

**CITY OF NORTHGLENN
CITY COUNCIL MINUTES
October 14, 2010**

CALL TO ORDER

Mayor Downing called a regular meeting of the Northglenn City Council to order on Thursday, October 14, 2010 at 7:00 p.m. in the City Hall Council Chambers, 11701 Community Center Drive, Northglenn.

ROLL CALL

Present were: Mayor Downing, Council members Paiz, Brown, Baker, Clyne, Carrico, Dodge, and Wieneke.

ABSENT

Council member Snetzinger.

STAFF PRESENT

City Manager Simmons, City Attorney Hoffmann, and City Clerk Small.

**PLEDGE OF
ALLEGIANCE**

The Pledge of Allegiance was given.

**AGENDA ADDITIONS
AND DELETIONS:**

Mayor Downing announced the following addition:

- 15. Discussion Items: B. Council Retreat

PRESENTATIONS:

Recognition of
Crossroads
Baptist Church

Ms. Jenni Murphy, Community Outreach Coordinator, spoke about the community service project that was organized with Crossroads Baptist Church. Ms. Murphy stated that over 1,200 volunteers participated, which provided over 4,800 hours of volunteer service to the City.

Mr. Jim Mueller, Parks Foreman, provided information about the various projects that were accomplished by the volunteers and thanked the volunteers for their work at the following locations: Croke Reservoir, Danahy Park, Rotary Park, Northwest Open Space, Village by the Park, and the Water Treatment Plant.

Mayor and Council joined Ms. Amanda Peterson, Parks, Recreation and Cultural Services Director, to present Pastor Kim Skattum and Ms. Michele Gerbrandt with a photo collage and to thank them for the service that was provided to the City and the community.

Dedicated Service
Award – Brittany
Thomas

Mayor and Council presented Brittany Thomas with a dedicated service award and thanked her for her service on the Youth

Commission.

Dedicated Service
Award – Kevin
Thomas

Brittany Thomas accepted a dedicated service award from Mayor and Council on behalf of Kevin Thomas for his service on the Youth Commission.

Dedicated Service
Award – Phil Carney

Mayor and Council presented Mr. Phil Carney with a dedicated service award and thanked him for his service on the Northglenn Urban Renewal Authority (NURA). NURA Members Wayne Dodge and Rosie Garner also presented Mr. Carney with a gift in recognition of his service to the Board.

Economic Development
Update

Mr. Ryan Stachelski, Economic Development Manager, provided an economic development update. Mr. Stachelski reported on the Economic Development Strategic Plan, NURA activities, redevelopment projects, new businesses, and upcoming economic development programs.

Mr. Stachelski answered questions from Council and provided information about the City's business incentives and new businesses.

PUBLIC INVITED
TO BE HEARD

Mayor Downing called for any person wishing to address City Council on matters of community interest related to City business, which are not set for public hearing to come forward.

Dr. Sean Reif, Ward I, spoke about manners, the proposed sales tax extension, municipal budgeting, public involvement, and the Comprehensive Plan. Dr. Reif also thanked Crossroads Baptist Church for their volunteer service.

FINANCIAL REPORT:
August 2010 Update

Mr. Shawn Cordsen, Finance Director, provided a financial report. Mr. Cordsen spoke about revenue and expenditures for the General Fund, Water and Wastewater Fund, Stormwater Fund, and Sanitation Fund. Mr. Cordsen also reported on cash reserves and the City's investment portfolio.

CONSENT AGENDA
MOTION TO PASS

Mayor Downing **MOVED** and it was **SECONDED** by Council member Brown to approve the consent agenda.

MOTION PASSED

There was no discussion and the motion **PASSED**.

IN FAVOR - Downing, Paiz, Brown, Baker, Clyne, Carrico,
Dodge, Wieneke.

OPPOSED - No one.

ABSENT - Snetzinger.

The following item was approved on the consent agenda:

- Minutes of the September 23, 2010 Regular Meeting

ORDINANCES:

First Reading

CB-1729 – Sign
Code Amendment

City Clerk Small read the title.

MOTION TO PASS

Mayor Downing **MOVED** and it was **SECONDED** by Council member Brown to approve CB-1729 on first reading.

MOTION PASSED

There was discussion and the motion **PASSED**.

IN FAVOR - Downing, Paiz, Brown, Baker, Clyne, Carrico.

OPPOSED - Dodge, Wieneke.

ABSENT - Snetzinger.

CB-1730 – Implementation
of the Extension of the
½ % Sales and Use Tax
For Construction &
Rehabilitation of
Capital Improvements

City Clerk Small read the title.

MOTION TO PASS

Mayor Downing **MOVED** and it was **SECONDED** by Council member Clyne to approve CB-1730 on first reading.

MOTION PASSED

There was discussion and the motion **PASSED**.

IN FAVOR - Downing, Paiz, Brown, Baker, Clyne, Carrico,
Dodge, Wieneke.

OPPOSED - No one.

ABSENT - Snetzinger.

Note:

City Clerk Small stated for the record that the public hearing on CB-1729 would be held on November 11, 2010 and the public hearing on CB-1730 would be held on October 28, 2010 in City Hall Council Chambers.

RESOLUTIONS:

CR-132 – 2011
Adams County
Animal Shelter IGA

City Clerk Small read the title.

MOTION TO PASS

Mayor Downing **MOVED** and it was **SECONDED** by Council member Carrico to approve CR-132.

MOTION PASSED

There was no discussion and the motion **PASSED**.
IN FAVOR - Downing, Paiz, Brown, Baker, Clyne, Carrico,
Dodge, Wieneke.
OPPOSED - No one.
ABSENT - Snetzinger.

CR-133 – Certification
of Delinquent Municipal
Charges

City Clerk Small read the title.

MOTION TO PASS

Mayor Downing **MOVED** and it was **SECONDED** by Council member Brown to approve CR-133.

MOTION PASSED

There was no discussion and the motion **PASSED**.
IN FAVOR - Downing, Paiz, Brown, Baker, Clyne, Carrico,
Dodge, Wieneke.
OPPOSED - No one.
ABSENT - Snetzinger.

CR-134 – Certification
of Delinquent Nuisance
Abatement Charges

City Clerk Small read the title.

MOTION TO PASS

Mayor Downing **MOVED** and it was **SECONDED** by Council member Dodge to approve CR-134.

MOTION PASSED

There was discussion and the motion **PASSED**.
IN FAVOR - Downing, Paiz, Brown, Baker, Clyne, Carrico,
Dodge, Wieneke.
OPPOSED - No one.
ABSENT - Snetzinger.

CR-135 – Certification
of Delinquent Water
& Sewer Charges

City Clerk Small read the title.

MOTION TO PASS

Mayor Downing **MOVED** and it was **SECONDED** by Council member Brown to approve CR-135.

MOTION PASSED

There was discussion and the motion **PASSED**.
IN FAVOR - Downing, Paiz, Brown, Baker, Clyne, Carrico,
Dodge, Wieneke.
OPPOSED - No one.
ABSENT - Snetzinger.

CR-136 – 2011
Landfill Services Contract City Clerk Small read the title.

MOTION TO PASS Mayor Downing **MOVED** and it was **SECONDED** by Council member Brown to approve CR-136.

MOTION PASSED There was discussion and the motion **PASSED**.
IN FAVOR - Downing, Paiz, Brown, Baker, Clyne, Carrico,
Dodge, Wieneke.
OPPOSED - No one.
ABSENT - Snetzinger.

CR-137 – Revised
Transportation Planning
IGA City Clerk Small read the title.

MOTION TO PASS Mayor Downing **MOVED** and it was **SECONDED** by Council member Dodge to approve CR-137.

MOTION PASSED There was no discussion and the motion **PASSED**.
IN FAVOR - Downing, Paiz, Brown, Baker, Clyne, Carrico,
Dodge, Wieneke.
OPPOSED - No one.
ABSENT - Snetzinger.

CR-138 – Parks &
Recreation 2011 User
Fee Schedule City Clerk Small read the title.

MOTION TO PASS Mayor Downing **MOVED** and it was **SECONDED** by Council member Dodge to approve CR-138.

MOTION PASSED There was discussion and the motion **PASSED**.
IN FAVOR - Downing, Paiz, Brown, Baker, Clyne, Carrico,
Dodge, Wieneke.
OPPOSED - No one.
ABSENT - Snetzinger.

Action Item: Exception
to Resolution 08-156
City Manager Simmons stated that the hiring exception recommended was for one full-time Customer Service Representative position at the front desk in City Hall. City Manager Simmons spoke about the service levels associated with the position and stated that the position is included in the 2010 Budget. There was discussion about the current hiring freeze and the process of approving exceptions for positions.

MOTION TO PASS

Mayor Downing **MOVED** and it was **SECONDED** by Council member Dodge to approve the hiring exception for one Customer Service Representative position.

MOTION PASSED

There was discussion and the motion **PASSED**.

IN FAVOR - Downing, Paiz, Brown, Baker, Clyne, Carrico,
Dodge, Wieneke.

OPPOSED - No one.

ABSENT - Snetzinger.

DISCUSSION ITEMS:

Automated Trash
Collection and Recycling
Implementation Plan

Mr. David Willett, Public Works and Utilities Director, spoke about the 2011 Recycling Implementation Plan prepared by the Public Works Department. Mr. Willett spoke about various components of the plan and answered questions from Council about the implementation planning, the cost of the program, and special pick-ups.

Mr. Norm Bell, Public Works Superintendent, provided additional information about the number and cost of special pick-ups.

There was discussion about the number of households that would participate in the recycling program, incentives to participate, the number of carts needed for the program, and whether the program would be mandatory or voluntary. There was discussion about the cost of the program, staffing, implementing the program in phases, educating residents, and the need to survey the public's interest in the program.

RECESS

The City Council meeting recessed at 8:52 p.m.

Note:

Council member Clyne left the meeting during the recess.

RECONVENE

The City Council meeting reconvened at 9:02 p.m.

Council Retreat

Mayor Downing spoke about scheduling a Council retreat in the next few weeks and asked Council for input regarding available dates. There was discussion about the type of retreat to be held and the need to establish Council's goals and priorities. It was the consensus of Council to schedule a retreat for Saturday, November 20, 2010 at 9:00 a.m.

COMMUNICATIONS:

Council

Council member Dodge reported that she had attended the Colorado Municipal League (CML) Policy Committee meeting. Council

member Dodge also spoke about Safe Street Halloween and noted that the Youth Commission would have a cookie booth at the event.

Council member Carrico reported that a free landfill day would be held on Saturday, October 23, 2010. Council member Carrico also spoke about the North Metro Fire Rescue District's art contest.

Mayor Downing reported that interviews with two NURA Commissioner candidates would be held at the October 21st study session and a resolution to appoint a Commissioner would be on the agenda at the next regular Council meeting.

Council member Brown reported on the Planning Commission and the Comprehensive Plan amendment considered by the Commission for the NYI Property. Council member Brown reported on the Parks and Recreation Advisory Board and provided an update on the Skate Park project.

Staff

City Clerk Small announced that the City Clerk's Office is a drop-off site for the November 2, 2010 election and invited voters to utilize the drop-off site to return their mail-in ballots.

City Manager Simmons reviewed agenda items for the October 21st study session. City Manager Simmons spoke about two documents that had been distributed to Council for review: Comprehensive Financial Policy and Council Travel Policy, and inquired about Council's preference on receiving an update on the 120th Avenue Redevelopment Project. There was brief discussion and it was the consensus of Council to receive a written update on the project.

**PUBLIC INVITED
TO BE HEARD**

Mayor Downing invited any member of the public wishing to speak on items previously addressed by Council to come forward.

Dr. Sean Reif, Ward I, spoke about City Council, public comment, and freedom of speech.

Executive Session
MOTION TO PASS

Council member Paiz **MOVED** and it was **SECONDED** by Council member Dodge to adjourn to executive session pursuant to Section 4.5(d) of the Northglenn Home Rule Charter to receive legal consultation and advice regarding the Northglenn Urban Renewal area.

MOTION PASSED

There was no discussion and the motion **PASSED**.
IN FAVOR - Downing, Paiz, Brown, Baker, Carrico, Dodge,
Wieneke.
OPPOSED - No one.

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ABSENT - Snetzinger, Clyne.

ADJOURNMENT

The City Council meeting adjourned at 9:23 p.m. to the executive session.

JOHANNA SMALL, CMC
City Clerk

JOYCE DOWNING
Mayor