

**Parks, Recreation and Cultural Services Department**  
**Memorandum #8-2011**

**DATE:** July 28, 2011

**TO:** Honorable Mayor Joyce Downing and City Council Members

**FROM:** William Simmons, City Manager *WMS*  
Amanda J. Peterson, Director for Parks, Recreation and Culture *APP*  
Brian Magnett, Recreation Supervisor

**SUBJECT:** CR-66 Northglenn Recreation Center Gymnasium Floor Replacement

**RECOMMENDATION**

Staff recommends approval of the proposed Resolution. Attached to this memorandum is a Consideration Resolution that, if approved, would:

- 1) Authorize the Mayor to execute a contract between the City of Northglenn and Ponder Company Inc., for the Recreation Center Gymnasium Floor Replacement in the amount of \$56,760
- 2) Authorize \$5,670.00 as a contingency and authorize the City Manager, on behalf of the City, to approve minor changes in the scope of work and execute relevant change orders up to the approved expenditure limit of \$62,430.00.

**BACKGROUND**

The Northglenn Recreation Center gymnasium floor replacement is identified in the 2011 Capital Improvement Program. The current poured polyurethane floor was last resurfaced in October of 1998 and is in need to be replaced or resurfaced in 2011. The average life of a polyurethane floor is 10-12 years. A wood floor for the gymnasium is expected to have a useable life of 30-50 years, based on maintenance and usage. The current floor polyurethane floor was poured directly over the concrete floor, with no additional cushioning. Due to the multi-purpose uses of the gymnasium, it is desirable to have a wood floor with appropriate shock absorption for uses such as basketball, volleyball, high-impact fitness classes, etc.

As can be seen on the Formal Bid Summary, there were two bids submitted for this project. When the desired additional alternate bids are included, Ponder Company Inc. is the lowest qualified bidder. Although the bid is \$60.00 higher than the other bidder, Ponder Company Inc. is recommended based the minimum criteria established in the bid documents. The other bidder was unable to show that the product bid is a low-profile floor with a mold-resistant floor pad. Reference checks are on file, and were positive.

The alternates that have been selected are alternate 2: Installation of an upgraded mold resistant floor pad to ensure 50% shock absorption and Alternate 4: Installation of 2.5" wide plank, northern maple wood.... The alternates that were not recommended are Alternate 1: installation of maple parquet... and Alternate 3: installation of 5/16" thick, low profile... (a higher grade parquet floor). These alternates were requested to be included in the bid because of the existing evaporative coolers in the gymnasium, as the parquet floor is the only wood floor that can withstand the humidity levels created by the evaporative coolers. At the time the bid documents were prepared, it was still uncertain as to whether funding was in place to replace those evaporative coolers with traditional air conditioning. Since that time, a supplemental appropriation has been approved to move forward with the HVAC replacement, and this is no longer a concern.

**BUDGET/TIME IMPLICATIONS**

The cost of the Recreation Center Gym Floor Replacement as proposed is \$56,760.00 plus a 10% contingency of \$5,670.00 for a total of \$62,430.00. Project funding of \$65,000.00 is identified in the 2011 Capital

Projects Fund. The specific funding source is the Adams County Open Space discretionary funds disbursement (ADCOO). The gymnasium floor is scheduled to be installed from August 22-September 16, 2011.

**STAFF REFERENCE**

For additional information, please contact Amanda Peterson, Director of Parks, Recreation, & Cultural Services at [apeterson@northglenn.org](mailto:apeterson@northglenn.org) or by phone at (303) 450-8950 or Brian Magnett, Recreation Supervisor at [bmagnett@northglenn.org](mailto:bmagnett@northglenn.org) or by phone at (303) 450-8899.



**CITY OF NORTHGLENN  
FORMAL BID SUMMARY**

BID NUMBER IFB 2011-28

Page 1

BID NAME Northglenn Recreation Center Gymnasium Floor Replaceme

DEPARTMENT: Parks and Recreation

	Arlun, Inc.	Ponder company, Inc.			
<b>DATE DUE 6/30/2011</b>	<b>BID RECEIVED:</b>	<b>BID RECEIVED:</b>	<b>BID RECEIVED:</b>	<b>BID RECEIVED:</b>	<b>BID RECEIVED:</b>
	<b>DATE:</b> 6/30/11	<b>DATE:</b> 6/30/11	<b>DATE:</b>	<b>DATE:</b>	<b>DATE:</b>
<b>TIME: 10:00 AM</b>	<b>TIME:</b> 9:05am	<b>TIME:</b> 9:06am	<b>TIME:</b>	<b>TIME:</b>	<b>TIME:</b>
<b>Base Bid Total Floor replacement cost</b>	\$62,200.00	\$57,990.00			
ALT 1 Installation of maple parquet maple floor with upgraded 7/16" rubber floor pad	Add \$1,823.00	Add \$1,770.00			
ALT 2 Installation of upgraded mold resistant floor pad to ensure 50% shock absorption	Add \$2,000.00	Add \$1,770.00			
AL Installation of 5/16" thick, low profile, second or better grade square edge, edge grain, kiln dried northern maple and graded with MFMA standards.	Deduct \$4,200.00	Deduct \$850.00			
ALT 4 Installation of 2.5" wide plank, northern maple wood graded second or better with MFMA standards with 7/16" rubber floor pad. (Low profile floor)	Deduct \$7,500.00	Deduct \$3,000.00			

Kathleen Kusmka  
Buyer

Crystal Messick  
City Clerk Deputy

6/30/2011  
Date

SPONSORED BY: MAYOR DOWNING

COUNCILMAN'S RESOLUTION

RESOLUTION NO.

No. CR-66  
Series of 2011

\_\_\_\_\_  
Series of 2011

A RESOLUTION APPROVING AN AGREEMENT BETWEEN THE CITY OF NORTHGLENN AND PONDER COMPANY, INC. FOR THE RECREATION CENTER GYMNASIUM FLOOR REPLACEMENT PROJECT

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF NORTHGLENN, COLORADO, THAT:

Section 1. The City Council hereby approves the Agreement between the City of Northglenn and Ponder Company, Inc., attached hereto, for the Northglenn Recreation Center Gymnasium Floor Replacement Project (the "Project"), in the amount of \$56,760.00 with a contingency of \$5,676.00 for a total amount not to exceed \$62,430.00.

DATED, at Northglenn, Colorado, this \_\_\_\_\_ day of \_\_\_\_\_, 2011.

\_\_\_\_\_  
JOYCE DOWNING  
Mayor

ATTEST:

\_\_\_\_\_  
JOHANNA SMALL, CMC  
City Clerk

APPROVED AS TO FORM:

\_\_\_\_\_  
COREY Y. HOFFMANN  
City Attorney

## AGREEMENT

**PROJECT NAME: NORTHGLENN RECREATION CENTER GYMNASIUM FLOOR REPLACEMENT**

**PROJECT NUMBER: IFB 2011-28**

**PROJECT MANAGER: Brian Magnett**

**THIS AGREEMENT**, made this \_\_\_\_\_ day of July, 20 11, by and between the City of Northglenn, hereinafter called "CITY", and Ponder Company Inc. hereinafter called "CONTRACTOR".

**WITNESSETH:** That for and in consideration of the payments and agreements hereinafter mentioned:

1. The CONTRACTOR will commence and complete the project named:  
**"Northglenn Recreation Center Gymnasium Floor Replacement – IFB 2011-28"**
2. The CONTRACTOR will furnish all of the materials, supplies, tools, equipment, labor supervision, and other services necessary for the completion of the PROJECT described herein.
3. The CONTRACTOR will provide performance and payment bonds and a certificate of insurance naming the City as an additional insured for purposes of said project within 10 days after the date of the NOTICE OF AWARD.
4. The CONTRACTOR agrees to perform all of the WORK described in the CONTRACT DOCUMENTS and comply with the terms therein for the sum of \$56,760, or as shown in the BID schedule. The CONTRACTOR will commence the work within 30 calendar days after the date of NOTICE TO PROCEED. The CONTRACTOR will complete the work within 64 calendar days after the date of NOTICE TO PROCEED unless the period for completion is extended otherwise by the CONTRACT DOCUMENTS.
5. The term "CONTRACT DOCUMENTS" means and includes all items as set forth in Section 1.01 of the General Conditions.
6. The CITY will pay to the CONTRACTOR in the manner and at such times as set forth in the General Conditions such amounts as required by the CONTRACT DOCUMENTS.
7. This AGREEMENT shall be binding upon all parties hereto and their respective heirs, executors, administrators, successors, and assigns.

IN WITNESS WHEREOF, the parties hereto have executed, or caused to be executed by their duly authorized officials, this Agreement in TWO copies, each of which shall be deemed an original on the date first above written.

**CITY:**

City of Northglenn

By \_\_\_\_\_

Name Joyce Downing Date \_\_\_\_\_

Title Mayor

**ATTEST:**

Name Johanna Small, CMC Date \_\_\_\_\_

Title City Clerk

(SEAL)

**APPROVED AS TO FORM:**

\_\_\_\_\_  
Corey Y. Hoffmann, City Attorney Date \_\_\_\_\_

**CONTRACTOR:**

By [Signature]

Name Pat Milligan Date \_\_\_\_\_

(Please Type or Print)

Title V.P.

Address 1545 W Tefft Ave Ste B

Englewood, CO 80110

(SEAL)

**ATTEST:**

[Signature]

Name Armando Perez, Jr Date 7/19/11

Name (Please Print or Type)

Title V.P.

**CITY's CONTRACT #** \_\_\_\_\_

Brian Magnett

Print Name of City's Project Manager