

**NORTHGLENN URBAN RENEWAL AUTHORITY
REGULAR MEETING MINUTES
April 14, 2021**

CALL to ORDER:

Chair Garner called a regular meeting of the Northglenn Urban Renewal Authority to order at 5:45 p.m. on April 14, 2021. Due to the COVID-19 pandemic, the meeting was held remotely with electronic participation by all Commissioners of the NURA Board.

ROLL CALL:

Present were: Chair Garner, Vice Chairman Gavette, Commissioners Brown, Carrico, DeMay, McCune, Novak and Advisor Coleman.

Absent:

Staff Present:

Executive Director Tuttle, Board Attorney Parker, Board Clerk Baca, Grant Specialist Fields and Assistant to the City Manager Venkatesh

MEETING MINUTES:

March 10, 2021

MOTION TO PASS

Commissioner Brown **MOVED** and it was **SECONDED** by Commissioner DeMay to approve minutes of the regular meeting on March 10, 2021. There was no discussion and the **MOTION PASSED** unanimously.

PUBLIC PARTICIPATION:

None.

BILLS and COMMUNICATIONS:

Commissioner Brown informed the Board that Council member Esquibel had tendered his resignation effective June 11, 2021. She stated this will leave a spot available and they will be working on getting the vacancy filled.

AGENDA ADDITIONS and DELETIONS:

Executive Director Tuttle added to the agenda:

- Garland Center Remediation Discussion – Song Jin, Principal, Advanced Environmental Technologies (AET)

Garland Center Remediation

Song Jin with AET gave a brief report and document that reflected the sampling levels for the three wells tested in March. He explained that there was an increase in the VCUP 3 well. He explained that a clay like or very fine silt materials had settled to

the bottom of the well and was stuck on the electrodes. The presence of this material could have influenced the test data. It is unknown how the materials entered the well, but will require maintenance to operate effectively. He stated there could be many explanations, and discussed options for the next sampling. He recommended that the unknown materials be tested to understand what the substance is to better identify what may be causing the disruption to the test samples. He suggested after that process, and determining how to avoid this happening in the future, that a new sampling take place. He answered questions from the Board and the Board stated that if a new sample is required and under the spending authority of the Executive Director they could move forward as recommended by AET and Ninyo & Moore.

Northglenn Diversity,
Inclusivity & Social
Equity Efforts

Assistant to the City Manager Rupa Venkatesh provided information on the Diversity, Inclusivity and Social Equity efforts at the City. She reviewed council actions, DISE work plan, the creation of the DISE Board, CCPP Advisory Board, internal efforts and talked about the upcoming DEI workshops with the Equity Project. She answered questions from the Board.

**REPORTS of the
DIRECTOR, STAFF,
CONSULTANTS,
ATTORNEY:**

Financial Report

Executive Director Tuttle reviewed the January and February 2021 balance sheet, profit and loss details, projected versus actual budget, yearly and monthly comparative data, and revenue and expenses for URA 1 and URA 2.

MOTION TO PASS

Commissioner Brown **MOVED** and it was **SECONDED** by Vice Chairman Gavette to approve the January and February 2021 financial reports for URA 1 and URA 2. There were questions and the **MOTION PASSED** unanimously.

NEW BUSINESS:

Resolution N/21-8
Murray-Brown Labs
Business Improvement
Grant (BIG)

Executive Director Tuttle provided a summary on the Business Improvement Grant (BIG) with Murray-Brown Labs.

MOTION TO PASS

Commissioner Novak **MOVED** and it was **SECONDED** by Commissioner Carrico to approve Resolution N/21-8. There was discussion and the **MOTION PASSED** unanimously.

Resolution N/21-9
2nd Amendment to
Contract to Buy & Seal
Real Estate at 11215 and
11221 Washington Street

Executive Director Tuttle provided a summary on the 2nd Amendment to Contract to Buy & Sell Real Estate at 11215 Washington Street and 11221 Washington Street.

MOTION TO PASS

Commissioner Carrico **MOVED** and it was **SECONDED** by Commissioner Brown to approve Resolution N/21-9. There was discussion and the **MOTION PASSED** unanimously.

**ADJOURNMENT and
PLACE and TIME of
NEXT MEETING:**

The meeting adjourned at 6:50 p.m. Reminder the Diversity, Inclusion and Equity Workshops are April 22 and April 28, 2021. The next regular NURA meeting is scheduled for May 12, 2021 at 5:45 p.m.

Submitted by:

Debbie Tuttle
Executive Director

Rosie Garner
Chair