




FINANCE MEMORANDUM
#07-02

April 16, 2007

TO: Honorable Mayor Kathleen M. Novak and City Council Members

FROM: A.J. Krieger, City Manager 
Brent Worthington, Finance Director 
Acquetta Likkel, Accounting Manager 

SUBJECT: CB 1617, Carryover of Unexpended 2006 Budget

RECOMMENDATION:

Approve the attached ordinance amending the 2007 budget to increase total appropriations by \$965,391 for projects, equipment and services that were not completed, received or rendered by December 31, 2006.

BACKGROUND:

The proposed action is housekeeping in nature to roll funds from 2006 to 2007. Under Colorado Budget Law, appropriations lapse at the end of the fiscal year. Because of this, funds for operating projects and capital purchases that were in progress or were not received before the end of fiscal year 2006 must be re-appropriated. Staff recommends that council approve the attached ordinance which will increase the 2007 General Fund budget by \$79,220, the Water and Wastewater Fund budget by \$315,000, the Conservation Trust fund by \$284,641 and the CDBG fund by \$286,530, amounting to a total increase in 2007 appropriations of \$965,391. None of these funds were spent in 2006 and the increases will not reduce estimated beginning balances below what was projected in the 2007 budget.

Staff confirms that the Capital Projects set forth in the Carryover Request are viable projects which have either commenced or are scheduled to begin in 2007.

POTENTIAL OBJECTION:

City Staff is not aware of any specific opposition to the proposed Ordinance

BUDGET/TIME IMPLICATIONS:

Approving the attached supplemental appropriation will increase appropriations in the 2007 budget in the amount of \$965,391 using unspent funds originally appropriated in the 2006 budget. Finance Department Staff has verified that the 2006 budgets of the funds listed above include unspent appropriations in the amount of \$965,391 to cover the costs related to these appropriations.

STAFF REFERENCE:

If Councilmembers have any comments or questions, they may contact Brent Worthington, bworthington@northglenn.org

SPONSORED BY: MAYOR NOVAK

COUNCILMAN'S BILL

ORDINANCE NO.

No. CB-1617
Series of 2007

Series of 2007

A BILL FOR A SPECIAL ORDINANCE AMENDING THE 2007 BUDGET RECOGNIZING REVENUES AND APPROPRIATING EXPENDITURES BY SUPPLEMENTAL APPROPRIATION, FOR THE PAYMENT OF THE COSTS AND EXPENSES OF THE MUNICIPAL GOVERNMENT, AGENCIES AND OFFICES OF THE CITY OF NORTHGLENN, COLORADO, FOR THE FISCAL YEAR BEGINNING JANUARY 1, 2007.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF NORTHGLENN, COLORADO, THAT THE 2007 BUDGET SHALL BE AMENDED AS FOLLOWS:

Section 1. Supplemental appropriations, transfer of appropriations and recognition of revenues.

(a) General Fund. Amend the 2007 General Fund budget to increase appropriations in the amount of \$79,220 as follows:

- (Item 1) \$ 49,000 to finance the conversion of Central Records data from microfilm to digital which was budgeted in 2006 but will be completed in 2007.
- (Item 2) \$ 5,220 to finance subdivision plat services which were budgeted in 2006 and completed in February 2007.
- (Item 3) \$ 25,000 to finance various traffic signal opticom controller upgrades. The upgrades were budgeted in 2006 but will be completed in 2007.

Recognize a decrease in the final 2007 General Fund balance of \$79,220 for expenditures carried over from the 2006 General Fund Budget represented by the above supplemental appropriation.

(b) Water and Wastewater Fund. Amend the 2007 Water and Wastewater Fund budget to increase appropriations in the amount of \$315,000 as follows:

- (Item 1) \$ 200,000 to finance the wastewater treatment plant grit removal and odor control which was budgeted in 2006 but will be completed in 2007.
- (Item 2) \$ 70,000 to finance the Berthoud Pass ditch repairs which were budgeted in 2006 but will be completed in 2007.

- (Item 3) \$ 45,000 to finance maintenance of the Lift Station A comminuter which was budgeted in 2006 but will be completed in 2007.

Recognize a decrease in the final 2007 Water and Wastewater Fund balance of \$315,000 for expenditures carried over from the 2006 Water and Wastewater Fund Budget represented by the above supplemental appropriation.

- (c) Conservation Trust Fund. Amend the 2007 Conservation Trust Fund budget to increase appropriations in the amount of \$284,641 as follows:**

- (Item 1) \$ 117,412 to finance the 104th Street Greenway Trail project from budgeted CIP funds unspent in 2006. This project is currently in progress.
- (Item 2) \$ 132,518 to finance the Washington Street Arterial Fencing project from budgeted CIP funds unspent in 2006. This project is currently in progress.
- (Item 3) \$ 34,711 to finance the NWOS Improvement project from budgeted CIP funds unspent in 2006. This project is currently in progress.

Recognize a decrease in the final 2007 Conservation Trust Fund balance of \$284,641 for expenditures carried over from the 2006 Conservation Trust Fund Budget represented by the above supplemental appropriation.

- (d) CDBG Fund. Amend the 2007 CDBG Fund budget to increase appropriations in the amount of \$286,530 as follows:**

- (Item 1) \$ 286,530 to finance the Washington Street Arterial Fencing project from budgeted CIP funds unspent in 2006. This project is currently in progress.

Recognize a decrease in the final 2007 CDBG Fund balance of \$286,530 for expenditures carried over from the 2006 CDBG Fund Budget represented by the above supplemental appropriation.

Section 2. The City Council of the City of Northglenn, Colorado, hereby finds and declares that in making appropriations provided by this ordinance:

- (a) No appropriation for debt service has been reduced or transferred.
- (b) No appropriation has been reduced below any amount required by law to be appropriated.
- (c) Not appropriation has been reduced by more than the unencumbered balance thereof.

- (d) In the case of each transfer of all or part of any unencumbered appropriation, such transfer has been requested and approved by the City Manager.
- (e) In the case of each reduction of an appropriation, the City Manager has rendered his report and recommendations thereon and has requested and approved such reduction.
- (f) In the case of the supplemental appropriation, the City Manager has certified that there are funds available for appropriation.

Section 3. This Ordinance and each part, provision and section thereof, shall take effect on the 1st of January 2007.

INTRODUCED, READ AND ORDERED POSTED THIS _____ DAY OF _____, 2007.

KATHLEEN M. NOVAK
Mayor

ATTEST:

DIANA L. LENTZ, CMC
City Clerk

PASSED ON SECOND AND FINAL READING THIS _____ DAY OF _____, 2007.

KATHLEEN M. NOVAK
Mayor

ATTEST:

APPROVED AS TO FORM:

DIANA L. LENTZ, CMC
City Clerk

COREY Y. HOFFMANN
City Attorney