Regular Wages	18,121	18,329	18,006	19,351
Medicare	176	266	176	281
Workers Compensation	317	32	22	33
Retirement Contributions	1,560	1,579	1,573	1,800
Medical Benefits	2,126	1,998	2,527	2,610
Life/Disability Benefits	137	174	111	181
Total Personnel	22,437	22,378	22,415	24,256
Purchased Services				
Professional Services	(35)	-	2,050	-
Mileage/Travel	233	-	-	-
Total Purchased Services	198	-	2,050	-
Supplies/Non-Capital Equipment				
Office Supplies	817	1,000	1,000	1,000
Gas/Electricity	7,313	11,756	11,416	11,987
Total Supplies/Non-Capital Equipment	8,130	12,756	12,416	12,987
Total Expenditures	\$ 30,765	\$ 35,134	\$ 36,881	\$ 37,243

Expenditure Detail

Fleet Division - Sanitation Fund

	2013 Audited Amounts	2014 Adopted Budget	2014 Year-End Forecast	2015 Adopted Budget
Purchased Services				
Repair/Maintenance Services	101,353	89,801	99,500	99,500
Total Purchased Services	101,353	89,801	99,500	99,500
Total Expenditures	\$ 101,353	\$ 89,801	\$ 99,500	\$ 99,500

Expenditure Detail

Sanitation Operations Division - Sanitation Fund

	2013 Audited Amounts	2014 Adopted Budget	2014 Year-End Forecast	2015 Adopted Budget
Personnel				
Regular Wages	536,475	541,303	540,250	551,125
Overtime	24,031	18,000	18,000	18,000
Allowances	3,339	3,264	3,427	3,264
Medicare	7,009	7,895	7,717	8,040
Workers Compensation	23,304	27,698	18,208	28,073
Retirement Contributions	51,902	51,246	51,534	52,133
Medical Benefits	92,673	102,895	99,039	102,770
Life/Disability Benefits	3,685	4,874	3,300	4,962
Total Personnel	742,418	757,175	741,475	768,367
Purchased Services				
Professional Services	730	500	500	500
Property Services	182,888	230,000	230,000	220,000
Communication Services	10,843	9,000	9,000	9,000
Training/Registration	195	250	485	2,750
Mileage/Travel	-	-	391	-
Rentals/Leases	5,578	7,500	7,500	7,500
Total Purchased Services	200,234	247,250	247,876	239,750
Supplies/Non-Capital Equipment				
Operating Supplies	3,391	5,000	5,000	6,000
Inventory Supplies	60,882	54,000	54,000	60,000
Uniforms/Clothing	2,128	3,000	3,000	3,000
Motor Vehicle Fuels	109,247	101,955	116,624	116,624
Total Supplies/Non-Capital Equipment	175,648	163,955	178,624	185,624
Capital Outlay				
Capital Equipment	365,714	349,000	-	535,000
Total Capital Outlay	365,714	349,000	-	535,000
Miscellaneous				
Dues/Fees	195	500	-	500
Total Other Expenditures	195	500	-	500
Total Expenditures	\$ 1,484,209	\$ 1,517,880	\$ 1,167,975	\$ 1,729,241



CAPITAL IMPROVEMENT PROGRAM SUMMARY

Conservation Trust Fund

	2014 Adopted Budget	2014 Year-End Forecast	2014 Estimated Carry Over	2015 Adopted Budget	2016 Estimate	2017 Estimate	2018 Estimate	2019 Estimate	5-Year Total	Funding Source
Beginning Fund Balance	\$ 380,730	\$ 639,048		\$ 868,047	\$ 499,557	\$ 791,276	\$ 824,629	\$ 1,162,069		
Revenue Projections:										
Lottery Proceeds	\$ 366,797	\$ 368,043		\$ 368,043	\$ 371,723	\$ 375,440	\$ 379,194	\$ 382,986	\$ 1,877,386	
Investment Earnings	1,500	1,500		1,500	4,996	7,913	8,246	11,621	34,276	
Total	368,297	369,543		369,543	376,719	383,353	387,440	394,607	1,911,662	
Capital Expenditures:										
Greenway Trail Replacement	50,000	50,000	-	50,000	50,000	50,000	50,000	50,000	250,000	CTF
Sensory Playground Repair	40,000	40,000	-	-	-	-	-	-	-	CTF
Locker Room Renovations	313,033	50,000	263,033	-	-	-	-	-	263,033	CTF
Parks Barn Replacement	50,000	-	-	-	-	-	-	-	-	CTF
Recreation Center Pool Rehabilitation	-	-	-	250,000	-	-	-	-	250,000	CTF
Pedestrian Bridge Repair	-	-	-	25,000	-	-	-	-	25,000	CTF
Boiler Replacement	-	-	-	150,000	-	-	-	-	150,000	CTF
Melody Pocke Park Design	-	-	-	-	35,000	-	-	-	35,000	CTF
Kiwanis Splash Pad	-	-	-	-	-	300,000	-	-	300,000	CTF
Total Capital Expenditures	453,033	140,544	263,033	475,000	85,000	350,000	50,000	50,000	1,273,033	
Ending Fund Balance	\$ 295,994	\$ 868,047		\$ 499,557	\$ 791,276	\$ 824,629	\$ 1,162,069	\$ 1,506,676		
Unassigned Fund Balance	\$ 295,994	\$ 868,047		\$ 499,557	\$ 791,276	\$ 824,629	\$ 1,162,069	\$ 1,506,676		

CAPITAL IMPROVEMENT PROGRAM SUMMARY

CDBG Fund

	2014 Adopted Budget	2014 Year-End Forecast	2014 Estimated Carry Over	2015 Adopted Budget	2016 Estimate	2017 Estimate	2018 Estimate	2019 Estimate	5-Year Total	Funding Source
Beginning Fund Balance	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -		
Revenue Projections:										
CDBG Proceeds	\$ -	\$ -		\$ 600,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 1,400,000	
Investment Earnings	-	-		-	-	-	-	-	-	
Total	-	-		600,000	200,000	200,000	200,000	200,000	1,400,000	
Help for Homes Program	\$ -	\$ -	\$ -	\$ 400,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 1,200,000	
Capital Expenditures:										
Pedestrian Mobility	-	-	-	200,000	-	-	-	-	200,000	CDBG
Total Capital Expenditures	-	-	-	200,000	-	-	-	-	200,000	
Ending Fund Balance	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -		
Unassigned Fund Balance	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -		

CAPITAL IMPROVEMENT PROGRAM SUMMARY

Capital Projects Fund

	2014 Adopted Budget	2014 Year-End Forecast	2014 Estimated Carry Over	2015 Adopted Budget	2016 Estimate	2017 Estimate	2018 Estimate	2019 Estimate	5-Year Total	Funding Source
Beginning Fund Balance	\$ 7,274,713	\$ 8,960,515		\$ 12,450,438	\$ 9,472,470	\$ 9,790,174	\$ 13,346,462	\$ 17,029,909		
Revenue:										
Property Tax (4.000 Mills)	\$ 958,486	\$ 958,129		\$ 944,710	\$ 954,157	\$ 963,699	\$ 973,336	\$ 983,069	\$ 4,818,971	
Sales/Use Tax (1/2%)	2,015,463	2,381,782		2,439,201	2,463,593	2,488,229	2,513,111	2,538,242	12,442,376	
Open Space Tax (ADCOO)	269,795	422,809		422,809	427,037	431,307	435,620	439,976	2,156,749	
Transportation Tax (ADCOT)	796,945	924,986		924,986	934,236	943,578	953,014	962,544	4,718,358	
Investment Earnings	17,000	34,000		34,000	23,681	24,475	33,366	42,575	158,097	
Transfers From General Fund	400,000	400,000		200,000	-	-	-	-	200,000	
Total	4,463,689	5,127,706		4,965,706	4,802,704	4,851,288	4,908,447	4,966,406	24,494,551	
4.000 Mill Funded Projects	4,915,677	248,055	4,401,690	-	-	-	600,000	-	5,001,690	
1/2% Sales/Use Tax Funded Projects	-	110,000	40,000	1,210,000	3,500,000	-	-	-	4,750,000	
ADCOO Funded Projects	544,990	224,224	280,000	366,950	35,000	535,000	25,000	25,000	1,266,950	
ADCOT Funded Projects	1,057,290	800,550	-	600,000	600,000	600,000	600,000	600,000	3,000,000	
General Fund Projects	622,447	193,666	410,700	553,334	350,000	-	-	-	1,314,034	
Grant Funded Projects	6,000	11,288	-	-	-	-	-	-	-	
Total Capital Expenditures*	7,349,447	1,637,783	5,132,390	2,811,284	4,485,000	1,295,000	1,225,000	725,000	15,673,674	
Ending Fund Balance	\$ 4,388,955	\$ 12,450,438		\$ 9,472,470	\$ 9,790,174	\$ 13,346,462	\$ 17,029,909	\$ 21,271,315		
Restrictions, Commitments, & Assignments:										
4.000 Mill Restricted Fund Balance	\$ 1,046,888	\$ 1,401,797		\$ (2,055,183)	\$ (1,101,026)	\$ (137,327)	\$ 236,009	\$ 1,219,078		
1/2% Sales/Use Tax Restricted Balance	5,624,521	7,896,303		9,085,504	8,049,097	10,537,326	13,050,437	15,588,679		
ADCOO Restricted Fund Balance	129,387	564,012		339,871	731,908	628,215	1,038,835	1,453,811		
ADCOT Restricted Fund Balance	407,451	367,331		692,317	1,026,553	1,370,131	1,723,145	2,085,689		
Assigned Fund Balance	-	-		-	-	-	-	-		
Unassigned Fund Balance	\$ (2,819,292)	\$ 2,220,995		\$ 1,409,961	\$ 1,083,642	\$ 948,117	\$ 981,483	\$ 924,058		

*See following page for project listing

CAPITAL IMPROVEMENT PROGRAM SUMMARY

Capital Projects Fund (Project Listing)

	2014 Adopted Budget	2014 Year-End Forecast	2014 Estimated Carry Over	2015 Adopted Budget	2016 Estimate	2017 Estimate	2018 Estimate	2019 Estimate	5-Year Total	Funding Source
Capital Expenditures:										
Theatre Lighting Improvements	25,000	24,224	-	-	-	-	-	-	-	ADCOO
Emergency Park Repairs	25,000	15,000	-	25,000	25,000	25,000	25,000	25,000	125,000	ADCOO
Jaycee Park Improvements	6,000	11,288	-	-	-	-	-	-	-	GRANT
Irrigation Central Control	10,000	10,000	-	10,000	10,000	10,000	-	-	30,000	ADCOO
Webster Lake Trail Stabili	60,700	10,000	50,700	-	-	-	-	-	50,700	GENERAL
Locker Room Renovations	(6,957)	-	-	-	-	-	-	-	-	GRANT
Fox Run Playground Replacement	169,990	140,000	-	-	-	-	-	-	-	ADCOO
Larson Park Playground Replace	80,000	-	80,000	-	-	-	-	-	80,000	ADCOO
Recreation Center Theatre Seats	45,000	-	45,000	91,950	-	-	-	-	136,950	ADCOO
NWOS Facilities Improvements	-	-	-	120,000	-	-	-	-	120,000	ADCOO
Senior Fitness Equipment	-	-	-	-	-	-	-	100,000	100,000	ADCOO
Theatre and Rec Center Marquee Replaceme	-	-	-	120,000	-	-	-	-	120,000	ADCOO
Rec Restroom Renovation	165,000	10,000	155,000	-	-	-	-	-	155,000	ADCOO
Rec Classroom Cabinets Replacement	25,000	25,000	-	-	-	-	-	-	-	ADCOO
Croke Reservoir Residential Fence	60,000	50,000	-	-	-	-	-	-	-	ADCOO
Citywide Fence Maintenance	-	-	-	-	-	160,000	-	-	160,000	GENERAL
Kiwanis Bath House Renovation	-	-	-	-	-	500,000	-	-	500,000	ADCOO
Larson Park Safety Improvements	-	-	-	41,000	-	-	-	-	41,000	ADCOO
Parks Barn Replacement	-	-	-	850,000	-	-	-	-	850,000	1/2% SALES TAX
Fox Run Open Space	-	-	-	40,000	-	-	-	-	40,000	ADCOO
Residential Street Program	734,650	650,000	-	450,000	450,000	450,000	450,000	450,000	2,250,000	ADCOT
Traffic Signal Program	113,979	100,000	-	100,000	100,000	100,000	100,000	100,000	500,000	ADCOT
Concrete Program	50,550	50,550	-	50,000	50,000	50,000	50,000	50,000	250,000	ADCOT
East 112th Ave Expansion	4,915,677	248,055	4,401,690	-	-	-	-	-	4,401,690	4.000 MILLS
Huron Street Rehabilitation	-	-	-	-	-	-	600,000	-	600,000	4.000 MILLS
Washington & Muriel Signal	158,111	-	-	-	-	-	-	-	-	ADCOT
Economic Development Improvements	18,081	-	-	-	-	-	-	-	-	GENERAL
TIGER HOV Lane	183,666	183,666	-	183,334	-	-	-	-	183,334	GENERAL
Garland Reconstruction	340,000	-	340,000	-	-	-	-	-	340,000	GENERAL
North Mor School	20,000	-	20,000	20,000	-	-	-	-	40,000	GENERAL
120th Widening Design	150,000	110,000	40,000	360,000	3,500,000	-	-	-	-	1/2% SALES TAX
99th Ave. Reconstruction	-	-	-	-	350,000	-	-	-	-	GENERAL
Community Center Drive Design	-	-	-	250,000	-	-	-	-	-	GENERAL
School Zone Safety Assessment	-	-	-	100,000	-	-	-	-	100,000	GENERAL
Total	7,349,447	1,637,783	5,132,390	2,811,284	4,485,000	1,295,000	1,225,000	725,000	11,173,674	

CAPITAL IMPROVEMENT PROGRAM SUMMARY

Water & Wastewater Fund

	2014 Adopted Budget	2014 Year-End Forecast	2014 Estimated Carry Over	2015 Adopted Budget	2016 Estimate	2017 Estimate	2018 Estimate	2019 Estimate	5-Year Total	Funding Source
Beginning Fund Balance	\$ 13,586,223	\$ 15,083,225		\$ 15,258,609	\$ 8,456,033	\$ 10,228,853	\$ 13,285,171	\$ 15,933,932		
Revenue Projections:										
Sales Tax	\$ 2,333,027	\$ 2,550,387		\$ 2,906,392	\$ 2,935,456	\$ 2,964,811	\$ 2,994,459	\$ 3,024,404	\$ 14,825,522	
Use Tax	256,641	420,789		429,451	433,746	438,083	442,464	446,889	2,190,633	
Berthoud Pass IGA	3,500	2,500		3,500	3,500	3,500	3,500	3,500	17,500	
Church Ditch IGA	120,000	150,000		150,000	150,000	150,000	150,000	150,000	750,000	
Administrative Fees	18,185	14,912		14,912	14,912	14,912	14,912	14,912	74,560	
FRICO Agreement	2,600	2,600		2,600	2,600	2,600	2,600	2,600	13,000	
Past Due Penalties/Interest	100,394	90,025		90,025	90,025	90,025	90,025	90,025	450,125	
Contracted Lab Services	3,968	5,165		5,165	5,165	5,165	5,165	5,165	25,825	
Water Use Charges	6,095,295	5,902,271		6,315,430	6,631,202	6,697,514	6,764,489	6,832,134	33,240,769	
Construction Water Sales	2,711	5,000		5,000	5,000	5,000	5,000	5,000	25,000	
Water Lease Revenue	30,000	45,000		30,000	30,000	30,000	30,000	30,000	150,000	
Sewer Use Charges	3,323,649	3,248,186		3,410,595	3,581,125	3,599,031	3,617,026	3,635,111	17,842,888	
Tap Connection Fees	-	55,000		-	-	-	-	-	-	
Investment Earnings	52,000	57,000		57,000	42,280	51,144	66,426	79,670	296,520	
Miscellaneous Revenue	-	13,959		-	-	-	-	-	-	
Total	12,341,970	12,562,794		13,420,070	13,925,011	14,051,785	14,186,066	14,319,410	69,902,342	
Operating Expenditures	\$ 7,773,513	\$ 8,559,299		\$ 8,894,208	\$ 9,072,092	\$ 9,253,534	\$ 9,438,605	\$ 9,627,377	\$ 46,285,816	
Water Right Purchases	1,686,349	1,686,349		1,686,349	-	-	-	-	1,686,349	
Debt Expenditures	983,386	983,385		981,575	979,458	977,033	979,300	976,158	4,893,524	
Other	3,500	3,500		3,500	3,500	3,500	3,500	3,500	17,500	
Total Capital Expenditures*	4,146,731	1,064,000	1,784,314	6,872,700	2,097,141	761,400	1,115,900	521,300	13,152,755	
Ending Fund Balance	\$ 11,334,714	\$ 15,349,486		\$ 8,456,033	\$ 10,228,853	\$ 13,285,171	\$ 15,933,932	\$ 19,125,007		
Restrictions, Commitments, & Assignments:										
3% TABOR Reserve Restriction	\$ 305,175	\$ 247,298		\$ 269,451	\$ 316,674	\$ 319,467	\$ 322,474	\$ 325,444		
Debt Service Reserve Restriction	(88,602)	(19,935)		(78,630)	(108,088)	(85,121)	(64,421)	(40,579)		
Water Right Purchase Restriction	1,619,250	2,311,990		3,038,604	5,438,604	7,838,604	10,238,604	12,638,604		
Capital/Infrastructure Commitment	2,000,000	2,000,000		2,000,000	2,000,000	2,000,000	2,000,000	2,000,000		
Operating Reserve Commitment	1,861,129	1,887,337		2,027,552	2,268,023	2,313,384	2,359,651	2,406,844		
Unassigned Fund Balance	\$ 5,637,762	\$ 8,922,796		\$ 1,199,056	\$ 313,640	\$ 898,837	\$ 1,077,624	\$ 1,794,694		

*See following page for project listing

CAPITAL IMPROVEMENT PROGRAM SUMMARY

Water & Wastewater Fund (Project Listing)

	2014 Adopted Budget	2014 Year-End Forecast	2014 Estimated Carry Over	2015 Adopted Budget	2016 Estimate	2017 Estimate	2018 Estimate	2019 Estimate	5-Year Total	Funding Source
Capital Expenditures:										
Water Line Replacement	50,000	50,000	-	50,000	50,000	50,000	50,000	50,000	250,000	WF
Standley Lake Pipeline	178,379	110,000	-	202,700	206,900	211,400	215,900	221,300	1,058,200	WF
Chemical Building Impr	164,508	164,000	-	-	-	-	-	-	-	WF
Install PLC for SCADA	229,314	-	229,314	-	-	-	-	-	229,314	WF
Standley Lake Bypass	35,000	-	35,000	-	-	-	-	-	35,000	WF
High Zone Storage Tank Painting	280,000	140,000	140,000	-	-	-	-	-	140,000	WF
Berthoud Pass Ditch Maintenance	-	-	-	-	-	-	350,000	-	350,000	1/2% Tax
Collection System Rehab	250,000	250,000	-	250,000	250,000	250,000	250,000	250,000	1,250,000	WWF
Bunker Hill Lift Station	300,000	-	300,000	-	-	-	-	-	300,000	WWF
Lift Station A Assessment	390,241	-	-	-	390,241	-	-	-	390,241	WWF
Lift Station B Assessment	250,000	-	-	-	-	250,000	250,000	-	500,000	WWF
WWTP BNR Improvements	589,289	-	-	-	-	-	-	-	-	WWF
WWTP Headworks & Clarifier	1,180,000	350,000	830,000	6,130,000	-	-	-	-	6,960,000	WWF
Forcemain Assessment	250,000	-	250,000	-	-	-	-	-	250,000	WWF
Decommission Southern Lagoon	-	-	-	240,000	1,200,000	-	-	-	1,440,000	WWF
Total	4,146,731	1,064,000	1,784,314	6,872,700	2,097,141	761,400	1,115,900	521,300	13,152,755	

CAPITAL IMPROVEMENT PROGRAM SUMMARY

Stormwater Fund

	2014 Adopted Budget	2014 Year-End Forecast	2014 Estimated Carry Over	2015 Adopted Budget	2016 Estimate	2017 Estimate	2018 Estimate	2019 Estimate	5-Year Total	Funding Source
Beginning Fund Balance	\$ 339,211	\$ 446,064		\$ 775,824	\$ 905,458	\$ 1,137,363	\$ 70,134	\$ 197,234		
Revenue Projections:										
Stormwater Charges	\$ 423,643	\$ 453,863		\$ 453,863	\$ 456,132	\$ 458,413	\$ 460,705	\$ 463,009	\$ 2,292,122	
Investment Earnings	500	2,000		2,000	4,527	5,687	351	986	13,551	
Total	424,143	455,863		455,863	460,659	464,100	461,056	463,995	2,305,673	
Operating Expenditures	\$ 125,865	\$ 126,103		\$ 126,229	\$ 128,754	\$ 131,329	\$ 133,956	\$ 136,635	\$ 656,903	
Debt Expenditures	-	-		-	-	-	-	-	-	
Capital Expenditures:										
Grange Hall Creek MDP & FHAD	100,000	-	100,000	-	-	-	-	-	100,000	SWF
Storm Drainage Improvements	-	-	-	100,000	100,000	100,000	100,000	100,000	500,000	SWF
Brantner Gulch MDP & FHAD	-	-	-	-	-	-	100,000	-	100,000	SWF
Grange Hall Creek Phase I - Larson	-	-	-	-	-	1,300,000	-	-	1,300,000	SWF
Total Capital Expenditures	100,000	-	100,000	100,000	100,000	1,400,000	200,000	100,000	600,000	
Ending Fund Balance	\$ 537,489	\$ 775,824		\$ 905,458	\$ 1,137,363	\$ 70,134	\$ 197,234	\$ 424,594		
Unassigned Fund Balance	\$ 537,489	\$ 775,824		\$ 905,458	\$ 1,137,363	\$ 70,134	\$ 197,234	\$ 424,594		

Capital Equipment Item List

**2015
Proposed
Budget**

Item Description	
General Fund	
Vehicle Replacement - Mid-size sedan (City Manager Department)	\$ 25,000
Technology Network Switches	24,000
Vehicle Replacement - Mid-size sedan (Code Enforcement)	27,000
Snow Conversion Unit	20,745
Cybex Machine	38,800
Door Replacements - Recreation Center	23,600
Pump Control Panel	16,000
Theatre Projection System	18,000
Automated Chemical Feeder	26,400
Pool Safety Cover	5,000
Aquatic Inflatable	10,000
Vehicle Replacement - Unit #523 Bobcat Toolkat	65,000
Vehicle Replacement - Unit #543 Dump Truck	58,000
Vehicle Replacement - Unit #533 Dodge Truck	35,000
Vehicle Replacement - Unit #530 Dodge Truck	35,000
Vehicle Replacement - Unit #529 Dodge Truck	35,000
Vehicle Replacement - Box Truck	54,000
Speed Trailers	22,000
Livescan Fingerprint System	27,000
Vehicle Replacement - Animal Control Truck	68,500
Vehicle Replacement - Patrol Vehicle	50,000
Vehicle Replacement - Patrol Vehicle	50,000
Vehicle Replacement - Patrol Vehicle - SUV	55,000
Vehicle Replacement - Patrol Vehicle - SUV	55,000
Vehicle Replacement - Investigations	21,000
Vehicle Replacement - Dump Truck	275,000
Vehicle Replacement - Truck	50,000
Vehicle Replacement - Skid Steer	36,000
Subtotal	1,226,045
Water & Wastewater Fund	
Technology Server Replacement	32,000
Vehicle Replacement - Backhoe	190,000
Vehicle Replacement - Truck	32,000
Booster VFD	25,000
Terminal Reservoir Vault PRV	25,000
Fox Run Submersible Pumps	36,000
WTP Filter Media Replacement	10,000
Self-Priming Non-Clog Pump	60,000
WWTP UV Lamps	24,000
Jet Vac Truck - Distribution & Collection	350,000
Subtotal	784,000
Sanitation Fund Total	
Additional Vehicle - Automated Recycling Truck	260,000
Additional Vehicle - Automated Recycling Truck	260,000
Automated Arm Replacement	15,000
Subtotal	535,000
City-Wide Total	\$ 2,545,045

2015 Budget Personnel Summary

Department/Position	2013 Audited Amounts	2014 Adopted Budget	2014 Year End Estimate	2015 Proposed Budget
<i>City Manager</i>				
City Manager	1.00	1.00	1.00	1.00
Communications Manager	1.00	1.00	1.00	1.00
Economic Development Manager	1.00	1.00	1.00	1.00
Economic Development Coordinator	1.00	1.00	1.00	1.00
Executive Asst. To City Manager	1.00	1.00	1.00	1.00
Public Communications Spec.	1.00	1.00	1.00	1.00
Total	6.00	6.00	6.00	6.00
<i>City Clerk</i>				
City Clerk	1.00	1.00	1.00	1.00
Deputy City Clerk/Licensing Spec	1.00	1.00	1.00	1.00
Central Records Specialist	1.00	1.00	1.00	1.00
Admin (I,II,III)	0.50	0.50	0.50	0.50
Total	3.50	3.50	3.50	3.50
<i>Management Services</i>				
Director Of Management Services	1.00	1.00	1.00	1.00
Municipal Court Supv	1.00	1.00	1.00	1.00
Probation Officer	0.40	0.40	0.40	0.40
Community Services Coordinator	0.15	0.15	0.15	0.15
Court Clerk	3.00	3.00	4.00	4.00
Clerical Asst	0.30	0.30	0.30	0.30
Sr. Human Resources Analyst	1.00	1.00	1.00	1.00
Human Resources Analyst	1.00	1.00	1.00	1.00
Risk Manager	1.00	1.00	1.00	1.00
Neighborhood Programs Specialist	1.00	1.00	1.00	1.00
Community Outreach Coord	1.00	1.00	1.00	1.00
Human Resources Technician	1.00	1.00	1.00	1.00
Custodian	1.80	1.80	1.80	1.80
Total	13.65	13.65	14.65	14.65
<i>Technology</i>				
Director Of Technology	1.00	1.00	1.00	1.00
Software Engineer	1.00	1.00	1.00	1.00
Sr. Network Administrator	1.00	1.00	1.00	1.00
Criminal Information Sys Coord	1.00	1.00	1.00	1.00
IT Resource Coordinator	1.00	1.00	1.00	1.00
Technical Support Specialist II	1.00	1.00	1.00	1.00
Total	6.00	6.00	6.00	6.00
<i>Finance</i>				
Director Of Finance	1.00	1.00	1.00	1.00
Controller/Acct Manager	1.00	1.00	1.00	1.00
Treasury Manager	1.00	-	-	-
Revenue Supervisor	1.00	1.00	1.00	1.00
Accountant II	1.00	1.00	1.00	1.00
Sales Tax Auditor II	1.00	1.00	1.00	1.00
Admin (I,II,III)	-	1.00	-	-
Accounting Specialist	3.00	2.00	3.00	3.00
Sales Tax Specialist	1.00	1.00	1.00	1.00
Fiss Customer Service Representative	1.60	1.60	1.60	1.60
Sales Tax Manager	-	1.00	1.00	1.00
Total	11.60	11.60	11.60	11.60

2015 Budget Personnel Summary

Department/Position	2013 Audited Amounts	2014 Adopted Budget	2014 Year End Estimate	2015 Proposed Budget
<i>Planning & Development</i>				
Director Of Planning & Development	1.00	1.00	1.00	1.00
City/Urban Planner	1.00	1.00	1.00	1.00
Planner	1.00	1.00	1.00	2.00
Planning Technician	-	-	1.00	1.00
Neighborhood Services Supervisor	1.00	1.00	1.00	1.00
Neighborhood Services Officer	5.00	5.00	5.00	5.00
Admin (I,II,III)	1.00	1.00	1.00	1.00
Total	10.00	10.00	11.00	12.00
<i>Parks, Recreation, & Culture</i>				
Director Of Parks And Recreation	1.00	1.00	1.00	1.00
Specialized Fitness Instructor	0.10	0.10	0.10	0.10
Foreman - Parks	1.00	1.00	1.00	1.00
Parks Project Coordinator	-	1.00	1.00	1.00
Recreation Programs Supv.	3.00	3.00	3.00	3.00
Parks Maint Worker (I,II,III)	14.00	14.00	14.00	14.00
Customer Solutions Specialist	0.80	0.80	0.80	0.80
Recreation Coordinator	-	-	-	6.05
Recreation Specialist	5.85	5.85	5.85	-
Theatre Tech	1.00	1.00	1.00	1.00
Admin (I,II,III)	1.00	1.00	1.00	1.00
Aquasize Instructor	0.51	0.51	0.51	0.51
Fitness Instructor	0.92	0.92	0.92	0.92
Weight Training Instructor	0.30	0.30	0.30	0.30
Custodian	2.50	2.50	2.50	2.80
Guest Relations Specialist	3.73	3.73	3.73	4.03
Day Camp Asst Director	0.20	0.20	0.20	0.20
Drop-In Sports Supervisor	1.60	1.60	1.60	1.60
Lifeguard (LGI, WSI)	6.39	6.39	6.39	6.39
Tiny/Teeny Tot Instructor	1.00	1.00	1.00	1.00
Tiny/Teeny Tot Aide	0.39	0.39	0.39	0.39
Recreation Assistant	0.68	0.68	0.68	0.68
Day Camp Aide	0.10	0.10	0.10	0.10
Total	46.07	47.07	47.07	47.87
<i>Police</i>				
Chief Of Police	1.00	1.00	1.00	1.00
Division Commander	3.00	3.00	4.00	4.00
Sergeant	10.00	10.00	9.00	9.00
Police Officer	52.00	52.00	52.00	52.00
Crime Analyst	1.00	1.00	1.00	1.00
Criminalist	1.00	1.00	1.00	1.00
Records Unit Supervisor	1.00	1.00	1.00	1.00
Animal Control Officer	2.00	2.00	2.00	2.00
Property/Evidence Custodian	1.00	1.00	1.00	1.00
Police Services Representative	7.00	7.00	7.00	8.00
Admin (I,II,III)	1.00	1.00	1.00	2.00
Administrative Clerk	1.50	1.50	1.50	1.50
Customer Service Rep	1.00	1.00	1.00	1.00
Total	82.50	82.50	82.50	84.50

2015 Budget Personnel Summary

Department/Position	2013 Audited Amounts	2014 Adopted Budget	2014 Year End Estimate	2015 Proposed Budget
<i>Public Works</i>				
Director Of Public Works/Utilities	1.00	1.00	1.00	1.00
Operations Manager	-	-	-	2.00
Public Works Superintendent	2.00	2.00	2.00	-
Mun Svs Foreman - Streets	1.00	1.00	1.00	1.00
Civil Engineer (EIT, PE)	4.00	4.00	4.00	4.00
Electrical/Mechanical Foreman	1.00	1.00	1.00	1.00
Engineering Manager	-	-	-	1.00
Facilities Maintenance Foreman	1.00	1.00	1.00	1.00
Chief Plant Operator	1.00	1.00	1.00	2.00
Fleet Services Foreman	1.00	1.00	1.00	1.00
Lab Supervisor	-	-	-	1.00
Lead Lab Analyst	1.00	1.00	1.00	-
Mun Svs Foreman / Sanitation	1.00	1.00	1.00	1.00
Mun Svs Foreman/Utilities	1.00	1.00	1.00	1.00
Water Quality Coordinator	1.00	1.00	1.00	1.00
GIS Specialist	1.00	1.00	1.00	1.00
Manager Of Ditch Maintenance	1.00	1.00	1.00	1.00
Electrical/Mechanical Tech I	3.00	3.00	3.00	3.00
Indust. Pretreat/Backflow Prev. Spec.	1.00	1.00	1.00	1.00
Lab Analyst	1.00	1.00	1.00	2.00
Stormwater Coordinator	1.00	1.00	1.00	1.00
Utility Plant Operator (A, B, C, D)	9.00	9.00	9.00	9.00
Admin (I,II,III)	4.00	4.00	4.00	4.00
Water Resources Technician	1.00	1.00	1.00	1.00
Water Resources Administrator	1.00	1.00	1.00	1.00
Fleet Services Technician	2.00	2.00	2.00	2.00
Facilities Maintenance Technician I	2.00	2.00	2.00	3.00
MSW/Sanitation (I, II, III)	7.00	7.00	7.00	7.00
MSW/Streets (I, II, III)	7.00	7.00	7.00	7.00
MSW/Collec & Distrib (I, II, III)	6.00	6.00	6.00	6.00
Utility Locate & Maint Worker	1.00	1.00	1.00	1.00
Utility Technician	1.00	1.00	1.00	-
Lab Technician	1.00	1.00	1.00	1.00
Ditch Rider	1.00	1.00	1.00	1.00
Meter Reader II	1.00	1.00	1.00	1.00
Total	68.00	68.00	68.00	71.00
City-Wide Total	247.32	249.32	250.32	257.12