


COMMUNITY DEVELOPMENT MEMORANDUM

#07-04

August 17, 2007

TO: Honorable Mayor Kathleen M. Novak and City Council Members

FROM: A. J. Krieger, City Manager
Debra Gray, Housing and Grants Administrator 

SUBJECT: CR-81 Designation of 2008 CDBG Projects

RECOMMENDATION:

Staff recommends approval of the attached Resolution, which, if approved, would authorize the submission of the City's 2008 CDBG funding requests to Adams County.

BACKGROUND:

The City of Northglenn has been a participating City in Adams County CDBG Urban Entitlement since 1986. In order to receive an annual allocation of CDBG funds, the City is required to submit grant applications requesting funds for each applicable project(s).

Staff anticipates receiving approximately \$200,000 in CDBG funding in 2008. Three projects are recommended in support of the new "Building Northglenn's Neighborhoods" Initiative. The projects are described below:

1. Code Enforcement Program –Funds will be used to pay for three Neighborhood Services Division staff positions: two Neighborhood Service Officers (NSOs) and for half of the Neighborhood Services Manager. **Total request - \$100,000.**
2. Neighborhood Small Grants Program – Grants will be available for any neighborhood association that is registered with the City that is CDBG eligible. Grants would be made in increments of \$100 to \$5,000. Grants would be used for any small-scale neighborhood improvement projects such as: flower gardens and/or tree planting, mini-neighborhood cleanups, housing paint-a-thons, playground repairs, fence replacement or repairs, etc. **Total Request - \$30,000.**
3. Northglenn Neighborhood Development Corporation (NNDC) Rehab Services – Funds will be used for rehabilitation services proved by NNDC to the City's residents. These will include, but are not limited to the following: rehabilitation counseling, energy auditing, preparation of work specifications (design), loan processing, inspections and other services related to assisting owners, tenants, contractors and other entities participating in Northglenn's community revitalization efforts. **Total Request - \$70,000.**

POTENTIAL OBJECTION:

City Staff is not aware of any specific opposition to the use of CDBG funding for the above projects.

BUDGET/TIME IMPLICATIONS:

There are no budget implications. The grant applications are due to Adams County on September 7, 2007.

STAFF REFERENCE:

Please contact Debra Gray at dgray@northglenn.org or at 303-450-8931.

SPONSORED BY: MAYOR NOVAK & COUNCIL MEMBER GARNER

COUNCILMAN'S RESOLUTION

RESOLUTION NO.

No. CR-81
Series of 2007

Series of 2007

A RESOLUTION DESIGNATING THE 2008 COMMUNITY DEVELOPMENT BLOCK GRANT PROJECTS.

WHEREAS, City Council recommends that the City's 2008 Community Development Block Grant (CDBG) funding, which is projected to be approximately \$200,000, be used by the City's Neighborhood Services Division and the Northglenn Neighborhood Development Corporation (NNDC); and

WHEREAS, details of the proposed uses are described on "Exhibit A" attached hereto; and

WHEREAS, City Council conducted a public hearing regarding the use of the City's 2008 CDBG allocation on August 23, 2007.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF NORTHGLENN, COLORADO, THAT THE CITY'S 2008 CDBG ALLOCATION BE USED AS FOLLOWS:

1. Approximately \$100,000 shall be used to fund three Neighborhood Services Division staff positions for two Neighborhood Service Officers and for one-half of the Neighborhood Services Manager salary.
2. Approximately \$30,000 shall be allocated to the Neighborhood Small Grant Program to be used for small-scale neighborhood improvements projects.
3. Approximately \$70,000 shall be used for rehabilitation services provided by the Northglenn Neighborhood Development Corporation in conjunction with the City's community revitalization efforts.

Dated at Northglenn, Colorado, this _____ day of _____, 2007.

KATHLEEN M. NOVAK
Mayor

ATTEST:

APPROVED AS TO FORM:

DIANA L. LENTZ, CMC
City Clerk

COREY Y. HOFFMANN
City Attorney

Proposed 2008 CDBG Grant Application Descriptions and Budgets

Building Northglenn’s Neighborhoods Initiative

The Initiative will address the following priorities from the Adams County Consolidated Plan (2005 – 2009) as they apply to the City of Northglenn:

- Maintain and improve the supply of existing affordable housing to meet the needs of low and moderate-income residents;
- Enhance the livability of low and moderate-income neighborhoods; and
- Develop or increase the capacity and leadership abilities of residents and groups in low-and moderate-income neighborhoods.

The City of Northglenn will submit three applications requesting funding support for three Building Northglenn’s Neighborhoods Initiative projects. The table below outlines the projects and their respective budgets.

Description	Budget
<p>Application #1 (<u>Salaries</u>):</p> <p>Funds will be used to pay for three Neighborhood Services Division staff positions: two Neighborhood Service Officers and for half of the Neighborhood Services Manager salary.</p>	<p>\$100,000</p>
<p>Application #2 (<u>Neighborhood Small Grant Program</u>):</p> <p>Grants will be available for any neighborhood association that is registered with the City that is CDBG eligible. Grants would be made in increments of \$100 to \$5,000. Grants would be used for any small-scale neighborhood improvement projects such as: flower gardens and/or tree planting, mini-neighborhood cleanups, housing paint-a-thons, playground repairs, fence replacement or repairs, etc.</p>	<p>\$ 30,000</p>
<p>Application #3 (<u>Sub-grant to NNDC</u>):</p> <p>Payment for rehabilitation services provided by NNDC to the City’s residents. These will include, but are not limited to the following: rehabilitation counseling, energy auditing, preparation of work specifications (design), loan processing, inspections and other services related to assisting owners, tenants, contractors and other entities participating in Northglenn’s community revitalization efforts.</p>	<p>\$ 70,000</p>