

**CITY OF NORTHGLENN
CITY COUNCIL MINUTES
January 12, 2012**

CALL TO ORDER

Mayor Downing called a regular meeting of the Northglenn City Council to order on Thursday, January 12, 2012 at 7:00 p.m. in the City Hall Council Chambers, 11701 Community Center Drive, Northglenn.

ROLL CALL

Present were: Mayor Downing, Mayor Pro Tem Clyne, Council members Snetzinger, W. Dodge, Brown, Whitman, Carrico, C. Dodge, and Wieneke.

ABSENT

None.

STAFF PRESENT

Finance Director Cordsen, City Attorney Hoffmann, and Deputy City Clerk Andrews.

**PLEDGE OF
ALLEGIANCE**

The Pledge of Allegiance was given.

**AGENDA ADDITIONS
AND DELETIONS:**

There were no additions or deletions to the agenda.

INTERVIEW:

Leandra Laws -
Youth Commission

Ms. Leandra Laws came forward to be interviewed by City Council for appointment to the Northglenn Youth Commission. Ms. Laws provided information about her background and interest in serving on the Commission.

PRESENTATIONS:

Economic Development
Update

Ms. Debbie Tuttle, Economic Development Manager, discussed current development projects, business and employment statistics, prospect activity, and Northglenn Urban Renewal Authority (NURA) approval of two Business Improvement Grant (BIG) awards. Ms. Tuttle also spoke regarding NURA approving an economic development incentive package to assist Northglenn Greens Holdings in relocating water lines in anticipation of adding a new retail building on the property, generally located at 104th Avenue and Bannock Street.

Ms. Tuttle addressed questions from Council about The Glenn Bar and Grill property improvements, Northglenn Greens waterline improvements, and changes at The Coffee Market.

**PUBLIC INVITED
TO BE HEARD**

Mayor Downing called for any person wishing to address City Council on matters of community interest related to City business not set for public hearing to come forward.

Dr. Sean Reif, Ward I, spoke about the value of public debate and expressed concerns regarding city planning.

FINANCIAL REPORT:

November 2011 Update

Mr. Shawn Cordsen, Finance Director, provided a financial report for the period ending November 30, 2011. Mr. Cordsen spoke about revenue and expenditures for the General Fund, Water and Wastewater Fund, Stormwater Fund, and Sanitation Fund. Mr. Cordsen also reported on cash reserves and the City's investment portfolio.

Mr. Cordsen addressed questions from Council regarding investment in U.S. Bonds and the estimated cash reserve for December.

**CONSENT AGENDA
MOTION TO PASS**

Council member Carrico **MOVED** and it was **SECONDED** by Mayor Pro Tem Clyne to approve the consent agenda.

MOTION PASSED

There was discussion and the motion **PASSED**.

IN FAVOR - Downing, Clyne, Snetzinger, W. Dodge, Brown, Whitman, Carrico, C. Dodge, Wieneke.

OPPOSED - None.

ABSENT - None.

The following items were approved on the consent agenda:

- Minutes of the December 15, 2011 6:00 p.m. Special Meeting
- Minutes of the December 15, 2011 7:00 p.m. Special Meeting
- CR-1 – Public Posting Places/Open Meetings Law
- CR-2 – NURA Appointment – Ronald Coleman, Jr.
- CR-3 – NURA Appointment – Chris DeMay

RESOLUTIONS:

CR-4 – AssetWorks Fleet
Maintenance Program

Deputy City Clerk Andrews read the title.

MOTION TO TABLE

Council member Wieneke **MOVED** and it was **SECONDED** by Council member Snetzinger to table CR-4.

MOTION PASSED

There was discussion and the motion **PASSED**.

IN FAVOR - Downing, Clyne, Snetzinger, W. Dodge, Brown, Whitman, Carrico, C. Dodge, Wieneke.

OPPOSED - None.

ABSENT - None.

CR-5 – Council Travel
Policy

Deputy City Clerk Andrews read the title.

MOTION TO PASS

Council member Whitman **MOVED** and it was **SECONDED** by Council member Brown to approve CR-5.

MOTION PASSED

There was discussion and the motion **PASSED**.

IN FAVOR - Downing, Clyne, Snetzinger, W. Dodge, Brown, Whitman, Carrico, C. Dodge, Wieneke.

OPPOSED - None.

ABSENT - None.

CR-6 – Purchasing
Policy

Deputy City Clerk Andrews read the title.

MOTION TO PASS

Council member C. Dodge **MOVED** and it was **SECONDED** by Council member Wieneke to approve CR-6.

MOTION PASSED

There was discussion and the motion **PASSED**.

IN FAVOR - Downing, Clyne, Snetzinger, W. Dodge, Brown, Whitman, Carrico, C. Dodge, Wieneke.

OPPOSED - None.

ABSENT - None.

CR-7 – Use of the Adams
County Detention Facility
for Municipal Inmates

Deputy City Clerk Andrews read the title.

MOTION TO PASS

Council member C. Dodge **MOVED** and it was **SECONDED** by Council member Carrico to approve CR-7.

MOTION PASSED

There was discussion and the motion **PASSED**.

IN FAVOR - Downing, Clyne, W. Dodge, Brown, Whitman, Carrico, C. Dodge, Wieneke.

OPPOSED - Snetzinger.

ABSENT - None.

COMMUNICATIONS:

Council

Council member Wieneke called for an Executive Session to be held on January 26, 2012 to discuss economic development negotiations.

Council member C. Dodge provided updates on Northglenn Youth Commission activities, a business and governmental affairs meeting hosted by the Metro North Chamber of Commerce, the recent Northglenn Police Department swearing-in ceremony, and a 3rd

Grade event at Leroy Drive Elementary School that she and Mayor Downing attended.

Council member Carrico provided an update on Northglenn Community Foundation activities and encouraged attendance at Northglenn Senior Organization luncheons.

Mayor Downing stated that she would be attending the Metro Mayors Caucus Annual Retreat and also an upcoming Denver Regional Council of Governments (DRCOG) meeting. Mayor Downing advised that there will be a City Council Retreat on February 25, 2012.

Council members Whitman, Brown, and W. Dodge all indicated that they attended the Northglenn Police Department swearing-in ceremony and each enjoyed the event.

Council member W. Dodge provided an update on the Count the Lights contest and stated it was a great success.

Council member Snetzinger provided updates on the Northglenn Arts and Humanities Foundation and Northglenn Urban Renewal Authority (NURA) activities. Council member Snetzinger also requested that staff prepare an update regarding construction of the Adams County police training facility in light of changes to the number of cities financing the project.

Staff

Finance Director Cordsen reviewed upcoming agenda items.

**PUBLIC INVITED
TO BE HEARD**

Mayor Downing invited any member of the public wishing to speak on items previously addressed by Council to come forward.

Dr. Sean Reif, Ward I, commented on Northglenn Youth Commission and Northglenn Urban Renewal Authority (NURA) appointments, city staff pay raises, and the November 2011 Financial Update.

ADJOURNMENT

The City Council meeting adjourned at 7:54 p.m.

LISA ANDREWS, CMC
Deputy City Clerk

JOYCE DOWNING
Mayor