

**CITY OF NORTHGLENN  
CITY COUNCIL MINUTES  
February 11, 2019**

**CALL TO ORDER**

Mayor Dodge called a regular meeting of the Northglenn City Council to order on Monday, February 11, 2019 at 7:00 p.m. in the City Hall Council Chambers, 11701 Community Center Drive, Northglenn.

**ROLL CALL**

Present were: Mayor Dodge, Mayor Pro Tem Esquibel, Council members Sauers, Downing, Brown, Whitman, Duran Mullica, and Willford.

**ABSENT**

Council member Leighty.

**STAFF PRESENT**

City Manager Geyer, City Attorney Hoffmann, and City Clerk Small.

**PLEDGE OF  
ALLEGIANCE**

The Pledge of Allegiance was given.

**RESPONSE TO  
CITIZEN INQUIRY:**

City Manager Geyer reported on usage of the Citizen Relationship Management (CRM) system during January 2019.

**AGENDA ADDITIONS  
AND DELETIONS:**

None.

**INTERVIEW:**

Mindy Petter

Ms. Mindy Petter came forward to be interviewed for a position on the Planning Commission. Ms. Petter provided information about her education, background, and her interest in serving on the Commission.

**PRESENTATIONS:**

Q/4 & 2018 Year-End  
Economic Development  
Report

Ms. Debbie Tuttle, Economic Development Manager, provided a year-end presentation on economic development and urban renewal activities. Ms. Tuttle distributed a copy of the 2018 Economic Development Report and provided information about new businesses, new storefront jobs, unemployment rates, new business prospects, and business retention efforts. Ms. Tuttle spoke about economic development marketing and highlighted significant projects in 2018.

Ms. Tuttle addressed questions from Council related to the Global Village Academy.

**PUBLIC INVITED  
TO BE HEARD**

Mayor Dodge called for any person wishing to address City Council on matters of community interest related to City business not set for public hearing to come forward.

Mr. John Alge, Northglenn-Thornton Rotary Club member, spoke to City Council about the Rotary Club's food drive, which runs through March 22, 2019. Mr. Alge stated the food drive is a friendly competition between the cities of Northglenn and Thornton and stated donations will benefit the following agencies: Immaculate Heart of Mary Food Bank, Good Shepherd Presbyterian Church, Food for Hope, and the Thornton Food Bank.

**LEGISLATIVE POLICY  
COMMITTEE UPDATE:**

Council member Willford reported the Legislative Policy Committee met to debrief the Legislative Dinner, and asked for feedback from Council on the venue and content of the dinner meeting. Council member Willford reported the Committee discussed pending legislation and agreed to support the following bills: SB19-012 – Use of Electronic Devices While Driving; SB19-001 – Expand Medication-Assisted Treatment Pilot Program; HB19-1073 – Law Enforcement Information Sharing Grant Program; and HB19-1113 – Protect Water Quality Adverse Mining Impacts.

**FINANCIAL REPORT:**  
December 2018 Update

Mr. Jason Loveland, Director of Finance, provided a financial report for the period ending December 31, 2018. Mr. Loveland spoke about revenue and expenditures in the General Fund, Water and Wastewater Fund, Stormwater Fund, Sanitation Fund, Conservation Trust Fund, and Capital Projects Fund. Mr. Loveland also reported on the City's cash reserves.

**CONSENT AGENDA  
MOTION TO PASS**

Council member Sauers **MOVED** and it was **SECONDED** by Council member Downing to approve the consent agenda.

**MOTION PASSED**

There was no discussion and the motion **PASSED**.

IN FAVOR - Dodge, Esquibel, Sauers, Downing, Brown,  
Whitman, Duran Mullica, Willford.

OPPOSED - None.

ABSENT - Leighty.

The following items were approved on the consent agenda:

- Minutes of the January 28, 2019 Regular Meeting
- CR-11 – Youth Commission Reappointment – Everett Renberg

**PUBLIC HEARINGS:**

CB-1919 – Nuisance  
and Animal Control  
Regulation Update  
and Clean Up

City Clerk Small read the title.

Mayor Dodge opened the public hearing on CB-1919 and invited anyone wishing to speak either “for” or “against” CB-1919 to come forward. There was no response and the public hearing was closed.

CB-1920 – Unified  
Development Ordinance  
and Zoning District Map

City Clerk Small read the title.

Mayor Dodge opened the public hearing on CB-1920 and invited anyone wishing to speak either “for” or “against” CB-1920 to come forward. There was no response and the public hearing was closed.

**ORDINANCES –**

**Second Reading:**

CB-1919 – Nuisance  
and Animal Control  
Regulation Update  
and Clean Up

**MOTION TO PASS**

Council member Brown **MOVED** and it was **SECONDED** by Council member Sauers to approve CB-1919 on second reading.

Mr. Brook Svoboda, Director of Planning & Development, provided a summary of CB-1919.

**MOTION PASSED**

There was no discussion and the motion **PASSED**.

IN FAVOR - Dodge, Esquibel, Sauers, Downing, Brown,  
Whitman, Duran Mullica, Willford.

OPPOSED - None.

ABSENT - Leighty.

CB-1920 – Unified  
Development Ordinance  
and Zoning District Map

Mr. Eric Ensey, Senior Planner, provided a summary of CB-1920.

**MOTION TO PASS**

Council member Sauers **MOVED** and it was **SECONDED** by Council member Willford to approve CB-1920 on second reading.

**MOTION PASSED**

There was discussion and the motion **PASSED**.

IN FAVOR - Dodge, Esquibel, Sauers, Downing, Brown,  
Whitman, Duran Mullica, Willford.

OPPOSED - None.  
ABSENT - Leighty.

**ORDINANCES –**

**First Reading:**

CB-1921 – Pawnbroker  
Regulations

City Clerk Small read the title.

**MOTION TO PASS**

Council member Brown **MOVED** and it was **SECONDED** by  
Council member Sauers to approve CB-1921 on first reading.

City Clerk Small provided a summary of CB-1921.

**MOTION PASSED**

There was no discussion and the motion **PASSED**.  
IN FAVOR - Dodge, Esquibel, Sauers, Downing, Brown,  
Whitman, Duran Mullica, Willford.

OPPOSED - None.  
ABSENT - Leighty.

Note:

City Clerk Small stated for the record that the public hearing on CB-  
1921 will be held on February 25, 2019 in City Hall Council  
Chambers.

**RESOLUTIONS:**

CR-12 – Unified  
Development Ordinance  
Administrative Manual

City Clerk Small read the title.

**MOTION TO PASS**

Council member Downing **MOVED** and it was **SECONDED** by  
Council member Brown to approve CR-12.

City Manager Geyer provided a summary of CR-12.

**MOTION PASSED**

There was no discussion and the motion **PASSED**.  
IN FAVOR - Dodge, Esquibel, Sauers, Downing, Brown,  
Whitman, Duran Mullica, Willford.

OPPOSED - None.  
ABSENT - Leighty.

CR-13 – Development  
Fee Schedule

City Clerk Small read the title.

**MOTION TO PASS**

Council member Downing **MOVED** and it was **SECONDED** by  
Council member Sauers to approve CR-13.

City Manager Geyer provided a summary of CR-13.

**MOTION PASSED**

There was no discussion and the motion **PASSED**.

IN FAVOR - Dodge, Esquibel, Sauers, Downing, Brown,  
Whitman, Duran Mullica, Willford.

OPPOSED - None.

ABSENT - Leighty.

CR-15 – Metro Mortgage  
Assistance Plus Program

City Clerk Small read the title.

**MOTION TO PASS**

Council member Sauers **MOVED** and it was **SECONDED** by  
Council member Downing to approve CR-15.

City Manager Geyer provided a summary of CR-15.

**MOTION PASSED**

There was no discussion and the motion **PASSED**.

IN FAVOR - Dodge, Esquibel, Sauers, Downing, Brown,  
Whitman, Duran Mullica, Willford.

OPPOSED - None.

ABSENT - Leighty.

**DISCUSSION ITEMS:**

Northglenn Justice Center  
Project Budget Update

Mr. Kent Kisselman, Director of Public Works, provided a final project budget update for the construction of the Northglenn Justice Center. Mr. Kisselman reported the project ended within budget and provided information about the facility's warranty period and lessons learned during the project.

City Council inquired about how the project's success has been communicated to residents. City Manager Geyer stated she will work with Communications staff to provide information to residents in the Northglenn Connection newsletter.

Temporary Traffic  
Calming Project Update

Mr. Kent Kisselman, Director of Public Works, provided an update on the temporary traffic calming project. Mr. Kisselman spoke about the traffic calming devices installed on Claude Court, Melody Drive, Livingston Drive, and E. 112<sup>th</sup> Place and the effect of the devices on average daily traffic on the roadways.

Council member Brown asked staff to analyze the traffic which is being diverted onto Irma Drive. City Manager Geyer stated the 2020 Capital Improvement Program will address the next priorities for traffic calming.

Staff addressed questions from Council regarding the anticipated impact of additional traffic calming on Melody Drive, the anticipated

date for the mill and overlay work, and whether the temporary traffic calming is impacting other streets. There were questions about the speed hump warning signs and work being performed by Xcel Energy, and the use of temporary speed humps vs. permanent speed humps.

Q/4 2018 Work Plan  
Update with CIP

City Manager Geyer presented a summary of the 2018 Work Plan. Ms. Geyer presented data on major projects including the Capital Improvement Program, operational initiatives, and general operations for various departments.

Staff addressed questions about the Point in Time survey, meetings with the Marketplace businesses regarding homelessness issues, and enforcement activity related to pedestrian access and homelessness.

**COMMUNICATIONS:**

Council

Council member Willford reported the Parks and Recreation Advisory Board will be meeting on Thursday to hear from the residents who expressed an interest to serve on the Croke Reservoir Advisory Subcommittee. She noted the Board meets on the second Thursday of each month at 5:30 p.m. in Council Chambers. Council member Willford reported she will be joining the Colorado Communities for Climate Action to meet and discuss the group's priorities. Council member Willford announced the Adams 12 School District will be hosting its 10<sup>th</sup> annual prom dress exchange on March 9 at the Adams 12 Educational Services facility, and reported she will be attending the Colorado Municipal League's Policy Committee meeting on Friday to review legislation.

Council member Willford asked for Council consensus on the following items: 1) To schedule a study session to consider a working definition and common understanding of "affordable housing" and to develop a policy statement on affordable housing; and 2) To schedule a study session in March to review the City's campaign finance regulations and consider adding regulations to address creating local donation limits, disclosing all contributions, modifying the frequency of filing campaign finance reports, requiring "Paid for by" disclosures on all campaign materials, and providing that dependent care is an allowed use of campaign funds. It was the consensus of Council to move forward with scheduling the two study session items requested.

Council member Duran Mullica reported she is back after welcoming her third child, daughter Autumn Grace, on January 2. Council member Duran Mullica reported she has been appointed by the Adams County Commissioners to sit on the Tri-County Board of

Health, and has also been appointed as the Vice Chair of the North Area Transportation Alliance.

Council member Whitman reported she attended the groundbreaking for The Courts development and stated it was great to see the three owners bring their families out for the event.

Mayor Dodge thanked Council for unanimously adopting the Unified Development Ordinance and Zoning Map, and stated it is a great accomplishment for the City. Mayor Dodge reported she attended the Ralston House ribbon cutting event, The Courts groundbreaking ceremony, and the City's 50<sup>th</sup> Anniversary photo and story collection event at the Senior Center. Mayor Dodge encouraged anyone wishing to participate in the 2019 Art on Parade Program to attend the sculpture selection event at 5:30 p.m. on Wednesday, February 20 in the D.L. Parsons Theatre.

Council member Brown reported on the Council Finance Committee and inquired about recent sponsorship requests for the Outside Agency Funding Committee. Council member Brown reported the Council Evaluation Subcommittee is meeting tomorrow and a meeting of the Northglenn Urban Renewal Authority will be held on Wednesday.

Council member Downing reported the first draft of the historic nomination for St. Stephen's Church has been submitted to the State Historic Preservation Office. Council member Downing recognized Northglenn resident and World War II veteran Lyle Jackson who will be celebrating his 100<sup>th</sup> birthday on February 13, 2019.

Staff

City Clerk Small provided information about the passport services offered in the City Clerk's Office and reported that candidate information for the November 5, 2019 election will be provided on the City's website in the next few weeks.

City Manager Geyer reported that Municipal Court Judge Corinne Magid has been appointed by Governor Polis to serve as a Jefferson County District Court Judge. Council directed staff to proceed with recruiting a municipal court judge to replace Judge Magid.

City Attorney Hoffmann spoke about the adoption of the Unified Development Ordinance.

**PUBLIC INVITED**  
**TO BE HEARD**

Mayor Dodge invited any member of the public wishing to speak on items previously addressed by Council to come forward. There was no response.

Executive Session

**MOTION TO PASS**

Mayor Dodge **MOVED** and it was **SECONDED** by Council member Sauers to adjourn to an Executive Session pursuant to Section 4.5(g) of the City of Northglenn Home Rule Charter to discuss negotiations concerning the purchase, sale, lease or other acquisition of real or personal property, or interests therein, or concerning any contracts except those required to be the subject of competitive bidding.

**MOTION PASSED**

There was no discussion and the motion **PASSED**.

IN FAVOR - Dodge, Esquibel, Sauers, Downing, Brown,  
Whitman, Duran Mullica, Willford.

OPPOSED - None.

ABSENT - Leighty.

**ADJOURNMENT**

The City Council meeting adjourned to the Executive Session at 9:16 p.m.

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JOHANNA SMALL, CMC  
City Clerk

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CAROL A. DODGE  
Mayor