

PLANNING AND DEVELOPMENT MEMORANDUM
#10-07

April 22, 2010

TO: Honorable Mayor Joyce Downing and City Council Members

FROM: William Simmons, City Manager *WAS*
James Hayes, Director of Planning and Development *JH*

SUBJECT: Comprehensive Plan Discussion

DISCUSSION ITEM:

Staff has prepared this memorandum to update the City Council on the status of the Comprehensive Plan project. It is our understanding, based on previous discussions, that the format of the Comprehensive Plan will be revised into a policy document with limited details.

BACKGROUND:

The Planning Commission attended a joint study session with the City Council on September 3, 2009 and provided comments about the 95% draft of the Comprehensive Plan. After extensive discussion, staff received direction from the City Council to make revisions to the Plan document and present an update to the City Council in March or April, 2010. Although staff has completed some of the updates and revision to the Plan, it is time for the public process to continue with the goal of completing the Plan within the next several months.

Staff is proposing the following schedule over the next 30 days:

Proposed Schedule

- Week of May 10 – Revised document distributed to City Council and Planning Commission
- May 18 – Planning Commission Study Session (regular meeting)
- May 20 – Joint Study Session between City Council and Planning Commission

The meeting on May 20, 2010 will also include an updated draft of the document, a schedule for the rest of the project, and options for public outreach with the goal of September 1, 2010 for final plan adoption. The adoption date is based on the work plan presented by the City Manager to the City Council on February 4, 2010.

BUDGET IMPLICATION:

Staff does not anticipate any budget implications at this time.

STAFF REFERENCE:

If Council members have any questions they may contact James Hayes, Director of Planning and Development at 303-450-8937 or by e-mail at jhayes@northglenn.org.