

**NORTHGLENN URBAN RENEWAL AUTHORITY  
REGULAR MEETING MINUTES  
September 9, 2020**

**CALL to ORDER:**

Chair Garner called a regular meeting of the Northglenn Urban Renewal Authority to order at 5:49 p.m. on September 9, 2020. Due to the COVID-19 pandemic, the meeting was held remotely with electronic participation by all Commissioners of the NURA Board.

**ROLL CALL:**

Present were: Chair Garner, Vice Chairman Gavette, Commissioners Brown, Carrico, McCune, Novak and Advisor Coleman.

Commissioner DeMay arrived at 5:55 p.m.

**Staff Present:**

Executive Director Tuttle, Board Attorney Parker, Board Clerk Baca, and Economic Development Specialist Fields

**MEETING MINUTES:**

August 12, 2020

**MOTION TO PASS**

Vice Chairman Gavette **MOVED** and it was **SECONDED** by Commissioner Carrico to approve minutes of the regular meeting on August 12, 2020. There was no discussion and the **MOTION PASSED** unanimously.

**PUBLIC PARTICIPATION:**

None.

**BILLS and COMMUNICATIONS:**

None.

**AGENDA ADDITIONS and DELETIONS:**

None.

**REPORTS of the DIRECTOR, STAFF, CONSULTANTS, ATTORNEY:**

Financial Report

Executive Director Tuttle reviewed the balance sheet, profit and loss details, projected versus actual budget, yearly and monthly comparative data, and revenue and expenses for July financials for URA 1 and URA 2.

**MOTION TO PASS**

Commissioner Brown **MOVED** and it was **SECONDED** by Commissioner Carrico to approve July financial reports for URA 1

and URA 2. There were no questions and the **MOTION PASSED** unanimously.

Future Joint Council/  
NURA meetings

Executive Director Tuttle stated the next joint NURA/Council meeting will be scheduled in November.

Q/1 & Q/2 Economic  
Development &  
NURA Report

Executive Director Tuttle reported that the Q/1 and Q/2 Economic Development report was reviewed by City Council at their August 24, 2020 regular meeting.

**NEW BUSINESS:**

Resolution N/20-23  
Seventh Amendment  
to the PSA

Executive Director Tuttle provided a summary on the Seventh Amendment to the Professional Services Agreement with Ninyo & Moore.

**MOTION TO PASS**

Commissioner Brown **MOVED** and it was **SECONDED** by Commissioner Carrico to approve Resolution N/20-23. There was discussion and the **MOTION PASSED** unanimously.

Retreat

Chair Garner asked about scheduling a retreat in the near future to update the strategic goals for the Board. Executive Director Tuttle will bring it to the Board at the October 2020 regular NURA meeting for discussion.

**ADJOURNMENT and  
PLACE and TIME of  
NEXT MEETING:**

The meeting adjourned at 6:18 p.m. The next regular meeting is scheduled for October 14, 2020 at 5:45 p.m.

Submitted by:

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Debbie Tuttle  
Executive Director

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Rosie Garner  
Chair