

**CITY OF NORTHGLENN
CITY COUNCIL MINUTES
December 14, 2020**

CALL TO ORDER

Mayor Leighty called a regular meeting of the Northglenn City Council to order on Monday, December 14, 2020 at 7:00 p.m. Due to the COVID-19 pandemic, the meeting was held remotely with electronic participation by all members of the City Council.

ROLL CALL

Present were: Mayor Leighty, Mayor Pro Tem Willford, Council members Witkovich, Peterson, Downing, Brown, Goff, Duran Mullica, and Esquibel.

ABSENT

None.

STAFF PRESENT

City Manager Geyer, City Attorney Hoffmann, and City Clerk Small.

**PLEDGE OF
ALLEGIANCE**

The Pledge of Allegiance was given.

**RESPONSE TO
RESIDENT INQUIRY:**

None.

**AGENDA ADDITIONS
AND DELETIONS:**

None.

INTERVIEW:

Nazly Soufiani

Nazly Soufiani was interviewed for a position on the Northglenn Youth Commission. Nazly provided information about herself and her interest in serving on the Commission.

**PUBLIC INVITED
TO BE HEARD**

Mayor Leighty called for any person wishing to address City Council on matters of community interest related to City business not set for public hearing. There was no response.

COMMUNICATIONS:

Council

Council member Esquibel reported he attended a Northglenn Senior Organization meeting and stated he and Mayor Pro Tem Willford will be hosting a Ward 4 meeting soon.

Council member Duran Mullica reported she attended Noel Northglenn and stated it was a great event. Council member Duran Mullica wished everyone a healthy and safe holiday.

Council member Goff reported she is attending the virtual Oregon Housing Conference on COVID and Homelessness during the month of December. Council member Goff reported she spoke with the Edgewater City Council regarding the benefits of joining the Colorado Communities for Climate Action (CC4CA), and reported she also attended a CC4CA legislative meeting. Council member Goff reported she attended meetings of the Diversity, Inclusivity, and Social Equity Board and the virtual Adams County Regional Economic Partnership's legislative breakfast.

Council member Downing reported over 200 bicycles were provided to children at the bike giveaway event at the Stonehocker Farmhouse on December 5, 2020, and thanked Special Events staff and the bike program volunteers their work.

Council member Brown reported she attended Noel Northglenn and commended staff for coordinating the fun event.

Council member Witkovich reported she attended the Historic Preservation Commission meeting on December 8, 2020 and stated the group is making good progress on their strategic plan, mission statement, objectives, and goals.

Council member Peterson reported on the Legislative Policy Committee meeting, which included an update on the 2021 State legislative session beginning on January 13, 2021, the special 2020 legislative session, and a debrief of the December 7 legislative preview meeting. He reported the Committee also discussed Lobbying Day and holding a supplemental meeting with County legislators. Council member Peterson reported the Legislative Issues Guide has been distributed, and stated he enjoyed spending part of the Thanksgiving holiday with members of the Police Department.

Mayor Pro Tem Willford reported she attended a CC4CA Board meeting on December 4, 2020 and thanked Council member Goff for speaking to the Edgewater City Council. She noted the coalition continues to grow as Edgewater and Adams County are planning to join the organization. Mayor Pro Tem Willford reported she attended the Colorado Municipal League Policy Committee meeting and provided information about the bills that were discussed. She introduced Ace, the new puppy her family recently adopted, and wished everyone a Merry Christmas and happy holidays.

Mayor Leighty reported she attended numerous meetings about the COVID-19 vaccine distribution. She wished everyone happy holidays

and stated Northglenn residents have done an outstanding job decorating for the holidays.

Council member Brown noted that an interactive holiday lighting map can be found on NextDoor.

Staff

City Manager Geyer introduced Tamara Dixon, Human Resources Director and Chief Diversity Officer, to City Council. Ms. Dixon provided information about her experience and stated she is excited to be a part of the City of Northglenn.

Rob Webber, Public Works Operations Manager, recognized Doug Pullen, Facilities Maintenance Supervisor, who is retiring after 35 years with the City. Mr. Webber stated Doug's skills and historical knowledge will be missed, and wished Doug the best in retirement.

City Clerk Small provided information about voter turnout in the November 3, 2020 general election, and thanked voters for the extraordinary participation.

City Attorney Hoffmann stated municipalities are considering legislation to cap delivery fees for vendors such as GrubHub and DoorDash and asked Council if they would like to consider similar legislation. There was discussion and it was the consensus of Council to move forward with considering a cap on third-party food delivery fees in the City.

FINANCIAL UPDATE:

October 2020 Report

Jason Loveland, Director of Finance, provided a financial report for October 2020. Mr. Loveland spoke about revenue and expenditures in the General Fund, Water Fund, Wastewater Fund, Stormwater Fund, Sanitation Fund, Conservation Trust Fund, and Capital Projects Fund. Mr. Loveland also reported on the City's cash reserves through October 31, 2020. Mr. Loveland addressed questions from Council about utility bill payments.

CONSENT AGENDA

MOTION TO PASS

Council member Downing **MOVED** and it was **SECONDED** by Mayor Pro Tem Willford to approve the consent agenda.

MOTION PASSED

There was no discussion and the motion **PASSED**.

IN FAVOR - Leighty, Willford, Witkovich, Peterson, Downing,
Brown, Goff, Duran Mullica, Esquibel.

OPPOSED - None.

ABSENT - None.

The following items were approved on the consent agenda:

- November 23, 2020 Regular Meeting Minutes
- CR-168 – Citizens’ Affairs Board Reappointment – Brian Waselko
- CR-169 – Liquor Licensing Authority Reappointment – Maxine Foster
- CR-170 – Liquor Licensing Authority Reappointment – Larry Harvey
- CR-171 – Liquor Licensing Authority Reappointment – Lee Stewart
- CR-172 – Planning Commission Appointment – Tiffany Banks
- CR-173 – VALE Board Reappointment – Stephen Blackburn
- CR-174 – VALE Board Reappointment – Joyce Downing
- CR-175 – Youth Commission Reappointment – Meera Bipin
- CR-176 – Adams County CDBG MOU for Minor Home Repair Program
- CR-177 – Banking Services Contract Extension
- CR-178 – Cash Management and Investment Policy

PUBLIC HEARINGS:

CB-1956 – Community
Co-Production Policing
Advisory Board

City Clerk Small read the title.

Mayor Leighty opened the public hearing on CB-1956 and called for any person wishing to speak either “for” or “against” CB-1956.

An individual spoke about the ex-officio position on the Community Co-Production Policing Board and stated he would prefer that a person of color hold the position to provide the desired representation on the Board.

Mayor Leighty called for any other person wishing to speak on CB-1956. There was no response and the public hearing was closed.

CB-1957 – Retail
Tobacco Licensing

City Clerk Small read the title.

Mayor Leighty opened the public hearing on CB-1957 and called for any person wishing to speak either “for” or “against” CB-1957.

Theresa Smith, Tri-County Health Department, spoke in favor of CB-1957. Ms. Smith recommended the ordinance be amended to include a minimum number of local compliance checks, cautioned against providing reduced annual renewal fees as part of a licensing incentive program, and strongly recommended the minor in possession language be removed from the ordinance.

Thomas Briant, Executive Director and legal counsel for the National Association of Tobacco Outlets, provided information about tobacco sales and requested that CB-1957 be amended to explicitly grandfather-in current tobacco businesses. Mr. Briant urged Council to waive first year license fees and recommended the fines and suspensions be reduced.

City Clerk Small read an email from Russ Cowan, 710 Pipes, in favor of CB-1957. Mr. Cowan's email questioned whether current businesses are grandfathered-in and addressed compliance checks and illegal tobacco sales.

City Clerk Small read an email from Grier Bailey, Executive Director of Colorado Wyoming Petroleum Marketers Association and Colorado Convenience Store Association. Mr. Bailey asked Council to delay the public hearing on CB-1957 to allow more input to occur after the state has finished implementing its regulatory framework.

City Clerk Small played a voice mail from Nancy Riggs requesting Council to consider the impact COVID-19 has had on convenience stores when implementing a retail tobacco licensing program by waiving the license fee for the first year and lowering the penalties.

Mayor Leighty called for any other person wishing to speak on CB-1957. There was no response and the public hearing was closed.

CB-1958 – Allowing the
Sale of Industrial Hemp
Products at Marijuana
Businesses

City Clerk Small read the title.

Mayor Leighty opened the public hearing on CB-1958 and called for any person wishing to speak either "for" or "against" CB-1958. There was no response and the public hearing was closed.

CB-1959 – Marijuana
Business Location
Requirements

City Clerk Small read the title.

Mayor Leighty opened the public hearing on CB-1959 and called for any person wishing to speak either "for" or "against" CB-1959. There was no response and the public hearing was closed.

CB-1960 – Campaign
Finance Complaint Process City Clerk Small read the title.

Mayor Leighty opened the public hearing on CB-1960 and called for any person wishing to speak either “for” or “against” CB-1960. There was no response and the public hearing was closed.

ORDINANCES –
Second Reading:

CB-1956 – Community
Co-Production Policing
Advisory Board

MOTION TO PASS

Mayor Pro Tem Willford **MOVED** and it was **SECONDED** by Council member Goff to approve CB-1956 on second reading.

Chief May provided a summary of CB-1956.

MOTION PASSED

There was no discussion and the motion **PASSED**.

IN FAVOR - Leighty, Willford, Witkovich, Peterson, Downing,
Brown, Goff, Duran Mullica, Esquibel.

OPPOSED - None.

ABSENT - None.

CB-1957 – Retail
Tobacco Licensing

MOTION TO PASS

Mayor Pro Tem Willford **MOVED** and it was **SECONDED** by Council member Duran Mullica to approve CB-1957 on second reading.

City Clerk Small provided a summary of CB-1957.

FRIENDLY
AMENDMENT

A friendly amendment was accepted to insert the word “new” in Section 18-19-5(b) to read, in part: “No new Retail Tobacco Business shall be located at the following locations:”

MOTION PASSED

There was discussion and the main motion, including the friendly amendment, **PASSED**.

IN FAVOR - Leighty, Willford, Witkovich, Peterson, Goff,
Duran Mullica, Esquibel.

OPPOSED - Downing, Brown.

ABSENT - None.

CB-1958 – Allowing the
Sale of Industrial Hemp
Products at Marijuana
Businesses

MOTION TO PASS

Mayor Pro Tem Willford **MOVED** and it was **SECONDED** by Council member Brown to approve CB-1958 on second reading.

City Attorney Hoffmann provided a summary of CB-1958.

MOTION PASSED

There was no discussion and the motion **PASSED**.

IN FAVOR - Leighty, Willford, Witkovich, Peterson, Downing,
Brown, Goff, Duran Mullica, Esquibel.

OPPOSED - None.

ABSENT - None.

CB-1959 – Marijuana
Business Location
Requirements

MOTION TO PASS

Council member Brown **MOVED** and it was **SECONDED** by Council member Downing to approve CB-1959 on second reading.

City Clerk Small provided a summary of CB-1959.

MOTION PASSED

There was no discussion and the motion **PASSED**.

IN FAVOR - Leighty, Willford, Witkovich, Peterson, Downing,
Brown, Goff, Duran Mullica, Esquibel.

OPPOSED - None.

ABSENT - None.

CB-1960 – Campaign
Finance Complaint Process

MOTION TO PASS

Council member Brown **MOVED** and it was **SECONDED** by Mayor Pro Tem Willford to approve CB-1960 on second reading.

City Clerk Small provided a summary of CB-1960.

MOTION PASSED

There was no discussion and the motion **PASSED**.

IN FAVOR - Leighty, Willford, Witkovich, Peterson, Downing,
Brown, Goff, Duran Mullica, Esquibel.

OPPOSED - None.

ABSENT - None.

ORDINANCES –

First Reading:

CB-1961 – Wastewater
Revenue Bonds, Series
2021 Authorization

City Clerk Small read the title.

MOTION TO PASS

Council member Downing **MOVED** and it was **SECONDED** by Council member Peterson to approve CB-1961 on first reading.

City Attorney Hoffmann provided a summary of CB-1961.

MOTION PASSED

There was discussion and the motion **PASSED**.

IN FAVOR - Leighty, Willford, Witkovich, Peterson, Downing,
Brown, Goff, Duran Mullica, Esquibel.

OPPOSED - None.

ABSENT - None.

CB-1962 – Supplemental
Appropriation

City Clerk Small read the title.

MOTION TO PASS

Council member Brown **MOVED** and it was **SECONDED** by Council member Downing to approve CB-1962 on first reading.

City Attorney Hoffmann provided a summary of CB-1962.

MOTION PASSED

There was no discussion and the motion **PASSED**.

IN FAVOR - Leighty, Willford, Witkovich, Peterson, Downing,
Brown, Goff, Duran Mullica, Esquibel.

OPPOSED - None.

ABSENT - None.

CB-1963 – Liquor
Licensing Authority
Amendments

City Clerk Small read the title.

MOTION TO PASS

Council member Brown **MOVED** and it was **SECONDED** by Council member Downing to approve CB-1963 on first reading.

City Clerk Small provided a summary of CB-1963.

MOTION PASSED

There was no discussion and the motion **PASSED**.

IN FAVOR - Leighty, Willford, Witkovich, Peterson, Downing,
Brown, Goff, Duran Mullica, Esquibel.

OPPOSED - None.

ABSENT - None.

RESOLUTIONS:

CR-179 – Underwriting
Services

City Clerk Small read the title.

MOTION TO PASS

Council member Downing **MOVED** and it was **SECONDED** by Council member Brown to approve CR-179.

Jason Loveland, Director of Finance, provided a summary of CR-179.

MOTION PASSED

There was discussion and the motion **PASSED**.

IN FAVOR - Leighty, Willford, Witkovich, Peterson, Downing,
Brown, Goff, Duran Mullica, Esquibel.

OPPOSED - None.

ABSENT - None.

CR-180 – Setting Public
Hearing on CB-1961;
CR-181 – Setting Public
Hearing on CB-1962;
CR-182 – Setting Public
Hearing on CB-1962

MOTION TO PASS

Council member Goff **MOVED** and it was **SECONDED** by Council member Duran Mullica to approve CR-180, CR-181, and CR-182.

MOTION PASSED

There was no discussion and the motion **PASSED**.

IN FAVOR - Leighty, Willford, Witkovich, Peterson, Downing,
Brown, Goff, Duran Mullica, Esquibel.

OPPOSED - None.

ABSENT - None.

CR-183 – Low Zone
Tank Recoating Project

City Clerk Small read the title.

MOTION TO PASS

Council member Brown **MOVED** and it was **SECONDED** by Council member Downing to approve CR-183.

Kent Kisselman, Director of Public Works, provided a summary of CR-183.

MOTION PASSED

There was discussion and the motion **PASSED**.

IN FAVOR - Leighty, Willford, Witkovich, Peterson, Downing,
Brown, Goff, Duran Mullica, Esquibel.

OPPOSED - None.

ABSENT - None.

CR-184 – Rocky Flats
Stewardship Council
Triennial Review

City Clerk Small read the title.

MOTION TO PASS

Council member Brown **MOVED** and it was **SECONDED** by Council member Downing to approve CR-184.

Kent Kisselman, Director of Public Works, provided a summary of CR-184.

MOTION PASSED

There was discussion and the motion **PASSED**.

IN FAVOR - Leighty, Willford, Witkovich, Peterson, Downing,
Brown, Goff, Duran Mullica, Esquibel.

OPPOSED - None.

ABSENT - None.

CR-185 – AWIA Risk
and Resilience Assessment
for Water Treatment Facility

City Clerk Small read the title.

MOTION TO PASS

Council member Downing **MOVED** and it was **SECONDED** by Council member Brown to approve CR-185.

Kent Kisselman, Director of Public Works, provided a summary of CR-185.

MOTION PASSED

There was discussion and the motion **PASSED**.

IN FAVOR - Leighty, Willford, Witkovich, Peterson, Downing,
Brown, Goff, Duran Mullica, Esquibel.

OPPOSED - None.

ABSENT - None.

DISCUSSION ITEMS:

Council Ex-Officio
Appointment to Community
Co-Production Policing
Advisory Board

City Manager Geyer stated the adoption of CB-1956 creating the Community Co-Production Policing (CCPP) Advisory Board provides for the appointment of a Council ex-officio position to the Board. Mayor Leighty inquired about which Council members were interested in serving as the ex-officio member. Council members Peterson and Duran Mullica stated the reasons they would like to serve as the ex-officio member. There was discussion about the ex-officio position and the process for selecting the member. The

majority of Council directed staff to bring a resolution forward to the December 21, 2020 special Council meeting to appoint Council member Peterson as the ex-officio member to the CCPP Advisory Board.

PUBLIC INVITED
TO BE HEARD

Mayor Leighty called for any person wishing to speak on items previously addressed by Council. There was no response.

ADJOURNMENT

The City Council meeting adjourned at 9:53 p.m.

JOHANNA SMALL, CMC
City Clerk

MEREDITH LEIGHTY
Mayor