

**CITY OF NORTHGLENN
CITY COUNCIL MINUTES
October 13, 2011**

CALL TO ORDER

Mayor Downing called a regular meeting of the Northglenn City Council to order on Thursday, October 13, 2011 at 7:00 p.m. in the City Hall Council Chambers, 11701 Community Center Drive, Northglenn.

ROLL CALL

Present were: Mayor Downing, Council members Brown, Baker, Clyne, Carrico, Dodge, and Wieneke.

ABSENT

Council members Snetzinger and Paiz.

STAFF PRESENT

City Manager Simmons, City Attorney Hoffmann, and City Clerk Small.

**PLEDGE OF
ALLEGIANCE**

The Pledge of Allegiance was given.

**AGENDA ADDITIONS
AND DELETIONS:**

There were no additions or deletions to the agenda.

PROCLAMATIONS:

Fire Prevention Week

Mayor Downing read the proclamation proclaiming the week of October 9th through 15th, 2011 as Fire Prevention Week in the City of Northglenn.

National Fallen
Firefighters' Memorial
Day

Mayor Downing read the proclamation proclaiming October 16, 2011 as National Fallen Firefighters' Memorial Day in the City of Northglenn.

PRESENTATIONS:

Economic Development
Update

Ms. Debbie Tuttle, Economic Development Manager, spoke about economic development activities including the International Council of Shopping Centers (ICSC) Conference and the Northglenn Urban Renewal Authority's new Business Assistance Grant Program. Ms. Tuttle provided information about business retention efforts, new businesses and expansions, prospect activity, recent events, and marketing the City's enterprise zone.

Ms. Tuttle answered questions from Council about estimated sales and use taxes attributable to economic development activities.

**PUBLIC INVITED
TO BE HEARD**

Mayor Downing called for any person wishing to address City Council on matters of community interest related to City business not set for public hearing to come forward.

Dr. Sean Reif, Ward I, spoke about CR-92 – Huron Street Reconstruction Change Order, CB-1757 – City Council Organizational Meeting, economic development, and Council actions.

FINANCIAL REPORT:

August 2011 Update

Mr. Shawn Cordsen, Finance Director, provided a financial report for the period ending August 31, 2011. Mr. Cordsen spoke about revenue and expenditures for the General Fund, Water and Wastewater Fund, Stormwater Fund, and Sanitation Fund. Mr. Cordsen also reported on cash reserves and the City's investment portfolio.

Mr. Cordsen answered questions from Council about the four percent (4%) increase in sales tax year over year.

Mayor Pro Tem Clyne reported that the Finance Committee has been working to revise the City's Purchasing Policy and Council Policies.

**CONSENT AGENDA
MOTION TO PASS**

Council member Carrico **MOVED** and it was **SECONDED** by Council member Clyne to approve the consent agenda.

MOTION PASSED

There was no discussion and the motion **PASSED**.

IN FAVOR - Downing, Brown, Baker, Clyne, Carrico, Dodge, Wieneke.

OPPOSED - None.

ABSENT - Snetzinger, Paiz.

The following item was approved on the consent agenda:

- Minutes of the September 22, 2011 Regular Meeting

**ORDINANCES –
FIRST READING:**

CB-1757 – City Council Organizational Meeting

City Clerk Small read the title.

MOTION TO PASS

Council member Clyne **MOVED** and it was **SECONDED** by Council member Dodge to approve CB-1757 on first reading.

MOTION PASSED

There was no discussion and the motion **PASSED**.

IN FAVOR - Downing, Brown, Baker, Clyne, Carrico, Dodge,
Wieneke.
OPPOSED - None.
ABSENT - Snetzinger, Paiz.

RESOLUTIONS:

CR-92 – Huron Street
Reconstruction Change
Order

City Clerk Small read the title.

MOTION TO PASS

Council member Dodge **MOVED** and it was **SECONDED** by
Council member Carrico to approve CR-92.

MOTION PASSED

There was discussion and the motion **PASSED**.

IN FAVOR - Downing, Brown, Baker, Clyne, Carrico, Dodge,
Wieneke.
OPPOSED - None.
ABSENT - Snetzinger, Paiz.

CR-93 – Certification
of Delinquent Municipal
Charges;
CR-94 – Certification
of Delinquent Nuisance
Abatement Charges; and
CR-95 – Certification
of Delinquent Water
and Sewer Charges

City Clerk Small read the titles.

MOTION TO PASS

Council member Clyne **MOVED** and it was **SECONDED** by
Council member Brown to approve CR-93, CR94, and CR-95.

MOTION PASSED

There was no discussion and the motion **PASSED**.

IN FAVOR - Downing, Brown, Baker, Clyne, Carrico, Dodge,
Wieneke.
OPPOSED - None.
ABSENT - Snetzinger, Paiz.

CR-96 – SafeBuilt
Contract – Building
Department Services

City Clerk Small read the title.

MOTION TO PASS

Council member Brown **MOVED** and it was **SECONDED** by
Council member Carrico to approve CR-96.

MOTION PASSED

There was discussion and the motion **PASSED**.

IN FAVOR - Downing, Brown, Baker, Clyne, Carrico, Dodge,
Wieneke.
OPPOSED - None.
ABSENT - Snetzinger, Paiz.

CR-97 – Adoption of
2012 Pay Plan

City Clerk Small read the title.

MOTION TO PASS

Council member Dodge **MOVED** and it was **SECONDED** by
Council member Clyne to approve CR-97.

MOTION PASSED

There was discussion and the motion **PASSED**.
IN FAVOR - Downing, Brown, Baker, Clyne, Carrico, Dodge,
Wieneke.
OPPOSED - None.
ABSENT - Snetzinger, Paiz.

DISCUSSION ITEMS:

Evaluations of Council
Appointees

Council member Wieneke spoke about upcoming meetings and a
schedule to complete evaluations on Council appointees. There was
discussion and it was the consensus of Council to schedule an
executive session to discuss the evaluations at the October 27, 2011
regular City Council meeting.

COMMUNICATIONS:

Council

Council member Dodge reported the Safe Street Halloween event
would be held on Saturday, October 29, 2011 at Northglenn High
School from 6:00 p.m. to 9:00 p.m.

Council member Carrico reported that a free landfill day would be
held on October 22, 2011 and a drug disposal event would be held on
October 29, 2011. Council member Carrico reported that she and
Council member Brown would be holding a Ward II meeting on
November 9, 2011 and spoke about the Northglenn Community
Foundation's Utility Assistance Program. Council member Carrico
thanked staff for their help with a charitable event and a traffic issue.

Mayor Pro Tem Clyne reported that a representative from the
Northglenn Historic Preservation Foundation would be attending the
October 20, 2011 study session to speak about a request for funding.

Mayor Downing reported she had attended Police Chief May's
swearing-in ceremony and spoke about Front Range Community
College's Gateway to College Program. Mayor Downing reported she
would be attending the Adams County Cultural Council meeting on
October 20, 2011.

Council member Baker reported that Grant Street at 107th Avenue would be closed this coming weekend for repairs.

Council member Brown reported on the Community Resources and Housing Development Corporation's (CRHDC) tour of homes he attended and reported a ribbon cutting would be held at 11531 Gilpin Street, which is one of the homes that has been rehabilitated and sold, on October 22, 2011.

Council member Dodge reported she had attended a fundraising event for the North Metro Children's Advocacy Center and spoke about the need to support the Center's functions.

Staff

City Clerk Small reported on the November 1, 2011 Mail Ballot Election. City Clerk Small encouraged voters to confirm their voter status and announced the City Clerk's office is serving as a drop-off location for ballots.

City Manager Simmons reported the City had been notified that the Adams County Open Space Advisory Board had given a favorable recommendation to the City's application for funding for the Jaycee Park Ballfield Improvements Project. City Manager Simmons reported the Northglenn Arts and Humanities Foundation had been awarded \$52,200 for 2012 Programs from the Scientific and Cultural Facilities District. City Manager Simmons reported on the status of the Citizen Survey and reviewed upcoming agenda items.

Mayor Downing stated that she abstains from voting on grant applications submitted by the City of Northglenn when seated as a member of the Adams County Cultural Council.

City Attorney Hoffmann stated a memorandum regarding an appeal filed by a local business had been distributed and stated an item will be scheduled for the next agenda consistent with the memorandum.

PUBLIC INVITED
TO BE HEARD

Mayor Downing invited any member of the public wishing to speak on items previously addressed by Council to come forward.

Dr. Sean Reif, Ward I, spoke about CR-96 – SafeBuilt Contract, the proposed 2012 budget, property taxes, CR-97 – Adopting the 2012 Pay Plan, redevelopment, and local government.

Executive Sessions
MOTION TO PASS

Mayor Downing **MOVED** and it was **SECONDED** by Council member Clyne to adjourn to Executive Sessions for the purpose of (1)

negotiations pursuant to Section 4.5(g) of the City of Northglenn Home Rule Charter regarding 120th Avenue and Grant Street and (2) legal consultation and advice pursuant to Section 4.5(d) of the City of Northglenn Home Rule Charter regarding the Urban Renewal Plan.

MOTION PASSED

There was no discussion and the motion **PASSED**.

IN FAVOR - Downing, Brown, Baker, Clyne, Carrico, Dodge,
Wieneke.

OPPOSED - None.

ABSENT - Snetzinger, Paiz.

ADJOURNMENT

The City Council meeting adjourned to the Executive Sessions at 7:56 p.m.

JOHANNA SMALL, CMC
City Clerk

JOYCE DOWNING
Mayor