

PUBLIC WORKS DEPARTMENT
MEMORANDUM # 2012 - 34

DATE: June 11, 2012
TO: Honorable Mayor Joyce Downing and City Council Members
FROM: William A. Simmons, City Manager
David H. Willett, Director of Public Works *MAP*
Shawn Cordsen, Director of Finance *9/4 for SC*
SUBJECT: CB-1771, Appropriation Amendment for the 2012 Residential Street Program
CR-68, 2012 Street Improvements Contract

BACKGROUND

During the January 19, 2012 Study Session, staff presented the proposed 2012 Residential Street Program to City Council for discussion and endorsement. The four street segments designated for overlay are as follows:

- E. 105th Avenue from Lincoln Ct. to Grant Drive
- Claude Court from E. 120th Avenue to E. 112th Place
- Spangler Drive from Croke Drive to West End
- W. 101st Avenue from Pecos St. to Croke Dr.

On May 24, 2012, the City accepted three (3) formal bids for the 2012 Street Improvements Project. The low bid was from **Brannon Sand & Gravel, LLC** in the amount of \$436,000.00. This amount exceeds the Residential Street Budget of \$394,909.00.

BUDGET/TIME IMPLICATIONS

Staff is seeking approval of an appropriation amendment to the Capital Projects Fund to authorize the spending of **\$62,891.00** to complete the 2012 Residential Street Program. This amendment includes a 5% contingency that was not discussed in the May 24, 2012 study session. The appropriation amendment will access fund balance accumulated as a result of prior year transfers originating from the General Fund.

RECOMMENDATION

Attached to this memorandum is a Resolution that, if approved, would:

- 1) Authorize the Mayor to execute a contract between the City of Northglenn and Brannon, Sand & Gravel, LLC for the **2012 Street Improvements Project** in the amount of **\$436,000.00**, and;
- 2) Authorize \$21,800.00 (5%) as a contingency and authorize the City Manager, on behalf of the City, to approve minor changes in the scope of work and execute relevant change orders up to the approved expenditure limit of **\$457,800.00**.

Attached to this memorandum is an Ordinance that, if approved, would:

- 1) Provide an appropriation amendment of funds for the 2012 Street Improvements Project.

Staff recommends approval of the proposed Resolution and Ordinance.

STAFF REFERENCE

David H. Willett, P.E., Director of Public Works
Shawn Cordsen, Director of Finance
Joliette Woodson, P.E., Transportation Engineer

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CAPITAL PROJECTS FUND

Project Description	2012 Revised Budget	Post Councilman's Bill-1771	Funding Source
Beginning Fund Balance	\$ 3,836,774	\$ 3,836,774	
Revenue:			
Property Tax (4.000 Mills)	\$ 945,941	\$ 945,941	
Sales/Use Tax (0.5%)	1,801,023	1,801,023	
Open Space Tax (ADCOO)	218,684	218,684	
Transportation Tax (ADCOT)	618,337	618,337	
County Grants	635,000	635,000	
State Grants	-	-	
Federal Grants	-	-	
Investment Earnings	36,000	36,000	
Miscellaneous Revenue	-	-	
Transfers From General Fund	200,000	200,000	
Total	\$ 4,454,985	\$ 4,454,985	
Expenditures:			
Integrated Technology Plan	\$ 81,324	\$ 81,324	GENERAL
Theatre Lighting Improvements	-	-	ADCOO
Skate Park	2,326	2,326	ADCOO
Recreation Center HVAC	247,985	247,985	ADCOO
Recreation Center HVAC	477,931	477,931	GRANT
Emergency Park Repairs	25,000	25,000	ADCOO
Al Thomas Playground	12,029	12,029	ADCOO
Jaycee Park Improvements	135,000	135,000	GRANT
Irrigation Central Control	10,000	10,000	ADCOO
Danahy Playground Replace	75,000	75,000	ADCOO
Danahy Park Improvements	50,000	50,000	ADCOO
Rec Center Interior Paint	65,000	65,000	ADCOO
Webster Lake Trail Stabili	35,000	35,000	GENERAL
Residential Street Program	394,909	457,800	ADCOT/GENERAL
Traffic Signal Program	13,575	13,575	ADCOT
West 112th Ave Widening	101,500	101,500	4.000 MILLS
Fuel Tank Removal	12,350	12,350	GENERAL
Traffic Signal Improvement	50,000	50,000	ADCOT
Concrete Program	52,748	52,748	ADCOT
East 112th Ave Expansion	116,508	116,508	4.000 MILLS
120th Ave Rehabilitation	996,252	996,252	4.000 MILLS
Huron Street Rehabilitatio	250,000	250,000	4.000 MILLS
Washington & Muriel Signal	350,000	350,000	ADCOT
Webster Lake Fence	65,000	65,000	GENERAL
Economic Development Improvements	32,500	32,500	GENERAL
Total	\$ 3,651,937	\$ 3,714,828	
Ending Fund Balance	\$ 4,639,822	\$ 4,576,931	
Restrictions, Commitments, & Assignments:			
4.000 Mill Restricted Fund Balance	\$ 173,404	\$ 173,404	
0.5% Sales/Use Tax Restricted Balance	3,630,463	3,630,463	
ADCOO Restricted Fund Balance	96,771	96,771	
ADCOT Restricted Fund Balance	-	-	
Assigned Fund Balance	-	-	
Unassigned Fund Balance	\$ 739,184	\$ 676,293	

SPONSORED BY: MAYOR DOWNING

COUNCILMAN'S BILL

ORDINANCE NO.

No. CB-1771
Series of 2012

Series of 2012

A BILL FOR A SPECIAL ORDINANCE AMENDING THE 2012 BUDGET RECOGNIZING REVENUES AND APPROPRIATING EXPENDITURES BY APPROPRIATION AMENDMENT, FOR THE PAYMENT OF THE COSTS AND EXPENSES OF THE MUNICIPAL GOVERNMENT, AGENCIES AND OFFICES OF THE CITY OF NORTHGLENN, COLORADO, FOR THE FISCAL YEAR BEGINNING JANUARY 1, 2012

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF NORTHGLENN, COLORADO, THAT THE 2012 BUDGET SHALL BE AMENDED AS FOLLOWS:

Section 1. Appropriation amendment.

- (a) Capital Projects Fund. Amend the 2012 Capital Projects Fund budget to increase appropriations in the amount of \$62,891 as follows:**

\$62,891 added to the Residential Street Program capital improvement project.

Recognize a decrease in 2012 Capital Projects Fund committed fund balance in the amount of \$62,891 represented by the above expenditure appropriations.

Section 2. The City Council of the City of Northglenn, Colorado, hereby finds and declares that in making appropriations provided by this ordinance:

- (a) No appropriation for debt service has been reduced or transferred.
- (b) No appropriation has been reduced below any amount required by law to be appropriated.
- (c) No appropriation has been reduced by more than the unencumbered balance thereof.
- (d) In the case of each transfer of all or part of any unencumbered appropriation, such transfer has been requested and approved by the City Manager.
- (e) In the case of each reduction of an appropriation, the City Manager has rendered his report and recommendations thereon and has requested and approved such reduction.
- (f) In the case of the appropriation amendment, the City Manager has certified that there are funds available for appropriation.

INTRODUCED, READ AND ORDERED POSTED this _____ day of _____,
2012.

JOYCE DOWNING
Mayor

ATTEST:

JOHANNA SMALL, CMC
City Clerk

PASSED ON SECOND AND FINAL READING this _____ day of _____,
2012.

JOYCE DOWNING
Mayor

ATTEST:

JOHANNA SMALL, CMC
City Clerk

APPROVED AS TO FORM:

COREY Y. HOFFMANN
City Attorney