

**NORTHGLENN URBAN RENEWAL AUTHORITY  
REGULAR MEETING MINUTES  
June 9, 2021**

**CALL to ORDER:** Chair Garner called a regular meeting of the Northglenn Urban Renewal Authority to order at 5:45 p.m. on June 9, 2021. Due to the COVID-19 pandemic, the meeting was held remotely with participation by all Commissioners of the NURA Board.

**ROLL CALL:** Present were: Chair Garner, Vice Chairman Gavette, Commissioners Carrico, DeMay, McCune, Novak and Advisor Coleman.

Absent: Commissioner Brown.

Staff Present: Executive Director Tuttle, Board Attorney Parker, Board Treasurer Loveland, Board Clerk Baca and Grant Specialist Fields.

**MEETING MINUTES:**  
May 12, 2021

**MOTION TO PASS** Commissioner DeMay **MOVED** and it was **SECONDED** by Commissioner Novak to approve minutes of the regular meeting on May 12, 2021. There was no discussion and the **MOTION PASSED** unanimously.

**PUBLIC PARTICIPATION:** None

**BILLS and COMMUNICATIONS:** Executive Director Tuttle reported Council will be appointing Shannon Lukeman-Hiromasa for the Ward 4 Council vacancy at the June 14, 2021 regular city council meeting. There were questions from the Board.

**AGENDA ADDITIONS and DELETIONS:** None.

**REPORTS of the DIRECTOR, STAFF, CONSULTANTS, ATTORNEY:**  
Financial Report Executive Director Tuttle reviewed the April balance sheet, profit and loss details, projected versus actual budget, yearly and monthly comparative data, and revenue and expenses for URA 1 and URA 2.

**MOTION TO PASS**

Commissioner Carrico **MOVED** and it was **SECONDED** by Commissioner Novak to approve the April financial report for URA 1 and URA 2. There were no questions and the **MOTION PASSED** unanimously.

2020 Audited Financial  
Report

Jason Loveland, Board Treasurer reviewed the 2020 Audited Financial reports with the Board. He reported on assets, liabilities, fund balances and answered questions from the Board. Advisor Coleman had questions regarding comparisons from the April financial report and the 2020 audited report and after extensive discussion the April financial report was corrected, and the Board discussed the motion to pass for the April financial report did not need to be amended.

Garland Center  
Remediation Update

Executive Director Tuttle reported a new electrode was placed in the well and it is reporting data correctly. She stated a new well will not be needed at this time which was approved by the state. There will be costs related to the work done to get the well working again but it will not be a significant amount. She reported the state is pleased with the results to date.

**NEW BUSINESS:**

None.

**EXECUTIVE SESSION:**

Chair Garner **MOVED** and it was **SECONDED** by Commissioner DeMay to meet in executive session to determine positions relative to matters that may be subject to negotiations, develop a strategy for negotiations, and/or instruct negotiators, pursuant to C.R.S. § 24-6-402(4)(e) relative to the 11215 and 11221 N. Washington properties and the Northglenn Marketplace. There was no discussion and the **MOTION PASSED** unanimously.

In attendance during executive session were: Chair Garner, Vice Chairman Gavette, Commissioners Carrico, DeMay, McCune, Novak, Advisor Coleman, Executive Director Tuttle, Board Attorney Parker, Board Clerk Baca and Grant Specialist Fields.

**RECESS:**

The meeting recessed at 6:23 p.m.

**RECONVENE:**

The meeting reconvened at 6:41 p.m.

**ADJOURNMENT and**  
**PLACE and TIME of**  
**NEXT MEETING:**

The meeting adjourned at 6:46 p.m. The next regular NURA meeting is scheduled for July 14, 2021 at 5:45 p.m.

Submitted by:

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Debbie Tuttle  
Executive Director

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Rosie Garner  
Chair