

**CITY OF NORTHGLENN  
CITY COUNCIL MINUTES  
June 9, 2011**

**CALL TO ORDER**

Mayor Downing called a regular meeting of the Northglenn City Council to order on Thursday, June 9, 2011 at 7:00 p.m. in the City Hall Council Chambers, 11701 Community Center Drive, Northglenn.

**ROLL CALL**

Present were: Mayor Downing, Mayor Pro Tem Clyne, Council members Snetzinger, Brown, Baker, Carrico, Dodge, Wieneke.

**ABSENT**

Council member Paiz.

**STAFF PRESENT**

City Manager Simmons, City Attorney Hoffmann, and City Clerk Small.

**PLEDGE OF  
ALLEGIANCE**

The Pledge of Allegiance was given.

**AGENDA ADDITIONS  
AND DELETIONS:**

There were no additions or deletions to the agenda.

**PROCLAMATIONS:**

Arbor Day

Mayor Downing read the proclamation proclaiming June 10, 2011 as Arbor Day in the City of Northglenn and presented the proclamation to Ms. Amanda Peterson, Director of Parks, Recreation and Cultural Services. Ms. Peterson thanked the Mayor and announced that staff would be participating in a tree planting event with a Girl Scout troop on June 10<sup>th</sup>.

**RESPONSE TO  
CITIZEN INQUIRY:**

Traffic Signal Operation  
at Washington Street  
& 104<sup>th</sup> Avenue

City Manager Simmons provided information about the inquiry made by Mr. Ryan Keltch at the last City Council meeting regarding the traffic signals at Washington Street and 104<sup>th</sup> Avenue. City Manager Simmons spoke about the repairs that have been made to the signals and stated staff is continuing to investigate the issue.

**INTERVIEWS:**

David Preedy

Mr. David Preedy came forward to be interviewed by Council for a position on the Planning Commission. Mr. Preedy provided information about his background and his interest in serving on the Commission. Mr. Preedy also answered questions from Council regarding his qualifications and knowledge relating to the Planning

Commission.

**PRESENTATIONS:**

**2010 Audit/CAFR**

Mr. Dean Johnson, Johnson, Holscher & Co., provided information about the 2010 Comprehensive Annual Financial Report (CAFR). Mr. Johnson reported the audit process revealed the City has good internal controls in place and no significant deficiencies were found. Mr. Johnson spoke about information contained in the CAFR and stated the City's finances are being monitored well.

Mr. Johnson answered questions from Council regarding the Auditor's responsibility to comment if the City was at risk of going bankrupt and identifying future encumbrances. Mr. Johnson stated he would comment on the City's finances in total and on each fund individually if there were any concerns, and reported that no comments had been issued. Mr. Johnson confirmed that the City's fund balance increased in 2010 and stated that the audit reviews historical data as opposed to future projections for infrastructure costs.

**June Beautification  
Awards**

Ms. Jenni Murphy, Community Outreach Coordinator, provided information about the beautification program and the awards that are given to residents for the following categories: yard of the month, water wise yard of the month, long-term home beautiful, and most improved yard. Council joined Ms. Murphy to congratulate the residents.

Those receiving awards for the month of June were: Rich and Berniece Deen, Adam Schooley, Jim and Andrea Landeck, Ed and Josie Trujillo, James and Terry Scheer, Bob and Jinger Hill, Nga Vo and Son Nguyen, Michael and Carolyn Jones, David Trejo, Cory and Jennifer Cic, Bill and Diana Petterson, Joe and Lottie Varisco, and Bob and Deneen Cuba.

**PUBLIC INVITED  
TO BE HEARD**

Mayor Downing called for any person wishing to address City Council on matters of community interest related to City business not set for public hearing to come forward.

Dr. Sean Reif, Ward I, spoke about fireworks and encouraged safe practices when using fireworks. Dr. Reif spoke about public safety, quality of life, traffic congestion on I-25, and being proactive with safety programs. Dr. Reif suggested a residency requirement for City employees, provided tips for staying hydrated and protected from the sun, and spoke about volunteers in the community.

Mr. Jim Johnson, Ward IV, inquired about the status of a timing issue concerning the traffic lights at the intersection of 104<sup>th</sup> Avenue at Livingston Drive.

**FINANCIAL REPORT:**

April 2011 Update

Mr. Shawn Cordsen, Finance Director, provided a financial report for the period ending April 30, 2011. Mr. Cordsen spoke about revenue and expenditures for the General Fund, Water and Wastewater Fund, Stormwater Fund, and Sanitation Fund. Mr. Cordsen also reported on cash reserves and the City's investment portfolio.

Council recognized Mr. Cordsen and Mr. Jason Loveland, Controller, for the preparation of the 2010 Audit.

**CONSENT AGENDA**  
**MOTION TO PASS**

Council member Clyne **MOVED** and it was **SECONDED** by Council member Carrico to approve the consent agenda.

**MOTION PASSED**

There was no discussion and the motion **PASSED**.

IN FAVOR - Downing, Snetzinger, Brown, Baker, Clyne,  
Carrico, Dodge, Wieneke.

OPPOSED - None.

ABSENT - Paiz.

The following item was approved on the consent agenda:

- Minutes of the May 26, 2011 Regular Meeting

**PUBLIC HEARINGS:**

CB-1751 – Water &

Wastewater Rate Increase

City Clerk Small read the title.

Mayor Downing invited any person wishing to speak either “for” or “against” CB-1751 to come forward.

Dr. Sean Reif spoke against CB-1751. Dr. Reif expressed concern about personnel costs and the City’s use of taxpayer funds. Dr. Reif spoke about the City’s revenues, managing finances, and accountability of City officials.

Mayor Downing spoke about the City’s financial status and the use of revenue from water and wastewater rates to provide and maintain infrastructure in the City.

Mr. Jim Johnson spoke against CB-1751. Mr. Johnson spoke about water rates historically and stated he feels higher rates would be a burden on residents and would have a negative effect on the City’s appearance.

Mayor Downing called for any other person wishing to speak either “for” or “against” CB-1751 to come forward. No one came forward and the public hearing was declared closed.

CB-1753 – Appropriation  
Amendment – Recreation  
Center Rehabilitation  
Project

City Clerk Small read the title.

Mayor Downing invited any person wishing to speak either “for” or “against” CB-1753 to come forward.

Dr. Sean Reif spoke against CB-1753. Dr. Reif spoke about the amount of funding for the Recreation Center Rehabilitation Project and whether the City can afford to make repairs to the building. Dr. Reif spoke about the use of the Recreation Center and considering alternatives to rehabilitating the facility.

Mayor Downing called for any other person wishing to speak either “for” or “against” CB-1753 to come forward. No one came forward and the public hearing was declared closed.

CB-1754 – Sales  
Tax Code Amendment

City Clerk Small read the title.

Mayor Downing invited any person wishing to speak either “for” or “against” CB-1754 to come forward.

Dr. Sean Reif spoke about the City increasing rates and his desire to be involved in public processes.

Council member Wieneke clarified the purpose of the Sales Tax Code amendment and asked Dr. Reif to limit his comments to the subject of CB-1754.

Mayor Downing called for any other person wishing to speak either “for” or “against” CB-1754 to come forward. No one came forward and the public hearing was declared closed.

**ORDINANCES:**

**Second Reading**

CB-1751 – Water &  
Wastewater Rate Increase

City Clerk Small read the title.

**MOTION TO PASS**

Mayor Downing **MOVED** and it was **SECONDED** by Council member Snetzinger to approve CB-1751 on second reading.

**MOTION TO AMEND** Council member Wieneke **MOVED** and it was **SECONDED** by Council member Baker to amend CB-1751 by the addition of a new Section 5 to read: "Provided, however, twenty-five cents (\$.25) of the monthly wastewater rate shall be dedicated to the recommended capital improvements in the '2010 Wastewater Treatment Plant Utility Plan Update.'"

**MOTION FAILED** There was discussion and the motion to amend **FAILED**.  
IN FAVOR - Baker, Wieneke.  
OPPOSED - Downing, Snetzinger, Brown, Clyne, Carrico, Dodge.  
ABSENT - Paiz.

**MOTION PASSED** There was discussion and the main motion **PASSED**.  
IN FAVOR - Downing, Clyne, Snetzinger, Brown, Carrico, Dodge.  
OPPOSED - Baker, Wieneke.  
ABSENT - Paiz.

CB-1753 – Appropriation  
Amendment – Recreation  
Center Rehabilitation  
Project

City Clerk Small read the title.

**MOTION TO PASS** Council member Dodge **MOVED** and it was **SECONDED** by Council member Clyne to approve CB-1753 on second reading.

**MOTION PASSED** There was discussion and the motion **PASSED**.  
IN FAVOR - Downing, Clyne, Snetzinger, Brown, Baker, Carrico, Dodge, Wieneke.  
OPPOSED - None.  
ABSENT - Paiz.

CB-1754 – Sales  
Tax Code Amendment

City Clerk Small read the title.

**MOTION TO PASS** Council member Clyne **MOVED** and it was **SECONDED** by Council member Carrico to approve CB-1754 on second reading.

**MOTION PASSED** There was no discussion and the motion **PASSED**.  
IN FAVOR - Downing, Clyne, Snetzinger, Brown, Baker, Carrico, Dodge, Wieneke.  
OPPOSED - None.  
ABSENT - Paiz.

**RESOLUTIONS:**

CR-58 – Acceptance  
of 2010 Audit

City Clerk Small read the title.

**MOTION TO PASS**

Council member Clyne **MOVED** and it was **SECONDED** by Council member Carrico to approve CR-58.

**MOTION PASSED**

There was discussion and the motion **PASSED**.

IN FAVOR - Downing, Clyne, Snetzinger, Brown, Baker,  
Carrico, Dodge, Wieneke.

OPPOSED - None.

ABSENT - Paiz.

CR-59 – CDBG  
Subgrantee Agreement  
Brothers Redevelopment

City Clerk Small read the title.

**MOTION TO PASS**

Council member Carrico **MOVED** and it was **SECONDED** by Council member Wieneke to approve CR-59.

**MOTION PASSED**

There was no discussion and the motion **PASSED**.

IN FAVOR - Downing, Clyne, Snetzinger, Brown, Baker,  
Carrico, Dodge, Wieneke.

OPPOSED - None.

ABSENT - Paiz.

CR-60 – Comprehensive  
Financial Policies

City Clerk Small read the title.

**MOTION TO PASS**

Council member Clyne **MOVED** and it was **SECONDED** by Council member Dodge to approve CR-60.

**MOTION PASSED**

There was discussion and the motion **PASSED**.

IN FAVOR - Downing, Clyne, Snetzinger, Brown, Baker,  
Carrico, Dodge, Wieneke.

OPPOSED - None.

ABSENT - Paiz.

Action Item:  
Submit Wastewater  
Utility Plan Update to  
Planning Organizations

Mr. David Willett, Public Works and Utilities Director, stated he would like Council's authorization to submit the Wastewater Utility Plan Update to the Colorado Department of Public Health & Environment and the North Front Range Water Quality Planning Association.

**MOTION TO PASS**

Mayor Downing **MOVED** and it was **SECONDED** by Council member Carrico to authorize the submittal of the Wastewater Utility Plan Update to the Colorado Department of Public Health & Environment and the North Front Range Water Quality Planning Association for planning jurisdiction review.

**MOTION PASSED**

There was no discussion and the motion **PASSED**.

IN FAVOR - Downing, Clyne, Snetzinger, Brown, Baker,  
Carrico, Dodge, Wieneke.

OPPOSED - None.

ABSENT - Paiz.

Action Item:  
Request for Exception  
to Resolution 08-156

City Manager Simmons provided information about the request for an exception to Resolution 08-156 to add a Water Resources Administrator position to the Pay Plan. City Manager Simmons spoke about recruitment, duties, and personnel costs related to the position and stated the new position would not increase the total number of employees.

There were questions about Civil Engineer I positions. Mr. Willett stated the new Water Resources Administrator position is a reclassification of a Civil Engineer I position and the vacant Civil Engineer I position would be eliminated.

**MOTION TO PASS**

Council member Wieneke **MOVED** and it was **SECONDED** by Council member Dodge to amend the Pay Plan to create the position of Water Resources Administrator at a grade of 204 with the stipulation that one Civil Engineer I position is eliminated.

**MOTION PASSED**

There was discussion and the motion **PASSED**.

IN FAVOR - Downing, Clyne, Snetzinger, Brown, Baker,  
Carrico, Dodge, Wieneke.

OPPOSED - None.

ABSENT - Paiz.

**COMMUNICATIONS:**

Council

Mayor Pro Tem Clyne reported she, Mayor Downing and Council member Carrico had represented the City by participating in the Commerce City Memorial Day Parade.

Council member Carrico reminded everyone that the Anythink Library Bookmobile would be in the Recreation Center parking lot tomorrow from 1:00 p.m. to 2:30 p.m. Council member Carrico reported the North Metro Fire Rescue District (NMFRD) would be holding a flag retirement ceremony on June 14, 2011 at 6:00 p.m. at

101 Larimer Street in Broomfield. Council member Carrico reported on the Harley Owners Group (HOG) Rally June 16-18, 2011, and noted the Northglenn Community Foundation's fundraising event for the Utility Bill Assistance Program would take place during the grand finale in E.B. Rains, Jr. Memorial Park on June 18<sup>th</sup> from 6:00 p.m. to 10:00 p.m.

Council member Dodge spoke about the consideration of the water and wastewater rate increase. Council member Dodge spoke about the information and issues Council considers when making decisions and invited residents to ask questions about the issues.

Council member Snetzinger reported a Shred-a-Thon event would be held on Saturday, June 11<sup>th</sup> from 9:00 a.m. to 12:00 noon at the Horizons North Credit Union and also reported the Mudapalooza mud volleyball tournament would be held on June 18<sup>th</sup>.

Staff

City Clerk Small stated the City's regular election would be held on November 1, 2011 and announced that Candidate Guidelines are now available on the City's website and in the City Clerk's office.

City Manager Simmons spoke about the Waterline Improvements Project and a proposal to replace fire hydrants that are in need of repair with the remaining funding that was budgeted for the project. City Manager Simmons stated he would bring the item to Council for consideration at the next meeting. City Manager Simmons reported the Northglenn Urban Renewal Authority (NURA) had reviewed and accepted the billing format for City services provided to NURA. There was discussion about the approval process and it was stated that a resolution to approve the billing format would be brought to Council for consideration at the next meeting.

City Manager Simmons noted the June 23, 2011 meeting would be canceled due to attendance at the Colorado Municipal League (CML) Conference and reviewed agenda items for the June 16, 2011 special meeting. It was the consensus of Council to convene the special meeting at 6:00 p.m.

**PUBLIC INVITED**  
**TO BE HEARD**

Mayor Downing invited any member of the public wishing to speak on items previously addressed by Council to come forward.

Dr. Sean Reif spoke about CB-1751 – Water & Wastewater Rate Increase and public comment. Dr. Reif expressed concern about the content of the City Council meeting minutes and stated he feels the minutes are too brief and difficult for the public to understand.



**ADJOURNMENT**

The City Council meeting adjourned at 8:44 p.m.

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JOHANNA SMALL, CMC  
City Clerk

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JOYCE DOWNING  
Mayor