

**CITY OF NORTHGLENN
CITY COUNCIL MINUTES
November 26, 2018**

CALL TO ORDER Mayor Dodge called a regular meeting of the Northglenn City Council to order on Monday, November 26, 2018 at 7:00 p.m. in the City Hall Council Chambers, 11701 Community Center Drive, Northglenn.

ROLL CALL Present were: Mayor Dodge, Mayor Pro Tem Esquibel, Council members Sauers, Leighty, Downing, Brown, Whitman, and Willford.

ABSENT Council member Duran Mullica.

STAFF PRESENT City Manager Geyer, City Attorney Hoffmann, and City Clerk Small.

PLEDGE OF ALLEGIANCE The Pledge of Allegiance was given.

RESPONSE TO CITIZEN INQUIRY: None.

AGENDA ADDITIONS AND DELETIONS: None.

INTERVIEWS:
Larry Harvey Larry Harvey came forward to be interviewed for a position on the Liquor Licensing Authority. Larry provided information about his background and his interest in serving on the Authority.

Thomas Lovato Thomas Lovato came forward to be interviewed for a position on the Youth Commission. Thomas provided information about himself and his interest in serving on the Youth Commission.

PRESENTATIONS:
Q/3 Economic Development Report Ms. Debbie Tuttle, Economic Development Manager, reported on the Business Appreciation Breakfast, the Adams County StartUp North Pitch Competition, ribbon cuttings and grand openings, Small Business Saturday, and the Count the Lights contest. Ms. Tuttle reported on the Save-A-Lot community meeting and actions taken by the Northglenn Urban Renewal Authority. Ms. Tuttle provided information on business anniversaries, commercial real estate, unemployment rates, and a major renovation project at Boondocks Fun Center.

Ms. Tuttle addressed questions regarding Beltran's Meat Market, the Northglenn Marketplace, and the Count the Lights contest.

**PUBLIC INVITED
TO BE HEARD**

Mayor Dodge called for any person wishing to address City Council on matters of community interest related to City business not set for public hearing to come forward.

Ms. Hannah Mullen, Congressman Perlmutter's Office, announced the annual District Office Open House will be held this Saturday, December 1 from 10:00 a.m. to noon at 12600 W. Colfax Avenue in Lakewood. Ms. Mullen spoke about the academy nominations and stated that two of the 30 students receiving nominations are from Northglenn. Ms. Mullen provided additional information about the service academy nomination process.

**LEGISLATIVE POLICY
COMMITTEE UPDATE:**

Council member Willford reported the legislative dinner has been canceled and stated the Committee will be discussing other opportunities to connect with Northglenn's legislators.

FINANCIAL REPORT:
September 2018 Update

Mr. Jason Loveland, Director of Finance, provided a financial report for the period ending September 30, 2018. Mr. Loveland spoke about revenue and expenditures in the General Fund, Water and Wastewater Fund, Stormwater Fund, Sanitation Fund, Conservation Trust Fund, and Capital Projects Fund. Mr. Loveland also reported on the City's cash reserves and sales tax revenue by geo-code through September 30. Mr. Loveland addressed a question from City Council regarding the Water Fund budget.

**CONSENT AGENDA
MOTION TO PASS**

Council member Sauers **MOVED** and it was **SECONDED** by Council member Brown to approve the consent agenda.

MOTION PASSED

There was no discussion and the motion **PASSED**.
IN FAVOR - Dodge, Esquibel, Sauers, Leighty, Downing,
Brown, Whitman, Willford.
OPPOSED - None.
ABSENT - Duran Mullica.

The following item was approved on the consent agenda:
▪ Minutes of the November 5, 2018 Special Meeting

ORDINANCES –

First Reading:

CB-1916 – Fred Drive
Assisted Living PUD
First Amendment

City Clerk Small read the title.

MOTION TO PASS

Council member Downing **MOVED** and it was **SECONDED** by Council member Sauers to approve CB-1916 on first reading.

City Manager Geyer provided a summary of CB-1916.

MOTION PASSED

There was no discussion and the motion **PASSED**.

IN FAVOR - Dodge, Esquibel, Sauers, Leighty, Downing,
Brown, Whitman, Willford.

OPPOSED - None.

ABSENT - Duran Mullica.

RESOLUTIONS:

CR-139 – Municipal
Courts Video Services
IGA

City Clerk Small read the title.

MOTION TO PASS

Council member Sauers **MOVED** and it was **SECONDED** by Council member Brown to approve CR-139.

City Manager Geyer provided a summary of CR-139.

MOTION PASSED

There was no discussion and the motion **PASSED**.

IN FAVOR - Dodge, Esquibel, Sauers, Leighty, Downing,
Brown, Whitman, Willford.

OPPOSED - None.

ABSENT - Duran Mullica.

CR-145 – 2019 Police
Department Records
Terminal Guard IGA

City Clerk Small read the title.

MOTION TO PASS

Council member Downing **MOVED** and it was **SECONDED** by Council member Sauers to approve CR-145.

City Manager Geyer provided a summary of CR-145.

MOTION PASSED

There was no discussion and the motion **PASSED**.

IN FAVOR - Dodge, Esquibel, Sauers, Leighty, Downing,
Brown, Whitman, Willford.

OPPOSED - None.

ABSENT - Duran Mullica.

CR-146 – 2019
The Link IGA

City Clerk Small read the title.

MOTION TO PASS

Council member Sauers **MOVED** and it was **SECONDED** by Council member Brown to approve CR-146.

City Manager Geyer provided a summary of CR-146.

MOTION PASSED

There was no discussion and the motion **PASSED**.
IN FAVOR - Dodge, Esquibel, Sauers, Leighty, Downing,
Brown, Whitman, Willford.
OPPOSED - None.
ABSENT - Duran Mullica.

CR-147 – South
Huron Fence Project

Clerk Small read the title.

MOTION TO PASS

Council member Downing **MOVED** and it was **SECONDED** by Council member Sauers to approve CR-147.

City Manager Geyer provided a summary of CR-147.

MOTION PASSED

There was discussion and the motion **PASSED**.
IN FAVOR - Dodge, Esquibel, Sauers, Leighty, Downing,
Brown, Whitman, Willford.
OPPOSED - None.
ABSENT - Duran Mullica.

CR-148 – Adams
County Open Space
Grant Acceptance –
Wyco Tennis Courts

City Clerk Small read the title.

MOTION TO PASS

Council member Downing **MOVED** and it was **SECONDED** by Council member Sauers to approve CR-148.

City Manager Geyer provided a summary of CR-148.

MOTION PASSED

There was discussion and the motion **PASSED**.
IN FAVOR - Dodge, Esquibel, Sauers, Leighty, Downing,
Brown, Whitman, Willford.
OPPOSED - None.
ABSENT - Duran Mullica.

CR-149 – Adams
County Open Space
Grant Acceptance –
Bicycle Repair Station
and Racks Project

City Clerk Small read the title.

MOTION TO PASS

Council member Sauers **MOVED** and it was **SECONDED** by
Council member Willford to approve CR-149.

City Manager Geyer provided a summary of CR-149.

MOTION PASSED

There was discussion and the motion **PASSED**.

IN FAVOR - Dodge, Esquibel, Sauers, Leighty, Downing,
Brown, Whitman, Willford.

OPPOSED - None.

ABSENT - Duran Mullica.

CR-150 – Project
Administrator (112th
& York/Fox Run)
Addendum #1

City Clerk Small read the title.

MOTION TO PASS

Council member Brown **MOVED** and it was **SECONDED** by
Council member Sauers to approve CR-150.

City Manager Geyer provided a summary of CR-150.

MOTION PASSED

There was discussion and the motion **PASSED**.

IN FAVOR - Dodge, Esquibel, Sauers, Leighty, Downing,
Brown, Whitman, Willford.

OPPOSED - None.

ABSENT - Duran Mullica.

CR-151 – Utility
Emergency Response
Contract (2018)
Change Order

City Clerk Small read the title.

MOTION TO PASS

Council member Sauers **MOVED** and it was **SECONDED** by
Council member Brown to approve CR-151.

City Manager Geyer provided a summary of CR-151.

MOTION PASSED

There was discussion and the motion **PASSED**.

IN FAVOR - Dodge, Esquibel, Sauers, Leighty, Downing,
Brown, Whitman, Willford.

OPPOSED - None.
ABSENT - Duran Mullica.

CR-152 – Waterline
Replacement Program

City Clerk Small read the title.

MOTION TO PASS

Council member Brown **MOVED** and it was **SECONDED** by Council member Sauers to approve CR-152.

City Manager Geyer provided a summary of CR-152.

MOTION PASSED

There was discussion and the motion **PASSED**.
IN FAVOR - Dodge, Esquibel, Sauers, Leighty, Downing,
Brown, Whitman, Willford.
OPPOSED - None.
ABSENT - Duran Mullica.

CR-153 – Water
Treatment Plant
Clarifier Rehabilitation

City Clerk Small read the title.

MOTION TO PASS

Council member Brown **MOVED** and it was **SECONDED** by Council member Sauers to approve CR-153.

City Manager Geyer provided a summary of CR-153.

MOTION PASSED

There was discussion and the motion **PASSED**.
IN FAVOR - Dodge, Esquibel, Sauers, Leighty, Downing,
Brown, Whitman, Willford.
OPPOSED - None.
ABSENT - Duran Mullica.

CR-154 – Lamp,
Rynearson & Associates
(TZA Water Engineers)

City Clerk Small read the title.

MOTION TO PASS

Council member Sauers **MOVED** and it was **SECONDED** by Council member Downing to approve CR-154.

City Manager Geyer provided a summary of CR-154.

MOTION PASSED

There was no discussion and the motion **PASSED**.
IN FAVOR - Dodge, Esquibel, Sauers, Leighty, Downing,
Brown, Whitman, Willford.
OPPOSED - None.
ABSENT - Duran Mullica.

CR-155 – Fischer, Brown,
Bartlett and Gunn, PC
Legal Services Agreement

City Clerk Small read the title.

MOTION TO PASS

Council member Downing **MOVED** and it was **SECONDED** by Council member Sauers to approve CR-155.

City Manager Geyer provided a summary of CR-155.

MOTION PASSED

There was no discussion and the motion **PASSED**.
IN FAVOR - Dodge, Esquibel, Sauers, Leighty, Downing,
Brown, Whitman, Willford.
OPPOSED - None.
ABSENT - Duran Mullica.

CR-156 – New Cingular
Master License Agreement

City Clerk Small read the title.

MOTION TO PASS

Council member Downing **MOVED** and it was **SECONDED** by Council member Sauers to approve CR-156.

City Manager Geyer provided a summary of CR-156.

MOTION PASSED

There was discussion and the motion **PASSED**.
IN FAVOR - Dodge, Esquibel, Sauers, Leighty, Downing,
Brown, Whitman, Willford.
OPPOSED - None.
ABSENT - Duran Mullica.

DISCUSSION ITEMS:

Ralston House Update

Mr. Kent Kisselman, Director of Public Works, provided an update on the Ralston House and stated the new facility is nearing completion.

City Council Employees’
Performance Evaluation
Process Update

Ms. Jo Mattoon, Jo Mattoon Associates, presented information about updating the process for City Council employees’ performance evaluations. There was discussion about the current evaluation process, desired improvements, and the development of a new evaluation tool and system.

COMMUNICATIONS:

Council

Council member Sauers reported on the Ward 1 meeting and thanked staff for their help with the event. Council member Sauers congratulated Mr. Kent Kisselman on his appointment to serve as the Director of Public Works.

Council member Leighty reported on the Ward 1 meeting and stated she and Council member Sauers committed to buying one item on the Ralston House's wish list for every two people who attended the meeting. She stated 40 people attended the ward meeting and thanked staff for their help at the event. Council member Leighty reminded everyone that Noel Northglenn is next Friday.

Council member Downing invited everyone to attend the Olde Fashioned Christmas event at the Stonehocker Farmhouse on Saturday, December 1 and Sunday, December 2, and stated Santa Claus will be at the event.

Council member Brown stated she is pleased with the installation of speed humps in Ward 2, and inquired if speed humps will be installed on the east side of 112th Place.

Mayor Dodge reported she and Council member Whitman attended the Northglenn Youth Theatre's production of Peter Pan, and stated it was a great show. Mayor Dodge reported on the Northglenn Arts & Humanities Foundation and stated an artist, Denver-native Chad Bolsinger, has been selected for the Foundation's tunnel mural project. Mayor Dodge recognized Northglenn Senior Organization member Bonnie Keown for her efforts with the stockings for the troops project and noted 473 stockings were filled and sent to members of the armed forces overseas. Mayor Dodge announced the Colorado Municipal League is in the process of hiring a new executive director and stated applications are being accepted for the position until December 10, 2018.

Mayor Pro Tem Esquibel reported he attended the National League of Cities Summit and stated Northglenn is in good shape compared to other municipalities across the country. Mayor Pro Tem Esquibel spoke about the Veterans Day ceremony and stated it was a great event. Mayor Pro Tem Esquibel stated speed humps are being installed in Ward 4, and stated he believes the speed signs are making a positive difference.

Council member Whitman reported on the senior stockings for the troops project and recognized all of the seniors who made the stockings by hand. Council member Whitman reported the

Northglenn Community Foundation will be selling pizza and beverages at Noel Northglenn and thanked Boardwalk Pizza for their support of the event. Council member Whitman reported on the Anythink Library Board meeting and provided information about The Kitchen Table exhibit at the Wright Farms Library branch, noting it will be open through the holidays.

Council member Willford reported she attended the National League of Cities Summit and spoke about a session where accessory dwelling units were discussed. Council member Willford stated the new speed signs on Melody Drive are great, and congratulated former Northglenn City Council member Kyle Mullica on being elected to the State House of Representatives and Westminster City Councilor Faith Winter on being elected to the State Senate. Council member Willford stated she is looking forward to seeing everyone at Noel Northglenn.

Staff

City Manager Geyer announced she has appointed Mr. Kent Kisselman as the Director of Public Works. City Manager Geyer encouraged residents to visit the Count the Lights contest at the Marketplace.

City Attorney Hoffmann referred to issues involving the Standley Lake water supply and potential oil and gas wells near the former Rocky Flats site, and stated he has retained representation for oil and gas issues if the City needs such services.

**PUBLIC INVITED
TO BE HEARD**

Mayor Dodge invited any member of the public wishing to speak on items previously addressed by Council to come forward. There was no response.

ADJOURNMENT

The City Council meeting adjourned at 9:04 p.m.

JOHANNA SMALL, CMC
City Clerk

CAROL A. DODGE
Mayor