

**FINANCE MEMORANDUM**  
**#10-14**

DATE: April 22, 2010

TO: Honorable Mayor Joyce Downing and City Council Members

FROM: Bill Simmons, City Manager *WAS*  
Shawn Cordsen, Finance Director *SC*

SUBJECT: Capital Improvement Program (CIP) Carry Over CB-1718

**BACKGROUND:**

According to Section 5-8-11 of the City Code:

“After adoption of the budget, the City Council shall enact an ordinance appropriating funds for municipal operations for the ensuing fiscal year. Appropriations shall lapse at fiscal year end for all funds except for funds appropriated pursuant to the capital projects program created by section 8.5 of the City Charter. Appropriation for projects identified in the capital projects program shall continue, and be carried forward to succeeding years, until the project is completed.”

**UPDATE:**

Staff has attached an ordinance for consideration by the Council, which would amend the 2010 budget to account for the proposed carry over amounts associated with the Capital Improvement Program. Proposed carry over amounts were developed for those projects which were budgeted for, but not completed in 2009. Furthermore, adjustments have been made to align the estimated carry over amounts which were originally included in the 2010 budget to that which actually remained unspent as of December 31, 2009.

**STAFF REFERENCE:**

If Councilmembers have any comments or questions, you may contact Shawn Cordsen at [scordsen@northglenn.org](mailto:scordsen@northglenn.org) or at 303-450-8719.

SPONSORED BY: MAYOR DOWNING

COUNCILMAN'S BILL

ORDINANCE NO.

No. CB-1718  
Series of 2010

\_\_\_\_\_  
Series of 2010

A BILL FOR A SPECIAL ORDINANCE AMENDING THE 2010 BUDGET RECOGNIZING REVENUES AND APPROPRIATING EXPENDITURES BY APPROPRIATION AMENDMENT, FOR THE PAYMENT OF THE COSTS AND EXPENSES OF THE MUNICIPAL GOVERNMENT, AGENCIES AND OFFICES OF THE CITY OF NORTHGLENN, COLORADO, FOR THE FISCAL YEAR BEGINNING JANUARY 1, 2010

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF NORTHGLENN, COLORADO, THAT THE 2010 BUDGET SHALL BE AMENDED AS FOLLOWS:

**Section 1. Appropriation amendments and reduction appropriations.**

**(a) Conservation Trust Fund. Amend the 2010 Conservation Trust Fund budget to increase appropriations in the amount of \$50,744 as follows:**

- (Item 1) \$46,000 increase to account for the 2009 remaining balance available for the Larson Park Fence project.
- (Item 2) \$4,744 increase to account for the 2009 remaining balance available for the Citywide Fence Maintenance project.

**(b) CDBG Fund. Amend the 2010 CDBG Fund budget to increase appropriations in the amount of \$150,000 as follows:**

- (Item 1) \$120,000 increase to account for the 2009 remaining balance available for the Traffic Safety & Pedestrian Mobility project.
- (Item 2) \$30,000 increase to account for the 2009 remaining balance available for the Help for Homes project.

**(c) Capital Projects Fund. Amend the 2010 Capital Projects Fund budget to increase appropriations in the amount of \$135,590 as follows:**

- (Item 1) \$79,072 increase to account for the 2009 remaining balance available for the Residential Street Overlay program.
- (Item 2) \$425 increase to account for the 2009 remaining balance available for the Traffic Signal Cabinet Replacement program.
- (Item 3) \$3,247 reduction to account for the 2009 remaining balance available for the Huron Crossing Playground Equipment Replacement project.

- (Item 4) \$1,090 reduction to account for the 2009 remaining balance available for the Recreation Center Theatre Lighting project.
- (Item 5) \$23,730 reduction to account for the 2009 remaining balance available for the Village Green Park Improvements project.
- (Item 6) \$2,529 increase to account for the 2009 remaining balance available for the Webster Lake Shoreline Rehabilitation project.
- (Item 7) \$27,961 increase to account for the 2009 remaining balance available for the Integrated Technology Master Plan project.
- (Item 8) \$53,670 increase to account for the 2009 remaining balance available for the Huron Street Reconstruction project.

**(d) Water and Wastewater Fund. Amend the 2010 Water and Wastewater Fund budget to decrease appropriations in the amount of \$324,110 as follows:**

- (Item 1) \$773 increase to account for the 2009 remaining balance available for the Webster Lake Outlet Repair project.
- (Item 2) \$3,281 increase to account for the 2009 remaining balance available for the Fox Run Wet Well Modification project.
- (Item 3) \$877 increase to account for the 2009 remaining balance available for the WWTF Blower Room Hoist Reinforcement project.
- (Item 4) \$3,991 reduction to account for the 2009 remaining balance available for the WWTP Master Plan project.
- (Item 5) \$22,440 reduction to account for the 2009 remaining balance available for the Standley Lake Pipeline Inspection project.
- (Item 6) \$322,664 reduction to account for the 2009 remaining balance available for the WTP Clearwell Expansion project.
- (Item 7) \$6,798 increase to account for the 2009 remaining balance available for the Pump and Motor Replacement project.
- (Item 8) \$13,256 increase to account for the 2009 remaining balance available for the Odor Control Improvement project.

**Section 2. The City Council of the City of Northglenn, Colorado, hereby finds and declares that in making appropriations provided by this ordinance:**

- (a) No appropriation for debt service has been reduced or transferred.
- (b) No appropriation has been reduced below any amount required by law to be appropriated.
- (c) No appropriation has been reduced by more than the unencumbered balance thereof.
- (d) In the case of each transfer of all or part of any unencumbered appropriation, such transfer has been requested and approved by the City Manager.

- (e) In the case of each reduction of an appropriation, the City Manager has rendered his report and recommendations thereon and has requested and approved such reduction.
- (f) In the case of the appropriation amendment, the City Manager has certified that there are funds available for appropriation.

**Section 3. This Ordinance and each part, provision and section thereof, shall take effect on 1st of January, 2010.**

INTRODUCED, READ AND ORDERED POSTED this \_\_\_\_\_ day of \_\_\_\_\_, 2010.

\_\_\_\_\_  
JOYCE DOWNING  
Mayor

ATTEST:

\_\_\_\_\_  
JOHANNA SMALL, CMC  
City Clerk

PASSED ON SECOND AND FINAL READING this \_\_\_\_\_ day of \_\_\_\_\_, 2010.

\_\_\_\_\_  
JOYCE DOWNING  
Mayor

ATTEST:

\_\_\_\_\_  
JOHANNA SMALL, CMC  
City Clerk

APPROVED AS TO FORM:

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COREY Y. HOFFMANN  
City Attorney