FINANCE MEMORANDUM #11-10

DATE: May 12, 2011

Honorable Mayor Joyce Downing and City Council Members TO:

Bill Simmons, City Manager W FROM: David Willett, Director of Public Works

Shawn Cordsen, Director of Finance

Water & Wastewater Rate Increase CB-1751 **SUBJECT:**

BACKGROUND:

The City of Northglenn provides water and wastewater services to approximately 10,250 customer accounts. The services are primarily funded via water and wastewater charges collected from utility customers. To ensure that future water and wastewater charges meet the future costs of providing such services (e.g. water rights, operations, maintenance, capital etc.), the City contracted with Red Oak Consulting to develop a water and wastewater rate study.

The study determined that in order to meet the funding and service requirements of the water and wastewater functions, revenue collections would need to increase approximately 7.5% to 8% annually in each of the subsequent five years. Based on the information presented in the study, the City has increased its water and wastewater rates in both 2009 and 2010. As a result of those increases, revenue collections have increased a total of \$237,882 or 2.88% since 2008, despite a reduction in water consumption of 4.95%. Reductions in water consumption have been attributed to above normal precipitation, the recent economic recession, and increasing water rates.

UPDATE:

At the March 17th and again at the May 5th Study Sessions, City Council discussed the proposed 2011 water and wastewater rate increase. For reference, staff has attached the worksheets which detail the proposed 2011 rate increases by category, the general customer impact assessment, and the water and wastewater rate comparison originally provided at that study session. The proposed rates were gathered directly from the rate study provided by Red Oak Consulting and are anticipated to increase water and wastewater revenue collections by \$681,994 or 7.83% (given similar water consumption rates as those experienced throughout 2010, which was a relatively average precipitation year).

The rate increases recommended by the Red Oaks study have been incorporated into the budget and are therefore included in the revenue forecasts of the Water and Wastewater Fund and corresponding Capital Improvement Program. In an attempt to remain conservative, increases in water and sewer revenues have been kept at 5%, (not the 7-8% suggested by Red Oak) which more closely mimics the actual increases reported over the past couple of years.

To help illustrate the justification for the rate increases as described in the Red Oaks study, a set of graphs have been enclosed and provide an eight year forecast of the Water & Wastewater Fund. The graphs only include the essential capital improvement projects as identified by the Public Works Department. The first graph represents cash funding the operations, while the second graph represents the use of debt.

A comprehensive water and wastewater capital improvement list has also been included in the packet. The information includes the essential projects used in the development of the previously mentioned graphs, as well as numerous other capital projects identified by the Public Works Department.

Staff is seeking adoption of the enclosed ordinance, thus increasing the rates as set forth in the Red Oaks study.

PROS/CONS:

The additional revenue generated will help fund the replacement and repair of the City's aging water and sewer infrastructure.

Rate increases reinforce conservation efforts amongst consumers.

The proposed increases will place an additional financial burden on all utility customers regardless of income or ability.

STAFF REFERENCE:

If Councilmembers have any comments or questions, you may contact either David Willett at dwillett@northglenn.org or 303-450-8783, or Shawn Cordsen at scordsen@northglenn.org or 303-450-8719.

Monthly Water Service Charge

		Percent of				
	Meter Size	All Accounts	2010	2011	C	hange
5/8		95.30%	\$ 9.65	\$ 9.75	\$	0.10
3/4		0.80%	10.55	11.20		0.65
1		1.30%	12.55	13.80		1.25
1½		1.10%	17.20	21.00		3.80
2		1.20%	23.10	29.40		6.30
3		0.20%	38.50	53.00		14.50
4		0.10%	55.00	78.80		23.80
6		<0.10%	103.00	152.00		49.00

Residential Water Use Charge

Usage Block	Percent of All Accounts	2010 Per 1,000 gal	2011 Per 1,000 gal	Change Per 1,000 gal
0 - 3,000	30.00%	\$ 1.30	\$ 1.90	\$ 0.60
4000 - 10,000	39.00%	3.44	3.72	0.28
11,000 - 20,000	19.00%	4.12	4.52	0.40
21,000 and greater	12.00%	6.02	6.70	0.68

Commercial Water Use Charge

Usage Block	Percent of All Accounts	2010 Per 1,000 gal	2011 Per 1,000 gal	Change Per 1,000 gal		
0% - 100% EQR	72.00%	\$ 3.25	\$ 3.25	\$ -		
Over 100% EQR	28.00%	5.12	5.26	0.14		
Domestic Use		3.25	3.25	-		
Irrigation Use		5.12	5.26	0.14		

Wastewater Charge

Usage Block		10 Per 00 gal		_	Change Pe		
Usage block	1,0	oo gai	1,0	oo gai	1,0	oo gai	
Flat Rate - 3,000 gal minimum	\$	3.31	\$	3.56	\$	0.25	

	Monthly Water Service Charge*				narge*	Residential Water Usage Charge					Wastewater Charge**					Total Water/Wastewater								
Gallons		2010		2011	(Change		2010		2011	Cl	nange		2010		2011	С	hange		2010		2011	Ch	nange
1,000	\$	9.65	\$	9.75	\$	0.10	\$	1.30	\$	1.90	\$	0.60	\$	9.93	\$	10.68	\$	0.75	\$	20.88	\$	22.33	\$	1.45
2,000		9.65		9.75		0.10		2.60		3.80		1.20		9.93		10.68		0.75		22.18		24.23		2.05
3,000		9.65		9.75		0.10		3.90		5.70		1.80		9.93		10.68		0.75		23.48		26.13		2.65
4,000		9.65		9.75		0.10		7.34		9.42		2.08		13.24		14.24		1.00		30.23		33.41		3.18
5,000		9.65		9.75		0.10		10.78		13.14		2.36		16.55		17.80		1.25		36.98		40.69		3.71
6,000		9.65		9.75		0.10		14.22		16.86		2.64		19.86		21.36		1.50		43.73		47.97		4.24
7,000		9.65		9.75		0.10		17.66		20.58		2.92		23.17		24.92		1.75		50.48		55.25		4.77
8,000		9.65		9.75		0.10		21.10		24.30		3.20		26.48		28.48		2.00		57.23		62.53		5.30
9,000		9.65		9.75		0.10		24.54		28.02		3.48		29.79		32.04		2.25		63.98		69.81		5.83
10,000		9.65		9.75		0.10		27.98		31.74		3.76		33.10		35.60		2.50		70.73		77.09		6.36
11,000		9.65		9.75		0.10		32.10		36.26		4.16		36.41		39.16		2.75		78.16		85.17		7.01
12,000		9.65		9.75		0.10		36.22		40.78		4.56		39.72		42.72		3.00		85.59		93.25		7.66
13,000		9.65		9.75		0.10		40.34		45.30		4.96		43.03		46.28		3.25		93.02		101.33		8.31
14,000		9.65		9.75		0.10		44.46		49.82		5.36		46.34		49.84		3.50		100.45		109.41		8.96
15,000		9.65		9.75		0.10		48.58		54.34		5.76		49.65		53.40		3.75		107.88		117.49		9.61
16,000		9.65		9.75		0.10		52.70		58.86		6.16		52.96		56.96		4.00		115.31		125.57		10.26
17,000		9.65		9.75		0.10		56.82		63.38		6.56		56.27		60.52		4.25		122.74		133.65		10.91
18,000		9.65		9.75		0.10		60.94		67.90		6.96		59.58		64.08		4.50		130.17		141.73		11.56
19,000		9.65		9.75		0.10		65.06		72.42		7.36		62.89		67.64		4.75		137.60		149.81		12.21
20,000		9.65		9.75		0.10		69.18		76.94		7.76		66.20		71.20		5.00		145.03		157.89		12.86
21,000		9.65		9.75		0.10		75.20		83.64		8.44		69.51		74.76		5.25		154.36		168.15		13.79
22,000		9.65		9.75		0.10		81.22		90.34		9.12		72.82		78.32		5.50		163.69		178.41		14.72
23,000		9.65		9.75		0.10		87.24		97.04		9.80		76.13		81.88		5.75		173.02		188.67		15.65
24,000		9.65		9.75		0.10		93.26		103.74		10.48		79.44		85.44		6.00		182.35		198.93		16.58
25,000		9.65		9.75		0.10		99.28		110.44		11.16		82.75		89.00		6.25		191.68		209.19		17.51
26,000		9.65		9.75		0.10		105.30		117.14		11.84		86.06		92.56		6.50		201.01		219.45		18.44
27,000		9.65		9.75		0.10		111.32		123.84		12.52		89.37		96.12		6.75		210.34		229.71		19.37
28,000		9.65		9.75		0.10		117.34		130.54		13.20		92.68		99.68		7.00		219.67		239.97		20.30
29,000		9.65		9.75		0.10		123.36		137.24		13.88		95.99		103.24		7.25		229.00		250.23		21.23
30,000		9.65		9.75		0.10		129.38		143.94		14.56		99.30		106.80		7.50		238.33		260.49		22.16

^{*}It was assumed that all residential customers utilize a %" meter.

^{**}Individual wastewater charges are based on winter average consumption and not on real-time monthly water usage. Therefore the amounts shown above do not exactly reflect the billing amount which customers will see on their monthly bill.

Water & Wastewater Monthly Charges Comparison

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Municipality	3,000	5,000	10,000	15,000	20,000	25,000	30,000	35,000 40,000		40,000	45,000
Aurora	\$ 39.48	\$ 55.70	\$ 82.05	\$ 108.40	\$ 134.75	\$ 164.75	\$ 194.75	\$ 224.75	\$	254.75	\$ 292.25
Arvada	24.42	37.94	52.54	67.14	81.74	96.34	110.94	129.14		147.34	165.54
Brighton	31.16	46.26	65.16	84.06	102.96	121.86	140.76	159.66		178.56	197.46
Broomfield	28.18	36.54	50.54	64.54	78.54	92.54	106.54	120.54		134.54	148.54
Commerce City	45.51	52.05	68.40	85.23	103.92	124.92	145.92	177.82		209.72	241.62
Federal Heights	21.70	36.15	61.25	86.35	111.45	142.10	172.75	203.40		234.05	264.70
Louisville	25.81	25.81	41.26	56.71	72.16	110.76	149.36	191.01		232.66	277.16
Northglenn - 2010	23.48	36.98	54.18	74.78	95.38	125.48	155.58	185.68		215.78	245.88
Northglenn - 2011	26.13	40.69	59.29	81.89	104.49	137.99	171.49	204.99		238.49	271.99
Thornton	25.11	36.57	53.47	70.37	95.72	121.07	171.77	222.47		273.17	323.87
Westminster	29.86	42.82	61.72	80.62	99.52	127.52	155.52	183.52		211.52	239.52
Wheat Ridge	34.80	48.50	70.10	91.70	113.30	137.45	163.30	189.15		215.00	240.85
Mean	29.64	41.33	60.00	79.32	99.49	125.23	153.22	182.68		212.13	242.45
Median	27.16	39.32	60.27	81.26	101.24	125.20	155.55	187.42		215.39	243.75

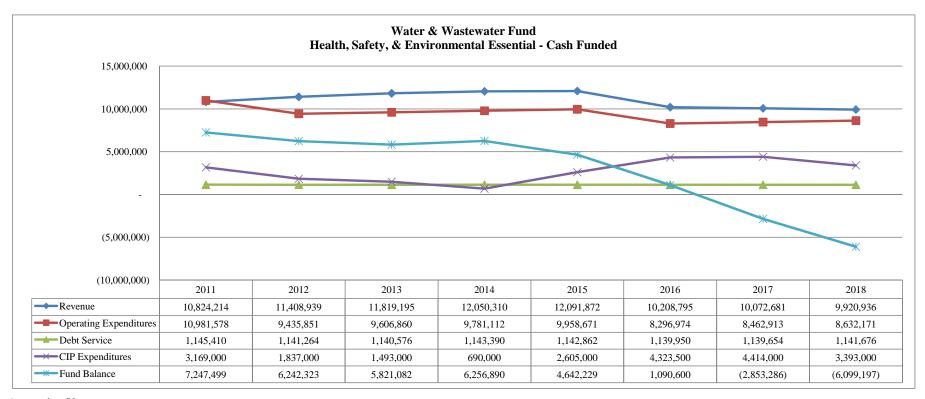
Ranking (1 = Low, 12 = High):

Northglenn 2010 Rank	2.00	5.00	5.00	5.00	4.00	7.00	7.00	6.00	7.00	7.00
Northglenn 2011 Rank	6.00	7.00	6.00	7.00	9.00	10.00	9.00	10.00	10.00	9.00

Assumptions:

- All residential customers utilize a 5/8" meter.
- Average Winter Consumption (AWC) figured at 5,000 gallons per month
- Outdoor use was estimated at 10,000 gallons

Please note, the organizations used in the above comparison typically establish rates at the beginning of the calendar year (January), unlike the City of Northglenn which established rates in July for the following twelve months. Such a difference should be considered when evaluating the comparisons.



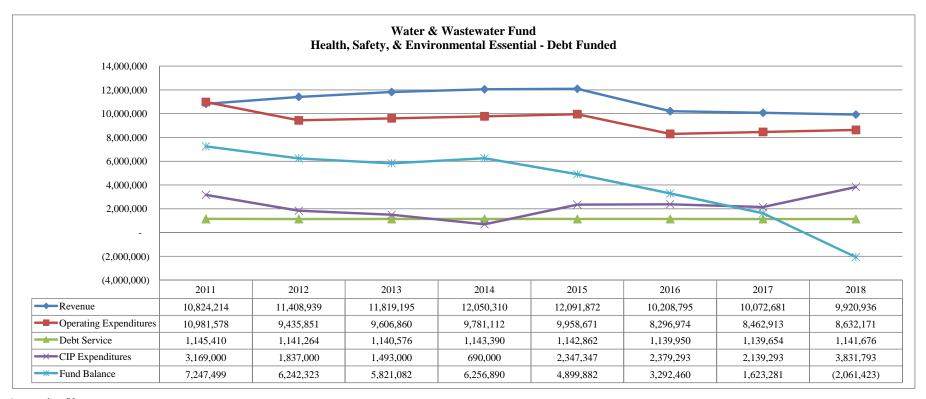
Assumptions/Notes:

Revenue:

- The unaudited 2010 year end fund balance of \$11,719,273
- Sales & Use Tax forecast includes a 1% annual inflationary allowance.
- 0.5% Non-Food Sales & Use Tax forecast incorporates the scheduled December 31, 2015 expiration.
- Water & Sewer service-related user charges were increased 5% annual to account for the proposed rate increases through 2013 as per the Red Oak Study. An additional increase of 2.5% in 2014 was included to account for the partial year increase in revenue as part of the 2013 rate increase.

Expenditures:

- Operating expenditure forecast includes a 2% annual inflationary allowance.
- Expenditures associated with water rights purchases and debt exactly match the forecasted revenues. Such expenditures terminate in 2015 in conjunction with the retirement of the current debt and expiration of the 0.5% sales & use tax restricted for such purpose.
- Debt expenditures include the scheduled debt service payments for the 2002 Standley Lake COPS and expire 2022 upon retirement of the liability.
- Capital improvement expenditures have been based on information provided by Public Works and correspond to the Utility Plans.



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- Debt expenditures include the scheduled debt service payments for the 2002 Standley Lake COPS and expire 2022 upon retirement of the liability.
- Capital improvement expenditures have been based on information provided by Public Works and correspond to the Utility Plans.
- WWTP Headworks & Secondary Clarifier (\$6,507,000) debt funded for 10 years @ 4.5% Annual payment of \$822,347
- Decommission Existing Southern Lagoons (\$1,321,000) debt funded for 10 years @ 4.5% Annual payment of \$166,946

Item															Funding
No.	Project Description	2011 Estimate	2012 Estimate	2013 Estimate	2014 Estimate	2015 Estimate	2016 Estimate	2017 Estimate	2018 Estimate	2019 Estimate	2020 Estimate	2021 Estimate	2022 - 2027	Total	Source
	WATER AND WASTEWATER FUND		100.000											100.000	10/
	Terminal Reservoir Mixing		196,000	-			-	-		-	-	-	-	196,000	
	Chemical Building Improvements	850,000	-	-	-		-	<u> </u>		-	-	-	-	850,000	
	New Rapid Mix and Flocculation	-	-	-	-			-		-	-	-	1,920,000	1,920,000	
	Install new PLC for SCADA	175,000	-	-	-			-		-	-	-	-	175,000	
	WTP Water Reclamation (Replaces Waste Handling Improvements)	-	00.000	-	-		-	<u> </u>		3,000,000	-	-	-	3,000,000	
^ <u>6</u>	High Zone Water Pump & Motor Replacement	90,000	90,000	-				-		-	-	-	-	180,000	
<u>'</u>	Booster Pump & Motor Replacement	30,000	30,000	-	-	30,000	-	<u> </u>	-	-	-	-	-	90,000	
	High Zone Meter Vault	100,000	050.000	050 000	050 000	050.000	050.000	050.000	050.000	050.000	050 000	050,000	050.000	100,000	
	Water Line Replacement	250,000	250,000	250,000	250,000	· · · · · · · · · · · · · · · · · · ·	250,000	250,000		250,000	250,000		250,000	3,000,000	
	New High Zone Storage Tank	-	-	-	-		-	<u> </u>		-	-	2,500,000	-	2,500,000	
	High Zone Storage Tank Painting	-	280,000	-	-		-	<u> </u>		-	-		-	280,000	
	Low Zone Pump Bowl Replace	-	-	-	-		-	<u> </u>		-	-		-		W
	WTP Laboratory Cabinet Replacement	-	-	-		200,000	-	<u> </u>		-	-		-	200,000	
	WTP Filter Rehabilitation	-	-	-	-	.00,000	-	<u> </u>		-	-		-	400,000	
	Standley Lake Pipeline Repair and Leak Detection Water Meter and Reader Replacement	300,000	150,000	450.000	150,000		150,000	150,000		450,000	450,000	450,000	150,000	300,000	
		150,000	150,000	150,000	150,000	· · · · · · · · · · · · · · · · · · ·	150,000	150,000	·	150,000	150,000	150,000	150,000	1,800,000	
	Croke Sandout Gates		35,000	-	-		-			-	-	-	-	35,000	
	Deep Well Rehabilitation	-	10,000	-	-		-	10,000		-	-		-	20,000	
	Standley Lake Bypass	- 224 000	35,000	-	-		-	-		-	-	-	-	35,000	
	WWTP Standby Generator	224,000	-	-	-		0.740.500	0.740.500		-	-	<u> </u>	-	224,000	
	WWTP 3rd Secondary Clarifier and Headworks	-	-	-	-	.,000,000	2,713,500	2,713,500		-	-		-	6,507,000	
	Decommission Existing Southern Lagoons	-	-		-		220,000	550,500		-	-		-	1,321,000	
	WWTP BNR Improvements Aeration Basin	-	121,000	603,000	-		-	<u> </u>		-	-		-	724,000	
	WWTP Non-Potable Water System Improve (Fire Protection)	-	-	-	-	,	-	<u> </u>		-	-	-	-	15,000	
	Pave Access Roads	-	-	-	-		-	<u> </u>	555,555	-	-	-	-	565,000	
	Bull Reservoir Effluent Pumping	-	-	-	-		-	<u> </u>	20.,000	-	-		-	284,000	
	Bull Reservoir pH Control	-	-	-	-		450,000	<u> </u>		-	-		-	84,000	
^ 28	WWTP Blower Replacement	-	-	-	-	-	150,000	-	-	-	-	-	-	150,000	VVVV
20	Expand BNR Treatment System Capacity (Additional Aeration Basin) Design and Construction	_		-	_								3,371,000	3,371,000	\\/\\/
	UV Replacement									<u> </u>		<u> </u>	500,000	500,000	VVVV
	Construct New Operations Building (Enlargement of Laboratory for							<u> </u>		<u> </u>		<u> </u>	500,000	300,000	
* 31	Testing) Design and Construction	_	_	_	_	_	_	_	600,000	_	_		_	600,000	WW
									333,333					000,000	
32	Develop alternatives for generation of Class A biosolids	-	-	-	-	-	-	-	-	-	-		4,733,000	4,733,000	
	Construct Effluent Filtration (Filters to remove Phosphorus) Design														
33	and Construction	-	-	-	-	-	-	-	-	-	-	-	600,000	600,000	WW
	Dewatering and Class A Generation (Primary Clarifier and Solids														
	Handling) Design and Construction	-	=	-	-	-	-	-	-	-	3,386,000	8,908,000	8,908,000	21,202,000	
	Lift Station Generator	-	40,000	40,000	40,000	40,000	40,000	-	-	-	-	-	-	200,000	
	Odor Control Improvements	-	-	-	-		-	-		-	-	-	-		WW
	Collection System Rehab	250,000	250,000	250,000	250,000	250,000	250,000	250,000		250,000	250,000	250,000	-	2,750,000	
	Lift Station A Facility Rehabilitation	350,000	-	-	-	-	-	-	659,500	-	-	-	-	1,009,500	
	Lift Station B Facility Assessment and Rehabilitation	100,000	250,000	-	-	-	-	-	-	-	-	-	-	350,000	
	Lift Station E Rehabilitation	-	50,000	-	-	-	-	-	-	-	-	-	-	50,000	
	Forcemain Meter at WWTP Construction	300,000	=	-	-	-	-	-	-	-	-	-	-	300,000	
	Forcemain Assessment	-	50,000	-	-		-	-	-	-	-	-	-	50,000	
	WWTP Security System	-	-	-	-	,		-	-	-	-	-	-	55,000	
	WWTP Butterfly Valve Replacement	-	=	-	-	,	-	-	-	-	-	-	-	75,000	
	WWTP Waste Activated Pump Replacement	-	-	-	-	60,000	-	-	-	-	-	-	-	60,000	
	Bunker Hill Lift Station Meter Construction	-	=	200,000	-	-	-	-		-	-	-	-	200,000	
	Lift Station A Meter	-	-	-	-	-	50,000	500,000	-	-	-	-	-	550,000	
	Lift Station A Replacement	-	=	-	-	-	-	-	-	-	-	-	1,700,000	1,700,000	
	Standley Lake Pipeline Replacement	-	-	-	-	-	-	-	-	-	-	-	14,000,000	15,000,000	
	Parallel Forcemain	-	-	-	-	-		-	-	-	-	-	15,600,000	15,600,000	
* 51	WWTP Aeration System	-	-	-	-	-	500,000	-	-	-	-	-	-	500,000	WW
	Water and Wastewater Fund Subtotal	3,169,000	1,837,000	1,493,000	690,000	2,605,000	4,323,500	4,424,000	3,393,000	3,650,000	4,036,000	12,058,000	51,732,000	94,410,500	

Wastewater

Water

Wastewater

REFERENCES

Wastewater Utility Plan Update
Water Treatment Plant Master Plan Update
Northglenn Treated Water System Modeling Evaluation
Northglenn Capital Improvement Program 2007-2011

Updates: 4/29/2011

SPONSORED BY: MAYOR DOWNING

COUNCILMAN'S BILL	ORDINANCE NO.

No. <u>CB-1751</u>
Series of 2011 Series of 2011

A BILL FOR AN ORDINANCE APPROVING A WATER AND WASTEWATER RATE CHANGE FOR THE CITY OF NORTHGLENN

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF NORTHGLENN, COLORADO, THAT:

<u>Section 1.</u> The City Council determines that it is appropriate to change the water rates for the City of Northglenn effective as of June 27, 2011 at the first full billing cycle as follows.

Current Rates:

Residential Individually Metered Tier Rate	Consumption Range
Tier 1 \$1.30 per 1,000 gallons Tier 2 \$3.44 per 1,000 gallons Tier 3 \$4.12 per 1,000 gallons Tier 4 \$6.02 per 1,000 gallons	First 3,000 gallons Over 3,000 to 10,000 gallons Over 10,000 gallons to 20,000 gallons Over 20,000 gallons
Commercial Water Volume Charges	Consumption Range
Mixed Use \$3.25 per 1,000 gallons \$5.12 per 1,000 gallons Domestic Use \$3.25 per 1,000 gallons Irrigation Use \$5.12 per 1,000 gallons	Up to 100% of the EQR as defined in Section 16-10-2 (f) Over 100% of the EQR as defined in Section 16-10-2 (f)

Residential Drought Surcharge

	Stage 1	Stage 2	Stage 3	Stage 4
Over 18,000 gallons	None	\$2.00 per	\$4.00 per	\$4.00 per
		thousand gals	thousand gals	thousand gals

Commercial Drought Surcharge

	Stage 1	Stage 2	Stage 3	Stage 4
Over 100% EQR	None	\$2.00 per	\$4.00 per	\$4.00 per
		thousand gals	thousand gals	thousand gals

Monthly Service Charges

Meter Size	Per Bill
5/8	\$9.65
3/4	\$10.55
1	\$12.55
1 1/2	\$17.20
2	\$23.10
3	\$38.50
4	\$55.00
6	\$103.00

New Rates:

Residential Individually Metered Tier Rate	Consumption Range
Tier 1 \$1.90 per 1,000 gallons Tier 2 \$3.72 per 1,000 gallons Tier 3 \$4.52 per 1,000 gallons Tier 4 \$6.70 per 1,000 gallons	First 3,000 gallons Over 3,000 to 10,000 gallons Over 10,000 gallons to 20,000 gallons Over 20,000 gallons
Commercial Water Volume Charges	Consumption Range
Mixed Use \$3.25 per 1,000 gallons	Up to 100% of the EQR as defined in Section 16-10-2 (f)
\$5.26 per 1,000 gallons	Over 100% of the EQR as defined in Section 16-10-2 (f)
Domestic Use \$3.25 per 1,000 gallons	(-)
Irrigation Use \$5.26 per 1,000 gallons	

Residential Drought Surcharge

	Stage 1	Stage 2	Stage 3	Stage 4
Over 18,000 gallons	None	\$2.00 per	\$4.00 per	\$4.00 per
		thousand gals	thousand gals	thousand gals

Commercial Drought Surcharge

	Stage 1	Stage 2	Stage 3	Stage 4
Over 100% EQR	None	\$2.00 per	\$4.00 per	\$4.00 per
		thousand gals	thousand gals	thousand gals

Monthly Service Charges

Meter Size	Per Bill
5/8	\$9.75
3/4	\$11.20
1	\$13.80
1 1/2	\$21.00
2	\$29.40
3	\$53.00
4	\$78.80
6	\$152.00

Section 2. The City Clerk is hereby directed to insert the revised water rates set forth above into Section 16-10-4(c) of the Northglenn Municipal Code.

<u>Section 3.</u> The City Council determines that it is appropriate to change the wastewater rates for the City of Northglenn effective as of June 27, 2011 at the first full billing cycle as follows.

Current Rates:

\$3.31 per 1,000 gallons (3,000 gallon minimum)

New Rates:

\$3.56 per 1,000 gallons (3,000 gallon minimum)

<u>Section 4.</u> The City Clerk is hereby directed to insert the revised wastewater rates set forth above into Section 16-10-5(f) of the Northglenn Municipal Code.

INTRODUCED, READ AND ORDERED POSTED this 12 Hu day of May, 2011.

JOYCE DOWNING

Mavor

ATTEST:

OHANNA SMALL, CMO

City Clerk

PASSED ON SECOND AND FINAL R	EADING this day of	
2011.	·	
	JOYCE DOWNING	
	Mayor	
	Wayor	
ATTEST:		
TOTANDA GALLA GAG		
JOHANNA SMALL, CMC		
City Clerk		
APPROVED AS TO FORM:		
(>11/1		
the things		
CORBY Y. HOFEMANN		
City Attorney		