
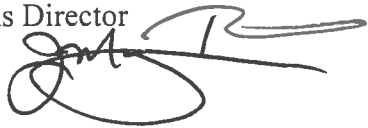


**PUBLIC WORKS DEPARTMENT  
MEMORANDUM # 2016 – 34**

DATE: April 25, 2016  
TO: Honorable Mayor Joyce Downing and City Council Members  
FROM: James A. Hayes, AICP – City Manager   
David H. Willett – Public Works Director  
James S. May – Chief of Police   
SUBJECT: **Discussion Item**  
Northglenn Justice Center Project Update

---

**BACKGROUND**

On March 28, 2016, Public Works and the Police Department submitted a plan to provide a monthly update on the status of design (and eventually, construction) of the Northglenn Justice Center. This memo provides information for the April 2016 update.

**DISCUSSION**

*Project Cost Update:* No changes to design budget.

*Project Design Update:* Since the early draft floor plan was presented to Council, the architect and City team have been working to refine the facility design. The draft plan was vetted through the Police Department and Court staff, and feedback was provided to the architect. The architect returned to Northglenn to meet the City team to conduct a design review on April 14. The group agreed to a slight adjustment to the site plan to minimize the amount of required earthwork, and to provide an access road (from Acoma) that did not exceed the maximum allowable slope. The team also reviewed the proposed floor plan to ensure the facility was planned for the correct dimensions. After careful consideration and several design iterations, the team has developed a floorplan under 49,500 square feet that meets all functional requirements. The architect will use this feedback to prepare the full schematic (single line) design.

Public Presentation Schedule – Planning for full design and program review at June 6, 2016 Study Session; a public presentation to be scheduled shortly afterwards

*Project Schedule Update:*

- Next Milestone: Schematic Design completion – due April 29
- Next Design Review: 11-13 May
- Design Complete – Nov 18

*Significant Issues:* CMAR – Recommended delivery method

Northglenn Justice Center  
April 25, 2016

**RECOMMENDATION**

None. Information only.

**STAFF REFERENCE**

Steve Grace, PE, Operations Manager

[sgrace@northglenn.org](mailto:sgrace@northglenn.org)

303.450.4077