

**FINANCE DEPARTMENT MEMORANDUM**  
**#10-2021**

**DATE:** Sept. 13, 2021  
**TO:** Honorable Mayor Meredith Leighty and City Council Members  
**THROUGH:** Heather Geyer, City Manager *hmg*  
**FROM:** Jason Loveland, Director of Finance *AL*  
**SUBJECT:** Proposed 2022 Annual Operating and Capital Improvement Budget

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**PURPOSE**

Pursuant to Article VIII of the City Charter, staff is pleased to present the proposed 2022 Annual Operating & Capital Improvement Budget. The document identifies the allocation of available resources and acts as an operations guide to meet the service needs of the community.

**BACKGROUND**

The City utilizes funds to account for the activity of specific operations, programs, and/or functions. Each fund maintains an independent, self-balancing ledger and budget subject to appropriation. In accordance with State statute, no fund may overspend the appropriation established by City Council.

**OVERALL SUMMARY**

The funds established by City Council and appropriated in this proposed budget are as follows:

<b>Fund</b>	<b>2022 Proposed Budget</b>
General	\$32,499,523
Conservation Trust	\$890,000
CDBG	\$0
Capital Projects	\$39,502,945
Water	\$21,738,743
Wastewater	\$6,147,580
Stormwater	\$533,488
Sanitation	\$1,907,803
<b>TOTAL</b>	<b>\$103,220,082</b>

Highlighting the proposed budget for 2022 are several significant capital projects:

- Phase 2 of the Civic Center Master Plan to develop the site, including construction of a new City Hall
- Construction of 120<sup>th</sup> Avenue improvements between Washington Street and York Street, 80% funded by a federal grant
- Huron Street water and stormwater line replacement between 97<sup>th</sup> Avenue and 104<sup>th</sup> Avenue, funded with American Rescue Plan Act (ARPA) funds
- Waste handling improvements at the Water Treatment Facility
- Traffic signal upgrade, 80% funded by a federal grant
- Automated filter backwash at the Water Treatment Facility, funded with ARPA distribution
- Kiwanis Pool repairs
- Mill and overlay of 104<sup>th</sup> Avenue, funded with ARPA distribution

### **General Fund**

General Fund revenue is projected at \$32,021,352, which is an 8.9% increase over estimated 2021 projections. The increase is primarily due to sales tax projected growth of 2.5%, property tax assessed valuation increasing by 9.2%, and one-time revenues from both ARPA and development fees from Karl's Farm.

General Fund expenditures total \$32,499,523. This represents an increase over the 2021 Budget of 20.3%. The personnel line item is increasing by 18.3% due to the addition of 15.50 FTE, the full impact of the 19.26 FTE added in 2021 whose salaries will not start until the new recreation facility opens, and salary adjustments for employees. Capital outlay has increased by roughly \$840,000 due to vehicle and equipment replacements, both scheduled and those delayed in 2021 due to budget shortfalls. \$323,000 of the capital line expenditures is covered by ARPA.

The ending fund balance is estimated at \$26,820,974, or 85% of operating expenditures. \$18,696,093 is considered unrestricted. The City's fund balance policy requires a minimum reserve balance of 25% of its operating expenditures.

Package requests in the General Fund include:

- \$2,966,858 – Ongoing expenditures
- \$534,832 – One-time expenditures
- \$1,169,200 – Capital equipment expenditures

### **Conservation Trust Fund**

Conservation Trust Fund revenue is projected at \$438,700 for 2022. The beginning fund balance is estimated at \$888,066.

Projects for 2022 include:

- \$500,000 – Kiwanis Pool repairs
- \$165,000 – Jaycee Park ballfield lights (carry-over)
- \$125,000 – Sensory Playground repair (carry-over)
- \$100,000 – Greenway Trail replacement (sections of trail)

In total, the proposed expenditures are \$890,000, with an ending fund balance estimate of \$436,766.

### **Community Development Block Grant (CDBG) Fund**

The Federal government awards CDBG funds to Adams County, which then in turn distributes the funds to the City. The City does not budget for revenues or expenditures until the grant award is in place. If funding is allocated in 2022, which is estimated at \$225,000, the City intends to spend the funds on the Minor Home Improvement Program administered through Adams County.

### **Capital Projects Fund**

Capital Projects Fund revenue is estimated at \$20,094,501. Excluding grants, revenues are projected to increase by 20% when compared to 2021 year-end projections. Overall, sales tax collections are estimated to increase 3.7%. These taxes include:

- 4.000 Mill Property Tax dedicated to road projects
- ½% Sales and Use Tax
- 4% Special Marijuana Tax

Total expenditures are \$35,366,736, with an additional \$4,137,319 going to debt service payments for the Certificates of Participation issued for the 2017 Northglenn Justice Center project and 2019 Recreation Center, Senior Center and Theatre project.

Projects for 2022 include:

- \$17,755,562 – Civic Center Master Plan Phase 2
- \$9,332,166 – East 120<sup>th</sup> Avenue improvements from Washington Street to York Street
- \$1,550,825 – Residential streets, traffic signals, and concrete programs
- \$1,200,000 – Traffic signal upgrade
- \$830,000 – 104<sup>th</sup> Avenue
- \$700,000 – Connect Northglenn
- \$655,323 – Community Center Drive Bridge maintenance
- \$500,000 – Kiwanis Pool repairs
- \$400,000 – Bridge rail replacement
- \$375,000 – E.B. Rains, Jr. Memorial Park renovations
- \$275,000 – Tennis court repair, including Wyco Park
- \$250,000 – Traffic calming
- \$250,000 – Playground equipment replacement
- \$200,000 – Parking lot repairs
- \$200,000 – N-Line RTD path lighting
- \$200,000 – Facilities building – Maintenance & Operations
- \$187,500 – Sensory Playground
- \$150,000 – E.B. Rains, Jr. Park fence
- \$100,000 – Citywide fence
- \$100,000 – School zone safety
- \$80,000 – Croke Reservoir improvements
- \$50,000 – Entryway signs
- \$25,000 – Emergency park equipment repairs

### **Water Fund**

Water Fund revenue is estimated at \$18,168,577. An estimated increase of 1.7% in sales tax, a rate increase of 3% for water usage and \$4,350,000 of federal grants lead to revenue being 27.3% greater than 2021 year-end projections.

Water Fund expenditures are projected to be \$21,738,743, which is greater than the 2021 Budget due to one-time capital projects planned in 2022. Total expenditures include \$1,010,464 for debt service payments on the Standley Lake Pipeline Project. This debt will be paid in full in 2022.

Projects for 2022 include:

- \$3,250,000 – Huron Street line replacement
- \$3,227,633 – Waste handling improvements
- \$1,100,000 – Automated filter backwash
- \$396,850 – Filter to waste automation
- \$318,130 – Water line replacement
- \$150,000 – Standley Lake pipeline
- \$85,000 – Farmers Highline flume replacement
- \$67,239 – Laboratory information management system
- \$29,419 – North low zone tank painting

Package requests in the Water Fund include:

- \$678,679 – Ongoing expenditures
- \$526,000 – Capital equipment expenditures
- \$5,450 – One-time expenditures

### **Wastewater Fund**

Wastewater Fund operating revenue is projected at \$5,878,787, including \$250,000 of federal grants. A rate increase of 8% to user charges and fees is included based on the rate plan approved in 2017. The increase is necessary to pay for infrastructure improvements.

Wastewater Fund expenditures total \$6,147,580, including \$1,307,542 for debt service for the Lift Station A and Force Main project.

Projects for 2022 include:

- \$410,000 – Lift station flow meters
- \$254,950 – Collection system rehabilitation
- \$200,000 – Collection system waste receiving station
- \$100,000 – Rating study
- \$65,941 – Lift Station A and Force Main replacement

Package requests in the Wastewater Fund include:

- \$206,902 – Ongoing expenditures
- \$0 – One-time expenditures
- \$0 – Capital equipment expenditures

### **Stormwater Fund**

Stormwater Fund revenue is projected at \$743,875, including \$250,000 in federal grants. There are no proposed rate increases to the stormwater fees. Fund expenditures are budgeted for \$533,488.

Projects for 2022 include:

- \$250,000 – Huron Street line replacement
- \$100,000 – Storm drainage improvements

Package requests in the Stormwater Fund include:

- \$6,686 – Ongoing expenditures
- \$0 – One-time expenditures
- \$0 – Capital equipment expenditures

### **Sanitation Fund**

Sanitation Fund revenue is projected at \$1,938,816, which is flat when compared to 2021 year-end estimates. There are no proposed rate increases to the fees in the fund. Expenditures in the fund total \$1,907,803.

Package requests in the Sanitation Fund include:

- \$320,000 – Capital equipment expenditures
- \$72,282 – Ongoing expenditures
- \$0 – One-time expenditures

## **SHORT-TERM FISCAL CHALLENGES/OPPORTUNITIES**

### Sales Tax

Sales tax, the City's largest revenue source, is projected to increase by 2.5% in 2022 compared to 2021 year-end estimates. 2021 sales tax is forecast to be 13% greater than budgeted. The rebound from 2020 losses has surpassed expectations. Retail and auto sales through July are up 23% and 42%, respectively. Online sales tax collection has also seen a large increase with consumer habits changing to more shopping online. Future impacts of COVID-19 are uncertain, as is the impact of the Pandemic Emergency Unemployment Compensation ending on Sept. 6. Sales tax revenue growth rate is expected to stabilize in 2022 largely due to these impacts.

The City has received in 2021, and is expecting to receive in 2022, one-time revenue for building use tax from the development at Karl's Farm of roughly \$1.5 million. This revenue does support balancing the budget for the short-term.

### Other Revenue

The opening of the new Northglenn Recreation Center, Senior Center and Theatre creates new revenue opportunities. The budget contemplates a three-year time horizon for the facility to fully mature its use and related revenue. For 2022, one-quarter of the expected new revenue has been included.

### Development

The development of the Civic Center adds another positive for the future of the City. Various uses on the site are being considered that will inspire activation of the site into the future. Karl's Farm, agricultural land spanning over 60 acres, is being developed with many types of residential and commercial options. As previously mentioned, one-time revenues have been recognized.

City officials, along with the Northglenn Urban Renewal Authority, continue to make redevelopment of shopping centers a priority. Working together to leverage resources to make improvements throughout Northglenn is key for future prosperity.

### Utility Rates

Funding large infrastructure projects for the City's utility system is a priority and is being addressed by the five-year rate ordinance that was adopted in 2017. In 2022, a 5.3% average increase is proposed for water and wastewater rates. The increases provide revenues to invest in the necessary upgrades to aging infrastructure.

### Long-Term Obligations

- Certificates of Participation of \$19,325,000 used to construct the Justice Center. The certificates are to be retired over a 20-year period, ending in 2036. Annual payments are approximately \$1,466,000.
- Certificates of Participation of \$8,795,000 used to construct the Standley Lake Pipeline, which delivers water from Standley Lake to the Water Treatment Facility. The certificates are to be retired over a 10-year period, ending in 2022. Annual payments are approximately \$976,000.
- Certificates of Participation of \$38,530,000 used to construct the recreation center in 2020 and 2021. The certificates are to be retired over a 20-year period, ending in 2039. Annual payments are approximately \$2,666,000.
- Wastewater Revenue Bonds of \$21,955,000 used to replace Lift Station A and a portion of the force main of the wastewater infrastructure. The revenue bonds are to be retired over a 25-year period, ending in 2045. Annual payments are approximately \$1,420,000.

### **COMPENSATION, BENEFITS AND STAFFING**

Personnel-related expenses account for 60% of the City's budget, excluding capital projects. The proposed budget for personnel increases by 15% over the 2021 Budget. Included in the proposal is a 3% merit increase for non-sworn employees, a 2% market adjustment for sworn employees and step increases for sworn staff. Adjustments for equity and compression for certain positions have also been included.

The City provides medical benefits through Kaiser Permanente. Medical premiums increased 1.5% through the renewal process. The City continues to promote its Wellness Program by encouraging, and making available, a variety of wellness programming options.

Full-Time Equivalents (FTE) are proposed to total 328.79 FTE across all funds. New positions for 2022 are listed here:

#### **City Manager Department**

##### **0.5 FTE Community Resource Navigator**

The position will provide support and resources to people experiencing homelessness in the community. The budget impact is estimated at \$40,372.

##### **3.5 FTE Crisis Response Unit**

The pilot program will include 1 FTE as the Program Manager and 2.5 FTE as Co-Responders to assist the Police Department and Municipal Court working with individuals in need of mental health support. The budget impact is estimated at \$332,776.

##### **1.0 FTE Economic Development Coordinator**

This position will provide support to the Economic Development team and be an additional resource to businesses. The budget impact is estimated at \$69,866.

##### **0.5 FTE Seasonal Events Coordinator**

The position will provide support to community events staff during the peak event season and additional programming. The budget impact is estimated at \$25,268.

#### **Parks, Recreation and Culture Department**

##### **1.36 FTE Various Part-Time Seasonal Recreation Program Positions**

Increases in programming will result in more classes and hours needed to operate effectively. The budget impact is estimated at \$60,000.

##### **1.0 FTE Head Swim Coach**

The position will provide increased daily support to the swim club. The budget impact is estimated at \$78,351.

##### **3.0 FTE Parks Maintenance Worker**

The additional staff will improve overall park maintenance efforts and snow removal support. The budget impact is estimated at \$179,859.

**1.0 FTE Park Ranger**

The position will be responsible for daily interaction with park-goers by providing educational programs and connecting individuals with various resources. The budget impact is estimated at \$71,993.

**1.0 FTE Recreation Assistant**

Programming is expected to increase, and this position will be needed to support the activity. The budget impact is estimated at \$48,414.

**1.0 FTE Recreation Coordinator**

Increased programming in the new facility will require additional resources. The budget impact is estimated at \$69,866.

**2.0 FTE Specialized Fitness Instructor**

Programming is expected to increase in the new facility and additional staffing will be necessary. The budget impact is estimated at \$92,366.

**3.03 FTE Guest Relations Specialist**

Increases in programming will result in the need for additional support from front-desk staff to be provided. The budget impact is estimated at \$173,048.

**Police Department**

**1.0 FTE Crime Analyst**

The role is being added to support the data-driven initiatives in the department. Currently, the positions of Crime Analyst and Public Information Officer are shared by one individual. The budget impact is estimated at \$98,900.

**1.0 FTE Custodian**

The position will fulfill previously outsourced custodial service at the Justice Center. The contract to outsource these services will not be renewed for 2022. The budget impact is estimated at \$59,171.

**1.0 FTE Sergeant**

The additional position will take the recruitment and training roles currently held by a Commander. The budget impact is estimated at \$131,195.

**Public Works Department**

**1.0 FTE Civil Engineer**

The additional staff is being added to support traffic calming and other roadway projects. The budget impact is estimated at \$97,974.

**2.0 FTE Municipal Service Worker – Streets/Sanitation**

The additional positions will add depth to the streets and sanitation crews. The budget impact is estimated at \$123,690.

**1.0 FTE Utility Plant Operator**

The position will add depth to an essential role in the Public Works Department's processing to deliver water. The budget impact is estimated at \$78,148.

**STAFF RECOMMENDATION**

The memo and presentation are for informational and discussion purposes regarding the proposed 2022 Budget.

**NEXT STEPS**

Future meetings regarding the proposed 2022 Budget include:

- Sept. 20 – Budget follow-up, if needed
- Oct. 11 – Public hearing
- Oct. 25 – Adoption of 2022 Budget

**STAFF REFERENCE**

If Council members have questions, please contact Jason Loveland, Director of Finance, at 303.450.8817 or [jloveland@northglenn.org](mailto:jloveland@northglenn.org).

**ATTACHMENTS**

1. Presentation
2. Proposed 2022 Budget
3. Five-year Staffing Plan
4. Package requests



# 2022 PROPOSED BUDGET

City Council Study Session  
Sept. 13, 2021

# Tonight's Meeting

## Proposed 2022 Budget

- Overview of revenues and expenditures
- Connect new spending to vision and goals
- Personnel discussion
- Capital Improvement Program
- Long-term obligations

# 2022 Revenue Forecast

- Strong sales tax growth 2020 to 2021
- Property tax preliminary assessed valuation up 9.2%
- Intergovernmental sources increase slightly
- 5.3% blended utility rate increase – year five of five-year plan
  - Water – 3%
  - Wastewater – 8%
- Recreation and event revenue lag to meet increased program expenses
- One-time development revenues included ~\$1M

# 2022 Expenditures

- Reinstated 2021 reductions due to pandemic
- Evaluate core service needs and alignment with strategic priorities
- Address level of service expectations
- Capital project investments continue



# 2019-2023 Vision Statement



Northglenn is a diverse and welcoming community that celebrates its small-town character, urban energy, and thriving businesses.

# 2019-2023 Strategic Priority Areas



**1. High-Performance  
Government**



**2. Community  
Engagement**



**3. Public Safety**



**4. Business  
Retention and  
Growth**



**5. Housing  
Opportunities**



**6. Diverse  
Community**

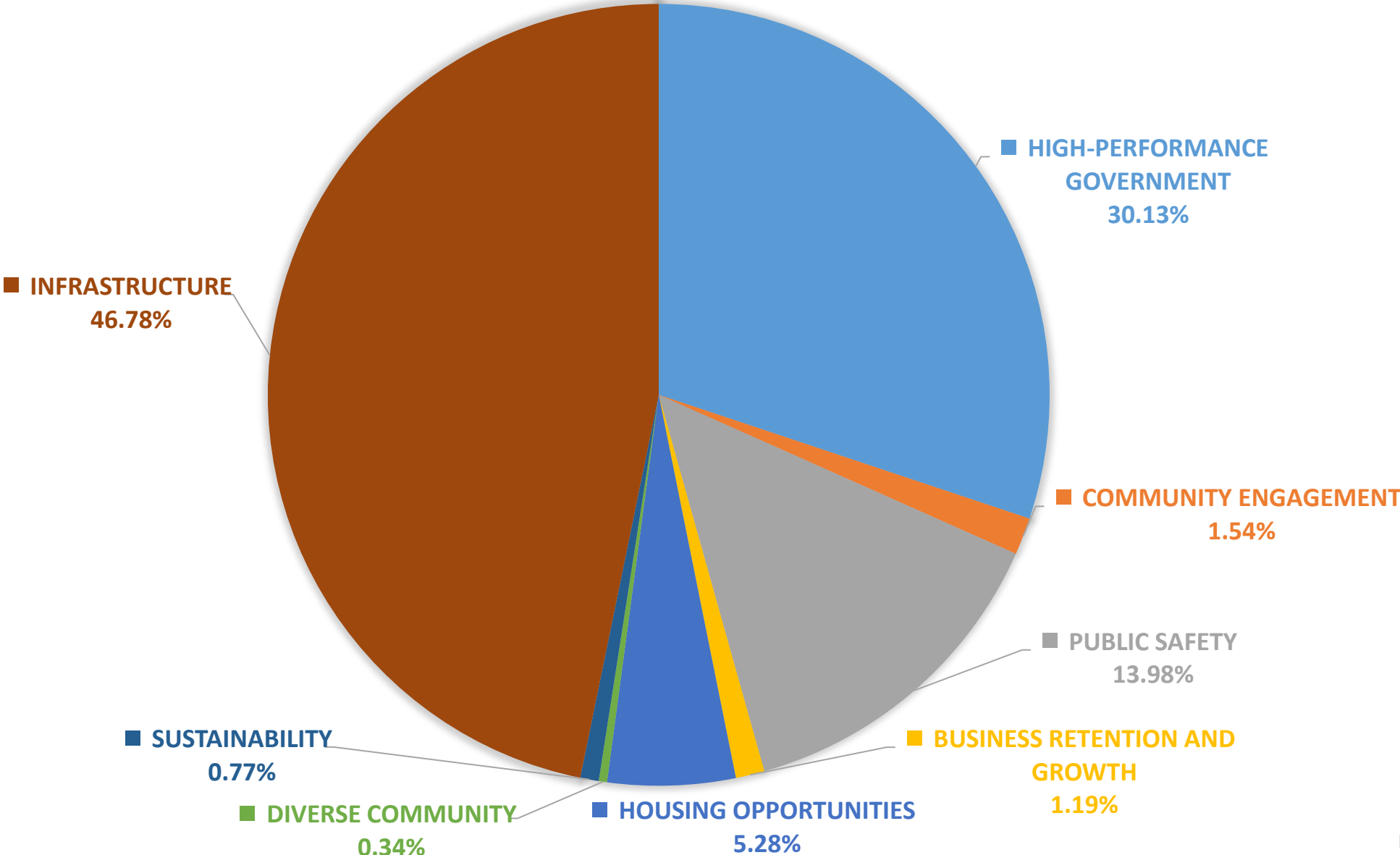


**7. Sustainability**



**8. Infrastructure**

# Strategic Priorities New Funding in 2022 – \$3.5M



# High-Performance Government



## 1. High-Performance Government

Item	Amount	Fund
Performance Evaluation	\$15,000	General, Water, Wastewater
Employee Recognition/Wellness	\$16,899	General, Water Wastewater
Online Sales Tax	\$65,000	General, Water
Interactive Voice Response	\$15,000	Water, Sewer, Sanitation
Recreation Center Operations	\$362,385	General
<b>TOTAL</b>	<b>\$474,284</b>	

Respect the City's human and fiscal resources by delivering a high-performing government with strong organizational culture



# Community Engagement



## 2. Community Engagement

Item	Amount	Fund
Historic Preservation Grant	\$15,000	General
Events Expansion	\$35,000	General
Recreation Activity Guide	\$3,100	General
<b>TOTAL</b>	<b>\$53,100</b>	

Invest in a sense of place and resident satisfaction with community engagement efforts

# Public Safety



## 3. Public Safety

Item	Amount	Fund
Community Co-Production Policing Operations	\$10,000	General
Crisis Response Unit	\$462,509	General/ARPA
Vehicle Replacements	\$566,000	General
ADCOM IGA	\$43,246	General
Crime Prevention Through Environmental Design	\$15,000	General
<b>TOTAL</b>	<b>\$1,096,755</b>	

Northglenn is a safe community to live, work, learn and play

# Housing Opportunities



## 5. Housing Opportunities

Item	Amount	Fund
Comprehensive Plan	\$20,000	General
3 <sup>rd</sup> Party Fees (SAFEbuilt)	\$275,000	General
<b>TOTAL</b>	<b>\$295,000</b>	

Curate the diversity of housing stock for all ages, socioeconomic demographics, and family types; increase investment in housing repairs/renovations

# Diverse Community



## 6. Diverse Community

Item	Amount	Fund
Diversity Initiatives	\$20,000	General

Maintain and celebrate our diverse community

# Infrastructure



## 8. Infrastructure

Item	Amount	Fund
Servers	\$80,000	General, Water
Parks Master Plan	\$140,000	General
Citywide Fence Assessment	\$5,000	General
Kiwanis Internet Upgrades	\$4,200	General
Vehicle/Equip. Replacements	\$459,000	General
Vehicle/Equip. Replacements	\$156,000	Water
ERT Replacements	\$185,000	Water
Vehicle/Equip. Replacements	\$320,000	Sanitation
<b>TOTAL</b>	<b>\$1,349,200</b>	

Invest in Northglenn's infrastructure to provide quality roads, trails, parks, city buildings, water and wastewater systems

# Personnel Budget

- Total City FTE: 328.79
- 3% merit increase for non-sworn employees
- 2% market increase for sworn employees
- Police Officer steps
- Health insurance increase of 1.5%

# Staffing Additions

FTE	City Manager
1.0	Economic Development Coordinator
0.5	Community Resource Navigator
1.0*	Crisis Response Program Manager
2.5*	Crisis Response Co-Responder
0.5	Seasonal Events Coordinator
<b>5.5</b>	<b>TOTAL</b>

FTE	Police
1.0	Crime Analyst
1.0	Custodian
1.0	Sergeant
4.0**	Police Officer
<b>7.0</b>	<b>TOTAL</b>

\*Added 2021 – ARPA funded pilot program

\*\*Added 2021 – COPS grant funded

# Staffing Additions

FTE	Parks, Recreation and Culture
3.0	Guest Relations Specialist
1.0	Head Swim Coach
3.0*	Parks Maintenance Worker
1.0*	Park Ranger
1.0	Recreation Assistant
1.0	Recreation Coordinator
2.0	Specialized Fitness Instructor
1.4	Various Part-Time Program Staff
<b>13.4</b>	<b>TOTAL</b>

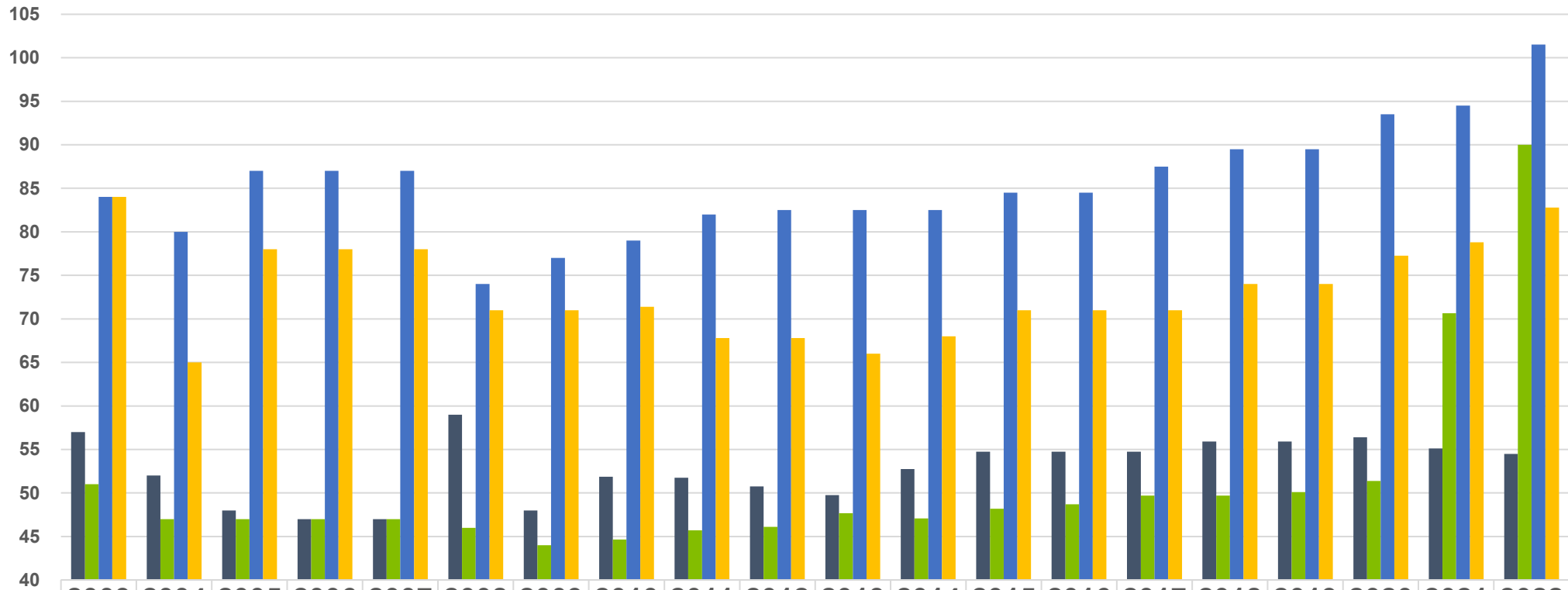
FTE	Public Works
1.0**	Civil Engineer
2.0**	MSW Streets/Sanitation
1.0	Utility Plant Operator
<b>4.0</b>	<b>TOTAL</b>

\*Response to E.B. Rains Jr. Memorial Park

\*\*Response to traffic calming needs



# Staffing Levels



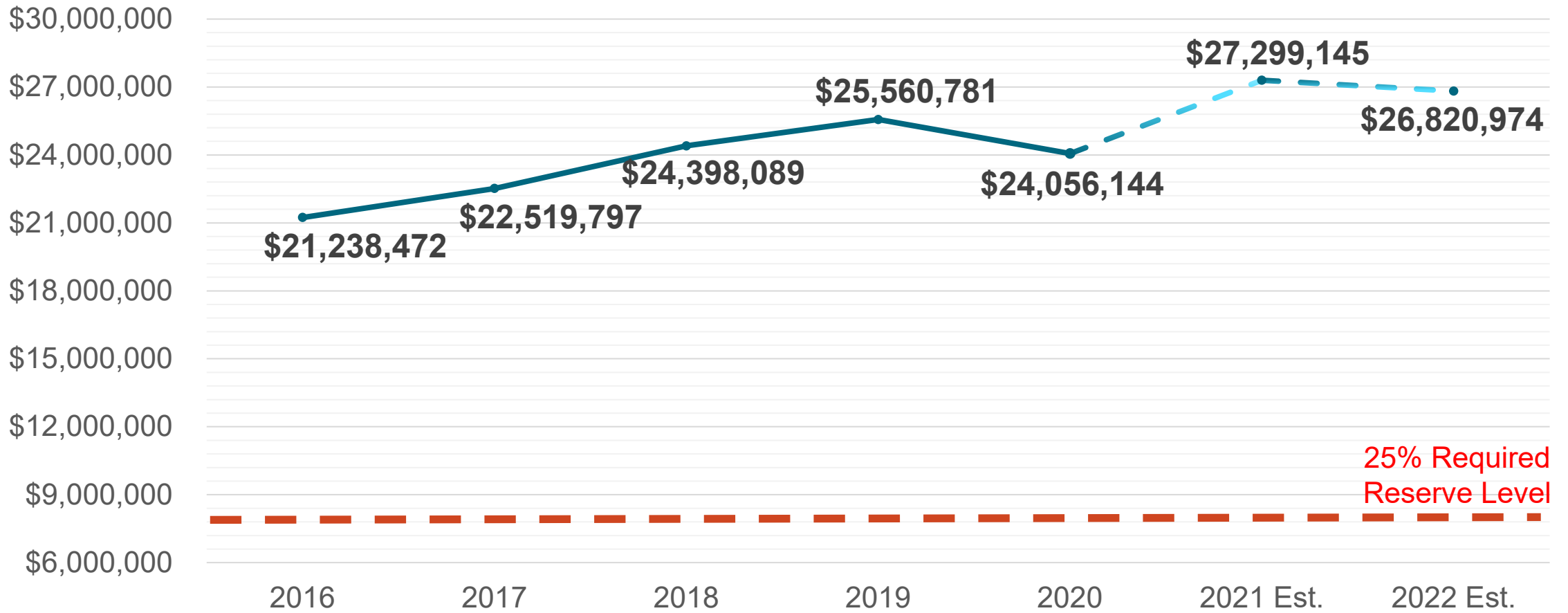
	2003	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022
■ General Government	57.0	52.0	48.0	47.0	47.0	59.0	48.0	51.8	51.7	50.7	49.7	52.7	54.7	54.7	54.7	55.90	55.90	56.40	55.10	54.49
■ Parks, Recreation & Culture	51.0	47.0	47.0	47.0	47.0	46.0	44.0	44.6	45.7	46.1	47.6	47.0	48.1	48.6	49.6	49.69	50.09	51.39	70.65	90.00
■ Public Safety	84.0	80.0	87.0	87.0	87.0	74.0	77.0	79.0	82.0	82.5	82.5	82.5	84.5	84.5	87.5	89.5	89.50	93.50	94.50	101.5
■ Public Works	84.0	65.0	78.0	78.0	78.0	71.0	71.0	71.4	67.8	67.8	66.0	68.0	71.0	71.0	71.0	74.0	74.00	77.25	78.80	82.80

# Proposed 2022 Budget General Fund

	2022 Proposed	2023 Est.	2024 Est.	2025 Est.	2026 Est.
Revenues	\$32,021,352	\$33,329,113	\$33,785,302	\$34,018,231	\$34,916,379
Expenditures	\$32,499,523	\$32,714,915	\$33,601,746	\$34,513,459	\$35,450,767
Net Change	(\$478,171)	\$614,198	\$183,556	(\$495,228)	(\$534,388)
<b>Ending Fund Balance</b>	<b>\$26,820,974</b>	<b>\$27,435,172</b>	<b>\$27,618,728</b>	<b>\$27,123,500</b>	<b>\$26,589,112</b>
% FB as of Revenue	85%	83%	83%	80%	77%

- Sales/use tax 2.5% above 2021
- Includes ARPA revenue and expense of ~\$850,000
- One-time expenditures of \$534,000 in 2022
- One-time revenues of \$1 million in each 2022 and 2023
- Pay adjustments – merit 3%; 2% market and steps for officers; pay equity adjustments

# General Fund Reserves



# Proposed 2022 Budget Conservation Trust Fund

	Proposed Budget
Revenues	\$438,700
Expenditures	\$890,000
Net Change	(\$451,300)
<b>Ending Fund Balance</b>	<b>\$436,766</b>

- Lottery proceeds expected to be flat year over year
- Major project:
  - Kiwanis Pool repairs

# Proposed 2022 Budget Capital Projects Fund

	Proposed Budget
Revenues	\$20,094,501
Expenditures	\$35,366,376
Debt Service	\$4,136,569
Net Change	(\$19,408,444)
<b>Ending Fund Balance</b>	<b>\$12,089,820</b>

- Revenue sources include:
  - Property Tax 4.000 Mills
  - Sales Tax ½%
  - Special Marijuana Tax 4%
  - Open Space Tax
  - Transportation Tax
  - Grant Funds
- Major projects:
  - Kiwanis Pool Repair
  - Civic Center Master Plan Phase 2
  - Residential Street Maintenance
  - Connect Northglenn
  - Bridge Rail Replacement
  - 104<sup>th</sup> Avenue

# Proposed 2022 Budget Water Fund

	Proposed Budget
Revenues	\$18,168,577
Expenditures	\$20,728,279
Debt Service	\$1,010,464
Net Change	(\$3,570,166)
<b>Ending Fund Balance</b>	<b>\$20,842,725</b>

- Year five of planned user fee rate increase
- Major projects:
  - Automated Filter Backwash
  - Huron Street Line Replacement

# Proposed 2022 Budget Wastewater Fund

	Proposed Budget
Revenues	\$5,878,787
Expenditures	\$4,840,038
Debt Service	\$1,307,542
Net Change	(\$268,793)
<b>Ending Fund Balance</b>	<b>\$1,644,774</b>

- Year five of planned user fee rate increase
- Major project:
  - Collection System Waste Receiving Station

# Proposed 2022 Budget Stormwater Fund

	Proposed Budget
Revenues	\$743,875
Expenditures	\$533,488
Net Change	\$210,387
<b>Ending Fund Balance</b>	<b>\$1,686,753</b>

- No proposed change to service rates
- Major project:
  - Huron Street Line Replacement



# Proposed 2022 Budget Sanitation Fund

	Proposed Budget
Revenues	\$1,938,816
Expenditures	\$1,907,803
Net Change	\$31,013
Ending Fund Balance	<b>\$2,066,277</b>

- No proposed changes to service rates
- Capital investment of \$320,000 for a replacement vehicle

# Major Capital Projects – \$46 million

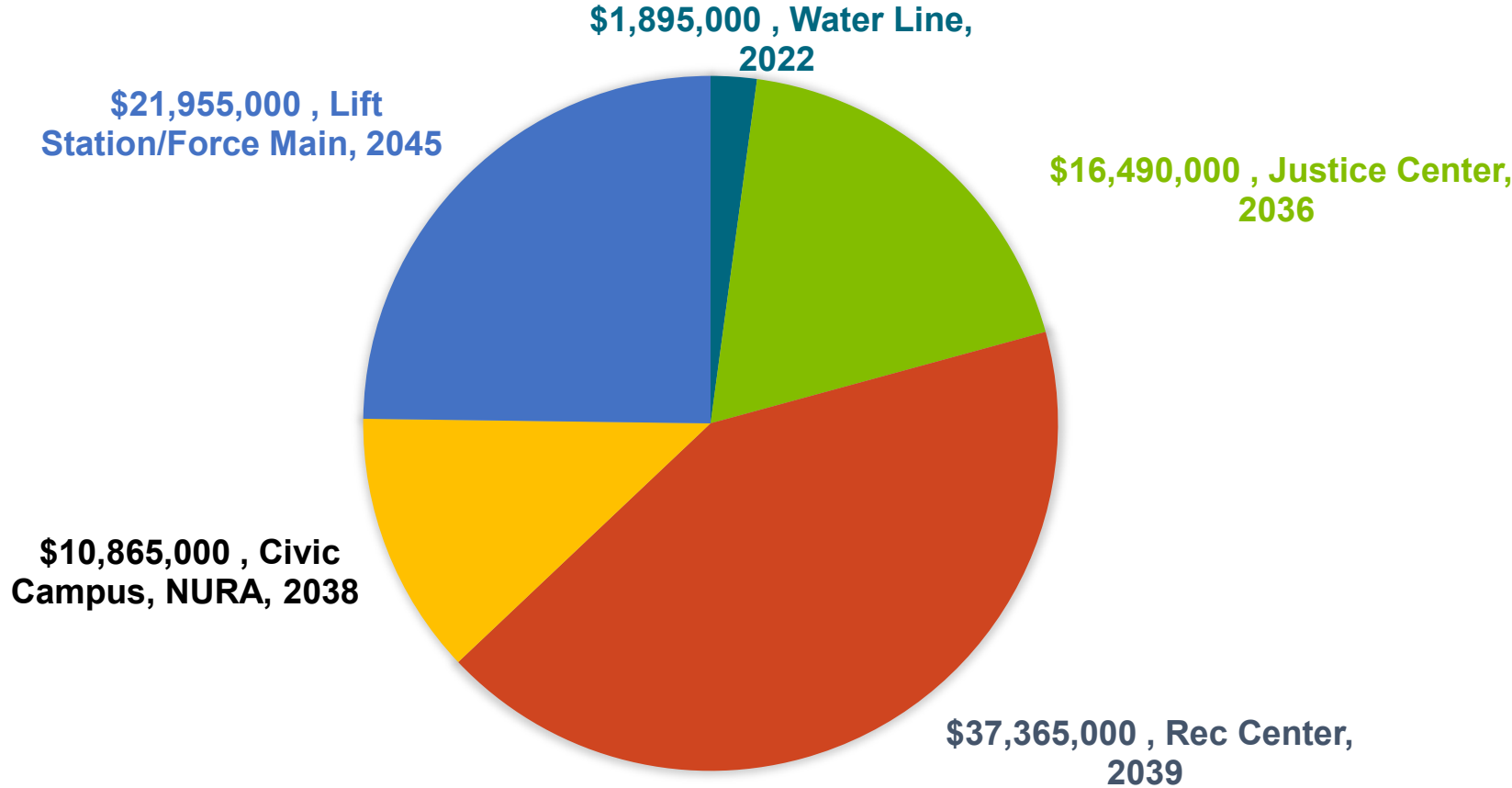
Project	Amount	Fund
Kiwanis Pool Repairs	\$1,000,000	Conservation Trust /Capital Projects
Greenway Trail Replacement	\$100,000	Conservation Trust
Civic Center Master Plan Phase 2	\$17,500,000	Capital Projects
E.B. Rains Jr. Memorial Park Fence	\$150,000	Capital Projects
Playground Replacements	\$250,000	Capital Projects/ARPA
Residential Street Maintenance	\$1,100,000	Capital Projects
104 <sup>th</sup> Avenue Arterial	\$830,000	Capital Projects
120 <sup>th</sup> Avenue Arterial	\$9,300,000	Capital Projects/Grant
Connect Northglenn	\$700,000	Capital Projects
Bridge Rail Replacement	\$400,000	Capital Projects
Croke Reservoir Improvements	\$80,000	Capital Projects
School Zone Safety	\$100,000	Capital Projects

# Major Capital Projects – \$46 million, cont'd

Project	Amount	Fund
Parking Lot Repairs	\$200,000	Capital Projects
Traffic Calming	\$250,000	Capital Projects
N-Line RTD Path Lighting	\$200,000	Capital Projects
Pedestrian Bridge Rail Replacement	\$400,000	Capital Projects
Huron Street Line Replacement	\$3,500,000	Water/Stormwater/ARPA
Automated Filter Backwash	\$1,100,000	Water
Collection System Waste Receiving Station	\$200,000	Wastewater

*Note: Awaiting confirmation of Federal funding for Justice Center West Park project*

# Long-Term Obligations – \$88.6M



# City Council Budget

Line Item	Amount
Personnel	\$147,616
Professional Services - Legal, Lobbyist	\$348,680
Communication Services - Ward Meetings, Other	\$17,147
Training/Registration	\$42,175
Operating Supplies	\$46,870
Dues/Fees*	\$71,400
Grants/Donations**	\$138,905
Contingency	\$50,000
<b>TOTAL</b>	<b>\$862,793</b>

## \*Dues/Fees

- Colorado Municipal League \$21,918
- National League of Cities \$3,500
- Adams County Regional Economic Partnership \$11,537
- Denver Regional Council of Governments \$3,900
- Metro Mayors Caucus \$3,110
- Colorado Communities for Climate Action \$5,000
- Regional Air Quality Council \$3,400
- North Area Transportation Alliance \$1,440
- Adams County Education Consortium \$850
- Rocky Mountain Partnership \$5,000
- Westminster 7:10 Rotary Foundation \$5,000

## \*\*Grants/Donations

- Northglenn Arts & Humanities \$2/capita \$77,216
- Northglenn Historic Preservation \$5,000
- Outside Agency Funding
  - \$25,000 for Grants
  - \$20,000 for Sponsorships

# 2022 Budget Future Meetings

- Sept. 20 – Follow-up (if necessary)
- Oct. 11 – Public hearing
- Oct. 25 – Budget adoption

Questions?

## City-Wide Summary

	2020 Audited Amounts	2021 Adopted Budget	2021 Year-End Forecast	2022 Proposed Budget
<b>Revenue:</b>				
Taxes	\$ 30,190,511	\$ 30,019,945	\$ 34,845,934	\$ 35,757,719
Intergovernmental	11,450,464	4,757,194	5,003,741	19,094,023
Licenses & Permits	792,321	838,695	1,009,342	1,038,658
User Charges & Fees	17,795,518	18,140,731	18,723,069	19,449,089
Fines & Forfeitures	528,888	600,000	685,990	807,800
Other Revenue	11,287,952	1,624,000	2,386,699	3,137,319
<b>Total Revenue</b>	<b>72,045,654</b>	<b>55,980,565</b>	<b>62,654,775</b>	<b>79,284,608</b>
<b>Expenditures:</b>				
Personnel	\$ 23,170,879	\$ 25,463,172	\$ 23,889,607	\$ 29,321,125
Purchased Services	6,660,375	7,690,491	7,719,148	8,352,911
Supplies/Non-Capital Equipment	3,959,480	4,686,788	4,526,212	5,507,337
Capital Outlay	41,649,260	82,039,445	61,253,252	53,022,538
Miscellaneous	631,735	317,205	300,183	386,596
Contingency	-	50,000	-	50,000
<b>Total Expenditures</b>	<b>76,071,729</b>	<b>120,247,101</b>	<b>97,688,402</b>	<b>96,640,507</b>
<b>Excess/(Deficiency) of Revenues Over Expenditures</b>	<b>(4,026,075)</b>	<b>(64,266,536)</b>	<b>(35,033,627)</b>	<b>(17,355,899)</b>
<b>Other Financing Sources/(Uses):</b>				
Debt Issuance/(Payments)	(5,017,058)	(6,248,215)	20,078,130	(6,454,575)
Sale of Assets	66,130	-	18,000	-
Insurance Recovery/(Claims)	(55,922)	(125,000)	(300,000)	(125,000)
Economic Incentives	(2,241,854)	-	-	-
Claims/Awards	(32,926)	-	(5,600)	-
<b>Total Other Financing Sources/(Uses)</b>	<b>(7,281,630)</b>	<b>(6,373,215)</b>	<b>19,790,530</b>	<b>(6,579,575)</b>
<b>Net Change In Fund Balance:</b>	<b>(11,307,705)</b>	<b>(70,639,751)</b>	<b>(15,243,097)</b>	<b>(23,935,474)</b>
<b>Cumulative Fund Balance</b>				
Beginning Fund Balance	116,074,365	132,733,056	104,766,660	89,523,563
Ending Fund Balance	<b>104,766,660</b>	<b>62,093,305</b>	<b>89,523,563</b>	<b>65,588,089</b>
<b>Less Restrictions, Commitments, &amp; Assignments:</b>				
Fund Balance Restrictions	57,613,214	35,670,271	40,509,404	24,055,589
Fund Balance Commitments	9,932,103	8,635,280	10,066,904	11,564,171
<b>Unassigned Fund Balance</b>	<b>\$ 37,221,343</b>	<b>\$ 17,787,754</b>	<b>\$ 38,947,255</b>	<b>\$ 29,968,329</b>



## General Fund Summary

	2020 Audited Amounts	2021 Adopted Budget	2021 Year-End Forecast	2022 Proposed Budget
<b>Revenue:</b>				
Taxes	\$ 20,363,223	\$ 20,337,945	\$ 23,309,290	\$ 23,892,719
Intergovernmental	4,987,178	1,714,194	1,699,932	2,719,990
Licenses & Permits	792,321	838,695	1,009,342	1,038,658
User Charges & Fees	2,045,215	2,330,131	2,125,494	2,978,889
Fines & Forfeitures	528,888	600,000	685,990	807,800
Other Revenue	789,123	582,000	564,520	583,296
<b>Total Revenue</b>	<b>29,505,948</b>	<b>26,402,965</b>	<b>29,394,568</b>	<b>32,021,352</b>
<b>Expenditures:</b>				
Personnel	\$ 17,501,293	\$ 19,213,583	\$ 18,170,969	\$ 22,733,894
Purchased Services	3,917,233	4,800,286	4,880,433	5,403,781
Supplies/Non-Capital Equipment	2,055,058	2,237,076	2,218,942	2,704,152
Capital Outlay	771,188	324,710	332,125	1,165,000
Miscellaneous	596,466	277,120	249,098	317,696
Contingency	-	50,000	-	50,000
<b>Total Expenditures</b>	<b>24,841,238</b>	<b>26,902,775</b>	<b>25,851,567</b>	<b>32,374,523</b>
<b>Excess/(Deficiency) of Revenues Over Expenditures</b>	<b>4,664,710</b>	<b>(499,810)</b>	<b>3,543,001</b>	<b>(353,171)</b>
<b>Other Financing Sources/(Uses):</b>				
Transfers In/(Out)	(3,900,000)	-	-	-
Sale of Assets	28,429	-	-	-
Insurance Recovery/(Claims)	(55,922)	(125,000)	(300,000)	(125,000)
Economic Incentives	(2,241,854)	-	-	-
<b>Total Other Financing Sources/(Uses)</b>	<b>(6,169,347)</b>	<b>(125,000)</b>	<b>(300,000)</b>	<b>(125,000)</b>
<b>Net Change In Fund Balance:</b>	<b>(1,504,637)</b>	<b>(624,810)</b>	<b>3,243,001</b>	<b>(478,171)</b>
<b>Cumulative Fund Balance</b>				
Beginning Fund Balance	25,560,781	20,996,932	24,056,144	27,299,145
Ending Fund Balance	<b>24,056,144</b>	<b>20,372,122</b>	<b>27,299,145</b>	<b>26,820,974</b>
<b>Less Restrictions, Commitments, &amp; Assignments:</b>				
3% TABOR Reserve Restriction	780,704	810,833	784,547	974,986
Operating Reserve Commitment	5,725,159	5,946,111	5,753,345	7,149,895
<b>Unassigned Fund Balance</b>	<b>\$ 17,550,281</b>	<b>\$ 13,615,178</b>	<b>\$ 20,761,253</b>	<b>\$ 18,696,093</b>

## Conservation Trust Fund Summary

	2020 Audited Amounts	2021 Adopted Budget	2021 Year-End Forecast	2022 Proposed Budget
<b>Revenue:</b>				
Intergovernmental	\$ 801,368	\$ 414,000	\$ 414,120	\$ 424,000
Other Revenue	11,467	4,000	14,420	14,700
<b>Total Revenue</b>	<b>812,835</b>	<b>418,000</b>	<b>428,540</b>	<b>438,700</b>
<b>Expenditures:</b>				
Capital Outlay	\$ 190,897	\$ 570,000	\$ 280,027	\$ 890,000
<b>Total Expenditures</b>	<b>190,897</b>	<b>570,000</b>	<b>280,027</b>	<b>890,000</b>
<b>Excess/(Deficiency) of Revenues Over Expenditures</b>	<b>621,938</b>	<b>(152,000)</b>	<b>148,513</b>	<b>(451,300)</b>
<b>Net Change In Fund Balance:</b>	<b>621,938</b>	<b>(152,000)</b>	<b>148,513</b>	<b>(451,300)</b>
<b>Cumulative Fund Balance</b>				
Beginning Fund Balance	117,615	535,588	739,553	888,066
Ending Fund Balance	<b>739,553</b>	<b>383,588</b>	<b>888,066</b>	<b>436,766</b>
<b>Unassigned Fund Balance</b>	<b>\$ 739,553</b>	<b>\$ 383,588</b>	<b>\$ 888,066</b>	<b>\$ 436,766</b>

## CDBG Fund Summary

	2020 Audited Amounts	2021 Adopted Budget	2021 Year-End Forecast	2022 Proposed Budget
<b>Revenue:</b>				
Intergovernmental	\$ 160,387	\$ -	\$ 2,886	\$ -
<b>Total Revenue</b>	<b>160,387</b>	<b>-</b>	<b>2,886</b>	<b>-</b>
<b>Expenditures:</b>				
Capital Outlay	\$ 78,235	\$ -	\$ -	\$ -
<b>Total Expenditures</b>	<b>78,235</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Excess/(Deficiency) of Revenues Over Expenditures</b>	<b>82,152</b>	<b>-</b>	<b>2,886</b>	<b>-</b>
<b>Net Change In Fund Balance:</b>	<b>82,152</b>	<b>-</b>	<b>2,886</b>	<b>-</b>
<b>Cumulative Fund Balance</b>				
Beginning Fund Balance	(85,038)	-	(2,886)	-
Ending Fund Balance	<b>(2,886)</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Unassigned Fund Balance</b>	<b>\$ (2,886)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

## Capital Projects Fund Summary

	2020 Audited Amounts	2021 Adopted Budget	2021 Year-End Forecast	2022 Proposed Budget
<b>Revenue:</b>				
Taxes	\$ 5,808,809	\$ 5,607,100	\$ 6,737,954	\$ 6,984,000
Intergovernmental	5,475,275	2,629,000	2,886,803	11,100,033
Other Revenue	8,182,001	410,500	548,384	2,010,468
<b>Total Revenue</b>	<b>19,466,085</b>	<b>8,646,600</b>	<b>10,173,141</b>	<b>20,094,501</b>
<b>Expenditures:</b>				
Capital Outlay	34,249,222	42,038,616	26,477,906	35,366,376
<b>Total Expenditures</b>	<b>34,249,222</b>	<b>42,038,616</b>	<b>26,477,906</b>	<b>35,366,376</b>
<b>Excess/(Deficiency) of Revenues Over Expenditures</b>	<b>(14,783,137)</b>	<b>(33,392,016)</b>	<b>(16,304,765)</b>	<b>(15,271,875)</b>
<b>Other Financing Sources/(Uses):</b>				
Transfers In/(Out)	3,900,000	-	-	-
Debt Issuance/(Payments)	(4,003,379)	(4,135,819)	(4,137,319)	(4,136,569)
<b>Total Other Financing Sources/(Uses)</b>	<b>(103,379)</b>	<b>(4,135,819)</b>	<b>(4,137,319)</b>	<b>(4,136,569)</b>
<b>Net Change In Fund Balance:</b>	<b>(14,886,516)</b>	<b>(37,527,835)</b>	<b>(20,442,084)</b>	<b>(19,408,444)</b>
<b>Cumulative Fund Balance</b>				
Beginning Fund Balance	66,826,864	60,193,244	51,940,348	31,498,264
Ending Fund Balance	<b>51,940,348</b>	<b>22,665,409</b>	<b>31,498,264</b>	<b>12,089,820</b>
<b>Less Restrictions, Commitments, &amp; Assignments:</b>				
4.000 Mill Restricted Fund Balance	1,524,326	33,517	793,970	670,509
1/2% Sales/Use Tax Restricted Balance	16,338,423	16,103,050	17,140,494	3,237,163
Marijuana Sales Tax Restricted Balance	4,137,465	4,129,393	4,697,659	2,296,659
ADCOO Restricted Fund Balance	1,152,080	411,943	998,257	19,257
ADCOT Restricted Fund Balance	822,397	573,372	1,483,397	608,347
Debt Restricted Fund Balance	20,452,177	282,127	-	-
<b>Unassigned Fund Balance</b>	<b>\$ 7,513,480</b>	<b>\$ 1,132,007</b>	<b>\$ 6,384,487</b>	<b>\$ 5,257,885</b>

## Water Fund Summary

	2020 Audited Amounts	2021 Adopted Budget	2021 Year-End Forecast	2022 Proposed Budget
<b>Revenue:</b>				
Taxes	\$ 4,018,479	\$ 4,074,900	\$ 4,798,690	\$ 4,881,000
Intergovernmental	26,256	-	-	4,350,000
User Charges & Fees	8,613,850	8,380,600	9,063,575	8,550,400
Other Revenue	483,394	426,000	409,740	387,177
<b>Total Revenue</b>	<b>13,141,979</b>	<b>12,881,500</b>	<b>14,272,005</b>	<b>18,168,577</b>
<b>Expenditures:</b>				
Personnel	\$ 3,205,333	\$ 3,647,329	\$ 3,243,571	\$ 3,834,696
Purchased Services	1,660,673	1,677,905	1,643,955	1,723,577
Supplies/Non-Capital Equipment	951,219	1,289,025	1,200,475	1,452,290
Capital Outlay	1,767,942	7,828,341	3,869,070	13,650,271
Miscellaneous	32,467	38,630	49,630	67,445
<b>Total Expenditures</b>	<b>7,617,634</b>	<b>14,481,230</b>	<b>10,006,701</b>	<b>20,728,279</b>
<b>Excess/(Deficiency) of Revenues Over Expenditures</b>	<b>5,524,345</b>	<b>(1,599,730)</b>	<b>4,265,304</b>	<b>(2,559,702)</b>
<b>Other Financing Sources/(Uses):</b>				
Debt Issuance/(Payments)	(1,013,679)	(1,014,760)	(1,052,260)	(1,010,464)
Sale of Assets	17,101	-	-	-
Claims/Awards	(1,640)	-	-	-
<b>Total Other Financing Sources/(Uses)</b>	<b>(998,218)</b>	<b>(1,014,760)</b>	<b>(1,052,260)</b>	<b>(1,010,464)</b>
<b>Net Change In Fund Balance:</b>	<b>4,526,127</b>	<b>(2,614,490)</b>	<b>3,213,044</b>	<b>(3,570,166)</b>
<b>Cumulative Fund Balance</b>				
Beginning Fund Balance	16,673,720	18,634,266	21,199,847	24,412,891
Ending Fund Balance	<b>21,199,847</b>	<b>16,019,776</b>	<b>24,412,891</b>	<b>20,842,725</b>
<b>Less Restrictions, Commitments, &amp; Assignments:</b>				
3% TABOR Reserve Restriction	272,761	221,152	331,769	652,162
Debt Service Reserve Restriction	340,433	732,440	614,523	964,059
Water Right Purchase Restriction	11,792,448	12,372,444	13,664,788	12,335,788
Capital/Infrastructure Commitment	1,000,000	1,000,000	1,000,000	1,000,000
Operating Reserve Commitment	1,462,423	1,663,222	1,534,408	1,769,502
<b>Unassigned Fund Balance</b>	<b>\$ 6,331,782</b>	<b>\$ 30,518</b>	<b>\$ 7,267,403</b>	<b>\$ 4,121,214</b>

## Wastewater Fund Summary

	2020 Audited Amounts	2021 Adopted Budget	2021 Year-End Forecast	2022 Proposed Budget
<b>Revenue:</b>				
Intergovernmental	\$ -	\$ -	\$ -	\$ 250,000
User Charges & Fees	\$ 4,771,427	\$ 5,092,000	\$ 5,156,000	\$ 5,552,000
Other Revenue	1,733,277	122,500	786,835	76,787
<b>Total Revenue</b>	<b>6,504,704</b>	<b>5,214,500</b>	<b>5,942,835</b>	<b>5,878,787</b>
<b>Expenditures:</b>				
Personnel	\$ 1,557,834	\$ 1,679,377	\$ 1,541,495	\$ 1,731,997
Purchased Services	605,060	650,150	652,210	660,150
Supplies/Non-Capital Equipment	813,689	976,487	922,595	1,166,695
Capital Outlay	3,710,729	30,275,223	29,774,124	1,280,891
Miscellaneous	1,499	305	305	305
<b>Total Expenditures</b>	<b>6,688,811</b>	<b>33,581,542</b>	<b>32,890,729</b>	<b>4,840,038</b>
<b>Excess/(Deficiency) of Revenues Over Expenditures</b>	<b>(184,107)</b>	<b>(28,367,042)</b>	<b>(26,947,894)</b>	<b>1,038,749</b>
<b>Other Financing Sources/(Uses):</b>				
Debt Issuance/(Payments)	-	(1,097,636)	25,267,709	(1,307,542)
Claims/Awards	(30,500)	-	-	-
<b>Total Other Financing Sources/(Uses)</b>	<b>(30,500)</b>	<b>(1,097,636)</b>	<b>25,267,709</b>	<b>(1,307,542)</b>
<b>Net Change In Fund Balance:</b>	<b>(214,607)</b>	<b>(29,464,678)</b>	<b>(1,680,185)</b>	<b>(268,793)</b>
<b>Cumulative Fund Balance</b>				
Beginning Fund Balance	3,808,359	29,490,625	3,593,752	1,913,567
Ending Fund Balance	<b>3,593,752</b>	<b>25,947</b>	<b>1,913,567</b>	<b>1,644,774</b>
<b>Less Restrictions, Commitments, &amp; Assignments:</b>				
Capital/Infrastructure Commitment	1,000,000	25,947	1,000,000	1,000,000
Operating Reserve Commitment	744,521	-	779,151	644,774
<b>Unassigned Fund Balance</b>	<b>\$ 1,849,231</b>	<b>\$ -</b>	<b>\$ 134,416</b>	<b>\$ -</b>

## Stormwater Fund Summary

	2020 Audited Amounts	2021 Adopted Budget	2021 Year-End Forecast	2022 Proposed Budget
<b>Revenue:</b>				
Intergovernmental	\$ -	\$ -	\$ -	\$ 250,000
User Charges & Fees	\$ 448,305	\$ 449,000	\$ 477,000	\$ 469,000
Other Revenue	26,035	9,000	24,690	24,875
<b>Total Revenue</b>	<b>474,340</b>	<b>458,000</b>	<b>501,690</b>	<b>743,875</b>
<b>Expenditures:</b>				
Personnel	\$ 85,770	\$ 86,143	\$ 85,875	\$ 92,788
Purchased Services	5,672	70,050	49,750	70,050
Supplies/Non-Capital Equipment	9,903	20,000	20,000	20,000
Capital Outlay	-	482,555	-	350,000
Miscellaneous	755	650	650	650
<b>Total Expenditures</b>	<b>102,100</b>	<b>659,398</b>	<b>156,275</b>	<b>533,488</b>
<b>Net Change In Fund Balance:</b>	<b>372,240</b>	<b>(201,398)</b>	<b>345,415</b>	<b>210,387</b>
<b>Cumulative Fund Balance</b>				
Beginning Fund Balance	758,711	897,815	1,130,951	1,476,366
Ending Fund Balance	<b>1,130,951</b>	<b>696,417</b>	<b>1,476,366</b>	<b>1,686,753</b>
<b>Unassigned Fund Balance</b>	<b>\$ 1,130,951</b>	<b>\$ 696,417</b>	<b>\$ 1,476,366</b>	<b>\$ 1,686,753</b>

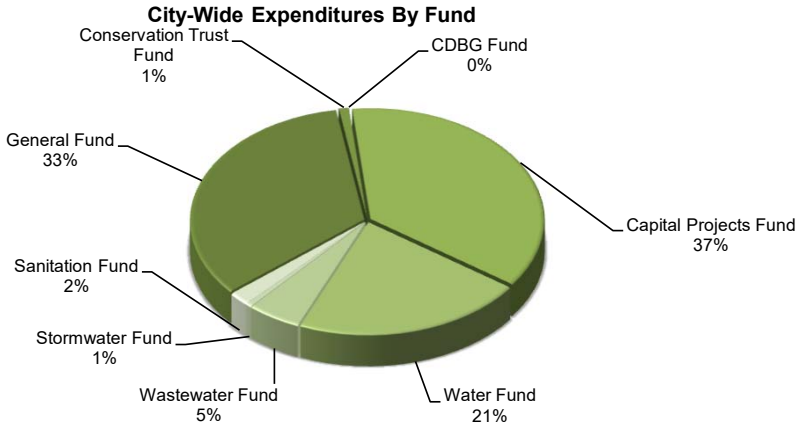
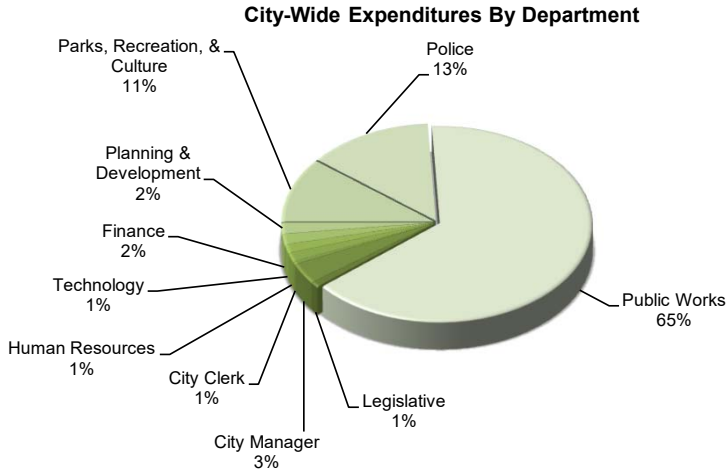
## Sanitation Fund Summary

	2020 Audited Amounts	2021 Adopted Budget	2021 Year-End Forecast	2022 Proposed Budget
<b>Revenue:</b>				
User Charges & Fees	\$ 1,916,721	\$ 1,889,000	\$ 1,901,000	\$ 1,898,800
Other Revenue	62,655	70,000	38,110	40,016
<b>Total Revenue</b>	<b>1,979,376</b>	<b>1,959,000</b>	<b>1,939,110</b>	<b>1,938,816</b>
<b>Expenditures:</b>				
Personnel	\$ 820,649	\$ 836,740	\$ 847,697	\$ 927,750
Purchased Services	471,737	492,100	492,800	495,353
Supplies/Non-Capital Equipment	129,611	164,200	164,200	164,200
Capital Outlay	881,047	520,000	520,000	320,000
Miscellaneous	548	500	500	500
<b>Total Expenditures</b>	<b>2,303,592</b>	<b>2,013,540</b>	<b>2,025,197</b>	<b>1,907,803</b>
<b>Excess/(Deficiency) of Revenues Over Expenditures</b>	<b>(324,216)</b>	<b>(54,540)</b>	<b>(86,087)</b>	<b>31,013</b>
<b>Other Financing Sources/(Uses):</b>				
Sale of Assets	20,600	-	18,000	-
Claims/Awards	(786)	-	(5,600)	-
<b>Total Other Financing Sources/(Uses)</b>	<b>19,814</b>	<b>-</b>	<b>12,400</b>	<b>-</b>
<b>Net Change In Fund Balance:</b>	<b>(304,402)</b>	<b>(54,540)</b>	<b>(73,687)</b>	<b>31,013</b>
<b>Cumulative Fund Balance</b>				
Beginning Fund Balance	2,413,353	1,984,586	2,108,951	2,035,264
Ending Fund Balance	<b>2,108,951</b>	<b>1,930,046</b>	<b>2,035,264</b>	<b>2,066,277</b>
<b>Unassigned Fund Balance</b>	<b>\$ 2,108,951</b>	<b>\$ 1,930,046</b>	<b>\$ 2,035,264</b>	<b>\$ 2,066,277</b>



# Department Funding Matrix

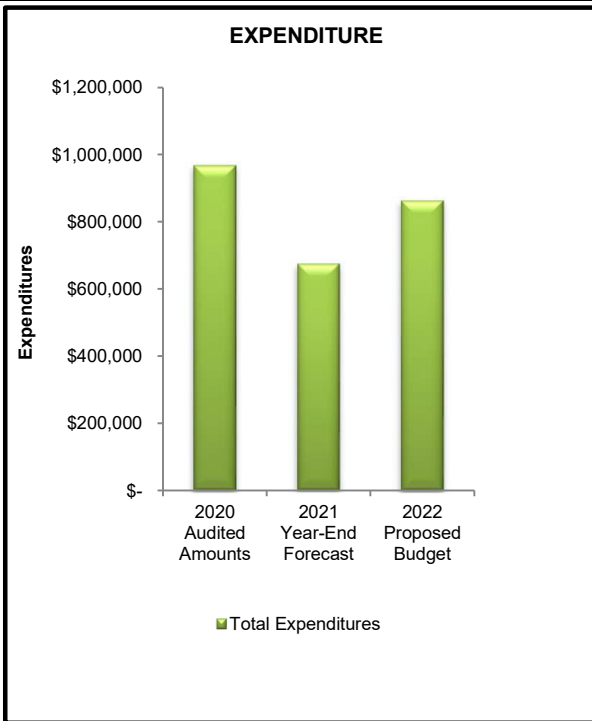
	General Fund	Conservation Trust Fund	CDBG Fund	Capital Projects Fund	Water Fund	Wastewater Fund	Stormwater Fund	Sanitation Fund	Total
<b>Departments:</b>									
Legislative	\$ 832,793	\$ -	\$ -	\$ -	\$ 30,000	\$ -	\$ -	\$ -	\$ 862,793
City Manager	3,250,779	-	-	-	-	-	-	-	3,250,779
City Clerk	466,706	-	-	-	-	-	-	-	466,706
Human Resources	951,856	-	-	-	410,199	-	-	16,853	1,378,908
Technology	1,078,084	-	-	-	258,936	-	-	-	1,337,020
Finance	621,380	-	-	-	1,034,242	-	-	2,000	1,657,622
Planning & Development	1,772,043	-	-	-	-	-	-	-	1,772,043
Parks, Recreation, & Culture	7,554,443	890,000	-	1,942,500	-	-	-	-	10,386,943
Police	12,976,311	-	-	-	-	-	-	-	12,976,311
Public Works	2,870,128	-	-	33,423,876	18,994,902	4,840,038	533,488	1,888,950	62,551,382
<b>Total Expenditures</b>	<b>\$ 32,374,523</b>	<b>\$ 890,000</b>	<b>\$ -</b>	<b>\$ 35,366,376</b>	<b>\$ 20,728,279</b>	<b>\$ 4,840,038</b>	<b>\$ 533,488</b>	<b>\$ 1,907,803</b>	<b>\$ 96,640,507</b>



# Legislative

2022 BUDGET SUMMARY BY FUND		
Fund(s)	Budget	FTE
General Fund	\$ 832,793	-
Conservation Trust Fund	-	-
CDBG Fund	-	-
Capital Projects Fund	-	-
Water Fund	30,000	-
Wastewater Fund	-	-
Stormwater Fund	-	-
Sanitation Fund	-	-
<b>Total</b>	<b>862,793</b>	<b>-</b>

2022 BUDGET SUMMARY BY DIVISION		
Division/Program(s)	Budget	FTE
City Council	\$ 827,706	-
City Attorney	-	-
Boards & Commissions	35,087	-
<b>Total</b>	<b>862,793</b>	<b>-</b>

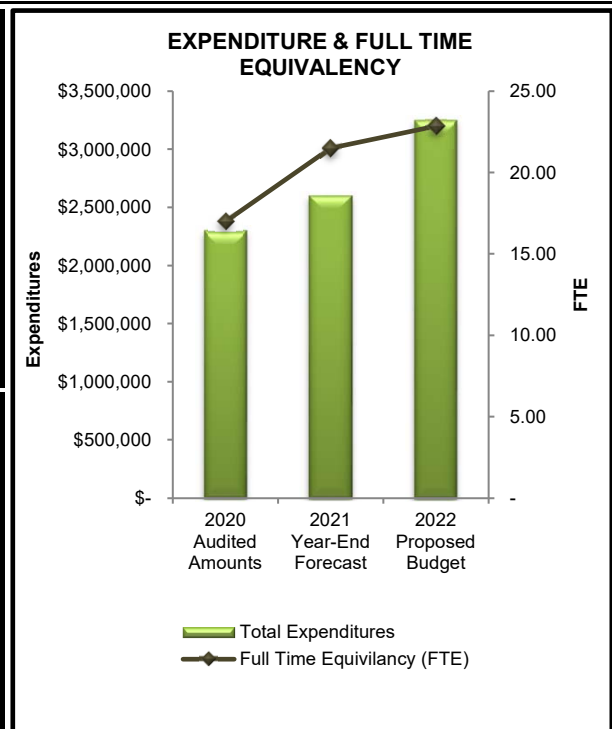


EXPENDITURE SUMMARY				
	2020 Audited Amounts	2021 Adopted Budget	2021 Year-End Forecast	2022 Proposed Budget
<b>Staff - Full Time Equivalency (FTE)*</b>	-	-	-	-
<b>Expenditures:</b>				
Personnel	\$ 144,483	\$ 144,012	\$ 143,904	\$ 147,616
Purchased Services	301,087	368,002	328,502	408,002
Supplies/Non-Capital Equipment	12,677	11,870	6,670	46,870
Capital Outlay	-	-	-	-
Miscellaneous	509,088	195,305	195,305	210,305
Contingency	-	50,000	-	50,000
<b>Total Expenditures</b>	<b>\$ 967,335</b>	<b>\$ 769,189</b>	<b>\$ 674,381</b>	<b>\$ 862,793</b>

2022 BUDGET PACKAGES	
	Amount
1. Community Co-Production Policing Advisory Board	\$ 10,000
2. Diversity, Inclusivity and Social Equity Board	20,000
3. Professional Services Increase	27,000
4. NLC Small Cities Conference Hosting	12,000
5. Grant - Historic Preservation Commission	15,000
	<b>\$ 84,000</b>

## City Manager

2022 BUDGET SUMMARY BY FUND		
Fund(s)	Budget	FTE
General Fund	\$ 3,250,779	22.85
Conservation Trust Fund	-	-
CDBG Fund	-	-
Capital Projects Fund	-	-
Water Fund	-	-
Wastewater Fund	-	-
Stormwater Fund	-	-
Sanitation Fund	-	-
<b>Total</b>	<b>3,250,779</b>	<b>22.85</b>



2022 BUDGET SUMMARY BY DIVISION		
Division/Program(s)	Budget	FTE
Administration/Operations	\$ 499,941	3.00
Public Communications	502,672	3.00
Economic Development	458,264	3.00
Court	625,486	5.85
VALE	60,100	-
Community Engagement	601,433	3.50
Crisis Response Unit	502,883	4.50
<b>Total</b>	<b>3,250,779</b>	<b>22.85</b>

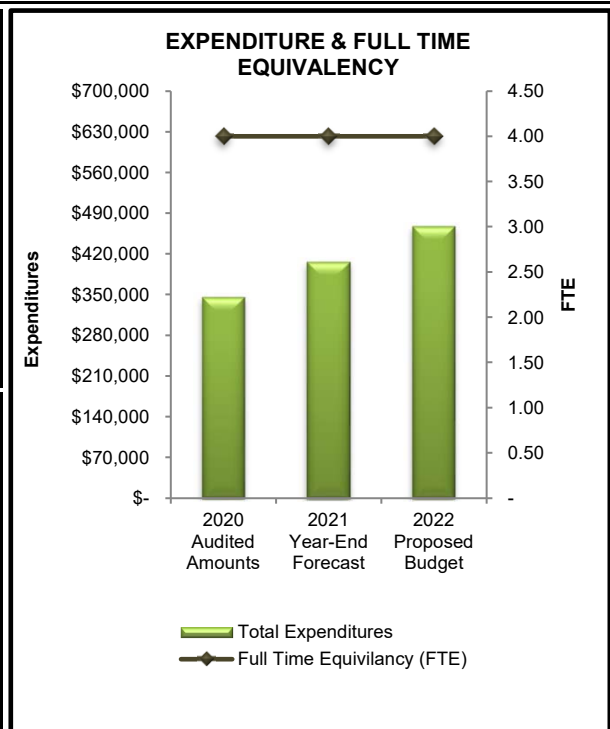
EXPENDITURE SUMMARY				
	2020 Audited Amounts	2021 Adopted Budget	2021 Year-End Forecast	2022 Proposed Budget
<b>Staff - Full Time Equivalency (FTE)*</b>	17.00	17.50	21.50	22.85
<b>Expenditures:</b>				
Personnel	\$ 1,583,949	\$ 1,675,688	\$ 1,662,431	\$ 2,235,241
Purchased Services	544,255	907,986	858,033	829,310
Supplies/Non-Capital Equipment	56,652	49,207	40,253	100,157
Capital Outlay	42,250	-	-	-
Miscellaneous	68,673	61,030	33,930	86,071
<b>Total Expenditures</b>	<b>\$ 2,295,779</b>	<b>\$ 2,693,911</b>	<b>\$ 2,594,647</b>	<b>\$ 3,250,779</b>

2022 BUDGET PACKAGES	
	Amount
1. Personnel Market Adjustment	\$ -
2. Personnel Merit Allowance	26,935
3. Crisis Response Unit	462,509
4. Professional Services - City Manager - SWAP IGA	15,000
5. 1.0 FTE - Economic Development Coordinator	69,866
6. 0.5 FTE - Events Coordinator	25,268
7. General Services - Community Engagement - Events Expansion	35,000
	<b>\$ 634,578</b>

## City Clerk

2022 BUDGET SUMMARY BY FUND		
Fund(s)	Budget	FTE
General Fund	\$ 466,706	4.00
Conservation Trust Fund	-	-
CDBG Fund	-	-
Capital Projects Fund	-	-
Water Fund	-	-
Wastewater Fund	-	-
Stormwater Fund	-	-
Sanitation Fund	-	-
<b>Total</b>	<b>466,706</b>	<b>4.00</b>

2022 BUDGET SUMMARY BY DIVISION		
Division/Program(s)	Budget	FTE
Administration/Operations	\$ 466,706	4.00
<b>Total</b>	<b>466,706</b>	<b>4.00</b>



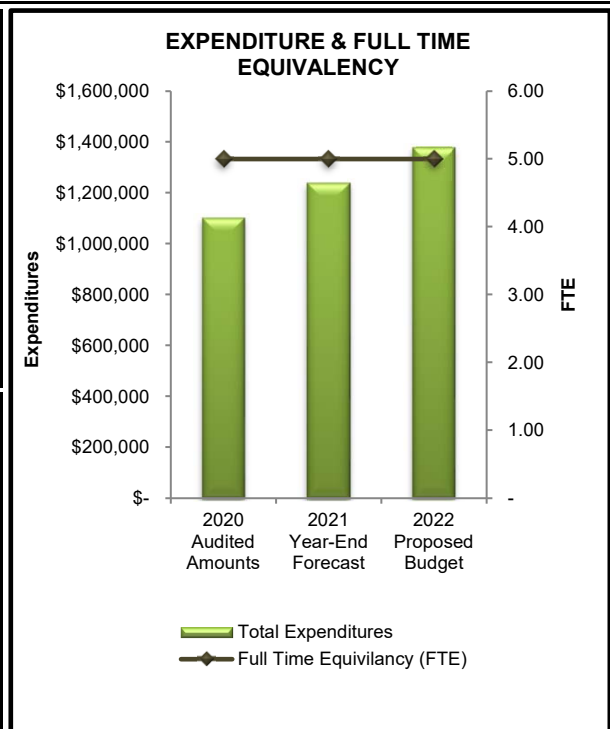
EXPENDITURE SUMMARY				
	2020 Audited Amounts	2021 Adopted Budget	2021 Year-End Forecast	2022 Proposed Budget
<b>Staff - Full Time Equivalency (FTE)*</b>	4.00	4.00	4.00	4.00
<b>Expenditures:</b>				
Personnel	\$ 308,495	\$ 341,230	\$ 299,090	\$ 377,456
Purchased Services	25,106	90,020	88,170	69,500
Supplies/Non-Capital Equipment	11,470	19,000	17,500	18,500
Miscellaneous	136	1,250	1,000	1,250
<b>Total Expenditures</b>	<b>\$ 345,207</b>	<b>\$ 451,500</b>	<b>\$ 405,760</b>	<b>\$ 466,706</b>

2022 BUDGET PACKAGES	
	Amount
1. Personnel Market Adjustment	\$ -
2. Personnel Merit Allowance	12,430
	<b>\$ 12,430</b>

## Human Resources

2022 BUDGET SUMMARY BY FUND		
Fund(s)	Budget	FTE
General Fund	\$ 951,856	3.60
Conservation Trust Fund	-	-
CDBG Fund	-	-
Capital Projects Fund	-	-
Water Fund	410,199	1.40
Wastewater Fund	-	-
Stormwater Fund	-	-
Sanitation Fund	16,853	-
<b>Total</b>	<b>1,378,908</b>	<b>5.00</b>

2022 BUDGET SUMMARY BY DIVISION		
Division/Program(s)	Budget	FTE
Human Resources	\$ 1,378,908	5.00
<b>Total</b>	<b>1,378,908</b>	<b>5.00</b>



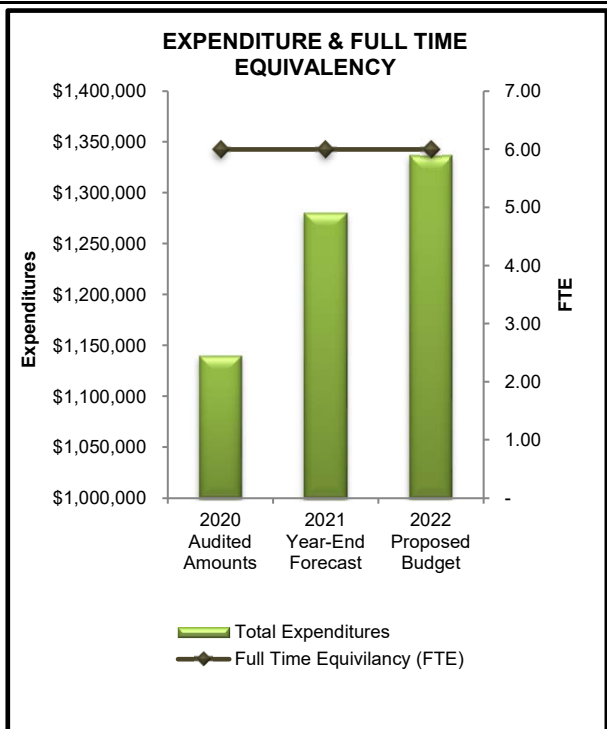
EXPENDITURE SUMMARY				
	2020 Audited Amounts	2021 Adopted Budget	2021 Year-End Forecast	2022 Proposed Budget
<b>Staff - Full Time Equivalency (FTE)*</b>	5.00	5.00	5.00	5.00
<b>Expenditures:</b>				
Personnel	\$ 532,539	\$ 594,065	\$ 617,103	\$ 639,376
Purchased Services	548,066	567,550	593,950	714,532
Supplies/Non-Capital Equipment	12,614	18,500	18,500	18,500
Capital Outlay	-	-	-	-
Miscellaneous	5,869	6,500	6,500	6,500
Contingency	-	-	-	-
<b>Total Expenditures</b>	<b>\$ 1,099,088</b>	<b>\$ 1,186,615</b>	<b>\$ 1,236,053</b>	<b>\$ 1,378,908</b>

2022 BUDGET PACKAGES	
	Amount
1. Personnel Market Adjustment	\$ -
2. Personnel Merit Allowance	9,866
3. Technical Services - employee recognition/wellness software	16,899
4. Professional Services - performance evaluation system	15,000
	<b>\$ 41,765</b>

# Technology

2022 BUDGET SUMMARY BY FUND		
Fund(s)	Budget	FTE
General Fund	\$ 1,078,084	5.20
Conservation Trust Fund	-	-
CDBG Fund	-	-
Capital Projects Fund	-	-
Water Fund	258,936	0.80
Wastewater Fund	-	-
Stormwater Fund	-	-
Sanitation Fund	-	-
<b>Total</b>	<b>1,337,020</b>	<b>6.00</b>

2022 BUDGET SUMMARY BY DIVISION		
Division/Program(s)	Budget	FTE
Administration/Operations	\$ 1,337,020	6.00
Capital Improvement Projects	-	-
<b>Total</b>	<b>1,337,020</b>	<b>6.00</b>



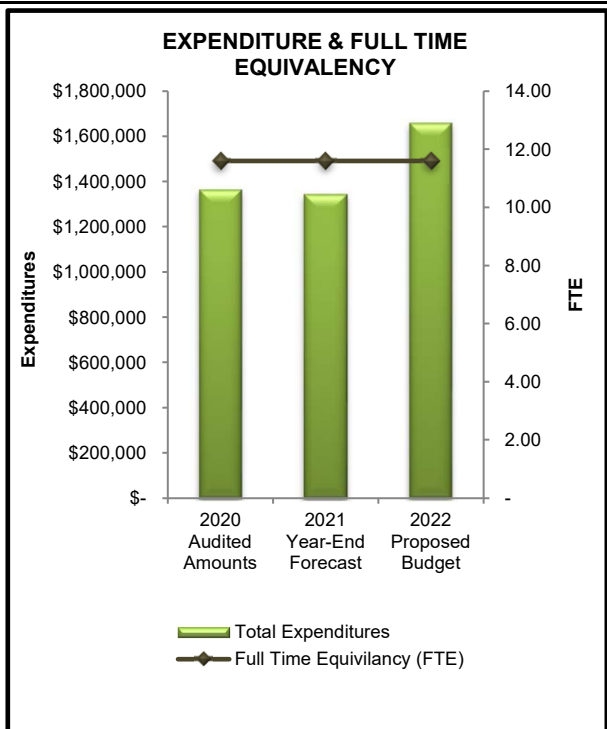
EXPENDITURE SUMMARY				
	2020 Audited Amounts	2021 Adopted Budget	2021 Year-End Forecast	2022 Proposed Budget
<b>Staff - Full Time Equivalency (FTE)*</b>	6.00	6.00	6.00	6.00
<b>Expenditures:</b>				
Personnel	\$ 723,375	\$ 742,851	\$ 750,086	\$ 775,425
Purchased Services	261,289	365,014	366,624	358,550
Supplies/Non-Capital Equipment	118,040	112,235	111,935	122,345
Capital Outlay	36,020	52,000	50,667	80,000
Miscellaneous	660	660	683	700
<b>Total Expenditures</b>	<b>\$ 1,139,384</b>	<b>\$ 1,272,760</b>	<b>\$ 1,279,995</b>	<b>\$ 1,337,020</b>

2022 BUDGET PACKAGES	
	Amount
1. Personnel Market Adjustment	\$ -
2. Personnel Merit Allowance	10,352
3. Capital Equipment - server cluster replacement	50,000
4. Capital Equipment - server data backup replacement	30,000
	<b>\$ 90,352</b>

# Finance

2022 BUDGET SUMMARY BY FUND		
Fund(s)	Budget	FTE
General Fund	\$ 621,380	4.00
Conservation Trust Fund	-	-
CDBG Fund	-	-
Capital Projects Fund	-	-
Water Fund	1,034,242	7.60
Wastewater Fund	-	-
Stormwater Fund	-	-
Sanitation Fund	2,000	-
<b>Total</b>	<b>1,657,622</b>	<b>11.60</b>

2022 BUDGET SUMMARY BY DIVISION		
Division/Program(s)	Budget	FTE
Administration/Operations	\$ 1,220,742	7.00
Utility Billing	436,880	4.60
<b>Total</b>	<b>1,657,622</b>	<b>11.60</b>



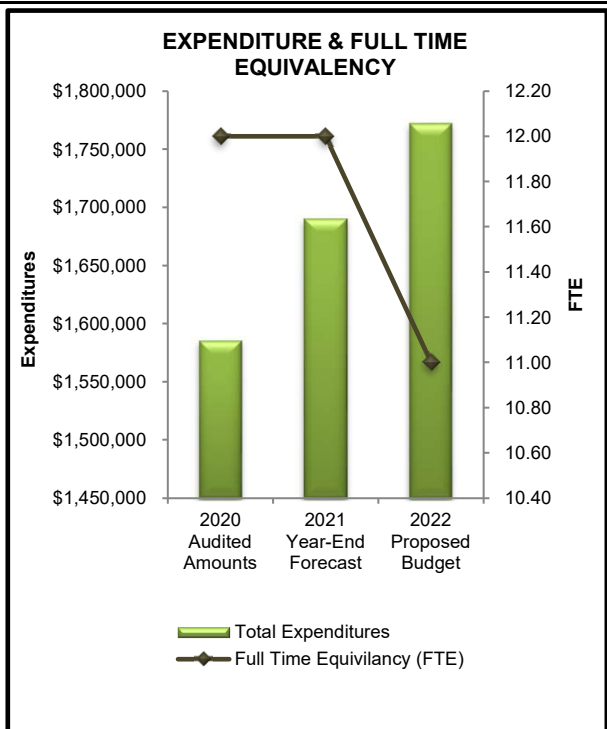
EXPENDITURE SUMMARY				
	2020 Audited Amounts	2021 Adopted Budget	2021 Year-End Forecast	2022 Proposed Budget
<b>Staff - Full Time Equivalency (FTE)*</b>	11.60	11.60	11.60	11.60
<b>Expenditures:</b>				
Personnel	\$ 918,007	\$ 1,033,062	\$ 959,353	\$ 1,076,852
Purchased Services	438,378	377,350	377,600	568,290
Supplies/Non-Capital Equipment	3,150	5,250	5,450	11,515
Miscellaneous	1,858	1,400	950	965
<b>Total Expenditures</b>	<b>\$ 1,361,393</b>	<b>\$ 1,417,062</b>	<b>\$ 1,343,353</b>	<b>\$ 1,657,622</b>

2022 BUDGET PACKAGES	
	Amount
1. Personnel Market Adjustment	\$ -
2. Personnel Merit Allowance	14,416
3. General Services - increase	92,315
4. Communication Services - increase	7,860
5. Training - increase	670
6. Travel/Mileage - increase	1,825
7. Technical Services - sales tax online and utility billing telephone payment systems	80,000
	<b>\$ 197,086</b>

## Planning & Development

2022 BUDGET SUMMARY BY FUND		
Fund(s)	Budget	FTE
General Fund	\$ 1,772,043	11.00
Conservation Trust Fund	-	-
CDBG Fund	-	-
Capital Projects Fund	-	-
Water Fund	-	-
Wastewater Fund	-	-
Stormwater Fund	-	-
Sanitation Fund	-	-
<b>Total</b>	<b>1,772,043</b>	<b>11.00</b>

2022 BUDGET SUMMARY BY DIVISION		
Division/Program(s)	Budget	FTE
Administration	\$ 187,464	1.00
Operations	1,102,934	4.00
Neighborhood Services	481,645	6.00
<b>Total</b>	<b>1,772,043</b>	<b>11.00</b>



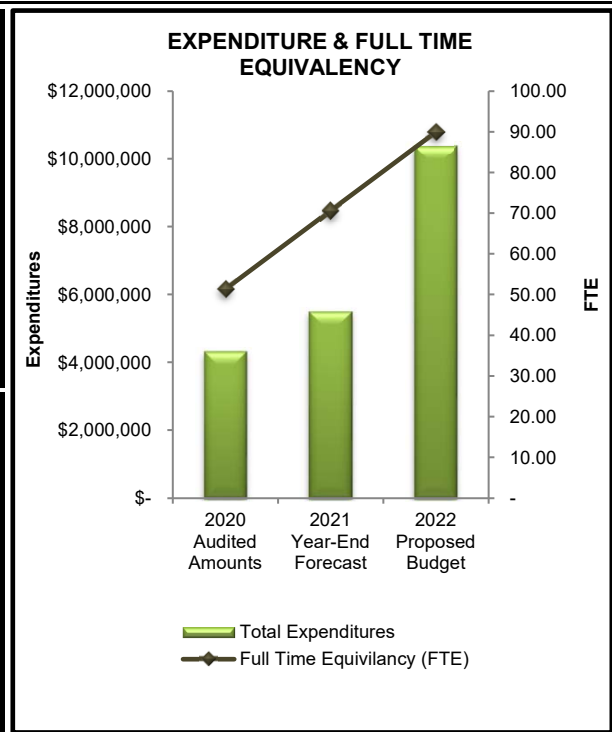
EXPENDITURE SUMMARY				
	2020 Audited Amounts	2021 Adopted Budget	2021 Year-End Forecast	2022 Proposed Budget
<b>Staff - Full Time Equivalency (FTE)*</b>	12.00	12.00	12.00	11.00
<b>Expenditures:</b>				
Personnel	\$ 966,492	\$ 987,452	\$ 913,104	\$ 1,041,873
Purchased Services	582,865	480,580	758,100	711,100
Supplies/Non-Capital Equipment	35,460	17,800	15,300	15,600
Miscellaneous	-	3,470	3,470	3,470
<b>Total Expenditures</b>	<b>\$ 1,584,817</b>	<b>\$ 1,489,302</b>	<b>\$ 1,689,974</b>	<b>\$ 1,772,043</b>

2022 BUDGET PACKAGES	
	Amount
1. Personnel Market Adjustment	\$ -
2. Personnel Merit Allowance	13,088
3. Professional Services - comprehensive plan update	20,000
4. Training - team building event	6,000
5. Technical Services - permit processing fee increase	275,000
	<b>\$ 314,088</b>



## Parks, Recreation & Culture

2022 BUDGET SUMMARY BY FUND		
Fund(s)	Budget	FTE
General Fund	\$ 7,554,443	90.00
Conservation Trust Fund	890,000	-
CDBG Fund	-	-
Capital Projects Fund	1,942,500	-
Water Fund	-	-
Wastewater Fund	-	-
Stormwater Fund	-	-
Sanitation Fund	-	-
<b>Total</b>	<b>10,386,943</b>	<b>90.00</b>



2022 BUDGET SUMMARY BY DIVISION		
Division/Program(s)	Budget	FTE
Park Operations	\$ 2,574,009	24.50
Recreation Operations	4,980,434	65.50
Capital Improvement Projects	2,832,500	-
<b>Total</b>	<b>10,386,943</b>	<b>90.00</b>

EXPENDITURE SUMMARY				
	2020 Audited Amounts	2021 Adopted Budget	2021 Year-End Forecast	2022 Proposed Budget
<b>Staff - Full Time Equivalency (FTE)*</b>	51.39	70.65	70.65	90.00
<b>Expenditures:</b>				
Personnel	\$ 3,282,029	\$ 4,025,952	\$ 3,437,867	\$ 5,655,938
Purchased Services	243,091	424,830	425,240	681,780
Supplies/Non-Capital Equipment	346,519	443,390	443,265	748,375
Capital Outlay	437,302	2,431,660	1,189,187	3,296,500
Miscellaneous	6,756	3,850	4,260	4,350
<b>Total Expenditures</b>	<b>\$ 4,315,697</b>	<b>\$ 7,329,682</b>	<b>\$ 5,499,819</b>	<b>\$ 10,386,943</b>

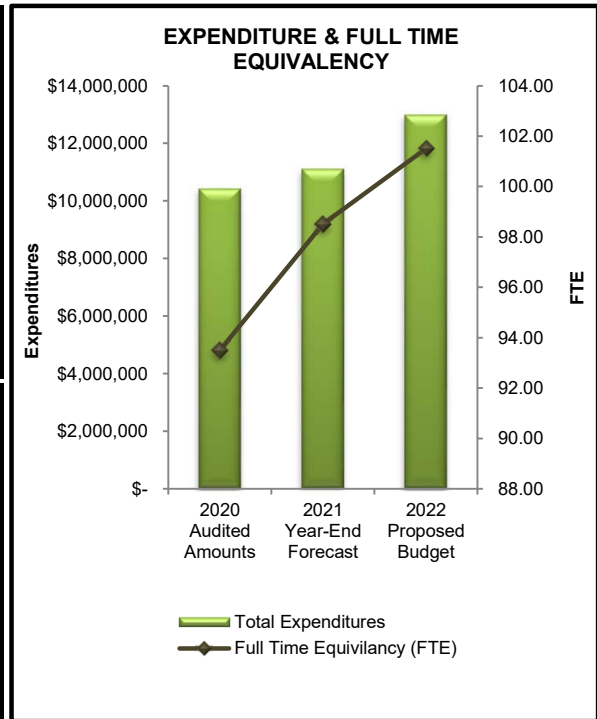
2022 BUDGET PACKAGES	
	Amount
1. Personnel Market Adjustment	\$ -
2. Personnel Merit Allowance	54,470
3. Communications - Recreation - activity guide increase	3,100
4. Capital Equipment - Recreation - Jaycee ballfield mound	5,000
5. Professional Services - Parks - Parks & Recreation master plan update	140,000
6. Professional Services - Parks - city-wide fence assessment	5,000
7. Non-Capital Equipment - Recreation - Kiwanis patio furniture	10,500
8. Technical Services - Recreation - Kiwanis internet system	4,200
9. Capital Equipment - Parks - vehicle replacements (3)	150,000
10. Capital Equipment - Parks - mower replacements (4) and utility vehicle replacements (2)	309,000
11. Operating Supplies - Recreation - new facility increase (custodial, theatre, program expansion)	157,785
12. Training - Recreation - new facility increase	12,600
13. General Services - Recreation - new facility increase (program expansion)	78,000
14. Professional Services - Recreation - new facility increase (facility maintenance)	20,000

15. Technical Services - Recreation - new facility increase (theatre ticketing system)	9,000
16. Gas/Electricity - Recreation - new facility increase	85,000
17. Personnel - Parks - maintenance workers (3.0 FTE)	179,859
18. Personnel - Parks - ranger (1.0 FTE)	71,993
19. Personnel - Recreation - part-time program (1.36 FTE)	60,000
20. Personnel - Recreation - specialized fitness (2.0 FTE)	92,366
21. Personnel - Recreation - recreation assistant (1.0 FTE)	48,414
22. Personnel - Recreation - guest relations specialists (3.03 FTE)	173,048
23. Personnel - Recreation - recreation coordinator (1.0 FTE)	69,866
24. Personnel - Recreation - head swim coach (1.0 FTE)	78,351
25. Professional Services - Parks - CPTED	15,000
	<b>\$ 1,832,552</b>

# Police

2022 BUDGET SUMMARY BY FUND		
Fund(s)	Budget	FTE
General Fund	\$ 12,976,311	101.50
Conservation Trust Fund	-	-
CDBG Fund	-	-
Capital Projects Fund	-	-
Water Fund	-	-
Wastewater Fund	-	-
Stormwater Fund	-	-
Sanitation Fund	-	-
<b>Total</b>	<b>12,976,311</b>	<b>101.50</b>

2022 BUDGET SUMMARY BY DIVISION		
Division/Program(s)	Budget	FTE
Administration	\$ 2,474,057	8.00
Support Operations	2,656,028	26.50
Patrol Division	7,633,386	65.00
Animal Control	212,840	2.00
<b>Total</b>	<b>12,976,311</b>	<b>101.50</b>



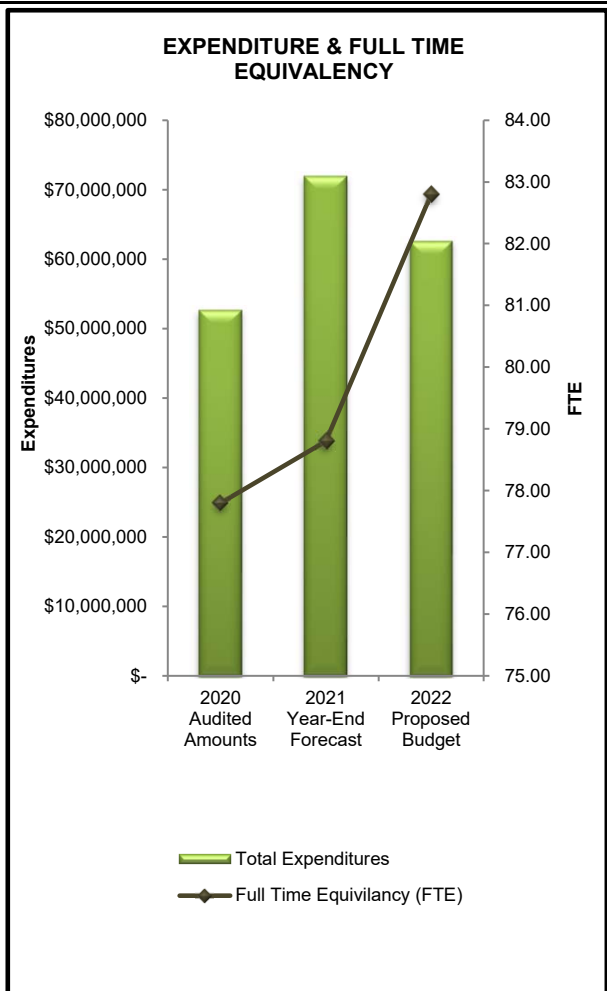
EXPENDITURE SUMMARY				
	2020 Audited Amounts	2021 Adopted Budget	2021 Year-End Forecast	2022 Proposed Budget
<b>Staff - Full Time Equivalency (FTE)*</b>	93.50	94.50	98.50	101.50
<b>Expenditures:</b>				
Personnel	\$ 8,444,919	\$ 9,089,143	\$ 8,770,345	\$ 10,113,447
Purchased Services	1,319,775	1,660,121	1,559,951	1,705,809
Supplies/Non-Capital Equipment	385,031	467,424	458,169	513,155
Capital Outlay	243,438	283,710	292,458	641,000
Miscellaneous	2,975	2,655	2,000	2,900
<b>Total Expenditures</b>	<b>\$ 10,396,138</b>	<b>\$ 11,503,053</b>	<b>\$ 11,082,923</b>	<b>\$ 12,976,311</b>

2022 BUDGET PACKAGES	
	Amount
1. Personnel Market Allowance	\$ 102,447
2. Personnel Step Allowance	117,081
3. Communication Services - Administration - ADCOM IGA increase	43,246
4. Professional Services - Support Operations - ADCO Sheriff's Office IGA increase	3,213
5. Personnel - Patrol - Sergeant (1.0 FTE)	128,832
6. Personnel - Administration - position bifurcation, Crime Analyst (1.0 FTE) and Public Information Officer reclassification	116,032
7. Capital Equipment - Patrol - motorcycles (2)	75,000
Non-Capital Equipment - Patrol - motorcycle uniforms/equipment	4,800
Personnel - Administration - Custodian (1.0 FTE)	52,000
Non-Capital Equipment - Patrol - uniform/equipment increase (4 officers)	44,000
Capital Equipment - Patrol - vehicle replacements (6)	471,000
Capital Equipment - Administration - vehicle replacement	47,500
Capital Equipment - Support Operations - vehicle replacement	47,500
Operating Supplies - Support Operations - evidence supplies increase	11,455
	<b>\$ 1,264,106</b>

## Public Works

2022 BUDGET SUMMARY BY FUND		
Fund(s)	Budget	FTE
General Fund	\$ 2,870,128	20.40
Conservation Trust Fund	-	-
CDBG Fund	-	-
Capital Projects Fund	33,423,876	-
Water Fund	18,994,902	30.10
Wastewater Fund	4,840,038	20.10
Stormwater Fund	533,488	1.00
Sanitation Fund	1,888,950	11.20
<b>Total</b>	<b>62,551,382</b>	<b>82.80</b>

2022 BUDGET SUMMARY BY DIVISION		
Division/Program(s)	Budget	FTE
Administration/Operations	\$ 399,228	2.80
Facilities	608,062	5.00
Fleet	536,795	4.00
Streets	931,495	9.00
Engineering	2,000,559	11.00
Water Operations	1,540,617	8.50
Lab Operations	669,214	5.00
Electrical & Mechanical	648,083	4.00
Distribution & Collection	1,561,176	9.00
Water Resources Operations	5,832,199	3.00
Wastewater Operations	2,102,704	8.50
Industrial Pre-Treatment	128,461	1.00
Stormwater Operations	168,788	1.00
Sanitation Operations	1,744,963	11.00
Capital Improvement Projects	43,679,038	-
<b>Total</b>	<b>62,551,382</b>	<b>82.80</b>



EXPENDITURE SUMMARY				
	2020 Audited Amounts	2021 Adopted Budget	2021 Year-End Forecast	2022 Proposed Budget
<b>Staff - Full Time Equivalency (FTE)*</b>	77.80	78.80	78.80	82.80
<b>Expenditures:</b>				
Personnel	\$ 6,266,591	\$ 6,829,717	\$ 6,336,324	\$ 7,257,901
Purchased Services	2,396,463	2,449,038	2,362,978	2,306,038
Supplies/Non-Capital Equipment	2,977,867	3,542,112	3,409,170	3,912,320
Capital Outlay	40,890,250	79,272,075	59,720,940	49,005,038
Miscellaneous	35,720	41,085	52,085	70,085
<b>Total Expenditures</b>	<b>\$ 52,566,891</b>	<b>\$ 92,134,027</b>	<b>\$ 71,881,497</b>	<b>\$ 62,551,382</b>

**2022 BUDGET PACKAGES**

	<b>Amount</b>
1. Personnel Market Adjustment	\$ -
2. Personnel Merit Allowance	86,081
3. General Services - Lab Operations - Big Dry Creek special studies	6,000
4. Personnel - Engineering - civil engineer (1.0 FTE)	100,095
5. Maintenance Supplies - Distribution & Collection - ERT replacement and commercial meter program	185,000
6. Technical Services - Industrial Pre-Treatment - increase	10,000
7. Personnel - Streets - municipal services worker 1 (1.0 FTE)	60,936
8. Personnel - Sanitation - municipal services worker 1 (1.0 FTE)	60,936
9. Non-Capital Equipment - Wastewater Operations - increase \$50,000 and contingency \$90,000	140,000
10. Property/Rights - Water Resources Operations - engineering	150,000
11. Property/Rights - Water Resources Operations - special counsel	200,000
12. Chemicals/Compounds - Water Operations - increase	10,000
13. Non-Capital Equipment - Water Operations - increase of \$50,000 and contingency of \$90,000	140,000
14. Personnel - Water Operations - operator (1.0 FTE)	76,312
15. Capital Equipment - Distribution & Collection - excavator	52,000
16. Capital Equipment - Water Operations - vehicle replacement	59,000
17. Capital Equipment - Engineering - vehicle replacement	45,000
18. Non-Capital Equipment - Lab Operations - contingency	50,000
19. Non-Capital Equipment - Electrical & Mechanical - contingency	70,000
20. Capital Equipment - Sanitation Operations - sanitation truck replacement	320,000
	<b>\$ 1,821,360</b>

## CAPITAL IMPROVEMENT PROGRAM SUMMARY

### Conservation Trust Fund

	2021 Adopted Budget	2021 Year-End Forecast	2021 Estimated Carry Over	2022 Adopted Budget	2023 Estimate	2024 Estimate	2025 Estimate	2026 Estimate	5-Year Total	Funding Source
<b>Beginning Fund Balance</b>	\$ 535,588	\$ 739,553	\$ -	\$ 888,066	\$ 436,766	\$ 794,374	\$ 1,159,840	\$ 1,533,285		
<b>Revenue Projections:</b>										
Lottery Proceeds	\$ 414,000	\$ 414,120	\$ -	\$ 424,000	\$ 428,240	\$ 432,522	\$ 436,847	\$ 441,215	\$ 2,162,824	
Investment Earnings	4,000	14,420	-	14,700	4,368	7,944	11,598	15,333	53,943	
<b>Total</b>	<b>418,000</b>	<b>428,540</b>	<b>-</b>	<b>438,700</b>	<b>432,608</b>	<b>440,466</b>	<b>448,445</b>	<b>456,548</b>	<b>2,216,767</b>	
<b>Capital Expenditures:</b>										
Greenway Trail Replacement	\$ 90,000	\$ 90,000	\$ -	\$ 100,000	\$ 75,000	\$ 75,000	\$ 75,000	\$ 75,000	\$ 400,000	CTF
Sensory Playground Repair	250,000	125,000	125,000	-	-	-	-	-	125,000	CTF
Jaycee Ballfield Lights	220,000	55,000	165,000	-	-	-	-	-	165,000	CTF
NW Open Space Facility Improvement	-	27	-	-	-	-	-	-	-	CTF
Kiwanis Pool Repairs	-	-	-	500,000	-	-	-	-	500,000	CTF
Bocce Ball Court	10,000	10,000	-	-	-	-	-	-	-	CTF
<b>Total Capital Expenditures</b>	<b>570,000</b>	<b>280,027</b>	<b>290,000</b>	<b>600,000</b>	<b>75,000</b>	<b>75,000</b>	<b>75,000</b>	<b>75,000</b>	<b>1,190,000</b>	
<b>Ending Fund Balance</b>	<b>\$ 383,588</b>	<b>\$ 888,066</b>		<b>\$ 436,766</b>	<b>\$ 794,374</b>	<b>\$ 1,159,840</b>	<b>\$ 1,533,285</b>	<b>\$ 1,914,833</b>		
<b>Unassigned Fund Balance</b>	<b>\$ 383,588</b>	<b>\$ 888,066</b>		<b>\$ 436,766</b>	<b>\$ 794,374</b>	<b>\$ 1,159,840</b>	<b>\$ 1,533,285</b>	<b>\$ 1,914,833</b>		

## 5-YEAR CAPITAL IMPROVEMENT PROGRAM

**Project Name:** Greenway Trail Replacement

**Project Dates:** **Begin:** Ongoing **Finish:** Ongoing

**Comprehensive Project Cost:** \$400,000 (5 year total)

**Project Rationale:** Maintenance Program

**Future Operational Impact:**  Yes  No **Operational Impact Category:** N/A

**Description/Justification:**

This is an annual program to maintain the Greenway Trails.

Degraded trail sections are documented by the Parks Department throughout the year. The program provides for the replacement of these degraded sections to maintain a safe, accessible, and aesthetically pleasing trail system.

Source of Funding:	2022	2023	2024	2025	2026	5 - Year Total
Conservation Trust Fund	100,000	75,000	75,000	75,000	75,000	\$ 400,000
						-
						-
						-
						-
<b>Total Revenue</b>	<b>\$ 100,000</b>	<b>\$ 75,000</b>	<b>\$ 75,000</b>	<b>\$ 75,000</b>	<b>\$ 75,000</b>	<b>\$ 400,000</b>

Expenditures:	2022	2023	2024	2025	2026	5 - Year Total
Plans/Studies						\$ -
Design						-
Construction	100,000	75,000	75,000	75,000	75,000	400,000
Materials						-
Equipment						-
Other -						-
Other -						-
<b>Total Expenditures</b>	<b>\$ 100,000</b>	<b>\$ 75,000</b>	<b>\$ 75,000</b>	<b>\$ 75,000</b>	<b>\$ 75,000</b>	<b>\$ 400,000</b>

## 5-YEAR CAPITAL IMPROVEMENT PROGRAM

**Project Name:** Kiwanis Pool Equipment, Piping, & Deck

**Project Dates:** **Begin:** Sep-2022 **Finish:** Apr-2023

**Comprehensive Project Cost:** \$1,000,000.00

**Project Rationale:** Facility Improvement

**Future Operational Impact:**  Yes  No **Operational Impact Category:** Positive

**Description/Justification:**

A new splash pad, buildings, and associated work at the Kiwanis Outdoor Pool was completed in 2020, and was a major achievement for this public amenity. Much of the equipment in the mechanical room is still in need of replacement, as it was installed over 50 years ago and has well exceeded its expected life. The decking around the pool is settling and needs to be replaced, and the condition of the piping underneath is unknown. The project is high priority due to safety, and will include a new boiler, replacement of the deck and piping, filters and chemical injection system. Any additional project costs will be sought from grant sources.

Source of Funding:	2022	2023	2024	2025	2026	5 - Year Total
Conservation Trust Fund	500,000					\$ 500,000
Open Space Tax (ADCOO)	500,000					500,000
						-
						-
						-
<b>Total Revenue</b>	<b>\$ 1,000,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,000,000</b>

Expenditures:	2022	2023	2024	2025	2026	5 - Year Total
Plans/Studies						\$ -
Design						-
Construction	1,000,000					1,000,000
Materials						-
Equipment						-
Other -						-
Other -						-
<b>Total Expenditures</b>	<b>\$ 1,000,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,000,000</b>



## CAPITAL IMPROVEMENT PROGRAM SUMMARY

### CDBG Fund

	2021 Adopted Budget	2021 Year-End Forecast	2021 Estimated Carry Over	2022 Adopted Budget	2023 Estimate	2024 Estimate	2025 Estimate	2026 Estimate	5-Year Total	Funding Source
<b>Beginning Fund Balance</b>	\$ -	\$ (2,886)		\$ -	\$ -	\$ -	\$ -	\$ -		
<b>Revenue Projections:</b>										
CDBG Proceeds	\$ -	\$ 2,886		\$ -	\$ 225,000	\$ 225,000	\$ 225,000	\$ 225,000	\$ 900,000	
<b>Total</b>	<b>-</b>	<b>2,886</b>		<b>-</b>	<b>225,000</b>	<b>225,000</b>	<b>225,000</b>	<b>225,000</b>	<b>900,000</b>	
<b>Capital Expenditures:</b>										
Pedestrian Mobility	\$ -	\$ -	\$ -	\$ -	\$ 225,000	\$ 225,000	\$ 225,000	\$ 225,000	\$ 900,000	CDBG
<b>Total Capital Expenditures</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>225,000</b>	<b>225,000</b>	<b>225,000</b>	<b>225,000</b>	<b>900,000</b>	
<b>Ending Fund Balance</b>	<b>\$ -</b>	<b>\$ -</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>		
<b>Unassigned Fund Balance</b>	<b>\$ -</b>	<b>\$ -</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>		

## 5-YEAR CAPITAL IMPROVEMENT PROGRAM

**Project Name:** Pedestrian Mobility

**Project Dates:** **Begin:** Ongoing **Finish:** Ongoing

**Comprehensive Project Cost:** \$900,000 (5 year total)

**Project Rationale:** Maintenance Program

**Future Operational Impact:**  Yes  No **Operational Impact Category:** N/A

**Description/Justification:**

This maintenance program will replace damaged concrete in CDBG designated areas.

Instead of replacing a few damaged concrete locations annually through the annual streets resurfacing program, this program will allow the City to focus their efforts on a specific area. Centralizing the concrete improvements will save on mobilization costs and will provide a greater visual impact to residents.

Source of Funding:	2022	2023	2024	2025	2026	5 - Year Total
Community Dvlpmnt Block Grant		225,000	225,000	225,000	225,000	\$ 900,000
						-
						-
						-
<b>Total Revenue</b>	\$ -	\$ 225,000	\$ 225,000	\$ 225,000	\$ 225,000	\$ 900,000

Expenditures:	2022	2023	2024	2025	2026	5 - Year Total
Plans/Studies						\$ -
Design						-
Construction		225,000	225,000	225,000	225,000	900,000
Materials						-
Equipment						-
Other -						-
Other -						-
<b>Total Expenditures</b>	\$ -	\$ 225,000	\$ 225,000	\$ 225,000	\$ 225,000	\$ 900,000

## CAPITAL IMPROVEMENT PROGRAM SUMMARY

### Capital Projects Fund

	2021 Adopted Budget	2021 Year-End Forecast	2021 Estimated Carry Over	2022 Adopted Budget	2023 Estimate	2024 Estimate	2025 Estimate	2026 Estimate	5-Year Total	Funding Source
<b>Beginning Fund Balance</b>	\$ 60,193,244	\$ 51,940,348		\$ 31,498,264	\$ 12,089,820	\$ 11,768,759	\$ 13,277,491	\$ 14,577,186		
<b>Revenue:</b>										
Property Tax (4.000 Mills)	\$ 1,699,000	\$ 1,707,420		\$ 1,866,000	\$ 1,884,660	\$ 1,903,507	\$ 1,922,542	\$ 1,941,767	\$ 9,518,476	
Sales/Use Tax (1/2%)	2,737,100	3,470,340		3,519,000	3,554,190	3,589,732	3,625,629	3,661,885	17,950,436	
Marijuana Sales Tax	1,171,000	1,560,194		1,599,000	1,614,990	1,631,140	1,647,451	1,663,926	8,156,507	
Open Space Tax (ADCOO)	374,000	376,380		376,000	379,760	383,558	387,394	391,268	1,917,980	
Transportation Tax (ADCOT)	1,295,000	991,000		1,015,775	1,025,933	1,036,192	1,046,554	1,057,020	5,181,474	
County Grant	-	600,809		675,000	-	-	-	-	675,000	
Federal Grant	960,000	918,614		9,033,258	-	-	-	-	9,033,258	
Investment Earnings	410,500	486,160		510,468	30,225	29,422	33,194	36,443	639,752	
Contributions	-	62,224		1,500,000	-	-	-	-	1,500,000	
<b>Total</b>	<b>8,646,600</b>	<b>10,173,141</b>		<b>20,094,501</b>	<b>8,489,758</b>	<b>8,573,551</b>	<b>8,662,764</b>	<b>8,752,309</b>	<b>54,572,883</b>	
<b>Expenditures:</b>										
4.000 Mill Funded Projects	\$ 4,989,461	\$ 2,500,000	\$ 3,489,461	\$ -	\$ 1,500,000	\$ 1,100,000	\$ 1,500,000	\$ 1,500,000	\$ 9,089,461	
1/2% Sales/Use Tax Funded Projects	2,923,831	2,668,269	255,562	17,166,769	3,668,519	2,468,269	2,466,019	2,466,769	28,491,907	
Marijuana Sales Tax	1,000,000	1,000,000	-	4,000,000	1,000,000	1,000,000	1,000,000	1,000,000	8,000,000	
ADCOO Funded Projects	1,145,203	530,203	500,000	855,000	75,000	175,000	125,000	25,000	1,755,000	
ADCOT Funded Projects	1,830,825	330,000	440,825	1,450,000	1,350,000	1,350,000	1,350,000	1,350,000	7,290,825	
Construction Proceeds	24,057,887	20,452,177	-	-	-	-	-	-	-	
General Fund Projects	2,008,066	1,095,619	371,065	1,669,800	1,217,300	971,550	922,050	968,800	6,120,565	
Grant Funded Projects	8,219,162	2,038,957	7,574,399	1,730,064	-	-	-	-	9,304,463	
<b>Total Capital Expenditures*</b>	<b>46,174,435</b>	<b>30,615,225</b>	<b>12,631,312</b>	<b>26,871,633</b>	<b>8,810,819</b>	<b>7,064,819</b>	<b>7,363,069</b>	<b>7,310,569</b>	<b>70,052,221</b>	
<b>Ending Fund Balance</b>	<b>\$ 22,665,409</b>	<b>\$ 31,498,264</b>		<b>\$ 12,089,820</b>	<b>\$ 11,768,759</b>	<b>\$ 13,277,491</b>	<b>\$ 14,577,186</b>	<b>\$ 16,018,926</b>		
<b>Restrictions, Commitments, &amp; Assignments:</b>										
4.000 Mill Restricted Fund Balance	\$ 33,517	\$ 793,970		\$ 670,509	\$ 1,055,169	\$ 1,858,676	\$ 2,281,218	\$ 2,722,985		
1/2% Sales/Use Tax Restricted Balance	16,103,020	17,140,494		3,237,163	3,122,834	4,244,297	5,403,907	6,599,023		
Marijuana Sales Tax Restricted Balance	4,129,393	4,697,659		2,296,659	2,911,649	3,542,789	4,190,240	4,854,166		
ADCOO Restricted Fund Balance	411,943	998,257		19,257	324,017	532,575	794,969	1,161,237		
ADCOT Restricted Fund Balance	573,372	1,483,397		608,347	284,280	(29,528)	(332,974)	(625,954)		
Construction Proceeds Restricted	282,127	-		-	-	-	-	-		
<b>Unassigned Fund Balance</b>	<b>\$ 1,132,037</b>	<b>\$ 6,384,487</b>		<b>\$ 5,257,885</b>	<b>\$ 4,070,810</b>	<b>\$ 3,128,682</b>	<b>\$ 2,239,826</b>	<b>\$ 1,307,469</b>		

\*See following page for project listing

## CAPITAL IMPROVEMENT PROGRAM SUMMARY

### Capital Projects Fund (Project Listing)

	2021 Adopted Budget	2021 Year-End Forecast	2021 Estimated Carry Over	2022 Adopted Budget	2023 Estimate	2024 Estimate	2025 Estimate	2026 Estimate	5-Year Total	Funding Source
<b>Capital Expenditures:</b>										
Sensory Playground - Grant	\$ 375,000	\$ 187,500	\$ 187,500	\$ -	\$ -	\$ -	\$ -	\$ -	187,500	GRANT
Emergency Park Equipment Repairs	25,000	10,000	-	25,000	25,000	25,000	25,000	25,000	125,000	ADCOO
Croke Reservoir Improvements	-	-	-	80,000	-	-	-	-	80,000	ADCOO
Tennis Court Repair & Construction	250,000	125,000	125,000	-	-	-	-	-	125,000	ADCOO
Wyco Tennis Court	300,000	150,000	150,000	-	-	-	-	-	150,000	GRANT
E.B. Rains Park Renovations	750,000	375,000	375,000	-	-	-	-	-	375,000	ADCOO
Justice Center West Park	20,203	20,203	-	-	-	-	-	-	-	ADCOO
Justice Center West Park-ADCO Grant	41,457	41,457	-	-	-	-	-	-	-	GRANT
Playground Equipment Replacement	100,000	-	-	-	50,000	100,000	100,000	-	250,000	ADCOO
Traffic Signal Wraps	-	-	-	-	-	50,000	-	-	50,000	ADCOO
Kiwanis Pool Repairs	-	-	-	500,000	-	-	-	-	500,000	ADCOO
City-Wide Fence	-	-	-	100,000	-	-	-	-	100,000	ADCOO
EB Rains Fence	-	-	-	150,000	-	-	-	-	150,000	ADCOO
Residential Street Maintenance	1,250,000	950,000	300,000	1,100,000	1,000,000	1,000,000	1,000,000	1,000,000	5,400,000	ADCOT
Traffic Signal Program	80,825	80,000	825	50,000	50,000	50,000	50,000	50,000	250,825	ADCOT
Traffic Signal Program	-	-	-	50,000	-	-	-	-	50,000	GENERAL
Concrete Maintenance	50,000	50,000	-	50,000	50,000	50,000	50,000	50,000	250,000	ADCOT
East 120th Avenue Widening	3,789,461	300,000	3,489,461	-	-	-	-	-	3,489,461	4.000 MILLS
East 120th Avenue Widening - Grant	6,542,705	700,000	5,842,705	-	-	-	-	-	5,842,705	GRANT
School Zone Safety	136,569	136,569	-	100,000	50,000	100,000	50,000	100,000	400,000	GENERAL
Civic Center Master Plan	24,057,887	20,452,177	-	-	-	-	-	-	-	- CONST PROCEEDS
Parking Lot Repairs	-	-	-	200,000	200,000	200,000	200,000	200,000	1,000,000	GENERAL
City Hall Space Assessment	348,688	-	-	-	-	-	-	-	-	GENERAL
Traffic Calming	250,000	250,000	-	250,000	250,000	250,000	250,000	250,000	1,250,000	ADCOT
Community Center Drive Bridge	615,259	50,000	131,065	-	-	-	-	-	131,065	GENERAL
Community Center Drive Bridge	-	-	434,194	90,064	-	-	-	-	524,258	GRANT
Civic Center Master Plan Ph2	455,562	200,000	255,562	17,500,000	-	-	-	-	17,755,562	1/2% MJ
Connect Northglenn	200,000	-	140,000	-	-	-	-	-	140,000	ADCOT
Connect Northglenn - Grant	-	-	-	560,000	-	-	-	-	560,000	GRANT
Traffic Signal Upgrade - Grant	960,000	960,000	960,000	-	-	-	-	-	960,000	GRANT
Traffic Signal Upgrade	240,000	240,000	240,000	-	-	-	-	-	240,000	GENERAL
Major Arterial Rehabilitation	1,200,000	1,200,000	-	-	1,500,000	1,100,000	1,500,000	1,500,000	5,600,000	4.000 MILLS
RTD Path Lighting	-	-	-	200,000	-	-	-	-	200,000	GENERAL
Facilities Building - M&O	-	-	-	200,000	1,200,000	-	-	-	1,400,000	1/2% SALES TAX
Bridge Rail Replacement	-	-	-	400,000	-	-	-	-	400,000	GENERAL
Transportation Master Plan	-	-	-	-	300,000	-	-	-	300,000	GENERAL
Entryway Signs	-	-	-	50,000	-	-	-	-	50,000	GENERAL
Civic Campus COP Debt	2,667,550	2,669,050	-	2,669,800	2,667,300	2,671,550	2,672,050	2,668,800	13,349,500	1/2% MJ, GNRL
Justice Center COP Debt	1,468,269	1,468,269	-	1,466,769	1,468,519	1,468,269	1,466,019	1,466,769	7,336,345	1/2%
104th Ave	-	-	-	830,000	-	-	-	-	830,000	GRANT
Playground Equipment Replacement	-	-	-	250,000	-	-	-	-	250,000	GRANT
<b>Total</b>	<b>\$ 46,174,435</b>	<b>\$ 30,615,225</b>	<b>\$ 12,631,312</b>	<b>\$ 26,871,633</b>	<b>\$ 8,810,819</b>	<b>\$ 7,064,819</b>	<b>\$ 7,363,069</b>	<b>\$ 7,310,569</b>	<b>\$ 70,052,221</b>	

## 5-YEAR CAPITAL IMPROVEMENT PROGRAM

**Project Name:** Emergency Park Equipment Repairs

**Project Dates:** **Begin:** Ongoing **Finish:** Ongoing

**Comprehensive Project Cost:** \$125,000 (5 year total)

**Project Rationale:** Emergency Facility Maintenance

**Future Operational Impact:**  Yes  No **Operational Impact Category:** N/A

**Description/Justification:**  
Emergency replacement of the playground equipment throughout the City.

The playground equipment at the City's parks is replaced on a periodic basis due to normal wear and tear, vandalism, and unavailable replacement parts. However, in some instances the damaged equipment presents an unsafe condition and requires immediate removal. In the event a piece of equipment is damaged, it is more likely that replacement parts will still be available if that component is replaced immediately. A delay of a year or two increases the likelihood of complete equipment replacement due to unavailable parts and leaves facilities in an undesirable condition for park patrons. Funding for the repairs will only be expended on an as needed basis. In the event little or no emergency equipment replacements are necessary in a specific year, the funds would remain in the fund balance.

Source of Funding:	2022	2023	2024	2025	2026	5 - Year Total
Open Space Tax (ADCOO)	25,000	25,000	25,000	25,000	25,000	\$ 125,000
						-
						-
						-
<b>Total Revenue</b>	<b>\$ 25,000</b>	<b>\$ 25,000</b>	<b>\$ 25,000</b>	<b>\$ 25,000</b>	<b>\$ 25,000</b>	<b>\$ 125,000</b>

Expenditures:	2022	2023	2024	2025	2026	5 - Year Total
Plans/Studies						\$ -
Design						-
Construction	25,000	25,000	25,000	25,000	25,000	125,000
Materials						-
Equipment						-
Other -						-
Other -						-
<b>Total Expenditures</b>	<b>\$ 25,000</b>	<b>\$ 25,000</b>	<b>\$ 25,000</b>	<b>\$ 25,000</b>	<b>\$ 25,000</b>	<b>\$ 125,000</b>

## 5-YEAR CAPITAL IMPROVEMENT PROGRAM

**Project Name:** Croke Reservoir Improvements  
**Project Dates:** **Begin:** Jan-2022 **Finish:** Dec-2022  
**Comprehensive Project Cost:** \$80,000  
**Project Rationale:** Facility Improvement  
**Future Operational Impact:**  Yes  No **Operational Impact Category:** Positive

**Description/Justification:**

A needs study of Croke Reservoir was conducted by a subcommittee formed by Council, with assistance from Regis University graduate students and city staff. Issues of access, safety, and environmental protection were analyzed. Fencing, signage, and a second fishing area were recommended and formally supported by unanimous vote of the Parks and Recreation Advisory Board. The project was brought forth to a Council study session and presented as a well-documented and researched endeavor with diverse public input. The request is for base improvements, with enhanced improvements to be sought from grant sources.

Source of Funding:	2022	2023	2024	2025	2026	5 - Year Total
Open Space Tax (ADCOO)	80,000					\$ 80,000
						-
						-
						-
<b>Total Revenue</b>	<b>\$ 80,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 80,000</b>

Expenditures:	2022	2023	2024	2025	2026	5 - Year Total
Plans/Studies						\$ -
Design						-
Construction	80,000					80,000
Materials						-
Equipment						-
Other -						-
Other -						-
<b>Total Expenditures</b>	<b>\$ 80,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 80,000</b>

## 5-YEAR CAPITAL IMPROVEMENT PROGRAM

**Project Name:** Playground Equipment Replacement

**Project Dates:** **Begin:** Ongoing **Finish:** Ongoing

**Comprehensive Project Cost:** \$500,000 (5 year total)

**Project Rationale:** Maintenance Program

**Future Operational Impact:**  Yes  No **Operational Impact Category:** N/A

**Description/Justification:**  
This is an annual program to maintain the playgrounds through the City.

The Parks & Recreation Master Plan states that playgrounds should be replaced every 10-12 years. Some equipment ages faster than others depending on initial quality and the use that they get. Degraded equipment is currently replaced either through a scheduled capital improvement project, or as needed in an emergency. The replacement program replaces the degraded and aging equipment as needed throughout the year to maintain safe, accessible, and aesthetically pleasing playgrounds. The current assessment has identified the three Fox Run playgrounds (some play equipment replaced in 2013), the Huron Crossing playground (replaced in 2009), and the Alvin B. Thomas playground (replaced in 2011) as most in need of attention due to high use and deterioration; \$100,000 per playground would be allocated for design and build, including public input.

Source of Funding:	2022	2023	2024	2025	2026	5 - Year Total
Open Space Tax (ADCOO)	-	50,000	100,000	100,000	-	\$ 250,000
Grant - ARPA	250,000	-				250,000
						-
						-
						-
<b>Total Revenue</b>	<b>\$ 250,000</b>	<b>\$ 50,000</b>	<b>\$ 100,000</b>	<b>\$ 100,000</b>	<b>\$ -</b>	<b>\$ 500,000</b>

Expenditures:	2022	2023	2024	2025	2026	5 - Year Total
Plans/Studies						\$ -
Design						-
Construction						-
Materials						-
Equipment	-	300,000	100,000	100,000	-	500,000
Other -						-
Other -						-
<b>Total Expenditures</b>	<b>\$ -</b>	<b>\$ 300,000</b>	<b>\$ 100,000</b>	<b>\$ 100,000</b>	<b>\$ -</b>	<b>\$ 500,000</b>

## 5-YEAR CAPITAL IMPROVEMENT PROGRAM

**Project Name:** Traffic Signal Cabinet Wraps

**Project Dates:** **Begin:** Jan-2024 **Finish:** Dec-2024

**Comprehensive Project Cost:** \$50,000

**Project Rationale:** Facility Improvement

**Future Operational Impact:**  **Yes**  **No** **Operational Impact Category:** Positive

**Description/Justification:**

There are approximately 46 traffic signal cabinets throughout the city, varying from one cabinet per location to multiple cabinets. Traffic cabinet wraps can be used to create a sense of place by incorporating local park and trail wayfinding and walkability measures, and can beautify an otherwise utilitarian structure. Utilizing wraps to apply art or graphic design to a surface allows for an ease of replacement that doesn't exist when an original painting is created directly on the surface. By digitizing the artwork it can be reprinted (and even resized) in the case of vandalism, aging, or anything else that necessitates replacement of the traffic signal cabinet. A single artist or artist team could be commissioned to create a series of designs that would have a cohesive look, or to convey messaging that is consistent with the vision, mission, values, and goals of City Council and their various boards & commissions. Additional project costs would be sought from grant sources.

Source of Funding:	2022	2023	2024	2025	2026	5 - Year Total
Open Space Tax (ADCOO)			50,000			\$ 50,000
						-
						-
						-
						-
<b>Total Revenue</b>	\$ -	\$ -	\$ 50,000	\$ -	\$ -	\$ 50,000

Expenditures:	2022	2023	2024	2025	2026	5 - Year Total
Plans/Studies						\$ -
Design						-
Construction			50,000			50,000
Materials						-
Equipment						-
Other -						-
Other -						-
<b>Total Expenditures</b>	\$ -	\$ -	\$ 50,000	\$ -	\$ -	\$ 50,000



## 5-YEAR CAPITAL IMPROVEMENT PROGRAM

**Project Name:** City Fence Repair/Renovation

**Project Dates:** **Begin:** Jan-2022 **Finish:** Dec-2022

**Comprehensive Project Cost:** \$100,000

**Project Rationale:** Safety and Functionality

**Future Operational Impact:**  Yes  No **Operational Impact Category:** Positive

**Description/Justification:**

The City owns approximately 12,500 linear feet of 6-foot tall ROW fencing and 18,000 linear feet of 8-foot tall fencing. These wooden fences are generally over 20 years old and regularly require cleaning, restaining, and sealing. The last full section of fence to be replaced or repaired was in 2018, and increasing deterioration has really only been addressed on an emergency basis. This request will establish a dedicated funding source for those ad-hoc public requests and get the City prepared for a rotating replacement/repair schedule based off of the 2022 assessment.

Source of Funding:	2022	2023	2024	2025	2026	5 - Year Total
Open Space Tax (ADCOO)	100,000					\$ 100,000
						-
						-
						-
						-
<b>Total Revenue</b>	<b>\$ 100,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 100,000</b>

Expenditures:	2022	2023	2024	2025	2026	5 - Year Total
Plans/Studies						\$ -
Design						-
Construction						-
Materials	100,000					100,000
Equipment						-
Other -						-
Other -						-
<b>Total Expenditures</b>	<b>\$ 100,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 100,000</b>

## 5-YEAR CAPITAL IMPROVEMENT PROGRAM

**Project Name:** East EB Rains Fencing

**Project Dates:** **Begin:** Jan-2022 **Finish:** Dec-2022

**Comprehensive Project Cost:** \$150,000.00

**Project Rationale:** Safety and Functionality

**Future Operational Impact:**  **Yes**  **No** **Operational Impact Category:** Positive

**Description/Justification:**

Approximately 400 linear feet of fencing along the east side of EB Rains adjacent to the skatepark, enclosing the alley facing the Village Green residences on Lincoln Street south of east 117th Avenue, has been identified as a potential safety concern. Pending the receipt of enough property owner and tenant interest, the fencing and alley could be modified to meet safety and access needs. The project would include the removal of existing residential fences, construction of a new city-owned fence and easements for future maintenance.

Source of Funding:	2022	2023	2024	2025	2026	5 - Year Total
Open Space Tax (ADCOO)	150,000					\$ 150,000
						-
						-
						-
						-
<b>Total Revenue</b>	<b>\$ 150,000</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 150,000</b>

Expenditures:	2022	2023	2024	2025	2026	5 - Year Total
Plans/Studies						\$ -
Design						-
Construction	150,000					150,000
Materials						-
Equipment						-
Other -						-
Other -						-
<b>Total Expenditures</b>	<b>\$ 150,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 150,000</b>

## 5-YEAR CAPITAL IMPROVEMENT PROGRAM

**Project Name:** Residential Street Maintenance

**Project Dates:** **Begin:** Ongoing **Finish:** Ongoing

**Comprehensive Project Cost:** \$5,400,000 (5 year total)

**Project Rationale:** PCI Rating - Maintenance Program

**Future Operational Impact:**  Yes  No **Operational Impact Category:** N/A

**Description/Justification:**

This is an annual program to maintain a minimum level of pavement condition for the residential street network.

On July 27, 2006, the City Council passed Resolution 06-92, making a City policy to maintain an average PCI rating of 70 or better. The Residential Street Program is an essential component in maintaining the 70 PCI rating. The program includes resurfacing, restriping, and patching of selected streets. Additional services may include construction observation/inspection and quality control.

	2022	2023	2024	2025	2026	5 - Year Total
<b>Transportation Tax (ADCOT)</b>	1,400,000	1,000,000	1,000,000	1,000,000	1,000,000	\$ 5,400,000
						-
						-
						-
						-
<b>Total Revenue</b>	\$ 1,400,000	\$ 1,000,000	\$ 1,000,000	\$ 1,000,000	\$ 1,000,000	\$ 5,400,000

<b>Expenditures:</b>	2022	2023	2024	2025	2026	5 - Year Total
Plans/Studies						\$ -
Design						-
Construction	1,400,000	1,000,000	1,000,000	1,000,000	1,000,000	5,400,000
Materials						-
Equipment						-
Other -						-
Other -						-
<b>Total Expenditures</b>	\$ 1,400,000	\$ 1,000,000	\$ 1,000,000	\$ 1,000,000	\$ 1,000,000	\$ 5,400,000

## 5-YEAR CAPITAL IMPROVEMENT PROGRAM

**Project Name:** Traffic Signal Program

**Project Dates:** **Begin:** Ongoing **Finish:** Ongoing

**Comprehensive Project Cost:** \$250,825 (5 year total)

**Project Rationale:** Maintenance Program

**Future Operational Impact:**  Yes  No **Operational Impact Category:** N/A

**Description/Justification:**

Upgrade of traffic cabinets, signals and controllers on a city-wide basis. Staff has identified a series of traffic signal poles with significant structural deficiencies. An assessment will be performed in 2022 to look at all traffic signal poles in the City and provide recommendations on necessary improvements.

The traffic signal cabinets and associated wiring are an essential part of our traffic signal system. Many of the city's traffic signal cabinets have reached the end of their useful life and pose an electrical hazard. The replacement or upgrade of existing hardware is essential in keeping our traffic signals operating on an uninterrupted basis. Traffic signal improvements are needed due to corrosion of traffic signal poles and mast arms that can shorten the useful life of traffic signals. This program includes the cleaning and painting of a portion of the city's traffic signals. This program may also be used to fund pole replacement, LED and camera upgrades, and other costly components of the traffic signal infrastructure. Additional services may include construction observation/inspection and quality control.

Source of Funding:	2022	2023	2024	2025	2026	5 - Year Total
Transportation Tax (ADCOT)	50,825	50,000	50,000	50,000	50,000	\$ 250,825
Capital Projects Fund (General)	50,000					50,000
						-
						-
						-
<b>Total Revenue</b>	<b>\$ 100,825</b>	<b>\$ 50,000</b>	<b>\$ 50,000</b>	<b>\$ 50,000</b>	<b>\$ 50,000</b>	<b>\$ 300,825</b>

Expenditures:	2022	2023	2024	2025	2026	5 - Year Total
Plans/Studies	50,000					\$ 50,000
Design						-
Construction	50,825	50,000	50,000	50,000	50,000	250,825
Materials						-
Equipment						-
Other -						-
Other -						-
<b>Total Expenditures</b>	<b>\$ 100,825</b>	<b>\$ 50,000</b>	<b>\$ 50,000</b>	<b>\$ 50,000</b>	<b>\$ 50,000</b>	<b>\$ 300,825</b>

## 5-YEAR CAPITAL IMPROVEMENT PROGRAM

**Project Name:** Concrete Maintenance

**Project Dates:** **Begin:** Ongoing **Finish:** Ongoing

**Comprehensive Project Cost:** \$250,000 (5 year total)

**Project Rationale:** Maintenance Program

**Future Operational Impact:**  Yes  No **Operational Impact Category:** N/A

**Description/Justification:**  
Replacement of concrete within a defined area.

This program will replace deteriorated and hazardous concrete within the city (i.e. curb, gutter, sidewalk, cross pans, etc.). Additional services may include construction observation/inspection and quality control.

Source of Funding:	2022	2023	2024	2025	2026	5 - Year Total
Transportation Tax (ADCOT)	50,000	50,000	50,000	50,000	50,000	\$ 250,000
						-
						-
						-
<b>Total Revenue</b>	<b>\$ 50,000</b>	<b>\$ 50,000</b>	<b>\$ 50,000</b>	<b>\$ 50,000</b>	<b>\$ 50,000</b>	<b>\$ 250,000</b>

Expenditures:	2022	2023	2024	2025	2026	5 - Year Total
Plans/Studies						\$ -
Design						-
Construction	50,000	50,000	50,000	50,000	50,000	250,000
Materials						-
Equipment						-
Other -						-
Other -						-
<b>Total Expenditures</b>	<b>\$ 50,000</b>	<b>\$ 50,000</b>	<b>\$ 50,000</b>	<b>\$ 50,000</b>	<b>\$ 50,000</b>	<b>\$ 250,000</b>

## 5-YEAR CAPITAL IMPROVEMENT PROGRAM

**Project Name:** School Zone Safety

**Project Dates:** **Begin:** Ongoing **Finish:** Ongoing

**Comprehensive Project Cost:** \$400,000 (5 year total)

**Project Rationale:** School Zone Safety

**Future Operational Impact:**  Yes  No **Operational Impact Category:** Negligible

**Description/Justification:**

Assessments are done to analyze existing conditions in school areas in the City right of way, which will include survey of existing conditions to include signs, ramps, striping, etc. The assessments also include evaluation of existing pedestrian and traffic movements in and around the school to include both pedestrian and traffic volume counts during peak school hours. Based on these assessments, recommendations will be presented on the overall existing school zone safety and what changes could be implemented to improve overall pedestrian and traffic safety concerns both in the right of way and school site. Additional services may include construction observation/inspection and quality control.

Source of Funding:	2022	2023	2024	2025	2026	5 - Year Total
Capital Projects Fund (General)	100,000	50,000	100,000	50,000	100,000	\$ 400,000
						-
						-
						-
						-
<b>Total Revenue</b>	<b>\$ 100,000</b>	<b>\$ 50,000</b>	<b>\$ 100,000</b>	<b>\$ 50,000</b>	<b>\$ 100,000</b>	<b>\$ 400,000</b>

Expenditures:	2022	2023	2024	2025	2026	5 - Year Total
Plans/Studies		50,000		50,000		\$ 100,000
Design						-
Construction	100,000		100,000		100,000	300,000
Materials						-
Equipment						-
Other -						-
Other -						-
<b>Total Expenditures</b>	<b>\$ 100,000</b>	<b>\$ 50,000</b>	<b>\$ 100,000</b>	<b>\$ 50,000</b>	<b>\$ 100,000</b>	<b>\$ 400,000</b>

## 5-YEAR CAPITAL IMPROVEMENT PROGRAM

**Project Name:** City Parking Lots - Paving, Concrete and Striping

**Project Dates:** **Begin:** Ongoing **Finish:** Ongoing

**Comprehensive Project Cost:** \$1,000,000 (5 year total)

**Project Rationale:** Maintenance Program

**Future Operational Impact:**  **Yes**  **No** **Operational Impact Category:** Negligible

**Description/Justification:**

Program to replace deteriorating parking areas in City facilities. Work will include mill & overlay of asphalt pavement; replacement of concrete curb & gutter; and parking lot striping.

Source of Funding:	2022	2023	2024	2025	2026	5 - Year Total
Capital Projects Fund (General)	200,000	200,000	200,000	200,000	200,000	\$ 1,000,000
						-
						-
						-
						-
<b>Total Revenue</b>	<b>\$ 200,000</b>	<b>\$ 200,000</b>	<b>\$ 200,000</b>	<b>\$ 200,000</b>	<b>\$ 200,000</b>	<b>\$ 1,000,000</b>

Expenditures:	2022	2023	2024	2025	2026	5 - Year Total
Plans/Studies						\$ -
Design						-
Construction	200,000	200,000	200,000	200,000	200,000	1,000,000
Materials						-
Equipment						-
Other -						-
Other -						-
<b>Total Expenditures</b>	<b>\$ 200,000</b>	<b>\$ 200,000</b>	<b>\$ 200,000</b>	<b>\$ 200,000</b>	<b>\$ 200,000</b>	<b>\$ 1,000,000</b>

## 5-YEAR CAPITAL IMPROVEMENT PROGRAM

**Project Name:** Traffic Calming  
**Project Dates:** **Begin:** Ongoing **Finish:** Ongoing  
**Comprehensive Project Cost:** \$1,250,000 (5 year total)  
**Project Rationale:** Traffic Calming Requests  
**Future Operational Impact:**  Yes  No **Operational Impact Category:** Negligible

**Description/Justification:**

On February 3, 2020, the City Council approved modifications to the City's Traffic Calming Policy providing alternatives to mitigate speeding issues in residential neighborhoods. This annual program will address the issues through either the installation of speed bumps or modified striping patterns.

Source of Funding:	2022	2023	2024	2025	2026	5 - Year Total
Transportation Tax (ADCOT)	250,000	250,000	250,000	250,000	250,000	\$ 1,250,000
						-
						-
						-
						-
<b>Total Revenue</b>	<b>\$ 250,000</b>	<b>\$ 250,000</b>	<b>\$ 250,000</b>	<b>\$ 250,000</b>	<b>\$ 250,000</b>	<b>\$ 1,250,000</b>

Expenditures:	2022	2023	2024	2025	2026	5 - Year Total
Plans/Studies						\$ -
Design						-
Construction	250,000	250,000	250,000	250,000	250,000	1,250,000
Materials						-
Equipment						-
Other -						-
Other -						-
<b>Total Expenditures</b>	<b>\$ 250,000</b>	<b>\$ 250,000</b>	<b>\$ 250,000</b>	<b>\$ 250,000</b>	<b>\$ 250,000</b>	<b>\$ 1,250,000</b>



## 5-YEAR CAPITAL IMPROVEMENT PROGRAM

**Project Name:** Connect Northglenn Striping

**Project Dates:** **Begin:** Ongoing **Finish:** Ongoing

**Comprehensive Project Cost:** \$700,000

**Project Rationale:** Master Plan

**Future Operational Impact:**  **Yes**  **No** **Operational Impact Category:** Negligible

**Description/Justification:**

On February 26, 2020 the City Council passed a resolution approving the Connect Northglenn Bicycle and Pedestrian Master Plan, creating a program to modify roadway striping patterns to provide a safer environment encouraging residents and commuters to walk and bike throughout the City.

Source of Funding:	2022	2023	2024	2025	2026	5 - Year Total
Transportation Tax (ADCOT)	140,000					\$ 140,000
Grant (CDOT)	560,000					560,000
						-
						-
						-
<b>Total Revenue</b>	<b>\$ 700,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 700,000</b>

Expenditures:	2022	2023	2024	2025	2026	5 - Year Total
Plans/Studies						\$ -
Design						-
Construction	700,000					700,000
Materials						-
Equipment						-
Other -						-
Other -						-
<b>Total Expenditures</b>	<b>\$ 700,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 700,000</b>

## 5-YEAR CAPITAL IMPROVEMENT PROGRAM

**Project Name:** Arterial Rehabilitation

**Project Dates:** **Begin:** Jan-2023 **Finish:** Dec-2025

**Comprehensive Project Cost:** \$6,430,000 (5 year total)

**Project Rationale:** Roadway Rehabilitation

**Future Operational Impact:**  Yes  No **Operational Impact Category:** N/A

**Description/Justification:**

Resurfacing of arterial roadways has been identified as a priority need. This work will include asphalt mill and overlay, and concrete gutter improvements. The total cost shown is for pavement and concrete rehabilitation only; additional services may include construction observation/inspection and quality control. 104th Avenue has been identified as a priority in 2022.

Source of Funding:	2022	2023	2024	2025	2026	5 - Year Total
4.000 Mill Levy		1,500,000	1,100,000	1,500,000	1,500,000	\$ 5,600,000
Grant - ARPA	830,000					830,000
						-
						-
						-
<b>Total Revenue</b>	<b>\$ 830,000</b>	<b>\$ 1,500,000</b>	<b>\$ 1,100,000</b>	<b>\$ 1,500,000</b>	<b>\$ 1,500,000</b>	<b>\$ 6,430,000</b>

Expenditures:	2022	2023	2024	2025	2026	5 - Year Total
Plans/Studies						\$ -
Design						-
Construction	830,000	1,500,000	1,100,000	1,500,000	1,500,000	6,430,000
Materials						-
Equipment						-
Other -						-
Other -						-
<b>Total Expenditures</b>	<b>\$ 830,000</b>	<b>\$ 1,500,000</b>	<b>\$ 1,100,000</b>	<b>\$ 1,500,000</b>	<b>\$ 1,500,000</b>	<b>\$ 6,430,000</b>

## 5-YEAR CAPITAL IMPROVEMENT PROGRAM

**Project Name:** RTD Path Lighting (112th to Station)  
**Project Dates:** **Begin:** Jan-2022 **Finish:** Dec-2022  
**Comprehensive Project Cost:** \$200,000  
**Project Rationale:** Maintenance Program  
**Future Operational Impact:**  Yes  No **Operational Impact Category:** Negligible

**Description/Justification:**  
 Installation of trail lighting along 112th Avenue leading to the N-Line station will provide safety to the trail for use at all hours.

Source of Funding:	2022	2023	2024	2025	2026	5 - Year Total
Capital Projects Fund (General)	200,000					\$ 200,000
						-
						-
						-
<b>Total Revenue</b>	<b>\$ 200,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 200,000</b>

Expenditures:	2022	2023	2024	2025	2026	5 - Year Total
Plans/Studies						\$ -
Design	10,000					10,000
Construction	190,000					190,000
Materials						-
Equipment						-
Other -						-
Other -						-
<b>Total Expenditures</b>	<b>\$ 200,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 200,000</b>

## 5-YEAR CAPITAL IMPROVEMENT PROGRAM

**Project Name:** Facilities Building - M&O

**Project Dates:** **Begin:** Q1 2022 **Finish:** Q4 2023

**Comprehensive Project Cost:** \$1,400,000 (2 year total)

**Project Rationale:** Aging Infrastructure/Regulatory Need/Health and Safety/Level of Service Impact

**Future Operational Impact:**  **Yes**  **No** **Operational Impact Category:** Negligible

**Description/Justification:**

Design and construction for a new pre-engineered metal building that would be located on the existing Public Works site to the north of the existing Maintenance and Operations Administrative Building. The new building would include offices (Facilities, Streets, and Traffic Control staff), sign shop fabrication room and storage, a lunchroom, restrooms, break and meeting room areas, traffic control shop and fabrication shop. The existing building was constructed in 1954 and has exceeded it's reasonable life and does not meet current building codes .outside of emergency repairs made to the facility that were a direct result to the age of infrastructure. Bringing the existing building up to current code is not feasible.

Source of Funding:	2022	2023	2024	2025	2026	5 - Year Total
1/2% Sales Tax	200,000	1,200,000				\$ 1,400,000
						-
						-
						-
<b>Total Revenue</b>	<b>\$ 200,000</b>	<b>\$ 1,200,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,400,000</b>

Expenditures:	2022	2023	2024	2025	2026	5 - Year Total
Plans/Studies						\$ -
Design	200,000					200,000
Construction		1,200,000				1,200,000
Materials						-
Equipment						-
Other -						-
Other -						-
<b>Total Expenditures</b>	<b>\$ 200,000</b>	<b>\$ 1,200,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,400,000</b>

## 5-YEAR CAPITAL IMPROVEMENT PROGRAM

**Project Name:** Bridge Rail Replacement

**Project Dates:** **Begin:** Jan-2022 **Finish:** Sep-2022

**Comprehensive Project Cost:** \$400,000

**Project Rationale:** Regulatory Mandate

**Future Operational Impact:**  **Yes**  **No** **Operational Impact Category:** Negligible

**Description/Justification:**

The City of Northglenn received a CDOT 2020 Bridge Inspection Report showing several of the City's bridges in need of upgrades to hand rails in order to meet current CDOT/AASTHO standards. This required update is listed as high priority maintenance activity on the inspection report. This project will bring all City bridges into compliance with current CDOT/AASTHO standards. CDOT's next inspection will occur in 2022.

Source of Funding:	2022	2023	2024	2025	2026	5 - Year Total
Capital Projects Fund (General)	400,000					\$ 400,000
						-
						-
						-
<b>Total Revenue</b>	<b>\$ 400,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 400,000</b>

Expenditures:	2022	2023	2024	2025	2026	5 - Year Total
Plans/Studies						\$ -
Design	80,000					80,000
Construction	320,000					320,000
Materials						-
Equipment						-
Other -						-
Other -						-
<b>Total Expenditures</b>	<b>\$ 400,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 400,000</b>

## 5-YEAR CAPITAL IMPROVEMENT PROGRAM

**Project Name:** Transportation Master Plan

**Project Dates:** **Begin:** Jan-2023 **Finish:** Dec-2023

**Comprehensive Project Cost:** \$300,000

**Project Rationale:** Transportation Safety

**Future Operational Impact:**  **Yes**  **No** **Operational Impact Category:** N/A

**Description/Justification:**

Develop a unifying document to project short-term needs and long-term goals, integrating the following documents: Complete Streets Policy, Connect Northglenn, Pavement Condition Index and School Zone Safety Assessments. The document will guide the city on new development, coordinate infrastructure improvements and respond to future growth.

Source of Funding:	2022	2023	2024	2025	2026	5 - Year Total
Capital Projects Fund (General)		300,000				\$ 300,000
						-
						-
						-
Total Revenue	\$ -	\$ 300,000	\$ -	\$ -	\$ -	\$ 300,000

Expenditures:	2022	2023	2024	2025	2026	5 - Year Total
Plans/Studies		300,000				\$ 300,000
Design						-
Construction						-
Materials						-
Equipment						-
Other -						-
Other -						-
Total Expenditures	\$ -	\$ 300,000	\$ -	\$ -	\$ -	\$ 300,000

## 5-YEAR CAPITAL IMPROVEMENT PROGRAM

**Project Name:** Comprehensive Entryway Signage

**Project Dates:** **Begin:** Jan-2022 **Finish:** Dec-2023

**Comprehensive Project Cost:** \$50,000

**Project Rationale:** Replacement and repair

**Future Operational Impact:**  Yes  No **Operational Impact Category:** \_\_\_\_\_

**Description/Justification:**

City entryway signage has not been updated to display the new logo adopted several years ago. This project would take a comprehensive look at all of the entryway signage citywide and provide a design to ensure cohesion and consistency throughout the city. Previous work has already been done which will be reviewed as part of this project. Identification of the complete cost for construction would be determined during the design phase.

Source of Funding:	2022	2023	2024	2025	2026	5 - Year Total
Capital Projects Fund (General)	50,000					\$ 50,000
						-
						-
						-
<b>Total Revenue</b>	<b>\$ 50,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 50,000</b>

Expenditures:	2022	2023	2024	2025	2026	5 - Year Total
Plans/Studies						\$ -
Design	50,000					50,000
Construction						-
Materials						-
Equipment						-
Other -						-
Other -						-
<b>Total Expenditures</b>	<b>\$ 50,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 50,000</b>

## CAPITAL IMPROVEMENT PROGRAM SUMMARY

### Water Fund

	2021 Adopted Budget	2021 Year-End Forecast	2021 Estimated Carry Over	2022 Adopted Budget	2023 Estimate	2024 Estimate	2025 Estimate	2026 Estimate	5-Year Total	Funding Source
<b>Beginning Fund Balance</b>	\$ 18,634,266	\$ 21,199,847		\$ 24,412,891	\$ 20,842,725	\$ 25,806,907	\$ 30,888,163	\$ 36,236,578		
<b>Revenue Projections:</b>										
Sales Tax	\$ 3,630,000	\$ 4,046,690		\$ 4,148,000	\$ 4,210,220	\$ 4,273,373	\$ 4,337,474	\$ -	\$ 16,969,067	
Use Tax	444,900	752,000		733,000	743,995	755,155	766,482	-	2,998,632	
Federal Grant	-	-		4,350,000	-	-	-	-	4,350,000	
Administrative Fees	16,000	16,000		16,000	16,000	16,000	16,000	16,000	80,000	
FRICO Agreement	2,600	2,000		2,400	2,400	2,400	2,400	2,400	12,000	
Past Due Penalties/Interest	89,000	86,000		86,000	86,000	86,000	86,000	86,000	430,000	
Contracted Lab Services	4,000	3,000		3,000	3,000	3,000	3,000	3,000	15,000	
Water Use Charges	8,022,000	7,977,575		8,217,000	8,381,340	8,548,967	8,719,946	8,894,345	42,761,598	
Construction Water Sales	13,000	18,000		18,000	18,000	18,000	18,000	18,000	90,000	
Water Lease Revenue	61,000	61,000		61,000	61,000	61,000	61,000	61,000	305,000	
Tap Connection Fees	173,000	900,000		147,000	147,000	147,000	147,000	147,000	735,000	
Investment Earnings	426,000	368,740		387,177	416,855	516,138	617,763	724,732	2,662,665	
Miscellaneous Revenue	-	41,000		-	-	-	-	-	-	
<b>Total</b>	<b>12,881,500</b>	<b>14,272,005</b>		<b>18,168,577</b>	<b>14,085,810</b>	<b>14,427,033</b>	<b>14,775,065</b>	<b>9,952,477</b>	<b>71,408,962</b>	
<b>Operating Expenditures</b>	<b>\$ 7,183,889</b>	<b>\$ 6,648,631</b>		<b>\$ 7,254,008</b>	<b>\$ 7,471,628</b>	<b>\$ 7,695,777</b>	<b>\$ 7,926,650</b>	<b>\$ 8,164,450</b>	<b>\$ 38,512,513</b>	
<b>Water Right Purchases</b>	<b>1,600,000</b>	<b>1,600,000</b>		<b>4,850,000</b>	<b>1,000,000</b>	<b>1,000,000</b>	<b>1,000,000</b>	<b>1,000,000</b>	<b>8,850,000</b>	
<b>Debt Expenditures</b>	<b>1,014,760</b>	<b>1,052,260</b>		<b>1,010,464</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>1,010,464</b>	
<b>Total Capital Expenditures*</b>	<b>5,697,341</b>	<b>1,758,070</b>	<b>3,939,271</b>	<b>4,685,000</b>	<b>650,000</b>	<b>650,000</b>	<b>500,000</b>	<b>500,000</b>	<b>10,924,271</b>	
<b>Total Expenditures</b>	<b>15,495,990</b>	<b>11,058,961</b>	<b>3,939,271</b>	<b>17,799,472</b>	<b>9,121,628</b>	<b>9,345,777</b>	<b>9,426,650</b>	<b>9,664,450</b>	<b>59,297,248</b>	
<b>Ending Fund Balance</b>	<b>\$ 16,019,776</b>	<b>\$ 24,412,891</b>		<b>\$ 20,842,725</b>	<b>\$ 25,806,907</b>	<b>\$ 30,888,163</b>	<b>\$ 36,236,578</b>	<b>\$ 36,524,605</b>		
<b>Restrictions, Commitments, &amp; Assignments:</b>										
3% TABOR Reserve Restriction	\$ 221,152	\$ 331,769		\$ 652,162	\$ 273,948	\$ 281,955	\$ 290,133	\$ 298,574		
Debt Service Reserve Restriction	732,440	614,523		964,059	1,964,059	2,964,059	3,964,059	4,964,059		
Water Right Purchase Restriction	12,372,444	13,664,788		12,335,788	14,035,788	15,735,788	17,435,788	19,135,788		
Capital/Infrastructure Commitment	1,000,000	1,000,000		1,000,000	1,000,000	1,000,000	1,000,000	1,000,000		
Operating Reserve Commitment	1,663,222	1,534,408		1,769,502	1,867,907	1,923,944	1,981,663	2,041,113		
<b>Unassigned Fund Balance</b>	<b>\$ 30,518</b>	<b>\$ 7,267,403</b>		<b>\$ 4,121,214</b>	<b>\$ 6,665,205</b>	<b>\$ 8,982,417</b>	<b>\$ 11,564,935</b>	<b>\$ 9,085,071</b>		

\*See following page for project listing



## CAPITAL IMPROVEMENT PROGRAM SUMMARY

### Water Fund (Project Listing)

	2021 Adopted Budget	2021 Year-End Forecast	2021 Estimated Carry Over	2022 Adopted Budget	2023 Estimate	2024 Estimate	2025 Estimate	2026 Estimate	5-Year Total	Funding Source
<b>Capital Expenditures:</b>										
Water Line Replacement	\$ 218,130	\$ -	\$ 218,130	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 718,130	WF
Standley Lake Pipeline	150,000	150,000	-	150,000	150,000	150,000	150,000	150,000	750,000	WF
North Low Zone Tank Painting	439,419	410,000	29,419	-	-	-	-	-	29,419	WF
Laboratory Information Management System	137,239	70,000	67,239	-	-	-	-	-	67,239	WF
Waste Handling Improvements	3,727,633	500,000	3,227,633	-	-	-	-	-	3,227,633	WF
Filter to Waste Automation	436,850	40,000	396,850	-	-	-	-	-	396,850	WF
Bull Reservoir Pump Replacement	588,070	588,070	-	-	-	-	-	-	-	WF
Automated Filter Backwash	-	-	-	1,100,000	-	-	-	-	1,100,000	GRANT
FHL Flume Webster Lake	-	-	-	85,000	-	-	-	-	85,000	WF
WTP Rehabilitation	-	-	-	-	400,000	400,000	250,000	250,000	1,300,000	WF
Huron Street Line Replacement	-	-	-	3,250,000	-	-	-	-	3,250,000	GRANT
<b>Total</b>	<b>\$ 5,697,341</b>	<b>\$ 1,758,070</b>	<b>\$ 3,939,271</b>	<b>\$ 4,685,000</b>	<b>\$ 650,000</b>	<b>\$ 650,000</b>	<b>\$ 500,000</b>	<b>\$ 500,000</b>	<b>\$ 10,924,271</b>	

## 5-YEAR CAPITAL IMPROVEMENT PROGRAM

**Project Name:** Water Line Replacement

**Project Dates:** **Begin:** Ongoing **Finish:** Ongoing

**Comprehensive Project Cost:** \$718,130 (5 year total)

**Project Rationale:** Maintenance Program

**Future Operational Impact:**  Yes  No **Operational Impact Category:** N/A

**Description/Justification:**

Rehabilitation of water lines and other system components throughout the City.

The Water Line Replacement program includes the repair and replacement of the aging water lines and appurtenances throughout the City. The City's water mains are predominately Asbestos Concrete (AC) pipe and because of the corrosive nature of the soil have a shortened life span. In order to ensure continuous water service to the community, the failing water lines must be replaced. In addition to water mains, the City must maintain structures and valves that are critical to the system. Additional services may include construction observation/inspection and quality control.

Source of Funding:	2022	2023	2024	2025	2026	5 - Year Total
Water Fund	318,130	100,000	100,000	100,000	100,000	\$ 718,130
						-
						-
						-
						-
<b>Total Revenue</b>	<b>\$ 318,130</b>	<b>\$ 100,000</b>	<b>\$ 100,000</b>	<b>\$ 100,000</b>	<b>\$ 100,000</b>	<b>\$ 718,130</b>

Expenditures:	2022	2023	2024	2025	2026	5 - Year Total
Plans/Studies						\$ -
Design						-
Construction	318,130	100,000	100,000	100,000	100,000	718,130
Materials						-
Equipment						-
Other -						-
Other -						-
<b>Total Expenditures</b>	<b>\$ 318,130</b>	<b>\$ 100,000</b>	<b>\$ 100,000</b>	<b>\$ 100,000</b>	<b>\$ 100,000</b>	<b>\$ 718,130</b>

## 5-YEAR CAPITAL IMPROVEMENT PROGRAM

**Project Name:** Standley Lake Pipeline

**Project Dates:** **Begin:** Ongoing **Finish:** Ongoing

**Comprehensive Project Cost:** \$750,000 (5 year total)

**Project Rationale:** Facility Maintenance

**Future Operational Impact:**  Yes  No **Operational Impact Category:** N/A

**Description/Justification:**  
Repair and/or replacement of sections of the Standley Lake Pipeline.

The Standley Lake Pipeline is a 48" pipeline that conveys the City's raw water from Standley Lake to the City of Northglenn Water Treatment Plant. This is an escrow deposit into a joint account that is controlled by the City of Northglenn and City of Thornton for repairs critical to the water supply line that services both communities.

Source of Funding:	2022	2023	2024	2025	2026	5 - Year Total
Water Fund	150,000	150,000	150,000	150,000	150,000	\$ 750,000
						-
						-
						-
						-
<b>Total Revenue</b>	<b>\$ 150,000</b>	<b>\$ 150,000</b>	<b>\$ 150,000</b>	<b>\$ 150,000</b>	<b>\$ 150,000</b>	<b>\$ 750,000</b>

Expenditures:	2022	2023	2024	2025	2026	5 - Year Total
Plans/Studies						\$ -
Design	50,000	50,000	50,000	50,000	50,000	250,000
Construction	100,000	100,000	100,000	100,000	100,000	500,000
Materials						-
Equipment						-
Other						-
Other						-
<b>Total Expenditures</b>	<b>\$ 150,000</b>	<b>\$ 150,000</b>	<b>\$ 150,000</b>	<b>\$ 150,000</b>	<b>\$ 150,000</b>	<b>\$ 750,000</b>

## 5-YEAR CAPITAL IMPROVEMENT PROGRAM

**Project Name:** North Low Zone Tank Painting

**Project Dates:** **Begin:** Jan-2022 **Finish:** Dec-2022

**Comprehensive Project Cost:** \$29,419

**Project Rationale:** Facility Maintenance

**Future Operational Impact:**  Yes  No **Operational Impact Category:** N/A

**Description/Justification:**

The Colorado Department of Public Health & Education, Water Quality Control Commission's Regulation No. 11 - Colorado Primary Drinking Water Regulations, Section 11.28 (Storage Tank Rule) requires the City to complete a periodic (quarterly) inspection on each of the City's four water storage tanks for sanitary defects. The rule also requires a comprehensive inspection on each tank to be performed at least once every five years. To perform the comprehensive inspection, the City must either drain the tank or contract divers. To meet the comprehensive inspection requirements, the City will perform on tank inspection per year. During the first periodic inspection staff found the tank coating peeling and bare steel on the North Low Zone tank, triggering the need for a comprehensive inspection in 2020, and to complete the repairs while the tank is off-line.

Source of Funding:	2022	2023	2024	2025	2026	5 - Year Total
Water Fund	29,419					\$ 29,419
						-
						-
						-
						-
<b>Total Revenue</b>	<b>\$ 29,419</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 29,419</b>

Expenditures:	2022	2023	2024	2025	2026	5 - Year Total
Plans/Studies						\$ -
Design						-
Construction	29,419					29,419
Materials						-
Equipment						-
Other -						-
Other -						-
<b>Total Expenditures</b>	<b>\$ 29,419</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 29,419</b>

## 5-YEAR CAPITAL IMPROVEMENT PROGRAM

**Project Name:** Automated Filter Backwash

**Project Dates:** **Begin:** Jan-2022 **Finish:** Dec-2022

**Comprehensive Project Cost:** \$1,100,000

**Project Rationale:** Facility Improvement

**Future Operational Impact:**  **Yes**  **No** **Operational Impact Category:** Positive

**Description/Justification:**

This project will replace outdated and problematic air and water activated valve actuators with electric actuators that will integrate the filter backwash routine into the SCADA system, improving the filtration system for better water quality.

Source of Funding:	2022	2023	2024	2025	2026	5 - Year Total
Grant - ARPA	1,100,000					\$ 1,100,000
						-
						-
						-
						-
<b>Total Revenue</b>	<b>\$ 1,100,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,100,000</b>

Expenditures:	2022	2023	2024	2025	2026	5 - Year Total
Plans/Studies						\$ -
Design						-
Construction	1,100,000					1,100,000
Materials						-
Equipment						-
Other -						-
Other -						-
<b>Total Expenditures</b>	<b>\$ 1,100,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,100,000</b>

## 5-YEAR CAPITAL IMPROVEMENT PROGRAM

**Project Name:** FHL Flume Webster Lake

**Project Dates:** **Begin:** Jan-2022 **Finish:** Dec-2022

**Comprehensive Project Cost:** \$85,000

**Project Rationale:** Facility Improvement

**Future Operational Impact:**  Yes  No **Operational Impact Category:** N/A

**Description/Justification:**

The existing flume delivering water from the Farmers Highline Canal to Webster Lake is in disrepair and allows for unmeasured inflows from the canal. Replacement of the flume is needed to comply with Farmers Highline Canal requirements, and will include telemetry to measure the water delivered to the lake.

Source of Funding:	2022	2023	2024	2025	2026	5 - Year Total
Water Fund	85,000					\$ 85,000
						-
						-
						-
						-
<b>Total Revenue</b>	<b>\$ 85,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 85,000</b>

Expenditures:	2022	2023	2024	2025	2026	5 - Year Total
Plans/Studies						\$ -
Design						-
Construction	85,000					85,000
Materials						-
Equipment						-
Other -						-
Other -						-
<b>Total Expenditures</b>	<b>\$ 85,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 85,000</b>

## 5-YEAR CAPITAL IMPROVEMENT PROGRAM

**Project Name:** Water Treatment Facility Rehab

**Project Dates:** **Begin:** Ongoing **Finish:** Ongoing

**Comprehensive Project Cost:** \$1,300,000

**Project Rationale:** Facility Improvement

**Future Operational Impact:**  **Yes**  **No** **Operational Impact Category:** Negligible

**Description/Justification:**

The water treatment facility rehab project includes repair and replacement of aging infrastructure within the confines of the treatment facility itself. The facility was commissioned in 1981 and much of the equipment and infrastructure has exceeded its expected life. The City must maintain this critical piece of infrastructure.

Source of Funding:	2022	2023	2024	2025	2026	5 - Year Total
Water Fund		400,000	400,000	250,000	250,000	\$ 1,300,000
						-
						-
						-
						-
<b>Total Revenue</b>	\$ -	\$ 400,000	\$ 400,000	\$ 250,000	\$ 250,000	\$ 1,300,000

Expenditures:	2022	2023	2024	2025	2026	5 - Year Total
Plans/Studies						\$ -
Design						-
Construction		400,000	400,000	250,000	250,000	1,300,000
Materials						-
Equipment						-
Other -						-
Other -						-
<b>Total Expenditures</b>	\$ -	\$ 400,000	\$ 400,000	\$ 250,000	\$ 250,000	\$ 1,300,000

## 5-YEAR CAPITAL IMPROVEMENT PROGRAM

**Project Name:** Huron Street Line Replacement

**Project Dates:** **Begin:** Jan-2022 **Finish:** Dec-2024

**Comprehensive Project Cost:** \$3,500,000

**Project Rationale:** Maintenance Program

**Future Operational Impact:**  Yes  No **Operational Impact Category:** N/A

**Description/Justification:**

The City has experienced multiple breaks in the existing asbestos concrete water main line section in Huron Street between 97th Avenue and 104th Avenue. In order to provide continuous water service to the community, the failing line must be replaced, along with a failed 60" stormwater line that crosses Huron Street at approximately 103rd Avenue. The project will include replacement of lines, associated structures and valves, backfilling/recompaction of voids in the roadway, restoration of the roadway, gutters and any landscape that is demolished to remove and replace the lines.

Source of Funding:	2022	2023	2024	2025	2026	5 - Year Total
Grant - ARPA (Water)	3,250,000					\$ 3,250,000
Grant - ARPA (Stormwater)	250,000					250,000
						-
						-
						-
<b>Total Revenue</b>	<b>\$ 3,500,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 3,500,000</b>

Expenditures:	2022	2023	2024	2025	2026	5 - Year Total
Plans/Studies						\$ -
Design						-
Construction	3,500,000					3,500,000
Materials						-
Equipment						-
Other -						-
Other -						-
<b>Total Expenditures</b>	<b>\$ 3,500,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 3,500,000</b>



## CAPITAL IMPROVEMENT PROGRAM SUMMARY

### Wastewater Fund

	2021 Adopted Budget	2021 Year-End Forecast	2021 Estimated Carry Over	2022 Adopted Budget	2023 Estimate	2024 Estimate	2025 Estimate	2026 Estimate	5-Year Total	Funding Source
<b>Beginning Fund Balance</b>	\$ 29,490,625	\$ 3,593,752		\$ 1,913,567	\$ 1,644,774	\$ 1,917,572	\$ 2,253,985	\$ 1,593,752		
<b>Revenue Projections:</b>										
Federal Grant	-	-		250,000	250,000	250,000	-	-	750,000	
Wastewater Use Charges	\$ 5,092,000	\$ 4,956,000		\$ 5,352,000	\$ 5,632,980	\$ 5,928,711	\$ 6,239,968	\$ 6,567,566	\$ 29,721,225	
Tap Connection Fees	-	200,000		200,000	50,000	50,000	50,000	50,000	400,000	
Investment Earnings	122,500	73,130		76,787	8,224	9,588	11,270	7,969	113,838	
Contributions	-	713,501		-	-	-	-	-	-	
Miscellaneous Revenue	-	204		-	-	-	-	-	-	
Proceeds from Debt Issuance	-	26,896,242		-	-	-	-	36,000,000	36,000,000	
<b>Total</b>	<b>5,214,500</b>	<b>32,839,077</b>		<b>5,878,787</b>	<b>5,941,204</b>	<b>6,238,299</b>	<b>6,301,238</b>	<b>42,625,535</b>	<b>66,985,063</b>	
<b>Operating Expenditures</b>	<b>\$ 3,706,527</b>	<b>\$ 3,496,605</b>		<b>\$ 3,809,147</b>	<b>\$ 3,885,330</b>	<b>\$ 3,963,037</b>	<b>\$ 4,042,298</b>	<b>\$ 4,123,144</b>	<b>\$ 19,822,956</b>	
<b>Water Right Purchases</b>									-	
<b>Debt Expenditures</b>	<b>1,097,636</b>	<b>1,628,533</b>		<b>1,307,542</b>	<b>1,533,076</b>	<b>1,688,849</b>	<b>1,669,173</b>	<b>1,631,891</b>	<b>7,830,531</b>	
<b>Total Capital Expenditures*</b>	<b>29,875,015</b>	<b>29,394,124</b>	<b>480,891</b>	<b>550,000</b>	<b>250,000</b>	<b>250,000</b>	<b>1,250,000</b>	<b>36,250,000</b>	<b>39,030,891</b>	
<b>Total Expenditures</b>	<b>34,679,178</b>	<b>34,519,262</b>	<b>480,891</b>	<b>5,666,689</b>	<b>5,668,406</b>	<b>5,901,886</b>	<b>6,961,471</b>	<b>42,005,035</b>	<b>66,684,378</b>	
<b>Ending Fund Balance</b>	<b>\$ 25,947</b>	<b>\$ 1,913,567</b>		<b>\$ 1,644,774</b>	<b>\$ 1,917,572</b>	<b>\$ 2,253,985</b>	<b>\$ 1,593,752</b>	<b>\$ 2,214,252</b>		
<b>Restrictions, Commitments, &amp; Assignments:</b>										
Capital/Infrastructure Commitment	\$ 25,947	\$ 1,000,000		\$ 1,000,000	\$ 1,000,000	\$ 1,000,000	\$ 1,000,000	\$ 1,000,000	\$ 1,000,000	
Operating Reserve Commitment	-	779,151		644,774	971,333	990,759	1,010,575	1,030,786		
<b>Unassigned Fund Balance</b>	<b>\$ -</b>	<b>\$ 134,416</b>		<b>\$ -</b>	<b>\$ (53,761)</b>	<b>\$ 263,226</b>	<b>\$ (416,823)</b>	<b>\$ 183,466</b>		

\*See following page for project listing

# CAPITAL IMPROVEMENT PROGRAM SUMMARY

## Wastewater Fund (Project Listing)

	2021 Adopted Budget	2021 Year-End Forecast	2021 Estimated Carry Over	2022 Adopted Budget	2023 Estimate	2024 Estimate	2025 Estimate	2026 Estimate	5-Year Total	Funding Source
<b>Capital Expenditures:</b>										
Collection System Rehab	\$ 419,950	\$ 415,000	\$ 4,950	\$ -	\$ -	\$ -	\$ 250,000	\$ 250,000	504,950	WWF
Bunker Hill Lift Station	1,069,124	1,069,124	-	-	-	-	-	-	-	WWF
Lift Station A & Forcemain Replacement	27,465,941	27,400,000	65,941	-	-	-	-	-	65,941	WWF
Lift Station Flow Meters	420,000	10,000	410,000	-	-	-	-	-	410,000	WWF
Clarifier Rehabilitation	500,000	500,000	-	-	-	-	-	-	-	WWF
Collection System Waste Receiving Station	-	-	-	200,000	-	-	-	-	200,000	WWF
WWTP Rating Study	-	-	-	100,000	-	-	-	-	100,000	WWF
Lift Station B Replacement	-	-	-	-	-	-	1,000,000	6,000,000	7,000,000	WWF
Primary Clarifiers & Digesters	-	-	-	-	-	-	-	30,000,000	30,000,000	WWF
Collection System Rehab	-	-	-	250,000	250,000	250,000	-	-	750,000	GRANT
<b>Total</b>	<b>\$ 29,875,015</b>	<b>\$ 29,394,124</b>	<b>\$ 480,891</b>	<b>\$ 550,000</b>	<b>\$ 250,000</b>	<b>\$ 250,000</b>	<b>\$ 1,250,000</b>	<b>\$ 36,250,000</b>	<b>\$ 39,030,891</b>	

## 5-YEAR CAPITAL IMPROVEMENT PROGRAM

**Project Name:** Collection System Rehab

**Project Dates:** **Begin:** Ongoing **Finish:** Ongoing

**Comprehensive Project Cost:** \$1,254,950 (5 year total)

**Project Rationale:** Maintenance Program

**Future Operational Impact:**  Yes  No **Operational Impact Category:** N/A

**Description/Justification:**  
Rehabilitation of wastewater lines throughout the City.

The Wastewater Line Rehabilitation program includes the repair and/or replacement of the aging wastewater pipelines throughout the City. The existing wastewater lines in the collection system are predominantly concrete pipe. Wastewater contains high levels of hydrogen sulfide and when exposed to the atmosphere the hydrogen sulfide converts to sulfuric acid. The typical life expectancy of concrete pipe is approximately 100 years, however due to the highly corrosive nature of wastewater, the life expectancy of concrete pipe in a collection system is reduced to 20 to 50 years. Initially sulfuric acid will remove the outer layer of concrete, exposing the aggregate. If the corrosion is allowed to continue the sulfuric acid will continue to remove concrete until it reaches the steel. Once the reinforcement or steel in the pipe is exposed, structural failure is eminent. In order to preserve the existing wastewater pipelines and ensure continuous wastewater collection, pipes must be repaired or replaced that are beginning to show signs of corrosion. Additional services may include construction observation/inspection and quality control.

Source of Funding:	2022	2023	2024	2025	2026	5 - Year Total
Wastewater Fund	4,950	-	-	250,000	250,000	\$ 504,950
Grant - ARPA	250,000	250,000	250,000			750,000
						-
						-
						-
<b>Total Revenue</b>	<b>\$ 254,950</b>	<b>\$ 250,000</b>	<b>\$ 250,000</b>	<b>\$ 250,000</b>	<b>\$ 250,000</b>	<b>\$ 1,254,950</b>

Expenditures:	2022	2023	2024	2025	2026	5 - Year Total
Plans/Studies						\$ -
Design						-
Construction	254,950	250,000	250,000	250,000	250,000	1,254,950
Materials						-
Equipment						-
Other -						-
Other -						-
<b>Total Expenditures</b>	<b>\$ 254,950</b>	<b>\$ 250,000</b>	<b>\$ 250,000</b>	<b>\$ 250,000</b>	<b>\$ 250,000</b>	<b>\$ 1,254,950</b>

## 5-YEAR CAPITAL IMPROVEMENT PROGRAM

**Project Name:** Collection System Waste Receiving Station

**Project Dates:** **Begin:** Jan-2022 **Finish:** Dec-2022

**Comprehensive Project Cost:** \$200,000

**Project Rationale:** Facility Improvement

**Future Operational Impact:**  **Yes**  **No** **Operational Impact Category:** \_\_\_\_\_

**Description/Justification:**

This project will create a place for the wastewater treatment facility to receive waste from our collections and distribution crews as they clean sewers and lift stations. Currently they City is paying to haul this off and dump it with a third party vendor.

Source of Funding:	2022	2023	2024	2025	2026	5 - Year Total
Wastewater Fund	200,000					\$ 200,000
						-
						-
						-
						-
<b>Total Revenue</b>	<b>\$ 200,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 200,000</b>

Expenditures:	2022	2023	2024	2025	2026	5 - Year Total
Plans/Studies						\$ -
Design						-
Construction	200,000					200,000
Materials						-
Equipment						-
Other -						-
Other -						-
<b>Total Expenditures</b>	<b>\$ 200,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 200,000</b>

## 5-YEAR CAPITAL IMPROVEMENT PROGRAM

**Project Name:** WWTP Rating Increase

**Project Dates:** **Begin:** Jan-2022 **Finish:** Dec-2022

**Comprehensive Project Cost:** \$100,000

**Project Rationale:** State Requirement

**Future Operational Impact:**  Yes  No **Operational Impact Category:** \_\_\_\_\_

**Description/Justification:**

By recalculating flows and ratings through all of the plant processes, there is opportunity to increase the capacity allowed under the current State permit to accommodate existing and any near-term anticipated increased demand on the system.

Source of Funding:	2022	2023	2024	2025	2026	5 - Year Total
Wastewater Fund	100,000					\$ 100,000
						-
						-
						-
Total Revenue	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ 100,000

Expenditures:	2022	2023	2024	2025	2026	5 - Year Total
Plans/Studies						\$ -
Design						-
Construction	100,000					100,000
Materials						-
Equipment						-
Other -						-
Other -						-
Total Expenditures	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ 100,000

## 5-YEAR CAPITAL IMPROVEMENT PROGRAM

**Project Name:** Lift Station B Replacement

**Project Dates:** **Begin:** Jan-2025 **Finish:** Dec-2025

**Comprehensive Project Cost:** \$7,000,000 (2 year total)

**Project Rationale:** Facility Improvement

**Future Operational Impact:**  Yes  No **Operational Impact Category:** \_\_\_\_\_

**Description/Justification:**  
This project will replace the failing and aging lift station that is beyond it's useful life.

Source of Funding:	2022	2023	2024	2025	2026	5 - Year Total
Wastewater Fund				1,000,000	6,000,000	\$ 7,000,000
						-
						-
						-
Total Revenue	\$ -	\$ -	\$ -	\$ 1,000,000	\$ 6,000,000	\$ 7,000,000

Expenditures:	2022	2023	2024	2025	2026	5 - Year Total
Plans/Studies						\$ -
Design				1,000,000		1,000,000
Construction					6,000,000	6,000,000
Materials						-
Equipment						-
Other -						-
Other -						-
Total Expenditures	\$ -	\$ -	\$ -	\$ 1,000,000	\$ 6,000,000	\$ 7,000,000

## 5-YEAR CAPITAL IMPROVEMENT PROGRAM

**Project Name:** WWTP Primary Clarifiers & Digesters

**Project Dates:** **Begin:** Jan-2026 **Finish:** Dec-2026

**Comprehensive Project Cost:** \$30,000,000

**Project Rationale:** Facility Improvement

**Future Operational Impact:**  Yes  No **Operational Impact Category:** \_\_\_\_\_

**Description/Justification:**

Adding primary clarifiers and digesters will increase our rated capacity to accommodate the buildout of the Karl's Farm development, and allow for the decommissioning of the biosolids lagoons to help eliminate the main source of odor at the facility.

Source of Funding:	2022	2023	2024	2025	2026	5 - Year Total
Wastewater Fund					30,000,000	\$ 30,000,000
						-
						-
						-
<b>Total Revenue</b>	\$ -	\$ -	\$ -	\$ -	\$ 30,000,000	\$ 30,000,000

Expenditures:	2022	2023	2024	2025	2026	5 - Year Total
Plans/Studies						\$ -
Design					2,000,000	2,000,000
Construction					28,000,000	28,000,000
Materials						-
Equipment						-
Other -						-
Other -						-
<b>Total Expenditures</b>	\$ -	\$ -	\$ -	\$ -	\$ 30,000,000	\$ 30,000,000

## CAPITAL IMPROVEMENT PROGRAM SUMMARY

### Stormwater Fund

	2021 Adopted Budget	2021 Year-End Forecast	2021 Estimated Carry Over	2022 Adopted Budget	2023 Estimate	2024 Estimate	2025 Estimate	2026 Estimate	5-Year Total	Funding Source
<b>Beginning Fund Balance</b>	\$ 897,815	\$ 1,130,951		\$ 1,476,366	\$ 1,686,753	\$ 1,844,374	\$ 1,916,397	\$ 807,331		
<b>Revenue Projections:</b>										
Stormwater Charges	\$ 449,000	\$ 477,000		\$ 469,000	\$ 471,345	\$ 473,702	\$ 476,071	\$ 478,451	\$ 2,368,569	
Federal Grant	-	-		250,000	-	-	-	-	250,000	
Investment Earnings	9,000	24,690		24,875	8,434	9,222	9,582	4,037	56,150	
<b>Total</b>	<b>458,000</b>	<b>501,690</b>		<b>743,875</b>	<b>479,779</b>	<b>482,924</b>	<b>485,653</b>	<b>482,488</b>	<b>2,674,719</b>	
<b>Operating Expenditures</b>	<b>\$ 176,843</b>	<b>\$ 156,275</b>		<b>\$ 183,488</b>	<b>\$ 187,158</b>	<b>\$ 190,901</b>	<b>\$ 194,719</b>	<b>\$ 198,613</b>	<b>\$ 954,879</b>	
<b>Capital Expenditures:</b>										
Grange Hall Creek MPD & FHAD	\$ 70,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	SWF
Storm Drainage Improvements	412,555	-	-	100,000	100,000	100,000	100,000	100,000	500,000	SWF
Huron Street Line Replacement	-	-	-	250,000	-	-	-	-	250,000	GRANT
Acoma Street Storm Sewer Repair	-	-	-	-	35,000	-	-	-	35,000	SWF
Melody Drive Storm Sewer Repair	-	-	-	-	-	120,000	-	-	120,000	SWF
Washington Street/Kiwanis Detention	-	-	-	-	-	-	1,300,000	-	1,300,000	SWF
GHC Conveyance Improvements @ Irma	-	-	-	-	-	-	-	800,000	800,000	SWF
<b>Total Capital Expenditures</b>	<b>482,555</b>	<b>-</b>	<b>-</b>	<b>350,000</b>	<b>135,000</b>	<b>220,000</b>	<b>1,400,000</b>	<b>900,000</b>	<b>3,005,000</b>	
<b>Ending Fund Balance</b>	<b>\$ 696,417</b>	<b>\$ 1,476,366</b>		<b>\$ 1,686,753</b>	<b>\$ 1,844,374</b>	<b>\$ 1,916,397</b>	<b>\$ 807,331</b>	<b>\$ 191,206</b>		
<b>Unassigned Fund Balance</b>	<b>\$ 696,417</b>	<b>\$ 1,476,366</b>		<b>\$ 1,686,753</b>	<b>\$ 1,844,374</b>	<b>\$ 1,916,397</b>	<b>\$ 807,331</b>	<b>\$ 191,206</b>		



## 5-YEAR CAPITAL IMPROVEMENT PROGRAM

**Project Name:** Storm Drainage Improvements

**Project Dates:** **Begin:** Ongoing **Finish:** Ongoing

**Comprehensive Project Cost:** \$500,000 (5 year total)

**Project Rationale:** Necessary Improvements & Preventative Maintenance

**Future Operational Impact:**  Yes  No **Operational Impact Category:** N/A

**Description/Justification:**

Construct or repair manhole, inlet, repair piping or concrete channel locations throughout the city; usually done in conjunction with street repair projects. Routine maintenance and upgrades must occur to maintain the expected level of service from the storm water infrastructure. Additional services may include construction observation/inspection and quality control.

Source of Funding:	2022	2023	2024	2025	2026	5 - Year Total
Stormwater Fund	100,000	100,000	100,000	100,000	100,000	\$ 500,000
						-
						-
						-
<b>Total Revenue</b>	<b>\$ 100,000</b>	<b>\$ 100,000</b>	<b>\$ 100,000</b>	<b>\$ 100,000</b>	<b>\$ 100,000</b>	<b>\$ 500,000</b>

Expenditures:	2022	2023	2024	2025	2026	5 - Year Total
Plans/Studies						\$ -
Design						-
Construction	100,000	100,000	100,000	100,000	100,000	500,000
Materials						-
Equipment						-
Other -						-
Other -						-
<b>Total Expenditures</b>	<b>\$ 100,000</b>	<b>\$ 100,000</b>	<b>\$ 100,000</b>	<b>\$ 100,000</b>	<b>\$ 100,000</b>	<b>\$ 500,000</b>

## 5-YEAR CAPITAL IMPROVEMENT PROGRAM

**Project Name:** Acoma Drive Storm Sewer Repair

**Project Dates:** **Begin:** Q1 2023 **Finish:** Q4 2023

**Comprehensive Project Cost:** \$35,000

**Project Rationale:** Replacement of failed storm sewer line

**Future Operational Impact:**  Yes  No **Operational Impact Category:** N/A

**Description/Justification:**

Removal and replacement of cracked storm line that runs between Kennedy Drive and Verna Lane on Acoma Drive. The project will include the addition of a manhole, and backfilling/recompaction of all voids under the street.

Source of Funding:	2022	2023	2024	2025	2026	5 - Year Total
Stormwater Fund		35,000				\$ 35,000
						-
						-
						-
<b>Total Revenue</b>	\$ -	\$ 35,000	\$ -	\$ -	\$ -	\$ 35,000

Expenditures:	2022	2023	2024	2025	2026	5 - Year Total
Plans/Studies						\$ -
Design						-
Construction		35,000				35,000
Materials						-
Equipment						-
Other -						-
Other -						-
<b>Total Expenditures</b>	\$ -	\$ 35,000	\$ -	\$ -	\$ -	\$ 35,000

## 5-YEAR CAPITAL IMPROVEMENT PROGRAM

**Project Name:** Melody Dr. Storm Sewer Repair

**Project Dates:** **Begin:** Jan-2024 **Finish:** Dec-2024

**Comprehensive Project Cost:** \$120,000

**Project Rationale:** Replacement of failed storm sewer line

**Future Operational Impact:**  Yes  No **Operational Impact Category:** N/A

**Description/Justification:**

Removal and replacement of eroded storm line that runs along Melody Drive from Kennedy Drive to 106th Avenue. The project will include the addition of a manhole, and backfilling/recompaction of all voids under the street.

Source of Funding:	2022	2023	2024	2025	2026	5 - Year Total
Stormwater Fund			120,000			120,000
						-
						-
						-
<b>Total Revenue</b>	\$ -	\$ -	\$ 120,000	\$ -	\$ -	\$ 120,000

Expenditures:	2022	2023	2024	2025	2026	5 - Year Total
Plans/Studies						\$ -
Design						-
Construction			120,000			120,000
Materials						-
Equipment						-
Other -						-
Other -						-
<b>Total Expenditures</b>	\$ -	\$ -	\$ 120,000	\$ -	\$ -	\$ 120,000

## 5-YEAR CAPITAL IMPROVEMENT PROGRAM

**Project Name:** Washington Street & Kiwanis Park Detention Improvements

**Project Dates:** **Begin:** Jan-2025 **Finish:** Dec-2025

**Comprehensive Project Cost:** \$1,300,000

**Project Rationale:** Drainage Improvements

**Future Operational Impact:**  Yes  No **Operational Impact Category:** N/A

**Description/Justification:**

To be completed with Mile High Flood District, this project will enlarge and improve drainage to Grange Hall Creek in the area of Washington Street and Kiwanis Park.

Source of Funding:	2022	2023	2024	2025	2026	5 - Year Total
Stormwater Fund				1,300,000		1,300,000
						-
						-
						-
<b>Total Revenue</b>	\$ -	\$ -	\$ -	\$ 1,300,000	\$ -	\$ 1,300,000

Expenditures:	2022	2023	2024	2025	2026	5 - Year Total
Plans/Studies						\$ -
Design						-
Construction				1,300,000		1,300,000
Materials						-
Equipment						-
Other -						-
Other -						-
<b>Total Expenditures</b>	\$ -	\$ -	\$ -	\$ 1,300,000	\$ -	\$ 1,300,000

## 5-YEAR CAPITAL IMPROVEMENT PROGRAM

**Project Name:** Irma Drive Conveyance Improvements

**Project Dates:** **Begin:** Jan-2026 **Finish:** Dec-2026

**Comprehensive Project Cost:** \$800,000

**Project Rationale:** Storm drain conveyance improvements

**Future Operational Impact:**  Yes  No **Operational Impact Category:** N/A

**Description/Justification:**

To be completed with Mile High Flood District, reconfiguration of storm water conveyance from surrounding neighborhoods to Grange Hall Creek need to be updated due to increased flows, and to protect Lift Station A infrastructure.

Source of Funding:	2022	2023	2024	2025	2026	5 - Year Total
Stormwater Fund					800,000	800,000
						-
						-
						-
<b>Total Revenue</b>	\$ -	\$ -	\$ -	\$ -	\$ 800,000	\$ 800,000

Expenditures:	2022	2023	2024	2025	2026	5 - Year Total
Plans/Studies						\$ -
Design						-
Construction					800,000	800,000
Materials						-
Equipment						-
Other -						-
Other -						-
<b>Total Expenditures</b>	\$ -	\$ -	\$ -	\$ -	\$ 800,000	\$ 800,000

Staffing Plan 2022-2027																		
2022	FTE	1st Year Cost	2023	FTE	1st Year Cost	2024	FTE	1st Year Cost	2025	FTE	1st Year Cost	2026	FTE	1st Year Cost	2027	FTE	1st Year Cost	TOTAL FTE
<b>CITY MGR</b>																		
Crisis Unit Manager	1.00	\$104,546	Assistant City Manager	1.00	\$183,194	Sustainability Coordinator	1.00	\$ 99,808										
Crisis Unit Co-Responder	2.50	\$228,230	Graduate Intern	0.50	\$20,000	Receptionist	1.00	\$ 52,000										
Economic Dev. Coordinator	1.00	\$69,866	HS Intern	0.00	\$500													
Community Resource Nav.	0.50	\$40,372																
Special Events Coordinator	0.50	\$25,268																
<b>Total</b>	<b>5.50</b>	<b>\$468,282</b>	<b>Total</b>	<b>1.50</b>	<b>\$203,694</b>	<b>Total</b>	<b>2.00</b>	<b>\$151,808</b>	<b>Total</b>	<b>0.00</b>	<b>Total</b>	<b>0.00</b>	<b>Total</b>	<b>0.00</b>	<b>Total</b>	<b>0.00</b>	<b>Total</b>	<b>9.00</b>
<b>HR</b>																		
<b>Total</b>	<b>0.00</b>	<b>\$0</b>	Sr. HR Business Partner	1.00	\$101,247													<b>1.00</b>
<b>Total</b>	<b>0.00</b>	<b>\$0</b>	<b>Total</b>	<b>1.00</b>	<b>\$101,247</b>	<b>Total</b>	<b>0.00</b>	<b>Total</b>	<b>0.00</b>	<b>Total</b>	<b>0.00</b>	<b>Total</b>	<b>0.00</b>	<b>Total</b>	<b>0.00</b>	<b>Total</b>	<b>0.00</b>	<b>1.00</b>
<b>PARKS/REC</b>																		
Recreation Manager	2.00	\$187,184	TBD - outcome of master plan			TBD - outcome of master plan												
Recreation Coordinator	1.95	\$112,724																
Recreation Assistant	0.50	\$41,834																
Custodian	3.68	\$154,091																
Fitness Instructor	2.63	\$106,920																
Lifeguard	6.00	\$181,450																
Drop-in Sports Supervisor	1.50	\$48,190																
Technical Asst.	1.00	\$48,793																
<b>Remaining 80% cost from '21</b>																		
Head Swim Coach	1.00	\$78,351																
Parks Maintenance Worker I	3.00	\$179,859																
Park Ranger	1.00	\$66,754																
<b>Total</b>	<b>24.26</b>	<b>\$1,206,150</b>	<b>Total</b>	<b>0.00</b>	<b>Total</b>	<b>0.00</b>	<b>Total</b>	<b>0.00</b>	<b>Total</b>	<b>0.00</b>	<b>Total</b>	<b>0.00</b>	<b>Total</b>	<b>0.00</b>	<b>Total</b>	<b>0.00</b>	<b>Total</b>	<b>24.26</b>
<b>PD</b>																		
Sergeant	1.00	\$131,195	Sergeant	1.00	\$133,171	Sworn Officer (Detective)	1.00	\$85,957	Sworn Officer	1.00	\$87,676	Sworn Officer	1.00	\$89,430	Sworn Officer (Detective)	1.00	\$91,219	
Crime Analyst	1.00	\$98,900	Digital Records Specialist (TBD)	1.00	78,530	(2) Community Service Ofc Reclass	-	-	Sworn Officer	1.00	\$87,676	Sworn Officer	1.00	\$89,430				
Custodian	1.00	\$59,171				Community Service Ofc	1.00	\$75,000	Community Service	1.00	\$76,500	Evidence Technician	0.50	\$40,000				
PIO Reclass	0.00	\$16,224										Records Manager (TBD)	1.00	\$119,530				
Exec. Asst Reclass - TBD	0.00	\$0																
Admin. Reclass - TBD	0.00	\$0																
Sworn Officer	4.00	\$329,738																
<b>Total</b>	<b>7.00</b>	<b>\$ 635,228</b>	<b>Total</b>	<b>2.00</b>	<b>\$ 211,701</b>	<b>Total</b>	<b>2.00</b>	<b>\$160,957</b>	<b>Total</b>	<b>3.00</b>	<b>\$ 251,852</b>	<b>Total</b>	<b>3.50</b>	<b>\$338,389</b>	<b>Total</b>	<b>1.00</b>	<b>\$ 91,219</b>	<b>18.50</b>
<b>PW</b>																		
Civil Engineer I	1.00	\$97,974	Environmental Technician	1.00	\$ 71,705													
MSW I - Streets	1.00	\$61,649	Lab Optimization Specialist	1.00	\$ 93,704													
MSW I - Sanitation	1.00	\$62,041																
Utility Plant Operator	1.00	\$78,148																
<b>Total</b>	<b>4.00</b>	<b>\$299,812</b>	<b>Total</b>	<b>2.00</b>	<b>\$ 165,409</b>	<b>Total</b>	<b>0.00</b>	<b>Total</b>	<b>0.00</b>	<b>Total</b>	<b>0.00</b>	<b>Total</b>	<b>0.00</b>	<b>Total</b>	<b>0.00</b>	<b>Total</b>	<b>0.00</b>	<b>6.00</b>
<b>TOTAL</b>	<b>40.76</b>	<b>\$ 2,609,472</b>	<b>Total</b>	<b>6.50</b>	<b>\$ 682,051</b>	<b>Total</b>	<b>4.00</b>	<b>\$ 312,765</b>	<b>Total</b>	<b>3.00</b>	<b>\$ 251,852</b>	<b>Total</b>	<b>3.50</b>	<b>\$338,389</b>	<b>Total</b>	<b>1.00</b>	<b>\$ 91,219</b>	<b>58.76</b>

Type	Type Key: P - Personnel; O - Operational/Ongoing; C - Capital; NC - Non-Capital Equipment/One-time	General Fund	Water Fund	Sewer Fund	Stormwater Fund	Sanitation Fund	Total
<b>Legislative</b>							
O	2021 Add-Back Training	\$ 6,000					\$ 6,000
O	Community Co-Production Policing Advisory Board - Supplies (10.10.045.62300.0000.000)	\$ 10,000					\$ 10,000
O	Diversity, Inclusivity, and Social Equity Board - Equity Project (10.10.055.61100.0000.000)	\$ 7,000					\$ 7,000
O	Diversity, Inclusivity, and Social Equity Board - Event Supplies (10.10.055.62300.0000.000)	\$ 13,000					\$ 13,000
O	Professional Services Increase (10.10.030.61100.0000.000)	\$ 27,000					\$ 27,000
NC	NLC Small Cities Conference Hosting - Supplies (10.10.030.62300.0000.000)	\$ 12,000					\$ 12,000
NC	Historic Preservation Commission - Grant (10.10.030.68200.0000.000)	\$ 15,000					\$ 15,000
	<b>Sub Total</b>	<b>\$ 90,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 90,000</b>
<b>City Manager</b>							
P	Personnel Merit Allowance	\$ 26,935					\$ 26,935
P	Crisis Response Team Manager (1.0 FTE)	\$ 104,546					\$ 104,546
P	Crisis Response Team Co-Responder (2.50 FTE)	\$ 228,230					\$ 228,230
P	Crisis Response Team Community Resource Navigator add .5 FTE	\$ 40,372					\$ 40,372
O	Crisis Response Team Professional Services (10.15.125.61100.0000.000)	\$ 30,000					\$ 30,000
O	Crisis Response Team Communication Services (10.15.125.61500.0000.000)	\$ 7,680					\$ 7,680
O	Crisis Response Team Training (10.15.125.61600.0000.000)	\$ 1,500					\$ 1,500
O	Crisis Response Team Travel/Mileage (10.15.125.61700.0000.000)	\$ 5,408					\$ 5,408
NC	Crisis Response Team Technical Supplies (10.15.125.62200.0000.000)	\$ 20,000					\$ 20,000
O	Crisis Response Team Technical Supplies (10.15.125.62200.0000.000)	\$ 21,500					\$ 21,500
O	Crisis Response Team Operating Supplies (10.15.125.62300.0000.000)	\$ 3,273					\$ 3,273
O	Severe Weather Activation Program (SWAP) IGA (10.15.000.61100.0000.000)	\$ 15,000					\$ 15,000
P	ED Cooridnator (10.15.105.60110.0000.000)	\$ 69,866					\$ 69,866
P	Events Coordinator - Seasonal (0.5 FTE)	\$ 25,268					\$ 25,268
O	Events Expansion (10.35.110.61300.0000.000)	\$ 35,000					\$ 35,000
O	2021 Add-Back	\$ 29,163					\$ 29,163
	<b>Sub Total</b>	<b>\$ 663,741</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 663,741</b>
<b>City Clerk</b>							
P	Personnel Merit Allowance	\$ 12,430					\$ 12,430
O	2021 Add-Back	\$ 4,500					\$ 4,500
	<b>Sub Total</b>	<b>\$ 16,930</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 16,930</b>
<b>Human Resources</b>							
P	Personnel Merit Allowance	\$ 8,730	\$ 1,136				\$ 9,866
O	2021 Add-Back	\$ 19,000	\$ -				\$ 19,000
NC	Employee Recognition Software Onboarding (xx.35.000.61200.0000.000)	\$ 5,082	\$ 1,700				\$ 6,782
O	Employee Recognition/Wellness Software (xx.35.000.61200.0000.000)	\$ 6,070	\$ 4,047				\$ 10,117
NC	Performance Evaluation System (xx.35.000.61100.0000.000)	\$ 11,250	\$ 3,750				\$ 15,000
	<b>Sub Total</b>	<b>\$ 50,132</b>	<b>\$ 10,633</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 60,765</b>

Type	Type Key: P - Personnel; O - Operational/Ongoing; C - Capital; NC - Non-Capital Equipment/One-time	General Fund	Water Fund	Sewer Fund	Stormwater Fund	Sanitation Fund	Total
<b>Technology</b>							
P	Personnel Merit Allowance	\$ 7,983	\$ 2,369				\$ 10,352
C	Server Cluster Replacement - Justice Center (10/50.40.000.63200.0000.000)	\$ 37,500	\$ 12,500				\$ 50,000
C	Server Data Backup Replacement - Off-site (10/50.40.000.63200.0000.000)	\$ 22,500	\$ 7,500				\$ 30,000
O	2021 Add-Back	\$ 39,400	\$ -				\$ 39,400
	<b>Sub Total</b>	<b>\$ 107,383</b>	<b>\$ 22,369</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 129,752</b>
<b>Finance</b>							
P	Personnel Merit Allowance	\$ 6,538	\$ 7,878				\$ 14,416
O	2021 Add-Back	\$ 14,100	\$ -				\$ 14,100
O	General Services Increase (50.45.000.61300.0000.000)	\$ -	\$ 92,315				\$ 92,315
O	Communication Services Increase (50.45.115.61500.0000.000)	\$ -	\$ 7,860				\$ 7,860
O	Training Increase (50.45.xxx.61600.0000.000)	\$ -	\$ 670				\$ 670
O	Travel/Mileage Increase (50.45.xxx.61700.0000.000)	\$ -	\$ 1,825				\$ 1,825
O	Sales Tax Online (10/50.45.000.61200.0000.000)	\$ 56,875	\$ 8,125				\$ 65,000
O	Utility Billing IVR Payment System (50.45.115.61200.0000.000)	\$ -	\$ 15,000				\$ 15,000
	<b>Sub Total</b>	<b>\$ 77,513</b>	<b>\$ 133,673</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 211,186</b>
<b>Planning &amp; Development</b>							
P	Personnel Merit Allowance	\$ 13,088					\$ 13,088
O	2021 Add-Back	\$ 5,000					\$ 5,000
NC	Comp Plan Carry-Over (10.50.020.61100.0000.000)	\$ 20,000					\$ 20,000
NC	Team Building Event (10.50.010.61600.0000.000)	\$ 6,000					\$ 6,000
NC	Safebuilt Fee Increase - Karl's Farm Development (10.50.020.61200.0000.000)	\$ 275,000					\$ 275,000
	<b>Sub Total</b>	<b>\$ 319,088</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 319,088</b>
<b>Parks, Recreation, &amp; Culture</b>							
P	Personnel Merit Allowance	\$ 54,470					\$ 54,470
O	2021 Add-Back	\$ 67,250					\$ 67,250
O	Recreation Activity Guide Increase (10.55.140.61500.0000.000)	\$ 3,100					\$ 3,100
C	Jaycee Ballfield Portable Mound (10.55.140.63200.1700.000)	\$ 5,000					\$ 5,000
NC	Parks & Recreation Master Plan Update (10.55.130.61100.0000.000)	\$ 140,000					\$ 140,000
NC	City-wide Fence Assessment (10.55.130.61100.0000.000)	\$ 5,000					\$ 5,000
NC	Kiwanis Patio Furniture (10.55.140.62400.1200.000)	\$ 10,500					\$ 10,500
C	Kiwanis Internet System (10.55.140.61200.1200.000)	\$ 4,200					\$ 4,200
C	Park Vehicle Replacement of Unit #304 (10.55.130.63200.0000.000)	\$ 50,000					\$ 50,000
C	Park Vehicle Replacement of Unit #525 (10.55.130.63200.0000.000)	\$ 50,000					\$ 50,000
C	Park Mower Replacement Groundmaster 5900 (10.55.130.63200.0000.000)	\$ 120,000					\$ 120,000
C	Park Mower Replacement Groundmaster 4500 Contour (10.55.130.63200.0000.000)	\$ 85,000					\$ 85,000
C	Park Vehicle Replacement of Unit #531 (10.55.130.63200.0000.000)	\$ 50,000					\$ 50,000
C	Park Utility Vehicle Replacements (2) JD Gators XUV835M (10.55.130.53200.0000.000)	\$ 56,000					\$ 56,000
C	Park Mower Replacements (2) JD Z997R (10.55.130.63200.0000.000)	\$ 48,000					\$ 48,000
O	Facility Operating Cost Increases - Fitness Operating Supplies (10.55.140.62300.1600.000)	\$ 1,285					\$ 1,285
O	Facility Operating Cost Increases - Fitness Instructor Training (10.55.140.61600.1500.000)	\$ 2,600					\$ 2,600



Type	Type Key: P - Personnel; O - Operational/Ongoing; C - Capital; NC - Non-Capital Equipment/One-time	General Fund	Water Fund	Sewer Fund	Stormwater Fund	Sanitation Fund	Total
O	Facility Operating Cost Increases - Contract Sports Officials (10.55.140.61300.1700.000)	\$ 6,000					\$ 6,000
O	Facility Operating Cost Increases - Custodial Supplies (10.55.140.62300.1100.000)	\$ 39,000					\$ 39,000
O	Facility Operating Cost Increases - Facility Maintenance Contracts (10.55.140.61100.1100.000)	\$ 20,000					\$ 20,000
O	Facility Operating Cost Increases - Senior Program Expansion (10.55.140.62300.1800.000)	\$ 12,500					\$ 12,500
O	Facility Operating Cost Increases - Ticketing System (10.55.140.61200.1900.000)	\$ 9,000					\$ 9,000
O	Facility Operating Cost Increases - Theatre Concessions (Alcohol) (10.55.140.62300.1900.000)	\$ 10,000					\$ 10,000
O	Facility Operating Cost Increases - Theatre Productions Increase (10.55.140.62300.1900.000)	\$ 50,000					\$ 50,000
O	Facility Operating Cost Increases - Youth/Teen Program Expansion (10.55.140.61300.1400.000)	\$ 20,000					\$ 20,000
O	Facility Operating Cost Increases - Brightwheel (10.55.140.61300.1300.000)	\$ 1,000					\$ 1,000
O	Facility Operating Cost Increases - Childwatch (10.55.140.61300.1300.000)	\$ 1,000					\$ 1,000
O	Facility Operating Cost Increases - Pool Chemicals/Inspections (10.55.140.62300.1200.000)	\$ 15,000					\$ 15,000
O	Facility Operating Cost Increases - Utilities Increase (10.55.140.62510.0000.000)	\$ 85,000					\$ 85,000
O	Facility Operating Cost Increases - New Programs (10.55.140.61300.0000.000)	\$ 50,000					\$ 50,000
O	Facility Operating Cost Increases - Operating Supplies Increase (10.55.140.62300.0000.000)	\$ 30,000					\$ 30,000
O	Facility Operating Cost Increases - Training Increase (10.55.140.61600.0000.000)	\$ 10,000					\$ 10,000
P	Various PT program 1.36 FTE	\$ 60,000					\$ 60,000
P	Specialized Fitness 2.0 FTE	\$ 92,366					\$ 92,366
P	Recreation Assistant 1.0 FTE	\$ 48,414					\$ 48,414
P	Guest Relations Specialists 3.03 FTE	\$ 173,048					\$ 173,048
P	Recreation Coordinator 1.0 FTE	\$ 69,866					\$ 69,866
P	Head Swim Coach 1.0 FTE	\$ 78,351					\$ 78,351
P	Parks Maintenance Worker (3.0 FTE, reduce existing 4 seasonal FTE to 3 FTE)	\$ 179,859					\$ 179,859
P	Park Ranger 1.0 FTE	\$ 71,993					\$ 71,993
NC	CPTED (10.55.130.61100.0000.000)	\$ 15,000					\$ 15,000
	<b>Sub Total</b>	<b>\$ 1,899,802</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,899,802</b>
	<b>Police</b>						
P	Personnel Market Adjustment	\$ 102,447					\$ 102,447
P	Personnel Merit Allowance and Step Adjustments	\$ 117,081					\$ 117,081
O	ADCOM IGA Increase (10.60.010.61500.0000.000)	\$ 43,246					\$ 43,246
O	ADCO Sheriff's Office Records Terminal IGA (10.60.150.61100.0000.000)	\$ 3,213					\$ 3,213
P	Police Sergeant (1.0 FTE)	\$ 131,195					\$ 131,195
P	Crime Analyst (1.0 FTE)	\$ 98,900					\$ 98,900
P	Public Information Officer (no FTE; transfer existing position)	\$ 16,224					\$ 16,224
C	Traffic Unit Motorcycles (2) (10.60.160.63200.0000.000)	\$ 75,000					\$ 75,000
O	Traffic Unit Motorcycle Uniforms/Equipment (2) (10.60.160.62400.0000.000)	\$ 4,800					\$ 4,800
P	Custodian (1.0 FTE)	\$ 59,171					\$ 59,171
O	Equipment Package Increase (4 officers) (10.60.160.62400.0000.000)	\$ 44,000					\$ 44,000
C	Ford Interceptor Utility Vehicle (replaces unit #249-11) (10.60.160.63200.0000.000)	\$ 76,000					\$ 76,000
C	Chevy Tahoe (replaces unit #241-10) (10.60.160.63200.0000.000)	\$ 91,000					\$ 91,000
C	Ford Interceptor Utility Vehicle (replaces unit #207-09) (10.60.160.63200.0000.000)	\$ 76,000					\$ 76,000
C	Ford Interceptor Utility Vehicle (replaces unit #231-13) (10.60.160.63200.0000.303)	\$ 76,000					\$ 76,000
C	Ford Interceptor Hybrid Vehicle (replaces unit #283-12) (10.60.010.63200.0000.303)	\$ 47,500					\$ 47,500
C	Ford Interceptor Hybrid Vehicle (replaces unit #285) (10.60.150.63200.0000.303)	\$ 47,500					\$ 47,500

Type	Type Key: P - Personnel; O - Operational/Ongoing; C - Capital; NC - Non-Capital Equipment/One-time	General Fund	Water Fund	Sewer Fund	Stormwater Fund	Sanitation Fund	Total
C	Ford Interceptor Utility Vehicle (replaces unit #232-14) (10.60.160.63200.0000.303)	\$ 76,000					\$ 76,000
C	Ford Interceptor Utility Vehicle (replaces unit #233-13) (10.60.160.63200.0000.303)	\$ 76,000					\$ 76,000
O	Evidence Supplies Increase (10.60.150.62300.0000.000)	\$ 11,455					\$ 11,455
	<b>Sub Total</b>	<b>\$ 1,272,732</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,272,732</b>
	<b>Public Works</b>						
P	Personnel Merit Allowance	\$ 13,750	\$ 33,306	\$ 21,902	\$ 6,686	\$ 10,437	\$ 86,081
O	Big Dry Creek Special Studies (50.65.240.61300.0000.000)		\$ 6,000				\$ 6,000
P	Civil Engineer (1.0 FTE)	\$ 97,974					\$ 97,974
O	ERT Replacment & Commercial Meter Program (50.65.260.62330.0000.000)		\$ 185,000				\$ 185,000
O	Technical Services Increase (52.65.290.61200.0000.000)			\$ 10,000			\$ 10,000
P	MSW 1 - Streets (1.0 FTE)	\$ 61,845					\$ 61,845
P	MSW 1 - Sanitation (1.0 FTE)					\$ 61,845	\$ 61,845
O	Non-Capital Equipment Increase (52.65.280.62400.0000.000)			\$ 50,000			\$ 50,000
C	Water Rights Engineering (50.65.270.63100.0000.000)		\$ 150,000				\$ 150,000
C	Water Rights Special Counsel (50.65.270.63100.0000.000)		\$ 200,000				\$ 200,000
O	Water Treatment Chemical Increase (50.65.230.62310.0000.000)		\$ 10,000				\$ 10,000
O	Non-Capital Equipment Increase (52.65.230.62400.0000.000)		\$ 50,000				\$ 50,000
P	Water Treatment Facility Operator (1.0 FTE)		\$ 78,148				\$ 78,148
C	Compact Excavator (50.65.260.63200.0000.000)		\$ 52,000				\$ 52,000
C	3/4 Ton Pickup (replaces unit #306) (50.65.230.63200.0000.000)		\$ 59,000				\$ 59,000
C	Ford F150 EV Lightning (replaces unit #310) (50.65.220.63200.0000.000)		\$ 45,000				\$ 45,000
O	Lab Capital Equipment Contingency (50.65.240.62400.0000.000)		\$ 50,000				\$ 50,000
O	Water Treatment Capital Equipment Contingency (50.65.230.62400.0000.000)		\$ 90,000				\$ 90,000
O	Water Electrical & Mechanical Capital Equipment Contingency (50.65.250.62400.0000.000)		\$ 35,000				\$ 35,000
O	Wastewater Electrical & Mechanical Capital Equipment Contingency (52.65.250.62400.0000.000)			\$ 35,000			\$ 35,000
O	Wastewater Treatment Capital Equipment Contingency (52.65.280.62400.0000.000)			\$ 90,000			\$ 90,000
C	Scorpion Side-Arm Automated Truck (replaces unit #164) (56.65.320.63200.0000.000)					\$ 320,000	\$ 320,000
	<b>Sub Total</b>	<b>\$ 173,569</b>	<b>\$ 1,043,454</b>	<b>\$ 206,902</b>	<b>\$ 6,686</b>	<b>\$ 392,282</b>	<b>\$ 1,822,893</b>
	<b>APPROVED REQUEST TOTAL</b>	<b>\$ 4,670,890</b>	<b>\$ 1,210,129</b>	<b>\$ 206,902</b>	<b>\$ 6,686</b>	<b>\$ 392,282</b>	<b>\$ 6,486,889</b>
	<b>Personnel Requests</b>	<b>\$ 2,070,940</b>	<b>\$ 122,837</b>	<b>\$ 21,902</b>	<b>\$ 6,686</b>	<b>\$ 72,282</b>	<b>\$ 2,294,647</b>
	<b>NC/One-time</b>	<b>\$ 534,832</b>	<b>\$ 5,450</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 540,282</b>
	<b>Capital</b>	<b>\$ 1,169,200</b>	<b>\$ 526,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 320,000</b>	<b>\$ 2,015,200</b>
	<b>On-going Requests</b>	<b>\$ 895,918</b>	<b>\$ 555,842</b>	<b>\$ 185,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,636,760</b>

**2022 BUDGET PACKAGE REQUEST**

Package Name: Community Co-Production Policing Advisory Board Priority: 1

Package Type: One Time:  On Going:  Other:  **2021 Add-Back:**

Total Package Costs: \$ 10,000.00

**Description/Justification:**

One of the purposes of the CCPP advisory board is to bridge the gap between the community and the Police Department. This can be done through community engagement and outreach events. The Board would like start with an outreach event once a quarter, costing approximately \$2500 per event to provide branded giveaways.

**Alternatives:**

Not having any funds for this Council created advisory board to accomplish a primary mission

Expenditures:	Account Code/Description:	Amount:
Additional Revenue		\$ -
Personnel* FTE: 0.00		\$ -
Purchased Services		\$ -
Supplies/Non-Capital Equipment	10.10.045.62300.0000.000	\$ 10,000.00
Capital Outlay		\$ -
Miscellaneous		\$ -
Contingency		\$ -
<b>TOTAL EXPENDITURES</b>		<b>\$ 10,000.00</b>

\*Contact HR/Finance to determine comprehensive personnel cost estimates and accounting.

Department Head: \_\_\_\_\_ Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**City Manager/Finance Use Only**  
 City Manager Determination: Approved:  Denied:  Signature: \_\_\_\_\_  
 Date: \_\_\_\_\_

**2022 BUDGET PACKAGE REQUEST**

Package Name: Diversity, Inclusivity, and Social Equity Board Priority: 1

Package Type: One Time:  On Going:  Other:  **2021 Add-Back:**

Total Package Costs: \$ 20,000.00

**Description/Justification:**

In the current DISE work plan, two priority areas are listed: Education/Outreach and Policy Initiatives. In addition, part of their stated goals is to understand what the community wants to see as it relates to DEI. In 2020-2021, DISE has successfully worked with the Equity Project to host a community listening session and will continue to work with the Equity Project in 2022. DISE would also like to hold one event a year that is unique to other events and programs being offered by the city.

**Alternatives:**

Not having any funds for this Council created advisory board to accomplish some of their primary purposes

Expenditures:	Account Code/Description:	Amount:
Additional Revenue		\$ -
Personnel* FTE: 0.00		\$ -
Purchased Services	10.10.055.61100.0000.000	\$ 7,000.00
Supplies/Non-Capital Equipment	10.10.055.62300.0000.000	\$ 13,000.00
Capital Outlay		\$ -
Miscellaneous		\$ -
Contingency		\$ -
<b>TOTAL EXPENDITURES</b>		<b>\$ 20,000.00</b>

\*Contact HR/Finance to determine comprehensive personnel cost estimates and accounting.

Department Head: \_\_\_\_\_ Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**City Manager/Finance Use Only**  
 City Manager Determination: Approved:  Denied:  Signature: \_\_\_\_\_  
 Date: \_\_\_\_\_

**2022 BUDGET PACKAGE REQUEST**

Package Name: Professional Services Increase Priority: 1

Package Type: One Time:  On Going:  Other:  **2021 Add-Back:**

Total Package Costs: \$ 27,000.00

Description/Justification:

City Attorney is requesting up to a 10% increase in fees.

Alternatives:

Council can either negotiate fees with current attorney or find a different attorney

Expenditures:	Account Code/Description:	Amount:
Additional Revenue		\$ -
Personnel* FTE: 0.00		\$ -
Purchased Services	10.10.030.61100.0000.000	\$ 27,000.00
Supplies/Non-Capital Equipment		\$ -
Capital Outlay		\$ -
Miscellaneous		\$ -
Contingency		\$ -
<b>TOTAL EXPENDITURES</b>		<b>\$ 27,000.00</b>

\*Contact HR/Finance to determine comprehensive personnel cost estimates and accounting.

Department Head: \_\_\_\_\_ Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**City Manager/Finance Use Only**  
 City Manager Determination: Approved:  Denied:  Signature: \_\_\_\_\_  
 Date: \_\_\_\_\_

**2022 BUDGET PACKAGE REQUEST**

Package Name: NLC Small Cities Conference Priority: 1

Package Type: One Time:  On Going:  Other:  **2021 Add-Back:**

Total Package Costs: \$ 12,000.00

**Description/Justification:**

Northglenn has been a member of NLC Small Cities with Council member Joyce Downing on the steering committee for many years. NLC has requested that Northglenn consider hosting a Small Cities Conference/Workshop. This funding would provide the resources needed to host the event, if selected.

**Alternatives:**

Not host the workshop or conference in 2022.

Expenditures:	Account Code/Description:	Amount:
Additional Revenue		\$ -
Personnel* FTE: 0.00		\$ -
Purchased Services		\$ -
Supplies/Non-Capital Equipment	10.10.030.62300.0000.000	\$ 12,000.00
Capital Outlay		\$ -
Miscellaneous		\$ -
Contingency		\$ -
<b>TOTAL EXPENDITURES</b>		<b>\$ 12,000.00</b>

\*Contact HR/Finance to determine comprehensive personnel cost estimates and accounting.

Department Head: \_\_\_\_\_ Signature: \_\_\_\_\_

Date: \_\_\_\_\_

<b>City Manager/Finance Use Only</b>			
City Manager Determination:	Approved: <input type="checkbox"/>	Denied: <input type="checkbox"/>	Signature: _____
			Date: _____

**2022 BUDGET PACKAGE REQUEST**

Package Name: Historic Presevation Commission Grant Priority: 2

Package Type: One Time:  On Going:  Other:  **2021 Add-Back:**

Total Package Costs: \$ 15,000.00

**Description/Justification:**

The Historic Preservation Commission (HPC) owns a 1939 fire truck that is need of exterior rehabilitation, including paint. HPC is asking for a \$15,000 contribution to match their \$15,000 to rehab the fire truck so it can be used in parades and other uses.

**Alternatives:**

Not funding this request

Expenditures:	Account Code/Description:	Amount:
Additional Revenue		\$ -
Personnel* FTE: 0.00		\$ -
Purchased Services		\$ -
Supplies/Non-Capital Equipment		\$ -
Capital Outlay		\$ -
Miscellaneous	10.10.030.68200.0000.000	\$ 15,000.00
Contingency		\$ -
<b>TOTAL EXPENDITURES</b>		<b>\$ 15,000.00</b>

\*Contact HR/Finance to determine comprehensive personnel cost estimates and accounting.

Department Head: \_\_\_\_\_ Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**City Manager/Finance Use Only**  
 City Manager Determination: Approved:  Denied:  Signature: \_\_\_\_\_  
 Date: \_\_\_\_\_

**2022 BUDGET PACKAGE REQUEST**

Package Name: Crisis Response Unit - Program Manager Priority: 1

Package Type: One Time:  On Going:  Other:  **2021 Add-Back:**

Total Package Costs: \$ 104,546.00

**Description/Justification:**

This new position will oversee the operations of the Crisis Response Unit as well as supervise 3.0 FTE. This position is will be the primary caseworker for court referred clients and the juvenile restorative justice program, and a secondary co-responder when needed. The Program Manager is also responsible for data collection, analysis and reporting.

**Alternatives:**

Expenditures:	Account Code/Description:	Amount:
Additional Revenue		\$ -
Personnel* FTE: 1.00	10.15.125.60xxx.0000.000	\$ 104,546.00
Purchased Services		\$ -
Supplies/Non-Capital Equipment		\$ -
Capital Outlay		\$ -
Miscellaneous		\$ -
Contingency		\$ -
<b>TOTAL EXPENDITURES</b>		<b>\$ 104,546.00</b>

\*Contact HR/Finance to determine comprehensive personnel cost estimates and accounting.

Department Head: Heather Geyer Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**City Manager/Finance Use Only**

City Manager Determination: Approved:  Denied:  Signature: \_\_\_\_\_

Date: \_\_\_\_\_



**2022 BUDGET PACKAGE REQUEST**

Package Name: Crisis Response Unit - Co-Responders/Navigator Priority: 1

Package Type: One Time:  On Going:  Other:  **2021 Add-Back:**

Total Package Costs: \$ 268,602.00

**Description/Justification:**

The Co-Responder position will work primarily with the Police Department to provide the immediate on-scene response as well as long-term case management for those individuals that need more intensive assistance, and Neighborhood Services to provide conflict resolution services. The Co-Responder will also support the Community Resource Navigator in providing case management services for those individuals that need longer term mental health support and resources. the cost for these new 2.5 FTE positions is \$228,230. The Community Resource Navigator position is increasing to a full-time position in 2022, increasing the position by .5 FTE at a cost of \$40,372.

**Alternatives:**

Expenditures:	Account Code/Description:	Amount:
Additional Revenue		\$ -
Personnel* FTE: 3.00	10.15.125.60xxx.0000.000	\$ 268,602.00
Purchased Services		\$ -
Supplies/Non-Capital Equipment		\$ -
Capital Outlay		\$ -
Miscellaneous		\$ -
Contingency		\$ -
<b>TOTAL EXPENDITURES</b>		<b>\$ 268,602.00</b>

\*Contact HR/Finance to determine comprehensive personnel cost estimates and accounting.

Department Head: Heather Geyer Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**City Manager/Finance Use Only**

City Manager Determination: Approved:  Denied:  Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**2022 BUDGET PACKAGE REQUEST**

Package Name: Crisis Response Unit Operating Costs Priority: 1

Package Type: One Time:  On Going:  Other:  **2021 Add-Back:**

Total Package Costs: \$ 89,361.00

**Description/Justification:**

The implementation of the Crisis Response Unit will require establishing an on-going budget for operating costs to include services (professional, communication, training/travel) and supplies (technical, operating). The supplies budget includes a one-time expense of \$20,000 for case management software.

**Alternatives:**

Expenditures:	Account Code/Description:	Amount:
Additional Revenue		\$ -
Personnel* FTE: 0.00		\$ -
Purchased Services	10.15.125.61100/61500/61600/61700.0000.000	\$ 44,588.00
Supplies/Non-Capital Equipment	10.15.125.62200/62300.0000.000	\$ 44,773.00
Capital Outlay		\$ -
Miscellaneous		\$ -
Contingency		\$ -
<b>TOTAL EXPENDITURES</b>		<b>\$ 89,361.00</b>

\*Contact HR/Finance to determine comprehensive personnel cost estimates and accounting.

Department Head: Heather Geyer Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**City Manager/Finance Use Only**

City Manager Determination: Approved:  Denied:  Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**2022 BUDGET PACKAGE REQUEST**

Package Name: Severe Weather Activation Program IGA Priority: 3

Package Type: One Time:  On Going:  Other:  **2021 Add-Back:**

Total Package Costs: \$ 15,000.00

**Description/Justification:**

in 2020 the cities of Commerce City, Federal Heights, Northglenn, Thornton, Westminster and Bennett participated in an intergovernmental agreement through Adams County to provide hotel and motel vouchers to people experiencing homelessness during severe weather. The demand far exceeded the availability of rooms as well as funds; therefore, the County is requesting participation in the amount of \$15,000 from each city for 2022.

**Alternatives:**

Expenditures:	Account Code/Description:	Amount:
Additional Revenue		\$ -
Personnel* FTE: 0.00		\$ -
Purchased Services	10.15.000.61100.0000.000	\$ 15,000.00
Supplies/Non-Capital Equipment		\$ -
Capital Outlay		\$ -
Miscellaneous		\$ -
Contingency		\$ -
<b>TOTAL EXPENDITURES</b>		<b>\$ 15,000.00</b>

\*Contact HR/Finance to determine comprehensive personnel cost estimates and accounting.

Department Head: Heather Geyer Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**City Manager/Finance Use Only**  
 City Manager Determination: Approved:  Denied:  Signature: \_\_\_\_\_  
 Date: \_\_\_\_\_

**2022 BUDGET PACKAGE REQUEST**

Package Name: Economic Development Coordinator Priority: 1

Package Type: One Time:  On Going:  Other:  **2021 Add-Back:**

Total Package Costs: \$ 69,866.00

**Description/Justification:**

#4 Strategic Plan -The ED department has requested in previous years to fund an Economic Development Coordinator position due to the increased workload and level of service expectations as defined in the Strategic Plan. The success of our businesses equates to new tax revenues which is 54% of the city's general fund budget. The existing staff workload has been maximized for many years and continues to get stretched thinner each year. To ensure quality and personal customer service, this new position is essential to the department and the growth of both the business community and the city. This position will help relieve the workload of the existing staff so they can focus on creating a business-friendly and supportive environment for our businesses. This position will provide public reception and administrative duties, support new and expanding businesses through the development review process, assist with business grants and programs, database management, and provide support in various marketing, events, and departmental duties for Economic Dev.

**Alternatives:**

The current workload for the two existing employees supporting Economic Dev. and NURA is not sustainable. Therefore, if this position is not funded the department will have to make some hard choices in reducing the level, quantity and quality of economic development programs and services provided. This will include but is not limited to the reduction of business retention visits and outreach programs, the number of events and classes provided, less one-on-one personal assistance, and decreased levels of marketing efforts. Also, the department will need to reevaluate participation in many internal committees and programs (Development Review Committee, Partners in Energy, Cultural Design Team, Smart Water, Northglenn Next, etc.). As well as a reduction in participation of ED-related outside agency groups (AC-REP, Metro Denver EDC, EDCC, etc.).

Expenditures:	Account Code/Description:	Amount:
Additional Revenue		\$ -
Personnel* FTE: 1.00	10.15.105.60xx.0000.000	\$ 69,866.00
Purchased Services		\$ -
Supplies/Non-Capital Equipment		\$ -
Capital Outlay		\$ -
Miscellaneous		\$ -
Contingency		\$ -
<b>TOTAL EXPENDITURES</b>		<b>\$ 69,866.00</b>

\*Contact HR/Finance to determine comprehensive personnel cost estimates and accounting.

Department Head: Heather Geyer Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**City Manager/Finance Use Only**  
 City Manager Determination: Approved:  Denied:  Signature: \_\_\_\_\_  
 Date: \_\_\_\_\_

**2022 BUDGET PACKAGE REQUEST**

Package Name: Community Engagement Expansion Priority: medium

Package Type: One Time:  On Going:  Other:  **2021 Add-Back:**

Total Package Costs: \$ 60,268.00

**Description/Justification:**

City Council has expressed an interest in continuing hyper-local events, the new festival area will need programming. The current events team typically leads six large-scale events: Food Truck Carnival, Derby Days, July 4, Pirate Fest, Noel Northglenn and a "concept" event (formerly Magic Fest). They also support other events such as Halloween, National Night Out and several other events each year. In lieu of large events, the team led or heavily supported approximately 15-20 smaller events in 2020 and 2021. For 2022, proposed additional programs include a farmer's market and 3 events in the new festival area, and a summer park event in each Ward combining the Ward meeting with with food, entertainment and family friendly activities. To meet the increased programming, additional staff support and operating funds are needed.

**Alternatives:**

No increases to current programming, or limited increase in programming with contract labor to support.

Expenditures:	Account Code/Description:	Amount:
Additional Revenue		\$ -
Personnel* FTE: 0.50	10.35.110.60xxx.0000.000	\$ 25,268.00
Purchased Services	10.35.110.61300.xxxx.000	\$ 35,000.00
Supplies/Non-Capital Equipment		\$ -
Capital Outlay		\$ -
Miscellaneous		\$ -
Contingency		\$ -
<b>TOTAL EXPENDITURES</b>		<b>\$ 60,268.00</b>

\*Contact HR/Finance to determine comprehensive personnel cost estimates and accounting.

Department Head: Diana Wilson Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**City Manager/Finance Use Only**  
 City Manager Determination: Approved:  Denied:  Signature: \_\_\_\_\_  
 Date: \_\_\_\_\_

**2022 BUDGET PACKAGE REQUEST**

Package Name: Employee Recognition/Wellness Software Priority: 1

Package Type: One Time:  On Going:  Other:  **2021 Add-Back:**

Total Package Costs: \$ 16,899.00

**Description/Justification:**

In support of the Cultural Design Team's rollout of a new City Vision, Mission and Values, HR has been asked to review our recognition system and find a way to incorporate this work. Terry Berry software will allow peer to peer recognition with a focus on employee engagement and satisfaction, and a way to highlight and reward those who exhibit our new values. The one-time investment of \$6,782 for the software can be customized, with an on-going annual fee of \$10,117. This new recognition platform would potentially replace Northglenn Notables and the Long-Term employee awards. Additionally, the software will support the wellness program that could have a substantial positive impact on our employee's health (mental and physical) through engagement, and potentially reduce medical claims/policy renewal costs.

**Alternatives:**

Reduce the one-time investment by eliminating some of the offered features (for example, single sign-on).

Expenditures:	Account Code/Description:	Amount:
Additional Revenue		\$ -
Personnel* FTE: 0.00		\$ -
Purchased Services	10/50.35.000.61200.0000.000; \$10,139/\$6,760 respectively	\$ 16,899.00
Supplies/Non-Capital Equipment		\$ -
Capital Outlay		\$ -
Miscellaneous		\$ -
Contingency		\$ -
<b>TOTAL EXPENDITURES</b>		<b>\$ 16,899.00</b>

\*Contact HR/Finance to determine comprehensive personnel cost estimates and accounting.

Department Head: Tamara Dixon Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**City Manager/Finance Use Only**  
 City Manager Determination: Approved:  Denied:  Signature: \_\_\_\_\_  
 Date: \_\_\_\_\_

**2022 BUDGET PACKAGE REQUEST**

Package Name: Performance Evaluation System Priority: 1

Package Type: One Time:  On Going:  Other:  **2021 Add-Back:**

Total Package Costs: \$ 15,000.00

**Description/Justification:**

A City Manager priority was identified to update the employee performance evaluation system. To ensure the new system is aligned with the work of the Cultural Design Team, it is recommended that an outside consultant with knowledge and expertise in designing performance evaluation systems be contracted.

**Alternatives:**

Expenditures:	Account Code/Description:	Amount:
Additional Revenue		\$ -
Personnel* FTE: 0.00		\$ -
Purchased Services	10/50.35.000.61100.0000.000	\$ 15,000.00
Supplies/Non-Capital Equipment		\$ -
Capital Outlay		\$ -
Miscellaneous		
Contingency		\$ -
<b>TOTAL EXPENDITURES</b>		<b>\$ 15,000.00</b>

\*Contact HR/Finance to determine comprehensive personnel cost estimates and accounting.

Department Head: Tamara Dixon Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**City Manager/Finance Use Only**

City Manager Determination: Approved:  Denied:  Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**2022 BUDGET PACKAGE REQUEST**

Package Name: Server Cluster Replacement - Justice Center Priority: 1

Package Type: One Time:  On Going:  Other:  **2021 Add-Back:**

Total Package Costs: \$ 50,000.00

**Description/Justification:**

Replace server cluster components that function as a large redundant physical server. The server hosts many virtual servers, file and print services that support city services.

**Alternatives:**

Continue using the existing server cluster that is no longer covered by hardware maintenance, and file storage would become limited at some point.

Expenditures:	Account Code/Description:	Amount:
Additional Revenue		\$ -
Personnel* FTE: 0.00		\$ -
Purchased Services		\$ -
Supplies/Non-Capital Equipment		\$ -
Capital Outlay	10/50.40.000.63200.0000.000 - \$37,500/\$12,500 respectively	\$ 50,000.00
Miscellaneous		\$ -
Contingency		\$ -
<b>TOTAL EXPENDITURES</b>		<b>\$ 50,000.00</b>

\*Contact HR/Finance to determine comprehensive personnel cost estimates and accounting.

Department Head: Bob Lehr Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**City Manager/Finance Use Only**  
 City Manager Determination: Approved:  Denied:  Signature: \_\_\_\_\_  
 Date: \_\_\_\_\_



**2022 BUDGET PACKAGE REQUEST**

Package Name: Server Replacement - Data Backups Priority: 3

Package Type: One Time:  On Going:  Other:  **2021 Add-Back:**

Total Package Costs: \$ 30,000.00

Description/Justification:

Replace two servers that perform and store off-site data backups.

Alternatives:

Continue using the existing servers that are no longer under warranty and getting close to the disk storage limit. At the point we reach the storage limit the number of backups maintained will need to be reduced.

Expenditures:	Account Code/Description:	Amount:
Additional Revenue		\$ -
Personnel* FTE: 0.00		\$ -
Purchased Services		\$ -
Supplies/Non-Capital Equipment		\$ -
Capital Outlay	10/50.40.000.63200.0000.000 - \$22,500/\$7,500 respectively	\$ 30,000.00
Miscellaneous		\$ -
Contingency		\$ -
<b>TOTAL EXPENDITURES</b>		<b>\$ 30,000.00</b>

\*Contact HR/Finance to determine comprehensive personnel cost estimates and accounting.

Department Head: Bob Lehr Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**City Manager/Finance Use Only**  
 City Manager Determination: Approved:  Denied:  Signature: \_\_\_\_\_  
 Date: \_\_\_\_\_

**2022 BUDGET PACKAGE REQUEST**

Package Name: Operating Cost Increases Priority: 2

Package Type: One Time:  On Going:  Other:  **2021 Add-Back:**

Total Package Costs: \$ 100,175.00

**Description/Justification:**

An existing budget shortfall in credit card fees existed prior to 2020, and the increased movement to online processing during the pandemic created a larger unbudgeted variance. There has also been increased costs associated to the printing/mailing of utility bills.

**Alternatives:**

Expenditures:	Account Code/Description:	Amount:
Additional Revenue		\$ -
Personnel* FTE: 0.00		\$ -
Purchased Services	50.45.000.61300 \$92,315 / 50.45.115.61500 \$7,860	\$ 100,175.00
Supplies/Non-Capital Equipment		\$ -
Capital Outlay		\$ -
Miscellaneous		\$ -
Contingency		\$ -
<b>TOTAL EXPENDITURES</b>		<b>\$ 100,175.00</b>

\*Contact HR/Finance to determine comprehensive personnel cost estimates and accounting.

Department Head: Jason Loveland Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**City Manager/Finance Use Only**

City Manager Determination: Approved:  Denied:  Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**2022 BUDGET PACKAGE REQUEST**

Package Name: Training/Travel Increase Priority: 3

Package Type: One Time:  On Going:  Other:  **2021 Add-Back:**

Total Package Costs: \$ 2,495.00

**Description/Justification:**

Allow for Finance staff to stay current on certifications and up to date on industry standards and best practices (shared cost with General Fund, this is Water Fund portion only). Utility Billing portion would be for Springbrook conference registration/travel expenses.

**Alternatives:**

Potential lost opportunities for staff ingenuity and innovation.

Expenditures:	Account Code/Description:	Amount:
Additional Revenue		\$ -
Personnel* FTE: 0.00		\$ -
Purchased Services	50.45.000/115.61600/61700.0000.000; \$670/\$1,825 respectively	\$ 2,495.00
Supplies/Non-Capital Equipment		\$ -
Capital Outlay		\$ -
Miscellaneous		\$ -
Contingency		\$ -
<b>TOTAL EXPENDITURES</b>		<b>\$ 2,495.00</b>

\*Contact HR/Finance to determine comprehensive personnel cost estimates and accounting.

Department Head: Jason Loveland Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**City Manager/Finance Use Only**  
 City Manager Determination: Approved:  Denied:  Signature: \_\_\_\_\_  
 Date: \_\_\_\_\_

**2022 BUDGET PACKAGE REQUEST**

Package Name: Sales Tax Online Software Priority: 4

Package Type: One Time:  On Going:  Other:  **2021 Add-Back:**

Total Package Costs: \$ 65,000.00

**Description/Justification:**

The current sales tax software module in Springbrook does not allow for online licensing, reporting and payments. Both the State and many municipalities in Colorado are using third-parties to provide this convenience to businesses. The benefit of an online system for the City would be faster collections, a possible reduction of roughly \$8k of bank fees if 50% of customers were to move to online, the elimination of mailing paper licenses and the ability of businesses to update their information directly into the system.

**Alternatives:**

Continue to use paper and postal processes. Implement only an online license portal while keeping tax filings through the SUTS system or mail.

Expenditures:	Account Code/Description:	Amount:
Additional Revenue		\$ -
Personnel* FTE: 0.00		\$ -
Purchased Services	10/50.45.000.61200.0000.000; \$56,875/\$8,125 respectively	\$ 65,000.00
Supplies/Non-Capital Equipment		\$ -
Capital Outlay		\$ -
Miscellaneous		\$ -
Contingency		\$ -
<b>TOTAL EXPENDITURES</b>		<b>\$ 65,000.00</b>

\*Contact HR/Finance to determine comprehensive personnel cost estimates and accounting.

Department Head: Jason Loveland Signature: \_\_\_\_\_

Date: \_\_\_\_\_

<b>City Manager/Finance Use Only</b>		
City Manager Determination:	Approved: <input type="checkbox"/>	Denied: <input type="checkbox"/> Signature: _____
		Date: _____

**2022 BUDGET PACKAGE REQUEST**

Package Name: Utility Billing IVR Payment System Priority: 5

Package Type: One Time:  On Going:  Other:  **2021 Add-Back:**

Total Package Costs: \$ 15,000.00

**Description/Justification:**

A majority of calls received by the front desk are from utility billing customers wanting to process payments by phone for convenience. This causes delays in customer service for walk-ins and response times for other calls handled by the front desk. An integrated voice response (IVR) system will allow the customer to process payments over the phone automatically, eliminating the need to give someone their credit card information. Additionally, cloud-based invoices could be sent to customers through the internet or text message. Software would send reminders about utility bills and other communications electronically to enrolled customers with a phone number or email.

**Alternatives:**

Continue to take payments over the phone with customer service representatives, and continue with outdated and costly communication techniques.

Expenditures:	Account Code/Description:	Amount:
Additional Revenue		\$ -
Personnel* FTE: 0.00		\$ -
Purchased Services	50.45.115.61200.0000.000	\$ 15,000.00
Supplies/Non-Capital Equipment		\$ -
Capital Outlay		\$ -
Miscellaneous		\$ -
Contingency		\$ -
<b>TOTAL EXPENDITURES</b>		<b>\$ 15,000.00</b>

\*Contact HR/Finance to determine comprehensive personnel cost estimates and accounting.

Department Head: Jason Loveland Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**City Manager/Finance Use Only**  
 City Manager Determination: Approved:  Denied:  Signature: \_\_\_\_\_  
 Date: \_\_\_\_\_











**2022 BUDGET PACKAGE REQUEST**

Package Name: Portable Mound Replacement Priority: 2

Package Type: One Time:  On Going:  Other:  **2021 Add-Back:**

Total Package Costs: \$ 5,000.00

Description/Justification:

Replace broken portable mound at Jaycee Ballfield.

Alternatives:

Expenditures:	Account Code/Description:	Amount:
Additional Revenue		\$ -
Personnel* FTE: 0.00		\$ -
Purchased Services		\$ -
Supplies/Non-Capital Equipment		\$ -
Capital Outlay	10.55.140.63200.1700.000	\$ 5,000.00
Miscellaneous		\$ -
Contingency		\$ -
<b>TOTAL EXPENDITURES</b>		<b>\$ 5,000.00</b>

\*Contact HR/Finance to determine comprehensive personnel cost estimates and accounting.

Department Head: Amanda Peterson Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**City Manager/Finance Use Only**  
 City Manager Determination: Approved:  Denied:  Signature: \_\_\_\_\_  
 Date: \_\_\_\_\_





**2020 BUDGET PACKAGE REQUEST**

Package Name: Kiwanis Patio Furniture Priority: 3

Package Type: One Time:  On Going:  Other:

Total Package Costs: \$ 10,500.00

**Description/Justification:**

Kiwanis Swimming Pool has limited seating for participants using the Kiwanis pool and splash pad. The existing furniture has deteriorated and needs to be replaced.

**Alternatives:**

Expenditures:	Account Code/Description:	Amount:
Additional Revenue		\$ -
Personnel* FTE: 0.00		\$ -
Purchased Services		\$ -
Supplies/Non-Capital Equipment	10.55.140.62400.1200.000	\$ 10,500.00
Capital Outlay		\$ -
Miscellaneous		\$ -
Contingency		\$ -
<b>TOTAL EXPENDITURES</b>		<b>\$ 10,500.00</b>

\*Contact HR/Finance to determine comprehensive personnel cost estimates and accounting.

Department Head: Amanda Peterson Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**City Manager/Finance Use Only**

City Manager Determination: Approved:  Denied:  Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**2022 BUDGET PACKAGE REQUEST**

Package Name: Kiwanis Internet System Priority: 1

Package Type: One Time:  On Going:  Other:  **2021 Add-Back:**

Total Package Costs: \$ 4,200.00

**Description/Justification:**

The ability to accept credit cards or complete a participant registration at Kiwanis is extremely limited due to the lack of a stable internet connection. This request is for a one-time installation expense of \$3,000, and an estimated on-going access charge of \$1,200/year.

**Alternatives:**

Expenditures:	Account Code/Description:	Amount:
Additional Revenue		\$ -
Personnel* FTE: 0.00		\$ -
Purchased Services	10.55.140.61200.1200.000	\$ 4,200.00
Supplies/Non-Capital Equipment		\$ -
Capital Outlay		\$ -
Miscellaneous		\$ -
Contingency		\$ -
<b>TOTAL EXPENDITURES</b>		<b>\$ 4,200.00</b>

\*Contact HR/Finance to determine comprehensive personnel cost estimates and accounting.

Department Head: Amanda Peterson Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**City Manager/Finance Use Only**  
 City Manager Determination: Approved:  Denied:  Signature: \_\_\_\_\_  
 Date: \_\_\_\_\_







**2022 BUDGET PACKAGE REQUEST**

Package Name: New Recreation Center, Senior Center & Theatre Oper Priority: 1

Package Type: One Time:  On Going:  Other:  **2021 Add-Back:**

Total Package Costs: \$ 362,385.00

**Description/Justification:**

As per the staffing & operations plan developed by Ballard\*King for the new facility, there are additional costs associated with the operations of a larger facility. This includes expense associated with basic operations of a larger building (custodial supplies, paper goods, contracted maintenance services, pool chemicals, utilities, etc.), as well as new and expanded programming (additional programming in theatre, preschool, senior center; added services like childwatch), and enhanced services (ticketing system, alcohol sales, contracted sports officials, etc.)

**Alternatives:**

Expenditures:	Account Code/Description:	Amount:
Additional Revenue		\$ -
Personnel* FTE: 0.00		\$ -
Purchased Services	10.55.140.61xxx.xxxx.000	\$ 119,600.00
Supplies/Non-Capital Equipment	10.55.140.62xxx.xxxx.000	\$ 242,785.00
Capital Outlay		\$ -
Miscellaneous		\$ -
Contingency		\$ -
<b>TOTAL EXPENDITURES</b>		<b>\$ 362,385.00</b>

\*Contact HR/Finance to determine comprehensive personnel cost estimates and accounting.

Department Head: Amanda Peterson Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**City Manager/Finance Use Only**

City Manager Determination: Approved:  Denied:  Signature: \_\_\_\_\_

Date: \_\_\_\_\_





**2022 BUDGET PACKAGE REQUEST**

Package Name: CPTED Assessment Priority: \_\_\_\_\_

Package Type: One Time:  On Going:  Other:  **2021 Add-Back:**

Total Package Costs: \$ 15,000.00

Description/Justification:

In response to concerns regarding safety at EB Rains Jr. Memorial Park, staff recommends the completion of a CPTED (Crime Prevention Through Environmental Design) be conducted by a third party consultant. The CPTED assessment would include EB Rains Jr. Memorial Park, the Civic Campus and the I-25 Pedestrian Underpass. The project would include a review of the entire site, a series of interviews with park users & staff, recommendations for improvements and preliminary cost estimates for those improvements. This study would be used as a supporting/complementary document for the Parks & Recreation Master Plan.

Alternatives:

Expenditures:	Account Code/Description:	Amount:
Additional Revenue		
Personnel* FTE: 0.00		\$ -
Purchased Services	10.55.140.61100.0000.000	\$ 15,000.00
Supplies/Non-Capital Equipment		\$ -
Capital Outlay		\$ -
Miscellaneous		\$ -
Contingency		\$ -
<b>TOTAL EXPENDITURES</b>		<b>\$ 15,000.00</b>

\*Contact HR/Finance to determine comprehensive personnel cost estimates and accounting.

Department Head: Amanda Peterson Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**City Manager/Finance Use Only**  
 City Manager Determination: Approved:  Denied:  Signature: \_\_\_\_\_  
 Date: \_\_\_\_\_

**2022 BUDGET PACKAGE REQUEST**

Package Name: ADCOM Dispatch IGA Priority: Mandatory

Package Type: One Time:  On Going:  Other:  **2021 Add-Back:**

Total Package Costs: \$ 43,246.00

**Description/Justification:**

Adams County Communication Center (ADCOM) provides dispatch services to eight agencies, including the Northglenn Police Department (NPD). Due to an increase in maintenance costs and salaries, ADCOM has estimated an increase of \$43,246 in 2022 for a total assessment cost of \$637,558 to NPD.

**Alternatives:**

Implement our own communication center, or transfer to another agency's existing center. Both are cost prohibitive when compared to the continued use of the services provided by ADCOM, but would be the only option if the Agreement with ADCOM is not continued.

Expenditures:	Account Code/Description:	Amount:
Additional Revenue		\$ -
Personnel* FTE: 0.00		\$ -
Purchased Services	10.60.010.61500.0000.000	\$ 43,246.00
Supplies/Non-Capital Equipment		\$ -
Capital Outlay		\$ -
Miscellaneous		\$ -
Contingency		\$ -
<b>TOTAL EXPENDITURES</b>		<b>\$ 43,246.00</b>

\*Contact HR/Finance to determine comprehensive personnel cost estimates and accounting.

Department Head: James S. May, Jr. Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**City Manager/Finance Use Only**

City Manager Determination: Approved:  Denied:  Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**2022 BUDGET PACKAGE REQUEST**

Package Name: ACSO Terminal Guard IGA Priority: Mandatory

Package Type: One Time:  On Going:  Other:  **2021 Add-Back:**

Total Package Costs: \$ 3,213.00

**Description/Justification:**

The Adams County Sheriff's Office (ACSO) provides Records terminal coverage between the hours of 2200 and 0600, 365 days per year. The cost for these services is based on a percentage of terminal coverage of three participating agencies, of which the Northglenn Police Department (NPD) accounts for 38%. In 2022, the cost for the ACSO to provide the NPD terminal coverage will increase by \$3,213 for a total service cost of \$61,044.

**Alternatives:**

The Department could hire staffing to cover the terminal 24/7/365.

Expenditures:	Account Code/Description:	Amount:
Additional Revenue		\$ -
Personnel* FTE: 0.00		\$ -
Purchased Services	10.60.150.61100.0000.000	\$ 3,213.00
Supplies/Non-Capital Equipment		\$ -
Capital Outlay		\$ -
Miscellaneous		\$ -
Contingency		\$ -
<b>TOTAL EXPENDITURES</b>		<b>\$ 3,213.00</b>

\*Contact HR/Finance to determine comprehensive personnel cost estimates and accounting.

Department Head: James S. May, Jr. Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**City Manager/Finance Use Only**  
 City Manager Determination: Approved:  Denied:  Signature: \_\_\_\_\_  
 Date: \_\_\_\_\_

**2022 BUDGET PACKAGE REQUEST**

Package Name: Police Sergeant Priority: 1

Package Type: One Time:  On Going:  Other:  **2021 Add-Back:**

Total Package Costs: \$ 131,195.00

**Description/Justification:**

In 2021, as part of an approved Department restructure, two Sergeant positions were converted to create new Lieutenant positions in order to provide greater levels of leadership, mentoring and accountability in the Department. As part of the restructure, the Department also presented a seven-year staffing plan which identified reintroduction of the two Sergeant positions, one in 2022 and one in 2023. However, due to the natural attrition rate in the Department, current openings, the ever challenging process of hiring and retaining qualified applicants, along with the addition of four new FTE's, the criticality of the Sergeant position being returned in 2022 has increased exponentially. Besides being a key component of the hiring process, the Training Sergeant position is crucial for scheduling, overseeing, and tracking all training for every employee to become and grow as a highly-trained Northglenn Police Officer. The cost indicated includes salary and benefits.

**Alternatives:**

Without this Sergeant position, a Commander will have to not only oversee all functions related to the recruitment, hiring, and training of all new positions, but assume the associated duties and tasks. Although these specific tasks and duties can be spread amongst other employees and the Commander, this may have direct impacts on overall hiring timelines and processes, as well as adverse impacts on other duties and responsibilities of the Commander and staff assigned.

Expenditures:	Account Code/Description:	Amount:
Additional Revenue		\$ -
Personnel* FTE: 1.00	10.60.160.60xxx.0000.000	\$ 131,195.00
Purchased Services		\$ -
Supplies/Non-Capital Equipment		\$ -
Capital Outlay		\$ -
Miscellaneous		\$ -
Contingency		\$ -
<b>TOTAL EXPENDITURES</b>		<b>\$ 131,195.00</b>

\*Contact HR/Finance to determine comprehensive personnel cost estimates and accounting.

Department Head: James S. May, Jr. Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**City Manager/Finance Use Only**  
 City Manager Determination: Approved:  Denied:  Signature: \_\_\_\_\_  
 Date: \_\_\_\_\_

**2022 BUDGET PACKAGE REQUEST**

Package Name: Crime Analyst Priority: 2a

Package Type: One Time:  On Going:  Other:  **2021 Add-Back:**

Total Package Costs: \$ 98,900.00

**Description/Justification:**

As part of the 360 recommendations and the Police Department's proposed seven-year staffing plan, there exists a need to separate the single position of Crime Analyst/Public Information Officer into two positions, with separate and distinct job descriptions and duties. The Department has transitioned to becoming a data-driven organization, and the current structure limits the crime data compiled for true analysis to combat criminal activities. This position will fall within Grade 100 at an estimated salary and benefits of \$99,808.

**Alternatives:**

Leave the position as it is, unable to support the increasing demands from City Council, the department and the community.

Expenditures:	Account Code/Description:	Amount:
Additional Revenue		\$ -
Personnel* FTE:   1.00	10.60.150.60xxx.0000.000	\$ 98,900.00
Purchased Services		\$ -
Supplies/Non-Capital Equipment		\$ -
Capital Outlay		\$ -
Miscellaneous		\$ -
Contingency		\$ -
<b>TOTAL EXPENDITURES</b>		<b>\$ 98,900.00</b>

\*Contact HR/Finance to determine comprehensive personnel cost estimates and accounting.

Department Head: James S. May, Jr. Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**City Manager/Finance Use Only**

City Manager Determination: Approved:  Denied:  Signature: \_\_\_\_\_

Date: \_\_\_\_\_



**2022 BUDGET PACKAGE REQUEST**

Package Name: Public Information Officer Priority: 2b

Package Type: One Time:  On Going:  Other:  **2021 Add-Back:**

Total Package Costs: \$ 16,224.00

**Description/Justification:**

The bifurcation of the Crime Analyst/Public Information Officer position requires a reclassification of the existing position into one that has more direct responsibilities related to communication and accountability to the community. This position will have a direct presence, providing information and increasing the department presence on social media and through marketing efforts. This position will be in Grade 100 of the pay plan, requiring an additional \$16,224 of salary and benefits for a total position cost of \$115,923.

**Alternatives:**

Leave the position as, unable to support the increasing demands of City Council, the department and the community.

Expenditures:	Account Code/Description:	Amount:
Additional Revenue		\$ -
Personnel* FTE: 0.00	10.60.010.60xxx.0000.000	\$ 16,224.00
Purchased Services		\$ -
Supplies/Non-Capital Equipment		\$ -
Capital Outlay		\$ -
Miscellaneous		\$ -
Contingency		\$ -
<b>TOTAL EXPENDITURES</b>		<b>\$ 16,224.00</b>

\*Contact HR/Finance to determine comprehensive personnel cost estimates and accounting.

Department Head: James S. May, Jr. Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**City Manager/Finance Use Only**  
 City Manager Determination: Approved:  Denied:  Signature: \_\_\_\_\_  
 Date: \_\_\_\_\_

**2022 BUDGET PACKAGE REQUEST**

Package Name: Traffic Unit Motorcycles (2) Priority: 4a

Package Type: One Time:  On Going:  Other:  **2021 Add-Back:**

Total Package Costs: \$ 75,000.00

**Description/Justification:**

To meet a strategic priority of increasing the Traffic Unit, two Harley Davidson FLHTP motorcyles will need to be added to the fleet. This cost includes the motorcycles, emergency and operational equipment, and set up costs for both units.

**Alternatives:**

Without the motorcycles, the department will be unable to realize the strategic goals outlined by City Council's to increase traffic safety in the City.

Expenditures:	Account Code/Description:	Amount:
Additional Revenue		\$ -
Personnel* FTE: 0.00		\$ -
Purchased Services		\$ -
Supplies/Non-Capital Equipment		\$ -
Capital Outlay	10.60.160.63200.0000.000	\$ 75,000.00
Miscellaneous		\$ -
Contingency		\$ -
<b>TOTAL EXPENDITURES</b>		<b>\$ 75,000.00</b>

\*Contact HR/Finance to determine comprehensive personnel cost estimates and accounting.

Department Head: James S. May, Jr. Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**City Manager/Finance Use Only**  
 City Manager Determination: Approved:  Denied:  Signature: \_\_\_\_\_  
 Date: \_\_\_\_\_

**2022 BUDGET PACKAGE REQUEST**

Package Name: Traffic Unit Motorcycle Uniforms/Equipment Priority: 4b

Package Type: One Time:  On Going:  Other:  **2021 Add-Back:**

Total Package Costs: \$ 4,800.00

**Description/Justification:**

By adding two motorcycles to the Traffic Unit, the assigned officers will require special uniforms and equipment in addition to the normal outfitting for safety. The request includes helmets, special communications equipment, safety shirts, pants, jackets and boots for both hot and cold weather.

**Alternatives:**

Expenditures:	Account Code/Description:	Amount:
Additional Revenue		\$ -
Personnel* FTE: 0.00		\$ -
Purchased Services		\$ -
Supplies/Non-Capital Equipment	10.60.160.62400.0000.000	\$ 4,800.00
Capital Outlay		\$ -
Miscellaneous		\$ -
Contingency		\$ -
<b>TOTAL EXPENDITURES</b>		<b>\$ 4,800.00</b>

\*Contact HR/Finance to determine comprehensive personnel cost estimates and accounting.

Department Head: James S. May, Jr. Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**City Manager/Finance Use Only**  
 City Manager Determination: Approved:  Denied:  Signature: \_\_\_\_\_  
 Date: \_\_\_\_\_

**2022 BUDGET PACKAGE REQUEST**

Package Name: Custodian Priority: 7

Package Type: One Time:  On Going:  Other:  **2021 Add-Back:**

Total Package Costs: \$ 59,171.00

**Description/Justification:**

Due to issues with contracting with an external company to provide custodial services, the department is requesting the addition of staff to perform the custodial duties.

**Alternatives:**

Continue with the contractual services, which requires close monitoring of the agreed upon services in the contract, and the potential for above average price increases annually.

Expenditures:	Account Code/Description:	Amount:
Additional Revenue		\$ -
Personnel* FTE:   1.00	10.60.010.60xxx.0000.000	\$ 59,171.00
Purchased Services		\$ -
Supplies/Non-Capital Equipment		\$ -
Capital Outlay		\$ -
Miscellaneous		\$ -
Contingency		\$ -
<b>TOTAL EXPENDITURES</b>		<b>\$ 59,171.00</b>

\*Contact HR/Finance to determine comprehensive personnel cost estimates and accounting.

Department Head: James S. May, Jr. Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**City Manager/Finance Use Only**  
 City Manager Determination: Approved:  Denied:  Signature: \_\_\_\_\_  
 Date: \_\_\_\_\_

**2022 BUDGET PACKAGE REQUEST**

Package Name: Officer Uniforms/Equipment (4) Priority: 8

Package Type: One Time:  On Going:  Other:  **2021 Add-Back:**

Total Package Costs: \$ 44,000.00

Description/Justification:

This request is to purchase uniforms and equipment for four new sworn officers, and will include the AXON OS7+ BWC and taser, packset radio, uniforms and equipment.

Alternatives:

Expenditures:	Account Code/Description:	Amount:
Additional Revenue		\$ -
Personnel* FTE: <u>0.00</u>		\$ -
Purchased Services		\$ -
Supplies/Non-Capital Equipment	10.60.160.62400.0000.000	\$ 44,000.00
Capital Outlay		\$ -
Miscellaneous		\$ -
Contingency		\$ -
<b>TOTAL EXPENDITURES</b>		<b>\$ 44,000.00</b>

\*Contact HR/Finance to determine comprehensive personnel cost estimates and accounting.

Department Head: James S. May, Jr. Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**City Manager/Finance Use Only**  
 City Manager Determination: Approved:  Denied:  Signature: \_\_\_\_\_  
 Date: \_\_\_\_\_

**2022 BUDGET PACKAGE REQUEST**

Package Name: Ford Interceptor SUVs (5) Priority: 9

Package Type: One Time:  On Going:  Other:  **2021 Add-Back:**

Total Package Costs: \$ 380,000.00

**Description/Justification:**

Five Patrol vehicles have been identified as priority replacements by Fleet. The request covers the cost of the vehicles, and the related emergency equipment, AXON Fleet 3 camera system and the upfit costs at \$76,000 each.

1) Unit #249-11 rated 15	2) Unit
#207-09 rated 14	3) Unit #231-
13 rated 13	4) Unit #232-14
rated 12	5) Unit #233-13 rated
12	

**Alternatives:**

Expenditures:	Account Code/Description:	Amount:
Additional Revenue		\$ -
Personnel* FTE: <u>0.00</u>		\$ -
Purchased Services		\$ -
Supplies/Non-Capital Equipment		\$ -
Capital Outlay	10.60.160.63200.0000.000	\$ 380,000.00
Miscellaneous		\$ -
Contingency		\$ -
<b>TOTAL EXPENDITURES</b>		<b>\$ 380,000.00</b>

\*Contact HR/Finance to determine comprehensive personnel cost estimates and accounting.

Department Head: James S. May, Jr. Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**City Manager/Finance Use Only**

City Manager Determination: Approved:  Denied:  Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**2022 BUDGET PACKAGE REQUEST**

Package Name: Chevy Tahoe Priority: 10

Package Type: One Time:  On Going:  Other:  **2021 Add-Back:**

Total Package Costs: \$ 91,000.00

**Description/Justification:**

Patrol vehicle Unit #241-10 has been rated 14 by Fleet and identified as a priority replacement. Based on the rating provided by Fleet Management, Unit #241-10 has been identified as a priority replacement for 2022. The request covers the vehicle, emergency equipment, the AXON Fleet 3 camera system and the upfit costs.

**Alternatives:**

Expenditures:	Account Code/Description:	Amount:
Additional Revenue		\$ -
Personnel* FTE: <u>0.00</u>		\$ -
Purchased Services		\$ -
Supplies/Non-Capital Equipment		\$ -
Capital Outlay	10.60.160.63200.0000.000	\$ 91,000.00
Miscellaneous		\$ -
Contingency		\$ -
<b>TOTAL EXPENDITURES</b>		<b>\$ 91,000.00</b>

\*Contact HR/Finance to determine comprehensive personnel cost estimates and accounting.

Department Head: James S. May, Jr. Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**City Manager/Finance Use Only**  
 City Manager Determination: Approved:  Denied:  Signature: \_\_\_\_\_  
 Date: \_\_\_\_\_

## 2022 BUDGET PACKAGE REQUEST

Package Name: Ford Interceptor (Hybrid) SUVs (2) Priority: \_\_\_\_\_

Package Type: One Time:  On Going:  Other:  **2021 Add-Back:**

Total Package Costs: \$ 95,000.00

**Description/Justification:**

Two vehicles have been identified as priority replacements by Fleet; one in Administrative and one in Investigations. The request covers the cost of the vehicles, and the related emergency equipment, AXON Fleet 3 camera system and the upfit costs at \$47,500 each.

- 1) Unit #283-12 (Administrative) rated 13
- 2) Unit #285 (Investigations) rated 13

**Alternatives:**

Expenditures:	Account Code/Description:	Amount:
Additional Revenue		\$ -
Personnel* FTE: 0.00		\$ -
Purchased Services		\$ -
Supplies/Non-Capital Equipment		\$ -
Capital Outlay	10.60.010/150.63200.0000.000	\$ 95,000.00
Miscellaneous		\$ -
Contingency		\$ -
<b>TOTAL EXPENDITURES</b>		<b>\$ 95,000.00</b>

\*Contact HR/Finance to determine comprehensive personnel cost estimates and accounting.

Department Head: James S. May, Jr. Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**City Manager/Finance Use Only**

City Manager Determination: Approved:  Denied:  Signature: \_\_\_\_\_

Date: \_\_\_\_\_



**2022 BUDGET PACKAGE REQUEST**

Package Name: Evidence Supplies Increase Priority: 20

Package Type: One Time:  On Going:  Other:  **2021 Add-Back:**

Total Package Costs: \$ 11,455.00

**Description/Justification:**

the department is requesting an increase to the operating supplies account to cover costs associated with changing evidentiary and safety protocols.

**Alternatives:**

Expenditures:	Account Code/Description:	Amount:
Additional Revenue		\$ -
Personnel* FTE: <u>0.00</u>		\$ -
Purchased Services		\$ -
Supplies/Non-Capital Equipment	10.60.150.62300.0000.000	\$ 11,455.00
Capital Outlay		\$ -
Miscellaneous		\$ -
Contingency		\$ -
<b>TOTAL EXPENDITURES</b>		<b>\$ 11,455.00</b>

\*Contact HR/Finance to determine comprehensive personnel cost estimates and accounting.

Department Head: James S. May, Jr. Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**City Manager/Finance Use Only**  
 City Manager Determination: Approved:  Denied:  Signature: \_\_\_\_\_  
 Date: \_\_\_\_\_

**2022 BUDGET PACKAGE REQUEST**

Package Name: Big Dry Creek Water Association - Special Studies Priority: High

Package Type: One Time:  On Going:  Other:  **2021 Add-Back:**

Total Package Costs: \$ 6,000.00

**Description/Justification:**

Northglenn is one of four participants in the Big Dry Creek Watershed Association that was established to analyze and monitor water quality standards. Special studies support both the wastewater treatment permit and stormwater permit renewal process and add a level of flexibility above and beyond annual funding provided for normal BDWSA projects. Participating in these studies also ensures that the regulatory community recognizes Northglenn's commitment to environmental stewardship, and working with regulators and other users along Big Dry Creek. For 2022 each City will be contributing \$6,000 for the described study, for a total project cost of \$24,000.

**Alternatives:**

If funding is not received, Northglenn will not be able to participate in special studies and projects related to the water quality of Big Dry Creek. This could negatively impact the City's waste water treatment facility or MS4 permit.

Expenditures:	Account Code/Description:	Amount:
Additional Revenue		
Personnel* FTE: 0.00		\$ -
Purchased Services	50.65.240.61300.0000.000	\$ 6,000.00
Supplies/Non-Capital Equipment		\$ -
Capital Outlay		\$ -
Miscellaneous		\$ -
Contingency		\$ -
<b>TOTAL EXPENDITURES</b>		<b>\$ 6,000.00</b>

\*Contact HR/Finance to determine comprehensive personnel cost estimates and accounting.

Department Head: Kent Kisselman Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**City Manager/Finance Use Only**  
 City Manager Determination: Approved:  Denied:  Signature: \_\_\_\_\_  
 Date: \_\_\_\_\_



**2022 BUDGET PACKAGE REQUEST**

Package Name: ERT & Commercial Meter Replacement Increase Priority: 1

Package Type: One Time:  On Going:  Other:  **2021 Add-Back:**

Total Package Costs: \$ 185,000.00

**Description/Justification:**

The city uses Encode Receiving Transmitters (ERT) to read water meters. Over the next 5 years we will need to replace these ERTs at an estimated cost of \$400,000 annually. Additionally the City's 346 commercial meters are nearing end of life and will need to be replaced over the next five years at an approximately annual cost of \$60,000 per year. This funding will increase the budget to accomodate the anticipated transition.

**Alternatives:**

ERTs not replaced would mean the water residential meters would need to be read manually each month which would not be feasible for the 1 FTE assigned to this responsibility. The commercial meter replacement program if not implemented would impact the amount of revenue received for water provided to businesses located in Northglenn. As meters wear out over time they are less accurate in measuring the actual water usage and can significantly under charge the customer for actual water usage.

Expenditures:	Account Code/Description:	Amount:
Additional Revenue		\$ -
Personnel* FTE: 0.00		\$ -
Purchased Services		\$ -
Supplies/Non-Capital Equipment	50.65.260.62330.0000.000	\$ 185,000.00
Capital Outlay		\$ -
Miscellaneous		\$ -
Contingency		\$ -
<b>TOTAL EXPENDITURES</b>		<b>\$ 185,000.00</b>

\*Contact HR/Finance to determine comprehensive personnel cost estimates and accounting.

Department Head: Kent Kisselman Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**City Manager/Finance Use Only**  
 City Manager Determination: Approved:  Denied:  Signature: \_\_\_\_\_  
 Date: \_\_\_\_\_



**2022 BUDGET PACKAGE REQUEST**

Package Name: Municipal Services Worker I - Streets Priority: 1

Package Type: One Time:  On Going:  Other:  **2021 Add-Back:**

Total Package Costs: \$ 61,485.00

**Description/Justification:**

The Streets division is in need of an additional Municipal Service Worker 1 due to increased duties related to traffic calming, connect Northglenn and traffic light maintenance. There has also been a substantial increase in signs, banners, and other printing needs that has taken staff away from maintenance related responsibilities. This position will be cross trained in multiple areas within the operations division to assist where needed.

**Alternatives:**

Continue to increase amount of overtime. Street maintenance of line striping, potholes, speed humps and crack sealing will be reduced due to insufficient FTE available to perform the operations. Contract out line striping or other operational needs.

Expenditures:	Account Code/Description:	Amount:
Additional Revenue		\$ -
Personnel* FTE: 1.00	10.65.210.60xxx.0000.000	\$ 61,485.00
Purchased Services		\$ -
Supplies/Non-Capital Equipment		\$ -
Capital Outlay		\$ -
Miscellaneous		\$ -
Contingency		\$ -
<b>TOTAL EXPENDITURES</b>		<b>\$ 61,485.00</b>

\*Contact HR/Finance to determine comprehensive personnel cost estimates and accounting.

Department Head: Kent Kisselman Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**City Manager/Finance Use Only**  
 City Manager Determination: Approved:  Denied:  Signature: \_\_\_\_\_  
 Date: \_\_\_\_\_

**2022 BUDGET PACKAGE REQUEST**

Package Name: Municipal Service Worker 1 - Sanitation Priority: 1  
 Package Type: One Time:  On Going:  Other:  **2021 Add-Back:**   
 Total Package Costs: \$ 61,485.00

**Description/Justification:**

The addition of a Municipal Services Worker 1 in Sanitation would alleviate the shortage of staff during approved leaves and provide someone to work the yard waste and recycling service center on Saturdays.

**Alternatives:**

Reduce the level of services for yard waste, recycling, and special pick-ups and incur additional overtime when staff take accrued leave.

Expenditures:	Account Code/Description:	Amount:
Additional Revenue		\$ -
Personnel* FTE: 1.00	56.65.320.60xxx.0000.000	\$ 61,485.00
Purchased Services		\$ -
Supplies/Non-Capital Equipment		\$ -
Capital Outlay		\$ -
Miscellaneous		\$ -
Contingency		\$ -
<b>TOTAL EXPENDITURES</b>		<b>\$ 61,485.00</b>

\*Contact HR/Finance to determine comprehensive personnel cost estimates and accounting.

Department Head: Kent Kisselman Signature: \_\_\_\_\_  
 Date: \_\_\_\_\_

**City Manager/Finance Use Only**  
 City Manager Determination: Approved:  Denied:  Signature: \_\_\_\_\_  
 Date: \_\_\_\_\_

**2022 BUDGET PACKAGE REQUEST**

Package Name: Wastewater Treatment Facility - Non-Capital Equipment Priority: 1

Package Type: One Time:  On Going:  Other:  **2021 Add-Back:**

Total Package Costs: \$ 140,000.00

**Description/Justification:**

This request will increase the budget by \$50,000 to allow for the purchase and replacement of items that do not meet the threshold for capitalized equipment, and by an additional \$90,000 to provide contingency for unexpected equipment replacements .

**Alternatives:**

Expenditures:	Account Code/Description:	Amount:
Additional Revenue		\$ -
Personnel* FTE: 0.00		\$ -
Purchased Services		\$ -
Supplies/Non-Capital Equipment	52.65.280.62400.0000.000	\$ 140,000.00
Capital Outlay		\$ -
Miscellaneous		\$ -
Contingency		\$ -
<b>TOTAL EXPENDITURES</b>		<b>\$ 140,000.00</b>

\*Contact HR/Finance to determine comprehensive personnel cost estimates and accounting.

Department Head: Kent Kisselman Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**City Manager/Finance Use Only**  
 City Manager Determination: Approved:  Denied:  Signature: \_\_\_\_\_  
 Date: \_\_\_\_\_



**2022 BUDGET PACKAGE REQUEST**

Package Name: Water Rights Engineering Priority: 1

Package Type: One Time:  On Going:  Other:  **2021 Add-Back:**

Total Package Costs: \$ 150,000.00

**Description/Justification:**

The City of Northglenn relies on water resources consultants to provide engineering support and assistance in administering Northglenn's water rights as well as the provision of expert testimony and technical support during any pending or future cases in the State of Colorado District Court, Water Division that affect the City's water rights.

During 2022 it is anticipated that the consultant will provide direct support for Northglenn's change of use of FRICO shares case (18CW3007), monthly support for water rights accounting, engineering and technical support for the Croke Reservoir augmentation plan, and assistance with other City water rights engineering work as needed.

**Alternatives:**

Expenditures:	Account Code/Description:	Amount:
Additional Revenue		\$ -
Personnel* FTE: 0.00		\$ -
Purchased Services		\$ -
Supplies/Non-Capital Equipment		\$ -
Capital Outlay	50.65.270.63100.0000.000	\$ 150,000.00
Miscellaneous		\$ -
Contingency		\$ -
<b>TOTAL EXPENDITURES</b>		<b>\$ 150,000.00</b>

\*Contact HR/Finance to determine comprehensive personnel cost estimates and accounting.

Department Head: Kent Kisselman Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**City Manager/Finance Use Only**

City Manager Determination: Approved:  Denied:  Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**2022 BUDGET PACKAGE REQUEST**

Package Name: Water Rights Special Counsel Priority: 1

Package Type: One Time:  On Going:  Other:  **2021 Add-Back:**

Total Package Costs: \$ 200,000.00

**Description/Justification:**

The City of Northglenn relies on special council to provide legal support for all issues pertaining to its water rights and in support of current and future water rights cases. Not only is expert understanding of Colorado water law and water rights processes necessary to protect and expand Northglenn's water rights, but deep understanding of the City's legal history and current cases related to water rights.

In 2022 water rights special counsel is expected to work directly on the FRICO shares change case (18CW3007), Croke Reservoir Augmentation Plan, participation in outstanding water rights cases that could negatively impact the City's existing water rights and any possible purchase of additional water rights.

**Alternatives:**

None

Expenditures:	Account Code/Description:	Amount:
Additional Revenue		\$ -
Personnel* FTE: 0.00		\$ -
Purchased Services		\$ -
Supplies/Non-Capital Equipment		\$ -
Capital Outlay	50.65.270.63100.0000.000	\$ 200,000.00
Miscellaneous		\$ -
Contingency		\$ -
<b>TOTAL EXPENDITURES</b>		<b>\$ 200,000.00</b>

\*Contact HR/Finance to determine comprehensive personnel cost estimates and accounting.

Department Head: Kent Kisselman Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**City Manager/Finance Use Only**  
 City Manager Determination: Approved:  Denied:  Signature: \_\_\_\_\_  
 Date: \_\_\_\_\_

**2022 BUDGET PACKAGE REQUEST**

Package Name: Water Treatment Facility - Chemicals Priority: 1

Package Type: One Time:  On Going:  Other:  **2021 Add-Back:**

Total Package Costs: \$ 10,000.00

Description/Justification:

This request is to cover anticipated supplier increases in 2022.

Alternatives:

Expenditures:	Account Code/Description:	Amount:
Additional Revenue		
Personnel* FTE: 0.00		
Purchased Services		\$ -
Supplies/Non-Capital Equipment	50.65.230.62310.0000.000	\$ 10,000.00
Capital Outlay		\$ -
Miscellaneous		\$ -
Contingency		\$ -
<b>TOTAL EXPENDITURES</b>		<b>\$ 10,000.00</b>

\*Contact HR/Finance to determine comprehensive personnel cost estimates and accounting.

Department Head: Kent Kisselman Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**City Manager/Finance Use Only**  
 City Manager Determination: Approved:  Denied:  Signature: \_\_\_\_\_  
 Date: \_\_\_\_\_

**2022 BUDGET PACKAGE REQUEST**

Package Name: Water Treatment Facility - Non-Capital Equipment Budget Priority: 1

Package Type: One Time:  On Going:  Other:  **2021 Add-Back:**

Total Package Costs: \$ 140,000.00

**Description/Justification:**

This request will increase the budget by \$50,000 to allow for the purchase and replacement of items that do not meet the threshold for capitalized equipment, and by an additional \$90,000 to provide contingency for unexpected equipment replacements .

**Alternatives:**

Expenditures:	Account Code/Description:	Amount:
Additional Revenue		
Personnel* FTE: 0.00		
Purchased Services		\$ -
Supplies/Non-Capital Equipment	50.65.230.62400.0000.000	\$ 140,000.00
Capital Outlay		\$ -
Miscellaneous		\$ -
Contingency		\$ -
<b>TOTAL EXPENDITURES</b>		<b>\$ 140,000.00</b>

\*Contact HR/Finance to determine comprehensive personnel cost estimates and accounting.

Department Head: Kent Kisselman Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**City Manager/Finance Use Only**  
 City Manager Determination: Approved:  Denied:  Signature: \_\_\_\_\_  
 Date: \_\_\_\_\_

**2022 BUDGET PACKAGE REQUEST**

Package Name: Water Treatment Facility - Operator Priority: 1

Package Type: One Time:  On Going:  Other:  **2021 Add-Back:**

Total Package Costs: \$ 78,148.00

**Description/Justification:**

Hiring a 7th operator for the water treatment facility would help us close a recurring deficit in staffing and the anticipated increased time required to implement solids handling in 2022. It will also help bridge the gap with the constant turn over that has been occurring in this position in the past few years, and will ensure continuity of operations.

**Alternatives:**

Don't hire additional staff, continue to exceed overtime budget, burn out staff, have constant staff turn over, and always be training new staff.

Expenditures:	Account Code/Description:	Amount:
Additional Revenue		
Personnel* FTE: 1.00	50.65.230.60xx.0000.000	\$ 78,148.00
Purchased Services		\$ -
Supplies/Non-Capital Equipment		\$ -
Capital Outlay		\$ -
Miscellaneous		\$ -
Contingency		\$ -
<b>TOTAL EXPENDITURES</b>		<b>\$ 78,148.00</b>

\*Contact HR/Finance to determine comprehensive personnel cost estimates and accounting.

Department Head: Kent Kisselman Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**City Manager/Finance Use Only**  
 City Manager Determination: Approved:  Denied:  Signature: \_\_\_\_\_  
 Date: \_\_\_\_\_

# BUDGET PACKAGE REQUEST

Package Name: Compact Excavator Priority: 1

Package Type: One Time:  On Going:  Other:

Total Package Costs: \$ 52,000.00

Description/Justification:

A smaller piece of equipment provide flexibility to self perform line repairs in tighter locations.

Alternatives:

Hand dig in tight locations or contract this work out.

Expenditures:	Account Code/Description:	Amount:
Additional Revenue		
Personnel* FTE: 0.00		
Purchased Services		
Supplies/Non-Capital Equipment		
Capital Outlay	52.65.260.63200.0000.000	\$ 52,000.00
Miscellaneous		
Contingency		
<b>TOTAL EXPENDITURES</b>		<b>\$ 52,000.00</b>

\*Contact HR/Finance to determine comprehensive personnel cost estimates and accounting.

Department Head: Kent Kisselman

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

City Manager Determination:

Approved:

Denied:

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**2022 BUDGET PACKAGE REQUEST**

Package Name: 3/4 Ton Utility Truck Priority: 1

Package Type: One Time:  On Going:  Other:  **2021 Add-Back:**

Total Package Costs: \$ 59,000.00

**Description/Justification:**

This request is to replace Unit #306, with a current rating of 10, with a 3/4 ton truck equipped with a utility bed and snow plow to allow for a utility technician to haul heavy equipment, store tools needed to perform repairs and assist with plowing snow.

**Alternatives:**

Expenditures:	Account Code/Description:	Amount:
Additional Revenue		\$ -
Personnel* FTE: 0.00		\$ -
Purchased Services		\$ -
Supplies/Non-Capital Equipment		\$ -
Capital Outlay	50.65.230.63200.0000.000	\$ 59,000.00
Miscellaneous		\$ -
Contingency		\$ -
<b>TOTAL EXPENDITURES</b>		<b>\$ 59,000.00</b>

\*Contact HR/Finance to determine comprehensive personnel cost estimates and accounting.

Department Head: Kent Kisselman Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**City Manager/Finance Use Only**  
 City Manager Determination: Approved:  Denied:  Signature: \_\_\_\_\_  
 Date: \_\_\_\_\_

# BUDGET PACKAGE REQUEST

Package Name: Ford F-150 EV Pickup Priority: 1

Package Type: One Time:  On Going:  Other:

Total Package Costs: \$ 45,000.00

Description/Justification:  
 This request is to replace Unit #310, with a current rating of 13, with an electric Ford F-150 Lightning to provide more versatility for the Engineering department and help the city continue the goal of reducing carbon emissions.

Alternatives:  
 Purchase a gas F-150 for approximately \$35,000.

Expenditures:	Account Code/Description:	Amount:
Additional Revenue		\$ -
Personnel* FTE: 0.00		\$ -
Purchased Services		\$ -
Supplies/Non-Capital Equipment		\$ -
Capital Outlay	50.65.220.63200.0000.000	\$ 45,000.00
Miscellaneous		\$ -
Contingency		\$ -
<b>TOTAL EXPENDITURES</b>		<b>\$ 45,000.00</b>

\*Contact HR/Finance to determine comprehensive personnel cost estimates and accounting.

Department Head: Kent Kisselman Signature: \_\_\_\_\_

Date: \_\_\_\_\_

City Manager Determination: Approved:  Denied:  Signature: \_\_\_\_\_

Date: \_\_\_\_\_



# BUDGET PACKAGE REQUEST

Package Name: Laboratory Equipment Priority: 1

Package Type: One Time:  On Going:  Other:

Total Package Costs: \$ 50,000.00

Description/Justification:

This request is to establish a budget for potential equipment replacements in 2022.

Alternatives:

Expenditures:	Account Code/Description:	Amount:
Additional Revenue		\$ -
Personnel* FTE: 0.00		\$ -
Purchased Services		\$ -
Supplies/Non-Capital Equipment	50.65.240.62400.0000.000	\$ 50,000.00
Capital Outlay		\$ -
Miscellaneous		\$ -
Contingency		\$ -
<b>TOTAL EXPENDITURES</b>		<b>\$ 50,000.00</b>

\*Contact HR/Finance to determine comprehensive personnel cost estimates and accounting.

Department Head: Kent Kisselman

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

City Manager Determination: Approved:

Denied:

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

# BUDGET PACKAGE REQUEST

Package Name: Electrical & Mechanical Equipment Priority: 1

Package Type: One Time:  On Going:  Other:

Total Package Costs: \$ 35,000.00

Description/Justification:

This request increases the annual budget to provide contingency for unexpected equipment replacements.

Alternatives:

Expenditures:	Account Code/Description:	Amount:
Additional Revenue		\$ -
Personnel* FTE: 0.00		\$ -
Purchased Services		\$ -
Supplies/Non-Capital Equipment		\$ -
Capital Outlay	50/52.65.250.63200.0000.000; \$35,000 each	\$ 70,000.00
Miscellaneous		\$ -
Contingency		\$ -
<b>TOTAL EXPENDITURES</b>		<b>\$ 70,000.00</b>

\*Contact HR/Finance to determine comprehensive personnel cost estimates and accounting.

Department Head: Kent Kisselman

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

City Manager Determination:

Approved:

Denied:

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

# BUDGET PACKAGE REQUEST

Package Name: Scorpion side-Arm Automated Trash Truck Priority: 1

Package Type: One Time:  On Going:  Other:

Total Package Costs: \$ 320,000.00

Description/Justification:  
 This truck will replace Unit #164, with a rating of 12.

Alternatives:

Expenditures:	Account Code/Description:	Amount:
Additional Revenue		\$ -
Personnel* FTE: 0.00		\$ -
Purchased Services		\$ -
Supplies/Non-Capital Equipment		\$ -
Capital Outlay	56.65.320.63200.0000.000	\$ 320,000.00
Miscellaneous		\$ -
Contingency		\$ -
<b>TOTAL EXPENDITURES</b>		<b>\$ 320,000.00</b>

\*Contact HR/Finance to determine comprehensive personnel cost estimates and accounting.

Department Head: Kent Kisselman Signature: \_\_\_\_\_

Date: \_\_\_\_\_

City Manager Determination: Approved:  Denied:  Signature: \_\_\_\_\_

Date: \_\_\_\_\_