



**PUBLIC WORKS DEPARTMENT**  
**MEMORANDUM # 2010 - 47**

**DATE:** September 23, 2010  
**TO:** Honorable Mayor Joyce Downing and City Council Members  
**FROM:** William A. Simmons, City Manager   
David H. Willett, Director of Public Works   
Amy L. Ward, Utility Engineer  
**SUBJECT:** Public Right-of-Way Standards and Specifications  
Discussion Item – Ordinance to Change Reference in Municipal Code

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**BACKGROUND**

The City of Northglenn currently has three (3) standards for work performed within the Right-of-Way (ROW): 1) Water & Sewer Utility Standards & Specifications, 2) Street & Drainage Standards and Specifications, and 3) Construction and Excavation Standards Supplement for Work in Public Rights-of-Way. These documents were last revised between 1987 and 1998 and many areas of the content are obsolete. Last year staff began the process of revising the existing standards and specifications into one cohesive document with current construction techniques, equipment, and requirements. The revised document will be referenced in the City's Municipal Code and provide more specific guidance to protect the public health, safety, and welfare.

The revised standards and specification are contemporary and are not expected to increase the cost of doing business. Contractors in the current construction market bid and perform work using similar standards and specifications. Key areas of focus when performing work within City ROW are safety, quality, process, and warranty.

Staff submitted a draft in May 6, 2010. Our design team and City Attorney have provided input and proposed final document is complete - ***“Public Right-of-Way Standards and Specifications.”***

**Proposed Steps:**

1. Repeal Documents
  - a. Water & Sewer Utility Standards & Specifications
  - b. Street & Drainage Standards and Specifications
  - c. Construction and Excavation Standards Supplement for Work in Public Rights-of-Way
2. Adopt “City of Northglenn’s Public Right-of-Way Standards and Specifications.”
3. Approve an Ordinance to revise Municipal Code, Chapter 16

The three existing standards and specifications, and proposed standards and specifications are available for review in the Council Office.

**RECOMMENDATIONS**

Staff recommends repeal of the three existing documents and to adopt the new ***“Public Right-of-Way Standards and Specifications.”*** Pending Council agreement, staff can initiate the proposed steps for the next regular Council meeting.

**STAFF REFERENCE**

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