

SPONSORED BY: COUNCIL MEMBER GARNER

COUNCILMAN'S RESOLUTION

RESOLUTION NO.

No. CR-68
Series of 2006

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A RESOLUTION AUTHORIZING THE CITY OF NORTHGLENN OUTSIDE AGENCY FUNDING COMMITTEE TO UNDERTAKE REVIEW AND MAKE RECOMMENDATIONS REGARDING THE DISTRIBUTION OF OUTSIDE AGENCY FUNDING

WHEREAS, the City Council desires to reaffirm the functions of the City of Northglenn Outside Agency Funding Committee (the "Outside Agency Funding Committee"), a committee made up of three (3) members of City Council, as set forth below; and

WHEREAS, the City Council desires to use the Outside Agency Funding Committee to review applications and make recommendations regarding the distribution of budgeted and appropriated expenditures by the City Council to outside agencies seeking funding from the City Council.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF NORTHGLENN, COLORADO, THAT:

Section 1. The City Council hereby reaffirms the existence of the Outside Agency Funding Committee, consisting of three (3) members of the City Council, to be appointed by the Mayor at the first City Council meeting of each year.

Section 2. The Outside Agency Funding Committee is hereby authorized to undertake the following functions and duties related to the review of applications for funding by outside agencies:

- A. In July or August of each year, the Outside Agency Funding Committee shall coordinate with the City Clerk's Office to submit an article to local newspapers soliciting requests for donated funding from the City of Northglenn to outside agencies. Such article shall also include the total budgeted amounts available for outside agency funding, along with the application procedure and deadline;
- B. To coordinate with the City Clerk's Office to send applications to the previous year's recipients;
- C. To coordinate with the City Clerk's Office to set a firm date for the receipt of applications, after which said applications will not be accepted, and to obtain the applications from the City Clerk's Office following the application deadline;
- D. To review the applications based on a predetermined set of criteria as set forth in Section 3 of this Resolution, or different criteria as may be subsequently adopted on an annual basis;
- E. To coordinate with the City Clerk's Office regarding the preparation of a staff report to be placed on an agenda for Council approval during the month of February which proposes the funding for outside agencies based on the

- application of the criteria as set forth herein;
- F. To establish a contingency amount, to be used for emergency requests submitted throughout the year, and to authorize the approval of such emergency requests that do not exceed the amount of \$250.00. Any such request in excess of \$250.00 shall require City Council approval; and
- G. To work with the City of Northglenn staff to assure that any unused funds including any contingency funds be returned to the general fund at the end of the calendar year.

Section 3. The Outside Agency Funding Committee shall be subject to the following additional provisions:

- A. Appointments shall be made by the Mayor at the first City Council meeting of each year, and shall be made for one (1) year;
- B. Because the Outside Agency Funding Committee consists of three (3) members of the City Council, its meetings shall be posted and declared to be public meetings when required in accordance with C.R.S. § 24-6-402(2)(b);
- C. The Outside Agency Funding Committee shall utilize the following criteria in reviewing applications for funding:
 - i. That the organization is a non-profit entity;
 - ii. That the organization serves citizens of the City of Northglenn directly;
 - iii. That the organization receives its funding primarily from donations and fund raising;
 - iv. That the organization will not use the funding to promote political or religious purposes;
 - v. That the organization is preferably located within the City of Northglenn;
 - vi. That the organization's purpose does not violate any portion of the City of Northglenn Home Rule Charter; and
 - vii. That the organization is not associated with any personal interest of a member of the City Council, or a City of Northglenn employee.

DATED at Northglenn, Colorado, this _____ day of _____, 2006.

 KATHLEEN M. NOVAK
 Mayor

ATTEST:

APPROVED AS TO FORM:

 DIANA L. LENTZ, CMC
 City Clerk

 City Attorney