

FINANCE MEMORANDUM

#12-16

DATE: November 12, 2012

TO: Honorable Mayor Joyce Downing and City Council Members

FROM: William Simmons, City Manager
Jason Loveland, Director of Finance *WMS*
AL

SUBJECT: 2013 Proposed Budget – List of Revisions and Adjustments

PURPOSE:

Throughout the budget process staff has compiled a list of agreed upon revisions and adjustments to the 2013 Proposed Budget. The attached list provides a summary of the revisions, adjustments and the related impact to fund balance. Staff has also included updated Fund Summary sheets for to illustrate the changes in a budgetary format.

During the Study Session on November 5, 2012 there was an item agreed upon to increase Parks Operations Overtime by \$5,620. Since that meeting staff has assessed the 2013 Proposed Budget and identified that the Parks Operations budget will have the funds available to cover the projected increase in overtime, therefore, the item has been excluded from the list.

There has also been an additional Capital Outlay item added to the Water and Wastewater Fund budget for the Dam Tender House for \$85,752. The house is a Standley Lake Joint Operating Committee project and the budget amount represents the City's portion of the construction costs.

The list may be subject to change upon further discussion and/or additional input by stakeholders.

STAFF REFERENCE:

Contact Jason Loveland at jloveland@northglenn.org or at 303-450-8817.

**2013 Proposed Budget – List of Revisions
As of November 5, 2012**

Throughout the budget process staff has compiled a list of agreed upon revisions. The following list may be subject to change upon further discussion and/or additional input by stakeholders.

	2012 Year-End Forecast		2013 Proposed Budget	
	(Decrease)/ Increase to Fund Balance	2012 Ending Fund Balance	(Decrease)/ Increase to Fund Balance	2013 Ending Fund Balance
General Fund				
Proposed Budget - Original Submission		\$ 11,160,224		\$ 11,196,030
Change in 2013 Beginning Fund Balance			\$ (175,916)	
Increase in Expenditures for Pole Barn Project	\$ (40,000)			
Increase in Expenditures for Unemployment Insurance	\$ (19,515)		\$ (25,000)	
Decrease in Expenditures for Duplicated Full-Court Software Costs			\$ 35,773	
Increase in Expenditures for Seasonal Personnel Costs	\$ (116,401)			
Increase in Expenditures for the Business Assistance Program			\$ (50,000)	
Increase in Expenditures for Technical Services			\$ (10,000)	
Increase in Expenditures for Professional Services			\$ (10,000)	
Increase in Expenditures for Additional Economic Development Staff			\$ (52,500)	
Increase in Expenditures for Additional July 4th Events			\$ (13,338)	
Increase in Expenditures for 2 Additional Code Enforcement Vehicles			\$ (30,490)	
Increase in Expenditures for Transportation Plan			\$ (100,000)	
TOTAL GENERAL FUND REVISIONS	\$ (175,916)	\$ 10,984,308	\$ (431,471)	\$ 10,764,559

	2012 Year-End Forecast		2013 Proposed Budget	
	(Decrease)/ Increase to Fund Balance	2012 Ending Fund Balance	(Decrease)/ Increase to Fund Balance	2013 Ending Fund Balance
CDBG Fund				
Proposed Budget - Original Submission		\$ -		\$ -
Decrease in Revenue for Unknown Amount of Funding			\$ (200,000)	
Decrease in Expenditures for Unknown Amount of Funding			\$ 200,000	
TOTAL CDBG FUND REVISIONS	\$ -	\$ -	\$ -	\$ -

**2013 Proposed Budget – List of Revisions
As of November 5, 2012**

	2012 Year-End Forecast		2013 Proposed Budget	
	(Decrease)/ Increase to Fund Balance	2012 Ending Fund Balance	(Decrease)/ Increase to Fund Balance	2013 Ending Fund Balance
Capital Projects Fund				
Proposed Budget - Original Submission		\$ 5,229,236		\$ 8,098,550
Change in 2013 Beginning Fund Balance			\$ (34,870)	
Increase in Expenditures for Danahay Park	\$ (34,870)			
TOTAL CAPITAL PROJECTS FUND REVISIONS	\$ (34,870)	\$ 5,194,366	\$ (34,870)	\$ 8,063,680

	2012 Year-End Forecast		2013 Proposed Budget	
	(Decrease)/ Increase to Fund Balance	2012 Ending Fund Balance	(Decrease)/ Increase to Fund Balance	2013 Ending Fund Balance
Water and Wastewater Fund				
Proposed Budget - Original Submission		\$ 15,723,916		\$ 13,882,636
Change in 2013 Beginning Fund Balance			\$ (11,300)	
Increase in Expenditures for Unemployment Insurance	\$ (11,300)		\$ (5,000)	
Increase in Expenditures for Dam Tender House			\$ (85,752)	
Decrease in Expenditures for Croke Sandout Gates			\$ 35,000	
Decrease in Expenditures for Berthoud Pass Ditch Maintenance			\$ 350,000	
Decrease in Expenditures for Odor Control Improvements			\$ 54,811	
Decrease in Expenditures for Lift Station B Assessment			\$ 100,000	
Decrease in Expenditures for WWTP Standby Generator			\$ 224,000	
TOTAL WATER AND WASTEWATER FUND REVISIONS	\$ (11,300)	\$ 15,712,616	\$ 661,759	\$ 14,544,395

General Fund Summary

	2011 Audited Amounts	2012 Adopted Budget	2012 Year-End Forecast	2013 Proposed Budget
Revenue:				
Taxes	\$ 14,087,989	\$ 13,005,441	\$ 13,495,346	\$ 13,762,387
Intergovernmental	1,812,962	1,650,387	1,787,046	1,694,964
Licenses & Permits	446,766	426,724	482,968	482,968
User Charges & Fees	1,320,072	2,132,747	2,184,237	2,186,696
Fines & Forfeitures	1,284,662	1,691,587	839,505	929,260
Other Revenue	159,000	45,233	133,925	134,000
Total Revenue	19,111,451	18,952,119	18,923,027	19,190,275
Expenditures:				
Personnel	\$ 12,413,165	\$ 13,202,758	\$ 12,588,991	\$ 13,864,132
Purchased Services	1,976,483	2,237,966	2,245,723	2,536,034
Supplies/Non-Capital Equipment	1,780,138	1,864,522	1,846,614	1,800,848
Capital Outlay	544,259	547,485	553,185	487,810
Miscellaneous	219,550	365,332	272,489	277,200
Contingency	-	85,753	-	100,000
Total Expenditures	16,933,595	18,303,816	17,507,002	19,066,024
Excess/(Deficiency) of Revenues Over Expenditures	2,177,856	648,303	1,416,025	124,251
Other Financing Sources/(Uses):				
Transfers In/(Out)	(100,000)	(200,000)	(200,000)	(200,000)
Debt Issuance/(Payments)	(186,702)	-	-	-
Sale of Assets	23,158	-	-	-
Insurance Recovery/(Claims)	(36,641)	(75,000)	(75,000)	(100,000)
Economic Incentives	(35,631)	(42,000)	(44,000)	(44,000)
Total Other Financing Sources/(Uses)	(335,816)	(317,000)	(319,000)	(344,000)
Net Change In Fund Balance:	1,842,040	331,303	1,097,025	(219,749)
Cumulative Fund Balance				
Beginning Fund Balance	8,045,243	9,054,147	9,887,283	10,984,308
Ending Fund Balance	9,887,283	9,385,450	10,984,308	10,764,559
Less Restrictions, Commitments, & Assignments:				
3% TABOR Reserve Restriction	571,061	558,624	534,780	582,301
Operating Reserve Commitment	3,746,292	4,096,580	3,921,721	4,270,205
Unassigned Fund Balance	\$ 5,569,930	\$ 4,730,246	\$ 6,527,807	\$ 5,912,053

CDBG Fund Summary

	2011 Audited Amounts	2012 Adopted Budget	2012 Year-End Forecast	2013 Proposed Budget
Revenue:				
Intergovernmental	\$ 232,743	\$ 460,201	\$ 412,156	\$ -
Total Revenue	232,743	460,201	412,156	-
Expenditures:				
Capital Outlay	\$ 204,844	\$ 345,156	\$ 345,156	\$ -
Miscellaneous	27,899	115,045	67,000	-
Total Expenditures	232,743	460,201	412,156	-
Excess/(Deficiency) of Revenues Over Expenditures	-	-	-	-
Net Change In Fund Balance:	-	-	-	-
Cumulative Fund Balance				
Beginning Fund Balance	-	-	-	-
Ending Fund Balance	-	-	-	-
Less Restrictions, Commitments, & Assignments:				
Assigned Fund Balance	-	-	-	-
Unassigned Fund Balance	\$ -	\$ -	\$ -	\$ -

Capital Projects Fund Summary

	2011 Audited Amounts	2012 Adopted Budget	2012 Year-End Forecast	2013 Proposed Budget
Revenue:				
Taxes	\$ 2,789,061	\$ 2,746,964	\$ 2,823,656	\$ 2,875,495
Intergovernmental	1,899,542	1,907,748	2,059,310	960,652
Licenses & Permits	-	-	-	-
User Charges & Fees	-	-	-	-
Fines & Forfeitures	-	-	-	-
Other Revenue	17,941	36,000	13,456	13,500
Total Revenue	4,706,544	4,690,712	4,896,422	3,849,647
Expenditures:				
Personnel	\$ -	\$ -	\$ -	\$ -
Purchased Services	-	-	-	-
Supplies/Non-Capital Equipment	-	-	-	-
Capital Outlay	3,080,423	4,150,555	3,838,830	1,180,333
Miscellaneous	-	-	-	-
Contingency	-	-	-	-
Total Expenditures	3,080,423	4,150,555	3,838,830	1,180,333
Excess/(Deficiency) of Revenues Over Expenditures	1,626,121	540,157	1,057,592	2,669,314
Other Financing Sources/(Uses):				
Transfers In/(Out)	200,000	200,000	200,000	200,000
Total Other Financing Sources/(Uses)	200,000	200,000	200,000	200,000
Net Change In Fund Balance:	1,826,121	740,157	1,257,592	2,869,314
Cumulative Fund Balance				
Beginning Fund Balance	2,110,653	3,181,796	3,936,774	5,194,366
Ending Fund Balance	3,936,774	3,921,953	5,194,366	8,063,680
Less Restrictions, Commitments, & Assignments:				
4.000 Mill Restricted Fund Balance	691,723	166,687	404,259	1,046,888
1/2% Sales/Use Tax Restricted Balance	1,829,440	3,577,672	3,707,155	5,624,521
ADCOO Restricted Fund Balance	365,427	55,192	106,237	129,387
ADCOT Restricted Fund Balance	242,895	27,377	130,949	407,451
Committed For Skate Park	-	-	-	-
Unassigned Fund Balance	\$ 807,289	\$ 95,025	\$ 845,766	\$ 855,433

Water & Wastewater Fund Summary

	2011 Audited Amounts	2012 Adopted Budget	2012 Year-End Forecast	2013 Proposed Budget
Revenue:				
Taxes	\$ 2,411,051	\$ 2,334,609	\$ 2,424,909	\$ 2,472,768
Intergovernmental	121,600	123,500	123,500	123,500
Licenses & Permits	-	-	-	-
User Charges & Fees	9,296,698	9,987,656	11,503,882	10,119,779
Fines & Forfeitures	-	-	-	-
Other Revenue	97,207	61,343	46,008	45,500
Total Revenue	11,926,556	12,507,108	14,098,299	12,761,547
Expenditures:				
Personnel	\$ 3,528,449	\$ 3,713,956	\$ 3,623,367	\$ 3,875,590
Purchased Services	1,194,482	1,353,233	1,472,442	1,640,806
Supplies/Non-Capital Equipment	1,804,724	1,625,795	1,682,196	1,711,060
Capital Outlay	901,505	4,649,368	2,093,598	3,843,636
Miscellaneous	25,122	28,000	28,523	28,250
Total Expenditures	7,454,282	11,370,352	8,900,126	11,099,342
Excess/(Deficiency) of Revenues Over Expenditures	4,472,274	1,136,756	5,198,173	1,662,205
Other Financing Sources/(Uses):				
Debt Issuance/(Payments)	(2,845,812)	(2,827,613)	(2,827,613)	(2,826,926)
Insurance Recovery/(Claims)	(179)	(3,500)	(3,500)	(3,500)
Total Other Financing Sources/(Uses)	(2,845,991)	(2,831,113)	(2,831,113)	(2,830,426)
Net Change In Fund Balance:	1,626,283	(1,694,357)	2,367,060	(1,168,221)
Cumulative Fund Balance				
Beginning Fund Balance	11,719,273	13,222,727	13,345,556	15,712,616
Ending Fund Balance	13,345,556	11,528,370	15,712,616	14,544,395
Less Restrictions, Commitments, & Assignments:				
3% TABOR Reserve Restriction	267,471	255,143	295,359	305,175
Debt Service Reserve Restriction	1,276,783	1,279,628	682,713	97,538
Water Right Purchase Restriction	1,260,562	-	1,337,254	1,568,271
Capital/Infrastructure Commitment	1,480,052	2,000,000	2,000,000	2,000,000
Operating Reserve Commitment	617,019	1,680,246	1,701,632	1,813,927
Unassigned Fund Balance	\$ 8,443,669	\$ 6,313,353	\$ 9,695,658	\$ 8,759,484

PROPOSED

City of Northglenn

2013

Annual Operating &
Capital Improvement Budget

September 12, 2012

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September 12, 2012

Honorable Mayor & Council Members:

Pursuant to Article VIII, Section 8.2(b) of the City Charter, I am pleased to present the proposed 2013 Annual Operating Budget & 2013-2017 Capital Improvement Plan for the City of Northglenn. It is the purpose of this document to provide a balanced, responsible fiscal spending plan, which clearly communicates the intent and recommendations of staff.

The focus of the 2013 proposed budget is to successfully meet the service demands of the community, augment reinvestment in public assets and infrastructure, and continue to fortify the financial position of the organization.

Budget Highlights:

City-Wide Revenues

- The 2013 revenue forecast for all funds is \$38,351,540, representing a decrease of 5.7% or \$2,324,101 under the prior year's ending estimates.
 - o Sales & Use Tax collections are conservatively forecasted to only increase 1.5% over 2012 year end estimates based on a problematic economic recovery.
 - o Preliminary Property Tax estimates show an increase of \$35,335 or 1.3% increase over the 2012 year end estimates.
 - o The significant majority of ongoing intergovernmental revenues are forecasted to remain unchanged from 2012 year end estimates, however the category reports an overall reduction of \$1,402,896 or 29.5%. Two large projects, Grange Hall Creek and the Recreation Center HVAC project, were funded by grants in 2012. Revenue associated with any grants the City may receive in 2013 is unknown and therefore not included in any forecasts. Also part of this decrease is due to intergovernmental revenues for school resource officers being reduced by \$25,973 or 20.6% as the school district will only pay the salaries of the officers and will no longer cover the officers' benefits such as medical/dental insurance, retirement, etc.
 - o License and permit revenue is expected to remain unchanged from 2012.
 - o The User Charges & Fees category is forecasted to decrease \$1,377,418 or approximately 8.8% from the 2012 year end estimates. This decrease represents collections for water services, which have increased because of the dry and hot conditions this past summer. As a more normal precipitation rate is anticipated, these revenues should return to budgeted levels.
 - o The Fines and Forfeits category is anticipated to increase 10.7% or \$89,755 over 2012 year end estimates. This represents a reduction of \$762,327 or 45.1% from 2012 budget due to a decrease in the average traffic fine collection rates.
 - o Other revenues are forecasted to remain flat. Since these revenues are largely unknown until they are received, staff has refrained from forecasting any revenue changes in an effort to remain conservative.

City-Wide Expenditures

- The 2013 expenditure budget for all funds has decreased \$162,843 or 0.5% below 2012 year end estimates, to \$34,220,932.
 - o Personnel costs are proposed to increase 9.75% or \$1,643,961 over 2012 year end estimates, \$783,853 or 4.4% over 2012 budget, totaling \$18,512,560. Proposed increases include \$385,849 in market adjustments, \$92,073 in merit allowances, \$81,285 in worker's compensation premium increases, and \$89,323 in anticipated health and dental insurance premium increases. An increase of .2 FTE for the Laboratory Technician, totaling \$9,408 has been included. There have been other positions requested which have not been recommended.
 - o The Purchased Service category totals \$4,468,072 which represents an increase of \$421,738 or 10.4% over 2012 year end estimates. Included in the purchased services category are increases in property, casualty, and liability insurance premiums, public safety communication services, landfill charges, biosolid removal, and other miscellaneous property and general services.
 - o Supplies & non-capital equipment decreased \$65,133 or 1.7% under 2012 year end estimated expenditures. Included in this category are reductions to poly cart inventory needs, and decreases in supplies and miscellaneous other non-capital tangible equipment.
 - o The 2013 proposed budget for capital outlay totals \$7,016,737 which accounts for approximately 20% of the city's total budget. In comparison to 2011 audited expenditures the 2013 proposed budget figures represent a \$251,472 increase in capital equipment purchases as well as an additional \$1,437,185 in capital improvements throughout the community.
 - o Miscellaneous proposed budget figures increased over 2011 amounts due to budgeting practices whereby the entire allotment available for VALE grants is appropriated for use.

City-Wide Fund Balance

- Fund balance is expected to increase \$1,146,182 to \$35,647,556.
 - o Fund balance within the General Fund is forecasted to increase in 2012 by \$35,806 to a total of \$11,196,030.
 - o Fund balance within the Conservation Trust Fund is forecasted to increase \$34,512 to \$366,611.
 - o Fund balance within the CDBG Fund is anticipated to remain at \$0 as is the nature of a reimbursable grant fund.
 - o The Capital Projects Fund is expected to increase its fund balance by \$2,869,314 to \$8,098,550 in anticipation of future capital improvement needs.
 - o The Water and Wastewater Fund is reporting a decrease in fund balance of \$1,841,280 to \$13,882,636 as part of the continued reinvestment in utility infrastructure.
 - o Fund balance within the Stormwater Fund is forecasted to increase \$195,469 to \$337,960.
 - o The Sanitation Fund is expected to reduce its fund balance by \$147,639 to \$1,765,769 due to the replacement of capital equipment, including two trash trucks.

Respectfully Submitted,



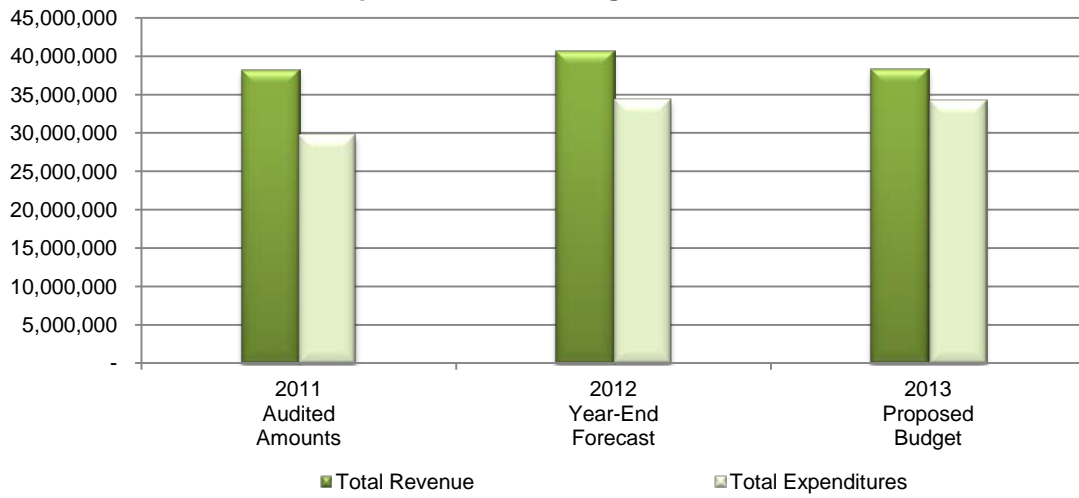
William A. Simmons
City Manager



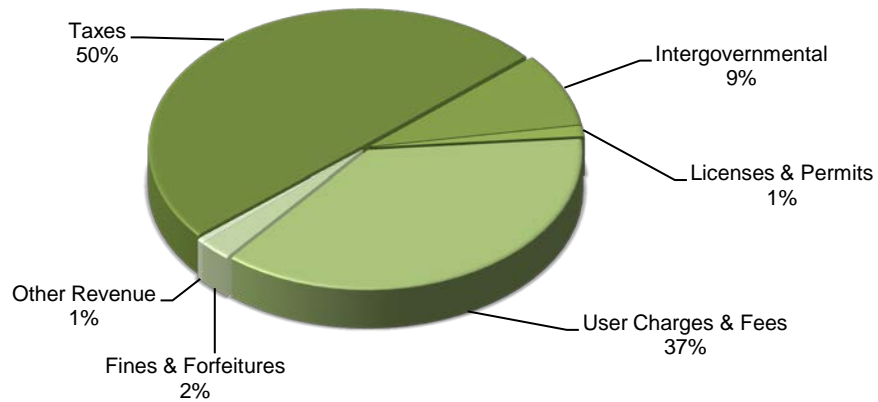
City-Wide Summary

	2011 Audited Amounts	2012 Adopted Budget	2012 Year-End Forecast	2013 Proposed Budget
Revenue:				
Taxes	\$ 19,288,101	\$ 18,087,014	\$ 18,743,911	\$ 19,110,650
Intergovernmental	4,392,770	4,496,894	4,751,024	3,348,128
Licenses & Permits	446,766	426,724	482,968	482,968
User Charges & Fees	12,513,914	14,015,403	15,647,952	14,270,534
Fines & Forfeitures	1,284,662	1,691,587	839,505	929,260
Other Revenue	298,726	165,099	210,281	210,000
Total Revenue	38,224,939	38,882,721	40,675,641	38,351,540
Expenditures:				
Personnel	\$ 16,750,442	\$ 17,728,707	\$ 16,868,599	\$ 18,512,560
Purchased Services	3,493,302	3,942,978	4,046,334	4,468,072
Supplies/Non-Capital Equipment	3,946,287	3,843,942	3,779,485	3,714,352
Capital Outlay	5,330,691	12,256,860	9,360,195	7,019,348
Miscellaneous	274,164	509,527	329,162	406,600
Contingency	-	85,753	-	100,000
Total Expenditures	29,794,886	38,367,767	34,383,775	34,220,932
Excess/(Deficiency) of Revenues Over Expenditures	8,430,053	514,954	6,291,866	4,130,608
Other Financing Sources/(Uses):				
Transfers In/(Out)	100,000	-	-	-
Debt Issuance/(Payments)	(3,032,514)	(2,827,613)	(2,827,613)	(2,826,926)
Sale of Assets	33,278	-	-	-
Insurance Recovery/(Claims)	(38,553)	(88,500)	(88,500)	(113,500)
Economic Incentives	(35,631)	(42,000)	(44,000)	(44,000)
Claims/Awards	-	-	-	-
Total Other Financing Sources/(Uses)	(2,973,420)	(2,958,113)	(2,960,113)	(2,984,426)
Net Change In Fund Balance:	5,456,633	(2,443,159)	3,331,753	1,146,182
Cumulative Fund Balance				
Beginning Fund Balance	25,712,988	29,595,729	31,169,621	34,501,374
Ending Fund Balance	31,169,621	27,152,570	34,501,374	35,647,556
Less Restrictions, Commitments, & Assignments:				
Fund Balance Restrictions	6,505,362	5,920,323	7,193,429	9,753,865
Fund Balance Commitments	5,843,363	7,776,826	7,581,826	8,026,660
Unassigned Fund Balance	\$ 18,820,896	\$ 13,455,421	\$ 19,726,119	\$ 17,867,031

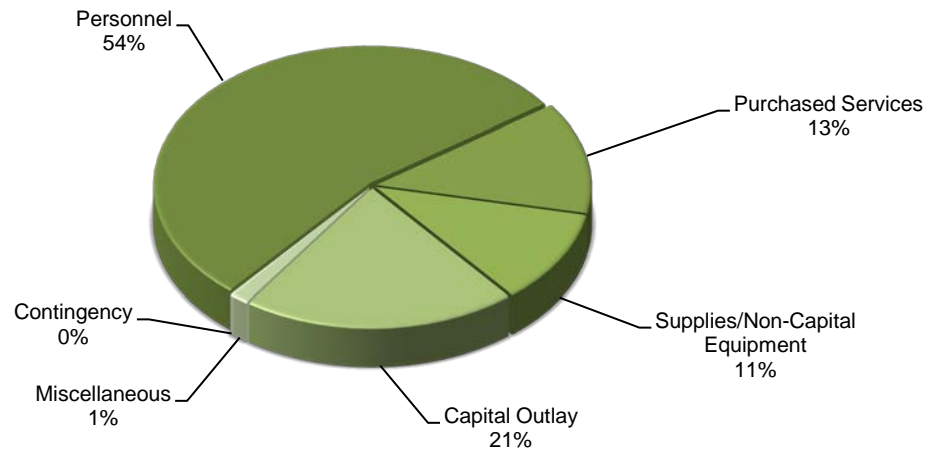
Revenue, Expenditures & Unassigned Fund Balance



Operating Revenue Budget By Category



Operating Expenditure Budget By Category



City-Wide Revenue Detail

	2011 Audited Amounts	2012 Adopted Budget	2012 Year-End Forecast	2013 Proposed Budget
Taxes				
Property Tax	2,781,509	2,742,520	2,742,520	2,777,855
Penalties & Interest	4,539	2,500	5,485	5,556
Specific Ownership Tax	186,395	176,627	191,835	194,713
Sales Tax	12,649,417	12,396,946	12,811,879	13,004,057
Food Sales Tax	581,611	533,586	547,194	555,402
Penalties & Interest	62,549	25,000	38,000	38,000
Use Tax	1,728,210	1,750,640	2,000,456	2,030,463
Building Materials Use Tax	220,537	160,599	201,382	204,404
Audit Transactions	42,624	100,000	7,000	100,000
Accommodations Tax	149,514	141,596	136,000	138,040
Occupational Tax	881,196	57,000	62,160	62,160
Total Taxes	19,288,101	18,087,014	18,743,911	19,110,650
Intergovernmental				
NURA IGA	82,855	120,000	120,000	120,000
School Resource Officers	140,488	127,620	126,314	100,341
North Metro Task Force	15,799	10,000	14,000	14,000
Traffic Light IGA	2,246	2,246	2,246	2,246
Berthoud Pass IGA	-	3,500	3,500	3,500
Church Ditch IGA	121,600	120,000	120,000	120,000
Open Space Tax	229,717	218,684	228,150	228,150
DUI Proceeds	33,382	30,000	42,052	42,052
Uninsured Motorist Revenue	578	2,500	2,000	2,000
Seat Belt Violations	195	250	250	250
Drug Surcharge	924	1,500	621	621
Transportation Tax	628,922	618,337	732,502	732,502
Road & Bridge Tax	155,576	163,006	142,872	142,872
Motor Vehicle Registration	108,150	108,528	110,432	110,432
Tobacco Tax	69,132	68,990	67,979	67,979
Severance Tax	22,657	12,500	12,500	12,500
Mineral Lease Proceeds	19,329	12,500	12,500	12,500
Lottery Proceeds	325,923	355,058	369,012	369,012
Highway Users Tax	957,090	990,747	930,669	939,606
County Grants	620,000	1,070,727	1,098,658	-
State Grants	48,007	-	9,002	-
Federal Grants	810,200	460,201	605,765	327,565
Total Intergovernmental	4,392,770	4,496,894	4,751,024	3,348,128
Licenses & Permits				
Sales/Use Tax Licenses	36,197	36,850	36,000	36,000
Contractor Licenses	31,103	42,822	49,192	49,192
Liquor Licenses	14,828	22,203	15,000	15,000
Pawn Shop Licenses	15,075	5,000	15,000	15,000
Amusement Licenses	13,300	15,000	11,156	11,156
Peddlers Licenses	615	1,000	1,000	1,000
Building Permits	184,101	173,649	201,037	201,037
Electrical Permits	26,612	17,591	26,762	26,762
ROW Construction Permits	37,421	31,999	40,540	40,540
Sign Permits	-	2,500	1,000	1,000
Park Use Permits	87,514	78,110	86,281	86,281
Total Licenses & Permits	446,766	426,724	482,968	482,968

City-Wide Revenue Detail

	2011 Audited Amounts	2012 Adopted Budget	2012 Year-End Forecast	2013 Proposed Budget
User Charges & Fees				
Administrative Fees	23,369	22,664	19,920	19,220
Bond Administration Fees	2,804	2,500	2,945	2,945
Pawn Slip Processing Fees	9,303	7,500	9,662	8,696
Sex Offender Registration	5,910	7,000	3,971	3,971
Passport Processing Fees	33,308	40,559	42,941	42,941
FRICO Agreement	1,600	2,400	2,400	2,400
Past Due Penalties/Interest	101,514	98,674	114,197	114,197
Plan Review Fees	26,404	19,832	35,603	35,603
Zoning & Subdivision Fees	1,850	2,500	1,849	1,849
VIN Inspection Fees	874	1,000	577	577
Participant Fees	667,411	685,081	700,463	704,588
Occupational Fees	321,246	1,117,529	1,155,440	1,155,440
Vending Machine Concessions	2,114	2,000	1,714	1,714
Advertising Revenue	8,353	5,000	3,952	3,952
Rental/Lease Income	120,680	116,214	100,239	100,239
Contracted Off-Duty Services	23,372	30,000	36,417	36,417
Fingerprinting Fees	1,154	1,000	1,927	1,927
Contracted Lab Services	19,610	21,791	4,901	20,000
Water Use Charges	5,972,799	6,622,964	8,022,166	6,622,964
Construction Water Sales	2,100	3,500	2,393	2,393
Water Lease Revenue	33,480	22,779	20,000	20,000
Sewer Use Charges	3,142,624	3,193,884	3,320,405	3,320,405
Tap Connection Fees	1,095	-	-	-
Stormwater Charges	417,656	420,000	417,659	417,659
Trash Collection Charges	1,372,148	1,375,000	1,410,659	1,410,659
Roll-Off/Special Pickup Fees	31,931	35,000	35,850	35,850
Recycling Revenue	23,097	35,000	68,963	75,859
Sale of Inventory	131,175	109,400	92,400	89,730
Documents/Photocopies	1,102	500	500	500
Passport Photographs	7,400	8,194	11,080	11,080
Police Reports	6,431	5,938	6,759	6,759
Total User Charges & Fees	12,513,914	14,015,403	15,647,952	14,270,534
Fines & Forfeits				
Court Costs	107,354	127,293	81,063	81,063
General Fines	6,100	4,906	9,252	9,252
Criminal Fines	48,996	52,309	63,718	63,718
Traffic Fines	914,281	1,263,060	560,245	650,000
Parking Fines	12,821	16,340	8,386	8,386
OJW Revenue	14,895	15,611	11,470	11,470
Forfeitures	950	1,500	1,500	1,500
Victim Assistance Surcharge	76,485	104,795	48,494	48,494
Nuisance Abatement Fees	71,118	50,487	14,562	14,562
Landscaping Citations	5,338	2,123	9,600	9,600
Housing Citations	424	500	815	815
Litter Citations	3,821	2,791	5,900	5,900
Illegal Vehicle Citations	2,044	3,767	4,300	4,300
Other Citations	20,035	46,105	20,200	20,200
Total Fines & Forfeits	1,284,662	1,691,587	839,505	929,260

City-Wide Revenue Detail

	2011 Audited Amounts	2012 Adopted Budget	2012 Year-End Forecast	2013 Proposed Budget
Other Revenue				
Investment Earnings	178,282	165,099	110,281	110,000
Miscellaneous	120,563	-	100,000	100,000
Total Other Revenue	298,726	165,099	210,281	210,000
Total Revenues	\$ 38,224,939	\$ 38,882,721	\$ 40,675,641	\$ 38,351,540

City-Wide Expenditure Detail

	2011 Audited Amounts	2012 Adopted Budget	2012 Year-End Forecast	2013 Proposed Budget
Personnel				
Regular Wages	12,419,543	13,235,010	12,598,258	13,789,104
Seasonal/Temporary Wages	251,854	240,087	120,125	243,121
Overtime	362,838	325,338	347,418	327,055
Stipend	233,265	-	-	-
Allowances	128,239	125,546	135,648	122,460
Medicare	169,308	195,583	169,983	202,389
Unemployment Insurance	29,631	34,756	3,897	850
Workers Compensation	195,763	197,239	225,538	316,984
Retirement Contributions	1,114,033	1,165,998	1,116,597	1,236,890
Medical Benefits	1,652,689	1,984,621	1,945,711	2,051,255
Life/Disability Benefits	157,216	176,529	171,674	193,925
Post-Employment Benefits	36,063	48,000	33,750	28,527
Total Personnel	16,750,442	17,728,707	16,868,599	18,512,560
Purchased Services				
Professional Services	910,501	959,174	1,025,952	914,869
Technical Services	491,053	421,800	462,182	559,565
General Services	298,904	369,164	373,036	380,718
Property Services	599,659	715,425	705,357	1,029,060
Repair/Maintenance Services	291,148	309,121	319,321	336,121
Communication Services	517,801	676,687	707,894	745,036
Internet Services	20,039	14,100	20,250	20,600
Training/Registration	96,297	158,410	110,146	136,175
Mileage/Travel	6,760	14,158	11,246	13,000
Rentals/Leases	56,985	68,092	74,703	66,718
Insurance Premiums	204,155	236,847	236,247	266,210
Total Purchased Services	3,493,302	3,942,978	4,046,334	4,468,072
Supplies/Non-Capital Equipment				
Office Supplies	39,424	50,484	50,801	46,833
Technology Supplies	52,382	43,147	53,687	44,192
Operating Supplies	1,680,244	1,366,620	1,572,981	1,261,019
Chemicals/Compounds	21,359	30,000	20,000	320,000
Maintenance Supplies	(16,695)	-	-	-
Repair Supplies	348	-	-	-
Construction Materials	(1,190)	-	-	-
Inventory Supplies	236,694	234,519	111,333	84,500
Uniforms/Clothing	12,423	18,500	13,050	18,300
Non-Capital Equipment	254,879	211,648	204,714	179,800
Gas/Electricity	1,339,444	1,512,035	1,407,194	1,434,384
Motor Vehicle Fuels	326,975	376,989	345,725	325,324
Total Supplies/Non-Capital Equipment	3,946,287	3,843,942	3,779,485	3,714,352
Capital Outlay				
Property/Rights	-	114,674	114,674	-
Capital Equipment	750,848	1,164,485	1,169,685	1,002,320
Capital Improvement Projects	4,579,843	10,977,701	8,075,836	6,017,028
Total Capital Outlay	5,330,691	12,256,860	9,360,195	7,019,348

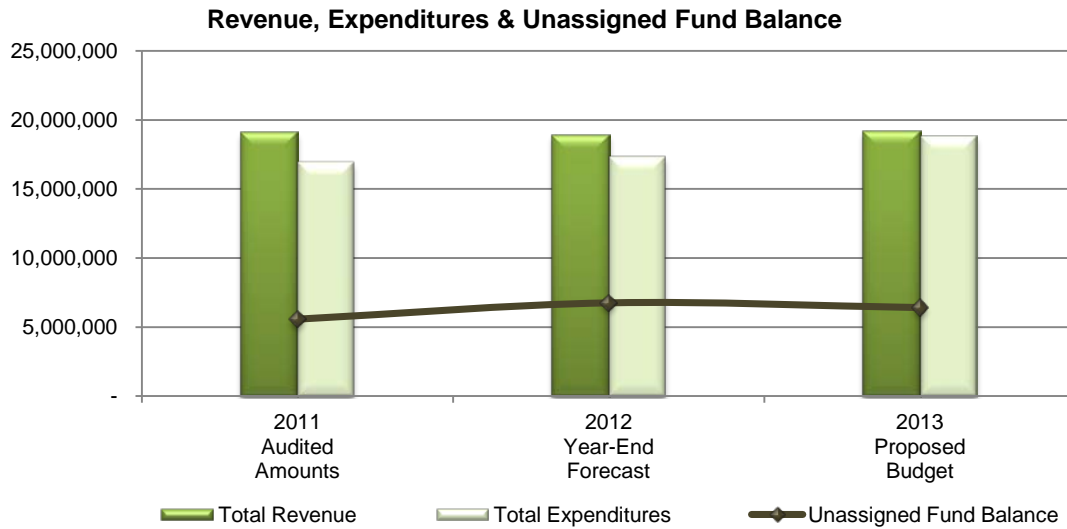
City-Wide Expenditure Detail

	2011 Audited Amounts	2012 Adopted Budget	2012 Year-End Forecast	2013 Proposed Budget
Miscellaneous				
Dues/Fees	62,942	80,078	81,962	83,898
Grants/Donations	167,511	404,449	221,450	296,702
Community Incentive	28,430	25,000	25,000	25,000
Bad Debt Expense	15,281	-	750	1,000
Total Other Expenditures	274,164	509,527	329,162	406,600
Contingency				
Contingency	-	85,753	-	100,000
Total Contingency	-	85,753	-	100,000
Total Expenditures	\$ 29,794,886	\$ 38,367,767	\$ 34,383,775	\$ 34,220,932

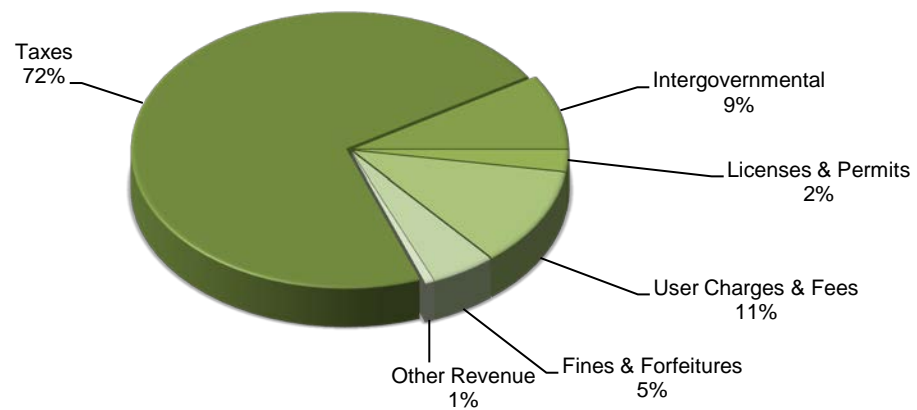


General Fund Summary

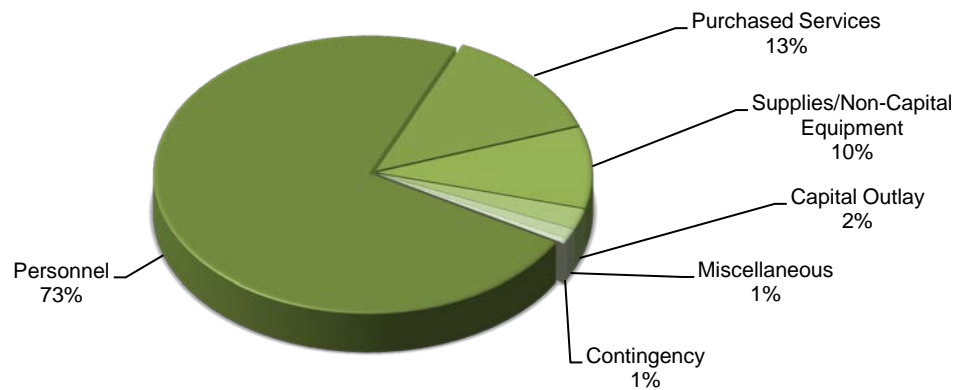
	2011 Audited Amounts	2012 Adopted Budget	2012 Year-End Forecast	2013 Proposed Budget
Revenue:				
Taxes	\$ 14,087,989	\$ 13,005,441	\$ 13,495,346	\$ 13,762,387
Intergovernmental	1,812,962	1,650,387	1,787,046	1,694,964
Licenses & Permits	446,766	426,724	482,968	482,968
User Charges & Fees	1,320,072	2,132,747	2,184,237	2,186,696
Fines & Forfeitures	1,284,662	1,691,587	839,505	929,260
Other Revenue	159,000	45,233	133,925	134,000
Total Revenue	19,111,451	18,952,119	18,923,027	19,190,275
Expenditures:				
Personnel	\$ 12,413,165	\$ 13,202,758	\$ 12,453,075	\$ 13,786,632
Purchased Services	1,976,483	2,237,966	2,245,723	2,447,487
Supplies/Non-Capital Equipment	1,780,138	1,864,522	1,846,614	1,791,830
Capital Outlay	544,259	547,485	553,185	457,320
Miscellaneous	219,550	365,332	232,489	227,200
Contingency	-	85,753	-	100,000
Total Expenditures	16,933,595	18,303,816	17,331,086	18,810,469
Excess/(Deficiency) of Revenues Over Expenditures	2,177,856	648,303	1,591,941	379,806
Other Financing Sources/(Uses):				
Transfers In/(Out)	(100,000)	(200,000)	(200,000)	(200,000)
Debt Issuance/(Payments)	(186,702)	-	-	-
Sale of Assets	23,158	-	-	-
Insurance Recovery/(Claims)	(36,641)	(75,000)	(75,000)	(100,000)
Economic Incentives	(35,631)	(42,000)	(44,000)	(44,000)
Total Other Financing Sources/(Uses)	(335,816)	(317,000)	(319,000)	(344,000)
Net Change In Fund Balance:	1,842,040	331,303	1,272,941	35,806
Cumulative Fund Balance				
Beginning Fund Balance	8,045,243	9,054,147	9,887,283	11,160,224
Ending Fund Balance	9,887,283	9,385,450	11,160,224	11,196,030
Less Restrictions, Commitments, & Assignments:				
3% TABOR Reserve Restriction	571,061	558,624	529,503	574,634
Operating Reserve Commitment	3,746,292	4,096,580	3,883,019	4,213,983
Unassigned Fund Balance	\$ 5,569,930	\$ 4,730,246	\$ 6,747,702	\$ 6,407,413



Operating Revenue Budget By Category

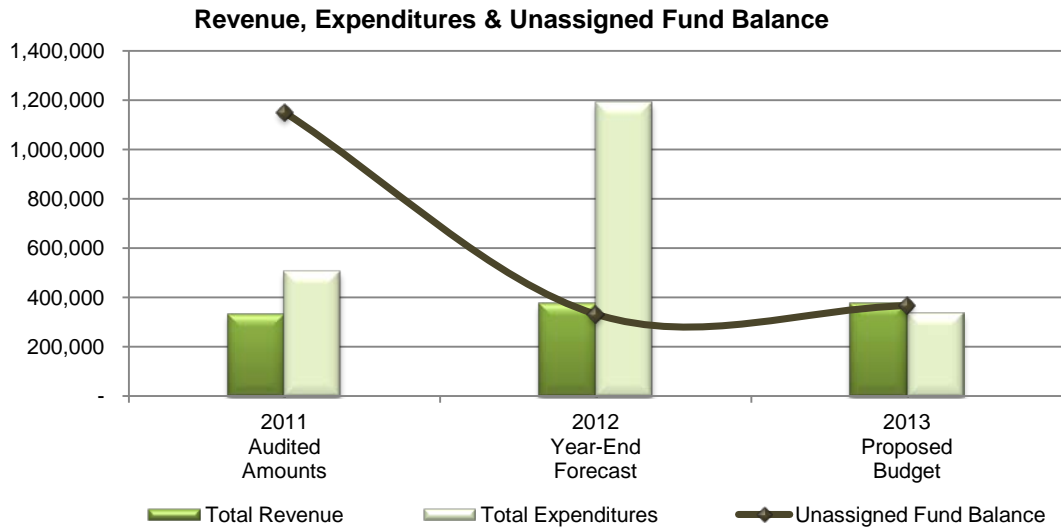


Operating Expenditure Budget By Category

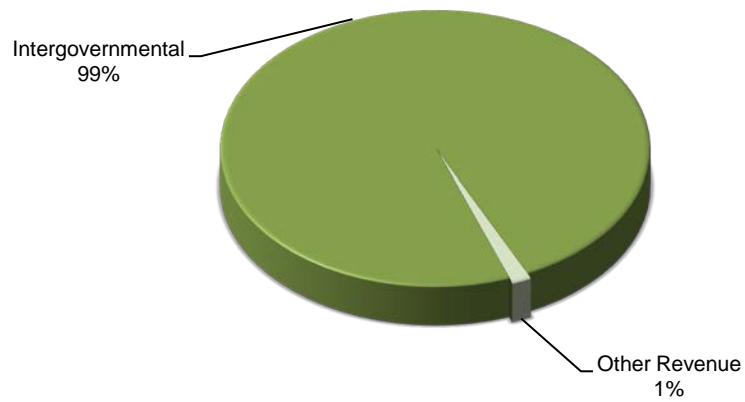


Conservation Trust Fund Summary

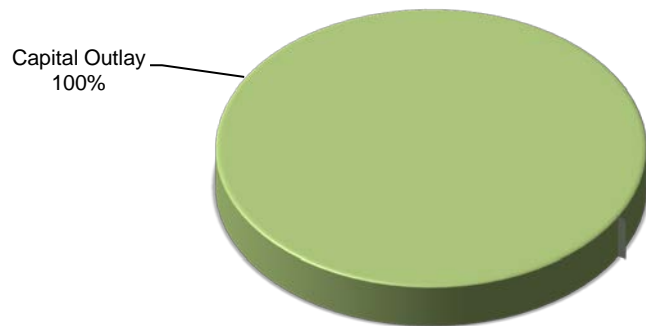
	2011 Audited Amounts	2012 Adopted Budget	2012 Year-End Forecast	2013 Proposed Budget
Revenue:				
Taxes	\$ -	\$ -	\$ -	\$ -
Intergovernmental	325,923	355,058	369,012	369,012
Licenses & Permits	-	-	-	-
User Charges & Fees	-	-	-	-
Fines & Forfeitures	-	-	-	-
Other Revenue	7,853	7,411	5,558	5,500
Total Revenue	333,776	362,469	374,570	374,512
Expenditures:				
Personnel	\$ -	\$ -	\$ -	\$ -
Purchased Services	-	-	-	-
Supplies/Non-Capital Equipment	-	-	-	-
Capital Outlay	509,348	1,192,485	1,192,485	340,000
Miscellaneous	-	-	-	-
Contingency	-	-	-	-
Total Expenditures	509,348	1,192,485	1,192,485	340,000
Excess/(Deficiency) of Revenues Over Expenditures	(175,572)	(830,016)	(817,915)	34,512
Other Financing Sources/(Uses):				
Total Other Financing Sources/(Uses)	-	-	-	-
Net Change In Fund Balance:	(175,572)	(830,016)	(817,915)	34,512
Cumulative Fund Balance				
Beginning Fund Balance	1,325,586	1,028,745	1,150,014	332,099
Ending Fund Balance	1,150,014	198,729	332,099	366,611
Less Restrictions, Commitments, & Assignments:				
Assigned Fund Balance	-	-	-	-
Unassigned Fund Balance	\$ 1,150,014	\$ 198,729	\$ 332,099	\$ 366,611



Operating Revenue Budget By Category

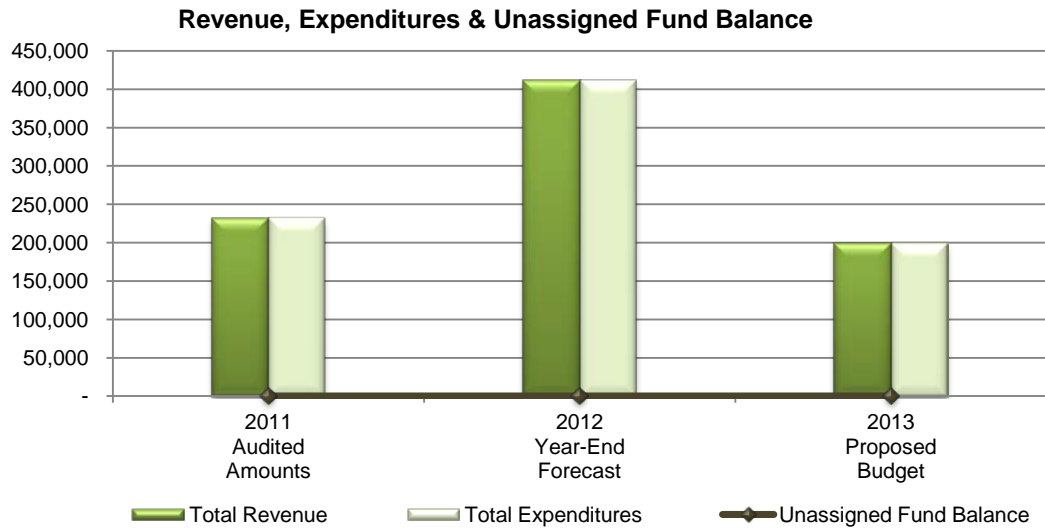


Operating Expenditure Budget By Category



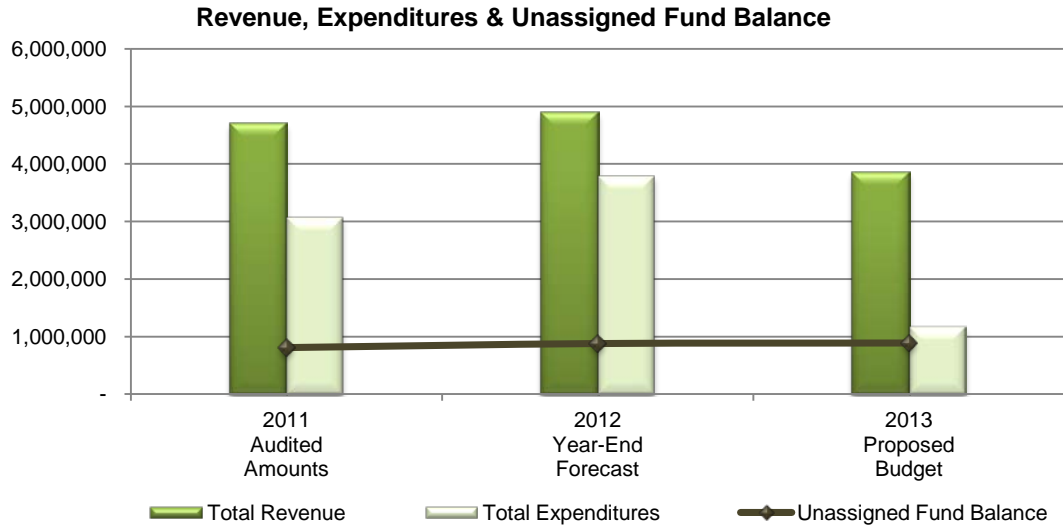
CDBG Fund Summary

	2011 Audited Amounts	2012 Adopted Budget	2012 Year-End Forecast	2013 Proposed Budget
Revenue:				
Intergovernmental	\$ 232,743	\$ 460,201	\$ 412,156	\$ 200,000
Total Revenue	232,743	460,201	412,156	200,000
Expenditures:				
Capital Outlay	\$ 204,844	\$ 345,156	\$ 345,156	\$ 50,000
Miscellaneous	27,899	115,045	67,000	150,000
Total Expenditures	232,743	460,201	412,156	200,000
Excess/(Deficiency) of Revenues Over Expenditures	-	-	-	-
Net Change In Fund Balance:	-	-	-	-
Cumulative Fund Balance				
Beginning Fund Balance	-	-	-	-
Ending Fund Balance	-	-	-	-
Less Restrictions, Commitments, & Assignments:				
Assigned Fund Balance	-	-	-	-
Unassigned Fund Balance	\$ -	\$ -	\$ -	\$ -

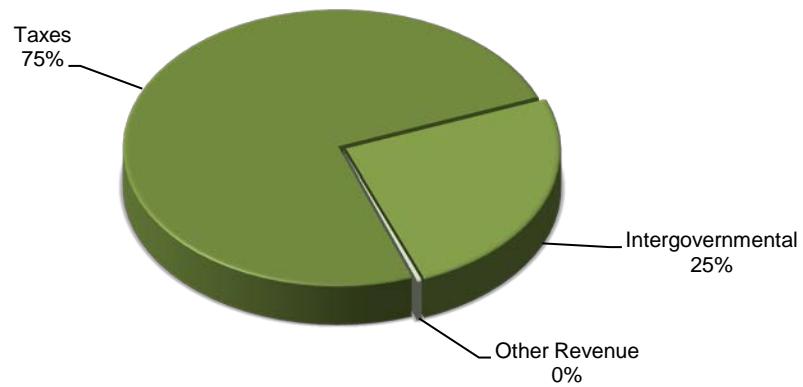


Capital Projects Fund

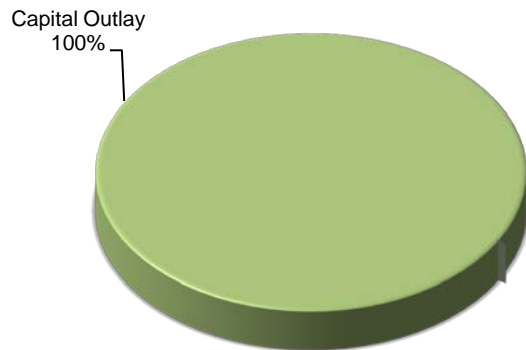
	2011 Audited Amounts	2012 Adopted Budget	2012 Year-End Forecast	2013 Proposed Budget
Revenue:				
Taxes	\$ 2,789,061	\$ 2,746,964	\$ 2,823,656	\$ 2,875,495
Intergovernmental	1,899,542	1,907,748	2,059,310	960,652
Licenses & Permits	-	-	-	-
User Charges & Fees	-	-	-	-
Fines & Forfeitures	-	-	-	-
Other Revenue	17,941	36,000	13,456	13,500
Total Revenue	4,706,544	4,690,712	4,896,422	3,849,647
Expenditures:				
Personnel	\$ -	\$ -	\$ -	\$ -
Purchased Services	-	-	-	-
Supplies/Non-Capital Equipment	-	-	-	-
Capital Outlay	3,080,423	4,150,555	3,803,960	1,180,333
Miscellaneous	-	-	-	-
Contingency	-	-	-	-
Total Expenditures	3,080,423	4,150,555	3,803,960	1,180,333
Excess/(Deficiency) of Revenues Over Expenditures	1,626,121	540,157	1,092,462	2,669,314
Other Financing Sources/(Uses):				
Transfers In/(Out)	200,000	200,000	200,000	200,000
Total Other Financing Sources/(Uses)	200,000	200,000	200,000	200,000
Net Change In Fund Balance:	1,826,121	740,157	1,292,462	2,869,314
Cumulative Fund Balance				
Beginning Fund Balance	2,110,653	3,181,796	3,936,774	5,229,236
Ending Fund Balance	3,936,774	3,921,953	5,229,236	8,098,550
Less Restrictions, Commitments, & Assignments:				
4.000 Mill Restricted Fund Balance	691,723	166,687	404,259	1,046,888
1/2% Sales/Use Tax Restricted Balance	1,829,440	3,577,672	3,707,155	5,624,521
ADCOO Restricted Fund Balance	365,427	55,192	106,237	129,387
ADCOT Restricted Fund Balance	242,895	27,377	130,949	407,451
Committed For Skate Park	-	-	-	-
Unassigned Fund Balance	\$ 807,289	\$ 95,025	\$ 880,636	\$ 890,303



Operating Revenue Budget By Category



Operating Expenditure Budget By Category



4.000 Mill Property Tax Restricted Revenue

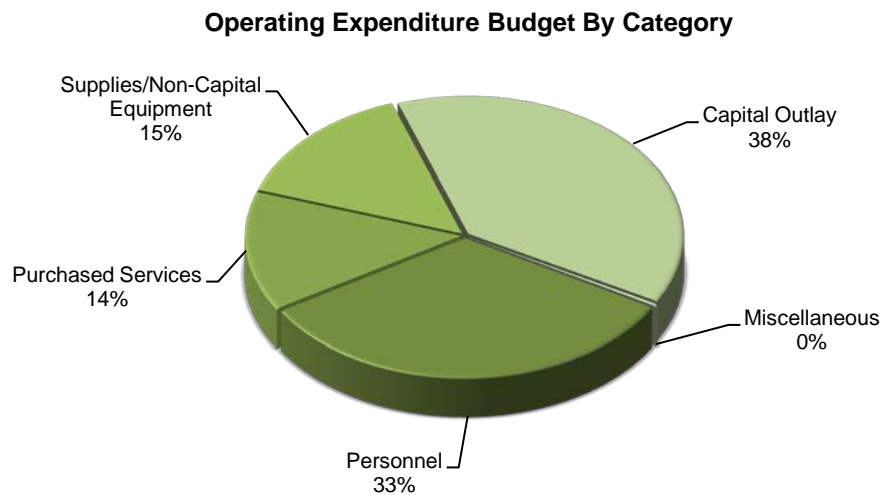
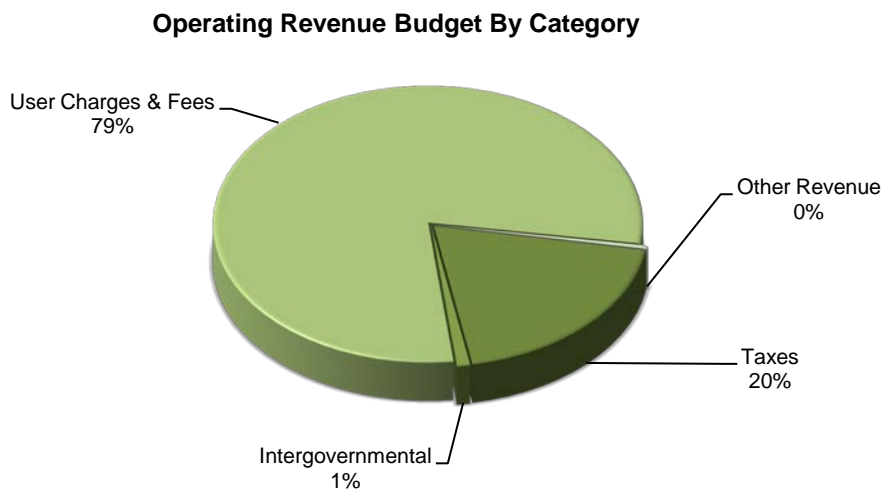
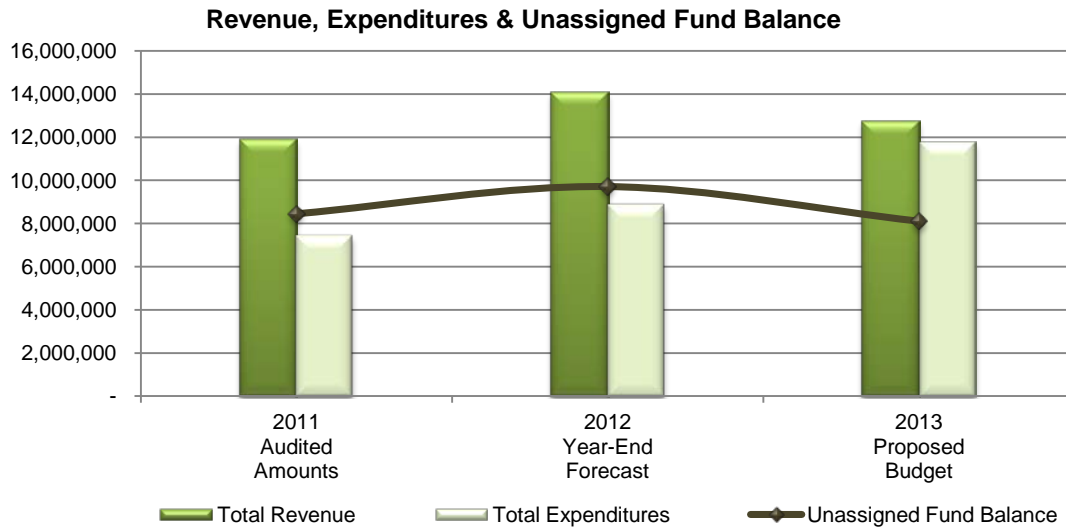
	2011 Audited Amounts	2012 Adopted Budget	2012 Year-End Forecast	2013 Proposed Budget
Revenue:				
4.000 Mill Property Tax	\$ 959,621	\$ 945,941	\$ 945,941	\$ 958,129
Other Revenue	-	-	-	-
Total Revenue	959,621	945,941	945,941	958,129
Expenditures:				
Road Reconstruction Improvements	\$ 141,698	\$ 1,179,083	\$ 1,198,228	\$ 380,000
Total Expenditures	141,698	1,179,083	1,198,228	380,000
Excess/(Deficiency) of Revenues Over Expenditures	817,923	(233,142)	(252,287)	578,129
Net Change In Fund Balance:	817,923	(233,142)	(252,287)	578,129
Cumulative Fund Balance				
Beginning Fund Balance	913,121	441,166	1,731,044	1,478,757
Ending Fund Balance	\$ 1,731,044	\$ 208,024	\$ 1,478,757	\$ 2,056,886

1/2% Sales/Use Tax Restricted Revenue

	2011 Audited Amounts	2012 Adopted Budget	2012 Year-End Forecast	2013 Proposed Budget
Revenue:				
1/2% Sales/Use Tax	\$ 1,829,440	\$ 1,801,023	\$ 1,877,715	\$ 1,917,366
Other Revenue	-	-	-	-
Total Revenue	1,829,440	1,801,023	1,877,715	1,917,366
Expenditures:				
Capital Improvement Projects	\$ -	\$ -	\$ -	\$ -
Total Expenditures	-	-	-	-
Excess/(Deficiency) of Revenues Over Expenditures	1,829,440	1,801,023	1,877,715	1,917,366
Net Change In Fund Balance:	1,829,440	1,801,023	1,877,715	1,917,366
Cumulative Fund Balance				
Beginning Fund Balance	-	1,776,649	1,829,440	3,707,155
Ending Fund Balance	\$ 1,829,440	\$ 3,577,672	\$ 3,707,155	\$ 5,624,521

Water & Wastewater Fund Summary

	2011 Audited Amounts	2012 Adopted Budget	2012 Year-End Forecast	2013 Proposed Budget
Revenue:				
Taxes	\$ 2,411,051	\$ 2,334,609	\$ 2,424,909	\$ 2,472,768
Intergovernmental	121,600	123,500	123,500	123,500
Licenses & Permits	-	-	-	-
User Charges & Fees	9,296,698	9,987,656	11,503,882	10,119,779
Fines & Forfeitures	-	-	-	-
Other Revenue	97,207	61,343	46,008	45,500
Total Revenue	11,926,556	12,507,108	14,098,299	12,761,547
Expenditures:				
Personnel	\$ 3,528,449	\$ 3,713,956	\$ 3,612,067	\$ 3,870,590
Purchased Services	1,194,482	1,353,233	1,472,442	1,640,806
Supplies/Non-Capital Equipment	1,804,724	1,625,795	1,682,196	1,711,060
Capital Outlay	901,505	4,649,368	2,093,598	4,521,695
Miscellaneous	25,122	28,000	28,523	28,250
Total Expenditures	7,454,282	11,370,352	8,888,826	11,772,401
Excess/(Deficiency) of Revenues Over Expenditures	4,472,274	1,136,756	5,209,473	989,146
Other Financing Sources/(Uses):				
Debt Issuance/(Payments)	(2,845,812)	(2,827,613)	(2,827,613)	(2,826,926)
Insurance Recovery/(Claims)	(179)	(3,500)	(3,500)	(3,500)
Total Other Financing Sources/(Uses)	(2,845,991)	(2,831,113)	(2,831,113)	(2,830,426)
Net Change In Fund Balance:	1,626,283	(1,694,357)	2,378,360	(1,841,280)
Cumulative Fund Balance				
Beginning Fund Balance	11,719,273	13,222,727	13,345,556	15,723,916
Ending Fund Balance	13,345,556	11,528,370	15,723,916	13,882,636
Less Restrictions, Commitments, & Assignments:				
3% TABOR Reserve Restriction	267,471	255,143	295,359	305,175
Debt Service Reserve Restriction	1,276,783	1,279,628	682,713	97,538
Water Right Purchase Restriction	1,260,562	-	1,337,254	1,568,271
Capital/Infrastructure Commitment	1,480,052	2,000,000	2,000,000	2,000,000
Operating Reserve Commitment	617,019	1,680,246	1,698,807	1,812,677
Unassigned Fund Balance	\$ 8,443,669	\$ 6,313,353	\$ 9,709,783	\$ 8,098,975



Water Enterprise Function

	2011 Audited Amounts	2012 Adopted Budget	2012 Year-End Forecast	2013 Proposed Budget
Revenue:				
Taxes	\$ 2,411,051	\$ 2,334,609	\$ 2,424,909	\$ 2,472,768
Intergovernmental	121,600	123,500	123,500	123,500
User Charges & Fees	6,154,074	6,793,772	8,183,477	6,799,374
Other Revenue	53,437	44,698	33,524	33,500
Total Revenue	8,740,162	9,296,579	10,765,410	9,429,142
Expenditures:				
Personnel	\$ 2,493,158	\$ 2,609,850	\$ 2,502,825	\$ 2,707,511
Purchased Services	1,130,819	1,191,411	1,335,770	1,236,834
Supplies/Non-Capital Equipment	652,189	693,324	689,481	826,921
Capital Outlay	743,384	3,294,058	1,532,854	2,139,183
Miscellaneous	22,183	27,650	28,173	27,900
Total Expenditures	5,041,733	7,816,293	6,089,103	6,938,349
Excess/(Deficiency) of Revenues Over Expenditures	3,698,429	1,480,286	4,676,307	2,490,793
Other Financing Sources/(Uses):				
Debt Issuance/(Payments)	(2,845,812)	(2,827,613)	(2,827,613)	(2,826,926)
Insurance Recovery/(Claims)	(179)	(3,500)	(3,500)	(3,500)
Total Other Financing Sources/(Uses)	(2,845,991)	(2,831,113)	(2,831,113)	(2,830,426)
Net Change In Fund Balance:	852,438	(1,350,827)	1,845,194	(339,633)
Cumulative Fund Balance				
Beginning Fund Balance	7,420,892	9,258,785	8,273,330	10,118,524
Ending Fund Balance	8,273,330	7,907,958	10,118,524	9,778,891
Less Restrictions, Commitments, & Assignments:				
3% TABOR Reserve Restriction	267,471	255,143	295,359	305,175
Debt Service Reserve Restriction	1,276,783	1,279,628	682,713	97,538
Water Right Purchase Restriction	1,260,562	-	1,337,254	1,568,271
Capital/Infrastructure Commitment	740,026	1,000,000	1,000,000	1,000,000
Operating Reserve Commitment	486,607	1,130,559	1,139,062	1,199,792
Unassigned Fund Balance	\$ 4,241,881	\$ 4,242,628	\$ 5,664,136	\$ 5,608,115

Wastewater Enterprise Function

	2011 Audited Amounts	2012 Adopted Budget	2012 Year-End Forecast	2013 Proposed Budget
Revenue:				
User Charges & Fees	\$ 3,142,624	\$ 3,193,884	\$ 3,320,405	\$ 3,320,405
Other Revenue	43,770	16,645	12,484	12,000
Total Revenue	3,186,394	3,210,529	3,332,889	3,332,405
Expenditures:				
Personnel	\$ 1,035,291	\$ 1,104,106	\$ 1,109,242	\$ 1,163,079
Purchased Services	63,663	161,822	136,672	403,972
Supplies/Non-Capital Equipment	1,152,535	932,471	992,715	884,139
Capital Outlay	158,121	1,355,310	560,744	2,382,512
Miscellaneous	2,939	350	350	350
Total Expenditures	2,412,549	3,554,059	2,799,723	4,834,052
Excess/(Deficiency) of Revenues Over Expenditures	773,845	(343,530)	533,166	(1,501,647)
Other Financing Sources/(Uses):				
Total Other Financing Sources/(Uses)	-	-	-	-
Net Change In Fund Balance:	773,845	(343,530)	533,166	(1,501,647)
Cumulative Fund Balance				
Beginning Fund Balance	4,298,381	3,963,942	5,072,226	5,605,392
Ending Fund Balance	5,072,226	3,620,412	5,605,392	4,103,745
Less Restrictions, Commitments, & Assignments:				
Capital/Infrastructure Commitment	740,026	1,000,000	1,000,000	1,000,000
Operating Reserve Commitment	130,412	549,687	559,745	612,885
Unassigned Fund Balance	\$ 4,201,788	\$ 2,070,725	\$ 4,045,647	\$ 2,490,860

Debt Service Function

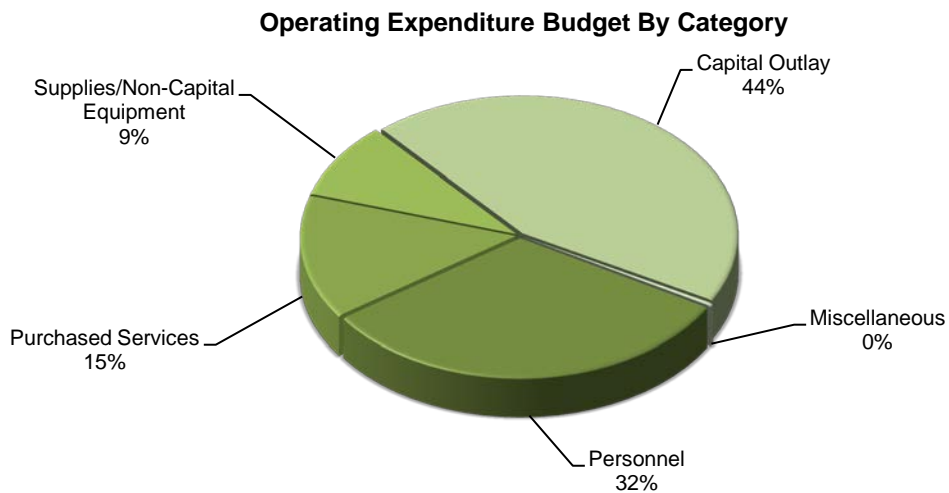
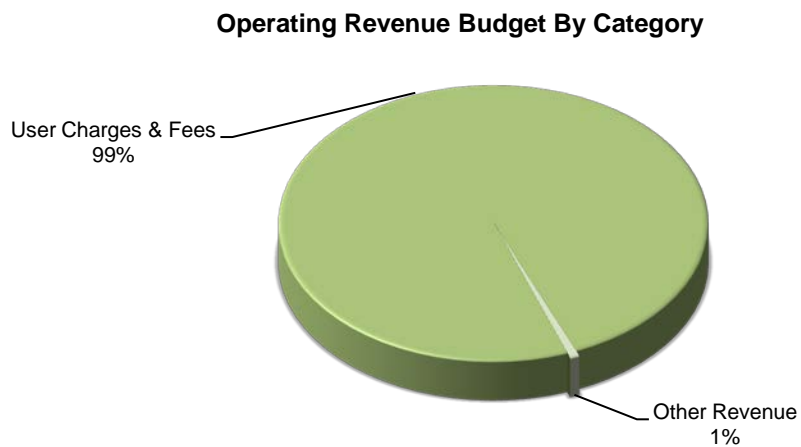
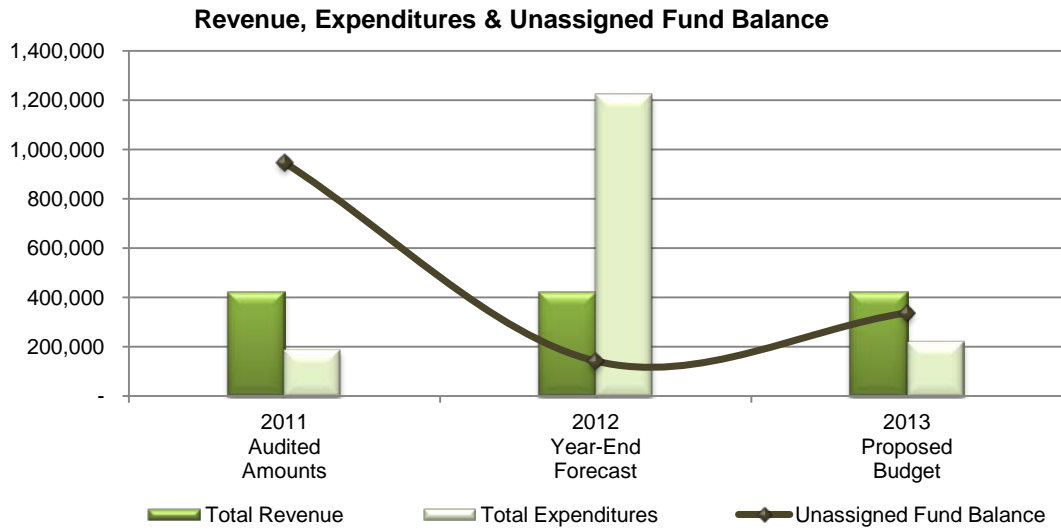
	2011 Audited Amounts	2012 Adopted Budget	2012 Year-End Forecast	2013 Proposed Budget
Revenue:				
Food Related Sales Tax	\$ 581,611	\$ 533,586	\$ 547,194	\$ 555,402
Total Revenue	581,611	533,586	547,194	555,402
Expenditures:				
Agent Fees	\$ -	\$ -	\$ -	\$ -
Total Expenditures	-	-	-	-
Excess/(Deficiency) of Revenues Over Expenditures	581,611	533,586	547,194	555,402
Other Financing Sources/(Uses):				
2004 G.O. W&S Refunding Bonds	-	-	-	-
Series 2002A - Certificates of Participation	(1,142,981)	(1,141,264)	(1,141,264)	(1,140,577)
Total Other Financing Sources/(Uses)	(1,142,981)	(1,141,264)	(1,141,264)	(1,140,577)
Net Change In Fund Balance:	(561,370)	(607,678)	(594,070)	(585,175)
Cumulative Fund Balance				
Beginning Fund Balance	1,838,153	1,887,306	1,276,783	682,713
Ending Fund Balance	\$ 1,276,783	\$ 1,279,628	\$ 682,713	\$ 97,538

Water Resources Function

	2011 Audited Amounts	2012 Adopted Budget	2012 Year-End Forecast	2013 Proposed Budget
Revenue:				
Non-Food Sales/Use Tax	\$ 1,829,440	\$ 1,801,023	\$ 1,877,715	\$ 1,917,366
Total Revenue	1,829,440	1,801,023	1,877,715	1,917,366
Expenditures:				
Water Rights Purchases	\$ -	\$ 114,674	\$ 114,674	\$ -
Total Expenditures	-	114,674	114,674	-
Excess/(Deficiency) of Revenues Over Expenditures	1,829,440	1,686,349	1,763,041	1,917,366
Other Financing Sources/(Uses):				
Debt Issuance/(Payments)	(1,702,831)	(1,686,349)	(1,686,349)	(1,686,349)
Total Other Financing Sources/(Uses)	(1,702,831)	(1,686,349)	(1,686,349)	(1,686,349)
Net Change In Fund Balance:	126,609	-	76,692	231,017
Cumulative Fund Balance				
Beginning Fund Balance	1,133,953	-	1,260,562	1,337,254
Ending Fund Balance	\$ 1,260,562	\$ -	\$ 1,337,254	\$ 1,568,271

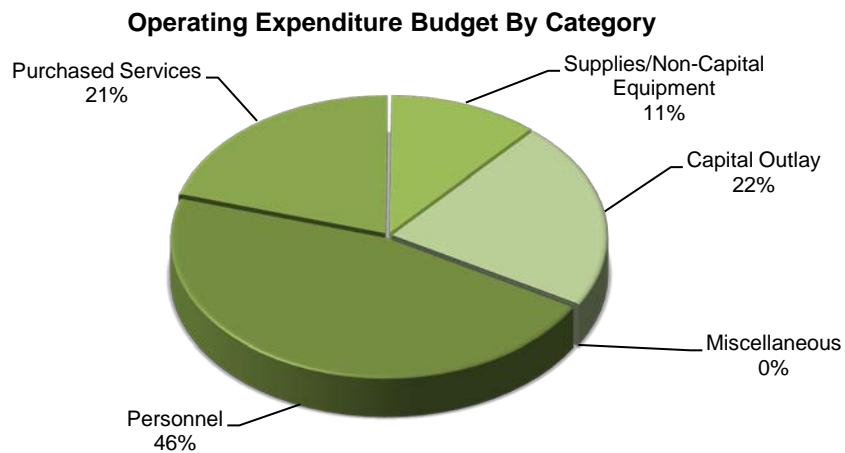
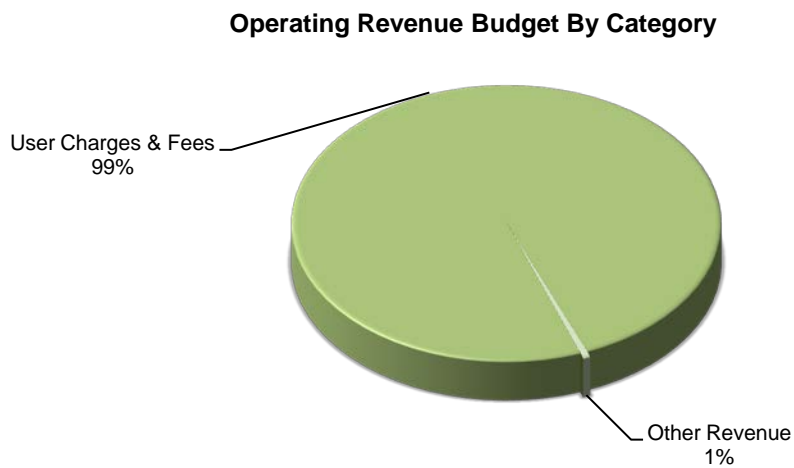
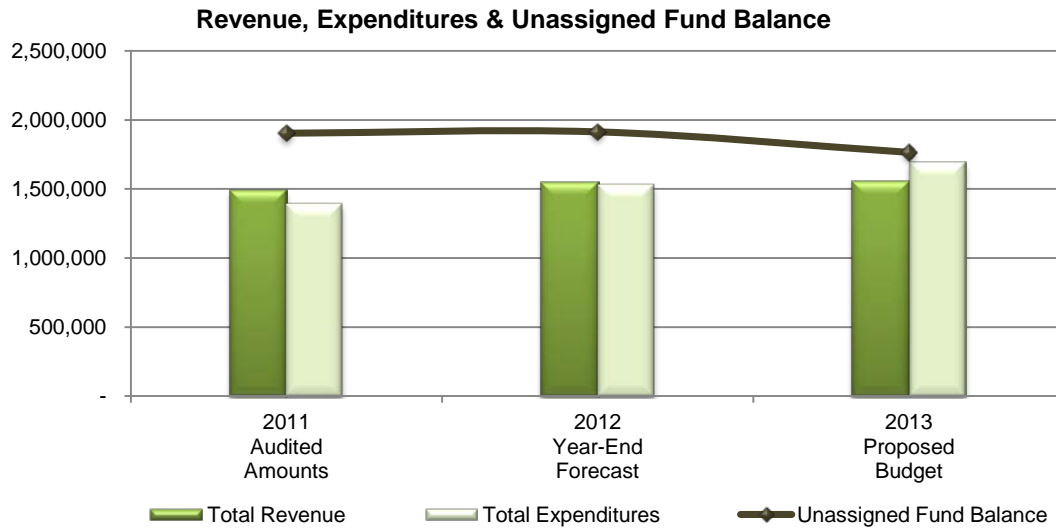
Stormwater Fund Summary

	2011 Audited Amounts	2012 Adopted Budget	2012 Year-End Forecast	2013 Proposed Budget
Revenue:				
Taxes	\$ -	\$ -	\$ -	\$ -
Intergovernmental	-	-	-	-
Licenses & Permits	-	-	-	-
User Charges & Fees	417,656	420,000	417,659	417,659
Fines & Forfeitures	-	-	-	-
Other Revenue	5,135	3,833	2,875	3,000
Total Revenue	422,791	423,833	420,534	420,659
Expenditures:				
Personnel	\$ 73,298	\$ 64,116	\$ 64,309	\$ 71,890
Purchased Services	7,719	7,700	11,500	32,550
Supplies/Non-Capital Equipment	19,950	20,000	20,000	20,000
Capital Outlay	90,312	1,127,811	1,127,811	100,000
Miscellaneous	1,410	750	750	750
Total Expenditures	192,689	1,220,377	1,224,370	225,190
Excess/(Deficiency) of Revenues Over Expenditures	230,102	(796,544)	(803,836)	195,469
Other Financing Sources/(Uses):				
Total Other Financing Sources/(Uses)	-	-	-	-
Net Change In Fund Balance:	230,102	(796,544)	(803,836)	195,469
Cumulative Fund Balance				
Beginning Fund Balance	716,225	943,533	946,327	142,491
Ending Fund Balance	946,327	146,989	142,491	337,960
Less Restrictions, Commitments, & Assignments:				
Assigned Fund Balance	-	-	-	-
Unassigned Fund Balance	\$ 946,327	\$ 146,989	\$ 142,491	\$ 337,960



Sanitation Fund Summary

	2011 Audited Amounts	2012 Adopted Budget	2012 Year-End Forecast	2013 Proposed Budget
Revenue:				
Taxes	\$ -	\$ -	\$ -	\$ -
Intergovernmental	-	-	-	-
Licenses & Permits	-	-	-	-
User Charges & Fees	1,479,488	1,475,000	1,542,174	1,546,400
Fines & Forfeitures	-	-	-	-
Other Revenue	11,590	11,279	8,459	8,500
Total Revenue	1,491,078	1,486,279	1,550,633	1,554,900
Expenditures:				
Personnel	\$ 735,530	\$ 747,877	\$ 739,148	\$ 783,448
Purchased Services	314,618	344,079	316,669	347,229
Supplies/Non-Capital Equipment	341,475	333,625	230,675	191,462
Capital Outlay	-	244,000	244,000	370,000
Miscellaneous	183	400	400	400
Total Expenditures	1,391,806	1,669,981	1,530,892	1,692,539
Excess/(Deficiency) of Revenues Over Expenditures	99,272	(183,702)	19,741	(137,639)
Other Financing Sources/(Uses):				
Sale of Assets	10,120	-	-	-
Insurance Recovery/(Claims)	(1,733)	(10,000)	(10,000)	(10,000)
Total Other Financing Sources/(Uses)	8,387	(10,000)	(10,000)	(10,000)
Net Change In Fund Balance:	107,659	(193,702)	9,741	(147,639)
Cumulative Fund Balance				
Beginning Fund Balance	1,796,008	2,164,781	1,903,667	1,913,408
Ending Fund Balance	1,903,667	1,971,079	1,913,408	1,765,769
Less Restrictions, Commitments, & Assignments:				
Assigned Fund Balance	-	-	-	-
Unassigned Fund Balance	\$ 1,903,667	\$ 1,971,079	\$ 1,913,408	\$ 1,765,769



Legislative

Joyce Downing, Mayor

Department Description

The Northglenn City Council is composed of the Mayor and eight council members elected by four wards. The City Council is the policy making body of the organization. City policies are expressed in terms of Ordinances and Resolutions adopted at Council meetings and through the adoption of the budget.

2012 Achievements

Goals & Objectives

1. Upgraded city infrastructure and facilities
2. Fiscal responsible city government
3. Strong, competitive businesses
4. Community governance with civic partnerships
5. Clean and beautiful city

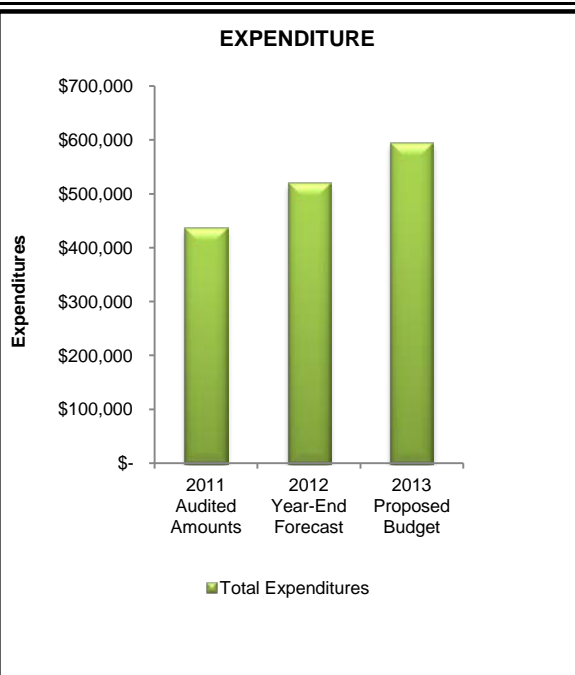
Activity Measures

Category/Measure	2010	2011	2012 Forecast	2013 Forecast

Legislative

2012 BUDGET SUMMARY BY FUND		
Fund(s)	Budget	FTE
General Fund	\$ 511,410	-
Conservation Trust Fund	-	-
CDBG Fund	-	-
Capital Projects Fund	-	-
Water & Wastewater Fund	83,412	-
Stormwater Fund	-	-
Sanitation Fund	-	-
Total	594,822	-

2012 BUDGET SUMMARY BY DIVISION		
Division/Program(s)	Budget	FTE
City Council	\$ 368,383	-
City Attorney	223,412	-
Boards & Authorities	3,027	-
Total	594,822	-



EXPENDITURE SUMMARY				
	2011 Audited Amounts	2012 Adopted Budget	2012 Year-End Forecast	2013 Proposed Budget
Staff - Full Time Equivalency (FTE)*	-	-	-	-
Expenditures:				
Personnel	\$ 120,126	\$ 121,308	\$ 130,016	\$ 129,503
Purchased Services	215,706	250,334	263,889	250,474
Supplies/Non-Capital Equipment	6,790	9,778	10,135	10,390
Capital Outlay	-	-	-	-
Miscellaneous	93,154	116,454	116,300	104,455
Contingency	-	85,753	-	100,000
Total Expenditures	\$ 435,776	\$ 583,627	\$ 520,340	\$ 594,822

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Expenditure Detail

Legislative Department - All Funds

	2011 Audited Amounts	2012 Adopted Budget	2012 Year-End Forecast	2013 Proposed Budget
Personnel				
Regular Wages	72,805	72,485	79,653	80,185
Allowances	40,700	42,120	43,247	42,120
Medicare	1,634	1,662	1,771	1,773
Workers Compensation	90	160	97	215
Retirement Contributions	4,257	4,297	4,609	4,586
Life/Disability Benefits	640	584	639	624
Total Personnel	120,126	121,308	130,016	129,503
Purchased Services				
Professional Services	210,741	224,089	249,587	223,912
General Services	-	2,637	2,500	2,600
Communication Services	11	224	50	62
Training/Registration	3,279	23,319	11,687	23,835
Rentals/Leases	-	65	65	65
Total Purchased Services	215,706	250,334	263,889	250,474
Supplies/Non-Capital Equipment				
Office Supplies	-	47	47	200
Operating Supplies	6,790	9,731	10,088	10,190
Total Supplies/Non-Capital Equipment	6,790	9,778	10,135	10,390
Miscellaneous				
Dues/Fees	56,094	57,394	56,300	58,875
Grants/Donations	37,060	59,060	60,000	45,580
Total Other Expenditures	93,154	116,454	116,300	104,455
Contingency				
Contingency	-	85,753	-	100,000
Total Contingency	-	85,753	-	100,000
Total Expenditures	\$ 435,776	\$ 583,627	\$ 520,340	\$ 594,822

Expenditure Detail

Legislative Department - General Fund

	2011 Audited Amounts	2012 Adopted Budget	2012 Year-End Forecast	2013 Proposed Budget
Personnel				
Regular Wages	72,805	72,485	79,653	80,185
Allowances	40,700	42,120	43,247	42,120
Medicare	1,634	1,662	1,771	1,773
Workers Compensation	90	160	97	215
Retirement Contributions	4,257	4,297	4,609	4,586
Life/Disability Benefits	640	584	639	624
Total Personnel	120,126	121,308	130,016	129,503
Purchased Services				
Professional Services	158,583	140,677	139,587	140,500
General Services	-	2,637	2,500	2,600
Communication Services	11	224	50	62
Training/Registration	3,279	23,319	11,687	23,835
Mileage/Travel	1,675	-	-	-
Rentals/Leases	-	65	65	65
Total Purchased Services	163,548	166,922	153,889	167,062
Supplies/Non-Capital Equipment				
Office Supplies	-	47	47	200
Operating Supplies	6,790	9,731	10,088	10,190
Total Supplies/Non-Capital Equipment	6,790	9,778	10,135	10,390
Miscellaneous				
Dues/Fees	56,094	57,394	56,300	58,875
Grants/Donations	37,060	59,060	60,000	45,580
Total Other Expenditures	93,154	116,454	116,300	104,455
Contingency				
Contingency	-	85,753	-	100,000
Total Contingency	-	85,753	-	100,000
Total Expenditures	\$ 383,618	\$ 500,215	\$ 410,340	\$ 511,410

Expenditure Detail

City Council Division - General Fund

	2011 Audited Amounts	2012 Adopted Budget	2012 Year-End Forecast	2013 Proposed Budget
Personnel				
Regular Wages	72,805	72,485	79,653	80,185
Allowances	40,700	42,120	43,247	42,120
Medicare	1,634	1,662	1,771	1,773
Workers Compensation	90	160	97	215
Retirement Contributions	4,257	4,297	4,609	4,586
Life/Disability Benefits	640	584	639	624
Total Personnel	120,126	121,308	130,016	129,503
Purchased Services				
General Services	-	2,637	2,500	2,600
Communication Services	-	162	-	-
Training/Registration	1,984	21,960	10,000	21,960
Mileage/Travel	1,675	-	-	-
Rentals/Leases	-	65	65	65
Total Purchased Services	3,659	24,824	12,565	24,625
Supplies/Non-Capital Equipment				
Office Supplies	-	47	47	200
Operating Supplies	6,289	9,568	9,568	9,600
Total Supplies/Non-Capital Equipment	6,289	9,615	9,615	9,800
Miscellaneous				
Dues/Fees	56,094	57,394	56,300	58,875
Grants/Donations	37,060	59,060	60,000	45,580
Total Other Expenditures	93,154	116,454	116,300	104,455
Contingency				
Contingency	-	85,753	-	100,000
Total Contingency	-	85,753	-	100,000
Total Expenditures	\$ 223,228	\$ 357,954	\$ 268,496	\$ 368,383

Expenditure Detail

City Attorney Division - General Fund

	2011 Audited Amounts	2012 Adopted Budget	2012 Year-End Forecast	2013 Proposed Budget
Purchased Services				
Professional Services	158,103	139,337	139,337	140,000
Total Purchased Services	158,103	139,337	139,337	140,000
Total Expenditures	\$ 158,103	\$ 139,337	\$ 139,337	\$ 140,000

Expenditure Detail

Boards & Authorities Division - General Fund

	2011 Audited Amounts	2012 Adopted Budget	2012 Year-End Forecast	2013 Proposed Budget
Purchased Services				
Professional Services	480	1,340	250	500
Communication Services	11	62	50	62
Training/Registration	1,295	1,359	1,687	1,875
Total Purchased Services	1,786	2,761	1,987	2,437
Supplies/Non-Capital Equipment				
Operating Supplies	501	163	520	590
Total Supplies/Non-Capital Equipment	501	163	520	590
Total Expenditures	\$ 2,287	\$ 2,924	\$ 2,507	\$ 3,027

Expenditure Detail

Legislative Department - Water & Wastewater Fund

	2011 Audited Amounts	2012 Adopted Budget	2012 Year-End Forecast	2013 Proposed Budget
Purchased Services				
Professional Services	52,158	83,412	110,000	83,412
Total Purchased Services	52,158	83,412	110,000	83,412
Total Expenditures	\$ 52,158	\$ 83,412	\$ 110,000	\$ 83,412

Expenditure Detail

City Attorney Division - Water & Wastewater Fund

	2011 Audited Amounts	2012 Adopted Budget	2012 Year-End Forecast	2013 Proposed Budget
Purchased Services				
Professional Services	52,158	83,412	110,000	83,412
Total Purchased Services	52,158	83,412	110,000	83,412
Total Expenditures	\$ 52,158	\$ 83,412	\$ 110,000	\$ 83,412



City Manager

William Simmons, City Manager

Department Description

The City Manager's Office oversees the daily activities and directs the operations of all city departments and implements policy decisions made by City Council as well as enforcing City Ordinances. Included in the city manager's department is Public Communications and Economic Development. Communications provides public information to citizens to support transparency in government and foster an informed community through media relations, community partnerships and working with the city administration and other departments. Economic Development activities provide networking, business retention and attraction, maintains a program of business incentives, and provides support to the Northglenn Urban Renewal Authority (NURA).

2012 Achievements

Goals & Objectives

Activity Measures

Category/Measure	2010	2011	2012 Forecast	2013 Forecast
# of Business Interactions	100	100	120	120
# of Channel 8 Program Hours	5,475	6,205	6,570	6,570
# of News Feeds Distributed	190	200	225	225

City Manager

2012 BUDGET SUMMARY BY FUND			EXPENDITURE & FULL TIME EQUIVALENCY			
Fund(s)	Budget	FTE				
General Fund	\$ 705,920	5.00	<p>2011 Audited Amounts: \$539,624, 5.00 FTE 2012 Year-End Forecast: \$576,369, 5.00 FTE 2013 Proposed Budget: \$705,920, 5.00 FTE</p>			
Conservation Trust Fund	-	-				
CDBG Fund	-	-				
Capital Projects Fund	-	-				
Water & Wastewater Fund	-	-				
Stormwater Fund	-	-				
Sanitation Fund	-	-				
Total	705,920	5.00				
2012 BUDGET SUMMARY BY DIVISION						
Division/Program(s)	Budget	FTE				
Administration/Operations	\$ 320,091	2.00				
Public Communications	252,987	2.00				
Economic Development	132,842	1.00				
Total	705,920	5.00				
EXPENDITURE SUMMARY						
	2011 Audited Amounts	2012 Adopted Budget	2012 Year-End Forecast	2013 Proposed Budget		
Staff - Full Time Equivalency (FTE)*	5.00	5.00	5.00	5.00		
Expenditures:						
Personnel	\$ 433,968	\$ 454,477	\$ 457,156	\$ 565,744		
Purchased Services	86,826	118,003	103,390	123,475		
Supplies/Non-Capital Equipment	6,012	10,036	11,558	12,301		
Capital Outlay	9,903	-	-	-		
Miscellaneous	2,915	3,695	4,265	4,400		
Contingency	-	-	-	-		
Total Expenditures	\$ 539,624	\$ 586,211	\$ 576,369	\$ 705,920		
2013 BUDGET PACKAGES						
					Amount	
1. Personnel Market Adjustment (2% Maximum)					\$	5,665
2. Personnel Step Allowance (2% Maximum)						2,772
3. Worker's Compensation Premium Increase						838
4. Medical/Dental Insurance Premium Increase						1,989
5. Enhancements to Northglenn Connection						8,400
					\$	19,664

Expenditure Detail

City Manager Department - All Funds

	2011 Audited Amounts	2012 Adopted Budget	2012 Year-End Forecast	2013 Proposed Budget
Personnel				
Regular Wages	342,284	367,775	365,280	462,080
Overtime	2,046	-	1,200	-
Stipend	6,276	-	-	-
Allowances	1,200	1,200	1,199	1,200
Medicare	4,950	5,350	5,190	6,718
Workers Compensation	1,271	1,947	1,949	3,264
Retirement Contributions	32,943	31,973	34,303	43,671
Medical Benefits	39,946	42,927	44,465	45,352
Life/Disability Benefits	3,052	3,305	3,570	3,459
Total Personnel	433,968	454,477	457,156	565,744
Purchased Services				
Professional Services	26,962	34,678	28,000	29,000
Technical Services	-	18	-	-
General Services	31	8,700	1,500	1,500
Property Services	-	290	-	-
Communication Services	56,204	61,753	64,636	79,200
Training/Registration	1,233	5,754	2,454	6,500
Mileage/Travel	1,064	5,610	5,200	5,575
Rentals/Leases	1,332	1,200	1,600	1,700
Total Purchased Services	86,826	118,003	103,390	123,475
Supplies/Non-Capital Equipment				
Office Supplies	168	802	650	900
Technology Supplies	-	-	700	800
Operating Supplies	5,494	9,001	9,782	10,200
Motor Vehicle Fuels	350	233	426	401
Total Supplies/Non-Capital Equipment	6,012	10,036	11,558	12,301
Capital Outlay				
Capital Equipment	9,903	-	-	-
Total Capital Outlay	9,903	-	-	-
Miscellaneous				
Dues/Fees	2,915	3,695	4,265	4,400
Total Other Expenditures	2,915	3,695	4,265	4,400
Total Expenditures	\$ 539,624	\$ 586,211	\$ 576,369	\$ 705,920

Expenditure Detail

City Manager Department - General Fund

	2011 Audited Amounts	2012 Adopted Budget	2012 Year-End Forecast	2013 Proposed Budget
Personnel				
Regular Wages	342,284	367,775	365,280	462,080
Overtime	2,046	-	1,200	-
Stipend	6,276	-	-	-
Allowances	1,200	1,200	1,199	1,200
Medicare	4,950	5,350	5,190	6,718
Workers Compensation	1,271	1,947	1,949	3,264
Retirement Contributions	32,943	31,973	34,303	43,671
Medical Benefits	39,946	42,927	44,465	45,352
Life/Disability Benefits	3,052	3,305	3,570	3,459
Total Personnel	433,968	454,477	457,156	565,744
Purchased Services				
Professional Services	26,962	34,678	28,000	29,000
Technical Services	-	18	-	-
General Services	31	8,700	1,500	1,500
Property Services	-	290	-	-
Communication Services	56,204	61,753	64,636	79,200
Training/Registration	1,233	5,754	2,454	6,500
Mileage/Travel	1,064	5,610	5,200	5,575
Rentals/Leases	1,332	1,200	1,600	1,700
Total Purchased Services	86,826	118,003	103,390	123,475
Supplies/Non-Capital Equipment				
Office Supplies	168	802	650	900
Technology Supplies	-	-	700	800
Operating Supplies	5,494	9,001	9,782	10,200
Motor Vehicle Fuels	350	233	426	401
Total Supplies/Non-Capital Equipment	6,012	10,036	11,558	12,301
Capital Outlay				
Capital Equipment	9,903	-	-	-
Total Capital Outlay	9,903	-	-	-
Miscellaneous				
Dues/Fees	2,915	3,695	4,265	4,400
Total Other Expenditures	2,915	3,695	4,265	4,400
Total Expenditures	\$ 539,624	\$ 586,211	\$ 576,369	\$ 705,920

Expenditure Detail

Administration/Operations Division - General Fund

	2011 Audited Amounts	2012 Adopted Budget	2012 Year-End Forecast	2013 Proposed Budget
Personnel				
Regular Wages	169,577	170,702	171,412	256,267
Overtime	2,046	-	1,200	-
Stipend	3,240	-	-	-
Medicare	2,531	2,475	2,505	3,716
Workers Compensation	207	242	210	317
Retirement Contributions	17,380	14,670	17,277	25,627
Medical Benefits	25,071	23,895	24,649	25,230
Life/Disability Benefits	1,520	1,532	1,680	1,608
Total Personnel	221,572	213,516	218,933	312,765
Purchased Services				
Technical Services	-	18	-	-
Property Services	-	290	-	-
Communication Services	1,022	892	636	800
Training/Registration	662	1,454	454	1,500
Mileage/Travel	561	325	-	325
Rentals/Leases	74	-	100	200
Total Purchased Services	2,319	2,979	1,190	2,825
Supplies/Non-Capital Equipment				
Office Supplies	-	123	200	200
Operating Supplies	2,857	3,582	3,582	3,500
Motor Vehicle Fuels	350	233	426	401
Total Supplies/Non-Capital Equipment	3,207	3,938	4,208	4,101
Miscellaneous				
Dues/Fees	200	320	390	400
Total Other Expenditures	200	320	390	400
Total Expenditures	\$ 227,298	\$ 220,753	\$ 224,721	\$ 320,091

Expenditure Detail

Public Communications Division - General Fund

	2011 Audited Amounts	2012 Adopted Budget	2012 Year-End Forecast	2013 Proposed Budget
Personnel				
Regular Wages	115,091	119,070	117,283	124,334
Stipend	2,286	-	-	-
Allowances	1,200	1,200	1,199	1,200
Medicare	1,601	1,744	1,610	1,821
Workers Compensation	139	171	143	222
Retirement Contributions	10,894	11,063	10,899	11,526
Medical Benefits	8,204	9,284	9,606	9,815
Life/Disability Benefits	1,027	1,072	1,145	1,119
Total Personnel	140,442	143,604	141,885	150,037
Purchased Services				
Professional Services	26,962	34,678	28,000	29,000
Communication Services	50,055	51,861	55,000	63,400
Training/Registration	-	-	-	1,000
Mileage/Travel	245	285	200	250
Rentals/Leases	543	-	500	500
Total Purchased Services	77,805	86,824	83,700	94,150
Supplies/Non-Capital Equipment				
Office Supplies	168	479	250	500
Technology Supplies	-	-	700	800
Operating Supplies	1,589	4,919	4,500	5,000
Total Supplies/Non-Capital Equipment	1,757	5,398	5,450	6,300
Capital Outlay				
Capital Equipment	9,903	-	-	-
Total Capital Outlay	9,903	-	-	-
Miscellaneous				
Dues/Fees	2,440	2,375	2,375	2,500
Total Other Expenditures	2,440	2,375	2,375	2,500
Total Expenditures	\$ 232,347	\$ 238,201	\$ 233,410	\$ 252,987

Expenditure Detail

Economic Development Division - General Fund

	2011 Audited Amounts	2012 Adopted Budget	2012 Year-End Forecast	2013 Proposed Budget
Personnel				
Regular Wages	57,616	78,003	76,585	81,479
Stipend	750	-	-	-
Medicare	818	1,131	1,075	1,181
Workers Compensation	925	1,534	1,596	2,725
Retirement Contributions	4,669	6,240	6,127	6,518
Medical Benefits	6,671	9,748	10,210	10,307
Life/Disability Benefits	505	701	745	732
Total Personnel	71,954	97,357	96,338	102,942
Purchased Services				
General Services	31	8,700	1,500	1,500
Communication Services	5,127	9,000	9,000	15,000
Training/Registration	571	4,300	2,000	4,000
Mileage/Travel	258	5,000	5,000	5,000
Rentals/Leases	715	1,200	1,000	1,000
Total Purchased Services	6,702	28,200	18,500	26,500
Supplies/Non-Capital Equipment				
Office Supplies	-	200	200	200
Operating Supplies	1,048	500	1,700	1,700
Total Supplies/Non-Capital Equipment	1,048	700	1,900	1,900
Miscellaneous				
Dues/Fees	275	1,000	1,500	1,500
Total Other Expenditures	275	1,000	1,500	1,500
Total Expenditures	\$ 79,979	\$ 127,257	\$ 118,238	\$ 132,842



City Clerk

Johanna Small, City Clerk

Department Description

The City Clerk serves as the official records custodian of the City of Northglenn and preserves the legislative history of the City by keeping accurate and accessible records of City Council. The City Clerk's office administers elections, responds to records requests in compliance with the Colorado Open Records Act, and ensures the timely posting of meeting notices pursuant to the Colorado Open Meetings Act. The City Clerk's office accepts passport applications from the public, and processes applications for liquor, medical marijuana, amusement, peddler/solicitor, and pawnbroker licenses. The Department is also responsible for updates to the Municipal Code, citywide records management, and provides support to the City Council, Liquor Licensing Authority, Planning Commission, Board of Adjustment, and Citizens' Affairs Board.

2012 Achievements

- Prepared agenda items/packets for distribution to City Council and staff and for posting to the website in a timely manner
- Processed numerous license/permit applications
- Processed approximately 1,600 Passport applications and 1,100 photos resulting in revenue to the General Fund of approximately \$52,400
- Re-certified all Passport Acceptance Agents and passed Acceptance Facility Audit conducted by Department of State
- Imaged and indexed City records for preservation and to provide electronic access to the records

Goals & Objectives

- Continue to maintain a customer friendly environment with an efficient and exceptional level of service
- Increase public outreach efforts to promote open government, transparency, and public participation
- Provide support to the Mayor and City Council; comply with legislative, municipal, and statutory requirements
- Administer Nov 2013 regular election; provide information to candidates and the public regarding election requirements and procedures
- Establish and promote citywide records management program

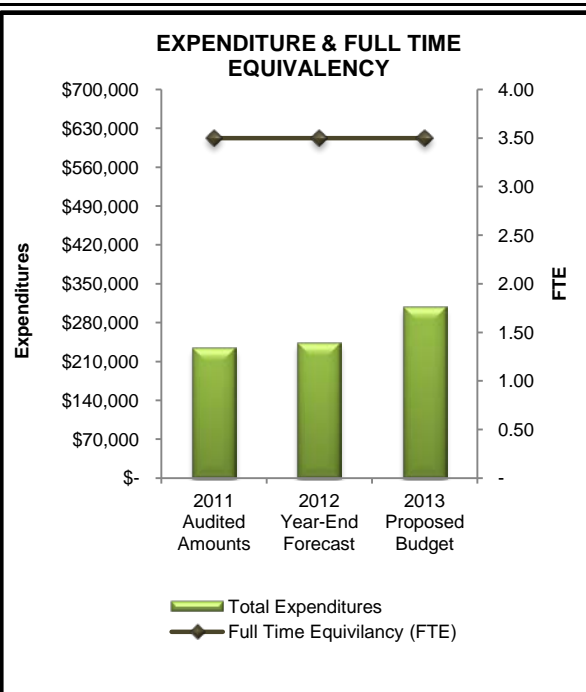
Activity Measures

Category/Measure	2010	2011	2012 Forecast	2013 Forecast
Legislation Processed (Ordinances and Resolutions)	192	181	176	180
Public Records Requests	77	29	22	25
Licenses/Permits Issued	99	108	134	105
Passport Applications Accepted	959	1,334	1,690	1,690

City Clerk

2012 BUDGET SUMMARY BY FUND			
Fund(s)	Budget	FTE	
General Fund	\$ 307,780	3.50	
Conservation Trust Fund	-	-	
CDBG Fund	-	-	
Capital Projects Fund	-	-	
Water & Wastewater Fund	-	-	
Stormwater Fund	-	-	
Sanitation Fund	-	-	
Total	307,780	3.50	

2012 BUDGET SUMMARY BY DIVISION		
Division/Program(s)	Budget	FTE
Administration/Operations	\$ 307,780	3.50
Total	307,780	3.50



EXPENDITURE SUMMARY				
	2011 Audited Amounts	2012 Adopted Budget	2012 Year-End Forecast	2013 Proposed Budget
Staff - Full Time Equivalency (FTE)*	3.50	3.50	3.50	3.50
Expenditures:				
Personnel	\$ 198,596	\$ 213,077	\$ 193,858	\$ 225,275
Purchased Services	27,731	72,585	28,425	70,200
Supplies/Non-Capital Equipment	6,596	9,900	13,900	11,500
Capital Outlay	-	-	6,000	-
Miscellaneous	520	805	805	805
Contingency	-	-	-	-
Total Expenditures	\$ 233,443	\$ 296,367	\$ 242,988	\$ 307,780

2013 BUDGET PACKAGES	
	Amount
1. Personnel Market Adjustment (2% Maximum)	\$ 2,627
2. Personnel Step Allowance (2% Maximum)	1,865
3. Worker's Compensation Premium Increase	77
4. Medical/Dental Insurance Premium Increase	1,476
	\$ 6,045

Expenditure Detail

City Clerk Department - All Funds

	2011 Audited Amounts	2012 Adopted Budget	2012 Year-End Forecast	2013 Proposed Budget
Personnel				
Regular Wages	151,752	166,053	146,223	171,245
Overtime	611	-	500	500
Stipend	3,058	-	-	-
Medicare	2,079	2,408	1,942	2,483
Workers Compensation	184	236	179	303
Retirement Contributions	13,600	13,996	13,163	15,551
Medical Benefits	26,010	29,043	30,418	33,647
Life/Disability Benefits	1,302	1,341	1,433	1,546
Total Personnel	198,596	213,077	193,858	225,275
Purchased Services				
Professional Services	5,415	40,400	400	20,400
Technical Services	499	600	600	500
General Services	6,050	6,050	3,025	4,400
Property Services	-	2,775	2,500	22,000
Communication Services	4,834	6,360	5,500	5,500
Training/Registration	673	4,100	4,100	4,100
Mileage/Travel	155	800	800	800
Rentals/Leases	10,105	11,500	11,500	12,500
Total Purchased Services	27,731	72,585	28,425	70,200
Supplies/Non-Capital Equipment				
Office Supplies	1,556	2,900	2,900	2,000
Technology Supplies	626	2,400	2,400	2,400
Operating Supplies	3,721	4,600	4,600	4,600
Non-Capital Equipment	693	-	4,000	2,500
Total Supplies/Non-Capital Equipment	6,596	9,900	13,900	11,500
Capital Outlay				
Capital Equipment	-	-	6,000	-
Total Capital Outlay	-	-	6,000	-
Miscellaneous				
Dues/Fees	520	805	805	805
Total Other Expenditures	520	805	805	805
Total Expenditures	\$ 233,443	\$ 296,367	\$ 242,988	\$ 307,780

Expenditure Detail

City Clerk Department - General Fund

	2011 Audited Amounts	2012 Adopted Budget	2012 Year-End Forecast	2013 Proposed Budget
Personnel				
Regular Wages	151,752	166,053	146,223	171,245
Overtime	611	-	500	500
Stipend	3,058	-	-	-
Medicare	2,079	2,408	1,942	2,483
Workers Compensation	184	236	179	303
Retirement Contributions	13,600	13,996	13,163	15,551
Medical Benefits	26,010	29,043	30,418	33,647
Life/Disability Benefits	1,302	1,341	1,433	1,546
Total Personnel	198,596	213,077	193,858	225,275
Purchased Services				
Professional Services	5,415	40,400	400	20,400
Technical Services	499	600	600	500
General Services	6,050	6,050	3,025	4,400
Property Services	-	2,775	2,500	22,000
Communication Services	4,834	6,360	5,500	5,500
Training/Registration	673	4,100	4,100	4,100
Mileage/Travel	155	800	800	800
Rentals/Leases	10,105	11,500	11,500	12,500
Total Purchased Services	27,731	72,585	28,425	70,200
Supplies/Non-Capital Equipment				
Office Supplies	1,556	2,900	2,900	2,000
Technology Supplies	626	2,400	2,400	2,400
Operating Supplies	3,721	4,600	4,600	4,600
Non-Capital Equipment	693	-	4,000	2,500
Total Supplies/Non-Capital Equipment	6,596	9,900	13,900	11,500
Capital Outlay				
Capital Equipment	-	-	6,000	-
Total Capital Outlay	-	-	6,000	-
Miscellaneous				
Dues/Fees	520	805	805	805
Total Other Expenditures	520	805	805	805
Total Expenditures	\$ 233,443	\$ 296,367	\$ 242,988	\$ 307,780

Expenditure Detail

Administration/Operations Division - General Fund

	2011 Audited Amounts	2012 Adopted Budget	2012 Year-End Forecast	2013 Proposed Budget
Personnel				
Regular Wages	151,752	166,053	146,223	171,245
Overtime	611	-	500	500
Stipend	3,058	-	-	-
Medicare	2,079	2,408	1,942	2,483
Workers Compensation	184	236	179	303
Retirement Contributions	13,600	13,996	13,163	15,551
Medical Benefits	26,010	29,043	30,418	33,647
Life/Disability Benefits	1,302	1,341	1,433	1,546
Total Personnel	198,596	213,077	193,858	225,275
Purchased Services				
Professional Services	5,415	40,400	400	20,400
Technical Services	499	600	600	500
General Services	6,050	6,050	3,025	4,400
Property Services	-	2,775	2,500	22,000
Communication Services	4,834	6,360	5,500	5,500
Training/Registration	673	4,100	4,100	4,100
Mileage/Travel	155	800	800	800
Rentals/Leases	10,105	11,500	11,500	12,500
Total Purchased Services	27,731	72,585	28,425	70,200
Supplies/Non-Capital Equipment				
Office Supplies	1,556	2,900	2,900	2,000
Technology Supplies	626	2,400	2,400	2,400
Operating Supplies	3,721	4,600	4,600	4,600
Non-Capital Equipment	693	-	4,000	2,500
Total Supplies/Non-Capital Equipment	6,596	9,900	13,900	11,500
Capital Outlay				
Capital Equipment	-	-	6,000	-
Total Capital Outlay	-	-	6,000	-
Miscellaneous				
Dues/Fees	520	805	805	805
Total Other Expenditures	520	805	805	805
Total Expenditures	\$ 233,443	\$ 296,367	\$ 242,988	\$ 307,780



Management Services

Paula Jensen, Director of Management Services

Department Description

The Management Services Department consists of the divisions of Human Resources, Municipal Court and Community Engagement.

Human Resources is responsible for recruiting, retaining, and training employees. Employees are retained through effective employee relations and competitive compensation and benefits. Risk Management will move to Human Resources as part of the 2013 Budget Process.

The Municipal Court has jurisdiction over all cases involving violations of the provisions of the City Charter, code and other ordinances of the city.

The Community Engagement division creates connections and provides involvement, interaction and problem resolution through volunteer services, community outreach, neighborhood programs, events, and proactive relations with residents.

2012 Achievements

- Successful implementation on Neo-Gov Applicant Tracking System.
- Coordinated and delivered 27 employee development training programs/classes.
- Implemented city-wide employee safety program.
- Successfully coordinated the Annual Kid's Fishing Derby, July 4th Family Festival and Noel Northglenn.
- Closed over 7500 municipal court cases.

Goals & Objectives

- Attract, retain, and reward a talented & diverse workforce with the skills necessary to meet the organization's needs.
- Provide a safe working environment for employees and volunteers through comprehensive safety training and thorough management of worker compensation incidents.
- Provide professional judicial services in a fair and impartial environment.
- Offer family friendly community events and engaging volunteer opportunities.

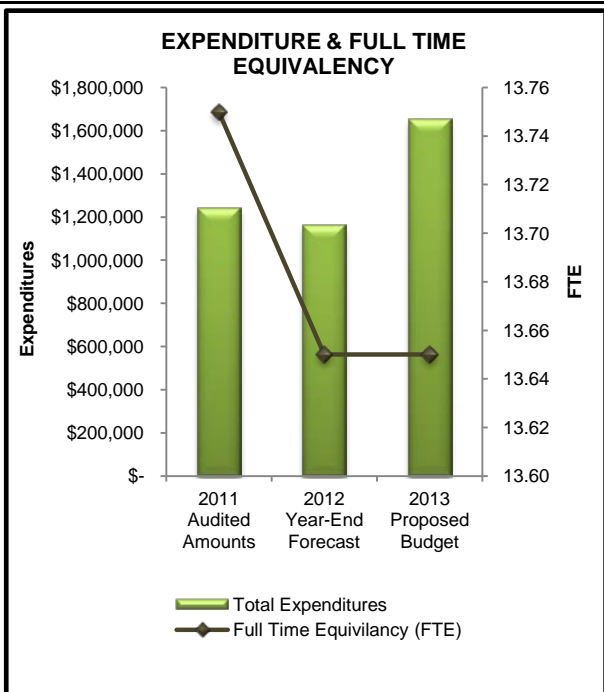
Activity Measures

Category/Measure	2010	2011	2012 Forecast	2013 Forecast
# of Applications Screened	1,414	2,303	4,022	4,100
# of New Employee Orientations	52	77	76	75
# of Municipal Court Cases Closed	13,018	10,610	8,200	9,405
Municipal Court Collections	\$ 1,867,578	\$ 1,186,446	\$ 864,826	\$ 920,000
# of Community Events Organized	5	5	5	3
# of Volunteer Events Coordinated (not including special projects)	12	12	12	12

Management Services

2012 BUDGET SUMMARY BY FUND		
Fund(s)	Budget	FTE
General Fund	\$ 1,418,326	12.35
Conservation Trust Fund	-	-
CDBG Fund	-	-
Capital Projects Fund	-	-
Water & Wastewater Fund	229,521	1.30
Stormwater Fund	-	-
Sanitation Fund	6,678	-
Total	1,654,525	13.65

2012 BUDGET SUMMARY BY DIVISION		
Division/Program(s)	Budget	FTE
Municipal Court	\$ 480,928	4.85
Human Resources	879,082	6.80
Community Engagement	192,143	2.00
VALE	102,372	-
Total	1,654,525	13.65



EXPENDITURE SUMMARY				
	2011 Audited Amounts	2012 Adopted Budget	2012 Year-End Forecast	2013 Proposed Budget
Staff - Full Time Equivalency (FTE)*	13.75	13.65	13.65	13.65
Expenditures:				
Personnel	\$ 946,294	\$ 981,567	\$ 870,689	\$ 1,007,136
Purchased Services	153,761	153,915	161,484	466,831
Supplies/Non-Capital Equipment	38,626	41,896	29,150	38,928
Capital Outlay	-	-	-	35,773
Miscellaneous	101,857	234,729	98,805	105,857
Contingency	-	-	-	-
Total Expenditures	\$ 1,240,538	\$ 1,412,107	\$ 1,160,128	\$ 1,654,525

2013 BUDGET PACKAGES		Amount
1. Personnel Market Adjustment (2% Maximum)		\$ 11,453
2. Personnel Step Allowance (2% Maximum)		4,091
3. Worker's Compensation Premium Increase		896
4. Medical/Dental Insurance Premium Increase		3,952
5. CIRSA Property, Casualty, Liability Premium Increase		29,713
6. FullCourt Software Upgrade		35,773
7. New Equipment - 5 Enterprise Scanners for FullCourt Software		5,000
		\$ 90,878

Expenditure Detail

Management Services Department - All Funds

	2011 Audited Amounts	2012 Adopted Budget	2012 Year-End Forecast	2013 Proposed Budget
Personnel				
Regular Wages	713,689	729,247	679,529	791,680
Overtime	339	-	13	-
Stipend	13,649	-	-	-
Allowances	2,400	2,400	2,397	1,200
Medicare	8,558	10,608	7,872	11,498
Unemployment Insurance	28,777	33,921	3,106	-
Workers Compensation	2,698	2,198	2,066	3,410
Retirement Contributions	66,801	67,391	63,523	74,479
Medical Benefits	67,670	82,007	72,458	90,013
Life/Disability Benefits	6,190	6,302	6,525	6,856
Post-Employment Benefits	35,523	47,493	33,200	28,000
Total Personnel	946,294	981,567	870,689	1,007,136
Purchased Services				
Professional Services	95,127	89,978	91,361	96,617
Technical Services	23,277	23,756	25,450	61,665
General Services	13,502	11,800	10,907	10,900
Property Services	3,015	1,650	3,400	3,400
Communication Services	12,173	16,902	20,882	20,080
Training/Registration	1,413	2,334	2,134	2,134
Mileage/Travel	30	395	250	275
Rentals/Leases	5,224	7,100	7,100	7,100
Insurance Premiums	-	-	-	264,660
Total Purchased Services	153,761	153,915	161,484	466,831
Supplies/Non-Capital Equipment				
Office Supplies	2,772	2,127	2,127	2,127
Operating Supplies	35,558	39,572	26,662	36,462
Motor Vehicle Fuels	296	197	361	339
Total Supplies/Non-Capital Equipment	38,626	41,896	29,150	38,928
Capital Outlay				
Capital Equipment	-	-	-	35,773
Total Capital Outlay	-	-	-	35,773
Miscellaneous				
Dues/Fees	715	5,135	5,105	5,485
Grants/Donations	101,142	229,594	93,700	100,372
Total Other Expenditures	101,857	234,729	98,805	105,857
Total Expenditures	\$ 1,240,538	\$ 1,412,107	\$ 1,160,128	\$ 1,654,525

Expenditure Detail

Management Services Department - General Fund

	2011 Audited Amounts	2012 Adopted Budget	2012 Year-End Forecast	2013 Proposed Budget
Personnel				
Regular Wages	642,390	660,286	611,277	683,660
Overtime	339	-	13	-
Stipend	12,488	-	-	-
Allowances	1,920	1,920	1,918	1,200
Medicare	7,549	9,601	6,895	9,932
Unemployment Insurance	22,583	22,621	3,106	-
Workers Compensation	2,616	2,099	1,983	3,220
Retirement Contributions	60,309	60,897	57,094	64,097
Medical Benefits	63,997	78,108	69,225	82,352
Life/Disability Benefits	5,588	5,677	5,861	5,878
Post-Employment Benefits	30,214	39,681	30,000	28,000
Total Personnel	849,993	880,890	787,372	878,339
Purchased Services				
Professional Services	95,127	89,978	91,361	96,617
Technical Services	23,277	23,756	25,450	61,665
General Services	13,502	11,800	10,907	10,900
Property Services	3,015	1,650	3,400	3,400
Communication Services	11,472	16,100	20,080	20,080
Training/Registration	1,413	2,334	2,134	2,134
Mileage/Travel	30	395	250	275
Rentals/Leases	5,224	7,100	7,100	7,100
Insurance Premiums	-	-	-	157,258
Total Purchased Services	153,060	153,113	160,682	359,429
Supplies/Non-Capital Equipment				
Office Supplies	2,772	2,127	2,127	2,127
Operating Supplies	35,558	39,572	26,662	36,462
Motor Vehicle Fuels	296	197	361	339
Total Supplies/Non-Capital Equipment	38,626	41,896	29,150	38,928
Capital Outlay				
Capital Equipment	-	-	-	35,773
Total Capital Outlay	-	-	-	35,773
Miscellaneous				
Dues/Fees	715	5,135	5,105	5,485
Grants/Donations	101,142	229,594	93,700	100,372
Total Other Expenditures	101,857	234,729	98,805	105,857
Total Expenditures	\$ 1,143,536	\$ 1,310,628	\$ 1,076,009	\$ 1,418,326

Expenditure Detail

Municipal Court Division - General Fund

	2011 Audited Amounts	2012 Adopted Budget	2012 Year-End Forecast	2013 Proposed Budget
Personnel				
Regular Wages	262,832	277,173	231,564	248,922
Stipend	5,238	-	-	-
Medicare	2,578	4,019	2,057	3,611
Workers Compensation	318	394	282	440
Retirement Contributions	23,901	25,456	21,236	22,585
Medical Benefits	31,018	36,493	31,730	32,671
Life/Disability Benefits	2,139	2,226	2,065	1,963
Total Personnel	328,024	345,761	288,934	310,192
Purchased Services				
Professional Services	55,800	58,217	57,000	58,217
Technical Services	8,277	7,756	8,450	44,665
General Services	6,939	10,000	10,000	10,000
Communication Services	6,405	8,520	8,520	8,520
Training/Registration	-	834	834	834
Mileage/Travel	23	100	100	100
Rentals/Leases	2,425	3,000	3,000	3,000
Total Purchased Services	79,869	88,427	87,904	125,336
Supplies/Non-Capital Equipment				
Office Supplies	1,946	1,277	1,277	1,277
Operating Supplies	4,317	3,200	3,200	8,200
Total Supplies/Non-Capital Equipment	6,263	4,477	4,477	9,477
Capital Outlay				
Capital Equipment	-	-	-	35,773
Total Capital Outlay	-	-	-	35,773
Miscellaneous				
Dues/Fees	140	150	120	150
Total Other Expenditures	140	150	120	150
Total Expenditures	\$ 414,296	\$ 438,815	\$ 381,435	\$ 480,928

Expenditure Detail

Human Resources Division - General Fund

	2011 Audited Amounts	2012 Adopted Budget	2012 Year-End Forecast	2013 Proposed Budget
Personnel				
Regular Wages	272,623	273,865	270,601	318,549
Overtime	339	-	13	-
Stipend	5,126	-	-	-
Allowances	720	720	719	-
Medicare	3,396	3,981	3,254	4,619
Unemployment Insurance	22,583	22,621	3,106	-
Workers Compensation	2,169	1,549	1,568	2,573
Retirement Contributions	26,600	25,606	26,028	30,465
Medical Benefits	27,524	36,037	31,160	43,788
Life/Disability Benefits	2,494	2,468	2,729	2,871
Post-Employment Benefits	30,214	39,681	30,000	28,000
Total Personnel	393,788	406,528	369,178	430,865
Purchased Services				
Professional Services	33,698	28,961	28,961	33,000
General Services	-	-	7	-
Communication Services	362	-	-	-
Training/Registration	823	900	900	900
Mileage/Travel	7	75	50	75
Rentals/Leases	1,801	1,500	1,500	1,500
Insurance Premiums	-	-	-	157,258
Total Purchased Services	36,691	31,436	31,418	192,733
Supplies/Non-Capital Equipment				
Office Supplies	154	450	450	450
Operating Supplies	11,955	10,500	10,500	13,500
Total Supplies/Non-Capital Equipment	12,109	10,950	10,950	13,950
Miscellaneous				
Dues/Fees	575	4,985	4,985	5,335
Total Other Expenditures	575	4,985	4,985	5,335
Total Expenditures	\$ 443,163	\$ 453,899	\$ 416,531	\$ 642,883

Expenditure Detail

Community Engagement - General Fund

	2011 Audited Amounts	2012 Adopted Budget	2012 Year-End Forecast	2013 Proposed Budget
Personnel				
Regular Wages	106,935	109,248	109,112	116,189
Stipend	2,124	-	-	-
Allowances	1,200	1,200	1,199	1,200
Medicare	1,575	1,601	1,584	1,702
Workers Compensation	129	156	133	207
Retirement Contributions	9,808	9,835	9,830	11,047
Medical Benefits	5,455	5,578	6,335	5,893
Life/Disability Benefits	955	983	1,067	1,044
Total Personnel	128,181	128,601	129,260	137,282
Purchased Services				
Professional Services	5,629	2,800	5,400	5,400
Technical Services	15,000	16,000	17,000	17,000
General Services	6,563	1,800	900	900
Property Services	3,015	1,650	3,400	3,400
Communication Services	4,705	7,580	11,560	11,560
Training/Registration	590	600	400	400
Mileage/Travel	-	220	100	100
Rentals/Leases	998	2,600	2,600	2,600
Total Purchased Services	36,500	33,250	41,360	41,360
Supplies/Non-Capital Equipment				
Office Supplies	672	400	400	400
Operating Supplies	19,101	20,872	12,762	12,762
Motor Vehicle Fuels	296	197	361	339
Total Supplies/Non-Capital Equipment	20,069	21,469	13,523	13,501
Total Expenditures	\$ 184,750	\$ 183,320	\$ 184,143	\$ 192,143

Expenditure Detail

VALE Division - General Fund

	2011 Audited Amounts	2012 Adopted Budget	2012 Year-End Forecast	2013 Proposed Budget
Supplies/Non-Capital Equipment				
Operating Supplies	185	5,000	200	2,000
Total Supplies/Non-Capital Equipment	185	5,000	200	2,000
Miscellaneous				
Grants/Donations	101,142	229,594	93,700	100,372
Total Other Expenditures	101,142	229,594	93,700	100,372
Total Expenditures	\$ 101,327	\$ 234,594	\$ 93,900	\$ 102,372

Expenditure Detail

Management Services Department - Water & Wastewater Fund

	2011 Audited Amounts	2012 Adopted Budget	2012 Year-End Forecast	2013 Proposed Budget
Personnel				
Regular Wages	71,299	68,961	68,252	108,020
Stipend	1,161	-	-	-
Allowances	480	480	479	-
Medicare	1,009	1,007	977	1,566
Unemployment Insurance	6,194	11,300	-	-
Workers Compensation	82	99	83	190
Retirement Contributions	6,492	6,494	6,429	10,382
Medical Benefits	3,673	3,899	3,233	7,661
Life/Disability Benefits	602	625	664	978
Post-Employment Benefits	5,309	7,812	3,200	-
Total Personnel	96,301	100,677	83,317	128,797
Purchased Services				
Communication Services	701	802	802	-
Insurance Premiums	-	-	-	100,724
Total Purchased Services	701	802	802	100,724
Total Expenditures	\$ 97,002	\$ 101,479	\$ 84,119	\$ 229,521

Expenditure Detail

Human Resources Division - Water & Wastewater Fund

	2011 Audited Amounts	2012 Adopted Budget	2012 Year-End Forecast	2013 Proposed Budget
Personnel				
Regular Wages	71,299	68,961	68,252	108,020
Stipend	1,161	-	-	-
Allowances	480	480	479	-
Medicare	1,009	1,007	977	1,566
Unemployment Insurance	6,194	11,300	-	-
Workers Compensation	82	99	83	190
Retirement Contributions	6,492	6,494	6,429	10,382
Medical Benefits	3,673	3,899	3,233	7,661
Life/Disability Benefits	602	625	664	978
Post-Employment Benefits	5,309	7,812	3,200	-
Total Personnel	96,301	100,677	83,317	128,797
Purchased Services				
Communication Services	701	802	802	-
Insurance Premiums	-	-	-	100,724
Total Purchased Services	701	802	802	100,724
Total Expenditures	\$ 97,002	\$ 101,479	\$ 84,119	\$ 229,521

Expenditure Detail

Management Services Department - Sanitation Fund

	2011 Audited Amounts	2012 Adopted Budget	2012 Year-End Forecast	2013 Proposed Budget
Purchased Services				
Insurance Premiums	-	-	-	6,678
Total Purchased Services	-	-	-	6,678
Total Expenditures	\$ -	\$ -	\$ -	\$ 6,678

Expenditure Detail

Human Resources Division - Sanitation Fund

	2011 Audited Amounts	2012 Adopted Budget	2012 Year-End Forecast	2013 Proposed Budget
Purchased Services				
Insurance Premiums	-	-	-	6,678
Total Purchased Services	-	-	-	6,678
Total Expenditures	\$ -	\$ -	\$ -	\$ 6,678

Technology

Bob Lehr, Director of Technology

Department Description

The Information Technology Department provides reliable, secure, and cost effective technology infrastructure, applications, and support to the City. Services by this department include purchasing computer hardware and software, telecommunications and network management, application development, end-user support and training, and information/data security.

2012 Achievements

- Implemented a new Fleet Maintenance System.
- Retired the legacy Alpha System and developed read-only applications to make the historical data available to departments.
- Expanded security system to prox card 4 more access points.
- Implemented in-house Document Imaging System in the Planning & Development Department and imported historical digital data.

Goals & Objectives

- Improve network security and reliability by implementing a Windows Active Directory domain (Council Goal #2).
- Upgrade City PC operating systems to Microsoft Windows 7 (Council Goal #2).
- Provide city-wide training on Windows 7 (Council Goal #2).
- Continue to manage the City's

Activity Measures

Category/Measure	2010	2011	2012 Forecast	2013 Forecast
Server/network uptime	99.0%	100.0%	100.0%	100.0%
New/replaced Physical Servers	2	2	7	4
New/replaced PC's	66	71	35	62
New/replaced Printers	11	9	13	4
Support Requests Completed	1,410	1,525	1,350	1,500

Technology

2012 BUDGET SUMMARY BY FUND			EXPENDITURE & FULL TIME EQUIVALENCY			
Fund(s)	Budget	FTE				
General Fund	\$ 818,310	5.20	<p>2011 Audited Amounts: \$1,010,000, 6.00 FTE 2012 Year-End Forecast: \$982,000, 6.00 FTE 2013 Proposed Budget: \$1,015,365, 6.00 FTE</p>			
Conservation Trust Fund	-	-				
CDBG Fund	-	-				
Capital Projects Fund	-	-				
Water & Wastewater Fund	197,055	0.80				
Stormwater Fund	-	-				
Sanitation Fund	-	-				
Total	1,015,365	6.00				
2012 BUDGET SUMMARY BY DIVISION						
Division/Program(s)	Budget	FTE				
Administration/Operations	\$ 1,015,365	6.00				
Capital Improvement Projects	-	-				
Total	1,015,365	6.00				
EXPENDITURE SUMMARY						
	2011 Audited Amounts	2012 Adopted Budget	2012 Year-End Forecast	2013 Proposed Budget		
Staff - Full Time Equivalency (FTE)*	6.00	6.00	6.00	6.00		
Expenditures:						
Personnel	\$ 555,382	\$ 560,579	\$ 557,697	\$ 579,795		
Purchased Services	213,490	186,500	198,920	272,320		
Supplies/Non-Capital Equipment	116,745	135,600	121,820	130,600		
Capital Outlay	118,610	103,324	102,824	32,000		
Miscellaneous	600	650	650	650		
Contingency	-	-	-	-		
Total Expenditures	\$ 1,004,827	\$ 986,653	\$ 981,911	\$ 1,015,365		
2013 BUDGET PACKAGES						
					Amount	
1. Personnel Market Adjustment (2% Maximum)					\$ 7,424	
2. Personnel Step Allowance (2% Maximum)					3,919	
3. Worker's Compensation Premium Increase					208	
4. Medical/Dental Insurance Premium Increase					3,112	
5. Springbrook Software Maintenance					50,800	
6. Equipment Replacement - Server					32,000	
7. FullCourt Software Upgrade/Conversion Professional Service Costs					20,000	
8. Move 25% of the \$120,000 telephone and voicemail costs to WWWF					30,000	
					\$ 147,463	

Expenditure Detail

Technology Department - All Funds

	2011 Audited Amounts	2012 Adopted Budget	2012 Year-End Forecast	2013 Proposed Budget
Personnel				
Regular Wages	435,044	441,028	435,501	454,646
Stipend	7,878	-	-	-
Medicare	6,137	6,395	6,071	6,593
Workers Compensation	526	627	530	803
Retirement Contributions	41,581	41,410	40,872	42,675
Medical Benefits	60,337	67,153	70,484	70,991
Life/Disability Benefits	3,879	3,966	4,239	4,087
Total Personnel	555,382	560,579	557,697	579,795
Purchased Services				
Professional Services	48	-	-	-
Technical Services	118,415	74,500	72,000	140,200
Property Services	(2,900)	-	-	-
Communication Services	79,286	101,500	116,500	121,500
Internet Services	5,687	7,000	6,900	7,000
Training/Registration	12,573	3,000	3,000	3,000
Mileage/Travel	-	200	100	200
Rentals/Leases	381	300	420	420
Total Purchased Services	213,490	186,500	198,920	272,320
Supplies/Non-Capital Equipment				
Office Supplies	715	600	600	600
Technology Supplies	25,505	31,000	24,400	26,000
Operating Supplies	848	-	(180)	-
Non-Capital Equipment	89,677	104,000	97,000	104,000
Total Supplies/Non-Capital Equipment	116,745	135,600	121,820	130,600
Capital Outlay				
Capital Equipment	14,506	22,000	21,500	32,000
Capital Improvement Projects	104,104	81,324	81,324	-
Total Capital Outlay	118,610	103,324	102,824	32,000
Miscellaneous				
Dues/Fees	600	650	650	650
Total Other Expenditures	600	650	650	650
Total Expenditures	\$ 1,004,827	\$ 986,653	\$ 981,911	\$ 1,015,365

Expenditure Detail

Technology Department - General Fund

	2011 Audited Amounts	2012 Adopted Budget	2012 Year-End Forecast	2013 Proposed Budget
Personnel				
Regular Wages	367,432	372,390	368,440	384,378
Stipend	6,770	-	-	-
Medicare	5,166	5,400	5,117	5,574
Workers Compensation	445	530	448	679
Retirement Contributions	34,709	34,546	34,166	35,648
Medical Benefits	54,912	61,208	64,150	64,708
Life/Disability Benefits	3,284	3,345	3,586	3,453
Total Personnel	472,718	477,419	475,907	494,440
Purchased Services				
Professional Services	48	-	-	-
Technical Services	92,042	56,000	53,500	110,000
Property Services	(2,900)	-	-	-
Communication Services	77,345	100,000	115,000	90,000
Internet Services	5,687	7,000	6,900	7,000
Training/Registration	12,573	3,000	3,000	3,000
Mileage/Travel	-	200	100	200
Rentals/Leases	381	300	420	420
Total Purchased Services	185,176	166,500	178,920	210,620
Supplies/Non-Capital Equipment				
Office Supplies	715	600	600	600
Technology Supplies	20,025	18,000	12,700	18,000
Operating Supplies	848	-	(180)	-
Non-Capital Equipment	66,253	70,000	63,000	70,000
Total Supplies/Non-Capital Equipment	87,841	88,600	76,120	88,600
Capital Outlay				
Capital Equipment	7,253	6,500	6,500	24,000
Total Capital Outlay	7,253	6,500	6,500	24,000
Miscellaneous				
Dues/Fees	600	650	650	650
Total Other Expenditures	600	650	650	650
Total Expenditures	\$ 753,588	\$ 739,669	\$ 738,097	\$ 818,310

Expenditure Detail

Administration/Operations Division - General Fund

	2011 Audited Amounts	2012 Adopted Budget	2012 Year-End Forecast	2013 Proposed Budget
Personnel				
Regular Wages	367,432	372,390	368,440	384,378
Stipend	6,770	-	-	-
Medicare	5,166	5,400	5,117	5,574
Workers Compensation	445	530	448	679
Retirement Contributions	34,709	34,546	34,166	35,648
Medical Benefits	54,912	61,208	64,150	64,708
Life/Disability Benefits	3,284	3,345	3,586	3,453
Total Personnel	472,718	477,419	475,907	494,440
Purchased Services				
Professional Services	48	-	-	-
Technical Services	92,042	56,000	53,500	110,000
Property Services	(2,900)	-	-	-
Communication Services	77,345	100,000	115,000	90,000
Internet Services	5,687	7,000	6,900	7,000
Training/Registration	12,573	3,000	3,000	3,000
Mileage/Travel	-	200	100	200
Rentals/Leases	381	300	420	420
Total Purchased Services	185,176	166,500	178,920	210,620
Supplies/Non-Capital Equipment				
Office Supplies	715	600	600	600
Technology Supplies	20,025	18,000	12,700	18,000
Operating Supplies	848	-	(180)	-
Non-Capital Equipment	66,253	70,000	63,000	70,000
Total Supplies/Non-Capital Equipment	87,841	88,600	76,120	88,600
Capital Outlay				
Capital Equipment	7,253	6,500	6,500	24,000
Total Capital Outlay	7,253	6,500	6,500	24,000
Miscellaneous				
Dues/Fees	600	650	650	650
Total Other Expenditures	600	650	650	650
Total Expenditures	\$ 753,588	\$ 739,669	\$ 738,097	\$ 818,310

Expenditure Detail

Technology Department - Capital Projects Fund

	2011 Audited Amounts	2012 Adopted Budget	2012 Year-End Forecast	2013 Proposed Budget
Capital Outlay				
Capital Improvement Projects	104,104	81,324	81,324	-
Total Capital Outlay	104,104	81,324	81,324	-
Total Expenditures	\$ 104,104	\$ 81,324	\$ 81,324	\$ -

Expenditure Detail

Capital Improvement Projects Division - Capital Projects Fund

	2011 Audited Amounts	2012 Adopted Budget	2012 Year-End Forecast	2013 Proposed Budget
Capital Outlay				
Capital Improvement Projects	104,104	81,324	81,324	-
Total Capital Outlay	104,104	81,324	81,324	-
Total Expenditures	\$ 104,104	\$ 81,324	\$ 81,324	\$ -

Expenditure Detail

Technology Department - Water & Wastewater Fund

	2011 Audited Amounts	2012 Adopted Budget	2012 Year-End Forecast	2013 Proposed Budget
Personnel				
Regular Wages	67,612	68,638	67,061	70,268
Stipend	1,108	-	-	-
Medicare	971	995	954	1,019
Workers Compensation	81	97	82	124
Retirement Contributions	6,872	6,864	6,706	7,027
Medical Benefits	5,425	5,945	6,334	6,283
Life/Disability Benefits	595	621	653	634
Total Personnel	82,664	83,160	81,790	85,355
Purchased Services				
Technical Services	26,373	18,500	18,500	30,200
Communication Services	1,941	1,500	1,500	31,500
Total Purchased Services	28,314	20,000	20,000	61,700
Supplies/Non-Capital Equipment				
Technology Supplies	5,480	13,000	11,700	8,000
Non-Capital Equipment	23,424	34,000	34,000	34,000
Total Supplies/Non-Capital Equipment	28,904	47,000	45,700	42,000
Capital Outlay				
Capital Equipment	7,253	15,500	15,000	8,000
Total Capital Outlay	7,253	15,500	15,000	8,000
Total Expenditures	\$ 147,135	\$ 165,660	\$ 162,490	\$ 197,055

Expenditure Detail

Administration/Operations Division - Water & Wastewater Fund

	2011 Audited Amounts	2012 Adopted Budget	2012 Year-End Forecast	2013 Proposed Budget
Personnel				
Regular Wages	67,612	68,638	67,061	70,268
Stipend	1,108	-	-	-
Medicare	971	995	954	1,019
Workers Compensation	81	97	82	124
Retirement Contributions	6,872	6,864	6,706	7,027
Medical Benefits	5,425	5,945	6,334	6,283
Life/Disability Benefits	595	621	653	634
Total Personnel	82,664	83,160	81,790	85,355
Purchased Services				
Technical Services	26,373	18,500	18,500	30,200
Communication Services	1,941	1,500	1,500	31,500
Total Purchased Services	28,314	20,000	20,000	61,700
Supplies/Non-Capital Equipment				
Technology Supplies	5,480	13,000	11,700	8,000
Non-Capital Equipment	23,424	34,000	34,000	34,000
Total Supplies/Non-Capital Equipment	28,904	47,000	45,700	42,000
Capital Outlay				
Capital Equipment	7,253	15,500	15,000	8,000
Total Capital Outlay	7,253	15,500	15,000	8,000
Total Expenditures	\$ 147,135	\$ 165,660	\$ 162,490	\$ 197,055



Finance

Jason Loveland, Interim Director of Finance

Department Description

The Finance Department is responsible for the administration and recording of all financial activities of the City, including revenue collection, cash management, accounts payable, payroll, utility billing, sales tax collection, as well as, general accounting and reporting. The Department oversees the procurement function of the City and is responsible for the production of the Annual Operating and Capital Improvement Budget, and Comprehensive Annual Financial Report.

2012 Achievements

- Received the Distinguished Budget Presentation Award from the GFOA (3rd Consecutive Year).
- Received the Certificate of Achievement for Excellence in Financial Reporting from the GFOA (21st Consecutive Year).

Goals & Objectives

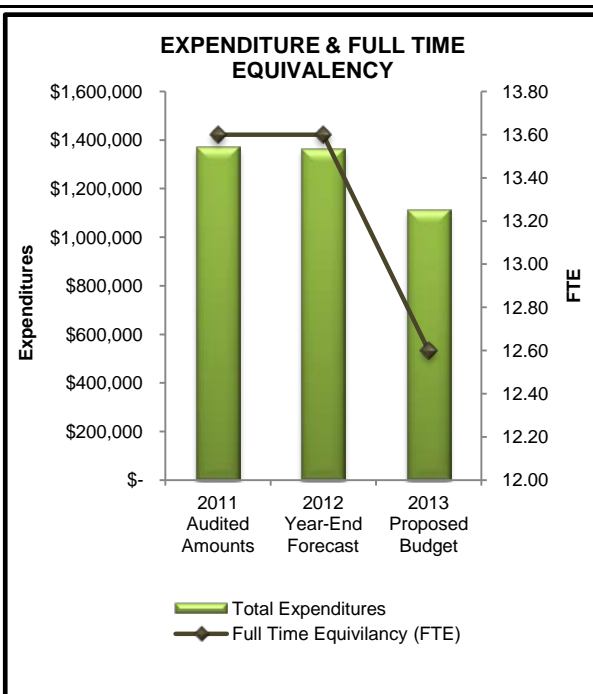
- Enhance financial training regiment for line department staff as to improve accuracy and consistency. (Council Goal #2)
- Implement additional internal control standards and practices throughout the financial functions. (Council Goal #2)
- Improve reporting efficiencies via the financial management software. (Council Goal #2)
- Continue to maintain accurate, timely, and relevant financial records to ensure the ongoing financial health and position of the City. (Council Goal #2)

Activity Measures

Category/Measure	2010	2011	2012 Forecast	2013 Forecast
# of Utility Billing Accounts	10,242	10,176	10,179	10,179
# of Utility Delinquency Notices Issued	6,550	6,751	6,500	6,500
# of Cash Receipts Received	105,666	108,935	109,000	109,000
# of Payroll Transactions	7,900	7,495	7,650	7,650
# of Accounts Payable Checks Issued	2,728	2,727	2,800	2,850
# of Sales Tax Returns Processed	15,500	14,552	15,000	15,000

2012 BUDGET SUMMARY BY FUND			
Fund(s)		Budget	FTE
General Fund	\$	421,520	4.00
Conservation Trust Fund		-	-
CDBG Fund		-	-
Capital Projects Fund		-	-
Water & Wastewater Fund		684,904	7.60
Stormwater Fund		-	-
Sanitation Fund		4,000	-
Total		1,110,424	11.60

2012 BUDGET SUMMARY BY DIVISION		
Division/Program(s)	Budget	FTE
Administration/Operations	\$ 754,313	7.00
Utility Billing	356,111	4.60
Total	1,110,424	11.60



EXPENDITURE SUMMARY				
	2011 Audited Amounts	2012 Adopted Budget	2012 Year-End Forecast	2013 Proposed Budget
Staff - Full Time Equivalency (FTE)*	13.60	13.60	13.60	12.60
Expenditures:				
Personnel	\$ 889,094	\$ 857,155	\$ 830,029	\$ 802,564
Purchased Services	463,465	518,130	515,730	290,300
Supplies/Non-Capital Equipment	18,077	22,244	14,065	15,610
Capital Outlay	-	-	-	-
Miscellaneous	1,441	1,950	1,950	1,950
Contingency	-	-	-	-
Total Expenditures	\$ 1,372,077	\$ 1,399,479	\$ 1,361,774	\$ 1,110,424

2013 BUDGET PACKAGES	
	Amount
1. Personnel Market Adjustment (2% Maximum)	\$ 11,797
2. Personnel Step Allowance (2% Maximum)	7,544
3. Worker's Compensation Premium Increase	291
4. Medical/Dental Insurance Premium Increase	3,605
	\$ 23,237

Expenditure Detail

Finance Department - All Funds

	2011 Audited Amounts	2012 Adopted Budget	2012 Year-End Forecast	2013 Proposed Budget
Personnel				
Regular Wages	702,490	689,134	652,502	639,274
Overtime	2,736	4,000	1,000	1,500
Stipend	13,342	-	-	-
Allowances	4,008	3,600	3,596	3,600
Medicare	10,150	10,044	9,241	9,321
Workers Compensation	1,525	932	19,543	1,135
Retirement Contributions	60,806	58,809	54,402	55,149
Medical Benefits	88,002	84,568	83,716	86,805
Life/Disability Benefits	6,035	6,068	6,029	5,780
Total Personnel	889,094	857,155	830,029	802,564
Purchased Services				
Professional Services	63,091	76,250	76,250	76,250
Technical Services	11,343	-	-	-
General Services	72,635	69,000	69,000	69,000
Property Services	156	350	350	350
Communication Services	106,938	129,153	127,153	133,400
Training/Registration	4,229	4,850	4,850	6,850
Mileage/Travel	1,393	850	850	2,100
Rentals/Leases	1,595	2,730	2,330	2,350
Insurance Premiums	202,085	234,947	234,947	-
Total Purchased Services	463,465	518,130	515,730	290,300
Supplies/Non-Capital Equipment				
Office Supplies	496	1,100	1,100	1,100
Operating Supplies	14,043	16,500	9,000	9,000
Non-Capital Equipment	-	4,384	500	2,250
Motor Vehicle Fuels	3,538	260	3,465	3,260
Total Supplies/Non-Capital Equipment	18,077	22,244	14,065	15,610
Miscellaneous				
Dues/Fees	1,441	1,950	1,950	1,950
Total Other Expenditures	1,441	1,950	1,950	1,950
Total Expenditures	\$ 1,372,077	\$ 1,399,479	\$ 1,361,774	\$ 1,110,424

Expenditure Detail

Finance Department - General Fund

	2011 Audited Amounts	2012 Adopted Budget	2012 Year-End Forecast	2013 Proposed Budget
Personnel				
Regular Wages	265,652	271,150	253,173	238,339
Overtime	-	500	500	500
Stipend	5,052	-	-	-
Allowances	1,200	1,200	1,199	1,200
Medicare	3,832	3,948	3,587	3,473
Unemployment Insurance	-	-	-	-
Workers Compensation	292	348	18,413	423
Retirement Contributions	22,975	23,047	21,157	19,869
Medical Benefits	27,753	30,840	28,263	34,762
Life/Disability Benefits	2,264	2,455	2,498	2,154
Total Personnel	329,020	333,488	328,790	300,720
Purchased Services				
Professional Services	18,756	22,100	22,100	22,100
General Services	32,294	36,000	36,000	36,000
Property Services	162	-	-	-
Communication Services	39,258	47,400	47,400	47,400
Training/Registration	2,083	1,500	1,500	3,500
Mileage/Travel	1,299	500	500	1,000
Rentals/Leases	1,347	2,500	2,000	2,000
Insurance Premiums	117,282	139,603	139,603	-
Total Purchased Services	212,481	249,603	249,103	112,000
Supplies/Non-Capital Equipment				
Office Supplies	1,489	1,100	1,100	1,100
Operating Supplies	4,204	11,000	5,000	5,000
Non-Capital Equipment	-	-	-	1,500
Motor Vehicle Fuels	282	260	-	-
Total Supplies/Non-Capital Equipment	5,975	12,360	6,100	7,600
Miscellaneous				
Dues/Fees	821	1,200	1,200	1,200
Total Other Expenditures	821	1,200	1,200	1,200
Total Expenditures	\$ 548,297	\$ 596,651	\$ 585,193	\$ 421,520

Expenditure Detail

Administration/Operations Division - General Fund

	2011 Audited Amounts	2012 Adopted Budget	2012 Year-End Forecast	2013 Proposed Budget
Personnel				
Regular Wages	265,652	271,150	253,173	238,339
Overtime	-	500	500	500
Stipend	5,052	-	-	-
Allowances	1,200	1,200	1,199	1,200
Medicare	3,832	3,948	3,587	3,473
Workers Compensation	292	348	18,413	423
Retirement Contributions	22,975	23,047	21,157	19,869
Medical Benefits	27,753	30,840	28,263	34,762
Life/Disability Benefits	2,264	2,455	2,498	2,154
Total Personnel	329,020	333,488	328,790	300,720
Purchased Services				
Professional Services	18,756	22,100	22,100	22,100
General Services	32,294	36,000	36,000	36,000
Property Services	162	-	-	-
Communication Services	39,258	47,400	47,400	47,400
Training/Registration	2,083	1,500	1,500	3,500
Mileage/Travel	1,299	500	500	1,000
Rentals/Leases	1,347	2,500	2,000	2,000
Insurance Premiums	117,282	139,603	139,603	-
Total Purchased Services	212,481	249,603	249,103	112,000
Supplies/Non-Capital Equipment				
Office Supplies	1,489	1,100	1,100	1,100
Operating Supplies	4,204	11,000	5,000	5,000
Non-Capital Equipment	-	-	-	1,500
Motor Vehicle Fuels	282	260	-	-
Total Supplies/Non-Capital Equipment	5,975	12,360	6,100	7,600
Miscellaneous				
Dues/Fees	821	1,200	1,200	1,200
Total Other Expenditures	821	1,200	1,200	1,200
Total Expenditures	\$ 548,297	\$ 596,651	\$ 585,193	\$ 421,520

Expenditure Detail

Finance Department - Water & Wastewater Fund

	2011 Audited Amounts	2012 Adopted Budget	2012 Year-End Forecast	2013 Proposed Budget
Personnel				
Regular Wages	436,838	417,984	399,329	400,935
Overtime	2,736	3,500	500	1,000
Stipend	8,290	-	-	-
Allowances	2,808	2,400	2,397	2,400
Medicare	6,318	6,096	5,654	5,848
Workers Compensation	1,233	584	1,130	712
Retirement Contributions	37,831	35,762	33,245	35,280
Medical Benefits	60,249	53,728	55,453	52,043
Life/Disability Benefits	3,771	3,613	3,531	3,626
Total Personnel	560,074	523,667	501,239	501,844
Purchased Services				
Professional Services	44,285	50,150	50,150	50,150
Technical Services	11,343	-	-	-
General Services	40,341	33,000	33,000	33,000
Property Services	(6)	350	350	350
Communication Services	67,680	81,753	79,753	86,000
Training/Registration	2,146	3,350	3,350	3,350
Mileage/Travel	94	350	350	1,100
Rentals/Leases	248	230	330	350
Insurance Premiums	78,803	89,416	89,416	-
Total Purchased Services	244,934	258,599	256,699	174,300
Supplies/Non-Capital Equipment				
Office Supplies	(993)	-	-	-
Operating Supplies	9,839	5,500	4,000	4,000
Non-Capital Equipment	-	4,384	500	750
Motor Vehicle Fuels	3,256	-	3,465	3,260
Total Supplies/Non-Capital Equipment	12,102	9,884	7,965	8,010
Miscellaneous				
Dues/Fees	620	750	750	750
Total Other Expenditures	620	750	750	750
Total Expenditures	\$ 817,730	\$ 792,900	\$ 766,653	\$ 684,904

Expenditure Detail

Administration/Operations Division - Water & Wastewater Fund

	2011 Audited Amounts	2012 Adopted Budget	2012 Year-End Forecast	2013 Proposed Budget
Personnel				
Regular Wages	219,314	224,968	217,809	196,147
Overtime	-	500	-	500
Stipend	4,162	-	-	-
Allowances	1,200	1,200	1,198	1,200
Medicare	3,186	3,279	3,109	2,861
Workers Compensation	256	308	909	348
Retirement Contributions	18,922	19,055	18,327	16,495
Medical Benefits	17,546	19,107	19,084	17,315
Life/Disability Benefits	1,963	2,044	2,131	1,777
Total Personnel	266,549	270,461	262,567	236,643
Purchased Services				
Professional Services	44,190	50,150	50,150	50,150
General Services	40,341	33,000	33,000	33,000
Communication Services	3,013	4,000	2,000	2,000
Training/Registration	1,658	2,500	2,500	2,500
Mileage/Travel	-	250	250	1,000
Insurance Premiums	78,803	89,416	89,416	-
Total Purchased Services	168,005	179,316	177,316	88,650
Supplies/Non-Capital Equipment				
Office Supplies	(993)	-	-	-
Operating Supplies	2,100	3,500	2,000	2,000
Non-Capital Equipment	-	4,384	500	750
Total Supplies/Non-Capital Equipment	1,107	7,884	2,500	2,750
Miscellaneous				
Dues/Fees	620	750	750	750
Total Other Expenditures	620	750	750	750
Total Expenditures	\$ 436,281	\$ 458,411	\$ 443,133	\$ 328,793

Expenditure Detail

Utility Billing Division - Water & Wastewater Fund

	2011 Audited Amounts	2012 Adopted Budget	2012 Year-End Forecast	2013 Proposed Budget
Personnel				
Regular Wages	217,524	193,016	181,520	204,788
Overtime	2,736	3,000	500	500
Stipend	4,128	-	-	-
Allowances	1,608	1,200	1,199	1,200
Medicare	3,132	2,817	2,545	2,987
Workers Compensation	977	276	221	364
Retirement Contributions	18,909	16,707	14,918	18,785
Medical Benefits	42,703	34,621	36,369	34,728
Life/Disability Benefits	1,808	1,569	1,400	1,849
Total Personnel	293,525	253,206	238,672	265,201
Purchased Services				
Professional Services	95	-	-	-
Technical Services	11,343	-	-	-
Property Services	(6)	350	350	350
Communication Services	64,667	77,753	77,753	84,000
Training/Registration	488	850	850	850
Mileage/Travel	94	100	100	100
Rentals/Leases	248	230	330	350
Total Purchased Services	76,929	79,283	79,383	85,650
Supplies/Non-Capital Equipment				
Operating Supplies	7,739	2,000	2,000	2,000
Motor Vehicle Fuels	3,256	-	3,465	3,260
Total Supplies/Non-Capital Equipment	10,995	2,000	5,465	5,260
Total Expenditures	\$ 381,449	\$ 334,489	\$ 323,520	\$ 356,111

Expenditure Detail

Finance Department - Sanitation Fund

	2011 Audited Amounts	2012 Adopted Budget	2012 Year-End Forecast	2013 Proposed Budget
Purchased Services				
Professional Services	50	4,000	4,000	4,000
Insurance Premiums	6,000	5,928	5,928	-
Total Purchased Services	6,050	9,928	9,928	4,000
Total Expenditures	\$ 6,050	\$ 9,928	\$ 9,928	\$ 4,000

Expenditure Detail

Administration/Operations Division - Sanitation Fund

	2011 Audited Amounts	2012 Adopted Budget	2012 Year-End Forecast	2013 Proposed Budget
Purchased Services				
Professional Services	50	4,000	4,000	4,000
Insurance Premiums	6,000	5,928	5,928	-
Total Purchased Services	6,050	9,928	9,928	4,000
Total Expenditures	\$ 6,050	\$ 9,928	\$ 9,928	\$ 4,000

Planning & Development

Brook Svoboda, Director of Planning & Development

Department Description

The Planning and Development Department is responsible for the administration of the City's land use and development functions including building, planning, and neighborhood services (code enforcement). The department also guides the City's ongoing development and redevelopment activities by recruiting new investment and working to integrate new development projects into the existing fabric of the community. The department is also responsible for the administration and enforcement of the City's building, electrical, plumbing, and mechanical codes, as well as enforcement of the City's zoning ordinance and nuisance abatement program.

2012 Achievements

- Adopted 2011 National Electric Codes
- TIGER IV Grant awarded for I-25 HOV Lanes - \$15Mill Grant for \$44Mil improvements to I-25
- RTD MOU on FasTracks Local Match Commitment
- Updating Sign Code
- Improved Neighborhood Services Department Operations and Performance Outcomes

Goals & Objectives

- Initiate Update to Zoning and Subdivision Regulations (Council Goal 5)
- Continue to support NURA and the ED Manager in economic activities for the City (Council Goals 3 & 4)
- Continue to work with NATA on RTD FasTracks North Metro Line (Council Goal 5)

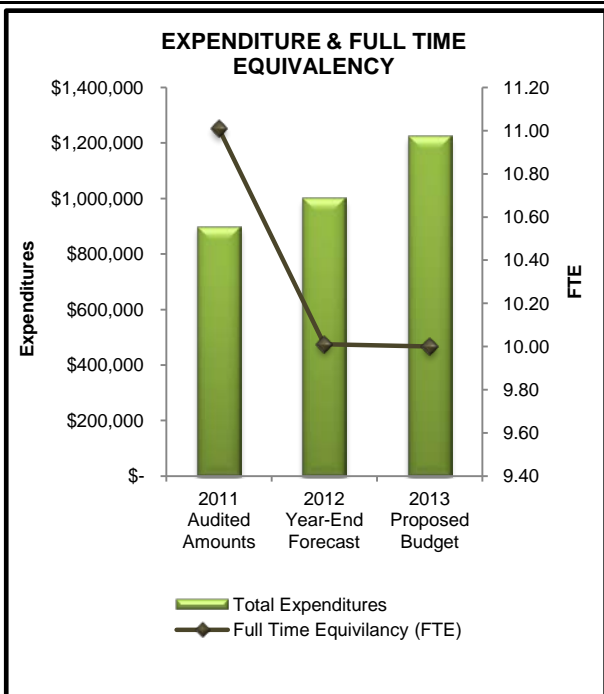
Activity Measures

Category/Measure	2010	2011	2012 Forecast	2013 Forecast
# of Permits Issued	1,800	1,657	1,600	1,600
Permit Fee Collection	\$ 238,852	\$ 210,713	\$ 235,999	\$ 246,000
Valuations	\$ 11,759,449	\$ 10,740,103	\$ 12,028,938	\$ 12,540,000

Planning & Development

2012 BUDGET SUMMARY BY FUND		
Fund(s)	Budget	FTE
General Fund	\$ 1,074,686	10.00
Conservation Trust Fund	-	-
CDBG Fund	150,000	-
Capital Projects Fund	-	-
Water & Wastewater Fund	-	-
Stormwater Fund	-	-
Sanitation Fund	-	-
Total	1,224,686	10.00

2012 BUDGET SUMMARY BY DIVISION		
Division/Program(s)	Budget	FTE
Administration	\$ 121,586	1.00
Operations	568,124	2.00
Neighborhood Services	534,976	7.00
Total	1,224,686	10.00



EXPENDITURE SUMMARY				
	2011 Audited Amounts	2012 Adopted Budget	2012 Year-End Forecast	2013 Proposed Budget
Staff - Full Time Equivalency (FTE)*	11.01	10.01	10.01	10.00
Expenditures:				
Personnel	\$ 638,873	\$ 767,020	\$ 668,551	\$ 750,273
Purchased Services	209,496	206,409	239,111	276,411
Supplies/Non-Capital Equipment	17,149	18,563	25,131	16,588
Capital Outlay	5,399	-	-	30,490
Miscellaneous	27,899	115,969	69,063	150,924
Contingency	-	-	-	-
Total Expenditures	\$ 898,816	\$ 1,107,961	\$ 1,001,856	\$ 1,224,686

2013 BUDGET PACKAGES	
	Amount
1. Personnel Market Adjustment (2% Maximum)	\$ 6,046
2. Personnel Step Allowance (2% Maximum)	3,971
3. Worker's Compensation Premium Increase	1,765
4. Medical/Dental Insurance Premium Increase	4,060
5. Vehicle Replacement - Unit 116	15,245
6. Vehicle Replacement - Unit 274	15,245
7. Zoning Code Changes Professional Service Fee	50,000
8. Safebuilt Fee Increases Technical Services (Revenue Offset of \$17,799)	13,349
9. Third Party General Abatement Services	12,000
10. Department Training	3,000
11. Operating Supplies for Abatement, Graffiti	4,000
12. Communication Svc - Cell Phones, Notebooks	800
Total	\$ 129,481

Expenditure Detail

Planning & Development Department - All Funds

	2011 Audited Amounts	2012 Adopted Budget	2012 Year-End Forecast	2013 Proposed Budget
Personnel				
Regular Wages	489,740	589,651	512,343	583,889
Overtime	4,198	-	6,340	-
Stipend	9,075	-	-	-
Allowances	785	-	1,199	1,200
Medicare	5,906	8,549	6,114	8,483
Workers Compensation	4,073	4,464	4,150	6,734
Retirement Contributions	45,701	53,831	46,464	52,124
Medical Benefits	74,939	105,217	86,842	92,592
Life/Disability Benefits	4,456	5,308	5,099	5,251
Total Personnel	638,873	767,020	668,551	750,273
Purchased Services				
Professional Services	7	-	-	50,000
Technical Services	187,748	171,151	198,500	184,500
General Services	7,908	25,218	24,500	30,000
Property Services	758	53	-	-
Communication Services	7,559	5,134	5,106	4,828
Training/Registration	1,670	2,961	8,005	5,961
Mileage/Travel	388	607	-	-
Rentals/Leases	3,458	1,285	3,000	1,122
Total Purchased Services	209,496	206,409	239,111	276,411
Supplies/Non-Capital Equipment				
Office Supplies	2,302	1,122	909	1,122
Technology Supplies	-	320	1,200	-
Operating Supplies	7,239	9,485	10,988	8,847
Non-Capital Equipment	-	14	5,000	-
Motor Vehicle Fuels	7,608	7,622	7,034	6,619
Total Supplies/Non-Capital Equipment	17,149	18,563	25,131	16,588
Capital Outlay				
Capital Equipment	5,399	-	-	30,490
Total Capital Outlay	5,399	-	-	30,490
Miscellaneous				
Dues/Fees	-	924	2,063	924
Grants/Donations	27,899	115,045	67,000	150,000
Total Other Expenditures	27,899	115,969	69,063	150,924
Total Expenditures	\$ 898,816	\$ 1,107,961	\$ 1,001,856	\$ 1,224,686

Expenditure Detail

Planning & Development Department - General Fund

	2011 Audited Amounts	2012 Adopted Budget	2012 Year-End Forecast	2013 Proposed Budget
Personnel				
Regular Wages	489,740	589,651	512,343	583,889
Overtime	4,198	-	6,340	-
Stipend	9,075	-	-	-
Allowances	785	-	1,199	1,200
Medicare	5,906	8,549	6,114	8,483
Workers Compensation	4,073	4,464	4,150	6,734
Retirement Contributions	45,701	53,831	46,464	52,124
Medical Benefits	74,939	105,217	86,842	92,592
Life/Disability Benefits	4,456	5,308	5,099	5,251
Total Personnel	638,873	767,020	668,551	750,273
Purchased Services				
Professional Services	7	-	-	50,000
Technical Services	187,748	171,151	198,500	184,500
General Services	7,908	25,218	24,500	30,000
Property Services	758	53	-	-
Communication Services	7,559	5,134	5,106	4,828
Training/Registration	1,670	2,961	8,005	5,961
Mileage/Travel	388	607	-	-
Rentals/Leases	3,458	1,285	3,000	1,122
Total Purchased Services	209,496	206,409	239,111	276,411
Supplies/Non-Capital Equipment				
Office Supplies	2,302	1,122	909	1,122
Technology Supplies	-	320	1,200	-
Operating Supplies	7,239	9,485	10,988	8,847
Non-Capital Equipment	-	14	5,000	-
Motor Vehicle Fuels	7,608	7,622	7,034	6,619
Total Supplies/Non-Capital Equipment	17,149	18,563	25,131	16,588
Capital Outlay				
Capital Equipment	5,399	-	-	30,490
Total Capital Outlay	5,399	-	-	30,490
Miscellaneous				
Dues/Fees	-	924	2,063	924
Total Other Expenditures	-	924	2,063	924
Total Expenditures	\$ 870,917	\$ 992,916	\$ 934,856	\$ 1,074,686

Expenditure Detail

Administrative Division - General Fund

	2011 Audited Amounts	2012 Adopted Budget	2012 Year-End Forecast	2013 Proposed Budget
Personnel				
Regular Wages	74,476	102,052	97,243	102,569
Stipend	750	-	-	-
Medicare	1,052	1,480	1,403	1,487
Workers Compensation	82	145	118	181
Retirement Contributions	6,018	8,164	7,779	8,206
Medical Benefits	7,879	14,181	5,841	5,893
Life/Disability Benefits	672	915	946	918
Total Personnel	90,929	126,937	113,330	119,254
Purchased Services				
Professional Services	7	-	-	-
Communication Services	531	1,069	-	720
Training/Registration	494	957	900	1,000
Mileage/Travel	347	520	-	-
Rentals/Leases	474	1,285	-	-
Total Purchased Services	1,853	3,831	900	1,720
Supplies/Non-Capital Equipment				
Office Supplies	-	193	193	150
Operating Supplies	153	600	300	300
Non-Capital Equipment	-	14	2,000	-
Total Supplies/Non-Capital Equipment	153	807	2,493	450
Miscellaneous				
Dues/Fees	-	576	763	162
Total Other Expenditures	-	576	763	162
Total Expenditures	\$ 92,935	\$ 132,151	\$ 117,486	\$ 121,586

Expenditure Detail

Operations Division - General Fund

	2011 Audited Amounts	2012 Adopted Budget	2012 Year-End Forecast	2013 Proposed Budget
Personnel				
Regular Wages	70,195	124,633	72,571	127,079
Stipend	1,402	-	-	-
Allowances	462	-	-	-
Medicare	939	1,807	931	1,843
Workers Compensation	85	177	88	225
Retirement Contributions	6,058	10,681	6,506	10,895
Medical Benefits	7,903	23,929	16,021	20,885
Life/Disability Benefits	631	1,121	782	1,143
Total Personnel	87,675	162,348	96,899	162,070
Purchased Services				
Professional Services	-	-	-	50,000
Technical Services	187,748	171,151	198,500	184,500
General Services	6,455	21,201	20,000	18,000
Communication Services	850	1,477	1,477	720
Training/Registration	504	1,405	1,405	1,461
Mileage/Travel	41	87	-	-
Rentals/Leases	924	-	1,200	311
Total Purchased Services	196,522	195,321	222,582	254,992
Supplies/Non-Capital Equipment				
Office Supplies	1,107	91	91	300
Technology Supplies	-	320	1,200	-
Operating Supplies	546	838	188	-
Non-Capital Equipment	-	-	3,000	-
Total Supplies/Non-Capital Equipment	1,653	1,249	4,479	300
Miscellaneous				
Dues/Fees	-	348	1,300	762
Total Other Expenditures	-	348	1,300	762
Total Expenditures	\$ 285,850	\$ 359,266	\$ 325,260	\$ 418,124

Expenditure Detail

Neighborhood Services Division - General Fund

	2011 Audited Amounts	2012 Adopted Budget	2012 Year-End Forecast	2013 Proposed Budget
Personnel				
Regular Wages	345,069	362,966	342,529	354,241
Overtime	4,198	-	6,340	-
Stipend	6,923	-	-	-
Allowances	323	-	1,199	1,200
Medicare	3,915	5,262	3,780	5,153
Workers Compensation	3,906	4,142	3,944	6,328
Retirement Contributions	33,625	34,986	32,179	33,023
Medical Benefits	59,157	67,107	64,980	65,814
Life/Disability Benefits	3,153	3,272	3,371	3,190
Total Personnel	460,269	477,735	458,322	468,949
Purchased Services				
General Services	1,453	4,017	4,500	12,000
Property Services	758	53	-	-
Communication Services	6,178	2,588	3,629	3,388
Training/Registration	672	599	5,700	3,500
Rentals/Leases	2,060	-	1,800	811
Total Purchased Services	11,121	7,257	15,629	19,699
Supplies/Non-Capital Equipment				
Office Supplies	1,195	838	625	672
Operating Supplies	6,540	8,047	10,500	8,547
Motor Vehicle Fuels	7,608	7,622	7,034	6,619
Total Supplies/Non-Capital Equipment	15,343	16,507	18,159	15,838
Capital Outlay				
Capital Equipment	5,399	-	-	30,490
Total Capital Outlay	5,399	-	-	30,490
Total Expenditures	\$ 492,132	\$ 501,499	\$ 492,110	\$ 534,976

Expenditure Detail

Planning & Development Department - CDBG Fund

	2011 Audited Amounts	2012 Adopted Budget	2012 Year-End Forecast	2013 Proposed Budget
Miscellaneous				
Grants/Donations	27,899	115,045	67,000	150,000
Total Other Expenditures	27,899	115,045	67,000	150,000
Total Expenditures	\$ 27,899	\$ 115,045	\$ 67,000	\$ 150,000

Expenditure Detail

Operations Division - CDBG Fund

	2011 Audited Amounts	2012 Adopted Budget	2012 Year-End Forecast	2013 Proposed Budget
Miscellaneous				
Grants/Donations	27,899	115,045	67,000	150,000
Total Other Expenditures	27,899	115,045	67,000	150,000
Total Expenditures	\$ 27,899	\$ 115,045	\$ 67,000	\$ 150,000



Parks, Recreation, & Culture

Amanda Peterson, Director of Parks, Recreation, & Culture

Department Description

The Department of Parks, Recreation and Cultural Services offers recreational and leisure services, and maintains parks, right-of-ways and open spaces. Divisions within Parks, Recreation and Cultural Services include Parks Maintenance & Operations, Aquatics, Youth & Marketing, Operations, Fitness & Sports, Theatre, Culture and Senior Programs.

2012 Achievements

- Secured grant funding for improvements at Jaycee Park and Danahy Park
- Completed Recreation Center Roof and HVAC Replacements
- Maintained or increased program participation at the Recreation Center

Goals & Objectives

- Continue to make improvements to the Recreation Center facility in order to provide a better service to residents
- Utilize staff resources to best provide maintenance and service within the park system, specifically as related to Northwest Open Space and E.B. Rains Jr. Memorial Park

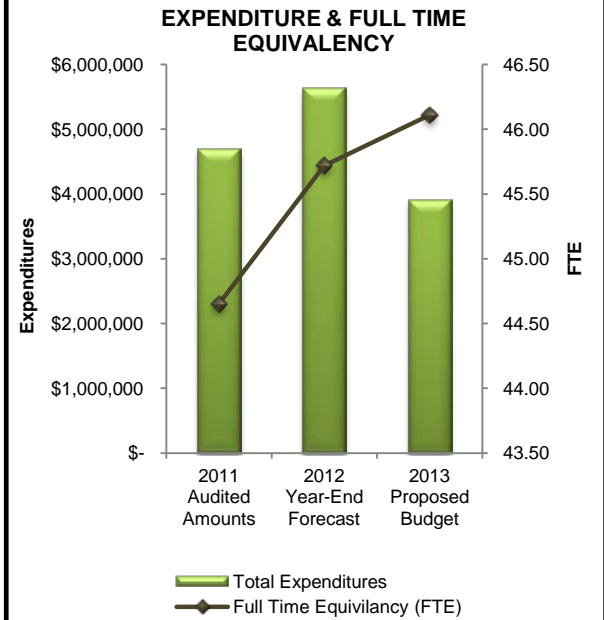
Activity Measures

Category/Measure	2010	2011	2012 Forecast	2013 Forecast
# of park acres maintained	337	337	337	337
# of miles of trails maintained	28	28	28	28
Recreation Center attendance	200,000	200,000	200,000	200,000
Number of registered program participants	21,500	21,500	21,500	21,500
Recreation & Cultural Services cost recovery	48%	48%	48%	48%

Parks, Recreation, & Culture

2012 BUDGET SUMMARY BY FUND		
Fund(s)	Budget	FTE
General Fund	\$ 3,346,554	46.11
Conservation Trust Fund	340,000	-
CDBG Fund	-	-
Capital Projects Fund	225,000	-
Water & Wastewater Fund	-	-
Stormwater Fund	-	-
Sanitation Fund	-	-
Total	3,911,554	46.11

2012 BUDGET SUMMARY BY DIVISION		
Division/Program(s)	Budget	FTE
Park Operations	\$ 1,384,716	16.00
Recreation Operations	1,961,838	30.11
Capital Improvement Projects	565,000	-
Total	3,911,554	46.11



EXPENDITURE SUMMARY				
	2011 Audited Amounts	2012 Adopted Budget	2012 Year-End Forecast	2013 Proposed Budget
Staff - Full Time Equivalency (FTE)*	44.65	45.72	45.72	46.11
Expenditures:				
Personnel	\$ 2,411,968	\$ 2,490,078	\$ 2,360,191	\$ 2,580,609
Purchased Services	249,695	269,643	290,897	289,440
Supplies/Non-Capital Equipment	430,990	399,219	402,235	388,939
Capital Outlay	1,582,297	2,594,841	2,574,541	648,557
Miscellaneous	17,254	1,975	3,351	4,009
Contingency	-	-	-	-
Total Expenditures	\$ 4,692,204	\$ 5,755,756	\$ 5,631,215	\$ 3,911,554

2013 BUDGET PACKAGES	
	Amount
1. Personnel Market Adjustment (2% Maximum)	\$ 33,609
2. Personnel Step Allowance (2% Maximum)	20,861
3. Worker's Compensation Premium Increase	14,389
4. Medical/Dental Insurance Premium Increase	13,980
5. Vehicle Replacement - Unit 534 Parks Division Truck	35,000
6. Equipment - Parks Division Chipper	31,746
7. Equipment - Parks Division Overseeder	8,200
8. I-25 Right-of-Way Mowing Service	7,500
9. Theatre Sound System Overhaul (Phase II)	7,200
10. Theatre Riggings Maintenance	3,000
11. Theatre Stage Curtain Replacement and Maintenance	3,800
12. Theatre Anchor System	2,400
13. Theatre Training for Marketing Coordinator/Technical Coordinator	850
14. Recreation - NRC Operations Administration Gym Curtain Replacement	6,000
15. Recreation - Senior Services Refrigerator	2,611
16. Children's Programs Day Camp Supplies & Admissions Cost Increase	7,034
17. Aqua Zumba (Revenue Offset \$4,125)	3,500
	\$ 201,680

Expenditure Detail

Parks, Recreation, & Culture Department - All Funds

	2011 Audited Amounts	2012 Adopted Budget	2012 Year-End Forecast	2013 Proposed Budget
Personnel				
Regular Wages	1,716,312	1,793,951	1,744,429	1,839,795
Seasonal/Temporary Wages	165,979	151,524	34,508	141,467
Overtime	21,742	8,000	23,569	24,000
Stipend	32,758	-	-	-
Allowances	6,152	6,180	6,561	6,180
Medicare	26,184	27,952	24,105	28,475
Workers Compensation	34,906	33,777	35,084	56,407
Retirement Contributions	128,981	141,080	129,979	150,916
Medical Benefits	266,740	315,409	348,222	319,693
Life/Disability Benefits	12,214	12,205	13,734	13,676
Post-Employment Benefits	-	-	-	-
Total Personnel	2,411,968	2,490,078	2,360,191	2,580,609
Purchased Services				
Professional Services	-	1,100	700	4,435
Technical Services	9,525	9,650	9,650	9,650
General Services	96,990	106,259	122,604	107,568
Property Services	79,882	92,197	88,821	92,800
Communication Services	49,161	50,182	51,498	53,992
Training/Registration	4,183	5,559	5,966	9,295
Mileage/Travel	53	196	196	200
Rentals/Leases	9,901	4,500	11,462	11,500
Total Purchased Services	249,695	269,643	290,897	289,440
Supplies/Non-Capital Equipment				
Office Supplies	2,374	2,862	2,744	2,860
Technology Supplies	6,312	4,427	5,000	6,500
Operating Supplies	223,103	197,109	228,475	200,626
Inventory Supplies	11,726	12,519	11,333	12,500
Non-Capital Equipment	22,863	8,800	8,000	16,400
Gas/Electricity	119,704	138,067	112,470	117,859
Motor Vehicle Fuels	44,908	35,435	34,213	32,194
Total Supplies/Non-Capital Equipment	430,990	399,219	402,235	388,939
Capital Outlay				
Capital Equipment	-	267,085	266,785	83,557
Capital Improvement Projects	1,582,297	2,327,756	2,307,756	565,000
Total Capital Outlay	1,582,297	2,594,841	2,574,541	648,557
Miscellaneous				
Dues/Fees	1,973	1,975	2,601	3,009
Bad Debt Expense	15,281	-	750	1,000
Total Other Expenditures	17,254	1,975	3,351	4,009
Total Expenditures	\$ 4,692,204	\$ 5,755,756	\$ 5,631,215	\$ 3,911,554

Expenditure Detail

Parks, Recreation, & Culture Department - General Fund

	2011 Audited Amounts	2012 Adopted Budget	2012 Year-End Forecast	2013 Proposed Budget
Personnel				
Regular Wages	1,716,312	1,793,951	1,744,429	1,839,795
Seasonal/Temporary Wages	165,979	151,524	34,508	141,467
Overtime	21,742	8,000	23,569	24,000
Stipend	32,758	-	-	-
Allowances	6,152	6,180	6,561	6,180
Medicare	26,184	27,952	24,105	28,475
Workers Compensation	34,906	33,777	35,084	56,407
Retirement Contributions	128,981	141,080	129,979	150,916
Medical Benefits	266,740	315,409	348,222	319,693
Life/Disability Benefits	12,214	12,205	13,734	13,676
Total Personnel	2,411,968	2,490,078	2,360,191	2,580,609
Purchased Services				
Professional Services	-	1,100	700	4,435
Technical Services	9,525	9,650	9,650	9,650
General Services	96,990	106,259	122,604	107,568
Property Services	79,882	92,197	88,821	92,800
Communication Services	49,161	50,182	51,498	53,992
Training/Registration	4,183	5,559	5,966	9,295
Mileage/Travel	53	196	196	200
Rentals/Leases	9,901	4,500	11,462	11,500
Total Purchased Services	249,695	269,643	290,897	289,440
Supplies/Non-Capital Equipment				
Office Supplies	2,374	2,862	2,744	2,860
Technology Supplies	6,312	4,427	5,000	6,500
Operating Supplies	223,103	197,109	228,475	200,626
Inventory Supplies	11,726	12,519	11,333	12,500
Non-Capital Equipment	22,863	8,800	8,000	16,400
Gas/Electricity	119,704	138,067	112,470	117,859
Motor Vehicle Fuels	44,908	35,435	34,213	32,194
Total Supplies/Non-Capital Equipment	430,990	399,219	402,235	388,939
Capital Outlay				
Capital Equipment	-	267,085	266,785	83,557
Total Capital Outlay	-	267,085	266,785	83,557
Miscellaneous				
Dues/Fees	1,973	1,975	2,601	3,009
Bad Debt Expense	15,281	-	750	1,000
Total Other Expenditures	17,254	1,975	3,351	4,009
Total Expenditures	\$ 3,109,907	\$ 3,428,000	\$ 3,323,459	\$ 3,346,554

Expenditure Detail

Park Operations Division - General Fund

	2011 Audited Amounts	2012 Adopted Budget	2012 Year-End Forecast	2013 Proposed Budget
Personnel				
Regular Wages	688,875	725,670	689,568	751,500
Seasonal/Temporary Wages	89,394	88,695	29,697	45,884
Overtime	16,323	8,000	20,507	20,800
Stipend	13,009	-	-	-
Allowances	5,552	5,580	5,962	5,580
Medicare	10,410	11,542	9,338	11,298
Workers Compensation	12,661	12,793	10,876	19,337
Retirement Contributions	62,085	63,879	61,688	65,277
Medical Benefits	133,816	158,177	152,050	155,517
Life/Disability Benefits	5,933	6,331	6,587	6,565
Total Personnel	1,038,058	1,080,667	986,273	1,081,758
Purchased Services				
Professional Services	-	500	250	-
Property Services	52,740	56,582	56,500	60,000
Communication Services	9,655	9,169	11,560	11,680
Training/Registration	842	1,500	1,500	1,500
Rentals/Leases	2,027	-	2,650	2,700
Total Purchased Services	65,264	67,751	72,460	75,880
Supplies/Non-Capital Equipment				
Office Supplies	4	-	-	-
Operating Supplies	114,147	97,602	99,584	103,384
Non-Capital Equipment	9,300	-	-	-
Gas/Electricity	15,759	22,007	17,102	17,359
Motor Vehicle Fuels	44,205	34,881	33,357	31,389
Total Supplies/Non-Capital Equipment	183,415	154,490	150,043	152,132
Capital Outlay				
Capital Equipment	-	259,085	259,085	74,946
Total Capital Outlay	-	259,085	259,085	74,946
Total Expenditures	\$ 1,286,737	\$ 1,561,993	\$ 1,467,861	\$ 1,384,716

Expenditure Detail

Recreation Operations Division - General Fund

	2011 Audited Amounts	2012 Adopted Budget	2012 Year-End Forecast	2013 Proposed Budget
Personnel				
Regular Wages	1,027,437	1,068,281	1,054,861	1,088,295
Seasonal/Temporary Wages	76,585	62,829	4,811	95,583
Overtime	5,419	-	3,062	3,200
Stipend	19,749	-	-	-
Allowances	600	600	599	600
Medicare	15,774	16,410	14,767	17,177
Workers Compensation	22,245	20,984	24,208	37,070
Retirement Contributions	66,896	77,201	68,291	85,639
Medical Benefits	132,924	157,232	196,172	164,176
Life/Disability Benefits	6,281	5,874	7,147	7,111
Total Personnel	1,373,910	1,409,411	1,373,918	1,498,851
Purchased Services				
Professional Services	-	600	450	4,435
Technical Services	9,525	9,650	9,650	9,650
General Services	96,990	106,259	122,604	107,568
Property Services	27,142	35,615	32,321	32,800
Communication Services	39,506	41,013	39,938	42,312
Training/Registration	3,341	4,059	4,466	7,795
Mileage/Travel	53	196	196	200
Rentals/Leases	7,874	4,500	8,812	8,800
Total Purchased Services	184,431	201,892	218,437	213,560
Supplies/Non-Capital Equipment				
Office Supplies	2,370	2,862	2,744	2,860
Technology Supplies	6,312	4,427	5,000	6,500
Operating Supplies	108,956	99,507	128,891	97,242
Inventory Supplies	11,726	12,519	11,333	12,500
Non-Capital Equipment	13,563	8,800	8,000	16,400
Gas/Electricity	103,945	116,060	95,368	100,500
Motor Vehicle Fuels	703	554	856	805
Total Supplies/Non-Capital Equipment	247,575	244,729	252,192	236,807
Capital Outlay				
Capital Equipment	-	8,000	7,700	8,611
Total Capital Outlay	-	8,000	7,700	8,611
Miscellaneous				
Dues/Fees	1,973	1,975	2,601	3,009
Bad Debt Expense	15,281	-	750	1,000
Total Other Expenditures	17,254	1,975	3,351	4,009
Total Expenditures	\$ 1,823,170	\$ 1,866,007	\$ 1,855,598	\$ 1,961,838

Expenditure Detail

Parks, Recreation, & Culture Department - Conservation Trust Fund

	2011 Audited Amounts	2012 Adopted Budget	2012 Year-End Forecast	2013 Proposed Budget
Capital Outlay				
Capital Improvement Projects	509,348	1,192,485	1,192,485	340,000
Total Capital Outlay	509,348	1,192,485	1,192,485	340,000
Total Expenditures	\$ 509,348	\$ 1,192,485	\$ 1,192,485	\$ 340,000

Expenditure Detail

Capital Improvement Projects Division - Conservation Trust Fund

	2011 Audited Amounts	2012 Adopted Budget	2012 Year-End Forecast	2013 Proposed Budget
Capital Outlay				
Capital Improvement Projects	509,348	1,192,485	1,192,485	340,000
Total Capital Outlay	509,348	1,192,485	1,192,485	340,000
Total Expenditures	\$ 509,348	\$ 1,192,485	\$ 1,192,485	\$ 340,000

Expenditure Detail

Parks, Recreation, & Culture Department - Capital Projects Fund

	2011 Audited Amounts	2012 Adopted Budget	2012 Year-End Forecast	2013 Proposed Budget
Capital Outlay				
Capital Improvement Projects	1,072,949	1,135,271	1,115,271	225,000
Total Capital Outlay	1,072,949	1,135,271	1,115,271	225,000
Total Expenditures	\$ 1,072,949	\$ 1,135,271	\$ 1,115,271	\$ 225,000

Expenditure Detail

Capital Improvement Projects Division - Capital Projects Fund

	2011 Audited Amounts	2012 Adopted Budget	2012 Year-End Forecast	2013 Proposed Budget
Capital Outlay				
Capital Improvement Projects	1,072,949	1,135,271	1,115,271	225,000
Total Capital Outlay	1,072,949	1,135,271	1,115,271	225,000
Total Expenditures	\$ 1,072,949	\$ 1,135,271	\$ 1,115,271	\$ 225,000



Police

James May, Police Chief

Department Description

The Northglenn Police Department is a full service municipal law enforcement agency consisting of three primary divisions: Administration, Patrol and Support. Each is managed by a Division Commander.

- The Administrative Division consists of the Office of the Chief of Police, the Training Unit, the Professional Standards Unit and the Operational Analysis and Community Impact Unit (Crime and Management Analysis).
- The Patrol Division provides 24 hour per day, seven days per week uniformed officer response to emergency and non-emergency calls for service, directed patrol, crime prevention, school safety and security, traffic accident response and traffic enforcement. The Patrol Division also provides tactical intervention with a SWAT element, Community Relations Section and includes Animal Control.
- The Support Division consists of the Investigations Unit, the Property/Evidence Unit, the Records Unit and the Victim Services Unit.

Enhanced 911, dispatch and records management services are provided by contract with the Adams County Communications Center.

2012 Achievements

- Northglenn PD exposure in social and multi-media to include Facebook, Twitter and video messages.
- Northglenn PD began the LEXIPOL Policy & Procedure Dept. Manual Change
- Northglenn PD decreased excess evidence by over 20% and accounted for 100% on Evidence Audit-All Drugs and Money
- Northglenn PD Relocated Spare Equipment from current storage areas to new storage-increased officer safety and increased efficiency at Property/Evidence Storage locations

Goals & Objectives

- NPD Goal-10% Increase on Neighborhood and Business Watch Programs
- NPD Goal-Roll Out Daily Briefing Trainings on Dept. Policy & Procedures Manual to all staff
- Begin the Process for State Accreditation
- Statistics on Crime Rates appear to be on Target with 2011 numbers-2013's Objective will be to stay within a target range of + or - 5%

Activity Measures

Category/Measure	2010	2011	2012 Forecast	2013 Forecast
Calls for Service	45,846	46,373	45,000	45,500
Incident Reports Processed	5,906	5,442	5,100	5,100
# of Arrests	2,877	2,574	2,600	2,600
# of Traffic Accidents Reported	1,195	1,109	1,100	1,100
Municipal Summons Issued	15,347	8,958	8,300	9,000

Police

2012 BUDGET SUMMARY BY FUND		
Fund(s)	Budget	FTE
General Fund	\$ 8,076,483	82.50
Conservation Trust Fund	-	-
CDBG Fund	-	-
Capital Projects Fund	-	-
Water & Wastewater Fund	-	-
Stormwater Fund	-	-
Sanitation Fund	-	-
Total	8,076,483	82.50

2012 BUDGET SUMMARY BY DIVISION		
Division/Program(s)	Budget	FTE
Administration	\$ 1,031,369	16.50
Support Operations	1,719,306	12.00
Patrol Division	5,146,490	52.00
Animal Control	179,318	2.00
Total	8,076,483	82.50

EXPENDITURE & FULL TIME EQUIVALENCY				
Expenditures	\$8,200,000			FTE
	\$8,000,000			
	\$7,800,000			
	\$7,600,000			
	\$7,400,000			
	\$7,200,000			
	\$7,000,000			
	\$6,800,000			
	\$6,600,000			
		2011 Audited Amounts	2012 Year-End Forecast	2013 Proposed Budget

Expenditure Detail

Police Department - All Funds

	2011 Audited Amounts	2012 Adopted Budget	2012 Year-End Forecast	2013 Proposed Budget
Personnel				
Regular Wages	4,393,135	4,827,205	4,451,648	5,056,114
Seasonal/Temporary Wages	24,034	-	29,356	-
Overtime	263,466	225,400	241,564	235,305
Stipend	82,627	-	-	-
Allowances	41,428	38,496	44,383	36,552
Medicare	62,756	70,202	65,402	73,490
Workers Compensation	80,242	79,389	83,533	138,849
Retirement Contributions	407,088	432,650	411,293	458,163
Medical Benefits	533,584	666,756	638,682	719,792
Life/Disability Benefits	87,833	106,086	96,461	114,042
Total Personnel	5,976,193	6,446,184	6,062,322	6,832,307
Purchased Services				
Professional Services	168,681	152,429	152,674	150,755
Technical Services	68,633	65,400	65,557	65,400
General Services	38,736	42,000	42,000	43,300
Property Services	35,877	30,110	32,033	31,010
Communication Services	321,116	433,700	448,076	453,845
Training/Registration	56,464	92,033	54,250	62,500
Mileage/Travel	299	2,300	1,000	1,000
Rentals/Leases	12,561	19,912	19,912	13,161
Total Purchased Services	702,367	837,884	815,502	820,971
Supplies/Non-Capital Equipment				
Office Supplies	19,595	23,924	23,924	21,924
Technology Supplies	18,344	2,000	17,122	5,292
Operating Supplies	73,286	77,622	72,030	78,094
Non-Capital Equipment	46,706	57,450	59,789	54,650
Gas/Electricity	1,616	986	1,903	4,310
Motor Vehicle Fuels	107,844	110,252	112,152	105,535
Total Supplies/Non-Capital Equipment	267,391	272,234	286,920	269,805
Capital Outlay				
Capital Equipment	185,488	195,400	195,400	150,000
Total Capital Outlay	185,488	195,400	195,400	150,000
Miscellaneous				
Dues/Fees	1,739	3,400	3,550	3,400
Total Other Expenditures	1,739	3,400	3,550	3,400
Total Expenditures	\$ 7,133,178	\$ 7,755,102	\$ 7,363,694	\$ 8,076,483

Expenditure Detail

Police Department - General Fund

	2011 Audited Amounts	2012 Adopted Budget	2012 Year-End Forecast	2013 Proposed Budget
Personnel				
Regular Wages	4,393,135	4,827,205	4,451,648	5,056,114
Seasonal/Temporary Wages	24,034	-	29,356	-
Overtime	263,466	225,400	241,564	235,305
Stipend	82,627	-	-	-
Allowances	41,428	38,496	44,383	36,552
Medicare	62,756	70,202	65,402	73,490
Workers Compensation	80,242	79,389	83,533	138,849
Retirement Contributions	407,088	432,650	411,293	458,163
Medical Benefits	533,584	666,756	638,682	719,792
Life/Disability Benefits	87,833	106,086	96,461	114,042
Total Personnel	5,976,193	6,446,184	6,062,322	6,832,307
Purchased Services				
Professional Services	168,681	152,429	152,674	150,755
Technical Services	68,633	65,400	65,557	65,400
General Services	38,736	42,000	42,000	43,300
Property Services	35,877	30,110	32,033	31,010
Communication Services	321,116	433,700	448,076	453,845
Training/Registration	56,464	92,033	54,250	62,500
Mileage/Travel	299	2,300	1,000	1,000
Rentals/Leases	12,561	19,912	19,912	13,161
Total Purchased Services	702,367	837,884	815,502	820,971
Supplies/Non-Capital Equipment				
Office Supplies	19,595	23,924	23,924	21,924
Technology Supplies	18,344	2,000	17,122	5,292
Operating Supplies	73,286	77,622	72,030	78,094
Non-Capital Equipment	46,706	57,450	59,789	54,650
Gas/Electricity	1,616	986	1,903	4,310
Motor Vehicle Fuels	107,844	110,252	112,152	105,535
Total Supplies/Non-Capital Equipment	267,391	272,234	286,920	269,805
Capital Outlay				
Capital Equipment	185,488	195,400	195,400	150,000
Total Capital Outlay	185,488	195,400	195,400	150,000
Miscellaneous				
Dues/Fees	1,739	3,400	3,550	3,400
Total Other Expenditures	1,739	3,400	3,550	3,400
Total Expenditures	\$ 7,133,178	\$ 7,755,102	\$ 7,363,694	\$ 8,076,483

Expenditure Detail

Administration Division - General Fund

	2011 Audited Amounts	2012 Adopted Budget	2012 Year-End Forecast	2013 Proposed Budget
Personnel				
Regular Wages	283,815	881,205	192,481	196,737
Overtime	2,753	7,900	7,900	7,900
Stipend	4,394	-	-	-
Allowances	1,776	3,048	1,614	1,584
Medicare	1,533	12,823	1,506	2,876
Workers Compensation	2,756	7,545	1,769	2,890
Retirement Contributions	27,977	78,895	18,575	18,993
Medical Benefits	17,490	129,138	15,676	16,200
Life/Disability Benefits	1,754	8,712	1,366	1,769
Total Personnel	344,248	1,129,266	240,887	248,949
Purchased Services				
Professional Services	23,135	147,429	147,429	143,755
Technical Services	2,004	65,400	65,400	65,400
General Services	-	2,000	2,000	2,000
Property Services	1,784	30,110	30,110	31,010
Communication Services	-	432,500	432,500	438,270
Training/Registration	944	68,133	32,610	61,000
Mileage/Travel	65	2,300	1,000	1,000
Rentals/Leases	-	11,334	11,334	4,583
Total Purchased Services	27,932	759,206	722,383	747,018
Supplies/Non-Capital Equipment				
Office Supplies	-	22,724	22,724	20,724
Technology Supplies	-	2,000	2,000	2,000
Operating Supplies	7,998	2,978	2,978	2,978
Non-Capital Equipment	-	6,500	6,500	6,500
Total Supplies/Non-Capital Equipment	7,998	34,202	34,202	32,202
Capital Outlay				
Capital Equipment	-	195,400	195,400	-
Total Capital Outlay	-	195,400	195,400	-
Miscellaneous				
Dues/Fees	392	3,200	3,200	3,200
Total Other Expenditures	392	3,200	3,200	3,200
Total Expenditures	\$ 380,570	\$ 2,121,274	\$ 1,196,072	\$ 1,031,369

Expenditure Detail

Support Operations Division - General Fund

	2011 Audited Amounts	2012 Adopted Budget	2012 Year-End Forecast	2013 Proposed Budget
Personnel				
Regular Wages	1,035,416	816,543	1,067,878	1,208,867
Seasonal/Temporary Wages	24,034	-	29,356	-
Overtime	65,345	66,000	66,000	66,000
Stipend	18,922	-	-	-
Allowances	9,894	7,536	11,127	8,040
Medicare	13,794	11,602	14,328	17,294
Workers Compensation	13,619	14,657	14,047	25,442
Retirement Contributions	92,869	75,749	97,500	109,069
Medical Benefits	124,355	98,749	156,577	167,479
Life/Disability Benefits	14,574	16,773	15,861	18,934
Total Personnel	1,412,822	1,107,609	1,472,674	1,621,125
Purchased Services				
Professional Services	144,646	-	245	-
Technical Services	66,357	-	157	-
General Services	1,108	-	-	-
Property Services	33,779	-	1,789	-
Communication Services	320,186	-	12,476	12,476
Training/Registration	54,765	22,400	20,140	-
Mileage/Travel	234	-	-	-
Rentals/Leases	7,980	4,100	4,100	4,100
Total Purchased Services	629,055	26,500	38,907	16,576
Supplies/Non-Capital Equipment				
Office Supplies	19,569	-	-	-
Technology Supplies	4,490	-	-	-
Operating Supplies	58,635	47,592	42,000	48,064
Non-Capital Equipment	14,062	11,900	11,900	14,400
Gas/Electricity	1,616	986	1,903	4,310
Motor Vehicle Fuels	10,868	10,198	15,761	14,831
Total Supplies/Non-Capital Equipment	109,240	70,676	71,564	81,605
Capital Outlay				
Property/Rights	-	-	-	-
Capital Equipment	179,828	-	-	-
Capital Improvement Projects	-	-	-	-
Total Capital Outlay	179,828	-	-	-
Miscellaneous				
Dues/Fees	1,347	-	150	-
Total Other Expenditures	1,347	-	150	-
Total Expenditures	\$ 2,332,292	\$ 1,204,785	\$ 1,583,295	\$ 1,719,306

Expenditure Detail

Patrol Division - General Fund

	2011 Audited Amounts	2012 Adopted Budget	2012 Year-End Forecast	2013 Proposed Budget
Personnel				
Regular Wages	2,994,113	3,038,002	3,104,722	3,560,841
Overtime	189,650	150,000	166,164	159,405
Stipend	57,556	-	-	-
Allowances	29,054	27,912	30,811	26,928
Medicare	46,241	44,451	48,372	52,020
Workers Compensation	62,978	56,168	66,742	108,894
Retirement Contributions	279,072	269,775	287,836	322,456
Medical Benefits	378,345	419,837	446,225	515,991
Life/Disability Benefits	70,777	79,777	78,389	92,532
Total Personnel	4,107,786	4,085,922	4,229,261	4,839,067
Purchased Services				
Professional Services	190	-	-	-
General Services	(350)	-	-	-
Property Services	314	-	134	-
Communication Services	51	500	2,400	2,399
Training/Registration	150	1,000	1,000	1,000
Rentals/Leases	4,471	4,078	4,078	4,078
Total Purchased Services	4,826	5,578	7,612	7,477
Supplies/Non-Capital Equipment				
Office Supplies	26	1,000	1,000	1,000
Technology Supplies	13,854	-	15,122	3,292
Operating Supplies	5,642	26,052	26,052	26,052
Non-Capital Equipment	31,699	38,650	40,989	33,150
Motor Vehicle Fuels	92,578	96,559	91,872	86,452
Total Supplies/Non-Capital Equipment	143,799	162,261	175,035	149,946
Capital Outlay				
Capital Equipment	5,660	-	-	150,000
Total Capital Outlay	5,660	-	-	150,000
Total Expenditures	\$ 4,262,071	\$ 4,253,761	\$ 4,411,908	\$ 5,146,490

Expenditure Detail

Animal Control Division - General Fund

	2011 Audited Amounts	2012 Adopted Budget	2012 Year-End Forecast	2013 Proposed Budget
Personnel				
Regular Wages	79,791	91,455	86,567	89,669
Overtime	5,718	1,500	1,500	2,000
Stipend	1,755	-	-	-
Allowances	704	-	831	-
Medicare	1,188	1,326	1,196	1,300
Workers Compensation	889	1,019	975	1,623
Retirement Contributions	7,170	8,231	7,382	7,645
Medical Benefits	13,394	19,032	20,204	20,122
Life/Disability Benefits	728	824	845	807
Total Personnel	111,337	123,387	119,500	123,166
Purchased Services				
Professional Services	710	5,000	5,000	7,000
Technical Services	272	-	-	-
General Services	37,978	40,000	40,000	41,300
Communication Services	879	700	700	700
Training/Registration	605	500	500	500
Rentals/Leases	110	400	400	400
Total Purchased Services	40,554	46,600	46,600	49,900
Supplies/Non-Capital Equipment				
Office Supplies	-	200	200	200
Operating Supplies	1,011	1,000	1,000	1,000
Non-Capital Equipment	945	400	400	600
Motor Vehicle Fuels	4,398	3,495	4,519	4,252
Total Supplies/Non-Capital Equipment	6,354	5,095	6,119	6,052
Miscellaneous				
Dues/Fees	-	200	200	200
Total Other Expenditures	-	200	200	200
Total Expenditures	\$ 158,245	\$ 175,282	\$ 172,419	\$ 179,318

Public Works

David Willett, Director of Public Works

Department Description

The Public Works Department is responsible for the capital improvements, maintenance and repair of the City's transportation and utility infrastructure, public buildings and city-owned fleet and machinery. The Department also manages and operates a water treatment plant and a wastewater treatment plant, and the City's trash collection and recycling activities.

2012 Achievements

- Utilities - Completed the Wastewater Utility Master Plan Update.
- Engineering - Implementation (75%) of City Works asset management software and in-house work order format for tracking annual work programs.
- Sanitation - Implementation of curbside recycling completed.

Goals & Objectives

- Fleet - Implement new Fleet Software management platform.
- Sanitation - Implement (pending regulations) e-waste program.
- Engineering - Complete Pavement Condition survey of City roadways.
- Operations - Complete full utilization of City works assets management software platform.

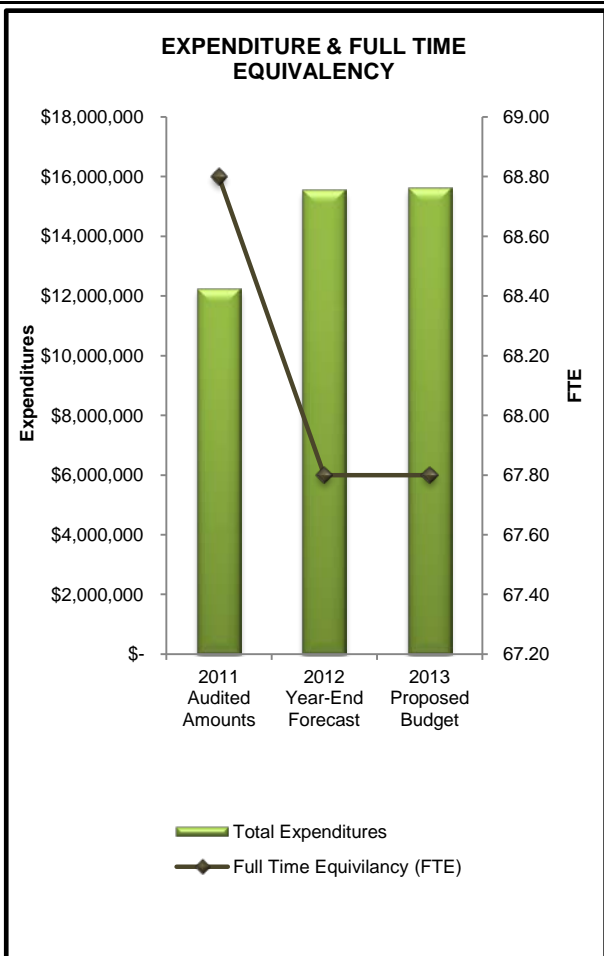
Activity Measures

Category/Measure	2010	2011	2012 Forecast	2013 Forecast
Water Distribution System (# of Miles)	127	127	127	127
Sewer Collection System (# of Miles)	101	101	101	101
Storm Drainage System (# of Miles)	23	23	23	23
Roadway Network (# of Miles)	105	105	105	105
Waste Hauled to Landfill (Tons)	18,000	15,500	15,250	14,500
Waste Hauled to Recycling (Tons)	500	750	1,230	1,300

Public Works

2012 BUDGET SUMMARY BY FUND		
Fund(s)	Budget	FTE
General Fund	\$ 2,129,480	15.10
Conservation Trust Fund	-	-
CDBG Fund	50,000	-
Capital Projects Fund	955,333	-
Water & Wastewater Fund	10,577,509	41.70
Stormwater Fund	225,190	1.00
Sanitation Fund	1,681,861	10.20
Total	15,619,373	68.00

2012 BUDGET SUMMARY BY DIVISION		
Division/Program(s)	Budget	FTE
Administration/Operations	\$ 349,636	2.00
Facilities	323,246	3.00
Fleet	525,491	4.00
Streets	713,077	8.00
Engineering	1,060,183	5.00
Water Operations	967,570	6.50
Lab Operations	413,404	4.00
Electrical & Mechanical	639,987	5.00
Distribution & Collection	1,110,985	9.00
Water Resources Operations	904,148	5.00
Wastewater Operations	1,420,484	4.50
Industrial Pre-Treatment	70,372	1.00
Stormwater Operations	110,190	1.00
Sanitation Operations	1,558,572	10.00
Capital Improvement Projects	5,452,028	-
Total	15,619,373	68.00



EXPENDITURE SUMMARY				
	2011 Audited Amounts	2012 Adopted Budget	2012 Year-End Forecast	2013 Proposed Budget
Staff - Full Time Equivalency (FTE)*	68.80	67.80	67.80	67.80
Expenditures:				
Personnel	\$ 4,579,948	\$ 4,837,262	\$ 4,738,090	\$ 5,039,354
Purchased Services	1,170,765	1,329,575	1,428,986	1,607,650
Supplies/Non-Capital Equipment	3,037,911	2,924,472	2,864,571	2,819,691
Capital Outlay	3,428,994	9,363,295	6,481,430	6,122,528
Miscellaneous	26,785	29,900	30,423	30,150
Contingency	-	-	-	-
Total Expenditures	\$ 12,244,403	\$ 18,484,504	\$ 15,543,500	\$ 15,619,373

2013 BUDGET PACKAGES

	Amount
1. Personnel Market Adjustment (2% Maximum)	\$ 68,701
2. Personnel Step Allowance (2% Maximum)	29,674
3. Worker's Compensation Premium Increase	26,983
4. Medical/Dental Insurance Premium Increase	25,578
5. 0.2 FTE Increase Laboratory Technician to Full-Time (Salary, Market, Merit Included)	9,408
6. Equipment Replacement - Fleet Services Roof and Evaporative Cooler	80,000
7. Equipment Replacement - Unit 140 Air Compressor	17,000
8. Equipment Replacement - Fleet Services Vehicle Lift	10,000
9. Equipment Replacement - Unit 749 Snow Plow	17,000
10. Equipment Replacement - M&O South Gate Operator replacement	5,000
11. Equipment Replacement - Facilities Maintenance Roof Top HVAC	14,000
12. Equipment Replacement - Booster Motor Variable Frequency Drive	15,000
13. Equipment Replacement - Booster Pump and Motor	40,000
14. Equipment Replacement - Motor Control Valve at the Booster Station	11,000
15. Equipment Replacement - Drainage Pump Station Pump	12,000
16. Equipment Replacement - Station E Pump	17,000
17. Equipment Replacement - Lift Station G Backup Generator/Automatic Transfer Switch	38,500
18. Equipment Replacement - Ultraviolet (UV) Disinfection Lamp	24,000
19. Vehicle Replacement - Unit 170 Roll-off Trash Truck	125,000
20. Equipment Replacement - Automate Trash Truck Arm	15,000
21. Vehicle Replacement - Unit 132 Rear Load Trash Truck	230,000
	\$ 830,844

Expenditure Detail

Public Works Department - All Funds

	2011 Audited Amounts	2012 Adopted Budget	2012 Year-End Forecast	2013 Proposed Budget
Personnel				
Regular Wages	3,464,133	3,614,896	3,587,411	3,768,847
Seasonal/Temporary Wages	-	32,148	-	43,003
Overtime	67,782	87,938	73,232	65,750
Stipend	65,766	-	-	-
Allowances	31,588	32,750	34,265	30,408
Medicare	40,540	52,048	41,867	54,405
Workers Compensation	70,440	73,591	78,476	105,968
Retirement Contributions	317,515	325,556	322,983	345,337
Medical Benefits	491,872	586,464	565,737	592,398
Life/Disability Benefits	30,312	31,871	34,119	33,238
Total Personnel	4,579,948	4,837,262	4,738,090	5,039,354
Purchased Services				
Professional Services	347,134	340,875	442,805	266,900
Technical Services	70,133	79,100	77,600	107,000
General Services	57,854	95,500	95,000	99,700
Property Services	611,883	735,750	736,203	1,054,250
Repair/Maintenance Services	(3,104)	-	1,500	-
Communication Services	60,084	39,250	40,714	46,600
Training/Registration	12,197	17,500	16,450	14,750
Mileage/Travel	86	200	100	100
Rentals/Leases	14,498	21,400	18,614	18,350
Total Purchased Services	1,170,765	1,329,575	1,428,986	1,607,650
Supplies/Non-Capital Equipment				
Office Supplies	9,452	15,000	15,800	14,000
Technology Supplies	1,589	3,000	2,865	3,200
Operating Supplies	1,330,106	1,023,000	1,221,536	923,000
Chemicals/Compounds	1,415	10,000	-	300,000
Maintenance Supplies	(16,695)	-	-	-
Repair Supplies	348	-	-	-
Construction Materials	(1,190)	-	-	-
Inventory Supplies	224,968	222,000	100,000	72,000
Uniforms/Clothing	12,423	18,500	13,050	18,300
Non-Capital Equipment	94,940	37,000	30,425	-
Gas/Electricity	1,218,124	1,372,982	1,292,821	1,312,215
Motor Vehicle Fuels	162,431	222,990	188,074	176,976
Total Supplies/Non-Capital Equipment	3,037,911	2,924,472	2,864,571	2,819,691
Capital Outlay				
Property/Rights	-	114,674	114,674	-
Capital Equipment	535,552	680,000	680,000	670,500
Capital Improvement Projects	2,893,442	8,568,621	5,686,756	5,452,028
Total Capital Outlay	3,428,994	9,363,295	6,481,430	6,122,528
Miscellaneous				
Dues/Fees	(1,645)	4,900	5,423	5,150
Community Incentive	28,430	25,000	25,000	25,000
Total Other Expenditures	26,785	29,900	30,423	30,150
Total Expenditures	\$ 12,244,403	\$ 18,484,504	\$ 15,543,500	\$ 15,619,373

Expenditure Detail

Public Works Department - General Fund

	2011 Audited Amounts	2012 Adopted Budget	2012 Year-End Forecast	2013 Proposed Budget
Personnel				
Regular Wages	721,252	732,656	738,544	758,001
Seasonal/Temporary Wages	-	16,074	-	-
Overtime	16,580	15,250	15,000	12,750
Stipend	13,781	-	-	-
Allowances	7,705	7,500	7,925	7,500
Medicare	8,233	10,583	8,344	10,717
Workers Compensation	18,134	16,726	17,176	21,521
Retirement Contributions	63,424	63,358	63,317	67,735
Medical Benefits	126,175	150,281	131,766	144,592
Life/Disability Benefits	6,426	6,389	6,840	6,606
Total Personnel	981,710	1,018,817	988,912	1,029,422
Purchased Services				
Professional Services	5,280	625	15,825	3,400
Technical Services	5,225	3,000	3,000	12,750
General Services	27	-	-	-
Property Services	126,384	143,750	150,250	145,750
Repair/Maintenance Services	(165,213)	(160,371)	(158,871)	(160,371)
Communication Services	12,078	6,300	12,550	12,850
Training/Registration	502	2,250	2,000	2,250
Rentals/Leases	1,820	1,750	1,050	1,250
Total Purchased Services	(13,897)	(2,696)	25,804	17,879
Supplies/Non-Capital Equipment				
Office Supplies	1,799	5,000	5,000	5,000
Technology Supplies	1,500	-	615	1,200
Operating Supplies	334,017	267,500	307,500	262,000
Maintenance Supplies	(773)	-	-	-
Repair Supplies	188	-	-	-
Construction Materials	(1,190)	-	-	-
Uniforms/Clothing	3,068	5,500	4,550	5,500
Non-Capital Equipment	4,174	-	1,425	-
Gas/Electricity	551,667	638,053	628,570	637,999
Motor Vehicle Fuels	18,318	85,883	37,705	35,480
Total Supplies/Non-Capital Equipment	912,768	1,001,936	985,365	947,179
Capital Outlay				
Capital Equipment	336,216	78,500	78,500	133,500
Total Capital Outlay	336,216	78,500	78,500	133,500
Miscellaneous				
Dues/Fees	690	1,500	1,500	1,500
Total Other Expenditures	690	1,500	1,500	1,500
Total Expenditures	\$ 2,217,487	\$ 2,098,057	\$ 2,080,081	\$ 2,129,480

Expenditure Detail

Administration/Operations Division - General Fund

	2011 Audited Amounts	2012 Adopted Budget	2012 Year-End Forecast	2013 Proposed Budget
Personnel				
Regular Wages	49,314	50,408	49,899	51,901
Stipend	788	-	-	-
Medicare	707	731	703	753
Workers Compensation	60	72	61	92
Retirement Contributions	4,342	4,370	4,318	4,490
Medical Benefits	5,019	5,709	5,832	6,037
Life/Disability Benefits	496	460	540	473
Total Personnel	60,726	61,750	61,353	63,746
Purchased Services				
Professional Services	100	-	-	-
Property Services	162	250	250	250
Communication Services	376	300	300	-
Total Purchased Services	638	550	550	250
Supplies/Non-Capital Equipment				
Office Supplies	684	5,000	5,000	5,000
Operating Supplies	3,186	-	-	-
Gas/Electricity	116,380	126,427	109,024	110,660
Total Supplies/Non-Capital Equipment	120,250	131,427	114,024	115,660
Miscellaneous				
Dues/Fees	-	1,000	1,000	1,000
Total Other Expenditures	-	1,000	1,000	1,000
Total Expenditures	\$ 181,614	\$ 194,727	\$ 176,927	\$ 180,656

Expenditure Detail

Facilities Division - General Fund

	2011 Audited Amounts	2012 Adopted Budget	2012 Year-End Forecast	2013 Proposed Budget
Personnel				
Regular Wages	92,990	92,391	94,067	95,738
Overtime	1,977	4,500	3,500	2,000
Stipend	1,666	-	-	-
Allowances	612	612	662	612
Medicare	837	1,233	838	1,281
Workers Compensation	2,446	1,672	1,791	2,954
Retirement Contributions	8,287	8,221	8,218	8,550
Medical Benefits	12,883	14,390	15,072	15,216
Life/Disability Benefits	750	765	820	795
Total Personnel	122,448	123,784	124,968	127,146
Purchased Services				
Professional Services	178	125	125	200
Property Services	27,076	8,500	20,000	10,500
Repair/Maintenance Services	-	-	1,500	-
Communication Services	1,305	1,500	1,500	1,850
Training/Registration	267	500	250	250
Rentals/Leases	45	1,000	500	500
Total Purchased Services	28,871	11,625	23,875	13,300
Supplies/Non-Capital Equipment				
Office Supplies	8	-	-	-
Operating Supplies	33,517	20,000	30,000	15,000
Uniforms/Clothing	730	1,000	750	1,000
Non-Capital Equipment	3,174	-	1,425	-
Motor Vehicle Fuels	4,870	5,098	5,264	4,954
Total Supplies/Non-Capital Equipment	42,299	26,098	37,439	20,954
Capital Outlay				
Capital Equipment	24,449	17,500	17,500	9,500
Total Capital Outlay	24,449	17,500	17,500	9,500
Total Expenditures	\$ 218,067	\$ 179,007	\$ 203,782	\$ 170,900

Expenditure Detail

Fleet Division - General Fund

	2011 Audited Amounts	2012 Adopted Budget	2012 Year-End Forecast	2013 Proposed Budget
Personnel				
Regular Wages	218,166	219,198	224,460	223,065
Overtime	1,586	4,000	4,000	4,000
Stipend	4,104	-	-	-
Allowances	2,424	2,424	2,523	2,424
Medicare	2,439	3,039	2,507	3,095
Workers Compensation	6,862	4,314	6,919	3,892
Retirement Contributions	19,356	19,828	19,756	20,189
Medical Benefits	37,990	42,543	44,557	44,976
Life/Disability Benefits	1,846	1,868	2,014	1,900
Total Personnel	294,773	297,214	306,736	303,541
Purchased Services				
Professional Services	185	200	200	200
Technical Services	-	-	-	7,500
Property Services	32,670	50,000	45,000	50,000
Repair/Maintenance Services	(165,213)	(160,371)	(160,371)	(160,371)
Communication Services	1,505	1,500	1,250	1,500
Training/Registration	-	-	-	1,000
Rentals/Leases	261	250	250	250
Total Purchased Services	(130,592)	(108,421)	(113,671)	(99,921)
Supplies/Non-Capital Equipment				
Office Supplies	54	-	-	-
Technology Supplies	1,500	-	615	-
Operating Supplies	104,400	70,000	100,000	70,000
Repair Supplies	188	-	-	-
Uniforms/Clothing	419	1,500	800	1,500
Motor Vehicle Fuels	(26,146)	44,597	-	-
Total Supplies/Non-Capital Equipment	80,415	116,097	101,415	71,500
Capital Outlay				
Capital Equipment	-	-	-	90,000
Total Capital Outlay	-	-	-	90,000
Total Expenditures	\$ 244,596	\$ 304,890	\$ 294,480	\$ 365,120

Expenditure Detail

Streets Division - General Fund

	2011 Audited Amounts	2012 Adopted Budget	2012 Year-End Forecast	2013 Proposed Budget
Personnel				
Regular Wages	276,649	299,634	299,476	314,372
Overtime	12,947	6,750	7,500	6,750
Stipend	5,541	-	-	-
Allowances	4,200	4,464	4,740	4,464
Medicare	3,005	4,317	3,280	4,531
Workers Compensation	8,086	10,050	7,832	13,722
Retirement Contributions	24,574	25,257	25,014	27,943
Medical Benefits	65,284	82,061	60,464	63,371
Life/Disability Benefits	2,577	2,655	2,782	2,783
Total Personnel	402,863	435,188	411,088	437,936
Purchased Services				
Professional Services	410	300	500	500
General Services	27	-	-	-
Property Services	7,484	15,000	10,000	15,000
Communication Services	2,503	3,000	3,000	3,000
Training/Registration	-	250	250	250
Rentals/Leases	1,514	500	300	500
Total Purchased Services	11,938	19,050	14,050	19,250
Supplies/Non-Capital Equipment				
Operating Supplies	192,483	175,000	175,000	175,000
Maintenance Supplies	(773)	-	-	-
Construction Materials	(1,190)	-	-	-
Uniforms/Clothing	1,919	3,000	3,000	3,000
Gas/Electricity	-	-	-	-
Motor Vehicle Fuels	35,987	33,315	30,703	28,891
Total Supplies/Non-Capital Equipment	229,426	211,315	208,703	206,891
Capital Outlay				
Capital Equipment	311,767	61,000	61,000	34,000
Total Capital Outlay	311,767	61,000	61,000	34,000
Total Expenditures	\$ 955,994	\$ 726,553	\$ 694,841	\$ 698,077

Expenditure Detail

Engineering Division - General Fund

	2011 Audited Amounts	2012 Adopted Budget	2012 Year-End Forecast	2013 Proposed Budget
Personnel				
Regular Wages	84,133	71,025	70,642	72,925
Seasonal/Temporary Wages	-	16,074	-	-
Overtime	70	-	-	-
Stipend	1,682	-	-	-
Allowances	469	-	-	-
Medicare	1,245	1,263	1,016	1,057
Workers Compensation	680	618	573	861
Retirement Contributions	6,865	5,682	6,011	6,563
Medical Benefits	4,999	5,578	5,841	14,992
Life/Disability Benefits	757	641	684	655
Total Personnel	100,900	100,881	84,767	97,053
Purchased Services				
Professional Services	4,407	-	15,000	2,500
Technical Services	5,225	3,000	3,000	5,250
Property Services	58,992	70,000	75,000	70,000
Communication Services	6,389	-	6,500	6,500
Training/Registration	235	1,500	1,500	750
Total Purchased Services	75,248	74,500	101,000	85,000
Supplies/Non-Capital Equipment				
Office Supplies	1,053	-	-	-
Technology Supplies	-	-	-	1,200
Operating Supplies	431	2,500	2,500	2,000
Gas/Electricity	435,287	511,626	519,546	527,339
Motor Vehicle Fuels	3,607	2,873	1,738	1,635
Total Supplies/Non-Capital Equipment	440,378	516,999	523,784	532,174
Miscellaneous				
Dues/Fees	690	500	500	500
Total Other Expenditures	690	500	500	500
Total Expenditures	\$ 617,216	\$ 692,880	\$ 710,051	\$ 714,727

Expenditure Detail

Public Works Department - CDBG Fund

	2011 Audited Amounts	2012 Adopted Budget	2012 Year-End Forecast	2013 Proposed Budget
Capital Outlay				
Capital Improvement Projects	204,844	345,156	345,156	50,000
Total Capital Outlay	204,844	345,156	345,156	50,000
Total Expenditures	\$ 204,844	\$ 345,156	\$ 345,156	\$ 50,000

Expenditure Detail

Capital Improvement Projects Division - CDBG Fund

	2011 Audited Amounts	2012 Adopted Budget	2012 Year-End Forecast	2013 Proposed Budget
Capital Outlay				
Capital Improvement Projects	204,844	345,156	345,156	50,000
Total Capital Outlay	204,844	345,156	345,156	50,000
Total Expenditures	\$ 204,844	\$ 345,156	\$ 345,156	\$ 50,000

Expenditure Detail

Public Works Department - Capital Projects Fund

	2011 Audited Amounts	2012 Adopted Budget	2012 Year-End Forecast	2013 Proposed Budget
Capital Outlay				
Capital Improvement Projects	1,903,370	2,933,960	2,607,365	955,333
Total Capital Outlay	1,903,370	2,933,960	2,607,365	955,333
Total Expenditures	\$ 1,903,370	\$ 2,933,960	\$ 2,607,365	\$ 955,333

Expenditure Detail

Capital Improvement Projects Division - Capital Projects Fund

	2011 Audited Amounts	2012 Adopted Budget	2012 Year-End Forecast	2013 Proposed Budget
Capital Outlay				
Capital Improvement Projects	1,903,370	2,933,960	2,607,365	955,333
Total Capital Outlay	1,903,370	2,933,960	2,607,365	955,333
Total Expenditures	\$ 1,903,370	\$ 2,933,960	\$ 2,607,365	\$ 955,333

Expenditure Detail

Public Works Department - Water & Wastewater Fund

	2011 Audited Amounts	2012 Adopted Budget	2012 Year-End Forecast	2013 Proposed Budget
Personnel				
Regular Wages	2,133,596	2,278,264	2,245,450	2,386,377
Seasonal/Temporary Wages	-	16,074	-	34,120
Overtime	37,309	54,688	40,232	35,000
Stipend	40,452	-	-	-
Allowances	19,397	20,378	21,590	19,644
Medicare	25,814	32,637	26,942	34,457
Workers Compensation	37,754	40,752	43,964	57,694
Retirement Contributions	195,506	203,177	201,393	216,005
Medical Benefits	281,010	340,444	344,714	350,293
Life/Disability Benefits	18,572	20,038	21,436	21,004
Total Personnel	2,789,410	3,006,452	2,945,721	3,154,594
Purchased Services				
Professional Services	339,589	340,250	426,790	263,500
Technical Services	64,908	76,100	74,600	94,250
General Services	57,827	94,500	94,000	98,700
Property Services	289,861	357,000	367,253	648,500
Repair/Maintenance Services	61,338	70,570	70,570	70,570
Communication Services	33,898	23,550	23,864	24,000
Training/Registration	10,381	14,250	13,450	11,750
Mileage/Travel	86	200	100	100
Rentals/Leases	10,487	14,000	14,314	9,300
Total Purchased Services	868,375	990,420	1,084,941	1,220,670
Supplies/Non-Capital Equipment				
Office Supplies	7,631	9,000	9,800	8,000
Technology Supplies	89	3,000	2,250	2,000
Operating Supplies	971,218	733,000	886,536	638,500
Chemicals/Compounds	1,415	10,000	-	300,000
Maintenance Supplies	(15,922)	-	-	-
Repair Supplies	160	-	-	-
Uniforms/Clothing	7,905	10,000	5,500	9,800
Non-Capital Equipment	90,766	37,000	29,000	-
Gas/Electricity	660,029	726,019	653,184	662,983
Motor Vehicle Fuels	40,427	40,892	42,261	39,767
Total Supplies/Non-Capital Equipment	1,763,718	1,568,911	1,628,531	1,661,050
Capital Outlay				
Property/Rights	-	114,674	114,674	-
Capital Equipment	109,024	357,500	357,500	167,000
Capital Improvement Projects	785,228	4,161,694	1,606,424	4,346,695
Total Capital Outlay	894,252	4,633,868	2,078,598	4,513,695
Miscellaneous				
Dues/Fees	(3,928)	2,250	2,773	2,500
Community Incentive	28,430	25,000	25,000	25,000
Total Other Expenditures	24,502	27,250	27,773	27,500
Total Expenditures	\$ 6,340,257	\$ 10,226,901	\$ 7,765,564	\$ 10,577,509

Expenditure Detail

Administration/Operations Division - Water & Wastewater Fund

	2011 Audited Amounts	2012 Adopted Budget	2012 Year-End Forecast	2013 Proposed Budget
Personnel				
Regular Wages	98,628	100,816	99,798	103,802
Stipend	1,576	-	-	-
Medicare	1,416	1,462	1,406	1,506
Workers Compensation	120	144	122	184
Retirement Contributions	8,684	8,740	8,636	8,980
Medical Benefits	10,038	11,418	11,664	12,074
Life/Disability Benefits	992	920	1,080	946
Total Personnel	121,454	123,500	122,706	127,492
Purchased Services				
Professional Services	145	-	390	-
Property Services	162	-	253	-
Communication Services	339	-	1,014	-
Rentals/Leases	1,759	-	2,086	-
Total Purchased Services	2,405	-	3,743	-
Supplies/Non-Capital Equipment				
Office Supplies	-	9,000	9,800	8,000
Operating Supplies	310	-	1,536	-
Total Supplies/Non-Capital Equipment	310	9,000	11,336	8,000
Total Expenditures	\$ 124,169	\$ 132,500	\$ 137,785	\$ 135,492

Expenditure Detail

Facilities Division - Water & Wastewater Fund

	2011 Audited Amounts	2012 Adopted Budget	2012 Year-End Forecast	2013 Proposed Budget
Personnel				
Regular Wages	92,890	92,391	94,066	95,738
Overtime	1,977	4,500	4,500	2,000
Stipend	1,666	-	-	-
Allowances	612	612	662	612
Medicare	838	1,233	838	1,281
Workers Compensation	1,762	1,672	1,791	2,954
Retirement Contributions	8,287	8,221	8,218	8,550
Medical Benefits	12,883	14,390	15,072	15,216
Life/Disability Benefits	750	765	820	795
Total Personnel	121,665	123,784	125,967	127,146
Purchased Services				
Property Services	7,734	13,000	13,000	6,000
Communication Services	12,103	1,500	1,500	1,700
Rentals/Leases	-	500	500	500
Total Purchased Services	19,837	15,000	15,000	8,200
Supplies/Non-Capital Equipment				
Operating Supplies	4,096	7,500	7,500	7,500
Non-Capital Equipment	885	1,000	1,500	-
Total Supplies/Non-Capital Equipment	5,141	8,500	9,000	7,500
Capital Outlay				
Capital Equipment	14,619	17,500	17,500	9,500
Total Capital Outlay	14,619	17,500	17,500	9,500
Total Expenditures	\$ 161,262	\$ 164,784	\$ 167,467	\$ 152,346

Expenditure Detail

Fleet Division - Water & Wastewater Fund

	2011 Audited Amounts	2012 Adopted Budget	2012 Year-End Forecast	2013 Proposed Budget
Purchased Services				
Repair/Maintenance Services	61,338	70,570	70,570	70,570
Total Purchased Services	61,338	70,570	70,570	70,570
Total Expenditures	\$ 61,338	\$ 70,570	\$ 70,570	\$ 70,570

Expenditure Detail

Engineering Division - Water & Wastewater Fund

	2011 Audited Amounts	2012 Adopted Budget	2012 Year-End Forecast	2013 Proposed Budget
Personnel				
Regular Wages	214,247	221,492	210,021	237,386
Seasonal/Temporary Wages	-	16,074	-	34,120
Overtime	232	-	232	-
Stipend	4,312	-	-	-
Allowances	1,763	1,200	820	-
Medicare	3,093	3,461	2,900	3,934
Workers Compensation	1,702	1,696	1,710	3,204
Retirement Contributions	19,278	18,838	17,180	19,390
Medical Benefits	21,954	25,338	29,769	32,674
Life/Disability Benefits	1,914	2,014	2,092	2,148
Total Personnel	268,495	290,113	264,724	332,856
Purchased Services				
Professional Services	-	-	-	2,500
Technical Services	-	3,600	3,600	5,250
Communication Services	1,933	2,500	1,500	1,500
Training/Registration	625	1,500	1,500	750
Rentals/Leases	2,468	2,500	2,500	-
Total Purchased Services	5,026	10,100	9,100	10,000
Supplies/Non-Capital Equipment				
Office Supplies	458	-	-	-
Operating Supplies	2,608	3,000	3,000	2,000
Total Supplies/Non-Capital Equipment	3,066	3,000	3,000	2,000
Miscellaneous				
Dues/Fees	330	600	600	600
Total Other Expenditures	330	600	600	600
Total Expenditures	\$ 276,917	\$ 303,813	\$ 277,424	\$ 345,456

Expenditure Detail

Water Operations Division - Water & Wastewater Fund

	2011 Audited Amounts	2012 Adopted Budget	2012 Year-End Forecast	2013 Proposed Budget
Personnel				
Regular Wages	329,931	340,614	344,182	365,876
Overtime	5,368	12,000	4,500	7,500
Stipend	6,530	-	-	-
Allowances	4,848	4,848	5,047	4,848
Medicare	4,283	4,967	4,413	5,332
Workers Compensation	6,949	7,878	7,199	10,756
Retirement Contributions	31,442	31,005	32,314	35,354
Medical Benefits	47,223	52,732	55,240	55,752
Life/Disability Benefits	2,942	3,041	3,286	3,269
Total Personnel	439,516	457,085	456,181	488,687
Purchased Services				
Professional Services	604	10,000	8,900	500
Technical Services	11,179	30,000	30,000	30,000
General Services	6,476	12,000	12,000	12,000
Property Services	8,546	11,500	11,500	11,500
Communication Services	3,367	2,200	3,000	3,000
Training/Registration	2,946	2,000	2,500	2,500
Rentals/Leases	564	3,000	1,400	500
Total Purchased Services	33,682	70,700	69,300	60,000
Supplies/Non-Capital Equipment				
Office Supplies	5,304	-	-	-
Technology Supplies	-	1,000	1,000	1,000
Operating Supplies	168,566	150,000	175,000	150,000
Maintenance Supplies	(15,922)	-	-	-
Uniforms/Clothing	1,476	3,000	1,000	3,000
Non-Capital Equipment	27,262	10,000	10,000	-
Gas/Electricity	202,565	229,813	193,913	196,822
Motor Vehicle Fuels	2,050	1,366	1,659	1,561
Total Supplies/Non-Capital Equipment	391,301	395,179	382,572	352,383
Capital Outlay				
Capital Equipment	23,029	104,000	104,000	66,000
Total Capital Outlay	23,029	104,000	104,000	66,000
Miscellaneous				
Dues/Fees	(7,924)	250	433	500
Total Other Expenditures	(7,924)	250	433	500
Total Expenditures	\$ 879,604	\$ 1,027,214	\$ 1,012,486	\$ 967,570

Expenditure Detail

Lab Operations Division - Water & Wastewater Fund

	2011 Audited Amounts	2012 Adopted Budget	2012 Year-End Forecast	2013 Proposed Budget
Personnel				
Regular Wages	215,871	219,339	223,751	224,566
Stipend	4,305	-	-	-
Allowances	1,229	1,142	1,330	2,424
Medicare	3,158	3,196	3,218	3,292
Workers Compensation	3,350	3,717	3,498	4,837
Retirement Contributions	20,107	20,054	21,162	20,559
Medical Benefits	14,901	16,734	17,148	11,786
Life/Disability Benefits	1,971	1,978	2,256	2,021
Total Personnel	264,892	266,160	272,363	269,485
Purchased Services				
Technical Services	19,146	18,000	12,000	18,000
General Services	42,347	65,500	65,000	67,000
Property Services	1,382	2,000	2,000	2,000
Communication Services	1,774	1,500	2,000	2,200
Training/Registration	935	2,500	2,500	2,500
Rentals/Leases	1,266	-	578	1,000
Total Purchased Services	66,850	89,500	84,078	92,700
Supplies/Non-Capital Equipment				
Operating Supplies	46,352	42,000	42,000	48,000
Uniforms/Clothing	626	1,500	500	1,000
Non-Capital Equipment	3,052	500	-	-
Motor Vehicle Fuels	1,513	1,220	1,508	1,419
Total Supplies/Non-Capital Equipment	52,135	45,220	44,008	50,419
Capital Outlay				
Capital Equipment	5,033	35,000	35,000	-
Total Capital Outlay	5,033	35,000	35,000	-
Miscellaneous				
Dues/Fees	397	800	800	800
Total Other Expenditures	397	800	800	800
Total Expenditures	\$ 389,307	\$ 436,680	\$ 436,249	\$ 413,404

Expenditure Detail

Electrical & Mechanical Division - Water & Wastewater Fund

	2011 Audited Amounts	2012 Adopted Budget	2012 Year-End Forecast	2013 Proposed Budget
Personnel				
Regular Wages	331,456	329,646	333,887	336,236
Overtime	6,873	12,300	7,000	7,500
Stipend	6,104	-	-	-
Allowances	2,058	2,040	2,227	2,040
Medicare	2,658	4,518	2,606	4,618
Workers Compensation	6,624	7,170	9,226	9,308
Retirement Contributions	31,156	30,340	30,906	30,982
Medical Benefits	49,898	57,408	58,490	60,686
Life/Disability Benefits	2,762	2,808	3,000	2,870
Total Personnel	439,589	446,230	447,342	454,240
Purchased Services				
Technical Services	-	2,000	2,000	1,000
Property Services	18,398	12,500	12,500	12,500
Communication Services	2,799	4,300	4,100	3,600
Training/Registration	218	1,500	1,300	1,000
Rentals/Leases	1,094	2,000	1,750	1,500
Total Purchased Services	22,509	22,300	21,650	19,600
Supplies/Non-Capital Equipment				
Office Supplies	225	-	-	-
Operating Supplies	108,475	100,000	100,000	90,000
Chemicals/Compounds	1,415	-	-	-
Uniforms/Clothing	1,824	1,000	800	1,000
Non-Capital Equipment	32,095	17,500	17,500	-
Motor Vehicle Fuels	8,668	9,807	8,127	7,647
Total Supplies/Non-Capital Equipment	152,702	128,307	126,427	98,647
Capital Outlay				
Capital Equipment	66,343	30,000	30,000	67,500
Total Capital Outlay	66,343	30,000	30,000	67,500
Total Expenditures	\$ 681,143	\$ 626,837	\$ 625,419	\$ 639,987

Expenditure Detail

Distribution & Collection Division - Water & Wastewater Fund

	2011 Audited Amounts	2012 Adopted Budget	2012 Year-End Forecast	2013 Proposed Budget
Personnel				
Regular Wages	326,942	425,086	396,279	440,106
Overtime	17,706	14,000	18,000	14,000
Stipend	6,154	-	-	-
Allowances	2,893	4,872	4,368	4,872
Medicare	4,051	5,976	5,055	6,192
Workers Compensation	7,704	8,588	10,608	11,518
Retirement Contributions	29,290	36,846	34,455	38,680
Medical Benefits	63,830	87,380	90,643	92,372
Life/Disability Benefits	2,784	3,700	3,712	3,844
Total Personnel	461,354	586,448	563,120	611,584
Purchased Services				
Professional Services	95	250	500	500
Technical Services	-	-	6,000	15,000
Property Services	(4,804)	95,000	55,000	95,000
Communication Services	5,600	4,550	5,550	6,000
Training/Registration	1,485	2,000	2,000	2,000
Rentals/Leases	1,621	1,400	700	2,700
Total Purchased Services	3,997	103,200	69,750	121,200
Supplies/Non-Capital Equipment				
Office Supplies	293	-	-	-
Technology Supplies	-	1,000	250	1,000
Operating Supplies	183,546	375,000	505,000	275,000
Uniforms/Clothing	1,931	2,500	2,500	2,500
Gas/Electricity	69,276	68,769	72,193	73,276
Motor Vehicle Fuels	24,449	25,170	27,816	26,175
Total Supplies/Non-Capital Equipment	279,495	472,439	607,759	377,951
Capital Outlay				
Capital Equipment	-	16,000	16,000	-
Total Capital Outlay	-	16,000	16,000	-
Miscellaneous				
Dues/Fees	-	250	250	250
Total Other Expenditures	-	250	250	250
Total Expenditures	\$ 744,846	\$ 1,178,337	\$ 1,256,879	\$ 1,110,985

Expenditure Detail

Water Resources Operations Division - Water & Wastewater Fund

	2011 Audited Amounts	2012 Adopted Budget	2012 Year-End Forecast	2013 Proposed Budget
Personnel				
Regular Wages	207,758	242,339	183,853	261,017
Overtime	3,968	-	3,000	1,000
Stipend	3,630	-	-	-
Allowances	1,224	1,224	1,325	1,224
Medicare	3,014	3,533	2,647	3,803
Workers Compensation	2,836	3,492	2,767	6,123
Retirement Contributions	19,700	21,923	17,209	24,859
Medical Benefits	36,966	49,266	39,444	42,486
Life/Disability Benefits	1,842	2,184	1,834	2,349
Total Personnel	280,938	323,961	252,079	342,861
Purchased Services				
Professional Services	332,606	310,000	400,000	250,000
Technical Services	10,950	-	-	-
Property Services	244,477	200,000	250,000	250,000
Communication Services	3,233	3,000	3,000	3,000
Training/Registration	2,313	500	500	500
Mileage/Travel	86	-	-	-
Rentals/Leases	1,510	500	700	500
Total Purchased Services	595,175	514,000	654,200	504,000
Supplies/Non-Capital Equipment				
Office Supplies	709	-	-	-
Operating Supplies	5,632	20,000	15,000	30,000
Chemicals/Compounds	-	10,000	-	-
Uniforms/Clothing	546	-	200	300
Non-Capital Equipment	2,692	1,000	-	-
Gas/Electricity	2,047	1,564	1,957	1,987
Total Supplies/Non-Capital Equipment	11,626	32,564	17,157	32,287
Capital Outlay				
Property/Rights	-	114,674	114,674	-
Total Capital Outlay	-	114,674	114,674	-
Miscellaneous				
Dues/Fees	330	-	340	-
Community Incentive	28,430	25,000	25,000	25,000
Total Other Expenditures	28,760	25,000	25,340	25,000
Total Expenditures	\$ 916,499	\$ 1,010,199	\$ 1,063,450	\$ 904,148

Expenditure Detail

Wastewater Operations Division - Water & Wastewater Fund

	2011 Audited Amounts	2012 Adopted Budget	2012 Year-End Forecast	2013 Proposed Budget
Personnel				
Regular Wages	252,431	258,508	256,982	271,930
Overtime	786	9,888	2,000	2,000
Stipend	4,742	-	-	-
Allowances	2,839	2,832	2,972	2,424
Medicare	2,328	3,571	2,315	3,761
Workers Compensation	5,423	5,253	4,954	7,321
Retirement Contributions	22,621	23,367	23,432	24,673
Medical Benefits	22,970	25,778	26,868	27,247
Life/Disability Benefits	2,094	2,194	2,385	2,315
Total Personnel	316,234	331,391	321,908	341,671
Purchased Services				
Professional Services	5,369	15,000	12,000	5,000
Technical Services	16,332	15,000	15,000	20,000
General Services	8,902	17,000	17,000	19,700
Property Services	13,966	23,000	23,000	271,500
Communication Services	2,750	4,000	2,200	3,000
Training/Registration	1,034	4,000	2,600	2,000
Mileage/Travel	-	100	-	-
Rentals/Leases	138	4,000	4,000	2,500
Total Purchased Services	48,491	82,100	75,800	323,700
Supplies/Non-Capital Equipment				
Technology Supplies	-	1,000	1,000	-
Operating Supplies	450,438	35,000	35,000	35,000
Chemicals/Compounds	-	-	-	300,000
Uniforms/Clothing	1,502	2,000	500	2,000
Non-Capital Equipment	24,334	5,000	-	-
Gas/Electricity	386,141	425,873	385,121	390,898
Motor Vehicle Fuels	3,747	3,329	3,151	2,965
Total Supplies/Non-Capital Equipment	866,162	472,202	424,772	730,863
Capital Outlay				
Capital Equipment	-	155,000	155,000	24,000
Total Capital Outlay	-	155,000	155,000	24,000
Miscellaneous				
Dues/Fees	2,904	250	250	250
Total Other Expenditures	2,904	250	250	250
Total Expenditures	\$ 1,233,791	\$ 1,040,943	\$ 977,730	\$ 1,420,484

Expenditure Detail

Industrial Pre-Treatment Division - Water & Wastewater Fund

	2011 Audited Amounts	2012 Adopted Budget	2012 Year-End Forecast	2013 Proposed Budget
Personnel				
Regular Wages	63,442	48,033	102,631	49,720
Overtime	399	2,000	1,000	1,000
Stipend	1,433	-	-	-
Allowances	1,931	1,608	2,839	1,200
Medicare	975	720	1,544	738
Workers Compensation	1,284	1,142	2,089	1,489
Retirement Contributions	4,941	3,843	7,881	3,978
Medical Benefits	347	-	376	-
Life/Disability Benefits	521	434	971	447
Total Personnel	75,273	57,780	119,331	58,572
Purchased Services				
Professional Services	770	5,000	5,000	5,000
Technical Services	7,301	7,500	6,000	5,000
General Services	102	-	-	-
Training/Registration	825	250	550	500
Mileage/Travel	-	100	100	100
Rentals/Leases	67	100	100	100
Total Purchased Services	9,065	12,950	11,750	10,700
Supplies/Non-Capital Equipment				
Office Supplies	50	-	-	-
Technology Supplies	89	-	-	-
Operating Supplies	1,195	500	2,500	1,000
Non-Capital Equipment	446	2,000	-	-
Total Supplies/Non-Capital Equipment	1,780	2,500	2,500	1,000
Miscellaneous				
Dues/Fees	35	100	100	100
Total Other Expenditures	35	100	100	100
Total Expenditures	\$ 86,153	\$ 73,330	\$ 133,681	\$ 70,372

Expenditure Detail

Capital Improvement Projects Division - Water & Wastewater Fund

	2011 Audited Amounts	2012 Adopted Budget	2012 Year-End Forecast	2013 Proposed Budget
Capital Outlay				
Capital Improvement Projects	785,228	4,161,694	1,606,424	4,346,695
Total Capital Outlay	785,228	4,161,694	1,606,424	4,346,695
Total Expenditures	\$ 785,228	\$ 4,161,694	\$ 1,606,424	\$ 4,346,695

Expenditure Detail

Public Works Department - Stormwater Fund

	2011 Audited Amounts	2012 Adopted Budget	2012 Year-End Forecast	2013 Proposed Budget
Personnel				
Regular Wages	61,841	56,415	56,261	58,651
Overtime	82	-	-	-
Stipend	1,246	-	-	-
Allowances	1,268	1,200	1,199	-
Medicare	854	835	791	850
Workers Compensation	192	82	69	104
Retirement Contributions	5,432	5,077	5,063	5,865
Medical Benefits	1,843	-	376	5,893
Life/Disability Benefits	540	507	550	527
Total Personnel	73,298	64,116	64,309	71,890
Purchased Services				
Professional Services	1,425	-	-	-
General Services	-	1,000	1,000	1,000
Property Services	2,655	5,000	8,700	30,000
Communication Services	2,274	800	800	750
Training/Registration	1,115	750	750	500
Rentals/Leases	250	150	250	300
Total Purchased Services	7,719	7,700	11,500	32,550
Supplies/Non-Capital Equipment				
Office Supplies	6	-	-	-
Operating Supplies	19,944	20,000	20,000	20,000
Total Supplies/Non-Capital Equipment	19,950	20,000	20,000	20,000
Capital Outlay				
Capital Equipment	90,312	-	-	-
Capital Improvement Projects	-	1,127,811	1,127,811	100,000
Total Capital Outlay	90,312	1,127,811	1,127,811	100,000
Miscellaneous				
Dues/Fees	1,410	750	750	750
Total Other Expenditures	1,410	750	750	750
Total Expenditures	\$ 192,689	\$ 1,220,377	\$ 1,224,370	\$ 225,190

Expenditure Detail

Streets Division - Stormwater Fund

	2011 Audited Amounts	2012 Adopted Budget	2012 Year-End Forecast	2013 Proposed Budget
Personnel				
Regular Wages	5,716	-	-	-
Overtime	82	-	-	-
Stipend	142	-	-	-
Allowances	68	-	-	-
Medicare	62	-	-	-
Workers Compensation	125	-	-	-
Retirement Contributions	360	-	-	-
Medical Benefits	1,496	-	-	-
Life/Disability Benefits	44	-	-	-
Total Personnel	8,095	-	-	-
Purchased Services				
Professional Services	1,425	-	-	-
Communication Services	1,645	-	-	-
Total Purchased Services	3,070	-	-	-
Supplies/Non-Capital Equipment				
Operating Supplies	14,954	15,000	15,000	15,000
Total Supplies/Non-Capital Equipment	14,954	15,000	15,000	15,000
Total Expenditures	\$ 26,119	\$ 15,000	\$ 15,000	\$ 15,000

Expenditure Detail

Stormwater Operations Division - Stormwater Fund

	2011 Audited Amounts	2012 Adopted Budget	2012 Year-End Forecast	2013 Proposed Budget
Personnel				
Regular Wages	56,125	56,415	56,261	58,651
Stipend	1,104	-	-	-
Allowances	1,200	1,200	1,199	-
Medicare	792	835	791	850
Workers Compensation	67	82	69	104
Retirement Contributions	5,072	5,077	5,063	5,865
Medical Benefits	347	-	376	5,893
Life/Disability Benefits	496	507	550	527
Total Personnel	65,203	64,116	64,309	71,890
Purchased Services				
General Services	-	1,000	1,000	1,000
Property Services	2,655	5,000	8,700	30,000
Communication Services	629	800	800	750
Training/Registration	1,115	750	750	500
Rentals/Leases	250	150	250	300
Total Purchased Services	4,649	7,700	11,500	32,550
Supplies/Non-Capital Equipment				
Office Supplies	6	-	-	-
Operating Supplies	4,990	5,000	5,000	5,000
Total Supplies/Non-Capital Equipment	4,996	5,000	5,000	5,000
Capital Outlay				
Capital Equipment	90,312	-	-	-
Total Capital Outlay	90,312	-	-	-
Miscellaneous				
Dues/Fees	1,410	750	750	750
Total Other Expenditures	1,410	750	750	750
Total Expenditures	\$ 166,570	\$ 77,566	\$ 81,559	\$ 110,190

Expenditure Detail

Capital Improvement Projects Division - Stormwater Fund

	2011 Audited Amounts	2012 Adopted Budget	2012 Year-End Forecast	2013 Proposed Budget
Capital Outlay				
Capital Improvement Projects	-	1,127,811	1,127,811	100,000
Total Capital Outlay	-	1,127,811	1,127,811	100,000
Total Expenditures	\$ -	\$ 1,127,811	\$ 1,127,811	\$ 100,000

Expenditure Detail

Public Works Department - Sanitation Fund

	2011 Audited Amounts	2012 Adopted Budget	2012 Year-End Forecast	2013 Proposed Budget
Personnel				
Regular Wages	547,444	547,561	547,156	565,818
Seasonal/Temporary Wages	-	-	-	8,883
Overtime	13,811	18,000	18,000	18,000
Stipend	10,287	-	-	-
Allowances	3,218	3,672	3,551	3,264
Medicare	5,639	7,993	5,790	8,381
Workers Compensation	14,360	16,031	17,267	26,649
Retirement Contributions	53,153	53,944	53,210	55,732
Medical Benefits	82,844	95,739	88,881	91,620
Life/Disability Benefits	4,774	4,937	5,293	5,101
Total Personnel	735,530	747,877	739,148	783,448
Purchased Services				
Professional Services	840	-	190	-
Property Services	192,983	230,000	210,000	230,000
Repair/Maintenance Services	100,771	89,801	89,801	89,801
Communication Services	11,834	8,600	3,500	9,000
Training/Registration	199	250	250	250
Rentals/Leases	1,941	5,500	3,000	7,500
Total Purchased Services	308,568	334,151	306,741	336,551
Supplies/Non-Capital Equipment				
Office Supplies	16	1,000	1,000	1,000
Operating Supplies	4,927	2,500	7,500	2,500
Inventory Supplies	224,968	222,000	100,000	72,000
Uniforms/Clothing	1,450	3,000	3,000	3,000
Gas/Electricity	6,428	8,910	11,067	11,233
Motor Vehicle Fuels	103,686	96,215	108,108	101,729
Total Supplies/Non-Capital Equipment	341,475	333,625	230,675	191,462
Capital Outlay				
Capital Equipment	-	244,000	244,000	370,000
Total Capital Outlay	-	244,000	244,000	370,000
Miscellaneous				
Dues/Fees	183	400	400	400
Total Other Expenditures	183	400	400	400
Total Expenditures	\$ 1,385,756	\$ 1,660,053	\$ 1,520,964	\$ 1,681,861

Expenditure Detail

Administration/Operations Division - Sanitation Fund

	2011 Audited Amounts	2012 Adopted Budget	2012 Year-End Forecast	2013 Proposed Budget
Personnel				
Regular Wages	30,471	16,802	16,633	17,301
Stipend	263	-	-	-
Medicare	236	244	234	251
Workers Compensation	20	24	20	31
Retirement Contributions	1,447	1,457	1,439	1,496
Medical Benefits	1,673	1,903	1,944	2,013
Life/Disability Benefits	165	158	180	163
Total Personnel	34,275	20,588	20,450	21,255
Purchased Services				
Professional Services	745	-	190	-
Total Purchased Services	745	-	190	-
Supplies/Non-Capital Equipment				
Office Supplies	-	1,000	1,000	1,000
Gas/Electricity	6,428	8,910	11,067	11,233
Total Supplies/Non-Capital Equipment	6,428	9,910	12,067	12,233
Total Expenditures	\$ 41,448	\$ 30,498	\$ 32,707	\$ 33,488

Expenditure Detail

Fleet Division - Sanitation Fund

	2011 Audited Amounts	2012 Adopted Budget	2012 Year-End Forecast	2013 Proposed Budget
Purchased Services				
Repair/Maintenance Services	100,771	89,801	89,801	89,801
Total Purchased Services	100,771	89,801	89,801	89,801
Total Expenditures	\$ 100,771	\$ 89,801	\$ 89,801	\$ 89,801

Expenditure Detail

Sanitation Operations Division - Sanitation Fund

	2011 Audited Amounts	2012 Adopted Budget	2012 Year-End Forecast	2013 Proposed Budget
Personnel				
Regular Wages	516,973	530,759	530,523	548,517
Seasonal/Temporary Wages	-	-	-	8,883
Overtime	13,811	18,000	18,000	18,000
Stipend	10,024	-	-	-
Allowances	3,218	3,672	3,551	3,264
Medicare	5,403	7,749	5,556	8,130
Workers Compensation	14,340	16,007	17,247	26,618
Retirement Contributions	51,706	52,487	51,771	54,236
Medical Benefits	81,171	93,836	86,937	89,607
Life/Disability Benefits	4,609	4,779	5,113	4,938
Total Personnel	701,255	727,289	718,698	762,193
Purchased Services				
Professional Services	95	-	-	-
Property Services	192,983	230,000	210,000	230,000
Communication Services	11,834	8,600	3,500	9,000
Training/Registration	199	250	250	250
Rentals/Leases	1,941	5,500	3,000	7,500
Total Purchased Services	207,052	244,350	216,750	246,750
Supplies/Non-Capital Equipment				
Office Supplies	16	-	-	-
Operating Supplies	4,927	2,500	7,500	2,500
Inventory Supplies	224,968	222,000	100,000	72,000
Uniforms/Clothing	1,450	3,000	3,000	3,000
Motor Vehicle Fuels	103,686	96,215	108,108	101,729
Total Supplies/Non-Capital Equipment	335,047	323,715	218,608	179,229
Capital Outlay				
Capital Equipment	-	244,000	244,000	370,000
Total Capital Outlay	-	244,000	244,000	370,000
Miscellaneous				
Dues/Fees	183	400	400	400
Total Other Expenditures	183	400	400	400
Total Expenditures	\$ 1,243,537	\$ 1,539,754	\$ 1,398,456	\$ 1,558,572



CAPITAL IMPROVEMENT PROGRAM SUMMARY

Conservation Trust Fund

	2012 Adopted Budget	2012 Year-End Forecast	2012 Estimated Carry Over	2013 Proposed Budget	2014 Estimate	2015 Estimate	2016 Estimate	2017 Estimate	5-Year Total	Funding Source
Beginning Fund Balance	\$ 1,028,745	\$ 1,150,014		\$ 332,099	\$ 366,611	\$ 192,979	\$ 21,338	\$ 351,744		
Revenue Projections:										
Lottery Proceeds	\$ 355,058	\$ 369,012		\$ 369,012	\$ 372,702	\$ 376,429	\$ 380,193	\$ 383,995	\$ 1,882,331	
Investment Earnings	7,411	5,558		5,500	3,666	1,930	213	3,517	14,826	
Total	362,469	374,570		374,512	376,368	378,359	380,406	387,512	1,897,157	
Capital Expenditures:										
Greenway Trail Replacement	50,000	50,000	-	50,000	50,000	50,000	50,000	50,000	250,000	CTF
NRC Fire Code Compliance	38,500	38,500	-	-	-	-	-	-	-	CTF
Recreation Center HVAC	897,985	897,985	-	-	-	-	-	-	-	CTF
Sensory Playground Repair	10,000	10,000	-	40,000	-	-	-	-	40,000	CTF
Jaycee Park Improvements	135,000	135,000	-	-	-	-	-	-	-	CTF
Rec Center Flooring	61,000	61,000	-	-	-	-	-	-	-	CTF
Locker Room Renovations	-	-	-	200,000	-	-	-	-	200,000	CTF
Parks Barn Replacement	-	-	-	50,000	500,000	-	-	-	550,000	CTF
Recreation Center Pool Liner	-	-	-	-	-	500,000	-	-	500,000	CTF
Total Capital Expenditures	1,192,485	1,192,485	-	340,000	550,000	550,000	50,000	50,000	1,540,000	
Ending Fund Balance	\$ 198,729	\$ 332,099		\$ 366,611	\$ 192,979	\$ 21,338	\$ 351,744	\$ 689,256		
Unassigned Fund Balance	\$ 198,729	\$ 332,099		\$ 366,611	\$ 192,979	\$ 21,338	\$ 351,744	\$ 689,256		

CAPITAL IMPROVEMENT PROGRAM SUMMARY

CDBG Fund

	2012 Adopted Budget	2012 Year-End Forecast	2012 Estimated Carry Over	2013 Proposed Budget	2014 Estimate	2015 Estimate	2016 Estimate	2017 Estimate	5-Year Total	Funding Source
Beginning Fund Balance	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -		
Revenue Projections:										
CDBG Proceeds	\$ 460,201	\$ 412,156		\$ 200,000	\$ 200,000	\$ 200,000	\$ -	\$ -	600,000	
Investment Earnings	-	-		-	-	-	-	-	-	
Total	460,201	412,156		200,000	200,000	200,000	-	-	600,000	
Help for Homes Program	\$ 115,045	\$ 67,000	\$ -	\$ 150,000	\$ 150,000	\$ 150,000	\$ -	\$ -	450,000	
Capital Expenditures:										
Pedestrian Mobility	45,156	45,156	-	50,000	50,000	50,000	-	-	150,000	CDBG
Grange Hall Creek	300,000	300,000	-	-	-	-	-	-	-	CDBG
Total Capital Expenditures	345,156	345,156	-	50,000	50,000	50,000	-	-	150,000	
Ending Fund Balance	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -		
Unassigned Fund Balance	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -		

CAPITAL IMPROVEMENT PROGRAM SUMMARY

Capital Projects Fund

	2012 Adopted Budget	2012 Year-End Forecast	2012 Estimated Carry Over	2013 Proposed Budget	2014 Estimate	2015 Estimate	2016 Estimate	2017 Estimate	5-Year Total	Funding Source
Beginning Fund Balance	\$ 3,181,796	\$ 3,936,774		\$ 5,229,236	\$ 8,098,550	\$ 7,058,972	\$ 10,315,538	\$ 13,734,712		
Revenue:										
Property Tax (4.000 Mills)	\$ 945,941	\$ 945,941		\$ 958,129	\$ 967,710	\$ 977,387	\$ 987,161	\$ 997,033	\$ 4,887,420	
Sales/Use Tax (1/2%)	1,801,023	1,877,715		1,917,366	1,936,540	1,955,905	1,975,464	1,995,219	9,780,494	
Open Space Tax (ADCOO)	218,684	228,150		228,150	230,432	232,736	235,063	237,414	1,163,795	
Transportation Tax (ADCOT)	618,337	732,502		732,502	739,827	747,225	754,697	762,244	3,736,495	
County Grant	635,000	662,931		-	-	-	-	-	-	
State Grant	-	-		-	-	-	-	-	-	
Federal Grant	-	-		-	-	-	-	-	-	
Investment Earnings	36,000	13,456		13,500	20,246	17,647	25,789	34,337	111,519	
Miscellaneous Revenue	-	-		-	-	-	-	-	-	
Transfers From General Fund	200,000	200,000		200,000	200,000	200,000	200,000	200,000	1,000,000	
Total	4,454,985	4,660,695		4,049,647	4,094,755	4,130,900	4,178,174	4,226,247	20,679,723	
 4.000 Mill Funded Projects	1,464,260	1,233,405	36,000	280,000	4,120,000	-	250,000	-	4,686,000	
1/2% Sales/Use Tax Funded Projects	-	-	-	-	-	-	-	-	-	
ADCOO Funded Projects	487,340	487,340	-	205,000	375,000	235,000	50,000	355,000	1,220,000	
ADCOT Funded Projects	924,123	844,448	-	456,000	456,000	456,000	459,000	360,000	2,187,000	
General Fund Projects	226,174	190,109	20,000	183,333	183,333	183,334	-	120,000	690,000	
Grant Funded Projects	1,048,658	1,048,658	-	-	-	-	-	-	-	
Total Capital Expenditures*	4,150,555	3,803,960	56,000	1,124,333	5,134,333	874,334	759,000	835,000	8,783,000	
 Ending Fund Balance	\$ 3,486,226	\$ 4,793,509		\$ 8,098,550	\$ 7,058,972	\$ 10,315,538	\$ 13,734,712	\$ 17,125,959		
Restrictions, Commitments, & Assignments:										
4.000 Mill Restricted Fund Balance	\$ 166,687	\$ 404,259		\$ 1,046,388	\$ (2,105,902)	\$ (1,128,515)	\$ (391,354)	\$ 605,679		
1/2% Sales/Use Tax Restricted Balance	3,577,672	3,707,155		5,624,521	7,561,061	9,516,966	11,492,430	13,487,649		
ADCOO Restricted Fund Balance	55,192	106,237		129,387	(15,181)	(17,445)	167,618	50,032		
ADCOT Restricted Fund Balance	27,377	130,949		407,451	691,278	982,503	1,278,200	1,680,444		
Committed For Skate Park	-	-		-	-	-	-	-		
Assigned Fund Balance	-	-		-	-	-	-	-		
Unassigned Fund Balance	\$ (340,702)	\$ 444,909		\$ 890,803	\$ 927,716	\$ 962,029	\$ 1,187,818	\$ 1,302,155		

*See following page for project listing

CAPITAL IMPROVEMENT PROGRAM SUMMARY

Capital Projects Fund (Project Listing)

	2012 Adopted Budget	2012 Year-End Forecast	2012 Estimated Carry Over	2013 Proposed Budget	2014 Estimate	2015 Estimate	2016 Estimate	2017 Estimate	5-Year Total	Funding Source
Capital Expenditures:										
Integrated Technology Plan	81,324	81,324	-	-	-	-	-	-	-	GENERAL
Theatre Lighting Improvements	-	-	-	-	25,000	-	-	-	25,000	ADCOO
Skate Park	2,326	2,326	-	-	-	-	-	-	-	ADCOO
Recreation Center HVAC	247,985	247,985	-	-	-	-	-	-	-	ADCOO
Recreation Center HVAC	477,931	477,931	-	-	-	-	-	-	-	GRANT
Emergency Park Repairs	25,000	25,000	-	25,000	25,000	25,000	25,000	25,000	125,000	ADCOO
Al Thomas Playground	12,029	12,029	-	-	-	-	-	-	-	ADCOO
Jaycee Park Improvements	135,000	135,000	-	-	-	-	-	-	-	GRANT
Irrigation Central Control	10,000	10,000	-	10,000	10,000	10,000	-	10,000	40,000	ADCOO
Danahy Playground Replace	57,392	75,000	-	-	-	-	-	-	-	ADCOO
Danahy Park Improvement Grant	67,608	50,000	-	-	-	-	-	-	-	ADCOO
Rec Center Interior Paint	65,000	65,000	-	-	-	-	-	-	-	ADCOO
Webster Lake Trail Stabili	35,000	15,000	20,000	-	-	-	-	-	20,000	GENERAL
Fox Run Playground Replacement	-	-	-	170,000	-	-	-	-	170,000	ADCOO
Larson Park Playground Replace	-	-	-	-	80,000	-	-	-	80,000	ADCOO
Recreation Center Theatre Seats	-	-	-	-	45,000	-	-	-	45,000	ADCOO
NWOS Facilities Improvements	-	-	-	-	-	200,000	-	-	200,000	ADCOO
Senior Playground	-	-	-	-	-	-	25,000	-	25,000	ADCOO
Theatre and Rec Center Marquee Replac	-	-	-	-	-	-	-	120,000	120,000	ADCOO
Rec Restroom Renovation	-	-	-	-	165,000	-	-	-	165,000	ADCOO
Rec Classroom Cabinets Replacement	-	-	-	-	25,000	-	-	-	25,000	ADCOO
Citywide Fence Maintenance	-	-	-	-	-	-	-	120,000	120,000	GENERAL
Kiwanis Bath House Renovation	-	-	-	-	-	-	-	200,000	200,000	ADCOO
Residential Street Program	457,800	457,800	-	342,000	342,000	342,000	342,000	342,000	1,710,000	ADCOT
Traffic Signal Program	13,575	13,575	-	14,000	14,000	14,000	15,000	18,000	75,000	ADCOT
West 112th Ave Widening	101,500	101,500	-	-	-	-	-	-	-	4.000 MILLS
Grange Hall Creek Project	435,727	435,727	-	-	-	-	-	-	-	GRANT
Fuel Tank Removal	12,350	13,018	-	-	-	-	-	-	-	GENERAL
Traffic Signal Improvement	50,000	50,000	-	50,000	50,000	50,000	52,000	-	202,000	ADCOT
Concrete Program	52,748	52,748	-	50,000	50,000	50,000	50,000	-	200,000	ADCOT
East 112th Ave Expansion	116,508	366,508	-	280,000	4,120,000	-	-	-	4,400,000	4.000 MILLS
120th Ave Rehabilitation	996,252	765,397	36,000	-	-	-	-	-	36,000	4.000 MILLS
Huron Street Rehabilitation	250,000	-	-	-	-	-	250,000	-	250,000	4.000 MILLS
Washington & Muriel Signal	350,000	270,325	-	-	-	-	-	-	-	ADCOT
Webster Lake Fence	65,000	48,267	-	-	-	-	-	-	-	GENERAL
Economic Development Improvements	32,500	32,500	-	-	-	-	-	-	-	GENERAL
TIGER HOV Lane	-	-	-	183,333	183,333	183,334	-	-	550,000	GENERAL
-	-	-	-	-	-	-	-	-	-	GENERAL
Total	4,150,555	3,803,960	56,000	1,124,333	5,134,333	874,334	759,000	835,000	8,783,000	

CAPITAL IMPROVEMENT PROGRAM SUMMARY

Water & Wastewater Fund

	2012 Adopted Budget	2012 Year-End Forecast	2012 Estimated Carry Over	2013 Proposed Budget	2014 Estimate	2015 Estimate	2016 Estimate	2017 Estimate	5-Year Total	Funding Source
Beginning Fund Balance	\$ 13,222,727	\$ 13,345,556		\$ 15,723,916	\$ 12,640,624	\$ 11,777,124	\$ 6,695,139	\$ 5,321,356		
Revenue Projections:										
Sales Tax	\$ 2,083,204	\$ 2,148,679		\$ 2,180,909	\$ 2,202,718	\$ 2,224,745	\$ 2,246,992	\$ 656,924	\$ 9,512,288	
Use Tax	251,405	276,230		291,859	294,778	297,726	300,703	-	1,185,066	
Berthoud Pass IGA	3,500	3,500		3,500	3,500	3,500	3,500	3,500	17,500	
Church Ditch IGA	120,000	120,000		120,000	120,000	120,000	120,000	120,000	600,000	
Administrative Fees	21,664	17,420		17,420	17,420	17,420	17,420	17,420	87,100	
FRICO Agreement	2,400	2,400		2,400	2,400	2,400	2,400	2,400	12,000	
Past Due Penalties/Interest	98,674	114,197		114,197	114,197	114,197	114,197	114,197	570,985	
Contracted Lab Services	21,791	4,901		20,000	20,000	20,000	20,000	20,000	100,000	
Water Use Charges	6,622,964	8,022,166		6,622,964	6,622,964	6,622,964	6,622,964	6,622,964	33,114,820	
Construction Water Sales	3,500	2,393		2,393	2,393	2,393	2,393	2,393	11,965	
Water Lease Revenue	22,779	20,000		20,000	20,000	20,000	20,000	20,000	100,000	
Sewer Use Charges	3,193,884	3,320,405		3,320,405	3,320,405	3,320,405	3,320,405	3,320,405	16,602,025	
Tap Connection Fees	-	-		-	-	-	-	-	-	
Other Utility Fees	-	-		-	-	-	-	-	-	
Investment Earnings	61,343	46,008		45,500	126,406	117,771	66,951	53,214	409,842	
Miscellaneous Revenue	-	-		-	-	-	-	-	-	
Transfer From General Fund	-	-		-	-	-	-	-	-	
Total	12,507,108	14,098,299		12,761,547	12,867,181	12,883,521	12,857,925	10,953,417	62,323,591	
Operating Expenditures	\$ 7,208,658	\$ 7,282,402		\$ 8,667,718	\$ 8,841,072	\$ 9,017,893	\$ 9,198,251	\$ 9,382,216	\$ 45,107,150	
Water Right Purchases	1,686,349	1,686,349		1,686,349	1,819,033	1,837,223	1,855,595	-	7,198,200	
Debt Expenditures	1,141,264	1,141,264		1,140,577	1,140,576	1,143,390	1,142,862	1,139,950	5,707,355	
Other	3,500	3,500		3,500	-	-	-	-	3,500	
Total Capital Expenditures*	4,161,694	1,606,424	1,242,012	3,104,683	1,930,000	5,967,000	2,035,000	350,000	14,628,695	
Ending Fund Balance	\$ 11,528,370	\$ 15,723,916		\$ 12,640,624	\$ 11,777,124	\$ 6,695,139	\$ 5,321,356	\$ 5,402,607		
Restrictions, Commitments, & Assignments:										
3% TABOR Reserve Restriction	\$ 255,143	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -	-	
Debt Service Reserve Restriction	1,279,628	-		-	-	-	-	-	-	
Water Right Purchase Restriction	-	-		-	-	-	-	-	-	
Capital/Infrastructure Commitment	2,000,000	-		-	-	-	-	-	-	
Operating Reserve Commitment	1,680,246	-		-	-	-	-	-	-	
Unassigned Fund Balance	\$ 6,313,353	\$ 15,723,916		\$ 12,640,624	\$ 11,777,124	\$ 6,695,139	\$ 5,321,356	\$ 5,402,607		

*See following page for project listing

CAPITAL IMPROVEMENT PROGRAM SUMMARY

Water & Wastewater Fund (Project Listing)

	2012 Adopted Budget	2012 Year-End Forecast	2012 Estimated Carry Over	2013 Proposed Budget	2014 Estimate	2015 Estimate	2016 Estimate	2017 Estimate	5-Year Total	Funding Source
Capital Expenditures:										
WWTP Master Plan	14,302	14,302	-	-	-	-	-	-	-	WF
Water Line Replacement	50,000	5,000	-	100,000	100,000	100,000	100,000	100,000	500,000	WF
Standley Lake Pipeline	350,000	175,000	175,000	-	-	-	-	-	175,000	WF
Water Meter/Reader Replace	150,000	150,000	-	-	-	-	-	-	-	WF
Chemical Building Impr	1,726,430	700,747	-	1,221,683	-	-	-	-	1,221,683	WF
Install PLC for SCADA	275,000	66,000	209,000	-	-	-	-	-	209,000	WF
High Zone Meter Vault	137,652	97,631	-	-	-	-	-	-	-	WF
Terminal Reservoir Mixing	196,000	-	-	-	-	-	-	-	-	WF
Croke Sandout Gates	35,000	-	35,000	-	-	-	-	-	35,000	WF
Standley Lake Bypass	35,000	-	35,000	-	-	-	-	-	35,000	WF
High Zone Storage Tank Painting	-	-	-	280,000	-	-	-	-	280,000	WF
Berthoud Pass Ditch Maintenance	-	-	-	350,000	-	-	-	-	350,000	0.5% Tax
Pump & Motor Replacement	33,298	33,298	-	-	-	-	-	-	-	WWF
Odor Control Improve	54,811	-	54,811	-	-	-	-	-	54,811	WWF
Collection System Rehab	250,000	243,446	-	250,000	250,000	250,000	250,000	250,000	1,250,000	WWF
Bunker Hill Lift Station	-	-	-	300,000	-	-	-	-	300,000	WWF
Lift Station A Assessment	409,201	-	409,201	-	-	-	-	-	409,201	WWF
Lift Station B Assessment	100,000	-	100,000	-	250,000	-	-	-	350,000	WWF
WWTP Standby Generator	224,000	-	224,000	-	-	-	-	-	224,000	WWF
WWTP BNR Improvements	121,000	121,000	-	603,000	-	-	-	-	603,000	WWF
WWTP Headworks & Clarifier	-	-	-	-	1,080,000	5,397,000	-	-	6,477,000	WWF
Forcemain Assessment	-	-	-	-	250,000	-	-	-	250,000	WWF
WWTP UV Replacement	-	-	-	-	-	-	500,000	-	500,000	WWF
Bull Reservoir pH Control	-	-	-	-	-	-	84,000	-	84,000	WWF
Decommission Southern Lagoon	-	-	-	-	-	220,000	1,101,000	-	1,321,000	WWF
Total	4,161,694	1,606,424	1,242,012	3,104,683	1,930,000	5,967,000	2,035,000	350,000	14,628,695	

CAPITAL IMPROVEMENT PROGRAM SUMMARY

Stormwater Fund

	2012 Adopted Budget	2012 Year-End Forecast	2012 Estimated Carry Over	2013 Proposed Budget	2014 Estimate	2015 Estimate	2016 Estimate	2017 Estimate	5-Year Total	Funding Source
Beginning Fund Balance	\$ 943,533	\$ 946,327		\$ 142,491	\$ 337,960	\$ 531,305	\$ 764,029	\$ 1,056,475		
Revenue Projections:										
Stormwater Charges	\$ 420,000	\$ 417,659		\$ 417,659	\$ 417,659	\$ 417,659	\$ 417,659	\$ 417,659	\$ 2,088,295	
Investment Earnings	3,833	2,875		3,000	3,380	5,313	7,640	10,565	29,898	
Total	423,833	420,534		420,659	421,039	422,972	425,299	428,224	2,118,193	
Operating Expenditures	\$ 92,566	\$ 96,559		\$ 125,190	\$ 127,694	\$ 130,248	\$ 132,853	\$ 135,510	\$ 651,495	
Debt Expenditures	-	-		-	-	-	-	-	-	
Capital Expenditures:										
Grange Hall Creek	\$ 1,127,811	\$ 1,127,811	\$ -	\$ 100,000	\$ -	\$ -	\$ -	\$ -	100,000	SWF
Grange Hall Creek MDP & FHAD	-	-	-	-	100,000	-	-	-	100,000	SWF
Lincoln/107th Street Regrading	-	-	-	-	-	60,000	-	-	60,000	SWF
Total Capital Expenditures	1,127,811	1,127,811	-	100,000	100,000	60,000	-	-	260,000	
Ending Fund Balance	\$ 146,989	\$ 142,491		\$ 337,960	\$ 531,305	\$ 764,029	\$ 1,056,475	\$ 1,349,189		
Unassigned Fund Balance	\$ 146,989	\$ 142,491		\$ 337,960	\$ 531,305	\$ 764,029	\$ 1,056,475	\$ 1,349,189		

Capital Outlay Item List

Item Description	2013 Proposed Budget
General Fund	
FullCourt Software Upgrade	\$ 55,773
Vehicle Replacement - Unit 274 2002 Ford E150 Van	15,245
Vehicle Replacement - Unit 275 2002 Ford E150 Van	15,245
Vehicle Replacement - Unit 534 Parks Division Truck	35,000
Vehicle Replacement - Unit 232 2007 Crown Victoria	50,000
Vehicle Replacement - Unit 234 2007 Crown Victoria	50,000
Vehicle Replacement - Unit 244 2005 Crown Victoria	50,000
Equipment - Parks Division Chipper	31,746
Equipment - Parks Division Overseeder	8,200
Recreation - NRC Operations Gym Curtain Replacement	6,000
Equipment Replacement - Server (75% GF & 25% WWWF)	24,000
Equipment Replacement - Fleet Services Roof and Evaporative Cooler	80,000
Equipment Replacement - Unit 140 Air Compressor	17,000
Equipment Replacement - Fleet Services Vehicle Lift	10,000
Equipment Replacement - Unit 749 Snow Plow	17,000
Equipment Replacement - M&O South Gate Operator replacement	2,500
Equipment Replacement - Facilities Maintenance Roof Top HVAC	7,000
Subtotal	\$ 474,709
Water & Wastewater Fund	
Equipment Replacement - Server (75% GF & 25% WWWF)	\$ 8,000
Equipment Replacement - M&O South Gate Operator replacement	2,500
Equipment Replacement - Facilities Maintenance Roof Top HVAC	7,000
Equipment Replacement - Booster Motor Variable Frequency Drive	15,000
Equipment Replacement - Booster Pump and Motor	40,000
Equipment Replacement - Motor Control Valve at the Booster Station	11,000
Equipment Replacement - Drainage Pump Station Pump	12,000
Equipment Replacement - Station E Pump	17,000
Equipment Replacement - Lift Station G Backup Generator/Automatic Transfer Switch	38,500
Equipment Replacement - Ultraviolet (UV) Disinfection Lamp	24,000
Subtotal	\$ 175,000
Sanitation Fund	
Vehicle Replacement - Unit 170 Roll-off Trash Truck 2004 Int'l	\$ 125,000
Vehicle Replacement - Unit 132 Rear Load Trash Truck 2007 Mack LE	230,000
Equipment Replacement - Automated Trash Truck Arm	15,000
Subtotal	\$ 370,000
City-Wide Total	\$ 1,019,709

Department/Position	2011 Audited Amounts	2012 Adopted Budget	2012 Year-End Estimate	2013 Proposed Budget
<u>City Manager</u>				
City Manager	1.00	1.00	1.00	1.00
Communications Manager	1.00	1.00	1.00	1.00
Economic Development Manager	1.00	1.00	1.00	1.00
Executive Asst. To City Manager	1.00	1.00	1.00	1.00
Public Communications Spec.	1.00	1.00	1.00	1.00
Total	5.00	5.00	5.00	5.00
<u>City Clerk</u>				
City Clerk	1.00	1.00	1.00	1.00
Deputy City Clerk/Licensing Spec	1.00	1.00	1.00	1.00
Central Records Specialist	1.00	1.00	1.00	1.00
Admin (I,II,III)	0.50	0.50	0.50	0.50
Total	3.50	3.50	3.50	3.50
<u>Management Services</u>				
Director Of Management Services	1.00	1.00	1.00	1.00
Municipal Court Supv	1.00	1.00	1.00	1.00
Probation Officer	0.40	0.40	0.40	0.40
Community Services Coordinator	0.15	0.15	0.15	0.15
Court Clerk	4.00	4.00	4.00	3.00
Clerical Asst	0.30	0.30	0.30	0.30
Sr. Human Resources Analyst	1.00	1.00	1.00	1.00
Human Resources Analyst	1.00	1.00	1.00	1.00
Risk Manager	-	-	-	1.00
Neighborhood Programs Specialist	1.00	1.00	1.00	1.00
Community Outreach Coord	1.00	1.00	1.00	1.00
Human Resources Technician	1.00	1.00	1.00	1.00
Custodian	1.80	1.80	1.80	1.80
Total	13.65	13.65	13.65	13.65
<u>Technology</u>				
Director Of Technology	1.00	1.00	1.00	1.00
Software Engineer	1.00	1.00	1.00	1.00
Sr. Network Administrator	1.00	1.00	1.00	1.00
Criminal Information Sys Coord	1.00	1.00	1.00	1.00
IT Resource Coordinator	1.00	1.00	1.00	1.00
Technical Support Specialist II	1.00	1.00	1.00	1.00
Total	6.00	6.00	6.00	6.00
<u>Finance</u>				
Director Of Finance	1.00	1.00	1.00	1.00
Controller/Acct Manager	1.00	1.00	1.00	1.00
Treasury Manager	1.00	1.00	1.00	1.00
Risk Manager	1.00	1.00	1.00	-
Revenue Supervisor	1.00	1.00	1.00	1.00
Accountant II	1.00	1.00	1.00	1.00
Sales Tax Auditor II	1.00	1.00	1.00	1.00
Admin (I,II,III)	1.00	1.00	1.00	1.00
Accounting Specialist	2.00	2.00	2.00	2.00
Meter Reader II	1.00	-	-	-
Sales Tax Specialist	1.00	1.00	1.00	1.00
Fiss Customer Service Representative	1.60	1.60	1.60	1.60
Total	13.60	12.60	12.60	11.60

Department/Position	2011 Audited Amounts	2012 Adopted Budget	2012 Year-End Estimate	2013 Proposed Budget
<i>Planning & Development</i>				
Director Of Planning & Development	1.00	1.00	1.00	1.00
City/Urban Planner	1.00	1.00	1.00	1.00
Planner	1.00	1.00	1.00	1.00
Abatement Coordinator	1.00	1.00	1.00	-
Neighborhood Services Supervisor	1.00	1.00	1.00	1.00
Neighborhood Services Officer	4.00	4.00	4.00	5.00
Admin (I,II,III)	1.00	1.00	1.00	1.00
Hearing Officer	0.01	-	-	-
Total	10.01	10.00	10.00	10.00
<i>Parks, Recreation, & Culture</i>				
Director Of Parks And Recreation	1.00	1.00	1.00	1.00
Specialized Fitness Instructor	0.10	0.10	0.10	0.10
Foreman - Parks	1.00	1.00	1.00	1.00
Recreation Programs Supv.	3.00	3.00	3.00	3.00
Parks Maint Worker (I,II,III)	6.00	14.00	14.00	14.00
Customer Solutions Specialist	0.80	0.80	0.80	0.80
Recreation Specialist	5.85	5.85	5.85	6.00
Theatre Tech	1.00	1.00	1.00	1.00
Admin (I,II,III)	1.00	1.00	1.00	1.00
Parks Maint Worker II	6.00	-	-	-
Aquasize Instructor	0.51	0.51	0.51	0.51
Fitness Instructor	0.92	0.92	0.92	0.92
Parks Maint Worker I	2.00	-	-	-
Weight Training Instructor	0.30	0.30	0.30	0.30
Custodian	2.50	2.50	2.50	2.50
Guest Relations Specialist	3.95	3.95	3.95	3.95
Head Lifeguard	0.50	0.50	0.50	-
Day Camp Asst Director	0.20	0.20	0.20	0.20
Drop-In Sports Supervisor	1.60	1.60	1.60	1.60
Lifeguard (LGI, WSI)	3.39	6.39	6.39	6.39
Tiny/Teeny Tot Instructor	0.50	0.50	0.50	1.00
Tiny/Teeny Tot Aide	0.50	0.89	0.89	0.39
Lifeguard	3.00	-	-	-
Day Camp Aide	0.10	0.10	0.10	0.10
Total	45.72	46.11	46.11	46.11
<i>Police</i>				
Chief Of Police	1.00	1.00	1.00	1.00
Division Commander	2.00	3.00	3.00	3.00
Lt. Commander	2.00	-	-	-
Sergeant	9.00	10.00	10.00	10.00
K-9 Police Officer	1.00	1.00	1.00	1.00
Police Officer	52.00	51.00	51.00	51.00
Crime Analyst	1.00	1.00	1.00	1.00
Criminalist	1.00	1.00	1.00	1.00
Records Unit Supervisor	1.00	1.00	1.00	1.00
Animal Control Officer	2.00	2.00	2.00	2.00
Property/Evidence Custodian	0.50	1.00	1.00	1.00
Police Services Representative	7.00	7.00	7.00	7.00
Admin (I,II,III)	1.00	1.00	1.00	1.00
Administrative Clerk	1.50	1.50	1.50	1.50
Customer Service Rep	-	1.00	1.00	1.00
Total	82.00	82.50	82.50	82.50

Department/Position	2011 Audited Amounts	2012 Adopted Budget	2012 Year-End Estimate	2013 Proposed Budget
<i>Public Works</i>				
Director Of Public Works/Utilities	1.00	1.00	1.00	1.00
Public Works Superintendent	2.00	2.00	2.00	2.00
Mun Svs Foreman - Streets	1.00	1.00	1.00	1.00
Civil Engineer (EIT, PE)	2.00	4.00	3.00	3.00
Electrical/Mechanical Foreman	1.00	1.00	1.00	1.00
Facilities Maintenance Foreman	1.00	1.00	1.00	1.00
Chief Plant Operator	1.00	1.00	1.00	1.00
Civil Engineer I	2.00	-	-	-
Fleet Services Foreman	1.00	1.00	1.00	1.00
Lead Lab Analyst	1.00	1.00	1.00	1.00
Mun Svs Foreman / Sanitation	1.00	1.00	1.00	1.00
Mun Svs Foreman/Utilities	1.00	1.00	1.00	1.00
Water Quality Coordinator	1.00	1.00	1.00	1.00
GIS Specialist	1.00	1.00	1.00	1.00
Bldg/Elec/Construct Inspector	1.00	-	-	-
Manager Of Ditch Maintenance	1.00	1.00	1.00	1.00
Electrical/Mechanical Tech I	3.00	3.00	3.00	3.00
Indust. Pretreat/Backflow Prev. Spec.	1.00	1.00	1.00	1.00
Lab Analyst	1.00	1.00	1.00	1.00
Stormwater Coordinator	1.00	1.00	1.00	1.00
Utility Plant Operator (A, B, C, D)	2.00	9.00	9.00	9.00
Admin (I,II,III)	3.00	4.00	4.00	4.00
Water Resources Technician	1.00	1.00	1.00	1.00
Water Resources Administrator	-	-	1.00	1.00
Fleet Services Technician	2.00	2.00	2.00	2.00
Utility Plant Operator B	2.00	-	-	-
Facilities Maintenance Technician I	3.00	2.00	2.00	2.00
MSW/Sanitation (I, II, III)	6.00	7.00	7.00	7.00
MSW/Streets (I, II, III)	1.00	7.00	7.00	7.00
MSW/Collec & Distrib (I, II, III)	2.00	6.00	6.00	6.00
MSW III / WWTF	1.00	-	-	-
Utility Locate & Maint Worker	1.00	1.00	1.00	1.00
Utility Technician	1.00	1.00	1.00	1.00
Lab Technician	0.80	0.80	0.80	1.00
Utility Plant Operator C	3.00	-	-	-
Administrative Assistant	1.00	-	-	-
Engineering Technician I	1.00	1.00	1.00	1.00
Utility Plant Operator Trainee	1.00	-	-	-
MSW II / Sanitation	1.00	-	-	-
MSW II /Collection & Distribution	2.00	-	-	-
Ditch Rider	1.00	1.00	1.00	1.00
MSW I / Sanitation	-	-	-	-
MSW I / Streets	6.00	-	-	-
MSW I / Collection & Distribution	1.00	-	-	-
Meter Reader II	-	1.00	1.00	1.00
Total	67.80	67.80	67.80	68.00
City-Wide Total	247.28	247.16	247.16	246.36