

**CITY OF NORTHGLENN
CITY COUNCIL MINUTES
May 13, 2010**

CALL TO ORDER

Mayor Pro Tem Clyne called a regular meeting of the Northglenn City Council to order on Thursday, May 13, 2010 at 7:00 p.m. in the City Hall Council Chambers, 11701 Community Center Drive, Northglenn.

ROLL CALL

Present were: Mayor Pro Tem Clyne, Council members Snetzinger, Brown, Baker, Carrico, Dodge, and Wieneke.

ABSENT

Mayor Downing (arrived at 7:32 p.m.) and Council member Paiz.

STAFF PRESENT

City Manager Simmons, City Attorney Hoffmann, City Clerk Small, and Deputy City Clerk Andrews.

**PLEDGE OF
ALLEGIANCE**

The Pledge of Allegiance was given.

**AGENDA ADDITIONS
AND DELETIONS:**

There were no additions or deletions to the agenda.

PRESENTATIONS:

Economic Development
Update

Mr. Jim Hayes, Planning and Development Director, provided an economic development update, to include a map of twelve new businesses licensed in April. Mr. Hayes highlighted seminars and meetings that staff has attended and spoke regarding new tenants coming into the Northglenn Marketplace, including K&G Fashion Superstore and Q Table BBQ Buffet. Mr. Hayes stated that staff is communicating with Adams County Economic Development (ACED) regarding the property formerly known as Staples and that NURA has finalized a lease with Continuous Technology Solutions for the property at 11295 Washington Street. Mr. Hayes stated that the department has been working with NURA to compile a comprehensive list of potential redevelopment areas. The department is also planning a business outreach visit in the industrial park regarding the impacts of freight rail service related to construction of the Regional Transportation District (RTD) north metro line.

There was discussion regarding the 2010 International Council of Shopping Centers (ICSC) conference. Mr. Hayes indicated that staff will not be attending this year.

There was discussion about help available to small businesses starting up. Mr. Hayes stated that he would contact Adams County

Economic Development (ACED) to determine what resources are available. Mr. Shawn Cordsen, Finance Director, indicated that the City Sales Tax Auditor provides assistance to new businesses but does not provide any formalized training.

**PUBLIC INVITED
TO BE HEARD**

Mayor Pro Tem Clyne called for any person wishing to address City Council on any subject not set for public hearing to come forward.

Dr. Sean Reif, Ward I, spoke regarding the future of Northglenn, community involvement, Council exercising independent judgment, and the need for additional crosswalks and new paint on existing crosswalks within the city. Dr. Reif spoke regarding the city budget and the need to restructure city services to meet essential needs at a lesser cost. Dr. Reif encouraged more government communication with citizens and the implementation of a comprehensive plan that could re-invigorate Northglenn.

Ms. Dana Holinka spoke regarding tuberous sclerosis complex (TSC), a genetic disorder that causes benign tumors to grow in the brain and other vital organs. Ms. Holinka explained that her eleven year old daughter is affected by the disease and invited all to attend a benefit walk on May 22nd at E.B. Rains, Jr. Memorial Park. Proceeds will benefit a TSC research organization.

Mr. Bob McCoy, Ward IV, spoke in favor of CR-84, exceptions to the hiring freeze for an Economic Development Manager. Speaking as a resident, Mr. McCoy encouraged unanimous Council support for the new position as economic development is a high priority for the city. Mr. McCoy also discussed the expense involved, minimum qualifications, and performance management of the proposed position.

Mr. Dave McGuire, representing Image Audiovisuals, Inc., spoke regarding CR-82, Council Meeting Videotaping Contract. Mr. McGuire inquired about the scope of work, tiered rates versus flat rate fees, and the consideration of bids that may not have met specific criteria. Ms. Celeste Olinger, Public Communications Manager, addressed the bid process and indicated that the bid deemed valid and proposed for acceptance provides for a \$255.00 flat rate fee with the option for tiered pricing.

FINANCIAL REPORT:
March 2010 Update

Mr. Shawn Cordsen, Finance Director, provided a financial report for the period ending March 31, 2010. Mr. Cordsen spoke about revenue and expenditures for the General Fund, Water and Wastewater Fund, Stormwater Fund, and Sanitation Fund. Mr.

Cordsen also reported on cash reserves and the city's investment portfolio.

There was discussion regarding sales tax revenue generated from Green Medicals, LLC. Mr. Cordsen indicated that specific financial information is confidential and proprietary; however, generally speaking, without revenue from the medical marijuana dispensary, sales tax revenue would be down instead of flat for 2010.

Mr. Cordsen also addressed questions regarding the use of the new finance software program, Springbrook, for sales tax collection, and the status of the 2009 Audit.

CONSENT AGENDA
MOTION TO PASS

Mayor Downing **MOVED** and it was **SECONDED** by Council member Clyne to approve the consent agenda.

MOTION PASSED

There was no discussion and the motion **PASSED**.
IN FAVOR - Downing, Snetzinger, Brown, Baker, Clyne,
Carrico, Dodge, Wieneke.
OPPOSED - No one.
ABSENT - Paiz.

The following items were approved on the consent agenda:

- Minutes of the April 22, 2010 Regular Meeting
- CR-77 – Youth Commission Appointment – Greyson Monroe
- CR-78 – Historic Preservation Commission Reappointment – Diane Cooksey

PUBLIC HEARINGS:

CB-1718 – Capital
Improvement Projects
(CIP) Carryover

Deputy City Clerk Andrews read the title.

Mayor Downing invited anyone wishing to speak either “for” or “against” CB-1718 to come forward.

Dr. Sean Reif, Ward I, spoke in opposition of CB-1718 and commented on the Sunshine Law and transparency in government.

A point of order was raised and Dr. Reif was asked to restrict comments to the specific topic of CB-1718, Capital Improvement Projects (CIP) Carryover.

Dr. Reif commented on the nature of public hearings and meetings being conducted “behind closed doors.”

A second point of order was raised and Dr. Reif was reminded to restrict comments to the specific topic of CB-1718, Capital Improvement Projects (CIP) Carryover.

Dr. Reif inquired about the use of the funds proposed for carry over. It was explained that the ordinance contains a specific line item list of projects that funds will be utilized for. Dr. Reif expressed concern regarding the use of funds on the Northglenn Recreation Center.

Mayor Downing called for anyone else wishing to speak either “for” or “against” CB-1718 to come forward. No one came forward and the public hearing was declared closed.

ORDINANCES:

Second Reading

CB-1718 – Capital Improvement Projects (CIP) Carryover

MOTION TO PASS

Mayor Downing **MOVED** and it was **SECONDED** by Council member Clyne to approve CB-1718 on second reading.

MOTION PASSED

There was no discussion and the motion **PASSED**.
IN FAVOR - Downing, Snetzinger, Brown, Baker, Clyne, Carrico, Dodge, Wieneke.
OPPOSED - No one.
ABSENT - Paiz.

ORDINANCES:

First Reading

CB-1717 – Water & Wastewater Rate Increases

Deputy City Clerk Andrews read the title.

MOTION TO PASS

Council member Wieneke **MOVED** and it was **SECONDED** by Council member Clyne to approve CB-1717 on first reading.

MOTION PASSED

There was discussion and the motion **PASSED**.
IN FAVOR - Downing, Snetzinger, Brown, Baker, Clyne, Carrico, Dodge, Wieneke.
OPPOSED - No one.
ABSENT - Paiz.

Note:

Deputy City Clerk Andrews stated for the record that the public hearing on CB-1717 would be held on May 27, 2010 in City Hall Council Chambers.

RESOLUTIONS:

CR-74 – Emergency
Pipeline Repair
Contracts

Deputy City Clerk Andrews read the title.

MOTION TO PASS

Council member Carrico **MOVED** and it was **SECONDED** by Council member Snetzinger to approve CR-74.

MOTION PASSED

There was discussion and the motion **PASSED**.
IN FAVOR - Downing, Snetzinger, Brown, Baker, Clyne,
Carrico, Dodge, Wieneke.
OPPOSED - No one.
ABSENT - Paiz.

CR-79 – Sanitary Sewer
Rehabilitation Contract

Deputy City Clerk Andrews read the title.

MOTION TO PASS

Mayor Downing **MOVED** and it was **SECONDED** by Council member Carrico to approve CR-79.

MOTION PASSED

There was discussion and the motion **PASSED**.
IN FAVOR - Downing, Snetzinger, Brown, Baker, Clyne,
Carrico, Dodge, Wieneke.
OPPOSED - No one.
ABSENT - Paiz.

CR-80 – W. 112th Avenue
Widening Contract

Deputy City Clerk Andrews read the title.

MOTION TO PASS

Mayor Downing **MOVED** and it was **SECONDED** by Council member Dodge to approve CR-80.

MOTION TO REFER

Council member Wieneke **MOVED** and it was **SECONDED** by Council member Snetzinger to refer CR-80 back to staff for a competitive bid process.

MOTION PASSED

There was discussion and the motion to refer **PASSED**.
IN FAVOR - Downing, Snetzinger, Brown, Baker, Clyne,
Carrico, Dodge, Wieneke.
OPPOSED - No one.
ABSENT - Paiz.

CR-82 – Council Meeting
Videotaping Contract

Deputy City Clerk Andrews read the title.

MOTION TO PASS

Mayor Downing **MOVED** and it was **SECONDED** by Council member Dodge to approve CR-82.

MOTION TO REFER Council member Wieneke **MOVED** and it was **SECONDED** by Council member Snetzinger to refer CR-82 back to staff for re-submittal to Council with additional information.

MOTION PASSED There was discussion and the motion to refer **PASSED**.
IN FAVOR - Downing, Snetzinger, Brown, Baker, Clyne,
Carrico, Dodge, Wieneke.
OPPOSED - No one.
ABSENT - Paiz.

CR-83 – Mowing & Weed
Control Contract –
WWTP/WTP

Deputy City Clerk Andrews read the title.

MOTION TO PASS Mayor Downing **MOVED** and it was **SECONDED** by Council member Carrico to approve CR-83.

MOTION PASSED There was discussion and the motion **PASSED**.
IN FAVOR - Downing, Snetzinger, Brown, Baker, Clyne,
Carrico, Dodge, Wieneke.
OPPOSED - No one.
ABSENT - Paiz.

CR-84 – Pay Plan
Amendment

Deputy City Clerk Andrews read the title.

MOTION TO PASS Mayor Downing **MOVED** and it was **SECONDED** by Council member Brown to approve CR-84.

**FRIENDLY
AMENDMENT**

A friendly amendment was accepted to add a third whereas clause to read: “the City Manager has submitted a salary survey for the position of Economic Development Manager that is acceptable to the City Council.”

MOTION PASSED There was discussion and the motion, including the friendly amendment, **PASSED**.
IN FAVOR - Downing, Snetzinger, Brown, Baker, Clyne,
Carrico, Dodge, Wieneke.
OPPOSED - No one.
ABSENT - Paiz.

Action Item:
Request for Exception
to Resolution 08-156

MOTION TO PASS

Council Member Clyne **MOVED** and it was **SECONDED** by Council member Snetzinger to approve the hiring exception for one full-time Economic Development Manager position as recommended by the City Manager.

MOTION PASSED

There was no discussion and the motion **PASSED**.

IN FAVOR - Downing, Snetzinger, Brown, Baker, Clyne,
Carrico, Dodge, Wieneke.

OPPOSED - No one.

ABSENT - Paiz.

COMMUNICATIONS:

Council

Council Member Dodge reported on the North Metro Child Advocacy Center Dinner and the North Metro Chamber of Commerce breakfast which featured the topic "Retail Real Estate Today."

Council Member Carrico reported that Jim Hayes, Director of Planning and Development, received an award at a recent Denver Regional Council of Governments (DRCOG) dinner. Council Member Carrico also reported on the free landfill day, the North Area Law Enforcement Memorial Candlelight Vigil, and the Ward II meeting that will be held on May 24th at 6:30 p.m. at the Northglenn Maintenance & Operations Facility.

Council member Clyne reported on the Historic Preservation Commission's Ice Cream Social that will be held on May 22nd at the Stonehocker Farmhouse. Council Member Clyne also reported that she and Council Member Paiz will be attending the Rocky Flats Surface Water Configuration and Environmental Assessment meeting on June 8th to make a public statement in support of the project. Council Member Clyne reminded all that the dedication of the Bill Gillespie Trail will be on May 21st at Croke Reservoir.

Mayor Downing reported that the VALE Board has two vacancies and encouraged those interested to contact the City Clerk's Office. Mayor Downing also reported on the dedication of the Chief Gunderson Trail, the North Area Law Enforcement Memorial Candlelight Vigil, the DRCOG Dinner, and an award for Planning with Vision that was received by the City of Northglenn, the City of Thornton, and Adams County School District 12.

Council Member Brown reported on the North Area Law Enforcement Memorial Candlelight Vigil, the Parks and Recreation Board's recommendation to name the skate park in honor of Don Anema, and the status of the Kiwanis pool and fence repairs.

Council Member Snetzinger reported on the Northglenn Arts and Humanities Foundation Art on Parade program, the Northglenn Youth Theatre, the North Metro Chamber of Commerce breakfast, the cooperative agreement between the city and NURA, a Northglenn/ Thornton Sentinel article on the Stonehocker Farmhouse, and a program that features a case from Northglenn called “Women Behind Bars” that will air on the WE network. Council Member Snetzinger inquired about the effect of Adams County School District 12 budget cuts on the School Resource Officer (SRO) program. City Manager Simmons indicated that the police officers normally assigned as School Resource Officers will take other assignments and Police Department staffing levels will not be affected.

Staff

City Attorney Hoffmann reported on House Bill 1284, pertaining to medical marijuana. If signed by the Governor, the Bill will become effective on July 1, 2010 and the Municipal Code will require amendments to remain consistent with state law. The issue will be discussed in more detail at the June 3rd study session. City Attorney Hoffmann indicated that he would also like to discuss the public comment limitations at a future study session.

City Manager Simmons stated that the following items are on the proposed agenda for the May 20, 2010 study session: Pension Plan Amendments, Comprehensive Plan discussion with Planning Commission, and the City Council/NURA Intergovernmental Cooperation Agreement.

Police Chief Van Houten provided a written report regarding crime statistics from 2004 through 2009. Chief Van Houten discussed the number of Part I Crimes (Homicide, Assault, Robbery, Arson, Motor Vehicle Theft, and Burglary) per one thousand residents, the variance of rates in the six year period, and various methods used to reduce the crime rate within the city.

Chief Van Houten reiterated that the police officers assigned as School Resource Officers will be reassigned due to budget cuts by Adams County School District 12; Police Department staffing levels will not be affected.

Mr. David Willet, Public Works and Utilities Director, provided an update on the Huron Street Reconstruction project, detailing the phases of the project and anticipated effects on traffic.

City Manager Simmons provided a report regarding an emergency purchase made for the Wastewater Treatment Plant. Blower #5 required emergency repair and a full written report has been provided to Council. City Manager Simmons answered questions regarding

the warranty and expected life span of the equipment, the time line of diagnosing the problem and making the purchase, and the method of reporting the purchase to Council.

City Manager Simmons indicated that four automated trash trucks have been sold at auction and stated that the city received a \$540,000 bid for the four trucks. The Finance Committee will be asked for a recommendation on the use of the funds.

Deputy City Clerk Andrews reported that the City Clerk's Office has been designated as a U.S. Passport Application Acceptance Facility. Persons wishing to obtain a passport are invited to call or come in to the City Clerk's Office to take full advantage of the new service.

**PUBLIC INVITED
TO BE HEARD**

Mayor Downing invited any member of the public wishing to speak on any subject to come forward.

Mr. Bob McCoy, Ward IV, thanked Council for establishing the new Economic Development Manager position.

Dr. Sean Reif, Ward I, spoke regarding the nature of public hearings, meeting decorum, Council commitment and the value of criticism and debate in positioning Northglenn for the future. Dr. Reif also encouraged the use of dollar coin currency as opposed to paper bills.

ADJOURNMENT

The City Council meeting adjourned at 9:34 p.m.

LISA ANDREWS, CMC
Deputy City Clerk

JOYCE DOWNING
Mayor