

**PLANNING & DEVELOPMENT DEPARTMENT
MEMORANDUM# 12 - 10**

DATE: May 14th, 2012
TO: Honorable Mayor Joyce Downing and City Council Members
FROM: William A. Simmons, City Manager *WAS*
Brook Svoboda, Planning & Development Director *BS*
SUBJECT: CR – 56, Northglenn VALE Grant Acceptance

BACKGROUND

On March 1st, 2012 the Northglenn Victims Assistance & Law Enforcement Board approved the \$3,500 grant request to purchase biodegradable solvents and run-off collection pads that would be used in conjunction with the high power pressure washer to remove graffiti.

The Neighborhood Services Division applied for these funds to purchase solvents to be used with the division's graffiti removal equipment to advance the development and scope of the Uniting Northglenn Together Against Graffiti (UNTAG) program. This program was started as an education campaign and to provide assistance for victims of graffiti with VALE grant funds in 2008 and was expanded to include the removal of graffiti with the purchase of a power washer unit in 2009, which was also funded by VALE.

The 2012 grant will be used to purchase solvents to be used with the trailer mounted pressure washer unit being used to remove graffiti throughout the City. A waiver form has been approved for residents that want to participate in the UNTAG Program, allow for the removal of graffiti on private property. This will reduce the amount of time graffiti is present at a property and help reduce the financial and emotional stress for the victims. Fast removal is paramount in reducing the chances of recurrence.

BUDGET/TIME IMPLICATIONS

The Neighborhood Services Division of the Planning Department 2012 Budget, did not include funding consideration for these supplies. Since 2008, Neighborhood Services has relied upon the VALE Grant program to assist in funding this service offered by the Department.

RECOMMENDATION

Attached to this memorandum is CR-56 a resolution that, if approved, would accept a grant in the amount of \$3,500 for graffiti removal supplies.

Staff recommends approval of the proposed Resolution as presented.

STAFF REFERENCE

Brook Svoboda, Director of Planning and Development bsvoboda@northglenn.org or 303.450.8937

ATTACHMENTS

Attachment 1 CR-56
Attachment 2 Memorandum of Agreement
Attachment 3 VALE Grant Application

ATTACHMENT 1

SPONSORED BY: MAYOR DOWNING

COUNCILMAN'S RESOLUTION

RESOLUTION NO.

No. CR-56
Series of 2012

Series of 2012

A RESOLUTION ACCEPTING A GRANT AWARD FROM THE NORTHGLENN MUNICIPAL VALE BOARD

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF NORTHGLENN, COLORADO, THAT:

Section 1. The City Council of the City of Northglenn hereby accepts a grant award from the Northglenn Municipal Victim Assistance and Law Enforcement (VALE) Board in the amount of three thousand five hundred dollars (\$3,500.00) for the grant application submitted by the Northglenn Neighborhood Services Division for the purchase of biodegradable solvents and run-off collection pads for graffiti removal.

DATED, at Northglenn, Colorado, this _____ day of _____, 2012.

JOYCE DOWNING
Mayor

ATTEST:

JOHANNA SMALL, CMC
City Clerk

APPROVED AS TO FORM:

COREY Y. HOFFMANN
City Attorney

ATTACHMENT 2

MEMORANDUM OF AGREEMENT

The City of Northglenn V.A.L.E. Board has awarded funds in the amount of \$3,500.00 to the Neighborhood Services Division, for the purpose of purchasing biodegradable solvents and run-off collection pads for the power washer used to remove graffiti.

Whereas, the Neighborhood Services Division, by accepting the award of this grant, assumes distribution and reporting responsibilities of same, with the following special conditions being required of each grantee prior to allocation of these funds.

It is to facilitate the distribution of these funds and to ensure accurate reporting of each grantees disbursement of these funds that this memorandum of agreement is being executed.

Consenting Parties: Northglenn V.A.L.E. Board

and,

Northglenn Planning and Development

Effective Date of Agreement: Upon Signing of this Agreement

Grant Application No: 2012-01/12-11

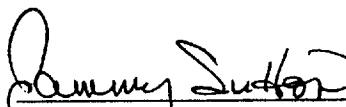
Be it Understood That:

- You are required to complete a narrative and financial report – forms and instructions attached.
- You must submit a year end written report due by 5:00 PM on January 31, 2013.
- You will be required to reappear for an oral presentation before the Board. Notification will be sent as to the date and time.

I agree to the above requirements for the purpose of accepting this Northglenn V.A.L.E. Board Grant in the amount of \$3,500.00.



Authorized Representative Date
Grant Recipient 3/1/12



Tammy Sutton, Ex-officio Date
Northglenn V.A.L.E. Board 3/1/12



NORTHGLENN V.A.L.E.
VICTIM ASSISTANCE & LAW ENFORCEMENT BOARD
P.O. BOX 330061
NORTHGLENN, CO 80233-8061

March 1, 2012

Brook Svoboda, Director of Planning and Development
City of Northglenn
11701 Community Center Drive
Northglenn, CO 80233

*Chair
Honorable,
Joyce Downing*

Dear Mr. Svoboda,

*Vice Chair
Pat Marquez*

The City of Northglenn V.A.L.E. Board (the "Board") met on February 27, 2012. Please let this correspondence confirm the decision made by the Board as described below.

*Secretary
Leslie Carrico*

**Grant Application 2012-01/12-11 Northglenn Neighborhood Services
Request: \$3,500
Funding: \$3,500**

*Member
Brian Park*

The Board has approved full funding for your request to purchase biodegradable solvents and run-off collection pads to be used in conjunction with the high power pressure washer used to remove graffiti.

*Member
Kathleen O'Donnell*

I am enclosing a memorandum of agreement. If this agreement is acceptable to you, please return the original with an authorized signature at your earliest convenience. The above funds are available upon return receipt of the signed agreement and City Council approval.

*Alternate Member
Vacant*

Should you have any questions, please feel free to contact me.

*Ex-officio
Tammy Sutton*

Sincerely,

Tammy Sutton, Ex-Officio
Northglenn V.A.L.E. Board

Encl: Original Agreement

cc: File

ATTACHMENT 3

For Official Use Only

V/S L/E _____

Date Received: 1/3/12

New Continuation _____

Application # 2012-01/12-11

Date of Board Review 2/27/12 Approved _____ Denied _____ Amount Awarded _____

**VICTIM ASSISTANCE & LAW ENFORCEMENT
GRANT APPLICATION**

City of Northglenn
Municipal VALE Board
Attn: Tammy Sutton, Court Supervisor
11701 Community Center Drive
Northglenn, CO 80233
303-450-8703

Applicant Agency: City of Northglenn, Neighborhood Services, Department of Planning & Development, Division

Project Title: Uniting Northglenn Together Against Graffiti

Project Director: Nathan Buxton, Neighborhood Services Officer

Phone: 303-280-7860 Fax: 303-280-7879

Address: 12301 Claude Ct. Northglenn, CO 80241

Total amount of VALE funds requested: \$3,500

Grant duration:

Is this a one-time request for training and/or equipment: No

Is this request for a new project or for a continuing project: Continuing

Private non-profit: No

Government Agency: Yes

Required Attachments

Agency Budget (Waived for governmental agencies)

Project Budget- must include budget narrative.

Letters of support, if applicable

Training and education information (brochures, etc.)

Equipment costs

If you are requesting a full or part-time position, you must include a job description

Random sampling of client satisfaction surveys

SECTION A – AGENCY AND PROJECT NARRATIVE

1. Please give description of applicant agency.
The Neighborhood Services division provides code compliance services and education of ordinances to City of Northglenn residents.

2. Substantiate or quantify the problem your project is proposed to address within the City of Northglenn, factually or with other supportive documentation. We help Citizens better understand City ordinances governing them and help them comply with the ordinances.
Graffiti is an ongoing problem in the City of Northglenn. Records show that from January 2010 to August 2011 we had 150 U.N.T.A.G waivers signed and a total of 4,231 square feet of graffiti removed using 11,338 man hours.

3. Description of the project that would be funded by Northglenn VALE funds. (Be specific regarding what services municipal VALE funds will provide within the City of Northglenn.)
The project will fund biodegradable graffiti remover's chemical to assist in removal of graffiti with the U.N.T.A.G program and for absorbent pads to help prevent the chemicals from going down the storm water inlet.

4. Identify and describe the project's goals and objectives. Your objectives may be quantitative or qualitative. The success of this program would be measured by a reduction in the amount of time identified graffiti is allowed to remain before removal. Using biodegradable chemicals will allow graffiti to be removed while preserving the integrity of the surface. With this in place we would be able to expedite the removal of graffiti and keep a clean and positive image of the city.

5. What is your timetable and work-plan for accomplishing your objectives?
Removal of graffiti within the City of Northglenn will be an ongoing effort. Neighborhood Service officers will strive to have waivers signed within three days or less of the initial documentation of the case to allow fast response for the removal of graffiti.

6. How will you evaluate if the project has met its stated goals and objectives?
We will evaluate this program by the response time for the removal of graffiti and the number of waivers we receive from citizens.

SECTION B - VICTIMS RIGHTS

1. Define how this project will address the guidelines for assuring the rights of victims and witnesses as outlined in the Victims Right Act (Section 24-4.1-302.5 C.R.S.). Victims of graffiti will be fully notified of the U.N.T.A.G program and their opportunity to participate

2. Describe the efforts of your agency to ensure that the crime victims served by your agency fully understand the rights afforded them by the Colorado Constitutional Amendment. N/A

3. Describe the type of victims' rights training that has been provided by your agency to staff and volunteers during the past year. N/A

4. Include a brief description of how your agency strives to provide culturally competent services. Specifically describe how this project will strive within the context of your agency in striving to provide culturally competent services. Culturally competence is defined as a process in which an agency continuously strives to achieve the ability to effectively work within the cultural context of an individual or community from a diverse culture/ethnic background. N/A

SECTION C – ADMINISTRATIVE & SERVICE NARRATIVE

1. Describe the population and geographic area for this project.
The City Of Northglenn is approximately 7 square miles. Per DRCOG Community profile, population is 33,563 in the City of Northglenn.

2. If the project is not located entirely in Northglenn, what percentage of services would be for victims and witnesses within Northglenn?
N/A

3. What number of people will be served by this project during this contract period?
The number of people serve will vary depending on the occurrence of graffiti. All citizens are potential victims.

4. What number of people are currently being served and how?
All citizens and business owners can participate in this graffiti removal program.
5. What number of people is in need of the services as proposed by this project?
Any citizen or business owner that is a victim of graffiti.
6. How will your project diminish or eliminate the duplication of services?
With a fast removal of graffiti, a secondary police report may not be necessary.
7. How will you coordinate services with similar or like programs?
N/A
8. Define the management plan for the project. Identify specifically who will be responsible for daily operations and who will be accountable for the expenditure of grant funds.
The Neighborhood Services Division will handle daily operations. Nathan Buxton neighborhood services officer will be accountable for the expenditure of grant funds.

SECTION D - BUDGET SUMMARY / FINANCIAL INFORMATION

1. Total amount of Northglenn Municipal VALE funds requested: \$3,500.00
Biodegradable graffiti solvents - \$3,000.00
Run-off collection pads - \$500.00
2. Will the amount requested for this project provide full funding? If no, please identify other funding sources and amounts received within the last year. Include pending grant amounts.
Yes

<u>Source</u>	<u>Amount Received/Receiving</u>	<u>Date</u>
N/A		

3. Are you currently receiving Municipal/Judicial VALE funding for this project?
No

4. Will you be applying to other Municipal /Judicial VALE Boards for funding this project?
No

Judicial/Municipal District Amount Requested/ Amount Received Date of award

N/A

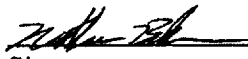
5. Anticipated client fees from this project:
N/A

6. Describe the volunteer or in-kind services that will be used for this project.
N/A

CERTIFIED ASSURANCES

I hereby certify that the information contained herein is true and correct to the best of my knowledge and belief.

Project Director

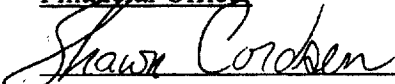


Signature

9/13/2011
Date

Project Director: NATHAN BUXTON

Financial Officer

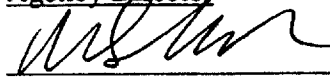


Signature

1-3-12
Date

Financial Officer: Shawn Cordson

Agency Director



Signature

1/3/12
Date

Agency Director: Brock Swartz