

**CITY OF NORTHGLENN  
CITY COUNCIL MINUTES  
February 9, 2012**

**CALL TO ORDER**

Mayor Downing called a regular meeting of the Northglenn City Council to order on Thursday, February 9, 2012 at 7:00 p.m. in the City Hall Council Chambers, 11701 Community Center Drive, Northglenn.

**ROLL CALL**

Present were: Mayor Downing, Mayor Pro Tem Clyne, Council members W. Dodge, Brown, Whitman, Carrico, C. Dodge, and Wieneke.

**ABSENT**

Council member Snetzinger.

**STAFF PRESENT**

City Manager Simmons, City Attorney Hoffmann, and City Clerk Small.

**PLEDGE OF  
ALLEGIANCE**

The Pledge of Allegiance was given.

**AGENDA ADDITIONS  
AND DELETIONS:**

There were no additions or deletions to the agenda.

**PRESENTATIONS:**

Economic Development  
Update

Ms. Debbie Tuttle, Economic Development Manager, discussed business expansion projects, business and employment statistics, prospect activity, and legislation related to economic development. Ms. Tuttle also addressed questions from Council about unemployment rates and potential new businesses.

**PUBLIC INVITED  
TO BE HEARD**

Mayor Downing called for any person wishing to address City Council on matters of community interest related to City business not set for public hearing to come forward. No one came forward.

**FINANCIAL REPORT:**

December 2011 Update

Mr. Shawn Cordsen, Finance Director, provided a financial report for the period ending December 31, 2011. Mr. Cordsen spoke about revenue and expenditures for the General Fund, Water and Wastewater Fund, Stormwater Fund, and Sanitation Fund. Mr. Cordsen also reported on cash reserves and the City's investment portfolio.

**CONSENT AGENDA  
MOTION TO PASS**

Council member C. Dodge **MOVED** and it was **SECONDED** by Council member Carrico to approve the consent agenda.

**MOTION PASSED**

There was no discussion and the motion **PASSED**.

IN FAVOR - Downing, Clyne, W. Dodge, Brown, Whitman,  
Carrico, C. Dodge, Wieneke.

OPPOSED - None.

ABSENT - Snetzinger.

The following items were approved on the consent agenda:

- Minutes of the January 26, 2012 Regular Meeting
- CR-16 – Youth Commission Appointment – Leandra Laws
- CR-17 – Board of Adjustment Reappointment – Terry Ketelsen

**PUBLIC HEARINGS:**

CB-1762 – Appropriation  
Amendment – AssetWorks  
Fleet Maintenance Program

City Clerk Small read the title.

Mr. David Willett, Public Works Director, stated CB-1762 would approve an appropriation amendment for the purchase of a software program that would allow Fleet Maintenance to manage vehicles and inventory.

Mayor Downing called for anyone wishing to speak either “for” or “against” CB-1762 to come forward. No one came forward and the public hearing was declared closed.

**ORDINANCES –**

**SECOND READING:**

CB-1762 – Appropriation  
Amendment – AssetWorks  
Fleet Maintenance Program

**MOTION TO PASS**

Council member W. Dodge **MOVED** and it was **SECONDED** by Council member Brown to approve CB-1762 on second reading.

**MOTION PASSED**

There was no discussion and the motion **PASSED**.

IN FAVOR - Downing, Clyne, W. Dodge, Brown, Whitman,  
Carrico, C. Dodge, Wieneke.

OPPOSED - None.

ABSENT - Snetzinger.

**RESOLUTIONS:**

CR-12 – TZA Water  
Engineers Professional  
Services Agreement

City Clerk Small read the title.

Mr. Willett stated CR-12 would approve a contract with a company to provide water engineering services related to the acquisition of water rights.

**MOTION TO PASS**

Mayor Downing **MOVED** and it was **SECONDED** by Council member Carrico to approve CR-12.

**MOTION PASSED**

There was no discussion and the motion **PASSED**.

IN FAVOR - Downing, Clyne, W. Dodge, Brown, Whitman, Carrico, C. Dodge, Wieneke.

OPPOSED - None.

ABSENT - Snetzinger.

CR-13 – Fischer, Bartlett,  
Brown & Gunn, P.C.  
Legal Services Agreement

City Clerk Small read the title.

**MOTION TO PASS**

Mayor Pro Tem Clyne **MOVED** and it was **SECONDED** by Council member Brown to approve CR-13.

Mr. Willett stated CR-13 would approve a contract for legal services and answered questions from Council regarding the scope of work anticipated for 2012.

**MOTION PASSED**

There was discussion and the motion **PASSED**.

IN FAVOR - Downing, Clyne, W. Dodge, Brown, Whitman, Carrico, C. Dodge, Wieneke.

OPPOSED - None.

ABSENT - Snetzinger.

CR-18 – Recreation  
Center Gym Floor  
Replacement

City Clerk Small read the title.

**MOTION TO PASS**

Council member Brown **MOVED** and it was **SECONDED** by Council member C. Dodge to approve CR-18.

Ms. Amanda Peterson, Parks, Recreation and Cultural Services Director, stated that CR-18 would approve a contract to replace the gym floor in the Recreation Center due to water damage.

**MOTION PASSED**

There was discussion and the motion **PASSED**.

IN FAVOR - Downing, Clyne, W. Dodge, Brown, Whitman, Carrico, C. Dodge, Wieneke.

OPPOSED - None.

ABSENT - Snetzinger.

CR-19 – 2012 Utility  
Emergency Response  
Contract

City Clerk Small read the title.

**MOTION TO PASS**

Council member C. Dodge **MOVED** and it was **SECONDED** by Council member Carrico to approve CR-19.

Mr. Willett stated CR-19 would approve contracts for emergency water and wastewater system repairs.

**MOTION PASSED**

There was no discussion and the motion **PASSED**.

IN FAVOR - Downing, Clyne, W. Dodge, Brown, Whitman,  
Carrico, C. Dodge, Wieneke.

OPPOSED - None.

ABSENT - Snetzinger.

CR-20 – Authorizing  
Letter of Support for  
City of Aurora – Gaylord  
Entertainment Project

City Clerk Small read the title.

**MOTION TO PASS**

Council member Brown **MOVED** and it was **SECONDED** by Council member Wieneke to approve CR-20.

**MOTION PASSED**

There was discussion and the motion **PASSED**.

IN FAVOR - Downing, Clyne, W. Dodge, Brown, Whitman,  
Carrico, C. Dodge, Wieneke.

OPPOSED - None.

ABSENT - Snetzinger.

**COMMUNICATIONS:**

Council

Council member Carol Dodge reported on the Ward I meeting she and Council member Wayne Dodge hosted recently. Council member Dodge also thanked staff for handling a graffiti issue near 112<sup>th</sup> Avenue.

Council member Carrico reported on the Northglenn Community Foundation's Kiss Buzz the Burro fundraising event and encouraged everyone to participate. Council member Carrico reported on the Northglenn Senior Organization, senior activities advertised in the Connection, and the Tax Assistance Program that is offered at the Recreation Center. Council member Carrico announced the Police Department's Senior Academy is starting soon and spoke about the Project Linus program that provides blankets to children and persons with disabilities. Council member Carrico reported on the North Metro Fire Rescue District and acknowledged a recent article about Northglenn in CIRSA's CoverageLine newsletter.

Mayor Pro Tem Clyne reported on a meeting she attended with representatives from municipalities who are considered to be first tier suburbs. Mayor Pro Tem Clyne stated the program addresses issues that are shared by first tier suburbs and noted that a program representative would be visiting City Hall in April.

Mayor Downing reported on a presentation from the Denver Regional Council of Governments (DRCOG) regarding aging and stated she has asked that the presentation be scheduled for an upcoming study session. Mayor Downing reported on a Rocky Flats meeting and a meeting she attended with Thornton Mayor Heidi Williams and a representative of the Community of Faith United (COFU) organization regarding services they provide and opportunities to work with communities.

Council member Whitman stated she had attended a town hall meeting in Thornton recently and encouraged everyone to complete a survey regarding budget cuts on the Adams 12 School District's website.

Council member Brown reported there are currently two vacancies for members on the Planning Commission and one vacancy on the Parks and Recreation Advisory Board.

Council member Wayne Dodge reported he had attended the Metro North Development Council breakfast and acknowledged the Public Works crews for their efforts during the recent snow storm. Council member Dodge inquired about notifying businesses about upcoming projects to bid. There was discussion about different ways to provide notice of bid opportunities to businesses.

#### Staff

City Clerk Small reported the 2012 Passport Day in the USA event would be held on Saturday, March 10<sup>th</sup> from 10:00 a.m. to 3:00 p.m. in the City Clerk's office.

City Manager Simmons provided an update on the Transportation Improvement Grant for Economic Recovery (TIGER) application and discussions regarding increased local match funding for the TIGER IV Grant application. City Manager Simmons reviewed upcoming agenda items.

City Attorney Hoffmann clarified information about the legal services contract with the water attorneys and the amount of time that may be required to perform certain work. City Attorney Hoffmann reported that he had attended a meeting at the Colorado Municipal League (CML) regarding proposed Tax Increment Financing (TIF)

legislation and provided information about how it could affect urban renewal.

**PUBLIC INVITED  
TO BE HEARD**

Mayor Downing invited any member of the public wishing to speak on items previously addressed by Council to come forward. No one came forward.

**ADJOURNMENT**

The City Council meeting adjourned at 7:53 p.m.

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JOHANNA SMALL, CMC  
City Clerk

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JOYCE DOWNING  
Mayor