

FINANCE DEPARTMENT MEMORANDUM
#14-2021

DATE: Oct. 11, 2021
TO: Honorable Mayor Meredith Leighty and City Council Members
THROUGH: Heather Geyer, City Manager *hmg*
FROM: Jason Loveland, Director of Finance *12*
SUBJECT: Public Hearing on the 2022 Annual Operating and Capital Improvement Budget

PURPOSE

Pursuant to Article VIII of the City Charter, staff is pleased to present the proposed 2022 Annual Operating & Capital Improvement Budget. The document identifies the allocation of available resources and acts as an operations guide to meet the service needs of the community.

BACKGROUND

On Sept. 13, staff presented the Proposed 2022 Budget. At the meeting Council requested additional information on the Residential Street Program, electric vehicle fleet replacements versus gas, and proposed staffing additions. On Sept. 20, staff provided the additional information and per Council direction has added \$2 million to the Residential Street Program, and \$35,250 to the fleet replacement budget to increase the number of electric and hybrid vehicle purchases. The City will purchase four electric trucks and seven hybrid police vehicles.

The City utilizes funds to account for the activity of specific operations, programs, and/or functions. Each fund maintains an independent, self-balancing ledger and budget subject to appropriation. In accordance with State statute, no fund may overspend the appropriation established by City Council.

OVERALL SUMMARY

The funds established by City Council and appropriated in this proposed budget are as follows:

| Fund | 2022 Proposed Budget |
|--------------------|-----------------------------|
| General | \$34,556,241 |
| Conservation Trust | \$890,000 |
| CDBG | \$0 |
| Capital Projects | \$41,502,945 |
| Water | \$21,738,743 |
| Wastewater | \$6,147,580 |
| Stormwater | \$533,488 |
| Sanitation | \$1,907,803 |
| TOTAL | \$107,276,800 |

Highlighting the proposed budget for 2022 are several significant capital projects:

- Phase II of the Civic Center Master Plan to develop the site, including construction of a new City Hall
- Construction of 120th Avenue improvements between Washington Street and York Street, 80% funded by a Federal grant

- Huron Street water and stormwater line replacement between 97th Avenue and 104th Avenue, funded with American Rescue Plan Act (ARPA) funds
- Waste handling improvements at the Water Treatment Facility
- Traffic signal upgrade, 80% funded by a federal grant
- Automated filter backwash at the Water Treatment Facility, funded with ARPA distribution
- Kiwanis Pool repairs
- Mill and overlay of 104th Avenue, funded with ARPA distribution

General Fund

General Fund revenue is projected at \$32,021,352, which is an 8.9% increase over estimated 2021 projections. The increase is primarily due to sales tax projected growth of 2.5%, property tax assessed valuation increasing by 9.2%, and one-time revenues from both ARPA and development fees from Karl's Farm.

General Fund expenditures total \$34,556,241. This represents an increase over the 2021 Budget of 28.4%. The personnel line item is increasing by 18.4% due to the addition of 15.50 FTE, the full impact of the 19.26 FTE added in 2021 whose salaries will not start until the new recreation facility opens, and salary adjustments for employees. Capital outlay has increased by roughly \$875,540 due to vehicle and equipment replacements, both scheduled and those delayed in 2021 due to budget shortfalls. \$323,000 of the capital line expenditures is covered by ARPA.

The ending fund balance is estimated at \$24,764,256, or 77% of operating expenditures. \$16,125,196 is considered unrestricted. The City's fund balance policy requires a minimum reserve balance of 25% of its operating expenditures.

Package requests in the General Fund include:

- \$2,986,858 – Ongoing expenditures
- \$534,832 – One-time expenditures
- \$1,200,250 – Capital equipment expenditures

Conservation Trust Fund

Conservation Trust Fund revenue is projected at \$438,700 for 2022. The beginning fund balance is estimated at \$888,066.

Projects for 2022 include:

- \$500,000 – Kiwanis Pool repairs
- \$165,000 – Jaycee Park ballfield lights (carry-over)
- \$125,000 – Sensory Playground repair (carry-over)
- \$100,000 – Greenway Trail replacement (sections of trail)

In total, the proposed expenditures are \$890,000, with an ending fund balance estimate of \$436,766.

Community Development Block Grant (CDBG) Fund

The Federal government awards CDBG funds to Adams County, which then in turn distributes the funds to the City. The City does not budget for revenues or expenditures until the grant award is in place. If funding is allocated in 2022, which is estimated at \$225,000, the City intends to spend the funds on the Minor Home Improvement Program administered through Adams County.

Capital Projects Fund

Capital Projects Fund revenue is estimated at \$22,094,501. Excluding grants, revenues are projected to increase by 20% when compared to 2021 year-end projections. Overall, sales tax collections are estimated to increase 3.7%. These taxes include:

- 4.000 Mill Property Tax dedicated to road projects
- ½% Sales and Use Tax
- 4% Special Marijuana Tax

Total expenditures are \$37,366,736, with an additional \$4,137,319 going to debt service payments for the Certificates of Participation issued for the 2017 Northglenn Justice Center project and 2019 Northglenn Recreation Center, Senior Center and Theatre project.

Projects for 2022 include:

- \$17,755,562 – Civic Center Master Plan Phase 2
- \$9,332,166 – East 120th Avenue improvements from Washington Street to York Street
- \$3,550,825 – Residential streets, traffic signals, and concrete programs
- \$1,200,000 – Traffic signal upgrade
- \$830,000 – 104th Avenue road maintenance
- \$700,000 – Connect Northglenn
- \$655,323 – Community Center Drive Bridge maintenance
- \$500,000 – Kiwanis Pool repairs (mechanical repairs to the pool system)
- \$400,000 – Bridge rail replacement
- \$375,000 – E.B. Rains Jr. Memorial Park renovations
- \$275,000 – Tennis court repair, including Wyco Park
- \$250,000 – Traffic calming
- \$250,000 – Playground equipment replacement (three Fox Run playgrounds; Huron Crossing; Alvin B. Thomas)
- \$200,000 – Parking lot repairs
- \$200,000 – N-Line RTD path lighting
- \$200,000 – Facilities building – Maintenance & Operations
- \$187,500 – Sensory Playground – carry over from 2021
- \$150,000 – E.B. Rains Jr. Park fence
- \$100,000 – Citywide fence
- \$100,000 – School zone safety
- \$80,000 – Croke Reservoir improvements
- \$50,000 – Entryway signs
- \$25,000 – Emergency park equipment repairs

Water Fund

Water Fund revenue is estimated at \$18,168,577. An estimated increase of 1.7% in sales tax, a rate increase of 3% for water usage and \$4,350,000 of federal grants lead to revenue being 27.3% greater than 2021 year-end projections.

Water Fund expenditures are projected to be \$21,738,743, which is greater than the 2021 Budget due to one-time capital projects planned in 2022. Total expenditures include \$1,010,464 for debt service payments on the Standley Lake Pipeline Project. This debt will be paid in full in 2022.

Projects for 2022 include:

- \$3,250,000 – Huron Street line replacement

- \$3,227,633 – Waste handling improvements
- \$1,100,000 – Automated filter backwash
- \$396,850 – Filter to waste automation
- \$318,130 – Water line replacement
- \$150,000 – Standley Lake pipeline
- \$85,000 – Farmers Highline flume replacement
- \$67,239 – Laboratory information management system
- \$29,419 – North low zone tank painting

Package requests in the Water Fund include:

- \$678,679 – Ongoing expenditures
- \$526,000 – Capital equipment expenditures
- \$5,450 – One-time expenditures

Wastewater Fund

Wastewater Fund operating revenue is projected at \$5,878,787, including \$250,000 of federal grants. A rate increase of 8% to user charges and fees is included based on the rate plan approved in 2017. The increase is necessary to pay for infrastructure improvements.

Wastewater Fund expenditures total \$6,147,580, including \$1,307,542 for debt service for the Lift Station A and Force Main project.

Projects for 2022 include:

- \$410,000 – Lift station flow meters
- \$254,950 – Collection system rehabilitation
- \$200,000 – Collection system waste receiving station
- \$100,000 – Rating study
- \$65,941 – Lift Station A and Force Main replacement

Package requests in the Wastewater Fund include:

- \$206,902 – Ongoing expenditures
- \$0 – One-time expenditures
- \$0 – Capital equipment expenditures

Stormwater Fund

Stormwater Fund revenue is projected at \$743,875, including \$250,000 in federal grants. There are no proposed rate increases to the stormwater fees. Fund expenditures are budgeted for \$533,488.

Projects for 2022 include:

- \$250,000 – Huron Street line replacement
- \$100,000 – Storm drainage improvements

Package requests in the Stormwater Fund include:

- \$6,686 – Ongoing expenditures
- \$0 – One-time expenditures
- \$0 – Capital equipment expenditures

Sanitation Fund

Sanitation Fund revenue is projected at \$1,938,816, which is flat when compared to 2021 year-end estimates. There are no proposed rate increases to the fees in the fund. Expenditures in the fund total \$1,907,803.

Package requests in the Sanitation Fund include:

- \$320,000 – Capital equipment expenditures
- \$72,282 – Ongoing expenditures
- \$0 – One-time expenditures

SHORT-TERM FISCAL CHALLENGES/OPPORTUNITIES

Sales Tax

Sales tax, the City's largest revenue source, is projected to increase by 2.5% in 2022 compared to 2021 year-end estimates. 2021 sales tax is forecast to be 13% greater than budgeted. The rebound from 2020 losses has surpassed expectations. Retail and auto sales through July are up 23% and 42%, respectively. Online sales tax collection has also seen a large increase with consumer habits changing to more shopping online. Future impacts of COVID-19 are uncertain, as is the impact of the Pandemic Emergency Unemployment Compensation ending on Sept. 6. Sales tax revenue growth rate is expected to stabilize in 2022 largely due to these impacts.

The City has received in 2021, and is expecting to receive in 2022, one-time revenue for building use tax from the development at Karl's Farm of roughly \$1.5 million. This revenue does support balancing the budget for the short-term.

Other Revenue

The opening of the new Northglenn Recreation Center, Senior Center and Theatre creates new revenue opportunities. The budget contemplates a three-year time horizon for the facility to fully mature its use and related revenue. For 2022, one-quarter of the expected new revenue has been included.

Development

The development of the Civic Center adds another positive for the future of the City. Various uses on the site are being considered that will inspire activation of the site into the future. Karl's Farm, agricultural land spanning over 60 acres, is being developed with many types of residential and commercial options. As previously mentioned, one-time revenues have been recognized.

City officials, along with the Northglenn Urban Renewal Authority, continue to make redevelopment of shopping centers a priority. Working together to leverage resources to make improvements throughout Northglenn is key for future prosperity.

Utility Rates

Funding large infrastructure projects for the City's utility system is a priority and is being addressed by the five-year rate ordinance that was adopted in 2017. In 2022, a 5.3% average increase is proposed for water and wastewater rates. The increases provide revenues to invest in the necessary upgrades to aging infrastructure.

Long-Term Obligations

- Certificates of Participation of \$19,325,000 used to construct the Justice Center. The certificates are to be retired over a 20-year period, ending in 2036. Annual payments are approximately \$1,466,000.
- Certificates of Participation of \$8,795,000 used to construct the Standley Lake Pipeline, which delivers water from Standley Lake to the Water Treatment Facility. The certificates are to be retired over a 10-year period, ending in 2022. Annual payments are approximately \$976,000.
- Certificates of Participation of \$38,530,000 used to construct the recreation center in 2020 and 2021. The certificates are to be retired over a 20-year period, ending in 2039. Annual payments are approximately \$2,666,000.
- Wastewater Revenue Bonds of \$21,955,000 used to replace Lift Station A and a portion of the force main of the wastewater infrastructure. The revenue bonds are to be retired over a 25-year period, ending in 2045. Annual payments are approximately \$1,420,000.

COMPENSATION, BENEFITS AND STAFFING

Personnel-related expenses account for 60% of the City's budget, excluding capital projects. The proposed budget for personnel increases by 15% over the 2021 Budget. Included in the proposal is a 3% merit increase for non-sworn employees, a 2% market adjustment for sworn employees and step increases for sworn staff. Adjustments for equity and compression for certain positions have also been included.

The City provides medical benefits through Kaiser Permanente. Medical premiums increased 1.5% through the renewal process. The City continues to promote its Wellness Program by encouraging, and making available, a variety of wellness programming options.

Full-Time Equivalents (FTE) are proposed to total 328.79 FTE across all funds. New positions for 2022 are listed here:

City Manager Department

0.5 FTE Community Resource Navigator*

The position will provide support and resources to people experiencing homelessness in the community. The budget impact is estimated at \$40,372.

3.5 FTE Crisis Response Unit*

The pilot program will include 1 FTE as the Program Manager and 2.5 FTE as Co-Responders to assist the Police Department and Municipal Court working with individuals in need of mental health support. The budget impact is estimated at \$332,776.

**These positions are being funded through American Rescue Plan (ARPA) funding and part of a three-year pilot program.*

1.0 FTE Economic Development Coordinator

This position will provide support to the Economic Development team and be an additional resource to businesses. The budget impact is estimated at \$69,866.

0.5 FTE Seasonal Events Coordinator

The position will provide support to community events staff during the peak event season and additional programming. The budget impact is estimated at \$25,268.

Parks, Recreation and Culture Department

1.36 FTE Various Part-Time Seasonal Recreation Program Positions

Increases in programming will result in more classes and hours needed to operate effectively. The budget impact is estimated at \$60,000.

1.0 FTE Head Swim Coach

The position will provide increased daily support to the swim club. The budget impact is estimated at \$78,351.

3.0 FTE Parks Maintenance Worker

The additional staff will improve overall park maintenance efforts and snow removal support based on existing park conditions and workload. The budget impact is estimated at \$179,859.

1.0 FTE Park Ranger

The position will be responsible for daily interaction with park-goers by providing educational programs and connecting individuals with various resources. This position will provide increased level of service in our parks. The budget impact is estimated at \$71,993.

1.0 FTE Recreation Assistant

Programming is expected to increase, and this position will be needed to support the activity. The budget impact is estimated at \$48,414.

1.0 FTE Recreation Coordinator

Increased programming in the new facility will require additional resources. The budget impact is estimated at \$69,866.

2.0 FTE Specialized Fitness Instructor

Programming is expected to increase in the new facility and additional staffing will be necessary. The budget impact is estimated at \$92,366.

3.03 FTE Guest Relations Specialist

Increases in programming will result in the need for additional support from front-desk staff to be provided. The budget impact is estimated at \$173,048.

Police Department

1.0 FTE Crime Analyst

The role is being added to support the data-driven initiatives in the department. Currently, the positions of Crime Analyst and Public Information Officer are shared by one individual. The budget impact is estimated at \$98,900.

1.0 FTE Custodian

The position will fulfill previously outsourced custodial service at the Justice Center. The contract to outsource these services will not be renewed for 2022. The budget impact is estimated at \$59,171.

1.0 FTE Sergeant

The additional position will take the recruitment and training roles currently held by a Commander. The budget impact is estimated at \$131,195.

Public Works Department

1.0 FTE Civil Engineer

The additional staff is being added to support traffic calming and other roadway projects. The budget impact is estimated at \$97,974.

2.0 FTE Municipal Service Worker – Streets/Sanitation

The additional positions will add depth to the streets and sanitation crews. The budget impact is estimated at \$123,690.

1.0 FTE Utility Plant Operator

The position will add depth to an essential role in the Public Works Department's processing to deliver water. The budget impact is estimated at \$78,148.

STAFF RECOMMENDATION

This item is provided for the public hearing of the City's budget adoption process. No staff recommendation is provided.

NEXT STEPS

Future meetings regarding the proposed 2022 Budget include:

- Oct. 25 – Adoption of 2022 Budget

STAFF REFERENCE

If Council members have questions, please contact Jason Loveland, Director of Finance, at 303.450.8817 or jloveland@northglenn.org.

ATTACHMENTS

1. Presentation
2. Proposed 2022 Budget

PROPOSED 2022 BUDGET

City Council Meeting *Oct. 11, 2021*

Heather Geyer

City Manager

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Jason Loveland

Director of Finance

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Tonight's Meeting

Proposed 2022 Budget

- Provide an update on Council's direction, questions and additions
- Connect new spending to Council's vision and goals
- Overview of revenues and expenditures
- Personnel discussion
- Capital Improvement Program
- Long-term obligations
- Additional opportunity for feedback and public comment on proposed budget

Council Direction and Questions

- **Two prior presentations:**

- Sept. 13
- Sept. 20

- **Direction to:**

- Increase residential street program funding
- Invest in Electric and hybrid vehicles
 - Backbone infrastructure

- **Questions:**

- Parks maintenance staffing requests
- Traffic calming efforts
- Utilizing more of fund balance to address streets

2022 Budget Overall Position

- **Healthy, strong financial position**
- **Aligning resources with desired level of service**
- **Balanced budget with use of reserves**
- **Intentional growth vs. scarcity/reductions (doing more with less)**
- **Balanced special fund budgets**
- **Short-term and long-term mindset**

Council Role in Shaping Budget

- **Vision and policy direction (Council sets the tone for what's to come)**
 - 2019 – 2023 Strategic Plan
 - 2021 – 8 additional Strategic Priorities advanced by Council following February Strategic Planning Session
- **City Manager expectations**
 - Ask for what you need to meet level of service (LOS) and increases in LOS per Council direction, life cycle costs, deferred maintenance
- **Budget is not final...what's next?**
 - Oct. 25 Budget adoption

2019-2023 Vision Statement

Northglenn is a diverse and welcoming community that celebrates its small-town character, urban energy, and thriving businesses.



2019-2023 Strategic Priority Areas



**1. High-Performance
Government**



**2. Community
Engagement**



3. Public Safety



**4. Business
Retention and
Growth**



**5. Housing
Opportunities**



**6. Diverse
Community**



7. Sustainability



8. Infrastructure

2021 Strategic Priorities

1. Restorative Justice Program
2. Police Co-Responder Program
3. Village Greens Fencing (changed to E.B. Rains Jr. Park Fence)
4. Webster Lake Safety Concerns
5. Pedestrian and Roadway Safety
6. N Line Fare Equity Regional Initiative
7. Boys & Girls Club
8. Adventure Course targeting ages 12+ (Justice Center West Park)

On the Horizon

- **Snow removal LOS – to be scheduled, work in progress (fall)**
- **Waste Optimization Study (fall)**
- **Electric Vehicle Readiness Study – Q1, Q2 2022**
- **P3 NGCC Phase II – work in progress**
- **Northglenn Marketplace**
- **Racial equity toolkit – work to begin in the fall 2022**
- **Opioid settlement funding – MOU Oct. 25**
- **Transportation long-range planning (formerly master plan) (2023/2024)**
- **Homelessness initiatives – facilities (regional discussions)**

On the Horizon

- **Sustainability Efforts**
 - **Feedback from Oct. 4 Council meeting**
 - **Housing grant match funding will be requested and one-time use of funds**
 - **2021 Budget \$25k**
 - **Development of a program budget in 2022/2023**
 - **Sustainability Coordinator position identified in 2024, Five-Year Staffing Plan (can be shifted to 2023 if funding is available)**
 - **Climate Action Plan would need to be supported by City Council and would require one-time funds (\$100k - \$150k)**

How Are Residents Benefitting?

- **Continued focus on providing high quality of life and excellent customer service**
- **Creativity to addressing tough problems**
 - Crisis Response Unit
 - E.B. Rains Jr. Park safety – additional staffing
 - CPTED assessment for E.B. Rains and Croke Reservoir
- **Implementation of increased level of service**
 - Traffic calming
 - New approach with Crisis Response Unit
 - Residential Street Program
 - Diversity, Equity & Inclusion
 - Next level data-driven policing
 - Parks visioning
 - Special events

2022 Revenue Forecast

- Strong sales tax growth 2020 to 2021
- Property tax preliminary assessed valuation up 9.2%
- Intergovernmental sources increase slightly
- 5.3% blended utility rate increase – year five of five-year plan
 - Water – 3%
 - Wastewater – 8%
- Recreation and event revenue lag to meet increased program expenses
- One-time development revenues included ~\$1M

2022 Expenditures

- Reinstated 2021 reductions due to pandemic
- Evaluate core service needs and alignment with strategic priorities
- Address level of service expectations
- Capital project investments continue



Proposed 2022 Budget General Fund

| | Proposed Budget |
|----------------------------|---------------------|
| Revenues | \$32,021,352 |
| Expenditures | \$34,556,241 |
| Net Change | \$(2,534,889) |
| Ending Fund Balance | \$24,764,256 |

- No proposed tax rate changes
- Highlighted investments:
 - \$2M transfer for Residential Street Program*
 - Crisis Response Unit
 - New facility operations
 - Electric/hybrid fleet investment*
 - Parks Master Plan

*Additional funding added by City Council after Sept. 13 presentation

- \$2M added for road maintenance program and \$35k added for additional electric/hybrid vehicles

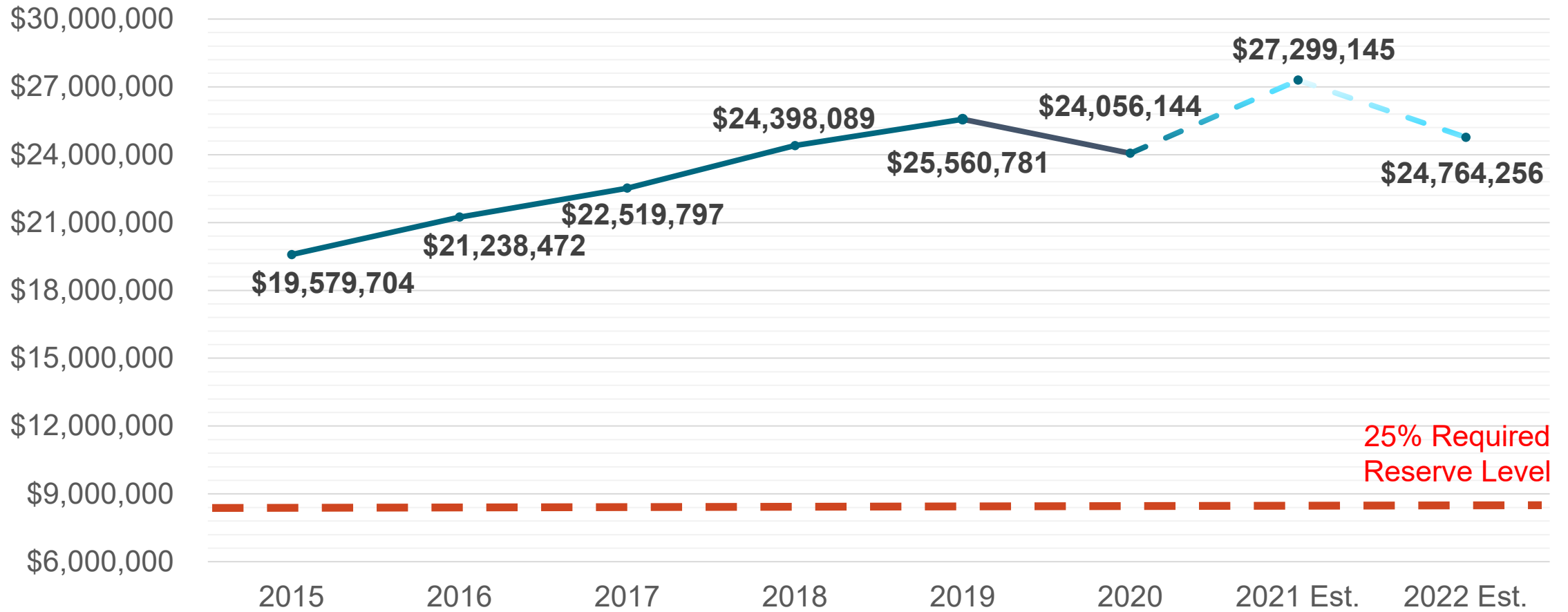
General Fund Long-Range Forecast

| | 2023 | 2024 | 2025 | 2026 | 2027 | 2028 | 2029 | 2030 | 2031 |
|--------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| Revenues | \$33,369,862 | \$33,825,824 | \$34,058,492 | \$34,956,345 | \$35,878,923 | \$36,826,928 | \$37,801,079 | \$38,802,122 | \$39,830,818 |
| Expenditures | \$32,765,786 | \$33,653,851 | \$34,566,828 | \$35,505,433 | \$36,470,397 | \$37,462,478 | \$38,482,451 | \$39,531,119 | \$40,609,304 |
| Net Change | \$604,076 | \$171,973 | \$(508,336) | \$(549,088) | \$(591,474) | \$(635,550) | \$(681,372) | \$(728,997) | \$(778,486) |
| Fund Balance (FB) | \$25,368,332 | \$25,540,306 | \$25,031,970 | \$24,482,882 | \$23,891,408 | \$23,255,858 | \$22,574,486 | \$21,845,488 | \$21,067,003 |
| % of FB | 77% | 76% | 73% | 70% | 65% | 63% | 59% | 56% | 52% |

Assumptions:

- Revenue growth consistent with historical trends at 2.6% annually
- One-time construction use tax collected in 2023 of \$1M
- Pilot/grant funded programs continue being funded from general revenues
- 5-year staffing plan paused after 2023
- Expenditures increase at normalized rates

General Fund Reserves



Proposed 2022 Budget Conservation Trust Fund

| | Proposed Budget |
|----------------------------|------------------|
| Revenues | \$438,700 |
| Expenditures | \$890,000 |
| Net Change | \$(451,300) |
| Ending Fund Balance | \$436,766 |

- **Lottery proceeds expected to be flat year over year**
- **Major project:**
 - Kiwanis Pool repairs

Proposed 2022 Budget Capital Projects Fund

| | Proposed Budget |
|----------------------------|---------------------|
| Revenues | \$22,094,501 |
| Expenditures | \$37,366,376 |
| Debt Service | \$4,136,569 |
| Net Change | \$(19,408,444) |
| Ending Fund Balance | \$12,089,820 |

- **Revenue sources include:**

- Property Tax 4.000 Mills
- Sales Tax ½%
- Special Marijuana Tax 4%
- Open Space Tax
- Transportation Tax
- Grant funds

- **Major projects:**

- Kiwanis Pool repair
- Civic Center Master Plan Phase II
- Residential street maintenance
- Connect Northglenn
- Bridge rail replacement
- 104th Avenue

Proposed 2022 Budget Water Fund

| | Proposed Budget |
|----------------------------|---------------------|
| Revenues | \$18,168,577 |
| Expenditures | \$20,728,279 |
| Debt Service | \$1,010,464 |
| Net Change | \$(3,570,166) |
| Ending Fund Balance | \$20,842,725 |

- **Year five of planned user fee rate increase**
- **Major projects:**
 - Automated filter backwash
 - Huron Street line replacement

Proposed 2022 Budget Wastewater Fund

| | Proposed Budget |
|----------------------------|--------------------|
| Revenues | \$5,878,787 |
| Expenditures | \$4,840,038 |
| Debt Service | \$1,307,542 |
| Net Change | \$(268,793) |
| Ending Fund Balance | \$1,644,774 |

- **Year five of planned user fee rate increase**
- **Major project:**
 - Collection system waste receiving station

Proposed 2022 Budget Stormwater Fund

| | Proposed Budget |
|----------------------------|--------------------|
| Revenues | \$743,875 |
| Expenditures | \$533,488 |
| Net Change | \$210,387 |
| Ending Fund Balance | \$1,686,753 |

- **No proposed change to service rates**
- **Major project:**
 - Huron Street line replacement

Proposed 2022 Budget Sanitation Fund

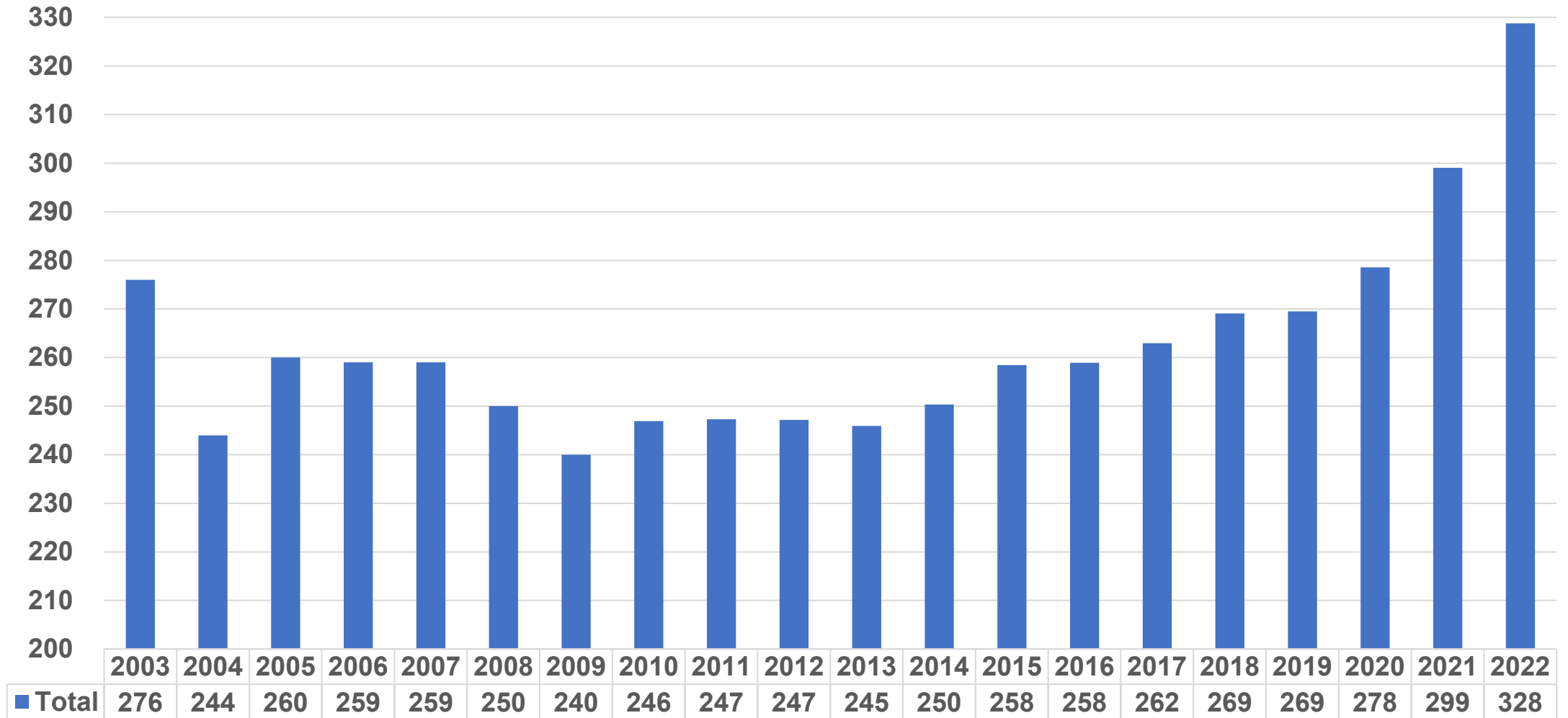
| | Proposed Budget |
|----------------------------|--------------------|
| Revenues | \$1,938,816 |
| Expenditures | \$1,907,803 |
| Net Change | \$31,013 |
| Ending Fund Balance | \$2,066,277 |

- **No proposed changes to service rates**
- **Capital investment of \$320,000 for a replacement vehicle**

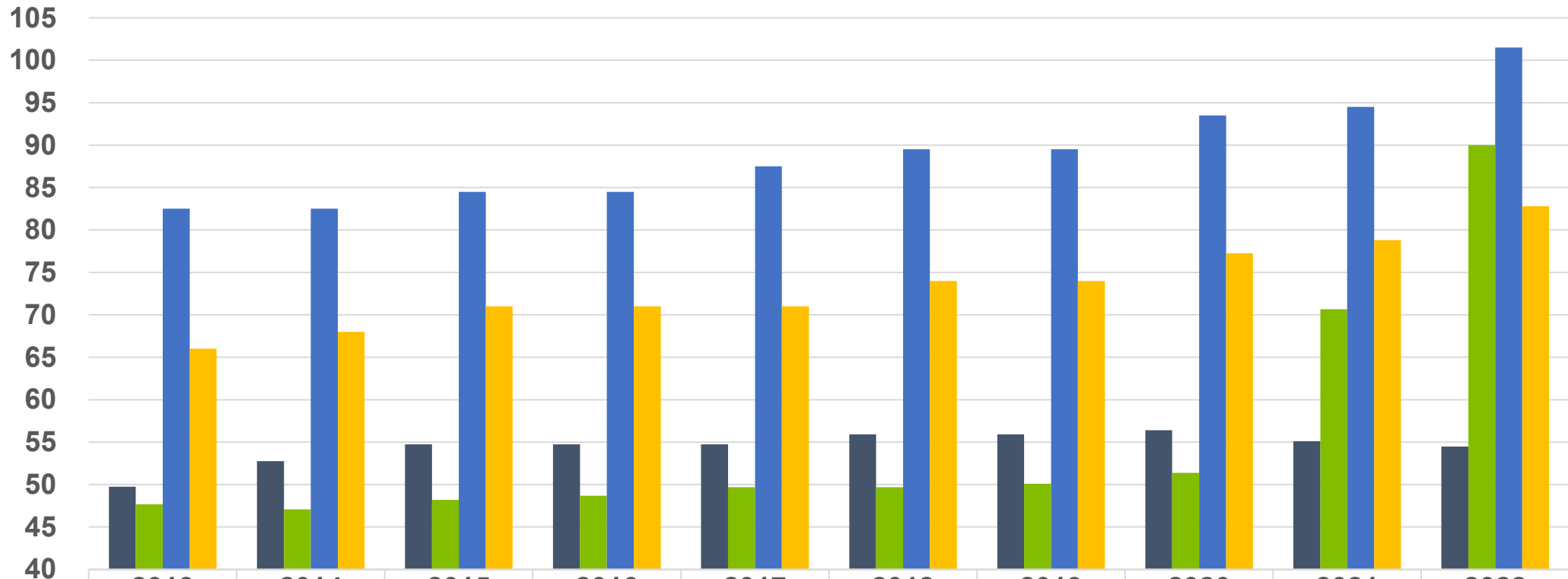
Personnel Budget

- **Total City FTE: 328.79**
- **3% merit increase for non-sworn employees**
- **2% market increase for sworn employees**
- **Police Officer steps**
- **Health insurance increase of 1.5%**

Staffing Levels



Staffing Levels by Function



| | 2013 | 2014 | 2015 | 2016 | 2017 | 2018 | 2019 | 2020 | 2021 | 2022 |
|-------------------------------|-------|-------|-------|-------|-------|-------|-------|-------|-------|--------|
| ■ General Government | 49.75 | 52.75 | 54.75 | 54.75 | 54.75 | 55.90 | 55.90 | 56.40 | 55.10 | 54.49 |
| ■ Parks, Recreation & Culture | 47.67 | 47.07 | 48.19 | 48.69 | 49.69 | 49.69 | 50.09 | 51.39 | 70.65 | 90.00 |
| ■ Public Safety | 82.50 | 82.50 | 84.50 | 84.50 | 87.50 | 89.50 | 89.50 | 93.50 | 94.50 | 101.50 |
| ■ Public Works | 66.00 | 68.00 | 71.00 | 71.00 | 71.00 | 74.00 | 74.00 | 77.25 | 78.80 | 82.80 |

2022 Staffing Additions

| FTE | City Manager |
|------------|----------------------------------|
| 1.0 | Economic Development Coordinator |
| 0.5 | Community Resource Navigator |
| 1.0* | Crisis Response Program Manager |
| 2.5* | Crisis Response Co-Responder |
| 0.5 | Seasonal Events Coordinator |
| 5.5 | TOTAL |

| FTE | Police |
|------------|----------------|
| 1.0 | Crime Analyst |
| 1.0 | Custodian |
| 1.0 | Sergeant |
| 4.0** | Police Officer |
| 7.0 | TOTAL |

*Added 2021 – ARPA funded pilot program

**Added 2021 – COPS grant funded

2022 Staffing Additions

| FTE | Parks, Recreation and Culture |
|-------------|---------------------------------|
| 3.0 | Guest Relations Specialist |
| 1.0 | Head Swim Coach |
| 3.0* | Parks Maintenance Worker |
| 1.0* | Park Ranger |
| 1.0 | Recreation Assistant |
| 1.0 | Recreation Coordinator |
| 2.0 | Specialized Fitness Instructor |
| 1.4 | Various Part-Time Program Staff |
| 13.4 | TOTAL |

| FTE | Public Works |
|------------|------------------------|
| 1.0** | Civil Engineer |
| 2.0** | MSW Streets/Sanitation |
| 1.0 | Utility Plant Operator |
| 4.0 | TOTAL |

*Response to E.B. Rains Jr. Memorial Park

**Response to traffic calming needs

Parks Maintenance Staffing Requests

- **Request for 2 additional FTEs**

- 1 is a reorganization of seasonal FTE into a full-time FTE

- **Staffing level:**

- Historically 14 Parks Maintenance Workers since 2011

- **Current staffing level:**

- 14 Parks Maintenance Workers
- 2 Coordinators
- 1 Supervisor
- Total 17 full-time FTEs

Parks Maintenance Staffing Requests

- **568 acres of public property**
 - 22 Developed parks – 180 acres
 - 3 Nature areas and 3 open spaces – 172 acres
 - Rights of Way (ROW) – 216 acres
- **39 miles of trail**
 - Off-street, hard surface trails (all)
 - Sidewalks along arterials (specific locations)

Parks Maintenance Staffing Requests

- 7,840,800 square feet of developed parks
- A residential lot has about 5,000 square feet of outdoor space
- Equivalent to about 1,568 residential properties
- 16 full-time Parks Maintenance staff (2021 staffing level)
- As a point of reference:

Each staff member is responsible for the maintenance of **490,000 square feet**; the equivalent of nearly **98 residential properties**. In a 40-hour work week, that is **24 minutes** to maintain each property. Add in ROW and open space and that figure decreases to about **8 minutes** per property.

Parks Maintenance Staffing Requests

Basic Responsibilities

- Empty trash cans
- Clean restrooms
- Clean pavilions
- Prep ballfields*
- Mow, edge, trim*
- Weed control
- Irrigation
- Check playgrounds
- Prune and mulch trees*
- Plant trees and annuals*
- Prune shrubs and perennials*
- Fertilize turf
- Report or clean graffiti
- General debris cleanup

* Maintenance activities conducted by a contractor in some neighboring communities

Parks Maintenance Staffing Requests

- **Limited contracting**

- Hazard tree removal (supplements in-house forestry team)
- Portable restroom maintenance
- Mosquito control
- Pond and lake treatment

- **Responsibilities include:**

- Holiday lights
- Snow removal
- Sports field prep
- Pest management
- Special event support
- Outdoor recreation support
- Playground inspections

Parks Maintenance Staffing Requests

- **New(er) Responsibilities**

- 3 major events per year (Food Truck Carnival, Pirate Fest, Magic Fest)
 - Multi-day, high-impact
 - Scope of other events has expanded
- 4 movies in the park
- 6 concerts in the park (previously had a theatre seasonal)
- Multiple smaller events (Food Truck Grab n' Go)
- Significant increase in landscaped ROW (Huron Street, 112th Avenue)
- Justice Center West Park (maintained as open space)

Parks Maintenance Staffing Requests

- **2021 Challenges**

- **Daily staffing level was at approximately 60% of budgeted positions**

- Seasonal positions difficult to fill
 - Full time staff on leave
 - Full time vacancies

- **Potential Solutions**

- Adding a full-time position in lieu of three seasonal positions
 - Asses the use of contracted services when there are future staffing gaps

- **Ongoing Challenges**

- **Additional workload (noted on previous slide)**

- **Historically, staffing has been at the lower limit**

- 2005 budget document referenced level of service on a scale of 1 to 3; stated that anything above a service level of 1 was not achievable with the amount of park property and the number of budgeted staff.

Capital Improvement Projects – \$48 million

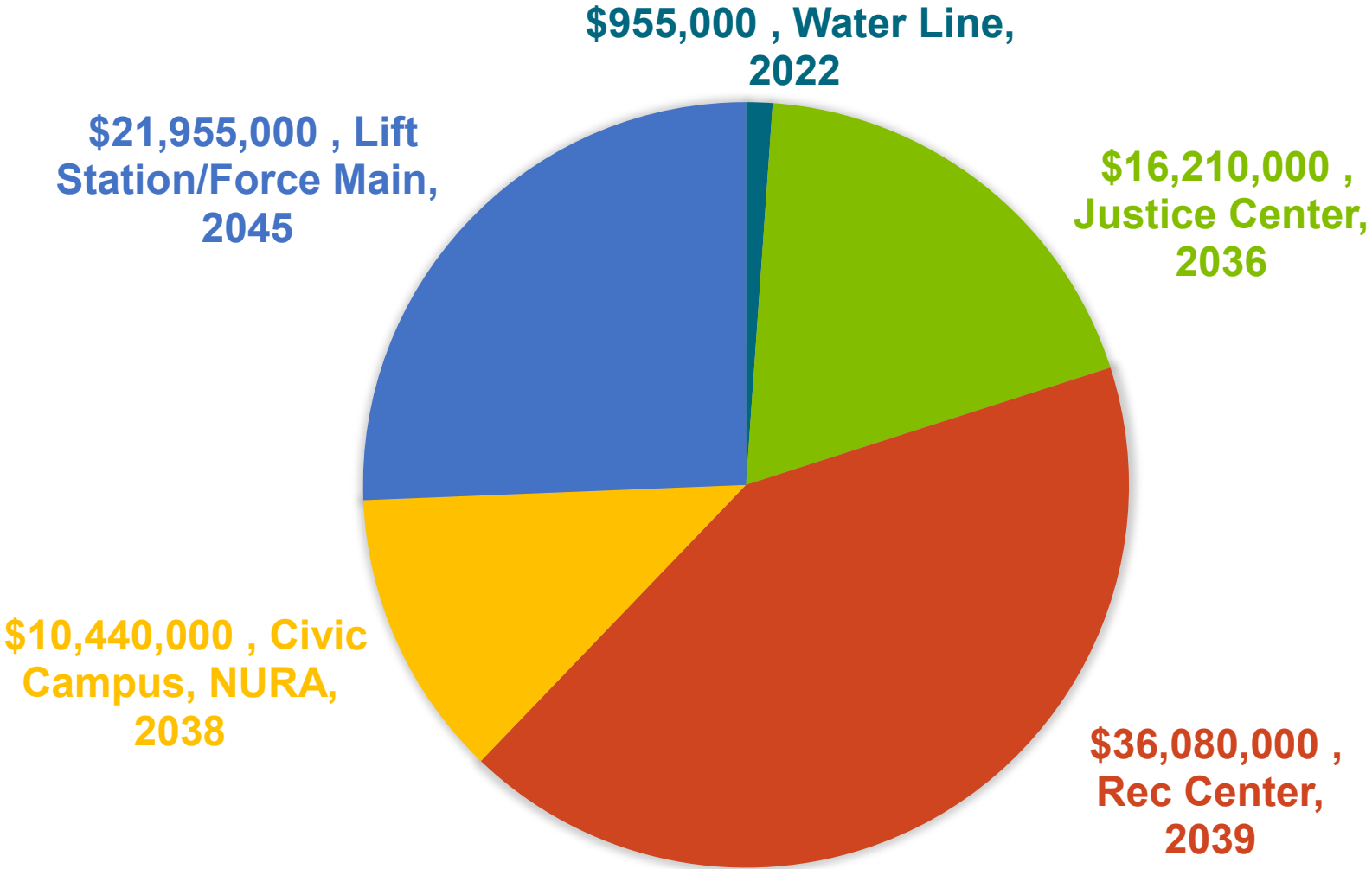
| Project | Amount | Fund |
|------------------------------------|--------------|--------------------------------------|
| Kiwanis Pool Repairs | \$1,000,000 | Conservation Trust /Capital Projects |
| Greenway Trail Replacement | \$100,000 | Conservation Trust |
| Civic Center Master Plan Phase II | \$17,500,000 | Capital Projects |
| E.B. Rains Jr. Memorial Park Fence | \$150,000 | Capital Projects |
| Playground Replacements | \$250,000 | Capital Projects/ARPA |
| Residential Street Maintenance | \$3,000,000 | Capital Projects |
| 104 th Avenue Arterial | \$830,000 | Capital Projects |
| 120 th Avenue Arterial | \$9,300,000 | Capital Projects/Grant |
| Connect Northglenn | \$700,000 | Capital Projects |
| Bridge Rail Replacement | \$400,000 | Capital Projects |
| Croke Reservoir Improvements | \$80,000 | Capital Projects |
| School Zone Safety | \$100,000 | Capital Projects |

Capital Improvement Projects – \$48 million, cont'd

| Project | Amount | Fund |
|---|-------------|----------------------------------|
| Parking Lot Repairs | \$200,000 | Capital Projects |
| Traffic Calming | \$250,000 | Capital Projects |
| N-Line RTD Path Lighting | \$200,000 | Capital Projects |
| Pedestrian Bridge Rail Replacement | \$400,000 | Capital Projects |
| Huron Street Line Replacement | \$3,500,000 | Water/Wastewater/Stormwater/ARPA |
| Automated Filter Backwash | \$1,100,000 | Water |
| Collection System Waste Receiving Station | \$200,000 | Wastewater |

Note: Staff still awaiting decision on Federal funding for Justice Center West Park.

Long-Term Obligations – \$85.6M



2022 Budget Future Meetings

- Oct. 25 – Budget adoption

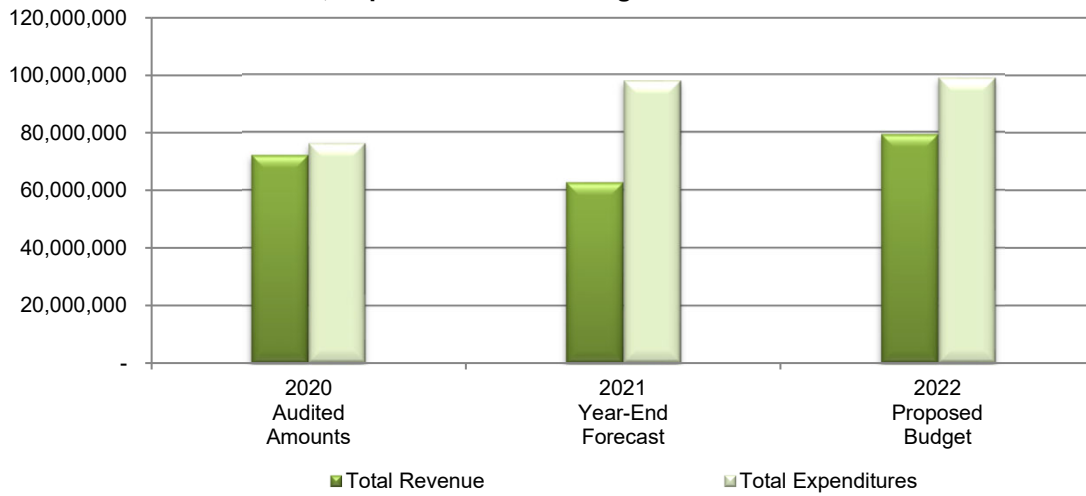


Council Feedback/Questions?

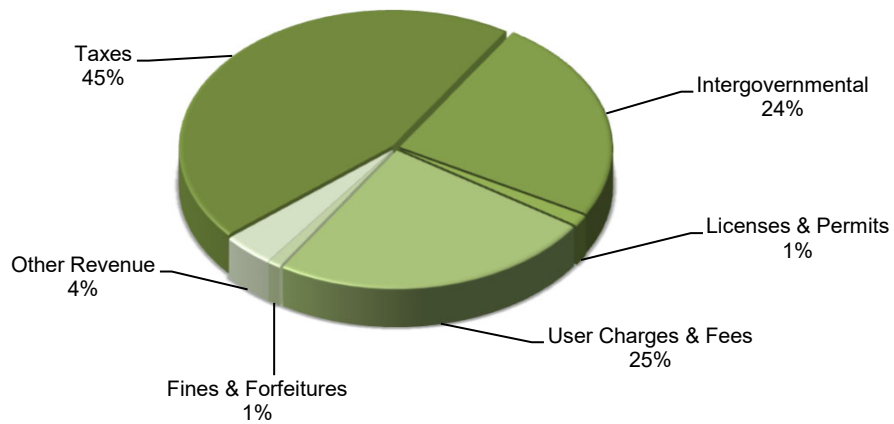
City-Wide Summary

| | 2020 Audited Amounts | 2021 Adopted Budget | 2021 Year-End Forecast | 2022 Proposed Budget |
|--|----------------------------|---------------------------|------------------------------|----------------------------|
| Revenue: | | | | |
| Taxes | \$ 30,190,511 | \$ 30,019,945 | \$ 34,845,934 | \$ 35,757,719 |
| Intergovernmental | 11,450,464 | 4,757,194 | 5,003,741 | 19,094,023 |
| Licenses & Permits | 792,321 | 838,695 | 1,009,342 | 1,038,658 |
| User Charges & Fees | 17,795,518 | 18,140,731 | 18,723,069 | 19,449,089 |
| Fines & Forfeitures | 528,888 | 600,000 | 685,990 | 807,800 |
| Other Revenue | 11,287,952 | 1,624,000 | 2,386,699 | 3,137,319 |
| Total Revenue | 72,045,654 | 55,980,565 | 62,654,775 | 79,284,608 |
| Expenditures: | | | | |
| Personnel | \$ 23,170,879 | \$ 25,463,172 | \$ 23,889,607 | \$ 29,342,093 |
| Purchased Services | 6,660,375 | 7,690,491 | 7,719,148 | 8,377,911 |
| Supplies/Non-Capital Equipment | 3,959,480 | 4,686,788 | 4,526,212 | 5,482,837 |
| Capital Outlay | 41,649,260 | 82,039,445 | 61,253,252 | 55,057,788 |
| Miscellaneous | 631,735 | 317,205 | 300,183 | 386,596 |
| Contingency | - | 50,000 | - | 50,000 |
| Total Expenditures | 76,071,729 | 120,247,101 | 97,688,402 | 98,697,225 |
| Excess/(Deficiency) of Revenues Over Expenditures | (4,026,075) | (64,266,536) | (35,033,627) | (19,412,617) |
| Other Financing Sources/(Uses): | | | | |
| Debt Issuance/(Payments) | (5,017,058) | (6,248,215) | 20,078,130 | (6,454,575) |
| Sale of Assets | 66,130 | - | 18,000 | - |
| Insurance Recovery/(Claims) | (55,922) | (125,000) | (300,000) | (125,000) |
| Economic Incentives | (2,241,854) | - | - | - |
| Claims/Awards | (32,926) | - | (5,600) | - |
| Total Other Financing Sources/(Uses) | (7,281,630) | (6,373,215) | 19,790,530 | (6,579,575) |
| Net Change In Fund Balance: | (11,307,705) | (70,639,751) | (15,243,097) | (25,992,192) |
| Cumulative Fund Balance | | | | |
| Beginning Fund Balance | 116,074,365 | 132,733,056 | 104,766,660 | 89,523,563 |
| Ending Fund Balance | 104,766,660 | 62,093,305 | 89,523,563 | 63,531,371 |
| Less Restrictions, Commitments, & Assignments: | | | | |
| Fund Balance Restrictions | 57,613,214 | 35,670,271 | 40,509,404 | 24,117,290 |
| Fund Balance Commitments | 9,932,103 | 8,635,280 | 10,066,904 | 12,016,649 |
| Unassigned Fund Balance | \$ 37,221,343 | \$ 17,787,754 | \$ 38,947,255 | \$ 27,397,432 |

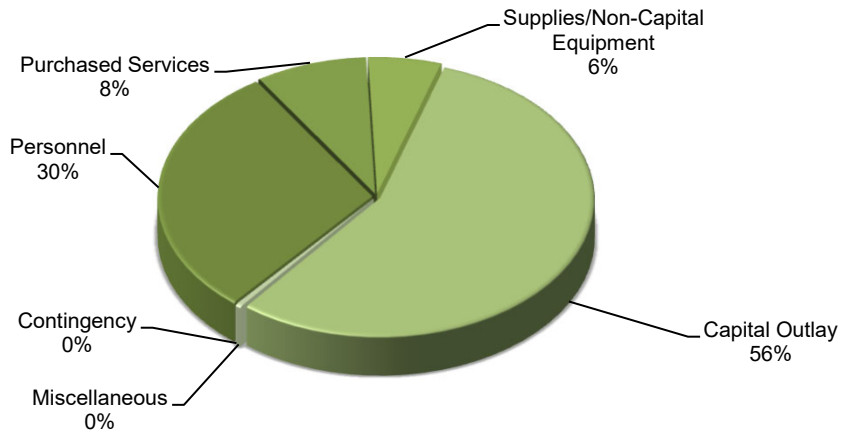
Revenue, Expenditures & Unassigned Fund Balance



Operating Revenue Budget By Category



Operating Expenditure Budget By Category



City-Wide Revenue Detail

| | 2020 Audited Amounts | 2021 Adopted Budget | 2021 Year-End Forecast | 2022 Proposed Budget |
|-------------------------------------|----------------------------|---------------------------|------------------------------|----------------------------|
| Taxes | | | | |
| Property Tax | 4,913,021 | 4,971,280 | 4,966,420 | 5,408,533 |
| Penalties & Interest | 5,506 | 3,000 | 4,000 | 4,000 |
| Specific Ownership Tax | 378,002 | 341,625 | 389,515 | 399,253 |
| Sales Tax | 18,605,118 | 18,364,372 | 20,283,480 | 20,789,870 |
| Marijuana Sales Tax | 1,343,787 | 1,171,000 | 1,560,194 | 1,599,000 |
| Food Sales Tax | 1,248,448 | 1,334,000 | 1,326,350 | 1,360,000 |
| Penalties & Interest | 18,250 | 73,365 | 66,000 | 67,650 |
| Use Tax | 2,965,073 | 2,843,000 | 3,789,762 | 3,828,000 |
| Building Materials Use Tax | 423,118 | 594,785 | 1,984,000 | 1,786,200 |
| Audit Transactions | 216,574 | 82,203 | 264,000 | 264,000 |
| Accommodations Tax | 57,034 | 228,000 | 196,000 | 235,000 |
| Occupational Tax | 16,580 | 13,315 | 16,213 | 16,213 |
| Total Taxes | 30,190,511 | 30,019,945 | 34,845,934 | 35,757,719 |
| Intergovernmental | | | | |
| NURA IGA | 72,000 | 75,000 | 72,000 | 72,000 |
| School Resource Officers | 128,106 | 133,000 | 132,300 | 132,000 |
| North Metro Task Force | 9,606 | 4,097 | 7,846 | 7,846 |
| Traffic Light IGA | 4,550 | 4,530 | 4,466 | 4,466 |
| Berthoud Pass IGA | 2,640 | - | - | - |
| Open Space Tax | 372,206 | 374,000 | 376,380 | 376,000 |
| DUI Proceeds | 18,435 | 30,000 | 25,000 | 25,000 |
| Uninsured Motorist Revenue | 6,320 | 6,000 | - | 7,000 |
| Seat Belt Violations | 65 | - | 65 | 65 |
| Drug Surcharge | 1,111 | 1,000 | 663 | 663 |
| Transportation Tax | 1,013,541 | 1,295,000 | 991,000 | 1,015,775 |
| Road & Bridge Tax | 277,042 | 201,925 | 222,523 | 222,523 |
| Motor Vehicle Registration | 117,227 | 125,918 | 124,827 | 127,948 |
| Tobacco Tax | 52,627 | 49,874 | 61,082 | 62,609 |
| Severance Tax | 67,741 | 43,000 | 52,267 | 54,000 |
| Mineral Lease Proceeds | 24,510 | 35,000 | 28,740 | 29,000 |
| Lottery Proceeds | 401,368 | 414,000 | 414,120 | 424,000 |
| Highway Users Tax | 918,510 | 1,004,850 | 906,260 | 948,362 |
| County Grants | 3,862,979 | - | 600,809 | 675,000 |
| State Grants | 467,827 | - | 8,438 | 25,625 |
| Federal Grants | 3,632,053 | 960,000 | 974,955 | 14,884,141 |
| Total Intergovernmental | 11,450,464 | 4,757,194 | 5,003,741 | 19,094,023 |
| Licenses & Permits | | | | |
| Sales/Use Tax Licenses | 43,295 | 42,000 | 43,050 | 43,050 |
| Contractor Licenses | 65,551 | 57,000 | 62,000 | 62,000 |
| Liquor/Marijuana Licenses | 44,132 | 64,000 | 64,000 | 64,000 |
| Pawn Shop Licenses | 5,750 | 14,000 | 12,000 | 12,000 |
| Amusement Licenses | 10,850 | 10,000 | 10,000 | 10,000 |
| Short-Term Rental Licenses | 2,450 | 825 | 1,050 | 1,575 |
| Peddlers Licenses | 2,900 | 1,460 | 1,242 | 1,863 |
| Building Permits | 340,487 | 360,150 | 507,000 | 532,350 |
| Electrical Permits | 37,910 | 53,000 | 71,000 | 71,000 |
| ROW Construction Permits | 208,288 | 115,260 | 141,000 | 143,820 |
| Sign Permits | 10,000 | 10,000 | 10,000 | 10,000 |
| Park Use Permits | 20,708 | 111,000 | 87,000 | 87,000 |
| Total Licenses & Permits | 792,321 | 838,695 | 1,009,342 | 1,038,658 |

City-Wide Revenue Detail

| | 2020 Audited Amounts | 2021 Adopted Budget | 2021 Year-End Forecast | 2022 Proposed Budget |
|--------------------------------------|----------------------------|---------------------------|------------------------------|----------------------------|
| User Charges & Fees | | | | |
| Administrative Fees | 14,411 | 17,000 | 16,500 | 16,500 |
| Bond Administration Fees | 4,786 | 3,000 | 2,000 | 2,000 |
| Pawn Slip Processing Fees | 5,984 | 9,090 | 9,000 | 9,000 |
| Sex Offender Registration | 3,226 | 5,000 | 5,000 | 5,000 |
| Passport Processing Fees | 28,953 | 89,700 | 80,000 | 80,000 |
| FRICO Agreement | 2,400 | 2,600 | 2,000 | 2,400 |
| Past Due Penalties/Interest | 73,162 | 89,000 | 86,000 | 86,000 |
| Plan Review Fees | 322,633 | 115,000 | 166,000 | 166,000 |
| VIN Inspection Fees | 427 | 1,000 | 1,000 | 1,000 |
| Participant Fees | 385,090 | 743,403 | 444,906 | 1,194,293 |
| Occupational Fees | 1,178,123 | 1,115,000 | 1,227,897 | 1,240,000 |
| Vending Machine Concessions | 43 | 1,000 | 471 | 471 |
| Advertising Revenue | 29,019 | 35,000 | 33,000 | 33,000 |
| Rental/Lease Income | 56,802 | 115,410 | 80,400 | 162,000 |
| Contracted Off-Duty Services | 10,375 | 50,625 | 36,900 | 46,125 |
| Fingerprinting Fees | 15 | 1,000 | 1,000 | 1,000 |
| Contracted Lab Services | 1,434 | 4,000 | 3,000 | 3,000 |
| Water Use Charges | 8,396,559 | 8,022,000 | 7,977,575 | 8,217,000 |
| Construction Water Sales | 29,333 | 13,000 | 18,000 | 18,000 |
| Water Lease Revenue | 75,600 | 61,000 | 61,000 | 61,000 |
| Sewer Use Charges | 4,765,927 | 5,092,000 | 4,956,000 | 5,352,000 |
| Tap Connection Fees | 27,241 | 173,000 | 1,128,000 | 367,000 |
| Stormwater Charges | 447,555 | 449,000 | 449,000 | 449,000 |
| Trash Collection Charges | 1,808,217 | 1,807,000 | 1,804,000 | 1,804,000 |
| Roll-Off/Special Pickup Fees | 68,970 | 51,000 | 61,000 | 61,000 |
| Recycling Revenue | 12,528 | 13,000 | 14,000 | 14,000 |
| Sale of Inventory | 30,619 | 29,670 | 30,400 | 29,280 |
| Documents/Photocopies | 237 | 430 | 330 | 330 |
| Passport Photographs | 6,237 | 21,803 | 17,690 | 17,690 |
| Police Reports | 9,612 | 11,000 | 11,000 | 11,000 |
| Total User Charges & Fees | 17,795,518 | 18,140,731 | 18,723,069 | 19,449,089 |
| Fines & Forfeits | | | | |
| Court Costs | 44,902 | 48,840 | 39,000 | 46,800 |
| General Fines | 9,864 | 6,300 | 7,500 | 9,000 |
| Criminal Fines | 63,662 | 13,230 | 28,000 | 33,600 |
| Traffic Fines | 374,814 | 476,030 | 551,000 | 661,200 |
| Parking Fines | 1,645 | 5,400 | 6,000 | 7,200 |
| OJW Revenue | 5,912 | 7,200 | 8,000 | 8,000 |
| Forfeitures | 1,210 | - | - | - |
| Forfeitures - State | - | 3,000 | 1,581 | - |
| Forfeitures - Federal | 1,536 | 7,000 | 10,509 | - |
| Victim Assistance Surcharge | 22,690 | 29,000 | 28,800 | 35,000 |
| Nuisance Abatement Fees | 2,653 | 4,000 | 5,600 | 7,000 |
| Total Fines & Forfeits | 528,888 | 600,000 | 685,990 | 807,800 |

City-Wide Revenue Detail

| | 2020 Audited Amounts | 2021 Adopted Budget | 2021 Year-End Forecast | 2022 Proposed Budget |
|----------------------------|----------------------------|---------------------------|------------------------------|----------------------------|
| Other Revenue | | | | |
| Investment Earnings | 2,279,893 | 1,467,000 | 1,399,770 | 1,469,319 |
| Miscellaneous | 9,006,258 | 157,000 | 985,929 | 1,668,000 |
| Cash Over/Short | 1,801 | - | 1,000 | - |
| Total Other Revenue | 11,287,952 | 1,624,000 | 2,386,699 | 3,137,319 |
| Total Revenues | \$ 72,045,654 | \$ 55,980,565 | \$ 62,654,775 | \$ 79,284,608 |

City-Wide Expenditure Detail

| | 2020 Audited Amounts | 2021 Adopted Budget | 2021 Year-End Forecast | 2022 Proposed Budget |
|---|----------------------------|---------------------------|------------------------------|----------------------------|
| Personnel | | | | |
| Regular Wages | 17,531,820 | 18,722,406 | 17,712,892 | 21,681,576 |
| Seasonal/Temporary Wages | 37,030 | 338,997 | 219,000 | 242,845 |
| Overtime | 431,899 | 498,750 | 502,833 | 498,750 |
| Allowances | 136,997 | 146,987 | 143,230 | 144,026 |
| Medicare | 246,205 | 275,968 | 255,389 | 317,454 |
| Unemployment Insurance | 35,576 | 25,000 | 25,000 | 25,000 |
| Workers Compensation | 238,805 | 282,479 | 222,400 | 269,632 |
| Retirement Contributions | 1,533,151 | 1,667,461 | 1,549,774 | 1,917,511 |
| Medical Benefits | 2,716,718 | 3,167,849 | 2,978,561 | 3,862,166 |
| Life/Disability Benefits | 225,912 | 305,275 | 246,662 | 347,133 |
| Post-Employment Benefits | 36,766 | 32,000 | 33,866 | 36,000 |
| Total Personnel | 23,170,879 | 25,463,172 | 23,889,607 | 29,342,093 |
| Purchased Services | | | | |
| Professional Services | 1,501,929 | 1,809,716 | 1,714,500 | 1,737,725 |
| Technical Services | 888,699 | 871,935 | 1,122,349 | 1,239,705 |
| General Services | 556,375 | 733,210 | 748,758 | 931,408 |
| Property Services | 1,949,957 | 1,909,530 | 1,888,000 | 1,867,350 |
| Repair/Maintenance Services | (94) | - | - | - |
| Communication Services | 1,074,689 | 1,175,278 | 1,158,218 | 1,247,513 |
| Internet Services | 9,205 | 10,000 | 11,160 | 11,500 |
| Training/Registration | 157,930 | 280,290 | 152,615 | 330,279 |
| Mileage/Travel | 5,821 | 29,800 | 15,500 | 41,358 |
| Rentals/Leases | 83,991 | 408,532 | 415,448 | 409,290 |
| Insurance Premiums | 431,873 | 462,200 | 492,600 | 561,783 |
| Total Purchased Services | 6,660,375 | 7,690,491 | 7,719,148 | 8,377,911 |
| Supplies/Non-Capital Equipment | | | | |
| Office Supplies | 32,525 | 51,665 | 32,677 | 49,977 |
| Technology Supplies | 59,262 | 73,147 | 95,498 | 86,690 |
| Operating Supplies | 899,825 | 1,102,664 | 1,111,369 | 1,358,955 |
| Chemicals/Compounds | 412,799 | 552,745 | 552,745 | 562,745 |
| Maintenance Supplies | 410,058 | 570,000 | 510,000 | 485,000 |
| Inventory Supplies | 44,159 | 67,100 | 67,100 | 71,000 |
| Uniforms/Clothing | 23,617 | 22,950 | 23,600 | 22,950 |
| Non-Capital Equipment | 473,821 | 453,117 | 454,075 | 957,120 |
| Gas/Electricity | 1,391,845 | 1,531,500 | 1,414,500 | 1,616,500 |
| Motor Vehicle Fuels | 211,569 | 261,900 | 264,648 | 271,900 |
| Total Supplies/Non-Capital Equipment | 3,959,480 | 4,686,788 | 4,526,212 | 5,482,837 |
| Capital Outlay | | | | |
| Property/Rights | 1,268,000 | 1,600,000 | 1,600,000 | 4,850,000 |
| Capital Equipment | 1,955,444 | 1,775,918 | 1,743,125 | 1,696,250 |
| Capital Improvement Projects | 38,425,816 | 78,663,527 | 57,910,127 | 48,511,538 |
| Total Capital Outlay | 41,649,260 | 82,039,445 | 61,253,252 | 55,057,788 |

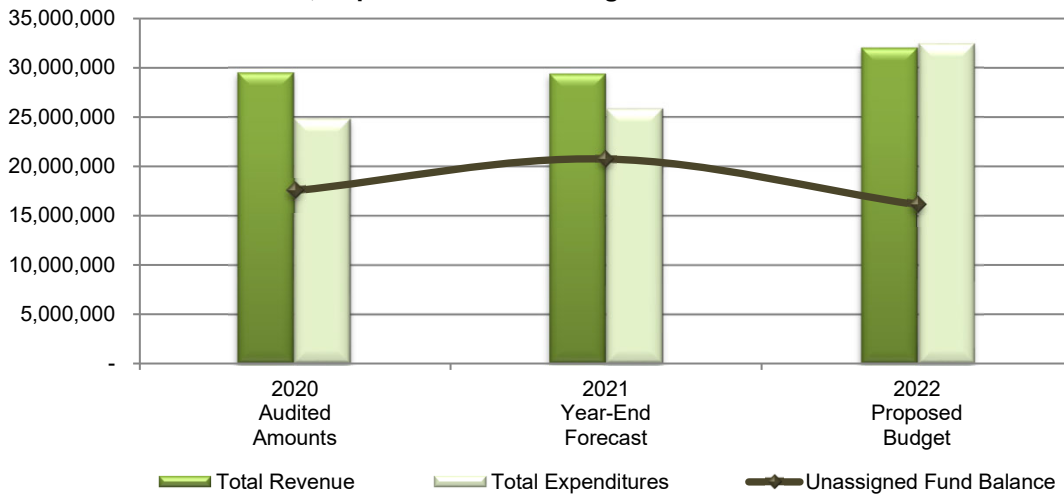
City-Wide Expenditure Detail

| | 2020 Audited Amounts | 2021 Adopted Budget | 2021 Year-End Forecast | 2022 Proposed Budget |
|---------------------------------|----------------------------|---------------------------|------------------------------|----------------------------|
| Miscellaneous | | | | |
| Dues/Fees | 139,389 | 138,050 | 146,028 | 142,441 |
| Grants/Donations | 463,221 | 148,905 | 123,905 | 198,905 |
| Community Incentive | 29,125 | 30,000 | 30,000 | 45,000 |
| Bad Debt Expense | - | 250 | 250 | 250 |
| Total Other Expenditures | 631,735 | 317,205 | 300,183 | 386,596 |
| Contingency | | | | |
| Contingency | - | 50,000 | - | 50,000 |
| Total Contingency | - | 50,000 | - | 50,000 |
| Total Expenditures | \$ 76,071,729 | \$ 120,247,101 | \$ 97,688,402 | \$ 98,697,225 |

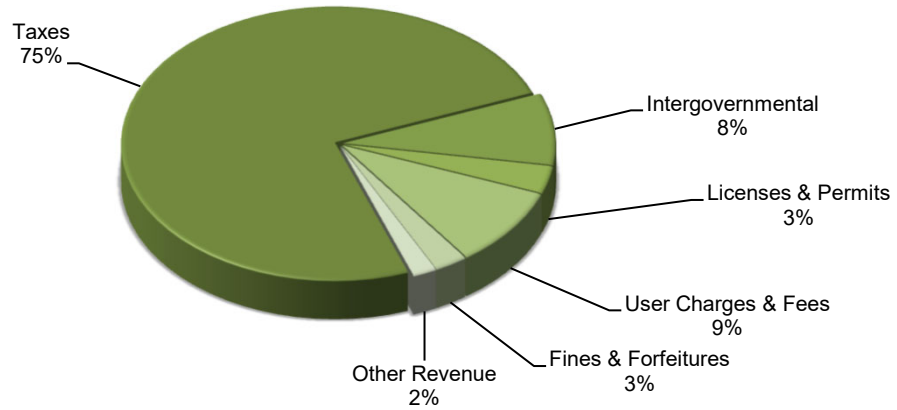
General Fund Summary

| | 2020 Audited Amounts | 2021 Adopted Budget | 2021 Year-End Forecast | 2022 Proposed Budget |
|--|----------------------------|---------------------------|------------------------------|----------------------------|
| Revenue: | | | | |
| Taxes | \$ 20,363,223 | \$ 20,337,945 | \$ 23,309,290 | \$ 23,892,719 |
| Intergovernmental | 4,987,178 | 1,714,194 | 1,699,932 | 2,719,990 |
| Licenses & Permits | 792,321 | 838,695 | 1,009,342 | 1,038,658 |
| User Charges & Fees | 2,045,215 | 2,330,131 | 2,125,494 | 2,978,889 |
| Fines & Forfeitures | 528,888 | 600,000 | 685,990 | 807,800 |
| Other Revenue | 789,123 | 582,000 | 564,520 | 583,296 |
| Total Revenue | 29,505,948 | 26,402,965 | 29,394,568 | 32,021,352 |
| Expenditures: | | | | |
| Personnel | \$ 17,501,293 | \$ 19,213,583 | \$ 18,170,969 | \$ 22,754,862 |
| Purchased Services | 3,917,233 | 4,800,286 | 4,880,433 | 5,428,781 |
| Supplies/Non-Capital Equipment | 2,055,058 | 2,237,076 | 2,218,942 | 2,679,652 |
| Capital Outlay | 771,188 | 324,710 | 332,125 | 1,200,250 |
| Miscellaneous | 596,466 | 277,120 | 249,098 | 317,696 |
| Contingency | - | 50,000 | - | 50,000 |
| Total Expenditures | 24,841,238 | 26,902,775 | 25,851,567 | 32,431,241 |
| Excess/(Deficiency) of Revenues Over Expenditures | 4,664,710 | (499,810) | 3,543,001 | (409,889) |
| Other Financing Sources/(Uses): | | | | |
| Transfers In/(Out) | (3,900,000) | - | - | (2,000,000) |
| Sale of Assets | 28,429 | - | - | - |
| Insurance Recovery/(Claims) | (55,922) | (125,000) | (300,000) | (125,000) |
| Economic Incentives | (2,241,854) | - | - | - |
| Total Other Financing Sources/(Uses) | (6,169,347) | (125,000) | (300,000) | (2,125,000) |
| Net Change In Fund Balance: | (1,504,637) | (624,810) | 3,243,001 | (2,534,889) |
| Cumulative Fund Balance | | | | |
| Beginning Fund Balance | 25,560,781 | 20,996,932 | 24,056,144 | 27,299,145 |
| Ending Fund Balance | 24,056,144 | 20,372,122 | 27,299,145 | 24,764,256 |
| Less Restrictions, Commitments, & Assignments: | | | | |
| 3% TABOR Reserve Restriction | 780,704 | 810,833 | 784,547 | 1,036,687 |
| Operating Reserve Commitment | 5,725,159 | 5,946,111 | 5,753,345 | 7,602,373 |
| Unassigned Fund Balance | \$ 17,550,281 | \$ 13,615,178 | \$ 20,761,253 | \$ 16,125,196 |

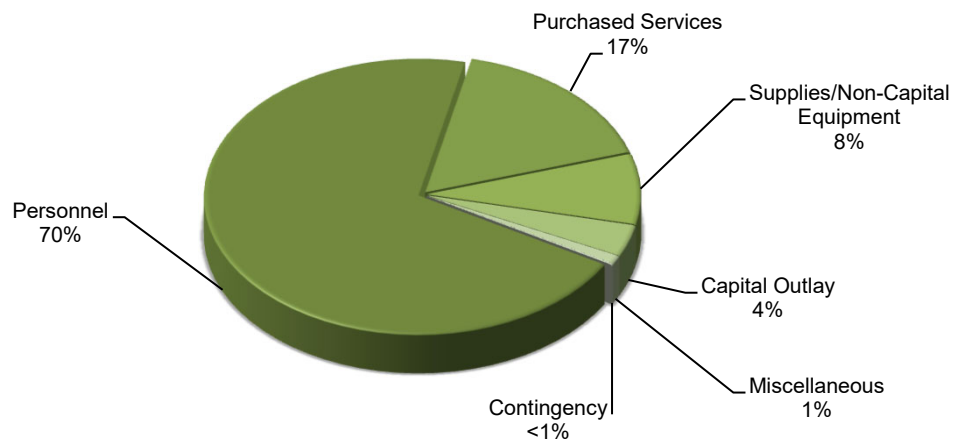
Revenue, Expenditures & Unassigned Fund Balance



Operating Revenue Budget By Category



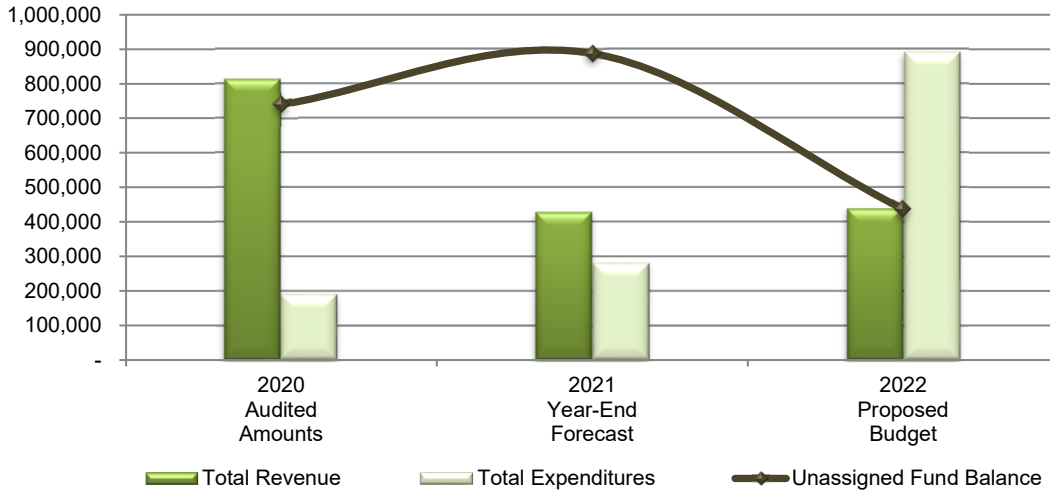
Operating Expenditure Budget By Category



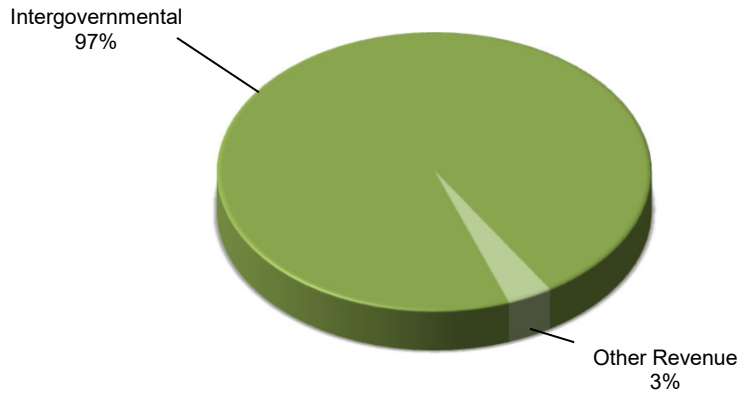
Conservation Trust Fund Summary

| | 2020 Audited Amounts | 2021 Adopted Budget | 2021 Year-End Forecast | 2022 Proposed Budget |
|--|----------------------------|---------------------------|------------------------------|----------------------------|
| Revenue: | | | | |
| Intergovernmental | \$ 801,368 | \$ 414,000 | \$ 414,120 | \$ 424,000 |
| Other Revenue | 11,467 | 4,000 | 14,420 | 14,700 |
| Total Revenue | 812,835 | 418,000 | 428,540 | 438,700 |
| Expenditures: | | | | |
| Capital Outlay | \$ 190,897 | \$ 570,000 | \$ 280,027 | \$ 890,000 |
| Total Expenditures | 190,897 | 570,000 | 280,027 | 890,000 |
| Excess/(Deficiency) of Revenues Over Expenditures | 621,938 | (152,000) | 148,513 | (451,300) |
| Net Change In Fund Balance: | 621,938 | (152,000) | 148,513 | (451,300) |
| Cumulative Fund Balance | | | | |
| Beginning Fund Balance | 117,615 | 535,588 | 739,553 | 888,066 |
| Ending Fund Balance | 739,553 | 383,588 | 888,066 | 436,766 |
| Unassigned Fund Balance | \$ 739,553 | \$ 383,588 | \$ 888,066 | \$ 436,766 |

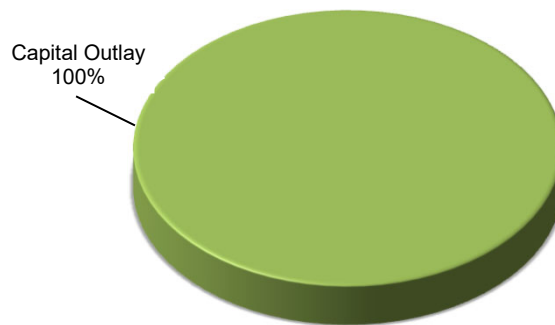
Revenue, Expenditures & Unassigned Fund Balance



Operating Revenue Budget By Category



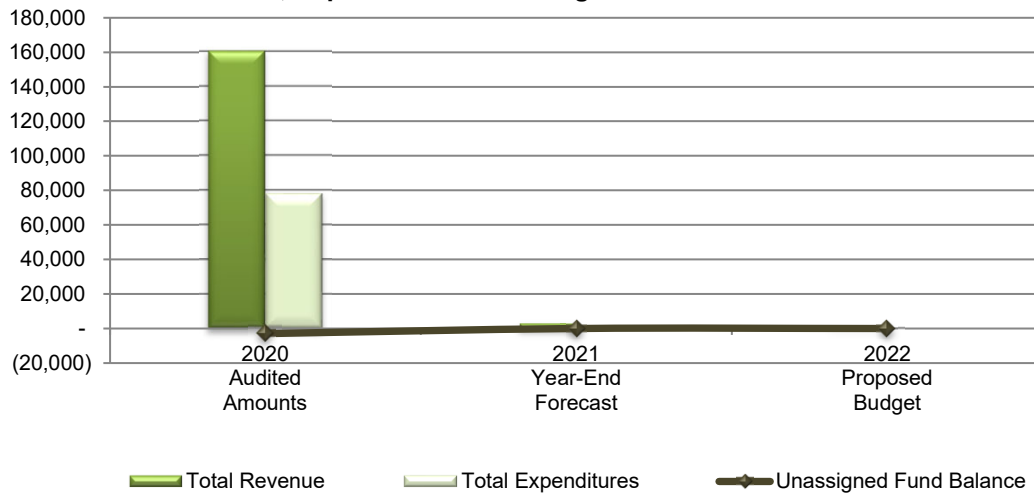
Operating Expenditure Budget By Category



CDBG Fund Summary

| | 2020 Audited Amounts | 2021 Adopted Budget | 2021 Year-End Forecast | 2022 Proposed Budget |
|--|----------------------------|---------------------------|------------------------------|----------------------------|
| Revenue: | | | | |
| Intergovernmental | \$ 160,387 | \$ - | \$ 2,886 | \$ - |
| Total Revenue | 160,387 | - | 2,886 | - |
| Expenditures: | | | | |
| Capital Outlay | \$ 78,235 | \$ - | \$ - | \$ - |
| Total Expenditures | 78,235 | - | - | - |
| Excess/(Deficiency) of Revenues Over Expenditures | 82,152 | - | 2,886 | - |
| Net Change In Fund Balance: | 82,152 | - | 2,886 | - |
| Cumulative Fund Balance | | | | |
| Beginning Fund Balance | (85,038) | - | (2,886) | - |
| Ending Fund Balance | (2,886) | - | - | - |
| Unassigned Fund Balance | \$ (2,886) | \$ - | \$ - | \$ - |

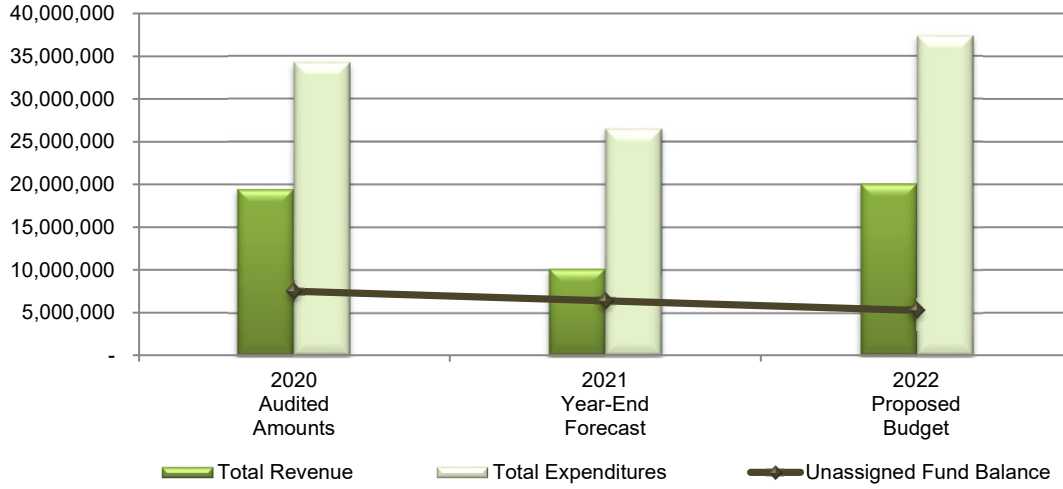
Revenue, Expenditures & Unassigned Fund Balance



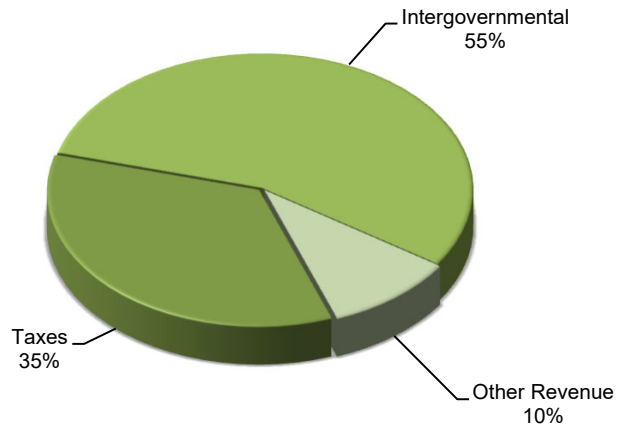
Capital Projects Fund Summary

| | 2020 Audited Amounts | 2021 Adopted Budget | 2021 Year-End Forecast | 2022 Proposed Budget |
|--|----------------------------|---------------------------|------------------------------|----------------------------|
| Revenue: | | | | |
| Taxes | \$ 5,808,809 | \$ 5,607,100 | \$ 6,737,954 | \$ 6,984,000 |
| Intergovernmental | 5,475,275 | 2,629,000 | 2,886,803 | 11,100,033 |
| Other Revenue | 8,182,001 | 410,500 | 548,384 | 2,010,468 |
| Total Revenue | 19,466,085 | 8,646,600 | 10,173,141 | 20,094,501 |
| Expenditures: | | | | |
| Capital Outlay | 34,249,222 | 42,038,616 | 26,477,906 | 37,366,376 |
| Total Expenditures | 34,249,222 | 42,038,616 | 26,477,906 | 37,366,376 |
| Excess/(Deficiency) of Revenues Over Expenditures | (14,783,137) | (33,392,016) | (16,304,765) | (17,271,875) |
| Other Financing Sources/(Uses): | | | | |
| Transfers In/(Out) | 3,900,000 | - | - | 2,000,000 |
| Debt Issuance/(Payments) | (4,003,379) | (4,135,819) | (4,137,319) | (4,136,569) |
| Total Other Financing Sources/(Uses) | (103,379) | (4,135,819) | (4,137,319) | (2,136,569) |
| Net Change In Fund Balance: | (14,886,516) | (37,527,835) | (20,442,084) | (19,408,444) |
| Cumulative Fund Balance | | | | |
| Beginning Fund Balance | 66,826,864 | 60,193,244 | 51,940,348 | 31,498,264 |
| Ending Fund Balance | 51,940,348 | 22,665,409 | 31,498,264 | 12,089,820 |
| Less Restrictions, Commitments, & Assignments: | | | | |
| 4.000 Mill Restricted Fund Balance | 1,524,326 | 33,517 | 793,970 | 670,509 |
| 1/2% Sales/Use Tax Restricted Balance | 16,338,423 | 16,103,050 | 17,140,494 | 3,237,163 |
| Marijuana Sales Tax Restricted Balance | 4,137,465 | 4,129,393 | 4,697,659 | 2,296,659 |
| ADCOO Restricted Fund Balance | 1,152,080 | 411,943 | 998,257 | 19,257 |
| ADCOT Restricted Fund Balance | 822,397 | 573,372 | 1,483,397 | 608,347 |
| Debt Restricted Fund Balance | 20,452,177 | 282,127 | - | - |
| Unassigned Fund Balance | \$ 7,513,480 | \$ 1,132,007 | \$ 6,384,487 | \$ 5,257,885 |

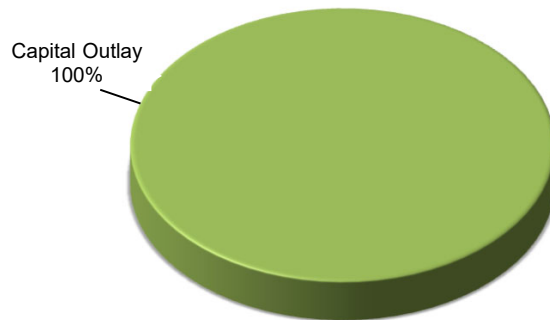
Revenue, Expenditures & Unassigned Fund Balance



Operating Revenue Budget By Category



Operating Expenditure Budget By Category



4.000 Mill Property Tax Restricted Revenue

| | 2020 Audited Amounts | 2021 Adopted Budget | 2021 Year-End Forecast | 2022 Proposed Budget |
|--|----------------------------|---------------------------|------------------------------|----------------------------|
| Revenue: | | | | |
| 4.000 Mill Property Tax | \$ 1,694,992 | \$ 1,699,000 | \$ 1,707,420 | \$ 1,866,000 |
| Other Revenue | 75,299 | - | 62,224 | 1,500,000 |
| Total Revenue | 1,770,291 | 1,699,000 | 1,769,644 | 3,366,000 |
| Expenditures: | | | | |
| Road Reconstruction Improvements | \$ 2,372,107 | \$ 4,989,461 | \$ 2,500,000 | \$ 3,489,461 |
| Total Expenditures | 2,372,107 | 4,989,461 | 2,500,000 | 3,489,461 |
| Excess/(Deficiency) of Revenues Over Expenditures | (601,816) | (3,290,461) | (730,356) | (123,461) |
| Net Change In Fund Balance: | (601,816) | (3,290,461) | (730,356) | (123,461) |
| Cumulative Fund Balance | | | | |
| Beginning Fund Balance | 2,126,142 | 3,323,978 | 1,524,326 | 793,970 |
| Ending Fund Balance | \$ 1,524,326 | \$ 33,517 | \$ 793,970 | \$ 670,509 |

1/2% Sales/Use Tax Restricted Revenue

| | 2020 Audited Amounts | 2021 Adopted Budget | 2021 Year-End Forecast | 2022 Proposed Budget |
|--|----------------------------|---------------------------|------------------------------|----------------------------|
| Revenue: | | | | |
| 1/2% Sales/Use Tax | \$ 2,770,030 | \$ 2,737,100 | \$ 3,470,340 | \$ 3,519,000 |
| Total Revenue | 2,770,030 | 2,737,100 | 3,470,340 | 3,519,000 |
| Expenditures: | | | | |
| Capital Improvement Projects | \$ 44,438 | \$ 455,562 | \$ 200,000 | \$ 14,955,562 |
| Total Expenditures | 44,438 | 455,562 | 200,000 | 14,955,562 |
| Excess/(Deficiency) of Revenues Over Expenditures | 2,725,592 | 2,281,538 | 3,270,340 | (11,436,562) |
| Other Financing Sources/(Uses): | | | | |
| Debt Issuance/(Payments) | (2,468,019) | (2,468,269) | (2,468,269) | (2,466,769) |
| Total Other Financing Sources/(Uses) | (2,468,019) | (2,468,269) | (2,468,269) | (2,466,769) |
| Net Change In Fund Balance: | 257,573 | (186,731) | 802,071 | (13,903,331) |
| Cumulative Fund Balance | | | | |
| Beginning Fund Balance | 16,080,850 | 16,289,781 | 16,338,423 | 17,140,494 |
| Ending Fund Balance | \$ 16,338,423 | \$ 16,103,050 | \$ 17,140,494 | \$ 3,237,163 |

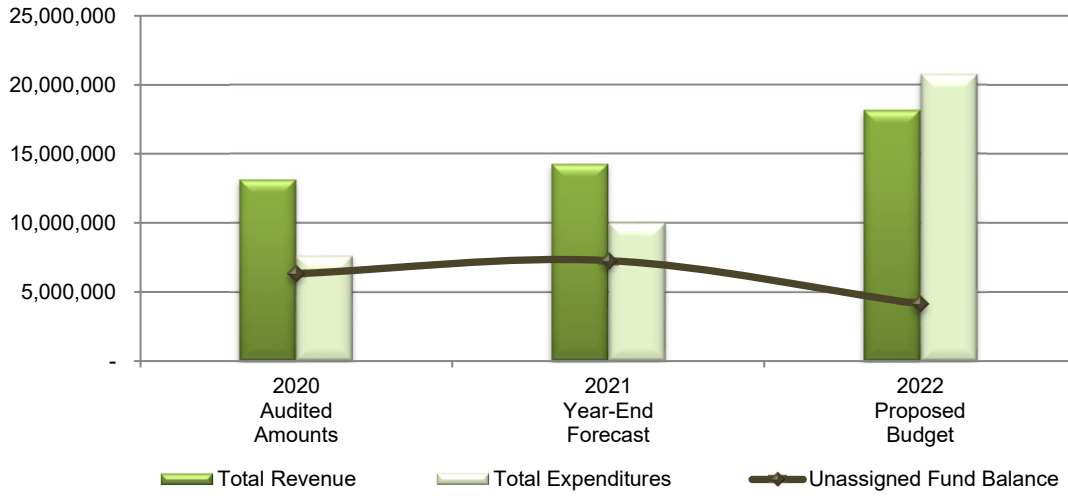
4% Marijuana Sales Tax Restricted Revenue

| | 2020 Audited Amounts | 2021 Adopted Budget | 2021 Year-End Forecast | 2022 Proposed Budget |
|--|----------------------------|---------------------------|------------------------------|----------------------------|
| Revenue: | | | | |
| Marijuana Sales Tax | \$ 1,343,787 | \$ 1,171,000 | \$ 1,560,194 | \$ 1,599,000 |
| Total Revenue | 1,343,787 | 1,171,000 | 1,560,194 | 1,599,000 |
| Excess/(Deficiency) of Revenues Over Expenditures | | | | |
| | 1,343,787 | 1,171,000 | 1,560,194 | 1,599,000 |
| Other Financing Sources/(Uses): | | | | |
| Debt Issuance/(Payments) | (650,000) | (1,000,000) | (1,000,000) | (4,000,000) |
| Total Other Financing Sources/(Uses) | (650,000) | (1,000,000) | (1,000,000) | (4,000,000) |
| Net Change In Fund Balance: | 693,787 | 171,000 | 560,194 | (2,401,000) |
| Cumulative Fund Balance | | | | |
| Beginning Fund Balance | 3,443,67 | 3,958,393 | 4,137,465 | 4,697,659 |
| Ending Fund Balance | \$ 4,137,465 | \$ 4,129,393 | \$ 4,697,659 | \$ 2,296,659 |

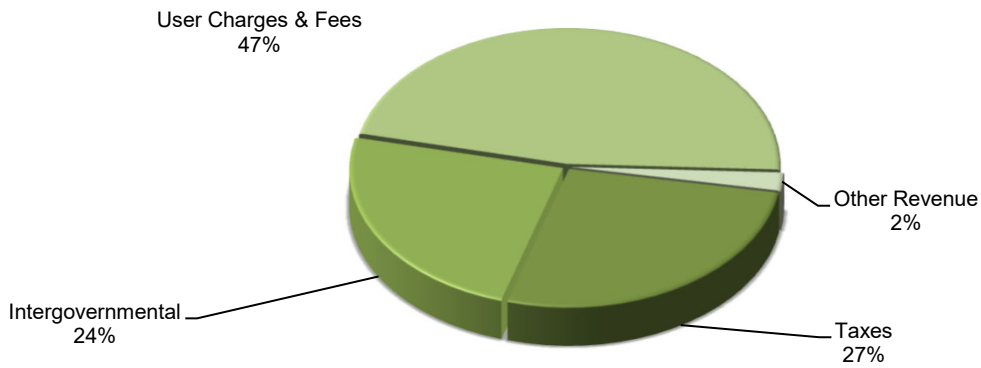
Water Fund Summary

| | 2020 Audited Amounts | 2021 Adopted Budget | 2021 Year-End Forecast | 2022 Proposed Budget |
|--|----------------------------|---------------------------|------------------------------|----------------------------|
| Revenue: | | | | |
| Taxes | \$ 4,018,479 | \$ 4,074,900 | \$ 4,798,690 | \$ 4,881,000 |
| Intergovernmental | 26,256 | - | - | 4,350,000 |
| User Charges & Fees | 8,613,850 | 8,380,600 | 9,063,575 | 8,550,400 |
| Other Revenue | 483,394 | 426,000 | 409,740 | 387,177 |
| Total Revenue | 13,141,979 | 12,881,500 | 14,272,005 | 18,168,577 |
| Expenditures: | | | | |
| Personnel | \$ 3,205,333 | \$ 3,647,329 | \$ 3,243,571 | \$ 3,834,696 |
| Purchased Services | 1,660,673 | 1,677,905 | 1,643,955 | 1,723,577 |
| Supplies/Non-Capital Equipment | 951,219 | 1,289,025 | 1,200,475 | 1,452,290 |
| Capital Outlay | 1,767,942 | 7,828,341 | 3,869,070 | 13,650,271 |
| Miscellaneous | 32,467 | 38,630 | 49,630 | 67,445 |
| Total Expenditures | 7,617,634 | 14,481,230 | 10,006,701 | 20,728,279 |
| Excess/(Deficiency) of Revenues Over Expenditures | 5,524,345 | (1,599,730) | 4,265,304 | (2,559,702) |
| Other Financing Sources/(Uses): | | | | |
| Debt Issuance/(Payments) | (1,013,679) | (1,014,760) | (1,052,260) | (1,010,464) |
| Sale of Assets | 17,101 | - | - | - |
| Claims/Awards | (1,640) | - | - | - |
| Total Other Financing Sources/(Uses) | (998,218) | (1,014,760) | (1,052,260) | (1,010,464) |
| Net Change In Fund Balance: | 4,526,127 | (2,614,490) | 3,213,044 | (3,570,166) |
| Cumulative Fund Balance | | | | |
| Beginning Fund Balance | 16,673,720 | 18,634,266 | 21,199,847 | 24,412,891 |
| Ending Fund Balance | 21,199,847 | 16,019,776 | 24,412,891 | 20,842,725 |
| Less Restrictions, Commitments, & Assignments: | | | | |
| 3% TABOR Reserve Restriction | 272,761 | 221,152 | 331,769 | 652,162 |
| Debt Service Reserve Restriction | 340,433 | 732,440 | 614,523 | 964,059 |
| Water Right Purchase Restriction | 11,792,448 | 12,372,444 | 13,664,788 | 12,335,788 |
| Capital/Infrastructure Commitment | 1,000,000 | 1,000,000 | 1,000,000 | 1,000,000 |
| Operating Reserve Commitment | 1,462,423 | 1,663,222 | 1,534,408 | 1,769,502 |
| Unassigned Fund Balance | \$ 6,331,782 | \$ 30,518 | \$ 7,267,403 | \$ 4,121,214 |

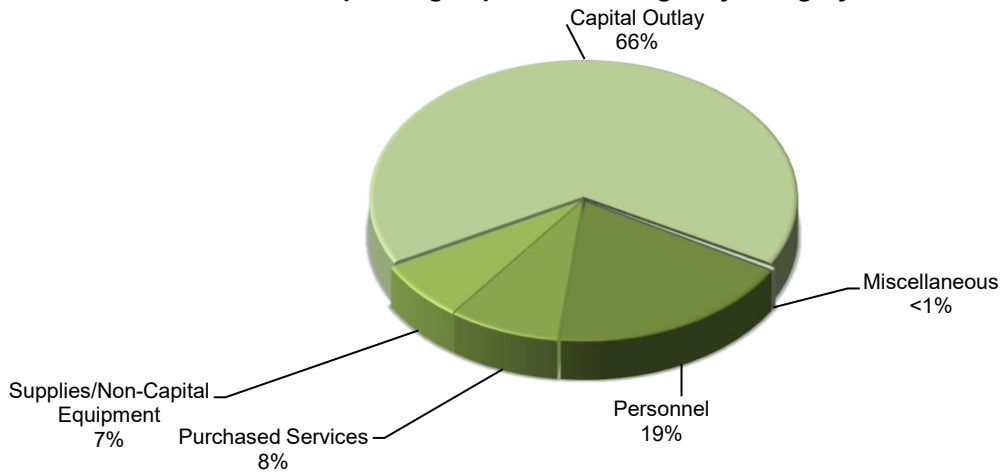
Revenue, Expenditures & Unassigned Fund Balance



Operating Revenue Budget By Category



Operating Expenditure Budget By Category



Debt Service Function

| | 2020 Audited Amounts | 2021 Adopted Budget | 2021 Year-End Forecast | 2022 Proposed Budget |
|--|----------------------------|---------------------------|------------------------------|----------------------------|
| Revenue: | | | | |
| Food Related Sales Tax | \$ 1,248,448 | \$ 1,334,000 | \$ 1,326,350 | \$ 1,360,000 |
| Total Revenue | 1,248,448 | 1,334,000 | 1,326,350 | 1,360,000 |
| Excess/(Deficiency) of Revenues Over Expenditures | | | | |
| | 1,248,448 | 1,334,000 | 1,326,350 | 1,360,000 |
| Other Financing Sources/(Uses): | | | | |
| Series 2002A - Certificates of Participation | - | - | - | - |
| 2013 Lease Purchase Agreement | (1,013,679) | (1,014,760) | (1,052,260) | (1,010,464) |
| Total Other Financing Sources/(Uses) | (1,013,679) | (1,014,760) | (1,052,260) | (1,010,464) |
| Net Change In Fund Balance: | 234,769 | 319,240 | 274,090 | 349,536 |
| Cumulative Fund Balance | | | | |
| Beginning Fund Balance | 105,664 | 413,200 | 340,433 | 614,523 |
| Ending Fund Balance | \$ 340,433 | \$ 732,440 | \$ 614,523 | \$ 964,059 |

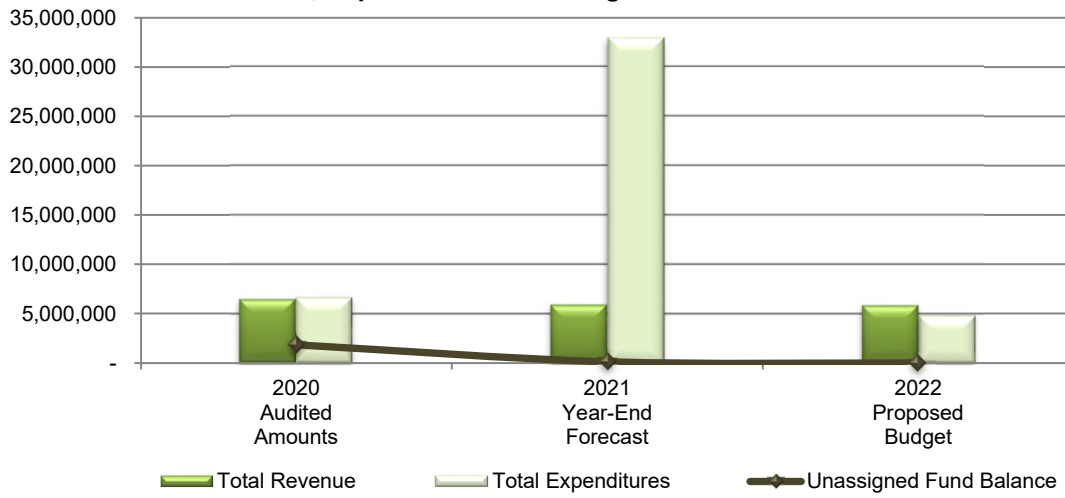
Water Resources Function

| | 2020 Audited Amounts | 2021 Adopted Budget | 2021 Year-End Forecast | 2022 Proposed Budget |
|--|----------------------------|---------------------------|------------------------------|----------------------------|
| Revenue: | | | | |
| Non-Food Sales/Use Tax | \$ 2,770,031 | \$ 2,740,900 | \$ 3,472,340 | \$ 3,521,000 |
| Total Revenue | 2,770,031 | 2,740,900 | 3,472,340 | 3,521,000 |
| Expenditures: | | | | |
| Water Rights Purchases | \$ 1,530,207 | \$ 1,600,000 | \$ 1,600,000 | \$ 4,850,000 |
| Total Expenditures | 1,530,207 | 1,600,000 | 1,600,000 | 4,850,000 |
| Excess/(Deficiency) of Revenues Over Expenditures | 1,239,824 | 1,140,900 | 1,872,340 | (1,329,000) |
| Net Change In Fund Balance: | 1,239,824 | 1,140,900 | 1,872,340 | (1,329,000) |
| Cumulative Fund Balance | | | | |
| Beginning Fund Balance | 10,552,624 | 11,231,544 | 11,792,448 | 13,664,788 |
| Ending Fund Balance | \$ 11,792,448 | \$ 12,372,444 | \$ 13,664,788 | \$ 12,335,788 |

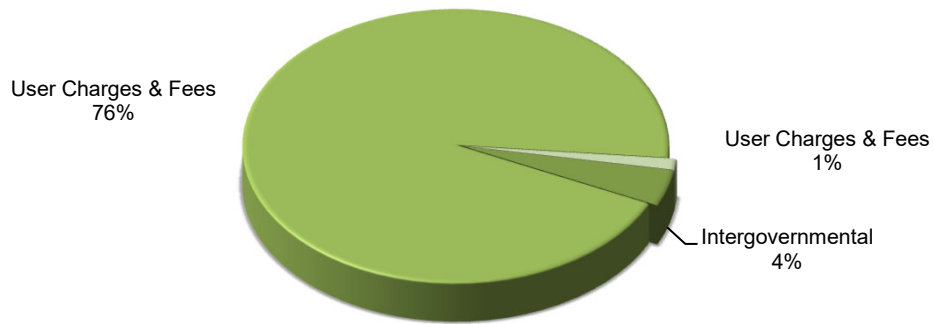
Wastewater Fund Summary

| | 2020 Audited Amounts | 2021 Adopted Budget | 2021 Year-End Forecast | 2022 Proposed Budget |
|--|----------------------------|---------------------------|------------------------------|----------------------------|
| Revenue: | | | | |
| Intergovernmental | \$ - | \$ - | \$ - | \$ 250,000 |
| User Charges & Fees | 4,771,427 | 5,092,000 | 5,156,000 | 5,552,000 |
| Other Revenue | 1,733,277 | 122,500 | 786,835 | 76,787 |
| Total Revenue | 6,504,704 | 5,214,500 | 5,942,835 | 5,878,787 |
| Expenditures: | | | | |
| Personnel | \$ 1,557,834 | \$ 1,679,377 | \$ 1,541,495 | \$ 1,731,997 |
| Purchased Services | 605,060 | 650,150 | 652,210 | 660,150 |
| Supplies/Non-Capital Equipment | 813,689 | 976,487 | 922,595 | 1,166,695 |
| Capital Outlay | 3,710,729 | 30,275,223 | 29,774,124 | 1,280,891 |
| Miscellaneous | 1,499 | 305 | 305 | 305 |
| Total Expenditures | 6,688,811 | 33,581,542 | 32,890,729 | 4,840,038 |
| Excess/(Deficiency) of Revenues Over Expenditures | (184,107) | (28,367,042) | (26,947,894) | 1,038,749 |
| Other Financing Sources/(Uses): | | | | |
| Debt Issuance/(Payments) | - | (1,097,636) | 25,267,709 | (1,307,542) |
| Claims/Awards | (30,500) | - | - | - |
| Total Other Financing Sources/(Uses) | (30,500) | (1,097,636) | 25,267,709 | (1,307,542) |
| Net Change In Fund Balance: | (214,607) | (29,464,678) | (1,680,185) | (268,793) |
| Cumulative Fund Balance | | | | |
| Beginning Fund Balance | 3,808,359 | 29,490,625 | 3,593,752 | 1,913,567 |
| Ending Fund Balance | 3,593,752 | 25,947 | 1,913,567 | 1,644,774 |
| Less Restrictions, Commitments, & Assignments: | | | | |
| Capital/Infrastructure Commitment | 1,000,000 | 25,947 | 1,000,000 | 1,000,000 |
| Operating Reserve Commitment | 744,521 | - | 779,151 | 644,774 |
| Unassigned Fund Balance | \$ 1,849,231 | \$ - | \$ 134,416 | \$ - |

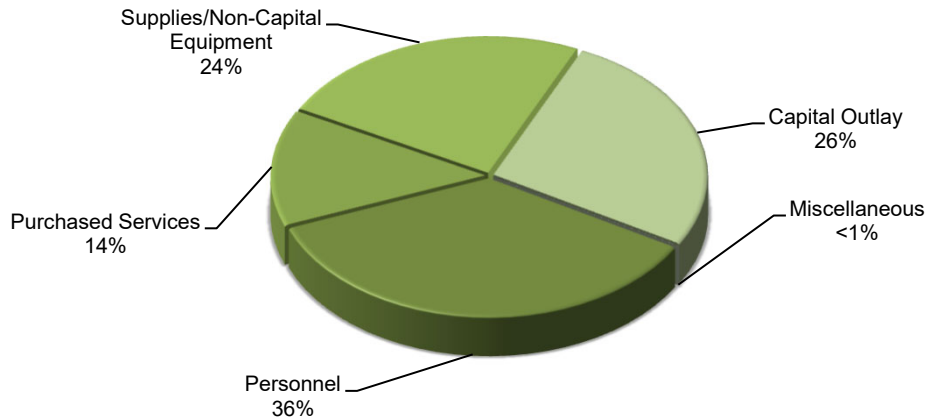
Revenue, Expenditures & Unassigned Fund Balance



Operating Revenue Budget By Category

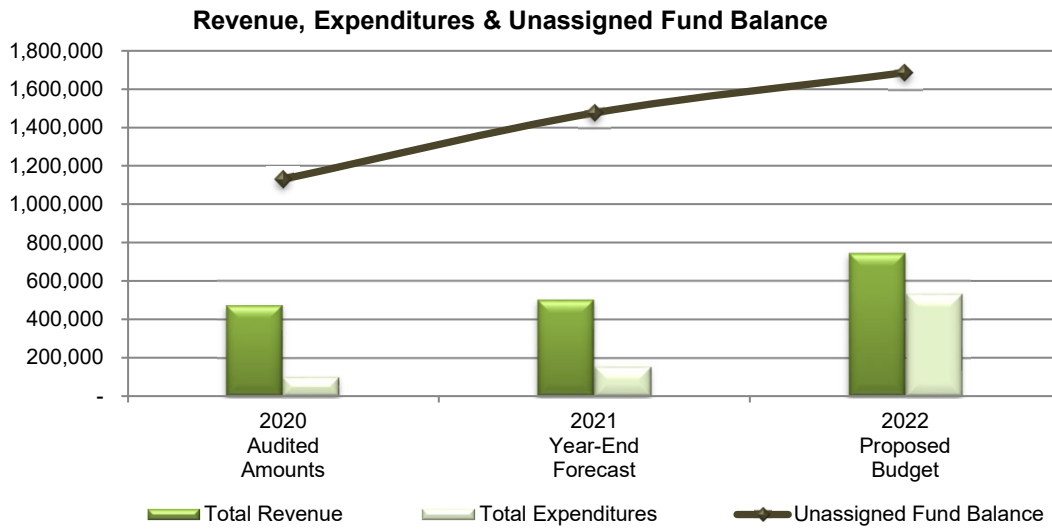


Operating Expenditure Budget By Category

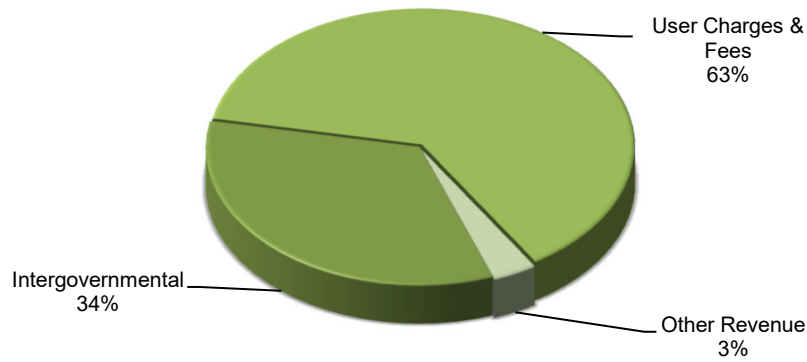


Stormwater Fund Summary

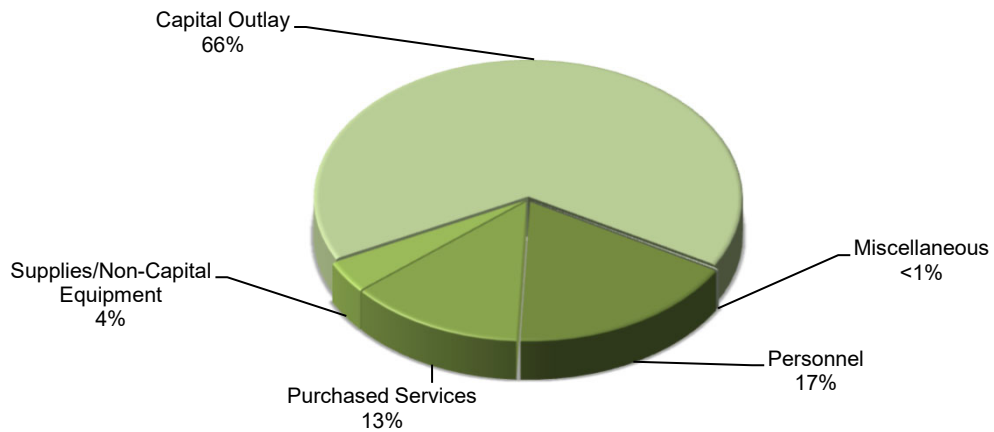
| | 2020 Audited Amounts | 2021 Adopted Budget | 2021 Year-End Forecast | 2022 Proposed Budget |
|------------------------------------|----------------------------|---------------------------|------------------------------|----------------------------|
| Revenue: | | | | |
| Intergovernmental | \$ - | \$ - | \$ - | \$ 250,000 |
| User Charges & Fees | 448,305 | 449,000 | 477,000 | 469,000 |
| Other Revenue | 26,035 | 9,000 | 24,690 | 24,875 |
| Total Revenue | 474,340 | 458,000 | 501,690 | 743,875 |
| Expenditures: | | | | |
| Personnel | \$ 85,770 | \$ 86,143 | \$ 85,875 | \$ 92,788 |
| Purchased Services | 5,672 | 70,050 | 49,750 | 70,050 |
| Supplies/Non-Capital Equipment | 9,903 | 20,000 | 20,000 | 20,000 |
| Capital Outlay | - | 482,555 | - | 350,000 |
| Miscellaneous | 755 | 650 | 650 | 650 |
| Total Expenditures | 102,100 | 659,398 | 156,275 | 533,488 |
| Net Change In Fund Balance: | 372,240 | (201,398) | 345,415 | 210,387 |
| Cumulative Fund Balance | | | | |
| Beginning Fund Balance | 758,711 | 897,815 | 1,130,951 | 1,476,366 |
| Ending Fund Balance | 1,130,951 | 696,417 | 1,476,366 | 1,686,753 |
| Unassigned Fund Balance | \$ 1,130,951 | \$ 696,417 | \$ 1,476,366 | \$ 1,686,753 |



Operating Revenue Budget By Category



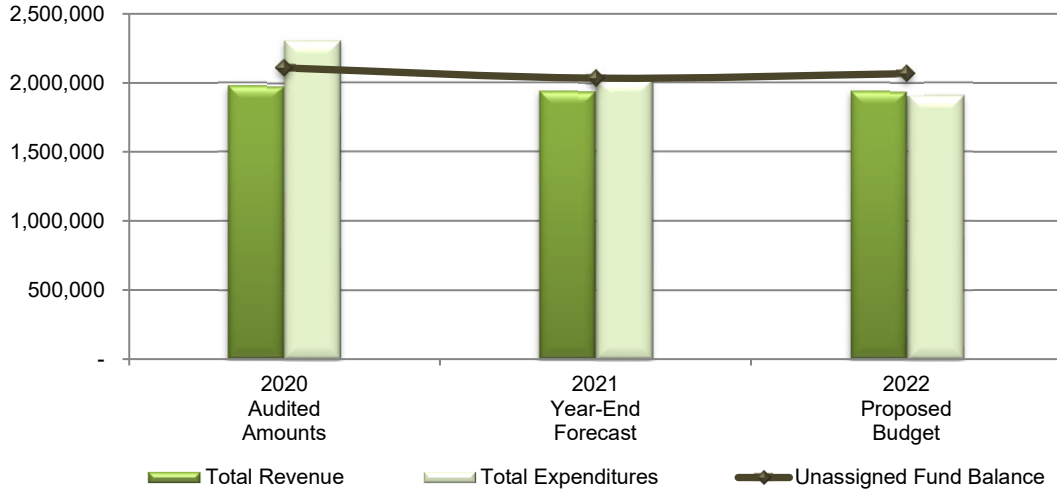
Operating Expenditure Budget By Category



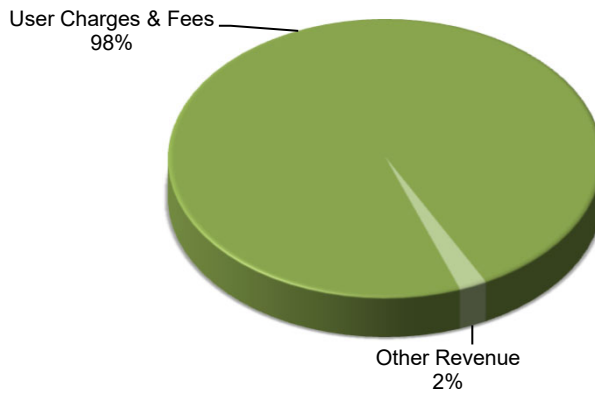
Sanitation Fund Summary

| | 2020 Audited Amounts | 2021 Adopted Budget | 2021 Year-End Forecast | 2022 Proposed Budget |
|--|----------------------------|---------------------------|------------------------------|----------------------------|
| Revenue: | | | | |
| User Charges & Fees | \$ 1,916,721 | \$ 1,889,000 | \$ 1,901,000 | \$ 1,898,800 |
| Other Revenue | 62,655 | 70,000 | 38,110 | 40,016 |
| Total Revenue | 1,979,376 | 1,959,000 | 1,939,110 | 1,938,816 |
| Expenditures: | | | | |
| Personnel | \$ 820,649 | \$ 836,740 | \$ 847,697 | \$ 927,750 |
| Purchased Services | 471,737 | 492,100 | 492,800 | 495,353 |
| Supplies/Non-Capital Equipment | 129,611 | 164,200 | 164,200 | 164,200 |
| Capital Outlay | 881,047 | 520,000 | 520,000 | 320,000 |
| Miscellaneous | 548 | 500 | 500 | 500 |
| Total Expenditures | 2,303,592 | 2,013,540 | 2,025,197 | 1,907,803 |
| Excess/(Deficiency) of Revenues Over Expenditures | (324,216) | (54,540) | (86,087) | 31,013 |
| Other Financing Sources/(Uses): | | | | |
| Sale of Assets | 20,600 | - | 18,000 | - |
| Claims/Awards | (786) | - | (5,600) | - |
| Total Other Financing Sources/(Uses) | 19,814 | - | 12,400 | - |
| Net Change In Fund Balance: | (304,402) | (54,540) | (73,687) | 31,013 |
| Cumulative Fund Balance | | | | |
| Beginning Fund Balance | 2,413,353 | 1,984,586 | 2,108,951 | 2,035,264 |
| Ending Fund Balance | 2,108,951 | 1,930,046 | 2,035,264 | 2,066,277 |
| Unassigned Fund Balance | \$ 2,108,951 | \$ 1,930,046 | \$ 2,035,264 | \$ 2,066,277 |

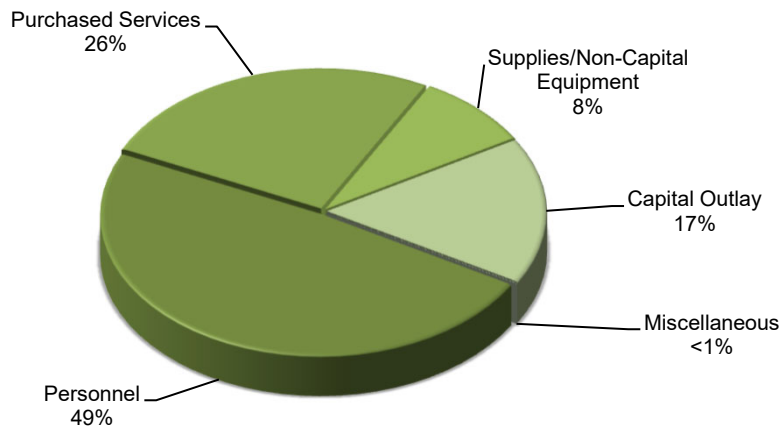
Revenue, Expenditures & Unassigned Fund Balance



Operating Revenue Budget By Category

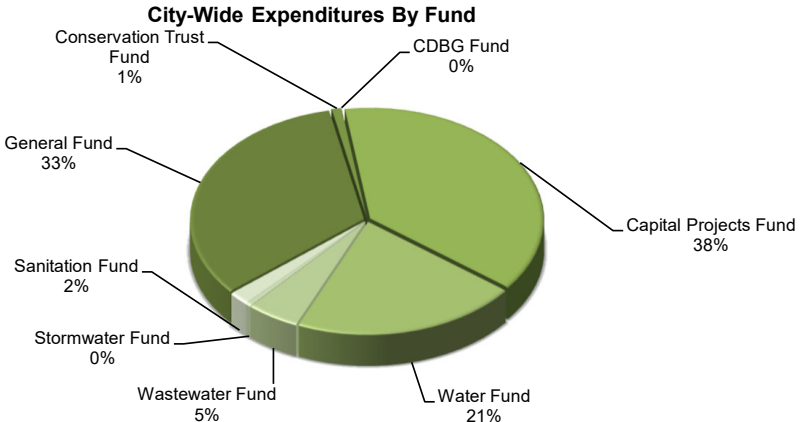
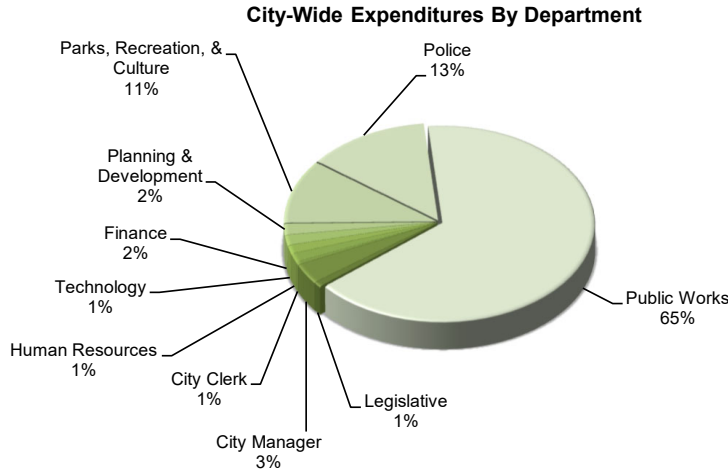


Operating Expenditure Budget By Category



Department Funding Matrix

| | General Fund | Conservation Trust Fund | CDBG Fund | Capital Projects Fund | Water Fund | Wastewater Fund | Stormwater Fund | Sanitation Fund | Total |
|------------------------------|----------------------|-------------------------|-------------|-----------------------|----------------------|---------------------|-------------------|---------------------|----------------------|
| Departments: | | | | | | | | | |
| Legislative | \$ 820,793 | \$ - | \$ - | \$ - | \$ 30,000 | \$ - | \$ - | \$ - | \$ 850,793 |
| City Manager | 3,247,247 | - | - | - | - | - | - | - | 3,247,247 |
| City Clerk | 466,706 | - | - | - | - | - | - | - | 466,706 |
| Human Resources | 951,856 | - | - | - | 410,199 | - | - | 16,853 | 1,378,908 |
| Technology | 1,090,084 | - | - | - | 258,936 | - | - | - | 1,349,020 |
| Finance | 621,380 | - | - | - | 1,034,242 | - | - | 2,000 | 1,657,622 |
| Planning & Development | 1,797,043 | - | - | - | - | - | - | - | 1,797,043 |
| Parks, Recreation, & Culture | 7,589,693 | 890,000 | - | 1,942,500 | - | - | - | - | 10,422,193 |
| Police | 12,976,311 | - | - | - | - | - | - | - | 12,976,311 |
| Public Works | 2,870,128 | - | - | 35,423,876 | 18,994,902 | 4,840,038 | 533,488 | 1,888,950 | 64,551,382 |
| Total Expenditures | \$ 32,431,241 | \$ 890,000 | \$ - | \$ 37,366,376 | \$ 20,728,279 | \$ 4,840,038 | \$ 533,488 | \$ 1,907,803 | \$ 98,697,225 |



Legislative

Meredith Leighty, Mayor

Department Description

The Legislative Department includes three divisions: City Council, City Attorney, and Boards and Commissions.

The City Council is comprised of the Mayor and two council members elected from each of the City's four wards. The City Council serves as the legislative and governing body of the City of Northglenn and is responsible for establishing City policies and goals.

The City Attorney serves as legal counsel for the City and represents the City in litigation in state and federal courts and before local administrative agencies. The City Attorney advises Council, City Manager, administrative staff, and board members on legal matters, drafts ordinances, resolutions, and contracts for the City. The City Attorney is also responsible for the prosecution of all cases in Municipal Court.

The City of Northglenn has 11 boards and commissions, which provide various opportunities for citizens to become involved in the City. The boards are created by the City Charter, by Ordinance, or by Resolution and include the following: Board of Adjustments, Citizens' Affairs Board, Elections Commission, Historic Preservation Commission, Liquor Licensing Authority, Parks and Recreation Advisory Board, Planning Commission, Victim Assistance and Law Enforcement Board, Youth Commission, Community Co-Production Policing Advisory Board and Diversity, Inclusivity and Social Equity Board.

2021 Achievements

- Engaged in Regional Government Authorities: NATA, RTD, I-25, Adams Co. Council of Governments, Metro North Chamber and other regional collaborations (Council Goal #2)
- Adapted to virtual council meetings while increasing resident feedback (Council Goal #2)
- Established Diversity, Inclusivity, and Social Equity Board (Council Goal #6)
- The Diversity, Inclusivity and Social Equity Board hosted the first PRIDE event in the city and Adams County (Council Goal #6)
- Held a series of community listening sessions hosted by the DISE and CCPP boards in conjunction with the Equity Project and Berry Dunn (Council Goal #6)
- The Homelessness Community Task Force presents quarterly at Council meetings on progress of its recommendations (Council Goal #5)
- Council participated in a DEI workshop with the Equity Project (Council Goal #6)
- Support for the creation of the Crisis Response Unit to provide co-response alongside law enforcement (Council Goal #3)

Goals & Objectives

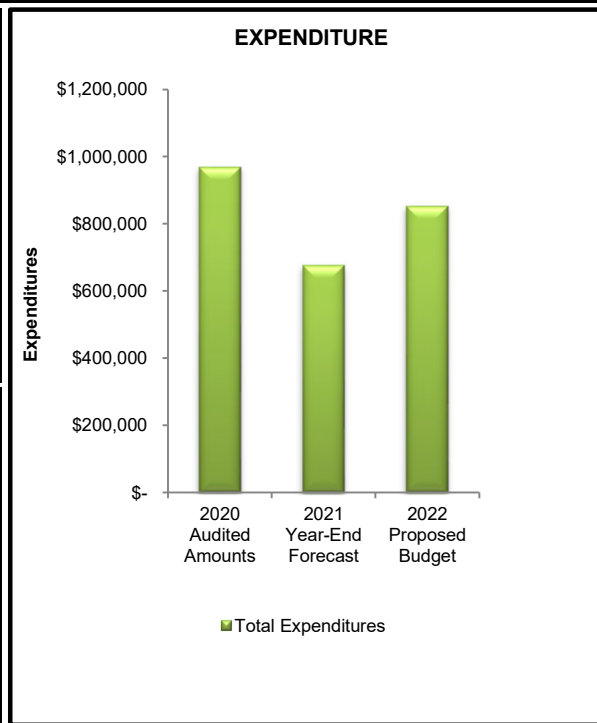
Implementation of the 2019-2023 City Strategic Plan with the following eight strategic priorities:

1. High-Performance Government
2. Community Engagement
3. Public Safety
4. Business Retention and Growth
5. Housing Opportunities
6. Diverse community
7. Sustainability
8. Infrastructure

Legislative

| 2022 BUDGET SUMMARY BY FUND | | |
|-----------------------------|----------------|----------|
| Fund(s) | Budget | FTE |
| General Fund | \$ 820,793 | - |
| Conservation Trust Fund | - | - |
| CDBG Fund | - | - |
| Capital Projects Fund | - | - |
| Water Fund | 30,000 | - |
| Wastewater Fund | - | - |
| Stormwater Fund | - | - |
| Sanitation Fund | - | - |
| Total | 850,793 | - |

| 2022 BUDGET SUMMARY BY DIVISION | | |
|---------------------------------|----------------|----------|
| Division/Program(s) | Budget | FTE |
| City Council | \$ 815,706 | - |
| City Attorney | - | - |
| Boards & Commissions | 35,087 | - |
| Total | 850,793 | - |



| EXPENDITURE SUMMARY | | | | |
|---|----------------------------|---------------------------|------------------------------|----------------------------|
| | 2020 Audited Amounts | 2021 Adopted Budget | 2021 Year-End Forecast | 2022 Proposed Budget |
| Staff - Full Time Equivalency (FTE)* | - | - | - | - |
| Expenditures: | | | | |
| Personnel | \$ 144,483 | \$ 144,012 | \$ 143,904 | \$ 147,616 |
| Purchased Services | 301,087 | 368,002 | 328,502 | 408,002 |
| Supplies/Non-Capital Equipment | 12,677 | 11,870 | 6,670 | 34,870 |
| Capital Outlay | - | - | - | - |
| Miscellaneous | 509,088 | 195,305 | 195,305 | 210,305 |
| Contingency | - | 50,000 | - | 50,000 |
| Total Expenditures | \$ 967,335 | \$ 769,189 | \$ 674,381 | \$ 850,793 |

| 2022 BUDGET PACKAGES | |
|--|------------------|
| | Amount |
| 1. Community Co-Production Policing Advisory Board | \$ 10,000 |
| 2. Diversity, Inclusivity and Social Equity Board | 20,000 |
| 3. Professional Services Increase | 27,000 |
| 4. Grant - Historic Preservation Commission | 15,000 |
| | \$ 72,000 |

Expenditure Detail

Legislative Department - All Funds

| | 2020 Audited Amounts | 2021 Adopted Budget | 2021 Year-End Forecast | 2022 Proposed Budget |
|---|----------------------------|---------------------------|------------------------------|----------------------------|
| Personnel | | | | |
| Regular Wages | 96,980 | 97,345 | 96,239 | 96,534 |
| Allowances | 39,960 | 35,520 | 39,960 | 39,960 |
| Medicare | 1,976 | 1,927 | 2,014 | 1,979 |
| Workers Compensation | 79 | 108 | 69 | 103 |
| Retirement Contributions | 5,136 | 8,199 | 5,197 | 8,129 |
| Life/Disability Benefits | 352 | 913 | 425 | 911 |
| Total Personnel | 144,483 | 144,012 | 143,904 | 147,616 |
| Purchased Services | | | | |
| Professional Services | 275,970 | 314,680 | 304,680 | 348,680 |
| Communication Services | 20,893 | 17,147 | 17,147 | 17,147 |
| Training/Registration | 4,224 | 36,175 | 6,675 | 42,175 |
| Total Purchased Services | 301,087 | 368,002 | 328,502 | 408,002 |
| Supplies/Non-Capital Equipment | | | | |
| Office Supplies | 39 | - | - | - |
| Operating Supplies | 12,638 | 11,870 | 6,670 | 34,870 |
| Total Supplies/Non-Capital Equipment | 12,677 | 11,870 | 6,670 | 34,870 |
| Miscellaneous | | | | |
| Dues/Fees | 89,367 | 71,400 | 71,400 | 71,400 |
| Grants/Donations | 419,721 | 123,905 | 123,905 | 138,905 |
| Total Other Expenditures | 509,088 | 195,305 | 195,305 | 210,305 |
| Contingency | | | | |
| Contingency | - | 50,000 | - | 50,000 |
| Total Contingency | - | 50,000 | - | 50,000 |
| Total Expenditures | \$ 967,335 | \$ 769,189 | \$ 674,381 | \$ 850,793 |

Expenditure Detail

Legislative Department - General Fund

| | 2020 Audited Amounts | 2021 Adopted Budget | 2021 Year-End Forecast | 2022 Proposed Budget |
|---|----------------------------|---------------------------|------------------------------|----------------------------|
| Personnel | | | | |
| Regular Wages | 96,980 | 97,345 | 96,239 | 96,534 |
| Allowances | 39,960 | 35,520 | 39,960 | 39,960 |
| Medicare | 1,976 | 1,927 | 2,014 | 1,979 |
| Workers Compensation | 79 | 108 | 69 | 103 |
| Retirement Contributions | 5,136 | 8,199 | 5,197 | 8,129 |
| Life/Disability Benefits | 352 | 913 | 425 | 911 |
| Total Personnel | 144,483 | 144,012 | 143,904 | 147,616 |
| Purchased Services | | | | |
| Professional Services | 265,297 | 284,680 | 284,680 | 318,680 |
| Communication Services | 20,893 | 17,147 | 17,147 | 17,147 |
| Training/Registration | 4,224 | 36,175 | 6,675 | 42,175 |
| Total Purchased Services | 290,414 | 338,002 | 308,502 | 378,002 |
| Supplies/Non-Capital Equipment | | | | |
| Office Supplies | 39 | - | - | - |
| Operating Supplies | 12,638 | 11,870 | 6,670 | 34,870 |
| Total Supplies/Non-Capital Equipment | 12,677 | 11,870 | 6,670 | 34,870 |
| Miscellaneous | | | | |
| Dues/Fees | 89,367 | 71,400 | 71,400 | 71,400 |
| Grants/Donations | 419,721 | 123,905 | 123,905 | 138,905 |
| Total Other Expenditures | 509,088 | 195,305 | 195,305 | 210,305 |
| Contingency | | | | |
| Contingency | - | 50,000 | - | 50,000 |
| Total Contingency | - | 50,000 | - | 50,000 |
| Total Expenditures | \$ 956,662 | \$ 739,189 | \$ 654,381 | \$ 820,793 |

Expenditure Detail

City Council Division - General Fund

| | 2020 Audited Amounts | 2021 Adopted Budget | 2021 Year-End Forecast | 2022 Proposed Budget |
|---|----------------------------|---------------------------|------------------------------|----------------------------|
| Personnel | | | | |
| Regular Wages | 96,980 | 97,345 | 96,239 | 96,534 |
| Allowances | 39,960 | 35,520 | 39,960 | 39,960 |
| Medicare | 1,976 | 1,927 | 2,014 | 1,979 |
| Workers Compensation | 79 | 108 | 69 | 103 |
| Retirement Contributions | 5,136 | 8,199 | 5,197 | 8,129 |
| Life/Disability Benefits | 352 | 913 | 425 | 911 |
| Total Personnel | 144,483 | 144,012 | 143,904 | 147,616 |
| Purchased Services | | | | |
| Professional Services | 264,597 | 283,000 | 283,000 | 310,000 |
| Communication Services | 20,893 | 17,085 | 17,085 | 17,085 |
| Training/Registration | 4,224 | 34,500 | 5,000 | 40,500 |
| Total Purchased Services | 289,714 | 334,585 | 305,085 | 367,585 |
| Supplies/Non-Capital Equipment | | | | |
| Office Supplies | 39 | - | - | - |
| Operating Supplies | 12,403 | 10,200 | 5,000 | 10,200 |
| Total Supplies/Non-Capital Equipment | 12,442 | 10,200 | 5,000 | 10,200 |
| Miscellaneous | | | | |
| Dues/Fees | 89,367 | 71,400 | 71,400 | 71,400 |
| Grants/Donations | 419,721 | 123,905 | 123,905 | 138,905 |
| Total Other Expenditures | 509,088 | 195,305 | 195,305 | 210,305 |
| Contingency | | | | |
| Contingency | - | 50,000 | - | 50,000 |
| Total Contingency | - | 50,000 | - | 50,000 |
| Total Expenditures | \$ 955,727 | \$ 734,102 | \$ 649,294 | \$ 785,706 |

Expenditure Detail

Boards & Commissions Division - General Fund

| | 2020 Audited Amounts | 2021 Adopted Budget | 2021 Year-End Forecast | 2022 Proposed Budget |
|---|----------------------------|---------------------------|------------------------------|----------------------------|
| Purchased Services | | | | |
| Professional Services | 700 | 1,680 | 1,680 | 8,680 |
| Communication Services | - | 62 | 62 | 62 |
| Training/Registration | - | 1,675 | 1,675 | 1,675 |
| Total Purchased Services | 700 | 3,417 | 3,417 | 10,417 |
| Supplies/Non-Capital Equipment | | | | |
| Operating Supplies | 235 | 1,670 | 1,670 | 24,670 |
| Total Supplies/Non-Capital Equipment | 235 | 1,670 | 1,670 | 24,670 |
| Total Expenditures | \$ 935 | \$ 5,087 | \$ 5,087 | \$ 35,087 |

Expenditure Detail

Legislative Department - Water Fund

| | 2020 Audited Amounts | 2021 Adopted Budget | 2021 Year-End Forecast | 2022 Proposed Budget |
|---------------------------------|----------------------------|---------------------------|------------------------------|----------------------------|
| Purchased Services | | | | |
| Professional Services | 10,673 | 30,000 | 20,000 | 30,000 |
| Total Purchased Services | 10,673 | 30,000 | 20,000 | 30,000 |
| Total Expenditures | \$ 10,673 | \$ 30,000 | \$ 20,000 | \$ 30,000 |

Expenditure Detail

City Council Division - Water Fund

| | 2020 Audited Amounts | 2021 Adopted Budget | 2021 Year-End Forecast | 2022 Proposed Budget |
|---------------------------------|----------------------------|---------------------------|------------------------------|----------------------------|
| Purchased Services | | | | |
| Professional Services | 10,673 | 30,000 | 20,000 | 30,000 |
| Total Purchased Services | 10,673 | 30,000 | 20,000 | 30,000 |
| | | | | |
| Total Expenditures | \$ 10,673 | \$ 30,000 | \$ 20,000 | \$ 30,000 |

City Manager

Heather Geyer, City Manager

Department Description

The City Manager's Office oversees the daily activities, directs the operations of all city departments, and implements policy decisions made by City Council, as well as enforcing City Ordinances. Included in the city manager's department is Public Communications, Economic Development, Municipal Court, VALE and Community Engagement. Communications provides public information to citizens to support transparency in government and foster an informed community through media relations, community partnerships and working with the city administration and other departments. Economic Development activities provide networking, business retention and attraction, maintains a program of business incentives, and provides support to the Northglenn Urban Renewal Authority. The Municipal Court has jurisdiction over all cases involving violations of the provisions of the City Charter, code and other ordinances of the city. The Community Engagement division creates connections and provides involvement, interaction and problem resolution through volunteer services, community outreach, neighborhood programs, events, and proactive relations with residents.

2021 Achievements

- Enhanced employee communications through quarterly update meetings and COVID-19 as needed (Council Goal #1)
- Integrated telephone town halls and on-line engagement tool into Council communication strategies (Council Goal #2)
- Created City e-newsletter and Good Neighbor award program (Council Goal #2)
- Support businesses during COVID-19 recovery with ribbon cuttings, events and supports program including the 9th Annual Business Appreciation celebration (Council Goal #8)
- Enter into redevelopment agreement with master developer for the Civic Campus Project Phase 2 (Council Goal #8)
- Optimized FullCourt software to increase efficiency (Council Goal #1)
- Added hyper-local events and small group volunteer opportunities in lieu of large gatherings and restructured layout of events to accommodate social distancing (Council Goal #2)
- Hosted a hybrid Hate Crimes Forum in conjunction with the District Attorney and FBI (Council Goals #2 & #3)
- Conducted the 2021 resident survey with Polco (Council Goal #2)
- Implemented the No Need for Speed program with two neighborhoods (Council Goals #2 & #3)

Goals & Objectives

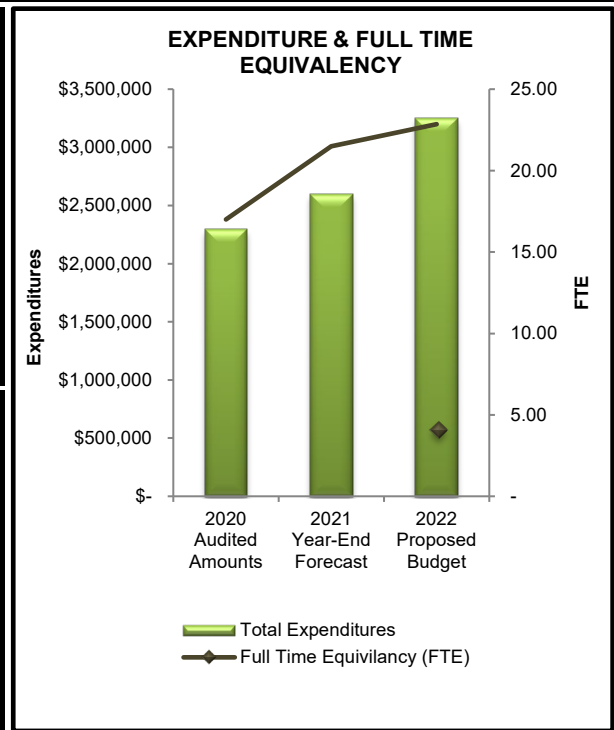
- Creation of City Core Values and Customer Service expectations (Council Goal #1)
- Implement new intranet (Council Goal #1)
- Increase social media effectiveness (Council Goal #2)
- Oversee Phase 2 of Civic Campus Project (Council Goal #8)
- Train for succession planning (Council Goal #1)
- Convert forms to Spanish (Council Goal #6)
- Refresh and redesign event series (Council Goal #2)
- Creation of the Crisis Response Unit to provide co-response alongside law enforcement (Council Goal #3)
- Continue partnership in Colorado Legals Services pilot program for landlord/tenant eviction defense (Council Goal #5)
- Add volunteer opportunities that include community partners (Council Goal #2)

Activity Measures

| Category/Measure | Council Goal | 2019 | 2020 | 2021 Forecast | 2022 Forecast |
|---------------------------------|--------------|--------|--------|---------------|---------------|
| Original Video Productions | #2 | 10 | 10 | 60 | 40 |
| # of Business Retention Visits | #4 | 85 | 400 | 100 | 100 |
| New Commercial s/f Absorption | #4 | 90,000 | 87,540 | 80,000 | 80,000 |
| Event Attendance - Breakfast | #4 | 285 | 0 | 275 | 275 |
| # of Court Cases Closed | #1 | 5,669 | 3,851 | 2,878 | 6,093 |
| # of Community Events Organized | #2 | 8 | 8 | 18 | 8 |
| # of Volunteer Events | #2 | 12 | 12 | 12 | 13 |

City Manager

| 2022 BUDGET SUMMARY BY FUND | | |
|-----------------------------|------------------|--------------|
| Fund(s) | Budget | FTE |
| General Fund | \$ 3,247,247 | 22.85 |
| Conservation Trust Fund | - | - |
| CDBG Fund | - | - |
| Capital Projects Fund | - | - |
| Water Fund | - | - |
| Wastewater Fund | - | - |
| Stormwater Fund | - | - |
| Sanitation Fund | - | - |
| Total | 3,247,247 | 22.85 |



| 2022 BUDGET SUMMARY BY DIVISION | | |
|---------------------------------|------------------|--------------|
| Division/Program(s) | Budget | FTE |
| Administration/Operations | \$ 520,909 | 3.00 |
| Public Communications | 502,672 | 3.00 |
| Economic Development | 458,264 | 3.00 |
| Court | 625,486 | 5.85 |
| VALE | 60,100 | - |
| Community Engagement | 601,433 | 3.50 |
| Crisis Response Unit | 478,383 | 4.50 |
| Total | 3,247,247 | 22.85 |

| EXPENDITURE SUMMARY | | | | |
|---|----------------------------|---------------------------|------------------------------|----------------------------|
| | 2020 Audited Amounts | 2021 Adopted Budget | 2021 Year-End Forecast | 2022 Proposed Budget |
| Staff - Full Time Equivalency (FTE)* | 17.00 | 17.50 | 21.50 | 22.85 |
| Expenditures: | | | | |
| Personnel | \$ 1,583,949 | \$ 1,675,688 | \$ 1,662,431 | \$ 2,256,209 |
| Purchased Services | 544,255 | 907,986 | 858,033 | 829,310 |
| Supplies/Non-Capital Equipment | 56,652 | 49,207 | 40,253 | 75,657 |
| Capital Outlay | 42,250 | - | - | - |
| Miscellaneous | 68,673 | 61,030 | 33,930 | 86,071 |
| Total Expenditures | \$ 2,295,779 | \$ 2,693,911 | \$ 2,594,647 | \$ 3,247,247 |

| 2022 BUDGET PACKAGES | |
|---|-------------------|
| | Amount |
| 1. Personnel Market Adjustment | \$ - |
| 2. Personnel Merit Allowance | 26,935 |
| 3. Crisis Response Unit | 438,009 |
| 4. Professional Services - City Manager - SWAP IGA | 15,000 |
| 5. 1.0 FTE - Economic Development Coordinator | 69,866 |
| 6. 0.5 FTE - Events Coordinator | 25,268 |
| 7. General Services - Community Engagement - Events Expansion | 35,000 |
| | \$ 610,078 |

Expenditure Detail

City Manager Department - All Funds

| | 2020 Audited Amounts | 2021 Adopted Budget | 2021 Year-End Forecast | 2022 Proposed Budget |
|---|----------------------------|---------------------------|------------------------------|----------------------------|
| Personnel | | | | |
| Regular Wages | 1,290,801 | 1,360,353 | 1,325,697 | 1,779,821 |
| Overtime | - | 500 | 500 | 500 |
| Allowances | 9,013 | 9,000 | 8,984 | 9,000 |
| Medicare | 16,763 | 19,855 | 17,744 | 25,938 |
| Workers Compensation | 969 | 1,099 | 969 | 1,318 |
| Retirement Contributions | 112,816 | 120,529 | 115,008 | 155,958 |
| Medical Benefits | 145,539 | 152,125 | 184,255 | 267,687 |
| Life/Disability Benefits | 8,048 | 12,227 | 9,274 | 15,987 |
| Total Personnel | 1,583,949 | 1,675,688 | 1,662,431 | 2,256,209 |
| Purchased Services | | | | |
| Professional Services | 310,245 | 413,690 | 383,540 | 293,707 |
| Technical Services | 20,680 | 29,961 | 25,395 | 29,861 |
| General Services | 107,197 | 258,550 | 258,550 | 272,550 |
| Property Services | 30 | - | - | - |
| Communication Services | 84,852 | 154,470 | 155,660 | 171,250 |
| Training/Registration | 8,973 | 22,765 | 17,565 | 24,634 |
| Mileage/Travel | 3,953 | 19,300 | 8,200 | 26,758 |
| Rentals/Leases | 8,325 | 9,250 | 9,123 | 10,550 |
| Total Purchased Services | 544,255 | 907,986 | 858,033 | 829,310 |
| Supplies/Non-Capital Equipment | | | | |
| Office Supplies | 1,748 | 4,727 | 3,927 | 4,727 |
| Technology Supplies | 6,004 | 8,540 | 2,088 | 25,540 |
| Operating Supplies | 48,655 | 35,440 | 33,690 | 44,890 |
| Motor Vehicle Fuels | 245 | 500 | 548 | 500 |
| Total Supplies/Non-Capital Equipment | 56,652 | 49,207 | 40,253 | 75,657 |
| Capital Outlay | | | | |
| Capital Equipment | 42,250 | - | - | - |
| Total Capital Outlay | 42,250 | - | - | - |
| Miscellaneous | | | | |
| Dues/Fees | 25,173 | 36,030 | 33,930 | 26,071 |
| Grants/Donations | 43,500 | 25,000 | - | 60,000 |
| Total Other Expenditures | 68,673 | 61,030 | 33,930 | 86,071 |
| Total Expenditures | \$ 2,295,779 | \$ 2,693,911 | \$ 2,594,647 | \$ 3,247,247 |

Expenditure Detail

City Manager Department - General Fund

| | 2020 Audited Amounts | 2021 Adopted Budget | 2021 Year-End Forecast | 2022 Proposed Budget |
|---|----------------------------|---------------------------|------------------------------|----------------------------|
| Personnel | | | | |
| Regular Wages | 1,290,801 | 1,360,353 | 1,325,697 | 1,779,821 |
| Overtime | - | 500 | 500 | 500 |
| Allowances | 9,013 | 9,000 | 8,984 | 9,000 |
| Medicare | 16,763 | 19,855 | 17,744 | 25,938 |
| Workers Compensation | 969 | 1,099 | 969 | 1,318 |
| Retirement Contributions | 112,816 | 120,529 | 115,008 | 155,958 |
| Medical Benefits | 145,539 | 152,125 | 184,255 | 267,687 |
| Life/Disability Benefits | 8,048 | 12,227 | 9,274 | 15,987 |
| Total Personnel | 1,583,949 | 1,675,688 | 1,662,431 | 2,256,209 |
| Purchased Services | | | | |
| Professional Services | 310,245 | 413,690 | 383,540 | 293,707 |
| Technical Services | 20,680 | 29,961 | 25,395 | 29,861 |
| General Services | 107,197 | 258,550 | 258,550 | 272,550 |
| Property Services | 30 | - | - | - |
| Communication Services | 84,852 | 154,470 | 155,660 | 171,250 |
| Training/Registration | 8,973 | 22,765 | 17,565 | 24,634 |
| Mileage/Travel | 3,953 | 19,300 | 8,200 | 26,758 |
| Rentals/Leases | 8,325 | 9,250 | 9,123 | 10,550 |
| Total Purchased Services | 544,255 | 907,986 | 858,033 | 829,310 |
| Supplies/Non-Capital Equipment | | | | |
| Office Supplies | 1,748 | 4,727 | 3,927 | 4,727 |
| Technology Supplies | 6,004 | 8,540 | 2,088 | 25,540 |
| Operating Supplies | 48,655 | 35,440 | 33,690 | 44,890 |
| Motor Vehicle Fuels | 245 | 500 | 548 | 500 |
| Total Supplies/Non-Capital Equipment | 56,652 | 49,207 | 40,253 | 75,657 |
| Capital Outlay | | | | |
| Capital Equipment | 42,250 | - | - | - |
| Total Capital Outlay | 42,250 | - | - | - |
| Miscellaneous | | | | |
| Dues/Fees | 25,173 | 36,030 | 33,930 | 26,071 |
| Grants/Donations | 43,500 | 25,000 | - | 60,000 |
| Total Other Expenditures | 68,673 | 61,030 | 33,930 | 86,071 |
| Total Expenditures | \$ 2,295,779 | \$ 2,693,911 | \$ 2,594,647 | \$ 3,247,247 |

Expenditure Detail

Administration/Operations Division - General Fund

| | 2020 Audited Amounts | 2021 Adopted Budget | 2021 Year-End Forecast | 2022 Proposed Budget |
|---|----------------------------|---------------------------|------------------------------|----------------------------|
| Personnel | | | | |
| Regular Wages | 247,165 | 275,454 | 255,705 | 366,226 |
| Allowances | 6,600 | 6,600 | 6,600 | 6,600 |
| Medicare | 3,650 | 4,090 | 3,902 | 5,406 |
| Workers Compensation | 197 | 226 | 179 | 274 |
| Retirement Contributions | 21,300 | 23,517 | 21,960 | 30,868 |
| Medical Benefits | 15,029 | 15,934 | 17,171 | 24,364 |
| Life/Disability Benefits | 1,435 | 2,472 | 1,653 | 3,280 |
| Total Personnel | 295,376 | 328,293 | 307,170 | 437,018 |
| Purchased Services | | | | |
| Professional Services | 59,262 | 191,400 | 170,000 | 36,600 |
| General Services | 4,587 | 25,000 | 25,000 | - |
| Communication Services | 1,038 | 1,920 | 1,848 | 1,920 |
| Training/Registration | 1,970 | 9,500 | 4,500 | 7,750 |
| Mileage/Travel | 2,552 | 14,000 | 4,000 | 14,000 |
| Rentals/Leases | 1,479 | 1,650 | 1,200 | 1,650 |
| Total Purchased Services | 70,888 | 243,470 | 206,548 | 61,920 |
| Supplies/Non-Capital Equipment | | | | |
| Office Supplies | 685 | 1,000 | 500 | 1,000 |
| Operating Supplies | 8,337 | 6,500 | 5,000 | 6,500 |
| Motor Vehicle Fuels | 66 | - | 48 | - |
| Total Supplies/Non-Capital Equipment | 9,088 | 7,500 | 5,548 | 7,500 |
| Miscellaneous | | | | |
| Dues/Fees | 16,958 | 24,130 | 24,130 | 14,471 |
| Total Other Expenditures | 16,958 | 24,130 | 24,130 | 14,471 |
| Total Expenditures | \$ 392,310 | \$ 603,393 | \$ 543,396 | \$ 520,909 |

Expenditure Detail

Public Communications Division - General Fund

| | 2020 Audited Amounts | 2021 Adopted Budget | 2021 Year-End Forecast | 2022 Proposed Budget |
|---|----------------------------|---------------------------|------------------------------|----------------------------|
| Personnel | | | | |
| Regular Wages | 320,148 | 337,084 | 345,312 | 270,442 |
| Medicare | 4,469 | 4,887 | 5,246 | 3,921 |
| Workers Compensation | 259 | 270 | 269 | 199 |
| Retirement Contributions | 26,854 | 28,222 | 27,602 | 22,993 |
| Medical Benefits | 38,773 | 43,220 | 54,177 | 35,693 |
| Life/Disability Benefits | 2,053 | 3,028 | 2,340 | 2,424 |
| Total Personnel | 392,556 | 416,711 | 434,946 | 335,672 |
| Purchased Services | | | | |
| Professional Services | 108,563 | 68,000 | 68,000 | 68,000 |
| Technical Services | 8,725 | 8,500 | 8,400 | 8,400 |
| Communication Services | 61,420 | 72,000 | 72,000 | 72,000 |
| Training/Registration | 1,681 | 1,500 | 2,300 | 2,300 |
| Mileage/Travel | 12 | - | - | - |
| Rentals/Leases | 1,744 | 500 | 800 | 800 |
| Total Purchased Services | 182,145 | 150,500 | 151,500 | 151,500 |
| Supplies/Non-Capital Equipment | | | | |
| Office Supplies | 273 | 500 | 500 | 500 |
| Technology Supplies | 4,811 | 8,000 | 800 | 8,000 |
| Operating Supplies | 14,208 | 5,000 | 4,000 | 4,200 |
| Total Supplies/Non-Capital Equipment | 19,292 | 13,500 | 5,300 | 12,700 |
| Miscellaneous | | | | |
| Dues/Fees | 2,600 | 3,000 | 3,000 | 2,800 |
| Total Other Expenditures | 2,600 | 3,000 | 3,000 | 2,800 |
| Total Expenditures | \$ 596,593 | \$ 583,711 | \$ 594,746 | \$ 502,672 |

Expenditure Detail

Economic Development Division - General Fund

| | 2020 Audited Amounts | 2021 Adopted Budget | 2021 Year-End Forecast | 2022 Proposed Budget |
|---|----------------------------|---------------------------|------------------------------|----------------------------|
| Personnel | | | | |
| Regular Wages | 186,767 | 186,556 | 187,525 | 240,510 |
| Medicare | 2,642 | 2,705 | 2,576 | 3,488 |
| Workers Compensation | 151 | 150 | 136 | 177 |
| Retirement Contributions | 16,164 | 16,144 | 16,228 | 21,829 |
| Medical Benefits | 18,893 | 15,517 | 30,227 | 49,313 |
| Life/Disability Benefits | 1,206 | 1,670 | 1,412 | 2,157 |
| Total Personnel | 225,823 | 222,742 | 238,104 | 317,474 |
| Purchased Services | | | | |
| Professional Services | 37,719 | 23,750 | 15,000 | 20,000 |
| Technical Services | - | 10,000 | 5,000 | 10,000 |
| General Services | 5,400 | 5,400 | 5,400 | 5,400 |
| Communication Services | 14,756 | 68,650 | 69,912 | 77,750 |
| Training/Registration | 4,259 | 6,750 | 5,750 | 7,500 |
| Mileage/Travel | 1,389 | 5,000 | 3,900 | 7,000 |
| Rentals/Leases | 677 | 2,000 | 2,023 | 2,000 |
| Total Purchased Services | 64,200 | 121,550 | 106,985 | 129,650 |
| Supplies/Non-Capital Equipment | | | | |
| Office Supplies | 8 | 650 | 350 | 650 |
| Technology Supplies | 1,193 | 540 | 1,288 | 540 |
| Operating Supplies | 2,120 | 2,250 | 3,000 | 1,250 |
| Total Supplies/Non-Capital Equipment | 3,321 | 3,440 | 4,638 | 2,440 |
| Miscellaneous | | | | |
| Dues/Fees | 5,135 | 8,800 | 6,700 | 8,700 |
| Total Other Expenditures | 5,135 | 8,800 | 6,700 | 8,700 |
| Total Expenditures | \$ 298,479 | \$ 356,532 | \$ 356,427 | \$ 458,264 |

Expenditure Detail

Municipal Court Division - General Fund

| | 2020 Audited Amounts | 2021 Adopted Budget | 2021 Year-End Forecast | 2022 Proposed Budget |
|---|----------------------------|---------------------------|------------------------------|----------------------------|
| Personnel | | | | |
| Regular Wages | 325,689 | 348,350 | 324,606 | 352,992 |
| Overtime | - | 500 | 500 | 500 |
| Allowances | 1,207 | 1,200 | 1,192 | 1,200 |
| Medicare | 3,068 | 5,068 | 3,069 | 5,135 |
| Workers Compensation | 193 | 281 | 234 | 262 |
| Retirement Contributions | 29,121 | 32,717 | 29,319 | 33,234 |
| Medical Benefits | 46,018 | 48,881 | 52,189 | 49,546 |
| Life/Disability Benefits | 1,993 | 3,144 | 2,295 | 3,191 |
| Total Personnel | 407,289 | 440,141 | 413,404 | 446,060 |
| Purchased Services | | | | |
| Professional Services | 104,701 | 123,690 | 123,690 | 132,257 |
| Technical Services | 11,955 | 11,461 | 11,995 | 11,461 |
| General Services | 4,303 | 6,000 | 6,000 | 10,000 |
| Property Services | 30 | - | - | - |
| Communication Services | 6,842 | 8,520 | 8,520 | 8,520 |
| Training/Registration | 500 | 2,265 | 2,265 | 2,834 |
| Mileage/Travel | - | 50 | 50 | 100 |
| Rentals/Leases | 2,902 | 2,700 | 2,700 | 3,700 |
| Total Purchased Services | 131,233 | 154,686 | 155,220 | 168,872 |
| Supplies/Non-Capital Equipment | | | | |
| Office Supplies | 782 | 1,277 | 1,277 | 1,277 |
| Operating Supplies | 3,045 | 6,200 | 6,200 | 9,177 |
| Total Supplies/Non-Capital Equipment | 3,827 | 7,477 | 7,477 | 10,454 |
| Miscellaneous | | | | |
| Dues/Fees | 480 | 100 | 100 | 100 |
| Total Other Expenditures | 480 | 100 | 100 | 100 |
| Total Expenditures | \$ 542,829 | \$ 602,404 | \$ 576,201 | \$ 625,486 |

Expenditure Detail

VALE Division - General Fund

| | 2020 Audited Amounts | 2021 Adopted Budget | 2021 Year-End Forecast | 2022 Proposed Budget |
|---|----------------------------|---------------------------|------------------------------|----------------------------|
| Supplies/Non-Capital Equipment | | | | |
| Operating Supplies | - | 100 | 100 | 100 |
| Total Supplies/Non-Capital Equipment | - | 100 | 100 | 100 |
| Miscellaneous | | | | |
| Grants/Donations | 43,500 | 25,000 | - | 60,000 |
| Total Other Expenditures | 43,500 | 25,000 | - | 60,000 |
| Total Expenditures | \$ 43,500 | \$ 25,100 | \$ 100 | \$ 60,100 |

Expenditure Detail

Community Engagement Division - General Fund

| | 2020 Audited Amounts | 2021 Adopted Budget | 2021 Year-End Forecast | 2022 Proposed Budget |
|---|----------------------------|---------------------------|------------------------------|----------------------------|
| Personnel | | | | |
| Regular Wages | 211,032 | 212,909 | 212,549 | 247,458 |
| Allowances | 1,206 | 1,200 | 1,192 | 1,200 |
| Medicare | 2,934 | 3,105 | 2,951 | 3,606 |
| Workers Compensation | 169 | 172 | 151 | 183 |
| Retirement Contributions | 19,377 | 19,929 | 19,899 | 22,859 |
| Medical Benefits | 26,826 | 28,573 | 30,491 | 28,933 |
| Life/Disability Benefits | 1,361 | 1,913 | 1,574 | 2,224 |
| Total Personnel | 262,905 | 267,801 | 268,807 | 306,463 |
| Purchased Services | | | | |
| Professional Services | - | 6,850 | 6,850 | 6,850 |
| General Services | 92,907 | 222,150 | 222,150 | 257,150 |
| Communication Services | 796 | 3,380 | 3,380 | 3,380 |
| Training/Registration | 563 | 2,750 | 2,750 | 2,750 |
| Mileage/Travel | - | 250 | 250 | 250 |
| Rentals/Leases | 1,523 | 2,400 | 2,400 | 2,400 |
| Total Purchased Services | 95,789 | 237,780 | 237,780 | 272,780 |
| Supplies/Non-Capital Equipment | | | | |
| Office Supplies | - | 1,300 | 1,300 | 1,300 |
| Operating Supplies | 20,945 | 15,390 | 15,390 | 20,390 |
| Motor Vehicle Fuels | 179 | 500 | 500 | 500 |
| Total Supplies/Non-Capital Equipment | 21,124 | 17,190 | 17,190 | 22,190 |
| Capital Outlay | | | | |
| Capital Equipment | 42,250 | - | - | - |
| Total Capital Outlay | 42,250 | - | - | - |
| Total Expenditures | \$ 422,068 | \$ 522,771 | \$ 523,777 | \$ 601,433 |

Expenditure Detail

Crisis Response Unit - General Fund

| | 2020 Audited Amounts | 2021 Adopted Budget | 2021 Year-End Forecast | 2022 Proposed Budget |
|---|----------------------------|---------------------------|------------------------------|----------------------------|
| Personnel | | | | |
| Regular Wages | - | - | - | 302,193 |
| Medicare | - | - | - | 4,382 |
| Workers Compensation | - | - | - | 223 |
| Retirement Contributions | - | - | - | 24,175 |
| Medical Benefits | - | - | - | 79,838 |
| Life/Disability Benefits | - | - | - | 2,711 |
| Total Personnel | - | - | - | 413,522 |
| Purchased Services | | | | |
| Professional Services | - | - | - | 30,000 |
| Communication Services | - | - | - | 7,680 |
| Training/Registration | - | - | - | 1,500 |
| Mileage/Travel | - | - | - | 5,408 |
| Total Purchased Services | - | - | - | 44,588 |
| Supplies/Non-Capital Equipment | | | | |
| Technology Supplies | - | - | - | 17,000 |
| Operating Supplies | - | - | - | 3,273 |
| Total Supplies/Non-Capital Equipment | - | - | - | 20,273 |
| Total Expenditures | \$ - | \$ - | \$ - | \$ 478,383 |

City Clerk

Johanna Small, City Clerk

Department Description

The City Clerk serves as the official record custodian of the City of Northglenn and preserves the legislative history of the City by keeping accurate and accessible records of City Council. The City Clerk's office administers elections, responds to records requests in compliance with the Colorado Open Records Act, and ensures the timely posting of meeting notices pursuant to the Colorado Open Meetings Act. The City Clerk's office provides service to the citizens of Northglenn and members of the community by responding to information requests, providing notary services, and accepting passport applications. The City Clerk's office is responsible for issuing the following licenses and permits: liquor, medical marijuana, retail marijuana, marijuana delivery, retail tobacco, amusement device/arcade, peddler/solicitor, massage parlor, non-alcoholic dance club, guard dog, pawnbroker, and short-term rental property licenses. The Department is also responsible for updates to the Municipal Code, citywide records management, and provides support to the City Council, Liquor Licensing Authority (LLA), and the Citizens' Affairs Board.

2021 Achievements

- Responded to open records requests and provided legal notices within the timeframes allowed by State law
- Preserved and provided electronic access to legislative actions and organizational records
- Administered licensing programs, provided legislative and administrative services
- Operated as a Passport Acceptance Facility, providing a valuable service to the public and collecting the revenue for the City
- Administered the November 2, 2021 Regular Municipal Election in coordination with Adams and Weld counties.

Goals & Objectives

- Comply with legislative, municipal, and statutory requirements (Council Goal #1)
- Enhance and promote City Clerk services, encouraging civic engagement (Council Goal #2)
- Improve the accessibility of records and enhance transparency by providing records and information to the public (Council Goal #1)
- Provide efficient and accurate licensing, permitting, and passport services (Council Goal #1)

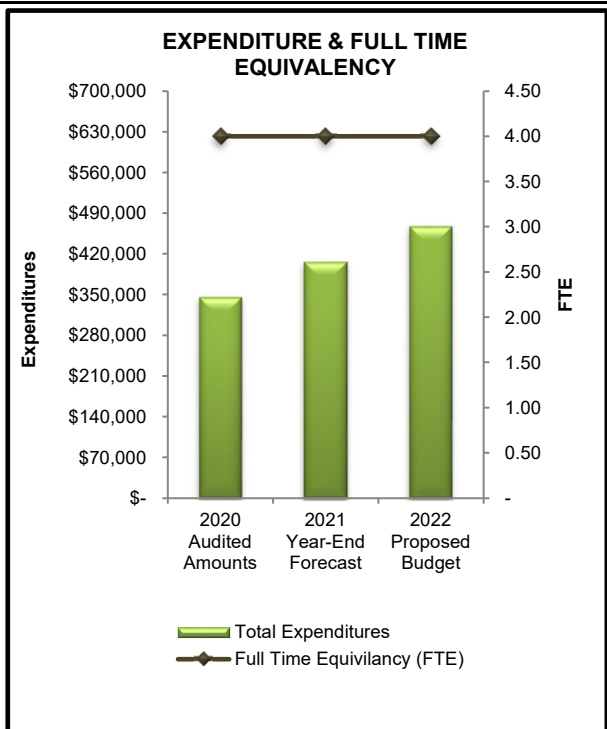
Activity Measures

| Category/Measure | Council Goal | 2019 | 2020 | 2021 Forecast | 2022 Forecast |
|--|--------------|-------|------|---------------|---------------|
| Action agendas posted to the website and available to the public within 24 hours | #2 | 100% | 95% | 98% | 100% |
| Number of legislative items processed (Ordinances/Resolutions) | #1 | 178 | 214 | 156 | 200 |
| Public Record Requests processed | #1 | 81 | 103 | 140 | 100 |
| Passport Applications | #2 | 2,927 | 793 | 640 | 3,000 |

City Clerk

| 2022 BUDGET SUMMARY BY FUND | | |
|-----------------------------|----------------|-------------|
| Fund(s) | Budget | FTE |
| General Fund | \$ 466,706 | 4.00 |
| Conservation Trust Fund | - | - |
| CDBG Fund | - | - |
| Capital Projects Fund | - | - |
| Water Fund | - | - |
| Wastewater Fund | - | - |
| Stormwater Fund | - | - |
| Sanitation Fund | - | - |
| Total | 466,706 | 4.00 |

| 2022 BUDGET SUMMARY BY DIVISION | | |
|---------------------------------|----------------|-------------|
| Division/Program(s) | Budget | FTE |
| Administration/Operations | \$ 466,706 | 4.00 |
| Total | 466,706 | 4.00 |



| EXPENDITURE SUMMARY | | | | |
|---|----------------------------|---------------------------|------------------------------|----------------------------|
| | 2020 Audited Amounts | 2021 Adopted Budget | 2021 Year-End Forecast | 2022 Proposed Budget |
| Staff - Full Time Equivalency (FTE)* | 4.00 | 4.00 | 4.00 | 4.00 |
| Expenditures: | | | | |
| Personnel | \$ 308,495 | \$ 341,230 | \$ 299,090 | \$ 377,456 |
| Purchased Services | 25,106 | 90,020 | 88,170 | 69,500 |
| Supplies/Non-Capital Equipment | 11,470 | 19,000 | 17,500 | 18,500 |
| Miscellaneous | 136 | 1,250 | 1,000 | 1,250 |
| Total Expenditures | \$ 345,207 | \$ 451,500 | \$ 405,760 | \$ 466,706 |

| 2022 BUDGET PACKAGES | |
|--------------------------------|------------------|
| | Amount |
| 1. Personnel Market Adjustment | \$ - |
| 2. Personnel Merit Allowance | 12,430 |
| | \$ 12,430 |

Expenditure Detail

City Clerk Department - All Funds

| | 2020 Audited Amounts | 2021 Adopted Budget | 2021 Year-End Forecast | 2022 Proposed Budget |
|---|----------------------------|---------------------------|------------------------------|----------------------------|
| Personnel | | | | |
| Regular Wages | 234,282 | 256,525 | 222,790 | 276,848 |
| Medicare | 3,150 | 3,719 | 2,968 | 4,014 |
| Workers Compensation | 183 | 206 | 162 | 206 |
| Retirement Contributions | 21,848 | 23,913 | 21,311 | 25,918 |
| Medical Benefits | 47,619 | 54,557 | 50,175 | 67,981 |
| Life/Disability Benefits | 1,413 | 2,310 | 1,684 | 2,489 |
| Total Personnel | 308,495 | 341,230 | 299,090 | 377,456 |
| Purchased Services | | | | |
| Professional Services | 16 | 50,520 | 50,520 | 30,000 |
| Technical Services | - | 2,500 | 2,500 | 2,500 |
| General Services | (29) | 4,000 | 4,000 | 4,000 |
| Property Services | - | 1,500 | 1,500 | 1,500 |
| Communication Services | 6,459 | 16,500 | 8,400 | 16,500 |
| Training/Registration | 519 | 4,500 | 3,000 | 4,500 |
| Mileage/Travel | - | 500 | 250 | 500 |
| Rentals/Leases | 18,141 | 10,000 | 18,000 | 10,000 |
| Total Purchased Services | 25,106 | 90,020 | 88,170 | 69,500 |
| Supplies/Non-Capital Equipment | | | | |
| Office Supplies | 268 | 2,500 | 1,500 | 2,500 |
| Technology Supplies | - | 2,500 | 2,000 | 2,500 |
| Operating Supplies | 11,052 | 10,000 | 10,000 | 8,500 |
| Non-Capital Equipment | 150 | 4,000 | 4,000 | 5,000 |
| Total Supplies/Non-Capital Equipment | 11,470 | 19,000 | 17,500 | 18,500 |
| Miscellaneous | | | | |
| Dues/Fees | 136 | 1,250 | 1,000 | 1,250 |
| Total Other Expenditures | 136 | 1,250 | 1,000 | 1,250 |
| Total Expenditures | \$ 345,207 | \$ 451,500 | \$ 405,760 | \$ 466,706 |

Expenditure Detail

City Clerk Department - General Fund

| | 2020 Audited Amounts | 2021 Adopted Budget | 2021 Year-End Forecast | 2022 Proposed Budget |
|---|----------------------------|---------------------------|------------------------------|----------------------------|
| Personnel | | | | |
| Regular Wages | 234,282 | 256,525 | 222,790 | 276,848 |
| Medicare | 3,150 | 3,719 | 2,968 | 4,014 |
| Workers Compensation | 183 | 206 | 162 | 206 |
| Retirement Contributions | 21,848 | 23,913 | 21,311 | 25,918 |
| Medical Benefits | 47,619 | 54,557 | 50,175 | 67,981 |
| Life/Disability Benefits | 1,413 | 2,310 | 1,684 | 2,489 |
| Total Personnel | 308,495 | 341,230 | 299,090 | 377,456 |
| Purchased Services | | | | |
| Professional Services | 16 | 50,520 | 50,520 | 30,000 |
| Technical Services | - | 2,500 | 2,500 | 2,500 |
| General Services | (29) | 4,000 | 4,000 | 4,000 |
| Property Services | - | 1,500 | 1,500 | 1,500 |
| Communication Services | 6,459 | 16,500 | 8,400 | 16,500 |
| Training/Registration | 519 | 4,500 | 3,000 | 4,500 |
| Mileage/Travel | - | 500 | 250 | 500 |
| Rentals/Leases | 18,141 | 10,000 | 18,000 | 10,000 |
| Total Purchased Services | 25,106 | 90,020 | 88,170 | 69,500 |
| Supplies/Non-Capital Equipment | | | | |
| Office Supplies | 268 | 2,500 | 1,500 | 2,500 |
| Technology Supplies | - | 2,500 | 2,000 | 2,500 |
| Operating Supplies | 11,052 | 10,000 | 10,000 | 8,500 |
| Non-Capital Equipment | 150 | 4,000 | 4,000 | 5,000 |
| Total Supplies/Non-Capital Equipment | 11,470 | 19,000 | 17,500 | 18,500 |
| Miscellaneous | | | | |
| Dues/Fees | 136 | 1,250 | 1,000 | 1,250 |
| Total Other Expenditures | 136 | 1,250 | 1,000 | 1,250 |
| Total Expenditures | \$ 345,207 | \$ 451,500 | \$ 405,760 | \$ 466,706 |

Expenditure Detail

Administration/Operations Division - General Fund

| | 2020 Audited Amounts | 2021 Adopted Budget | 2021 Year-End Forecast | 2022 Proposed Budget |
|---|----------------------------|---------------------------|------------------------------|----------------------------|
| Personnel | | | | |
| Regular Wages | 234,282 | 256,525 | 222,790 | 276,848 |
| Medicare | 3,150 | 3,719 | 2,968 | 4,014 |
| Workers Compensation | 183 | 206 | 162 | 206 |
| Retirement Contributions | 21,848 | 23,913 | 21,311 | 25,918 |
| Medical Benefits | 47,619 | 54,557 | 50,175 | 67,981 |
| Life/Disability Benefits | 1,413 | 2,310 | 1,684 | 2,489 |
| Total Personnel | 308,495 | 341,230 | 299,090 | 377,456 |
| Purchased Services | | | | |
| Professional Services | 16 | 50,520 | 50,520 | 30,000 |
| Technical Services | - | 2,500 | 2,500 | 2,500 |
| General Services | (29) | 4,000 | 4,000 | 4,000 |
| Property Services | - | 1,500 | 1,500 | 1,500 |
| Communication Services | 6,459 | 16,500 | 8,400 | 16,500 |
| Training/Registration | 519 | 4,500 | 3,000 | 4,500 |
| Mileage/Travel | - | 500 | 250 | 500 |
| Rentals/Leases | 18,141 | 10,000 | 18,000 | 10,000 |
| Total Purchased Services | 25,106 | 90,020 | 88,170 | 69,500 |
| Supplies/Non-Capital Equipment | | | | |
| Office Supplies | 268 | 2,500 | 1,500 | 2,500 |
| Technology Supplies | - | 2,500 | 2,000 | 2,500 |
| Operating Supplies | 11,052 | 10,000 | 10,000 | 8,500 |
| Non-Capital Equipment | 150 | 4,000 | 4,000 | 5,000 |
| Total Supplies/Non-Capital Equipment | 11,470 | 19,000 | 17,500 | 18,500 |
| Miscellaneous | | | | |
| Dues/Fees | 136 | 1,250 | 1,000 | 1,250 |
| Total Other Expenditures | 136 | 1,250 | 1,000 | 1,250 |
| Total Expenditures | \$ 345,207 | \$ 451,500 | \$ 405,760 | \$ 466,706 |

Human Resources

Tamara Dixon, Director of Human Resources

Department Description

The Human Resources Department is responsible for recruiting, retaining, and training employees. Employees are retained through effective employee relations and competitive compensation and benefits, as well as offering employee development and safety training.

2021 Achievements

- Implemented paid Family and Caregiver Leave for employees (Council Goal #1)
- Created hybrid orientation process, reducing the use of paper forms (Council Goal #1)
- Developed guidance related to the Healthy Families Workplace and Colorado Pay Equity acts (Council Goal #1)
- Updated city-wide safety programs and developed a provider claims review process for both workers and property liability carriers (Council Goal #1)

Goals & Objectives

- Comprehensive review and update of the Employee Handbook (Council Goal #1)
- Review and update the City's ADA program (Council Goal #1)
- Review and update all City job descriptions to ensure they are inclusive and consistent (Council Goal #1)

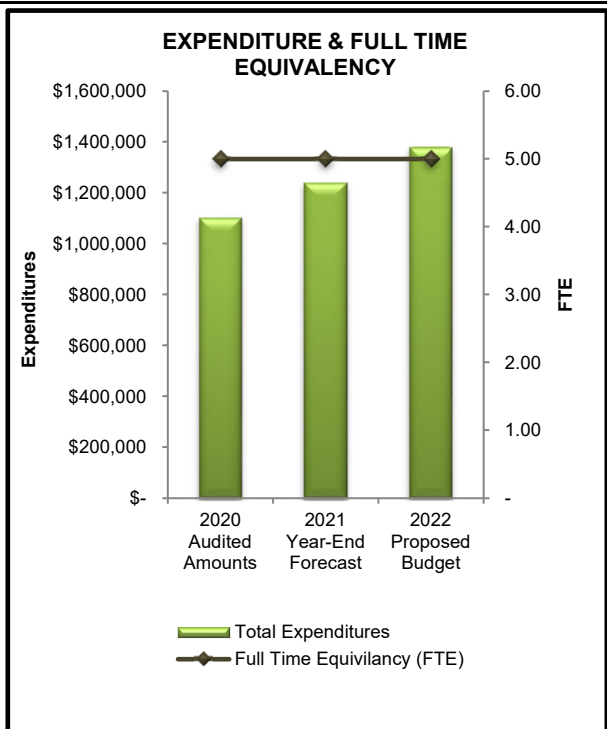
Activity Measures

| Category/Measure | Council Goal | 2019 | 2020 | 2021 Forecast | 2022 Forecast |
|------------------------|--------------|------|------|---------------|---------------|
| # of Personnel Actions | #1 | 235 | 550 | 550 | 600 |
| # of Orientations | #1 | 20 | 100 | 100 | 120 |

Human Resources

| 2022 BUDGET SUMMARY BY FUND | | |
|-----------------------------|------------------|-------------|
| Fund(s) | Budget | FTE |
| General Fund | \$ 951,856 | 3.60 |
| Conservation Trust Fund | - | - |
| CDBG Fund | - | - |
| Capital Projects Fund | - | - |
| Water Fund | 410,199 | 1.40 |
| Wastewater Fund | - | - |
| Stormwater Fund | - | - |
| Sanitation Fund | 16,853 | - |
| Total | 1,378,908 | 5.00 |

| 2022 BUDGET SUMMARY BY DIVISION | | |
|---------------------------------|------------------|-------------|
| Division/Program(s) | Budget | FTE |
| Human Resources | \$ 1,378,908 | 5.00 |
| Total | 1,378,908 | 5.00 |



| EXPENDITURE SUMMARY | | | | |
|---|----------------------------|---------------------------|------------------------------|----------------------------|
| | 2020 Audited Amounts | 2021 Adopted Budget | 2021 Year-End Forecast | 2022 Proposed Budget |
| Staff - Full Time Equivalency (FTE)* | 5.00 | 5.00 | 5.00 | 5.00 |
| Expenditures: | | | | |
| Personnel | \$ 532,539 | \$ 594,065 | \$ 617,103 | \$ 639,376 |
| Purchased Services | 548,066 | 567,550 | 593,950 | 714,532 |
| Supplies/Non-Capital Equipment | 12,614 | 18,500 | 18,500 | 18,500 |
| Capital Outlay | - | - | - | - |
| Miscellaneous | 5,869 | 6,500 | 6,500 | 6,500 |
| Contingency | - | - | - | - |
| Total Expenditures | \$ 1,099,088 | \$ 1,186,615 | \$ 1,236,053 | \$ 1,378,908 |

| 2022 BUDGET PACKAGES | |
|--|------------------|
| | Amount |
| 1. Personnel Market Adjustment | \$ - |
| 2. Personnel Merit Allowance | 9,866 |
| 3. Technical Services - employee recognition/wellness software | 16,899 |
| 4. Professional Services - performance evaluation system | 15,000 |
| | \$ 41,765 |

Expenditure Detail

Human Resources Department - All Funds

| | 2020 Audited Amounts | 2021 Adopted Budget | 2021 Year-End Forecast | 2022 Proposed Budget |
|---|----------------------------|---------------------------|------------------------------|----------------------------|
| Personnel | | | | |
| Regular Wages | 355,304 | 413,710 | 437,075 | 456,559 |
| Medicare | 4,805 | 5,997 | 5,975 | 6,621 |
| Unemployment Insurance | 35,576 | 25,000 | 25,000 | 25,000 |
| Workers Compensation | 613 | 332 | 315 | 334 |
| Retirement Contributions | 33,295 | 37,336 | 39,168 | 40,934 |
| Medical Benefits | 63,712 | 75,961 | 72,555 | 69,819 |
| Life/Disability Benefits | 2,468 | 3,729 | 3,149 | 4,109 |
| Post-Employment Benefits | 36,766 | 32,000 | 33,866 | 36,000 |
| Total Personnel | 532,539 | 594,065 | 617,103 | 639,376 |
| Purchased Services | | | | |
| Professional Services | 95,636 | 98,000 | 98,000 | 113,000 |
| General Services | 10,344 | - | - | - |
| Communication Services | 1,656 | 1,350 | 1,350 | 1,350 |
| Training/Registration | 6,364 | 3,500 | - | 19,000 |
| Mileage/Travel | 269 | 500 | - | 500 |
| Rentals/Leases | 1,924 | 2,000 | 2,000 | 2,000 |
| Insurance Premiums | 431,873 | 462,200 | 492,600 | 561,783 |
| Total Purchased Services | 548,066 | 567,550 | 593,950 | 714,532 |
| Supplies/Non-Capital Equipment | | | | |
| Office Supplies | 911 | 500 | 500 | 500 |
| Operating Supplies | 11,703 | 18,000 | 18,000 | 18,000 |
| Total Supplies/Non-Capital Equipment | 12,614 | 18,500 | 18,500 | 18,500 |
| Miscellaneous | | | | |
| Dues/Fees | 5,869 | 6,500 | 6,500 | 6,500 |
| Total Other Expenditures | 5,869 | 6,500 | 6,500 | 6,500 |
| Total Expenditures | \$ 1,099,088 | \$ 1,186,615 | \$ 1,236,053 | \$ 1,378,908 |

Expenditure Detail

Human Resources Department - General Fund

| | 2020 Audited Amounts | 2021 Adopted Budget | 2021 Year-End Forecast | 2022 Proposed Budget |
|---|----------------------------|---------------------------|------------------------------|----------------------------|
| Personnel | | | | |
| Regular Wages | 270,344 | 279,401 | 368,118 | 320,871 |
| Medicare | 3,642 | 4,050 | 5,043 | 4,653 |
| Unemployment Insurance | 35,576 | 25,000 | 25,000 | 25,000 |
| Workers Compensation | 568 | 224 | 266 | 235 |
| Retirement Contributions | 25,389 | 25,774 | 32,858 | 29,254 |
| Medical Benefits | 51,834 | 53,659 | 60,624 | 52,134 |
| Life/Disability Benefits | 1,963 | 2,517 | 2,677 | 2,887 |
| Post-Employment Benefits | 32,772 | 28,000 | 30,561 | 32,000 |
| Total Personnel | 422,088 | 418,625 | 525,147 | 467,034 |
| Purchased Services | | | | |
| Professional Services | 90,622 | 78,000 | 78,000 | 89,250 |
| General Services | 7,547 | - | - | - |
| Communication Services | 1,002 | 850 | 850 | 850 |
| Training/Registration | 6,364 | 3,500 | - | 19,000 |
| Mileage/Travel | 269 | 500 | - | 500 |
| Rentals/Leases | 1,924 | 2,000 | 2,000 | 2,000 |
| Insurance Premiums | 266,381 | 279,700 | 297,000 | 337,070 |
| Total Purchased Services | 374,109 | 364,550 | 377,850 | 459,822 |
| Supplies/Non-Capital Equipment | | | | |
| Office Supplies | 911 | 500 | 500 | 500 |
| Operating Supplies | 11,703 | 18,000 | 18,000 | 18,000 |
| Total Supplies/Non-Capital Equipment | 12,614 | 18,500 | 18,500 | 18,500 |
| Miscellaneous | | | | |
| Dues/Fees | 5,869 | 6,500 | 6,500 | 6,500 |
| Total Other Expenditures | 5,869 | 6,500 | 6,500 | 6,500 |
| Total Expenditures | \$ 814,680 | \$ 808,175 | \$ 927,997 | \$ 951,856 |

Expenditure Detail

Human Resources Division - General Fund

| | 2020 Audited Amounts | 2021 Adopted Budget | 2021 Year-End Forecast | 2022 Proposed Budget |
|---|----------------------------|---------------------------|------------------------------|----------------------------|
| Personnel | | | | |
| Regular Wages | 270,344 | 279,401 | 368,118 | 320,871 |
| Medicare | 3,642 | 4,050 | 5,043 | 4,653 |
| Unemployment Insurance | 35,576 | 25,000 | 25,000 | 25,000 |
| Workers Compensation | 568 | 224 | 266 | 235 |
| Retirement Contributions | 25,389 | 25,774 | 32,858 | 29,254 |
| Medical Benefits | 51,834 | 53,659 | 60,624 | 52,134 |
| Life/Disability Benefits | 1,963 | 2,517 | 2,677 | 2,887 |
| Post-Employment Benefits | 32,772 | 28,000 | 30,561 | 32,000 |
| Total Personnel | 422,088 | 418,625 | 525,147 | 467,034 |
| Purchased Services | | | | |
| Professional Services | 90,622 | 78,000 | 78,000 | 89,250 |
| General Services | 7,547 | - | - | - |
| Communication Services | 1,002 | 850 | 850 | 850 |
| Training/Registration | 6,364 | 3,500 | - | 19,000 |
| Mileage/Travel | 269 | 500 | - | 500 |
| Rentals/Leases | 1,924 | 2,000 | 2,000 | 2,000 |
| Insurance Premiums | 266,381 | 279,700 | 297,000 | 337,070 |
| Total Purchased Services | 374,109 | 364,550 | 377,850 | 459,822 |
| Supplies/Non-Capital Equipment | | | | |
| Office Supplies | 911 | 500 | 500 | 500 |
| Operating Supplies | 11,703 | 18,000 | 18,000 | 18,000 |
| Total Supplies/Non-Capital Equipment | 12,614 | 18,500 | 18,500 | 18,500 |
| Miscellaneous | | | | |
| Dues/Fees | 5,869 | 6,500 | 6,500 | 6,500 |
| Total Other Expenditures | 5,869 | 6,500 | 6,500 | 6,500 |
| Total Expenditures | \$ 814,680 | \$ 808,175 | \$ 927,997 | \$ 951,856 |

Expenditure Detail

Human Resources Department - Water Fund

| | 2020 Audited Amounts | 2021 Adopted Budget | 2021 Year-End Forecast | 2022 Proposed Budget |
|---------------------------------|----------------------------|---------------------------|------------------------------|----------------------------|
| Personnel | | | | |
| Regular Wages | 84,960 | 134,309 | 68,957 | 135,688 |
| Medicare | 1,163 | 1,947 | 932 | 1,968 |
| Workers Compensation | 45 | 108 | 49 | 99 |
| Retirement Contributions | 7,906 | 11,562 | 6,310 | 11,680 |
| Medical Benefits | 11,878 | 22,302 | 11,931 | 17,685 |
| Life/Disability Benefits | 505 | 1,212 | 472 | 1,222 |
| Post-Employment Benefits | 3,994 | 4,000 | 3,305 | 4,000 |
| Total Personnel | 110,451 | 175,440 | 91,956 | 172,342 |
| Purchased Services | | | | |
| Professional Services | 5,014 | 20,000 | 20,000 | 23,750 |
| General Services | 2,797 | - | - | - |
| Communication Services | 654 | 500 | 500 | 500 |
| Insurance Premiums | 153,505 | 168,900 | 180,000 | 207,860 |
| Total Purchased Services | 161,970 | 189,400 | 200,500 | 237,857 |
| Total Expenditures | \$ 272,421 | \$ 364,840 | \$ 292,456 | \$ 410,199 |

Expenditure Detail

Human Resources Division - Water Fund

| | 2020 Audited Amounts | 2021 Adopted Budget | 2021 Year-End Forecast | 2022 Proposed Budget |
|---------------------------------|----------------------------|---------------------------|------------------------------|----------------------------|
| Personnel | | | | |
| Regular Wages | 84,960 | 134,309 | 68,957 | 135,688 |
| Medicare | 1,163 | 1,947 | 932 | 1,968 |
| Workers Compensation | 45 | 108 | 49 | 99 |
| Retirement Contributions | 7,906 | 11,562 | 6,310 | 11,680 |
| Medical Benefits | 11,878 | 22,302 | 11,931 | 17,685 |
| Life/Disability Benefits | 505 | 1,212 | 472 | 1,222 |
| Post-Employment Benefits | 3,994 | 4,000 | 3,305 | 4,000 |
| Total Personnel | 110,451 | 175,440 | 91,956 | 172,342 |
| Purchased Services | | | | |
| Professional Services | 5,014 | 20,000 | 20,000 | 23,750 |
| Technical Services | - | - | - | 5,747 |
| General Services | 2,797 | - | - | - |
| Communication Services | 654 | 500 | 500 | 500 |
| Insurance Premiums | 153,505 | 168,900 | 180,000 | 207,860 |
| Total Purchased Services | 161,970 | 189,400 | 200,500 | 237,857 |
| Total Expenditures | \$ 272,421 | \$ 364,840 | \$ 292,456 | \$ 410,199 |

Expenditure Detail

Human Resources Department - Sanitation Fund

| | 2020 Audited Amounts | 2021 Adopted Budget | 2021 Year-End Forecast | 2022 Proposed Budget |
|---------------------------------|----------------------------|---------------------------|------------------------------|----------------------------|
| Purchased Services | | | | |
| Insurance Premiums | 11,987 | 13,600 | 15,600 | 16,853 |
| Total Purchased Services | 11,987 | 13,600 | 15,600 | 16,853 |
| Total Expenditures | \$ 11,987 | \$ 13,600 | \$ 15,600 | \$ 16,853 |

Expenditure Detail

Human Resources Division - Sanitation Fund

| | 2020 Audited Amounts | 2021 Adopted Budget | 2021 Year-End Forecast | 2022 Proposed Budget |
|---------------------------------|----------------------------|---------------------------|------------------------------|----------------------------|
| Purchased Services | | | | |
| Insurance Premiums | 11,987 | 13,600 | 15,600 | 16,853 |
| Total Purchased Services | 11,987 | 13,600 | 15,600 | 16,853 |
| Total Expenditures | \$ 11,987 | \$ 13,600 | \$ 15,600 | \$ 16,853 |

Technology

Bob Lehr, Director of Technology

Department Description

The Information Technology Department provides reliable, secure, and cost effective technology infrastructure, applications, and support to the City. Services by this department include purchasing computer hardware and software, telecommunications and network management, application development, end-user support and training, and information/data security.

2021 Achievements

- Upgraded the financial system to the current version of the software (Council Goal #1)
- Implemented Microsoft Office 365 and completed the email migration from GroupWise to Outlook (Council Goal #1)
- Implemented a secure mobile network for the Police Department to operate vehicle dash cameras (Council Goal #8)

Goals & Objectives

- Continue to manage the technology and information systems of the City (Council Goal #8)
- Upgrade software and network infrastructure to keep technology efficient, effective and secure (Council Goal #8)
- Provide resources and technology support to employees (Council Goal #1)

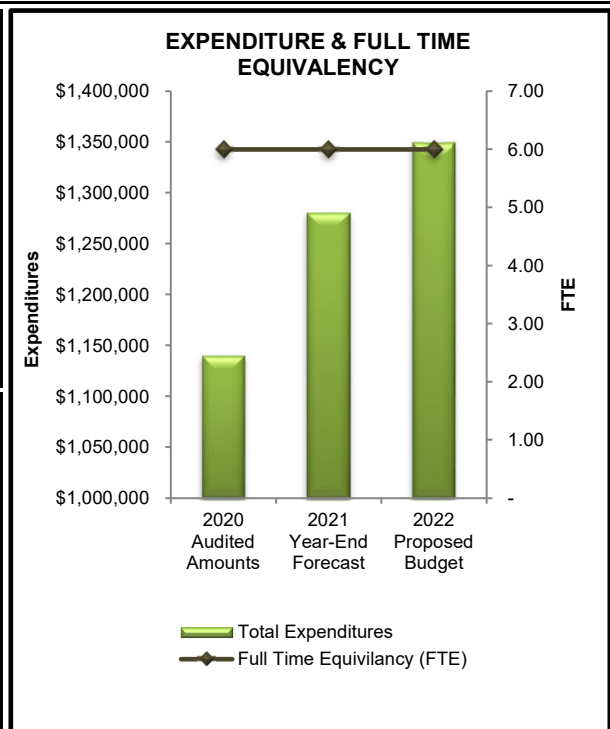
Activity Measures

| Category/Measure | Council Goal | 2019 | 2020 | 2021 Forecast | 2022 Forecast |
|--------------------------------------|--------------|-------|-------|---------------|---------------|
| Server/network uptime | #2 | 99.7% | 99.9% | 99.9% | 99.9% |
| New/replaced Physical Servers | #8 | 3 | 5 | 3 | 3 |
| New/replaced PC's & Printers | #8 | 66 | 46 | 75 | 64 |
| Technology Training Sessions/Classes | #1 | 5 | 2 | 3 | 2 |
| Support Requests Completed | #1 | 710 | 700 | 700 | 670 |

Technology

| 2022 BUDGET SUMMARY BY FUND | | |
|-----------------------------|------------------|-------------|
| Fund(s) | Budget | FTE |
| General Fund | \$ 1,090,084 | 5.20 |
| Conservation Trust Fund | - | - |
| CDBG Fund | - | - |
| Capital Projects Fund | - | - |
| Water Fund | 258,936 | 0.80 |
| Wastewater Fund | - | - |
| Stormwater Fund | - | - |
| Sanitation Fund | - | - |
| Total | 1,349,020 | 6.00 |

| 2022 BUDGET SUMMARY BY DIVISION | | |
|---------------------------------|------------------|-------------|
| Division/Program(s) | Budget | FTE |
| Administration/Operations | \$ 1,349,020 | 6.00 |
| Capital Improvement Projects | - | - |
| Total | 1,349,020 | 6.00 |



| EXPENDITURE SUMMARY | | | | |
|---|----------------------------|---------------------------|------------------------------|----------------------------|
| | 2020 Audited Amounts | 2021 Adopted Budget | 2021 Year-End Forecast | 2022 Proposed Budget |
| Staff - Full Time Equivalency (FTE)* | 6.00 | 6.00 | 6.00 | 6.00 |
| Expenditures: | | | | |
| Personnel | \$ 723,375 | \$ 742,851 | \$ 750,086 | \$ 775,425 |
| Purchased Services | 261,289 | 365,014 | 366,624 | 358,550 |
| Supplies/Non-Capital Equipment | 118,040 | 112,235 | 111,935 | 134,345 |
| Capital Outlay | 36,020 | 52,000 | 50,667 | 80,000 |
| Miscellaneous | 660 | 660 | 683 | 700 |
| Total Expenditures | \$ 1,139,384 | \$ 1,272,760 | \$ 1,279,995 | \$ 1,349,020 |

| 2022 BUDGET PACKAGES | |
|---|-------------------|
| | Amount |
| 1. Personnel Market Adjustment | \$ - |
| 2. Personnel Merit Allowance | 10,352 |
| 3. Capital Equipment - server cluster replacement | 50,000 |
| 4. Capital Equipment - server data backup replacement | 30,000 |
| 5. Non-Capital Equipment - computer replacements | 12,000 |
| | \$ 102,352 |

Expenditure Detail

Technology Department - All Funds

| | 2020 Audited Amounts | 2021 Adopted Budget | 2021 Year-End Forecast | 2022 Proposed Budget |
|---|----------------------------|---------------------------|------------------------------|----------------------------|
| Personnel | | | | |
| Regular Wages | 577,868 | 586,375 | 584,007 | 610,064 |
| Medicare | 8,081 | 8,504 | 8,146 | 8,845 |
| Workers Compensation | 432 | 470 | 423 | 449 |
| Retirement Contributions | 57,600 | 58,638 | 56,780 | 59,320 |
| Medical Benefits | 75,787 | 83,602 | 96,394 | 91,267 |
| Life/Disability Benefits | 3,607 | 5,262 | 4,336 | 5,480 |
| Total Personnel | 723,375 | 742,851 | 750,086 | 775,425 |
| Purchased Services | | | | |
| Professional Services | 47 | - | - | - |
| Technical Services | 169,686 | 274,714 | 274,714 | 250,000 |
| Communication Services | 78,319 | 80,200 | 80,200 | 92,000 |
| Internet Services | 9,205 | 10,000 | 11,160 | 11,500 |
| Training/Registration | 4,000 | - | 525 | 5,000 |
| Rentals/Leases | 32 | 100 | 25 | 50 |
| Total Purchased Services | 261,289 | 365,014 | 366,624 | 358,550 |
| Supplies/Non-Capital Equipment | | | | |
| Office Supplies | 615 | 1,000 | 700 | 1,000 |
| Technology Supplies | 19,268 | 10,185 | 10,185 | 6,700 |
| Operating Supplies | 158 | 50 | 50 | 50 |
| Non-Capital Equipment | 97,999 | 101,000 | 101,000 | 126,595 |
| Total Supplies/Non-Capital Equipment | 118,040 | 112,235 | 111,935 | 134,345 |
| Capital Outlay | | | | |
| Capital Equipment | 36,020 | 52,000 | 50,667 | 80,000 |
| Total Capital Outlay | 36,020 | 52,000 | 50,667 | 80,000 |
| Miscellaneous | | | | |
| Dues/Fees | 660 | 660 | 683 | 700 |
| Total Other Expenditures | 660 | 660 | 683 | 700 |
| Total Expenditures | \$ 1,139,384 | \$ 1,272,760 | \$ 1,279,995 | \$ 1,349,020 |

Expenditure Detail

Technology Department - General Fund

| | 2020 Audited Amounts | 2021 Adopted Budget | 2021 Year-End Forecast | 2022 Proposed Budget |
|---|----------------------------|---------------------------|------------------------------|----------------------------|
| Personnel | | | | |
| Regular Wages | 486,404 | 494,480 | 492,056 | 514,392 |
| Medicare | 6,783 | 7,171 | 6,839 | 7,458 |
| Workers Compensation | 377 | 397 | 356 | 378 |
| Retirement Contributions | 48,454 | 49,448 | 47,585 | 49,753 |
| Medical Benefits | 67,497 | 74,816 | 87,015 | 82,591 |
| Life/Disability Benefits | 3,032 | 4,434 | 3,669 | 4,617 |
| Total Personnel | 612,547 | 630,746 | 637,520 | 659,189 |
| Purchased Services | | | | |
| Professional Services | 47 | - | - | - |
| Technical Services | 128,968 | 212,714 | 212,714 | 187,000 |
| Communication Services | 58,129 | 60,000 | 60,000 | 62,000 |
| Internet Services | 9,205 | 10,000 | 11,160 | 11,500 |
| Training/Registration | 4,000 | - | 525 | 5,000 |
| Rentals/Leases | 32 | 100 | 25 | 50 |
| Total Purchased Services | 200,381 | 282,814 | 284,424 | 265,550 |
| Supplies/Non-Capital Equipment | | | | |
| Office Supplies | 615 | 1,000 | 700 | 1,000 |
| Technology Supplies | 18,679 | 5,185 | 5,185 | 5,000 |
| Operating Supplies | 158 | 50 | 50 | 50 |
| Non-Capital Equipment | 54,529 | 63,000 | 63,000 | 98,595 |
| Total Supplies/Non-Capital Equipment | 73,981 | 69,235 | 68,935 | 104,645 |
| Capital Outlay | | | | |
| Capital Equipment | 29,900 | 41,000 | 39,667 | 60,000 |
| Total Capital Outlay | 29,900 | 41,000 | 39,667 | 60,000 |
| Miscellaneous | | | | |
| Dues/Fees | 660 | 660 | 683 | 700 |
| Total Other Expenditures | 660 | 660 | 683 | 700 |
| Total Expenditures | \$ 917,469 | \$ 1,024,455 | \$ 1,031,229 | \$ 1,090,084 |

Expenditure Detail

Administration/Operations Division - General Fund

| | 2020 Audited Amounts | 2021 Adopted Budget | 2021 Year-End Forecast | 2022 Proposed Budget |
|---|----------------------------|---------------------------|------------------------------|----------------------------|
| Personnel | | | | |
| Regular Wages | 486,404 | 494,480 | 492,056 | 514,392 |
| Medicare | 6,783 | 7,171 | 6,839 | 7,458 |
| Workers Compensation | 377 | 397 | 356 | 378 |
| Retirement Contributions | 48,454 | 49,448 | 47,585 | 49,753 |
| Medical Benefits | 67,497 | 74,816 | 87,015 | 82,591 |
| Life/Disability Benefits | 3,032 | 4,434 | 3,669 | 4,617 |
| Total Personnel | 612,547 | 630,746 | 637,520 | 659,189 |
| Purchased Services | | | | |
| Professional Services | 47 | - | - | - |
| Technical Services | 128,968 | 212,714 | 212,714 | 187,000 |
| Communication Services | 58,129 | 60,000 | 60,000 | 62,000 |
| Internet Services | 9,205 | 10,000 | 11,160 | 11,500 |
| Training/Registration | 4,000 | - | 525 | 5,000 |
| Rentals/Leases | 32 | 100 | 25 | 50 |
| Total Purchased Services | 200,381 | 282,814 | 284,424 | 265,550 |
| Supplies/Non-Capital Equipment | | | | |
| Office Supplies | 615 | 1,000 | 700 | 1,000 |
| Technology Supplies | 18,679 | 5,185 | 5,185 | 5,000 |
| Operating Supplies | 158 | 50 | 50 | 50 |
| Non-Capital Equipment | 54,529 | 63,000 | 63,000 | 98,595 |
| Total Supplies/Non-Capital Equipment | 73,981 | 69,235 | 68,935 | 104,645 |
| Capital Outlay | | | | |
| Capital Equipment | 29,900 | 41,000 | 39,667 | 60,000 |
| Total Capital Outlay | 29,900 | 41,000 | 39,667 | 60,000 |
| Miscellaneous | | | | |
| Dues/Fees | 660 | 660 | 683 | 700 |
| Total Other Expenditures | 660 | 660 | 683 | 700 |
| Total Expenditures | \$ 917,469 | \$ 1,024,455 | \$ 1,031,229 | \$ 1,090,084 |

Expenditure Detail

Technology Department - Water Fund

| | 2020 Audited Amounts | 2021 Adopted Budget | 2021 Year-End Forecast | 2022 Proposed Budget |
|---|----------------------------|---------------------------|------------------------------|----------------------------|
| Personnel | | | | |
| Regular Wages | 91,464 | 91,895 | 91,951 | 95,672 |
| Medicare | 1,298 | 1,333 | 1,307 | 1,387 |
| Workers Compensation | 55 | 73 | 67 | 71 |
| Retirement Contributions | 9,146 | 9,190 | 9,195 | 9,567 |
| Medical Benefits | 8,290 | 8,786 | 9,379 | 8,676 |
| Life/Disability Benefits | 575 | 828 | 667 | 863 |
| Total Personnel | 110,828 | 112,105 | 112,566 | 116,236 |
| Purchased Services | | | | |
| Technical Services | 40,718 | 62,000 | 62,000 | 63,000 |
| Communication Services | 20,190 | 20,200 | 20,200 | 30,000 |
| Total Purchased Services | 60,908 | 82,200 | 82,200 | 93,000 |
| Supplies/Non-Capital Equipment | | | | |
| Technology Supplies | 589 | 5,000 | 5,000 | 1,700 |
| Non-Capital Equipment | 43,470 | 38,000 | 38,000 | 28,000 |
| Total Supplies/Non-Capital Equipment | 44,059 | 43,000 | 43,000 | 29,700 |
| Capital Outlay | | | | |
| Capital Equipment | 6,120 | 11,000 | 11,000 | 20,000 |
| Total Capital Outlay | 6,120 | 11,000 | 11,000 | 20,000 |
| Total Expenditures | \$ 221,915 | \$ 248,305 | \$ 248,766 | \$ 258,936 |

Expenditure Detail

Administration/Operations Division - Water Fund

| | 2020 Audited Amounts | 2021 Adopted Budget | 2021 Year-End Forecast | 2022 Proposed Budget |
|---|----------------------------|---------------------------|------------------------------|----------------------------|
| Personnel | | | | |
| Regular Wages | 91,464 | 91,895 | 91,951 | 95,672 |
| Medicare | 1,298 | 1,333 | 1,307 | 1,387 |
| Workers Compensation | 55 | 73 | 67 | 71 |
| Retirement Contributions | 9,146 | 9,190 | 9,195 | 9,567 |
| Medical Benefits | 8,290 | 8,786 | 9,379 | 8,676 |
| Life/Disability Benefits | 575 | 828 | 667 | 863 |
| Total Personnel | 110,828 | 112,105 | 112,566 | 116,236 |
| Purchased Services | | | | |
| Technical Services | 40,718 | 62,000 | 62,000 | 63,000 |
| Communication Services | 20,190 | 20,200 | 20,200 | 30,000 |
| Total Purchased Services | 60,908 | 82,200 | 82,200 | 93,000 |
| Supplies/Non-Capital Equipment | | | | |
| Technology Supplies | 589 | 5,000 | 5,000 | 1,700 |
| Non-Capital Equipment | 43,470 | 38,000 | 38,000 | 28,000 |
| Total Supplies/Non-Capital Equipment | 44,059 | 43,000 | 43,000 | 29,700 |
| Capital Outlay | | | | |
| Capital Equipment | 6,120 | 11,000 | 11,000 | 20,000 |
| Total Capital Outlay | 6,120 | 11,000 | 11,000 | 20,000 |
| Total Expenditures | \$ 221,915 | \$ 248,305 | \$ 248,766 | \$ 258,936 |

Finance

Jason Loveland, Director of Finance

Department Description

The Finance Department is responsible for the administration and recording of all financial activities of the City, including revenue collection, cash management, accounts payable, payroll, utility billing, sales tax collection, as well as general accounting and reporting. The Department oversees the procurement function of the City and is responsible for the production of the Annual Operating and Capital Improvement Budget, and Comprehensive Annual Financial Report.

2021 Achievements

- Received the Distinguished Budget Presentation Award from the GFOA for the 2020 budget (Council Goal #1)
- Received the Certificate of Achievement for Excellence in Financial Reporting from the GFOA for the 2020 Comprehensive Annual Report (Council Goal #1)
- Received unmodified audit opinion for the 2020 audit (Council Goal #1)

Goals & Objectives

- Monitor budget forecast accuracy (Council Goal #1)
- Receive GFOA Distinguished Budget Award (Council Goal #1)
- Receive GFOA Certificate of Achievement for CAFR (Council Goal #1)
- Provide monthly financial report in accordance with policy (Council Goal #1)

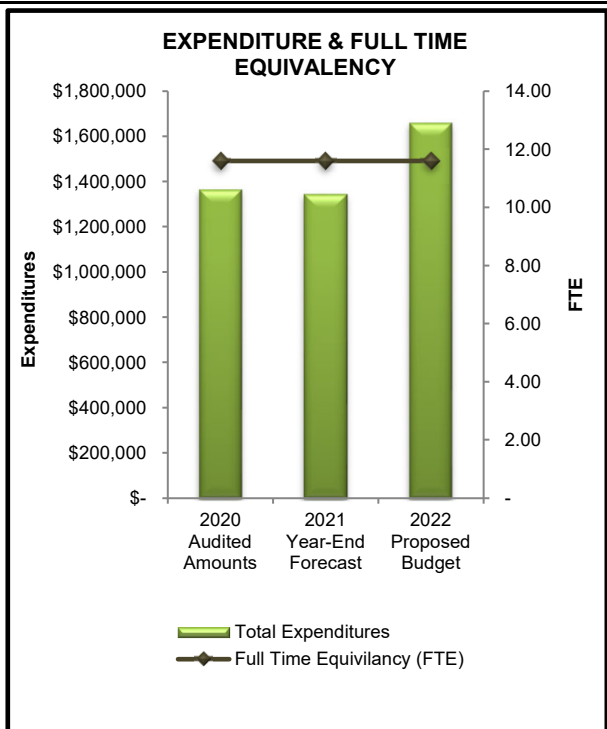
Activity Measures

| Category/Measure | Council Goal | 2019 | 2020 | 2021 Forecast | 2022 Forecast |
|---|--------------|-------|-------|---------------|---------------|
| % of General Fund actual expenditures versus original budget +/- 3% | #1 | -5.0% | -3.1% | -1.0% | -1.0% |
| Consecutive Years GFOA Budget Award Received | #1 | 9 | 10 | 11 | 12 |
| Consecutive Years GFOA CAFR Award Received | #1 | 30 | 31 | 32 | 33 |
| % of time monthly report completed timely | #1 | 100% | 100% | 100% | 100% |

Finance

| 2022 BUDGET SUMMARY BY FUND | | |
|-----------------------------|------------------|--------------|
| Fund(s) | Budget | FTE |
| General Fund | \$ 621,380 | 4.00 |
| Conservation Trust Fund | - | - |
| CDBG Fund | - | - |
| Capital Projects Fund | - | - |
| Water Fund | 1,034,242 | 7.60 |
| Wastewater Fund | - | - |
| Stormwater Fund | - | - |
| Sanitation Fund | 2,000 | - |
| Total | 1,657,622 | 11.60 |

| 2022 BUDGET SUMMARY BY DIVISION | | |
|---------------------------------|------------------|--------------|
| Division/Program(s) | Budget | FTE |
| Administration/Operations | \$ 1,220,742 | 7.00 |
| Utility Billing | 436,880 | 4.60 |
| Total | 1,657,622 | 11.60 |



| EXPENDITURE SUMMARY | | | | |
|---|----------------------------|---------------------------|------------------------------|----------------------------|
| | 2020 Audited Amounts | 2021 Adopted Budget | 2021 Year-End Forecast | 2022 Proposed Budget |
| Staff - Full Time Equivalency (FTE)* | 11.60 | 11.60 | 11.60 | 11.60 |
| Expenditures: | | | | |
| Personnel | \$ 918,007 | \$ 1,033,062 | \$ 959,353 | \$ 1,076,852 |
| Purchased Services | 438,378 | 377,350 | 377,600 | 568,290 |
| Supplies/Non-Capital Equipment | 3,150 | 5,250 | 5,450 | 11,515 |
| Miscellaneous | 1,858 | 1,400 | 950 | 965 |
| Total Expenditures | \$ 1,361,393 | \$ 1,417,062 | \$ 1,343,353 | \$ 1,657,622 |

| 2022 BUDGET PACKAGES | |
|--|-------------------|
| | Amount |
| 1. Personnel Market Adjustment | \$ - |
| 2. Personnel Merit Allowance | 14,416 |
| 3. General Services - increase | 92,315 |
| 4. Communication Services - increase | 7,860 |
| 5. Training - increase | 670 |
| 6. Travel/Mileage - increase | 1,825 |
| 7. Technical Services - sales tax online and utility billing telephone payment systems | 80,000 |
| | \$ 197,086 |

Expenditure Detail

Finance Department - All Funds

| | 2020 Audited Amounts | 2021 Adopted Budget | 2021 Year-End Forecast | 2022 Proposed Budget |
|---|----------------------------|---------------------------|------------------------------|----------------------------|
| Personnel | | | | |
| Regular Wages | 738,189 | 814,250 | 750,358 | 863,541 |
| Allowances | 3,162 | 3,600 | 2,384 | 2,400 |
| Medicare | 10,378 | 11,860 | 10,713 | 12,555 |
| Workers Compensation | 498 | 657 | 539 | 636 |
| Retirement Contributions | 67,053 | 76,405 | 69,749 | 80,945 |
| Medical Benefits | 94,240 | 118,940 | 120,273 | 109,000 |
| Life/Disability Benefits | 4,487 | 7,350 | 5,337 | 7,775 |
| Total Personnel | 918,007 | 1,033,062 | 959,353 | 1,076,852 |
| Purchased Services | | | | |
| Professional Services | 113,455 | 121,000 | 111,000 | 117,475 |
| Technical Services | - | 5,500 | 12,000 | 100,485 |
| General Services | 222,603 | 136,000 | 145,900 | 233,350 |
| Communication Services | 99,419 | 109,000 | 104,000 | 106,310 |
| Training/Registration | 580 | 2,400 | 2,200 | 3,170 |
| Mileage/Travel | - | 1,050 | 550 | 5,150 |
| Rentals/Leases | 2,321 | 2,400 | 1,950 | 2,350 |
| Total Purchased Services | 438,378 | 377,350 | 377,600 | 568,290 |
| Supplies/Non-Capital Equipment | | | | |
| Office Supplies | 2,113 | 3,500 | 3,500 | 2,100 |
| Operating Supplies | 1,037 | 1,750 | 1,950 | 9,415 |
| Total Supplies/Non-Capital Equipment | 3,150 | 5,250 | 5,450 | 11,515 |
| Miscellaneous | | | | |
| Dues/Fees | 1,858 | 1,400 | 950 | 965 |
| Total Other Expenditures | 1,858 | 1,400 | 950 | 965 |
| Total Expenditures | \$ 1,361,393 | \$ 1,417,062 | \$ 1,343,353 | \$ 1,657,622 |

Expenditure Detail

Finance Department - General Fund

| | 2020 Audited Amounts | 2021 Adopted Budget | 2021 Year-End Forecast | 2022 Proposed Budget |
|---|----------------------------|---------------------------|------------------------------|----------------------------|
| Personnel | | | | |
| Regular Wages | 290,762 | 306,243 | 302,017 | 328,489 |
| Allowances | 1,768 | 2,100 | 1,192 | 1,200 |
| Medicare | 4,098 | 4,472 | 4,339 | 4,780 |
| Workers Compensation | 232 | 248 | 220 | 242 |
| Retirement Contributions | 26,769 | 28,264 | 28,569 | 30,287 |
| Medical Benefits | 32,293 | 39,351 | 46,622 | 44,249 |
| Life/Disability Benefits | 1,871 | 2,766 | 2,270 | 2,958 |
| Total Personnel | 357,793 | 383,444 | 385,229 | 412,205 |
| Purchased Services | | | | |
| Professional Services | 42,809 | 55,000 | 45,000 | 55,875 |
| Technical Services | - | - | 6,500 | 63,375 |
| General Services | 50,260 | 41,000 | 50,900 | 52,350 |
| Communication Services | 30,989 | 36,000 | 31,000 | 31,000 |
| Training/Registration | 378 | 1,200 | 1,000 | 1,375 |
| Mileage/Travel | - | 500 | - | 1,700 |
| Rentals/Leases | 683 | 1,200 | 750 | 750 |
| Total Purchased Services | 125,119 | 134,900 | 135,150 | 206,425 |
| Supplies/Non-Capital Equipment | | | | |
| Office Supplies | 1,127 | 1,500 | 1,500 | 700 |
| Operating Supplies | 631 | 1,000 | 1,200 | 1,500 |
| Total Supplies/Non-Capital Equipment | 1,758 | 2,500 | 2,700 | 2,200 |
| Miscellaneous | | | | |
| Dues/Fees | 1,629 | 800 | 350 | 550 |
| Total Other Expenditures | 1,629 | 800 | 350 | 550 |
| Total Expenditures | \$ 486,299 | \$ 521,644 | \$ 523,429 | \$ 621,380 |

Expenditure Detail

Administration/Operations Division - General Fund

| | 2020 Audited Amounts | 2021 Adopted Budget | 2021 Year-End Forecast | 2022 Proposed Budget |
|---|----------------------------|---------------------------|------------------------------|----------------------------|
| Personnel | | | | |
| Regular Wages | 290,762 | 306,243 | 302,017 | 328,489 |
| Allowances | 1,768 | 2,100 | 1,192 | 1,200 |
| Medicare | 4,098 | 4,472 | 4,339 | 4,780 |
| Workers Compensation | 232 | 248 | 220 | 242 |
| Retirement Contributions | 26,769 | 28,264 | 28,569 | 30,287 |
| Medical Benefits | 32,293 | 39,351 | 46,622 | 44,249 |
| Life/Disability Benefits | 1,871 | 2,766 | 2,270 | 2,958 |
| Total Personnel | 357,793 | 383,444 | 385,229 | 412,205 |
| Purchased Services | | | | |
| Professional Services | 42,809 | 55,000 | 45,000 | 55,875 |
| Technical Services | - | - | 6,500 | 63,375 |
| General Services | 50,260 | 41,000 | 50,900 | 52,350 |
| Communication Services | 30,989 | 36,000 | 31,000 | 31,000 |
| Training/Registration | 378 | 1,200 | 1,000 | 1,375 |
| Mileage/Travel | - | 500 | - | 1,700 |
| Rentals/Leases | 683 | 1,200 | 750 | 750 |
| Total Purchased Services | 125,119 | 134,900 | 135,150 | 206,425 |
| Supplies/Non-Capital Equipment | | | | |
| Office Supplies | 1,127 | 1,500 | 1,500 | 700 |
| Operating Supplies | 631 | 1,000 | 1,200 | 1,500 |
| Total Supplies/Non-Capital Equipment | 1,758 | 2,500 | 2,700 | 2,200 |
| Miscellaneous | | | | |
| Dues/Fees | 1,629 | 800 | 350 | 550 |
| Total Other Expenditures | 1,629 | 800 | 350 | 550 |
| Total Expenditures | \$ 486,299 | \$ 521,644 | \$ 523,429 | \$ 621,380 |

Expenditure Detail

Finance Department - Water Fund

| | 2020 Audited Amounts | 2021 Adopted Budget | 2021 Year-End Forecast | 2022 Proposed Budget |
|---|----------------------------|---------------------------|------------------------------|----------------------------|
| Personnel | | | | |
| Regular Wages | 447,427 | 508,007 | 448,341 | 535,052 |
| Allowances | 1,394 | 1,500 | 1,192 | 1,200 |
| Medicare | 6,280 | 7,388 | 6,374 | 7,775 |
| Workers Compensation | 266 | 409 | 319 | 394 |
| Retirement Contributions | 40,284 | 48,141 | 41,180 | 50,658 |
| Medical Benefits | 61,947 | 79,589 | 73,651 | 64,751 |
| Life/Disability Benefits | 2,616 | 4,584 | 3,067 | 4,817 |
| Total Personnel | 560,214 | 649,618 | 574,124 | 664,647 |
| Purchased Services | | | | |
| Professional Services | 68,426 | 64,000 | 64,000 | 59,600 |
| Technical Services | - | 5,500 | 5,500 | 37,110 |
| General Services | 172,343 | 95,000 | 95,000 | 181,000 |
| Communication Services | 68,430 | 73,000 | 73,000 | 75,310 |
| Training/Registration | 202 | 1,200 | 1,200 | 1,795 |
| Mileage/Travel | - | 550 | 550 | 3,450 |
| Rentals/Leases | 1,638 | 1,200 | 1,200 | 1,600 |
| Total Purchased Services | 311,039 | 240,450 | 240,450 | 359,865 |
| Supplies/Non-Capital Equipment | | | | |
| Office Supplies | 986 | 2,000 | 2,000 | 1,400 |
| Operating Supplies | 406 | 750 | 750 | 7,915 |
| Total Supplies/Non-Capital Equipment | 1,392 | 2,750 | 2,750 | 9,315 |
| Miscellaneous | | | | |
| Dues/Fees | 229 | 600 | 600 | 415 |
| Total Other Expenditures | 229 | 600 | 600 | 415 |
| Total Expenditures | \$ 872,874 | \$ 893,418 | \$ 817,924 | \$ 1,034,242 |

Expenditure Detail

Administration/Operations Division - Water Fund

| | 2020 Audited Amounts | 2021 Adopted Budget | 2021 Year-End Forecast | 2022 Proposed Budget |
|---|----------------------------|---------------------------|------------------------------|----------------------------|
| Personnel | | | | |
| Regular Wages | 248,085 | 252,549 | 248,871 | 270,363 |
| Allowances | 1,394 | 1,500 | 1,192 | 1,200 |
| Medicare | 3,522 | 3,684 | 3,620 | 3,938 |
| Workers Compensation | 147 | 204 | 182 | 199 |
| Retirement Contributions | 22,906 | 23,510 | 23,749 | 25,131 |
| Medical Benefits | 22,156 | 25,191 | 28,482 | 21,876 |
| Life/Disability Benefits | 1,578 | 2,288 | 1,864 | 2,440 |
| Total Personnel | 299,788 | 308,926 | 307,960 | 325,147 |
| Purchased Services | | | | |
| Professional Services | 68,426 | 64,000 | 64,000 | 59,600 |
| Technical Services | - | 5,500 | 5,500 | 22,110 |
| General Services | 172,343 | 95,000 | 95,000 | 181,000 |
| Communication Services | 1,000 | 3,000 | 3,000 | 4,500 |
| Training/Registration | 202 | 1,000 | 1,000 | 1,375 |
| Mileage/Travel | - | 500 | 500 | 1,700 |
| Rentals/Leases | 137 | - | - | - |
| Total Purchased Services | 242,108 | 169,000 | 169,000 | 270,285 |
| Supplies/Non-Capital Equipment | | | | |
| Office Supplies | 342 | 1,200 | 1,200 | 700 |
| Operating Supplies | 406 | 750 | 750 | 915 |
| Total Supplies/Non-Capital Equipment | 748 | 1,950 | 1,950 | 1,615 |
| Miscellaneous | | | | |
| Dues/Fees | 150 | 500 | 500 | 315 |
| Total Other Expenditures | 150 | 500 | 500 | 315 |
| Total Expenditures | \$ 542,794 | \$ 480,376 | \$ 479,410 | \$ 597,362 |

Expenditure Detail

Utility Billing Division - Water Fund

| | 2020 Audited Amounts | 2021 Adopted Budget | 2021 Year-End Forecast | 2022 Proposed Budget |
|---|----------------------------|---------------------------|------------------------------|----------------------------|
| Personnel | | | | |
| Regular Wages | 199,342 | 255,458 | 199,470 | 264,689 |
| Medicare | 2,758 | 3,704 | 2,754 | 3,837 |
| Workers Compensation | 119 | 205 | 137 | 195 |
| Retirement Contributions | 17,378 | 24,631 | 17,431 | 25,527 |
| Medical Benefits | 39,791 | 54,398 | 45,169 | 42,875 |
| Life/Disability Benefits | 1,038 | 2,296 | 1,203 | 2,377 |
| Total Personnel | 260,426 | 340,692 | 266,164 | 339,500 |
| Purchased Services | | | | |
| Technical Services | - | - | - | 15,000 |
| Communication Services | 67,430 | 70,000 | 70,000 | 70,810 |
| Training/Registration | - | 200 | 200 | 420 |
| Mileage/Travel | - | 50 | 50 | 1,750 |
| Rentals/Leases | 1,501 | 1,200 | 1,200 | 1,600 |
| Total Purchased Services | 68,931 | 71,450 | 71,450 | 89,580 |
| Supplies/Non-Capital Equipment | | | | |
| Office Supplies | 644 | 800 | 800 | 700 |
| Operating Supplies | - | - | - | 7,000 |
| Total Supplies/Non-Capital Equipment | 644 | 800 | 800 | 7,700 |
| Miscellaneous | | | | |
| Dues/Fees | 79 | 100 | 100 | 100 |
| Total Other Expenditures | 79 | 100 | 100 | 100 |
| Total Expenditures | \$ 330,080 | \$ 413,042 | \$ 338,514 | \$ 436,880 |

Expenditure Detail

Finance Department - Sanitation Fund

| | 2020 Audited Amounts | 2021 Adopted Budget | 2021 Year-End Forecast | 2022 Proposed Budget |
|---------------------------------|----------------------------|---------------------------|------------------------------|----------------------------|
| Purchased Services | | | | |
| Professional Services | 2,220 | 2,000 | 2,000 | 2,000 |
| Total Purchased Services | 2,220 | 2,000 | 2,000 | 2,000 |
| Total Expenditures | \$ 2,220 | \$ 2,000 | \$ 2,000 | \$ 2,000 |

Expenditure Detail

Administration/Operations Division - Sanitation Fund

| | 2020 Audited Amounts | 2021 Adopted Budget | 2021 Year-End Forecast | 2022 Proposed Budget |
|---------------------------------|----------------------------|---------------------------|------------------------------|----------------------------|
| Purchased Services | | | | |
| Professional Services | 2,220 | 2,000 | 2,000 | 2,000 |
| Total Purchased Services | 2,220 | 2,000 | 2,000 | 2,000 |
| Total Expenditures | \$ 2,220 | \$ 2,000 | \$ 2,000 | \$ 2,000 |

Planning & Development

Brook Svoboda, Director of Planning & Development

Department Description

The Planning and Development Department is responsible for the administration of the City's land use and development functions including building, planning, and neighborhood services (code enforcement). The department also guides the City's ongoing development and redevelopment activities by recruiting new investment and working to integrate new development projects into the existing fabric of the community. The department is also responsible for the administration and enforcement of the City's building, electrical, plumbing, and mechanical codes, as well as enforcement of the City's zoning ordinance and nuisance abatement program.

2021 Achievements

- Phase 1 of comprehensive plan completed - existing conditions report (Council Goal #X)
- Phase 1 of Xcel Energy Partners in Energy plan completed (Council Goal #X)

Goals & Objectives

- Implement Connect Northglenn recommendations (Council Goal #8)
- Implement Sustainability Action Plan (Council Goal #7)
- Implement Civic Center Master Plan - Phase 2 (Council Goal #8)

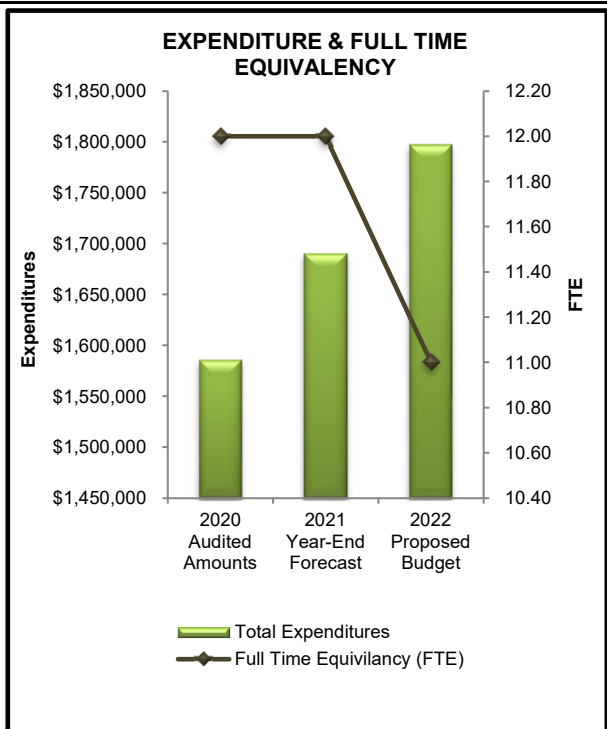
Activity Measures

| Category/Measure | Council Goal | 2019 | 2020 | 2021 Forecast | 2022 Forecast |
|---|--------------|---------------|---------------|---------------|---------------|
| # of Permits Issued | #5 | 2,419 | 1,912 | 1,500 | 1,400 |
| Permit Fee Collection | #5 | \$ 1,223,690 | \$ 1,260,683 | \$ 1,300,000 | \$ 1,523,076 |
| Permit Valuations | #5 | \$ 33,653,265 | \$ 35,812,093 | \$ 36,000,000 | \$ 85,000,000 |
| Neighborhood Service Officer Activity (calls) | #5 | 3,500 | 3,500 | 2,500 | 3,000 |

Planning & Development

| 2022 BUDGET SUMMARY BY FUND | | |
|-----------------------------|------------------|--------------|
| Fund(s) | Budget | FTE |
| General Fund | \$ 1,797,043 | 11.00 |
| Conservation Trust Fund | - | - |
| CDBG Fund | - | - |
| Capital Projects Fund | - | - |
| Water Fund | - | - |
| Wastewater Fund | - | - |
| Stormwater Fund | - | - |
| Sanitation Fund | - | - |
| Total | 1,797,043 | 11.00 |

| 2022 BUDGET SUMMARY BY DIVISION | | |
|---------------------------------|------------------|--------------|
| Division/Program(s) | Budget | FTE |
| Administration | \$ 187,464 | 1.00 |
| Operations | 1,127,934 | 4.00 |
| Neighborhood Services | 481,645 | 6.00 |
| Total | 1,797,043 | 11.00 |



| EXPENDITURE SUMMARY | | | | |
|---|----------------------------|---------------------------|------------------------------|----------------------------|
| | 2020 Audited Amounts | 2021 Adopted Budget | 2021 Year-End Forecast | 2022 Proposed Budget |
| Staff - Full Time Equivalency (FTE)* | 12.00 | 12.00 | 12.00 | 11.00 |
| Expenditures: | | | | |
| Personnel | \$ 966,492 | \$ 987,452 | \$ 913,104 | \$ 1,041,873 |
| Purchased Services | 582,865 | 480,580 | 758,100 | 736,100 |
| Supplies/Non-Capital Equipment | 35,460 | 17,800 | 15,300 | 15,600 |
| Miscellaneous | - | 3,470 | 3,470 | 3,470 |
| Total Expenditures | \$ 1,584,817 | \$ 1,489,302 | \$ 1,689,974 | \$ 1,797,043 |

| 2022 BUDGET PACKAGES | |
|--|-------------------|
| | Amount |
| 1. Personnel Market Adjustment | \$ - |
| 2. Personnel Merit Allowance | 13,088 |
| 3. Professional Services - comprehensive plan update | 45,000 |
| 4. Training - team building event | 6,000 |
| 5. Technical Services - permit processing fee increase | 275,000 |
| | \$ 339,088 |

Expenditure Detail

Planning & Development Department - All Funds

| | 2020 Audited Amounts | 2021 Adopted Budget | 2021 Year-End Forecast | 2022 Proposed Budget |
|---|----------------------------|---------------------------|------------------------------|----------------------------|
| Personnel | | | | |
| Regular Wages | 757,293 | 773,760 | 711,305 | 810,992 |
| Overtime | 2,387 | 4,000 | 1,500 | 4,000 |
| Medicare | 10,542 | 11,220 | 10,253 | 11,759 |
| Workers Compensation | 3,743 | 3,934 | 3,806 | 4,668 |
| Retirement Contributions | 66,172 | 67,378 | 60,153 | 72,626 |
| Medical Benefits | 121,462 | 120,203 | 120,965 | 130,535 |
| Life/Disability Benefits | 4,893 | 6,957 | 5,122 | 7,293 |
| Total Personnel | 966,492 | 987,452 | 913,104 | 1,041,873 |
| Purchased Services | | | | |
| Professional Services | 15,016 | 111,000 | 91,000 | 76,000 |
| Technical Services | 534,931 | 325,000 | 600,000 | 600,000 |
| General Services | 15,256 | 15,000 | 38,000 | 25,000 |
| Communication Services | 8,606 | 11,280 | 11,280 | 11,280 |
| Training/Registration | 5,190 | 11,000 | 11,000 | 17,000 |
| Mileage/Travel | 865 | 4,000 | 4,000 | 4,000 |
| Rentals/Leases | 3,001 | 3,300 | 2,820 | 2,820 |
| Total Purchased Services | 582,865 | 480,580 | 758,100 | 736,100 |
| Supplies/Non-Capital Equipment | | | | |
| Office Supplies | 2,695 | 4,000 | 4,000 | 4,000 |
| Operating Supplies | 10,327 | 7,800 | 7,800 | 8,100 |
| Non-Capital Equipment | 19,788 | 2,500 | - | - |
| Motor Vehicle Fuels | 2,650 | 3,500 | 3,500 | 3,500 |
| Total Supplies/Non-Capital Equipment | 35,460 | 17,800 | 15,300 | 15,600 |
| Miscellaneous | | | | |
| Dues/Fees | - | 3,470 | 3,470 | 3,470 |
| Total Other Expenditures | - | 3,470 | 3,470 | 3,470 |
| Total Expenditures | \$ 1,584,817 | \$ 1,489,302 | \$ 1,689,974 | \$ 1,797,043 |

Expenditure Detail

Planning & Development Department - General Fund

| | 2020 Audited Amounts | 2021 Adopted Budget | 2021 Year-End Forecast | 2022 Proposed Budget |
|---|----------------------------|---------------------------|------------------------------|----------------------------|
| Personnel | | | | |
| Regular Wages | 757,293 | 773,760 | 711,305 | 810,992 |
| Overtime | 2,387 | 4,000 | 1,500 | 4,000 |
| Medicare | 10,542 | 11,220 | 10,253 | 11,759 |
| Workers Compensation | 3,743 | 3,934 | 3,806 | 4,668 |
| Retirement Contributions | 66,172 | 67,378 | 60,153 | 72,626 |
| Medical Benefits | 121,462 | 120,203 | 120,965 | 130,535 |
| Life/Disability Benefits | 4,893 | 6,957 | 5,122 | 7,293 |
| Total Personnel | 966,492 | 987,452 | 913,104 | 1,041,873 |
| Purchased Services | | | | |
| Professional Services | 15,016 | 111,000 | 91,000 | 76,000 |
| Technical Services | 534,931 | 325,000 | 600,000 | 600,000 |
| General Services | 15,256 | 15,000 | 38,000 | 25,000 |
| Communication Services | 8,606 | 11,280 | 11,280 | 11,280 |
| Training/Registration | 5,190 | 11,000 | 11,000 | 17,000 |
| Mileage/Travel | 865 | 4,000 | 4,000 | 4,000 |
| Rentals/Leases | 3,001 | 3,300 | 2,820 | 2,820 |
| Total Purchased Services | 582,865 | 480,580 | 758,100 | 736,100 |
| Supplies/Non-Capital Equipment | | | | |
| Office Supplies | 2,695 | 4,000 | 4,000 | 4,000 |
| Operating Supplies | 10,327 | 7,800 | 7,800 | 8,100 |
| Non-Capital Equipment | 19,788 | 2,500 | - | - |
| Motor Vehicle Fuels | 2,650 | 3,500 | 3,500 | 3,500 |
| Total Supplies/Non-Capital Equipment | 35,460 | 17,800 | 15,300 | 15,600 |
| Miscellaneous | | | | |
| Dues/Fees | - | 3,470 | 3,470 | 3,470 |
| Total Other Expenditures | - | 3,470 | 3,470 | 3,470 |
| Total Expenditures | \$ 1,584,817 | \$ 1,489,302 | \$ 1,689,974 | \$ 1,797,043 |

Expenditure Detail

Administrative Division - General Fund

| | 2020 Audited Amounts | 2021 Adopted Budget | 2021 Year-End Forecast | 2022 Proposed Budget |
|---|----------------------------|---------------------------|------------------------------|----------------------------|
| Personnel | | | | |
| Regular Wages | 143,653 | 142,709 | 141,705 | 151,403 |
| Medicare | 2,075 | 2,069 | 2,100 | 2,195 |
| Workers Compensation | 116 | 115 | 105 | 111 |
| Retirement Contributions | 12,929 | 12,844 | 12,753 | 15,140 |
| Medical Benefits | 7,485 | 7,967 | 8,288 | 8,069 |
| Life/Disability Benefits | 895 | 1,278 | 1,011 | 1,356 |
| Total Personnel | 167,153 | 166,982 | 165,962 | 178,274 |
| Purchased Services | | | | |
| General Services | 800 | - | 18,000 | - |
| Training/Registration | - | 500 | 500 | 6,500 |
| Mileage/Travel | 383 | 1,000 | 1,000 | 1,000 |
| Rentals/Leases | - | 600 | 120 | 120 |
| Total Purchased Services | 1,183 | 2,100 | 19,620 | 7,620 |
| Supplies/Non-Capital Equipment | | | | |
| Office Supplies | 63 | 300 | 300 | 300 |
| Operating Supplies | - | 300 | 300 | 300 |
| Total Supplies/Non-Capital Equipment | 63 | 600 | 600 | 600 |
| Miscellaneous | | | | |
| Dues/Fees | - | 970 | 970 | 970 |
| Total Other Expenditures | - | 970 | 970 | 970 |
| Total Expenditures | \$ 168,399 | \$ 170,652 | \$ 187,152 | \$ 187,464 |

Expenditure Detail

Operations Division - General Fund

| | 2020 Audited Amounts | 2021 Adopted Budget | 2021 Year-End Forecast | 2022 Proposed Budget |
|---|----------------------------|---------------------------|------------------------------|----------------------------|
| Personnel | | | | |
| Regular Wages | 331,632 | 338,312 | 335,809 | 350,761 |
| Medicare | 4,637 | 4,906 | 4,745 | 5,086 |
| Workers Compensation | 268 | 271 | 243 | 257 |
| Retirement Contributions | 28,102 | 28,652 | 26,418 | 29,694 |
| Medical Benefits | 43,674 | 46,412 | 46,332 | 47,703 |
| Life/Disability Benefits | 2,138 | 3,040 | 2,321 | 3,153 |
| Total Personnel | 410,451 | 421,593 | 415,868 | 436,654 |
| Purchased Services | | | | |
| Professional Services | 14,309 | 111,000 | 91,000 | 76,000 |
| Technical Services | 534,931 | 325,000 | 600,000 | 600,000 |
| Communication Services | 2,067 | 2,280 | 2,280 | 2,280 |
| Training/Registration | 2,706 | 4,500 | 4,500 | 4,500 |
| Mileage/Travel | 14 | 2,500 | 2,500 | 2,500 |
| Rentals/Leases | 1,364 | 1,200 | 1,200 | 1,200 |
| Total Purchased Services | 555,391 | 446,480 | 701,480 | 686,480 |
| Supplies/Non-Capital Equipment | | | | |
| Office Supplies | 1,238 | 1,500 | 1,500 | 1,500 |
| Operating Supplies | 834 | 500 | 500 | 800 |
| Non-Capital Equipment | - | 2,500 | - | - |
| Total Supplies/Non-Capital Equipment | 2,072 | 4,500 | 2,000 | 2,300 |
| Miscellaneous | | | | |
| Dues/Fees | - | 2,500 | 2,500 | 2,500 |
| Total Other Expenditures | - | 2,500 | 2,500 | 2,500 |
| Total Expenditures | \$ 967,914 | \$ 875,073 | \$ 1,121,848 | \$ 1,127,934 |

Expenditure Detail

Neighborhood Services Division - General Fund

| | 2020 Audited Amounts | 2021 Adopted Budget | 2021 Year-End Forecast | 2022 Proposed Budget |
|---|----------------------------|---------------------------|------------------------------|----------------------------|
| Personnel | | | | |
| Regular Wages | 282,008 | 292,739 | 233,791 | 308,828 |
| Overtime | 2,387 | 4,000 | 1,500 | 4,000 |
| Medicare | 3,830 | 4,245 | 3,408 | 4,478 |
| Workers Compensation | 3,359 | 3,548 | 3,458 | 4,300 |
| Retirement Contributions | 25,141 | 25,882 | 20,982 | 27,792 |
| Medical Benefits | 70,303 | 65,824 | 66,345 | 74,763 |
| Life/Disability Benefits | 1,860 | 2,639 | 1,790 | 2,784 |
| Total Personnel | 388,888 | 398,877 | 331,274 | 426,945 |
| Purchased Services | | | | |
| Professional Services | 707 | - | - | - |
| General Services | 14,456 | 15,000 | 20,000 | 25,000 |
| Communication Services | 6,539 | 9,000 | 9,000 | 9,000 |
| Training/Registration | 2,484 | 6,000 | 6,000 | 6,000 |
| Mileage/Travel | 468 | 500 | 500 | 500 |
| Rentals/Leases | 1,637 | 1,500 | 1,500 | 1,500 |
| Total Purchased Services | 26,291 | 32,000 | 37,000 | 42,000 |
| Supplies/Non-Capital Equipment | | | | |
| Office Supplies | 1,394 | 2,200 | 2,200 | 2,200 |
| Operating Supplies | 9,493 | 7,000 | 7,000 | 7,000 |
| Non-Capital Equipment | 19,788 | - | - | - |
| Motor Vehicle Fuels | 2,650 | 3,500 | 3,500 | 3,500 |
| Total Supplies/Non-Capital Equipment | 33,325 | 12,700 | 12,700 | 12,700 |
| Total Expenditures | \$ 448,504 | \$ 443,577 | \$ 380,974 | \$ 481,645 |

Parks, Recreation & Culture

Amanda Peterson, Director of Parks, Recreation & Culture

Department Description

The City of Northglenn's Department of Parks, Recreation & Culture strives to provide a wide variety of high quality recreational and leisure programs, theatre & cultural arts programs, parks, facilities, and community engagement opportunities to create community interaction, promote health and wellbeing, and enhance the quality of life for residents and participants.

2021 Achievements

- Completed construction of the new Recreation Center, Senior Center and Theatre on time and within the approved budget (Council Goal #8)
- Awarded \$175,000 in grant funding from Adams County Open Space to support improvements at Jaycee Ballfield and to plant additional trees on trail corridors (Council Goal #1)
- Began to re-establish recreation programming as the community entered the recovery phase of the COVID-19 pandemic (Council Goal #1)

Goals & Objectives

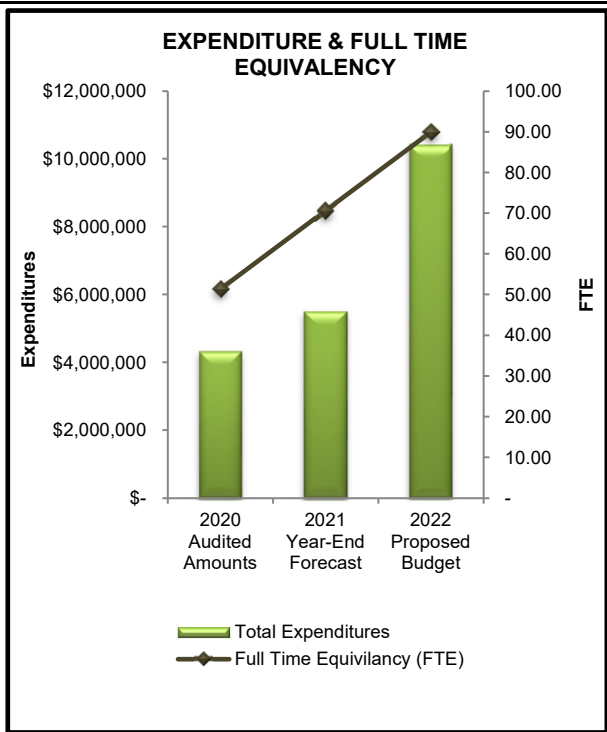
- Submit grant requests for applicable projects through Adams County Open Space and other sources as appropriate (Council Goal #1)
- Provide high quality, financially sustainable programming in the new facility. This includes maintaining or re-establishing existing successful programs that meet the needs of participants and providing new opportunities that are appealing to the community. (Council Goal #1)
- Build program participation and recreation center attendance to 25% above 2019 (pre-COVID) levels (Council Goal #2)

Activity Measures

| Category/Measure | Council Goal | 2019 | 2020 | 2021 Forecast | 2022 Forecast |
|---|--------------|---------|---------|---------------|---------------|
| # of park acres maintained | #8 | 265 | 265 | 265 | 418 |
| # of miles of trails maintained | #8 | 39 | 39 | 39 | 39 |
| Recreation Center attendance | #2 | 399,338 | 190,000 | 300,000 | 450,000 |
| Number of registered program participants | #2 | 7,718 | 3,900 | 5,800 | 9,500 |

Parks, Recreation & Culture

| 2022 BUDGET SUMMARY BY FUND | | |
|-----------------------------|-------------------|--------------|
| Fund(s) | Budget | FTE |
| General Fund | \$ 7,589,693 | 90.00 |
| Conservation Trust Fund | 890,000 | - |
| CDBG Fund | - | - |
| Capital Projects Fund | 1,942,500 | - |
| Water Fund | - | - |
| Wastewater Fund | - | - |
| Stormwater Fund | - | - |
| Sanitation Fund | - | - |
| Total | 10,422,193 | 90.00 |



| 2022 BUDGET SUMMARY BY DIVISION | | |
|---------------------------------|-------------------|--------------|
| Division/Program(s) | Budget | FTE |
| Park Operations | \$ 2,609,259 | 24.50 |
| Recreation Operations | 4,980,434 | 65.50 |
| Capital Improvement Projects | 2,832,500 | - |
| Total | 10,422,193 | 90.00 |

| EXPENDITURE SUMMARY | | | | |
|---|----------------------------|---------------------------|------------------------------|----------------------------|
| | 2020 Audited Amounts | 2021 Adopted Budget | 2021 Year-End Forecast | 2022 Proposed Budget |
| Staff - Full Time Equivalency (FTE)* | 51.39 | 70.65 | 70.65 | 90.00 |
| Expenditures: | | | | |
| Personnel | \$ 3,282,029 | \$ 4,025,952 | \$ 3,437,867 | \$ 5,655,938 |
| Purchased Services | 243,091 | 424,830 | 425,240 | 681,780 |
| Supplies/Non-Capital Equipment | 346,519 | 443,390 | 443,265 | 748,375 |
| Capital Outlay | 437,302 | 2,431,660 | 1,189,187 | 3,331,750 |
| Miscellaneous | 6,756 | 3,850 | 4,260 | 4,350 |
| Total Expenditures | \$ 4,315,697 | \$ 7,329,682 | \$ 5,499,819 | \$ 10,422,193 |

| 2022 BUDGET PACKAGES | |
|---|---------|
| | Amount |
| 1. Personnel Market Adjustment | \$ - |
| 2. Personnel Merit Allowance | 54,470 |
| 3. Communications - Recreation - activity guide increase | 3,100 |
| 4. Capital Equipment - Recreation - Jaycee ballfield mound | 5,000 |
| 5. Professional Services - Parks - Parks & Recreation master plan update | 140,000 |
| 6. Professional Services - Parks - city-wide fence assessment | 5,000 |
| 7. Non-Capital Equipment - Recreation - Kiwanis patio furniture | 10,500 |
| 8. Technical Services - Recreation - Kiwanis internet system | 4,200 |
| 9. Capital Equipment - Parks - vehicle replacements (3) | 185,250 |
| 10. Capital Equipment - Parks - mower replacements (4) and utility vehicle replacements (2) | 309,000 |
| 11. Operating Supplies - Recreation - new facility increase (custodial, theatre, program expansion) | 157,785 |
| 12. Training - Recreation - new facility increase | 12,600 |
| 13. General Services - Recreation - new facility increase (program expansion) | 78,000 |
| 14. Professional Services - Recreation - new facility increase (facility maintenance) | 20,000 |

| | |
|--|---------------------|
| 15. Technical Services - Recreation - new facility increase (theatre ticketing system) | 9,000 |
| 16. Gas/Electricity - Recreation - new facility increase | 85,000 |
| 17. Personnel - Parks - maintenance workers (3.0 FTE) | 179,859 |
| 18. Personnel - Parks - ranger (1.0 FTE) | 71,993 |
| 19. Personnel - Recreation - part-time program (1.36 FTE) | 60,000 |
| 20. Personnel - Recreation - specialized fitness (2.0 FTE) | 92,366 |
| 21. Personnel - Recreation - recreation assistant (1.0 FTE) | 48,414 |
| 22. Personnel - Recreation - guest relations specialists (3.03 FTE) | 173,048 |
| 23. Personnel - Recreation - recreation coordinator (1.0 FTE) | 69,866 |
| 24. Personnel - Recreation - head swim coach (1.0 FTE) | 78,351 |
| 25. Professional Services - Parks - CPTED | 15,000 |
| | \$ 1,867,802 |

Expenditure Detail

Parks, Recreation & Culture Department - All Funds

| | 2020 Audited Amounts | 2021 Adopted Budget | 2021 Year-End Forecast | 2022 Proposed Budget |
|---|----------------------------|---------------------------|------------------------------|----------------------------|
| Personnel | | | | |
| Regular Wages | 2,444,719 | 2,679,256 | 2,421,566 | 4,013,207 |
| Seasonal/Temporary Wages | 37,030 | 338,997 | 219,000 | 242,845 |
| Overtime | 16,476 | 37,050 | 33,250 | 37,050 |
| Allowances | 6,586 | 13,440 | 7,480 | 10,944 |
| Medicare | 34,175 | 43,579 | 34,706 | 61,492 |
| Workers Compensation | 30,892 | 62,819 | 23,586 | 45,522 |
| Retirement Contributions | 196,163 | 239,125 | 192,545 | 351,597 |
| Medical Benefits | 503,634 | 585,646 | 492,270 | 857,270 |
| Life/Disability Benefits | 12,354 | 26,040 | 13,464 | 36,011 |
| Total Personnel | 3,282,029 | 4,025,952 | 3,437,867 | 5,655,938 |
| Purchased Services | | | | |
| Professional Services | 17,782 | 17,600 | 18,610 | 197,600 |
| Technical Services | 8,388 | 8,700 | 11,200 | 24,200 |
| General Services | 98,168 | 193,550 | 191,050 | 279,050 |
| Property Services | 62,103 | 119,000 | 119,000 | 77,000 |
| Communication Services | 39,341 | 55,480 | 54,880 | 58,580 |
| Training/Registration | 6,943 | 16,850 | 16,850 | 31,700 |
| Mileage/Travel | 63 | 150 | 150 | 150 |
| Rentals/Leases | 10,303 | 13,500 | 13,500 | 13,500 |
| Total Purchased Services | 243,091 | 424,830 | 425,240 | 681,780 |
| Supplies/Non-Capital Equipment | | | | |
| Office Supplies | 265 | 1,450 | 1,850 | 1,450 |
| Technology Supplies | 717 | 4,750 | 3,725 | 4,750 |
| Operating Supplies | 214,965 | 295,590 | 300,090 | 492,675 |
| Inventory Supplies | 2,134 | 7,100 | 7,100 | 11,000 |
| Non-Capital Equipment | 5,893 | - | - | 19,000 |
| Gas/Electricity | 102,671 | 105,000 | 105,000 | 190,000 |
| Motor Vehicle Fuels | 19,874 | 29,500 | 25,500 | 29,500 |
| Total Supplies/Non-Capital Equipment | 346,519 | 443,390 | 443,265 | 748,375 |
| Capital Outlay | | | | |
| Capital Equipment | 41,327 | - | - | 499,250 |
| Capital Improvement Projects | 395,975 | 2,431,660 | 1,189,187 | 2,832,500 |
| Total Capital Outlay | 437,302 | 2,431,660 | 1,189,187 | 3,331,750 |
| Miscellaneous | | | | |
| Dues/Fees | 6,756 | 3,600 | 4,010 | 4,100 |
| Bad Debt Expense | - | 250 | 250 | 250 |
| Total Other Expenditures | 6,756 | 3,850 | 4,260 | 4,350 |
| Total Expenditures | \$ 4,315,697 | \$ 7,329,682 | \$ 5,499,819 | \$ 10,422,193 |

Expenditure Detail

Parks, Recreation & Culture Department - General Fund

| | 2020 Audited Amounts | 2021 Adopted Budget | 2021 Year-End Forecast | 2022 Proposed Budget |
|---|----------------------------|---------------------------|------------------------------|----------------------------|
| Personnel | | | | |
| Regular Wages | 2,444,719 | 2,679,256 | 2,421,566 | 4,013,207 |
| Seasonal/Temporary Wages | 37,030 | 338,997 | 219,000 | 242,845 |
| Overtime | 16,476 | 37,050 | 33,250 | 37,050 |
| Allowances | 6,586 | 13,440 | 7,480 | 10,944 |
| Medicare | 34,175 | 43,579 | 34,706 | 61,492 |
| Workers Compensation | 30,892 | 62,819 | 23,586 | 45,522 |
| Retirement Contributions | 196,163 | 239,125 | 192,545 | 351,597 |
| Medical Benefits | 503,634 | 585,646 | 492,270 | 857,270 |
| Life/Disability Benefits | 12,354 | 26,040 | 13,464 | 36,011 |
| Total Personnel | 3,282,029 | 4,025,952 | 3,437,867 | 5,655,938 |
| Purchased Services | | | | |
| Professional Services | 17,782 | 17,600 | 18,610 | 197,600 |
| Technical Services | 8,388 | 8,700 | 11,200 | 24,200 |
| General Services | 98,168 | 193,550 | 191,050 | 279,050 |
| Property Services | 62,103 | 119,000 | 119,000 | 77,000 |
| Communication Services | 39,341 | 55,480 | 54,880 | 58,580 |
| Training/Registration | 6,943 | 16,850 | 16,850 | 31,700 |
| Mileage/Travel | 63 | 150 | 150 | 150 |
| Rentals/Leases | 10,303 | 13,500 | 13,500 | 13,500 |
| Total Purchased Services | 243,091 | 424,830 | 425,240 | 681,780 |
| Supplies/Non-Capital Equipment | | | | |
| Office Supplies | 265 | 1,450 | 1,850 | 1,450 |
| Technology Supplies | 717 | 4,750 | 3,725 | 4,750 |
| Operating Supplies | 214,965 | 295,590 | 300,090 | 492,675 |
| Inventory Supplies | 2,134 | 7,100 | 7,100 | 11,000 |
| Non-Capital Equipment | 5,893 | - | - | 19,000 |
| Gas/Electricity | 102,671 | 105,000 | 105,000 | 190,000 |
| Motor Vehicle Fuels | 19,874 | 29,500 | 25,500 | 29,500 |
| Total Supplies/Non-Capital Equipment | 346,519 | 443,390 | 443,265 | 748,375 |
| Capital Outlay | | | | |
| Capital Equipment | 41,327 | - | - | 499,250 |
| Total Capital Outlay | 41,327 | - | - | 499,250 |
| Miscellaneous | | | | |
| Dues/Fees | 6,756 | 3,600 | 4,010 | 4,100 |
| Bad Debt Expense | - | 250 | 250 | 250 |
| Total Other Expenditures | 6,756 | 3,850 | 4,260 | 4,350 |
| Total Expenditures | \$ 3,919,722 | \$ 4,898,022 | \$ 4,310,632 | \$ 7,589,693 |

Expenditure Detail

Park Operations Division - General Fund

| | 2020 Audited Amounts | 2021 Adopted Budget | 2021 Year-End Forecast | 2022 Proposed Budget |
|---|----------------------------|---------------------------|------------------------------|----------------------------|
| Personnel | | | | |
| Regular Wages | 948,461 | 963,716 | 920,922 | 1,139,382 |
| Seasonal/Temporary Wages | 9,567 | 130,983 | 100,000 | 33,202 |
| Overtime | 15,803 | 30,300 | 26,500 | 30,300 |
| Allowances | 6,586 | 6,840 | 7,480 | 9,744 |
| Medicare | 13,198 | 15,594 | 13,689 | 16,766 |
| Workers Compensation | 16,548 | 19,888 | 11,969 | 16,430 |
| Retirement Contributions | 83,346 | 84,611 | 76,418 | 99,552 |
| Medical Benefits | 187,295 | 236,437 | 182,348 | 286,864 |
| Life/Disability Benefits | 5,780 | 9,217 | 6,290 | 10,069 |
| Total Personnel | 1,286,584 | 1,497,586 | 1,345,616 | 1,642,309 |
| Purchased Services | | | | |
| Professional Services | 16,068 | 15,000 | 16,000 | 175,000 |
| Property Services | 61,885 | 117,500 | 117,500 | 72,500 |
| Communication Services | 7,856 | 7,900 | 7,300 | 7,900 |
| Training/Registration | 4,976 | 7,000 | 7,000 | 7,000 |
| Mileage/Travel | 54 | - | - | - |
| Rentals/Leases | 6,038 | 4,000 | 4,000 | 4,000 |
| Total Purchased Services | 96,877 | 151,400 | 151,800 | 266,400 |
| Supplies/Non-Capital Equipment | | | | |
| Office Supplies | - | 500 | 750 | 500 |
| Operating Supplies | 130,858 | 134,000 | 140,500 | 157,500 |
| Gas/Electricity | 23,573 | 20,000 | 20,000 | 20,000 |
| Motor Vehicle Fuels | 19,176 | 28,000 | 25,000 | 28,000 |
| Total Supplies/Non-Capital Equipment | 173,607 | 182,500 | 186,250 | 206,000 |
| Capital Outlay | | | | |
| Capital Equipment | 33,293 | - | - | 494,250 |
| Total Capital Outlay | 33,293 | - | - | 494,250 |
| Miscellaneous | | | | |
| Dues/Fees | 368 | 300 | 300 | 300 |
| Total Other Expenditures | 368 | 300 | 300 | 300 |
| Total Expenditures | \$ 1,590,729 | \$ 1,831,786 | \$ 1,683,966 | \$ 2,609,259 |

Expenditure Detail

Recreation Operations Division - General Fund

| | 2020 Audited Amounts | 2021 Adopted Budget | 2021 Year-End Forecast | 2022 Proposed Budget |
|---|----------------------------|---------------------------|------------------------------|----------------------------|
| Personnel | | | | |
| Regular Wages | 1,496,258 | 1,715,540 | 1,500,644 | 2,873,825 |
| Seasonal/Temporary Wages | 27,463 | 208,014 | 119,000 | 209,643 |
| Overtime | 673 | 6,750 | 6,750 | 6,750 |
| Allowances | - | 6,600 | - | 1,200 |
| Medicare | 20,977 | 27,985 | 21,017 | 44,726 |
| Workers Compensation | 14,344 | 42,931 | 11,617 | 29,092 |
| Retirement Contributions | 112,817 | 154,514 | 116,127 | 252,045 |
| Medical Benefits | 316,339 | 349,209 | 309,922 | 570,406 |
| Life/Disability Benefits | 6,574 | 16,823 | 7,174 | 25,942 |
| Total Personnel | 1,995,445 | 2,528,366 | 2,092,251 | 4,013,629 |
| Purchased Services | | | | |
| Professional Services | 1,714 | 2,600 | 2,610 | 22,600 |
| Technical Services | 8,388 | 8,700 | 11,200 | 24,200 |
| General Services | 98,168 | 193,550 | 191,050 | 279,050 |
| Property Services | 218 | 1,500 | 1,500 | 4,500 |
| Communication Services | 31,485 | 47,580 | 47,580 | 50,680 |
| Training/Registration | 1,967 | 9,850 | 9,850 | 24,700 |
| Mileage/Travel | 9 | 150 | 150 | 150 |
| Rentals/Leases | 4,265 | 9,500 | 9,500 | 9,500 |
| Total Purchased Services | 146,214 | 273,430 | 273,440 | 415,380 |
| Supplies/Non-Capital Equipment | | | | |
| Office Supplies | 265 | 950 | 1,100 | 950 |
| Technology Supplies | 717 | 4,750 | 3,725 | 4,750 |
| Operating Supplies | 84,107 | 161,590 | 159,590 | 335,175 |
| Inventory Supplies | 2,134 | 7,100 | 7,100 | 11,000 |
| Non-Capital Equipment | 5,893 | - | - | 19,000 |
| Gas/Electricity | 79,098 | 85,000 | 85,000 | 170,000 |
| Motor Vehicle Fuels | 698 | 1,500 | 500 | 1,500 |
| Total Supplies/Non-Capital Equipment | 172,912 | 260,890 | 257,015 | 542,375 |
| Capital Outlay | | | | |
| Capital Equipment | 8,034 | - | - | 5,000 |
| Total Capital Outlay | 8,034 | - | - | 5,000 |
| Miscellaneous | | | | |
| Dues/Fees | 6,388 | 3,300 | 3,710 | 3,800 |
| Bad Debt Expense | - | 250 | 250 | 250 |
| Total Other Expenditures | 6,388 | 3,550 | 3,960 | 4,050 |
| Total Expenditures | \$ 2,328,993 | \$ 3,066,236 | \$ 2,626,666 | \$ 4,980,434 |

Expenditure Detail

Parks, Recreation & Culture Department - Conservation Trust Fund

| | 2020 Audited Amounts | 2021 Adopted Budget | 2021 Year-End Forecast | 2022 Proposed Budget |
|------------------------------|----------------------------|---------------------------|------------------------------|----------------------------|
| Capital Outlay | | | | |
| Capital Improvement Projects | 190,897 | 570,000 | 280,027 | 890,000 |
| Total Capital Outlay | 190,897 | 570,000 | 280,027 | 890,000 |
| Total Expenditures | \$ 190,897 | \$ 570,000 | \$ 280,027 | \$ 890,000 |

Expenditure Detail

Capital Improvement Projects Division - Conservation Trust Fund

| | 2020 Audited Amounts | 2021 Adopted Budget | 2021 Year-End Forecast | 2022 Proposed Budget |
|------------------------------|----------------------------|---------------------------|------------------------------|----------------------------|
| Capital Outlay | | | | |
| Capital Improvement Projects | 190,897 | 570,000 | 280,027 | 890,000 |
| Total Capital Outlay | 190,897 | 570,000 | 280,027 | 890,000 |
| Total Expenditures | \$ 190,897 | \$ 570,000 | \$ 280,027 | \$ 890,000 |

Expenditure Detail

Parks, Recreation & Culture Department - Capital Projects Fund

| | 2020 Audited Amounts | 2021 Adopted Budget | 2021 Year-End Forecast | 2022 Proposed Budget |
|------------------------------|----------------------------|---------------------------|------------------------------|----------------------------|
| Capital Outlay | | | | |
| Capital Improvement Projects | 205,078 | 1,861,660 | 909,160 | 1,942,500 |
| Total Capital Outlay | 205,078 | 1,861,660 | 909,160 | 1,942,500 |
| Total Expenditures | \$ 205,078 | \$ 1,861,660 | \$ 909,160 | \$ 1,942,500 |

Expenditure Detail

Capital Improvement Projects Division - Capital Projects Fund

| | 2020 Audited Amounts | 2021 Adopted Budget | 2021 Year-End Forecast | 2022 Proposed Budget |
|------------------------------|----------------------------|---------------------------|------------------------------|----------------------------|
| Capital Outlay | | | | |
| Capital Improvement Projects | 205,078 | 1,861,660 | 909,160 | 1,942,500 |
| Total Capital Outlay | 205,078 | 1,861,660 | 909,160 | 1,942,500 |
| Total Expenditures | \$ 205,078 | \$ 1,861,660 | \$ 909,160 | \$ 1,942,500 |

Police

James May, Jr., Police Chief

Department Description

The Northglenn Police Department is a full service municipal law enforcement agency consisting of four primary divisions: Administration, Investigations, Patrol and Support. These divisions are managed by two Commanders, one in charge of Patrol and another of Support.

- The Chief of Police is responsible for administering and managing the Department, including establishing standards of service to be provided to the public.
- The Deputy Chief is primarily responsible to provide support to the Chief, provide general management, direction and oversight to the Patrol and Support Commanders, and oversee the Department budget and policy manual.
- The Patrol division provides 24 hours per day, seven days per week uniformed officer response to emergency and non-emergency calls for service, directed patrol and crime prevention. The Patrol division also provides tactical intervention with a SWAT element, and includes Animal Control.
- The Support Division is responsible for criminal investigations and department training, through the following units: Investigations, Professional Standards, Community Relations, Police Records, Training, and Property Evidence.

Enhanced 911, dispatch and records management services are provided by contract with the Adams County Communications Center.

2021 Achievements

- Implemented body-worn cameras for all officers (Council Goal #3)
- Provided officers with Crisis Intervention training to effectively address incidents involving mental health issues (Council Goal #3)
- Implemented the Traffic Unit to increase directed deployments and enforcement efforts (Council Goal #3)
- Community Co-Production Policing implemented (Council Goal #3)
- Analysis and completion of the Department's Strategic Plan to include integration of assessment recommendations (Council Goal #3)

Goals & Objectives

- Continuing to expand and enhance the Traffic Unit to include 4 dedicated officers (Council Goal #3)
- Implementation of the Crisis Response Unit utilizing the co-response model into the Department (Council Goal #3)
- Implementing the Police Department's Strategic Plan (Council Goal #3)
- Conduct a full policy review to ensure consistency with nationwide best practices (Council Goal #3)
- Obtain accreditation for our property and evidence process (Council Goal #3)

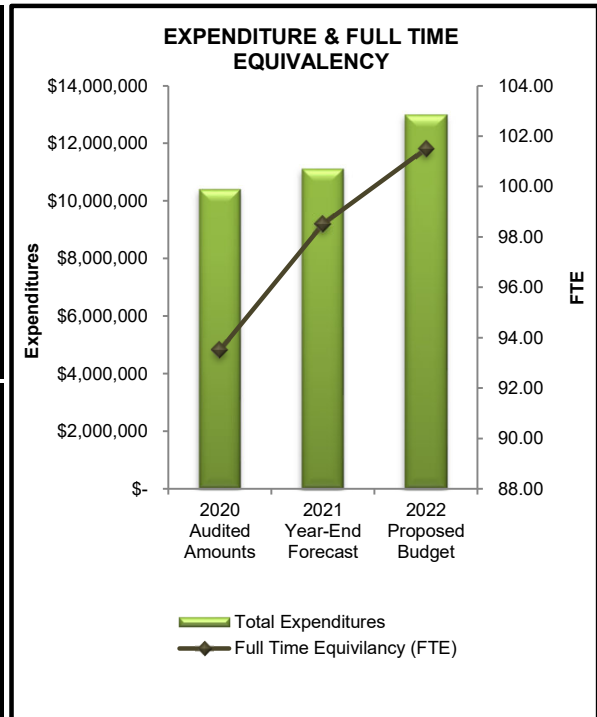
Activity Measures

| Category/Measure | Council Goal | 2019 | 2020 | 2021 Forecast | 2022 Forecast |
|---------------------------------|--------------|--------|--------|---------------|---------------|
| Calls for Service | #3 | 51,051 | 43,756 | 46,000 | 45,000 |
| Incident Reports Processed | #3 | 7,520 | 7,200 | 7,500 | 7,500 |
| # of Arrests | #3 | 2,493 | 2,159 | 2,400 | 2,400 |
| # of Traffic Accidents Reported | #3 | 1,527 | 1,012 | 1,350 | 1,350 |
| Municipal Summons Issued | #3 | 2,955 | 2,756 | 3,400 | 3,600 |

Police

| 2022 BUDGET SUMMARY BY FUND | | |
|-----------------------------|-------------------|---------------|
| Fund(s) | Budget | FTE |
| General Fund | \$ 12,976,311 | 101.50 |
| Conservation Trust Fund | - | - |
| CDBG Fund | - | - |
| Capital Projects Fund | - | - |
| Water Fund | - | - |
| Wastewater Fund | - | - |
| Stormwater Fund | - | - |
| Sanitation Fund | - | - |
| Total | 12,976,311 | 101.50 |

| 2022 BUDGET SUMMARY BY DIVISION | | |
|---------------------------------|-------------------|---------------|
| Division/Program(s) | Budget | FTE |
| Administration | \$ 2,474,057 | 8.00 |
| Support Operations | 2,656,028 | 26.50 |
| Patrol Division | 7,633,386 | 65.00 |
| Animal Control | 212,840 | 2.00 |
| Total | 12,976,311 | 101.50 |



| EXPENDITURE SUMMARY | | | | |
|---|----------------------|----------------------|------------------------|----------------------|
| | 2020 Audited Amounts | 2021 Adopted Budget | 2021 Year-End Forecast | 2022 Proposed Budget |
| Staff - Full Time Equivalency (FTE)* | 93.50 | 94.50 | 98.50 | 101.50 |
| Expenditures: | | | | |
| Personnel | \$ 8,444,919 | \$ 9,089,143 | \$ 8,770,345 | \$ 10,113,447 |
| Purchased Services | 1,319,775 | 1,660,121 | 1,559,951 | 1,705,809 |
| Supplies/Non-Capital Equipment | 385,031 | 467,424 | 458,169 | 513,155 |
| Capital Outlay | 243,438 | 283,710 | 292,458 | 641,000 |
| Miscellaneous | 2,975 | 2,655 | 2,000 | 2,900 |
| Total Expenditures | \$ 10,396,138 | \$ 11,503,053 | \$ 11,082,923 | \$ 12,976,311 |

| 2022 BUDGET PACKAGES | |
|---|---------------------|
| | Amount |
| 1. Personnel Market Allowance | \$ 102,447 |
| 2. Personnel Step Allowance | 117,081 |
| 3. Communication Services - Administration - ADCOM IGA increase | 43,246 |
| 4. Professional Services - Support Operations - ADCO Sheriff's Office IGA increase | 3,213 |
| 5. Personnel - Patrol - Sergeant (1.0 FTE) | 128,832 |
| 6. Personnel - Administration - position bifurcation, Crime Analyst (1.0 FTE) and Public Information Officer reclassification | 116,032 |
| 7. Capital Equipment - Patrol - motorcycles (2) | 75,000 |
| 8. Non-Capital Equipment - Patrol - motorcycle uniforms/equipment | 4,800 |
| 9. Personnel - Administration - Custodian (1.0 FTE) | 52,000 |
| 10. Non-Capital Equipment - Patrol - uniform/equipment increase (4 officers) | 44,000 |
| 11. Capital Equipment - Patrol - vehicle replacements (6) | 471,000 |
| 12. Capital Equipment - Administration - vehicle replacement | 47,500 |
| 13. Capital Equipment - Support Operations - vehicle replacement | 47,500 |
| 14. Operating Supplies - Support Operations - evidence supplies increase | 11,455 |
| | \$ 1,264,106 |

Expenditure Detail

Police Department - All Funds

| | 2020 Audited Amounts | 2021 Adopted Budget | 2021 Year-End Forecast | 2022 Proposed Budget |
|---|----------------------------|---------------------------|------------------------------|----------------------------|
| Personnel | | | | |
| Regular Wages | 6,384,958 | 6,776,942 | 6,501,311 | 7,483,088 |
| Overtime | 271,786 | 341,000 | 338,383 | 341,000 |
| Allowances | 51,365 | 56,687 | 55,555 | 50,654 |
| Medicare | 94,383 | 98,649 | 98,744 | 108,808 |
| Workers Compensation | 125,109 | 112,651 | 114,593 | 125,643 |
| Retirement Contributions | 563,591 | 599,090 | 580,660 | 657,646 |
| Medical Benefits | 794,135 | 907,313 | 908,688 | 1,126,155 |
| Life/Disability Benefits | 159,592 | 196,811 | 172,411 | 220,453 |
| Total Personnel | 8,444,919 | 9,089,143 | 8,770,345 | 10,113,447 |
| Purchased Services | | | | |
| Professional Services | 501,174 | 449,076 | 440,000 | 452,113 |
| Technical Services | 10,623 | 14,200 | 11,000 | 14,200 |
| General Services | 34,886 | 33,852 | 31,000 | 33,200 |
| Property Services | 5,696 | 11,230 | 10,000 | 11,250 |
| Communication Services | 654,433 | 666,901 | 666,601 | 710,146 |
| Training/Registration | 103,674 | 157,500 | 76,500 | 157,500 |
| Mileage/Travel | 492 | 800 | 250 | 800 |
| Rentals/Leases | 8,797 | 326,562 | 324,600 | 326,600 |
| Total Purchased Services | 1,319,775 | 1,660,121 | 1,559,951 | 1,705,809 |
| Supplies/Non-Capital Equipment | | | | |
| Office Supplies | 7,779 | 15,288 | - | 15,000 |
| Technology Supplies | 30,873 | 44,672 | 75,000 | 44,700 |
| Operating Supplies | 98,597 | 96,464 | 87,419 | 86,755 |
| Non-Capital Equipment | 144,536 | 187,100 | 175,350 | 232,800 |
| Gas/Electricity | 48,428 | 70,000 | 55,000 | 70,000 |
| Motor Vehicle Fuels | 54,818 | 53,900 | 65,400 | 63,900 |
| Total Supplies/Non-Capital Equipment | 385,031 | 467,424 | 458,169 | 513,155 |
| Capital Outlay | | | | |
| Capital Equipment | 243,438 | 283,710 | 292,458 | 641,000 |
| Total Capital Outlay | 243,438 | 283,710 | 292,458 | 641,000 |
| Miscellaneous | | | | |
| Dues/Fees | 2,475 | 2,655 | 2,000 | 2,900 |
| Community Incentive | 500 | - | - | - |
| Total Other Expenditures | 2,975 | 2,655 | 2,000 | 2,900 |
| Total Expenditures | \$ 10,396,138 | \$ 11,503,053 | \$ 11,082,923 | \$ 12,976,311 |

Expenditure Detail

Police Department - General Fund

| | 2020 Audited Amounts | 2021 Adopted Budget | 2021 Year-End Forecast | 2022 Proposed Budget |
|---|----------------------------|---------------------------|------------------------------|----------------------------|
| Personnel | | | | |
| Regular Wages | 6,384,958 | 6,776,942 | 6,501,311 | 7,483,088 |
| Overtime | 271,786 | 341,000 | 338,383 | 341,000 |
| Allowances | 51,365 | 56,687 | 55,555 | 50,654 |
| Medicare | 94,383 | 98,649 | 98,744 | 108,808 |
| Workers Compensation | 125,109 | 112,651 | 114,593 | 125,643 |
| Retirement Contributions | 563,591 | 599,090 | 580,660 | 657,646 |
| Medical Benefits | 794,135 | 907,313 | 908,688 | 1,126,155 |
| Life/Disability Benefits | 159,592 | 196,811 | 172,411 | 220,453 |
| Total Personnel | 8,444,919 | 9,089,143 | 8,770,345 | 10,113,447 |
| Purchased Services | | | | |
| Professional Services | 501,174 | 449,076 | 440,000 | 452,113 |
| Technical Services | 10,623 | 14,200 | 11,000 | 14,200 |
| General Services | 34,886 | 33,852 | 31,000 | 33,200 |
| Property Services | 5,696 | 11,230 | 10,000 | 11,250 |
| Communication Services | 654,433 | 666,901 | 666,601 | 710,146 |
| Training/Registration | 103,674 | 157,500 | 76,500 | 157,500 |
| Mileage/Travel | 492 | 800 | 250 | 800 |
| Rentals/Leases | 8,797 | 326,562 | 324,600 | 326,600 |
| Total Purchased Services | 1,319,775 | 1,660,121 | 1,559,951 | 1,705,809 |
| Supplies/Non-Capital Equipment | | | | |
| Office Supplies | 7,779 | 15,288 | - | 15,000 |
| Technology Supplies | 30,873 | 44,672 | 75,000 | 44,700 |
| Operating Supplies | 98,597 | 96,464 | 87,419 | 86,755 |
| Non-Capital Equipment | 144,536 | 187,100 | 175,350 | 232,800 |
| Gas/Electricity | 48,428 | 70,000 | 55,000 | 70,000 |
| Motor Vehicle Fuels | 54,818 | 53,900 | 65,400 | 63,900 |
| Total Supplies/Non-Capital Equipment | 385,031 | 467,424 | 458,169 | 513,155 |
| Capital Outlay | | | | |
| Capital Equipment | 243,438 | 283,710 | 292,458 | 641,000 |
| Total Capital Outlay | 243,438 | 283,710 | 292,458 | 641,000 |
| Miscellaneous | | | | |
| Dues/Fees | 2,475 | 2,655 | 2,000 | 2,900 |
| Community Incentive | 500 | - | - | - |
| Total Other Expenditures | 2,975 | 2,655 | 2,000 | 2,900 |
| Total Expenditures | \$ 10,396,138 | \$ 11,503,053 | \$ 11,082,923 | \$ 12,976,311 |

Expenditure Detail

Administration Division - General Fund

| | 2020 Audited Amounts | 2021 Adopted Budget | 2021 Year-End Forecast | 2022 Proposed Budget |
|---|----------------------------|---------------------------|------------------------------|----------------------------|
| Personnel | | | | |
| Regular Wages | 466,176 | 505,378 | 471,039 | 734,968 |
| Overtime | - | 1,500 | 1,200 | 1,500 |
| Allowances | 2,009 | 1,572 | 2,800 | 3,540 |
| Medicare | 6,641 | 7,351 | 6,773 | 10,708 |
| Workers Compensation | 11,535 | 6,241 | 13,031 | 12,622 |
| Retirement Contributions | 44,349 | 48,225 | 43,697 | 65,006 |
| Medical Benefits | 51,558 | 84,644 | 46,637 | 106,386 |
| Life/Disability Benefits | 3,702 | 11,322 | 2,696 | 17,431 |
| Total Personnel | 585,970 | 666,233 | 587,873 | 952,161 |
| Purchased Services | | | | |
| Professional Services | 439,780 | 380,245 | 375,000 | 380,200 |
| Technical Services | 10,623 | 14,200 | 11,000 | 14,200 |
| General Services | 295 | 1,200 | 1,000 | 1,200 |
| Property Services | 5,696 | 11,230 | 10,000 | 11,250 |
| Communication Services | 653,872 | 665,401 | 665,401 | 708,646 |
| Training/Registration | 103,500 | 156,500 | 75,500 | 156,500 |
| Mileage/Travel | 335 | 800 | - | 800 |
| Total Purchased Services | 1,214,101 | 1,229,576 | 1,137,901 | 1,272,796 |
| Supplies/Non-Capital Equipment | | | | |
| Office Supplies | 7,770 | 15,288 | - | 15,000 |
| Technology Supplies | 30,873 | 44,672 | 75,000 | 44,700 |
| Operating Supplies | 43,719 | 24,400 | 31,000 | 24,400 |
| Non-Capital Equipment | 73,770 | 115,000 | 104,000 | 115,000 |
| Total Supplies/Non-Capital Equipment | 156,132 | 199,360 | 210,000 | 199,100 |
| Capital Outlay | | | | |
| Capital Equipment | 14,017 | - | 12,800 | 47,500 |
| Total Capital Outlay | 14,017 | - | 12,800 | 47,500 |
| Miscellaneous | | | | |
| Dues/Fees | 2,425 | 2,555 | 2,000 | 2,500 |
| Community Incentive | 500 | - | - | - |
| Total Other Expenditures | 2,925 | 2,555 | 2,000 | 2,500 |
| Total Expenditures | \$ 1,973,145 | \$ 2,097,724 | \$ 1,950,574 | \$ 2,474,057 |

Expenditure Detail

Support Operations Division - General Fund

| | 2020 Audited Amounts | 2021 Adopted Budget | 2021 Year-End Forecast | 2022 Proposed Budget |
|---|----------------------------|---------------------------|------------------------------|----------------------------|
| Personnel | | | | |
| Regular Wages | 1,691,789 | 1,860,428 | 1,679,676 | 1,800,664 |
| Overtime | 31,051 | 65,000 | 60,000 | 65,000 |
| Allowances | 16,793 | 21,192 | 19,270 | 15,180 |
| Medicare | 24,302 | 26,846 | 24,647 | 25,896 |
| Workers Compensation | 24,195 | 23,767 | 21,255 | 22,559 |
| Retirement Contributions | 153,768 | 168,990 | 151,071 | 164,151 |
| Medical Benefits | 213,875 | 256,998 | 242,211 | 295,440 |
| Life/Disability Benefits | 30,756 | 43,342 | 33,518 | 41,270 |
| Total Personnel | 2,186,529 | 2,466,563 | 2,231,648 | 2,430,160 |
| Purchased Services | | | | |
| Professional Services | 58,657 | 57,831 | 55,000 | 61,213 |
| Communication Services | 561 | 1,500 | 1,200 | 1,500 |
| Mileage/Travel | 157 | - | 250 | - |
| Rentals/Leases | 7,402 | 6,557 | 4,600 | 6,600 |
| Total Purchased Services | 66,777 | 65,888 | 61,050 | 69,313 |
| Supplies/Non-Capital Equipment | | | | |
| Office Supplies | 9 | - | - | - |
| Operating Supplies | 12,380 | 40,564 | 27,519 | 26,955 |
| Non-Capital Equipment | 15,128 | 5,900 | 5,000 | 6,000 |
| Gas/Electricity | 48,428 | 70,000 | 55,000 | 70,000 |
| Motor Vehicle Fuels | 5,606 | 6,000 | 3,550 | 6,000 |
| Total Supplies/Non-Capital Equipment | 81,551 | 122,464 | 91,069 | 108,955 |
| Capital Outlay | | | | |
| Capital Equipment | - | 58,710 | 63,658 | 47,500 |
| Total Capital Outlay | - | 58,710 | 63,658 | 47,500 |
| Miscellaneous | | | | |
| Dues/Fees | - | - | - | 100 |
| Total Other Expenditures | - | - | - | 100 |
| Total Expenditures | \$ 2,334,857 | \$ 2,713,625 | \$ 2,447,425 | \$ 2,656,028 |

Expenditure Detail

Patrol Division - General Fund

| | 2020 Audited Amounts | 2021 Adopted Budget | 2021 Year-End Forecast | 2022 Proposed Budget |
|---|----------------------------|---------------------------|------------------------------|----------------------------|
| Personnel | | | | |
| Regular Wages | 4,112,849 | 4,298,816 | 4,236,350 | 4,828,293 |
| Overtime | 238,994 | 270,000 | 273,883 | 270,000 |
| Allowances | 31,795 | 33,155 | 32,685 | 31,166 |
| Medicare | 61,893 | 62,812 | 65,778 | 70,465 |
| Workers Compensation | 88,238 | 81,514 | 79,344 | 89,438 |
| Retirement Contributions | 355,138 | 371,715 | 375,553 | 417,141 |
| Medical Benefits | 500,218 | 538,030 | 584,791 | 690,204 |
| Life/Disability Benefits | 124,398 | 141,135 | 135,355 | 160,679 |
| Total Personnel | 5,513,523 | 5,797,177 | 5,783,739 | 6,557,386 |
| Purchased Services | | | | |
| Professional Services | 1,623 | 10,000 | 10,000 | 10,000 |
| Training/Registration | 9 | - | - | - |
| Rentals/Leases | 1,395 | 320,005 | 320,000 | 320,000 |
| Total Purchased Services | 3,027 | 330,005 | 330,000 | 330,000 |
| Supplies/Non-Capital Equipment | | | | |
| Operating Supplies | 41,926 | 30,000 | 27,500 | 34,000 |
| Non-Capital Equipment | 54,837 | 65,000 | 65,350 | 110,800 |
| Motor Vehicle Fuels | 46,814 | 45,000 | 60,000 | 55,000 |
| Total Supplies/Non-Capital Equipment | 143,577 | 140,000 | 152,850 | 199,800 |
| Capital Outlay | | | | |
| Capital Equipment | 229,421 | 225,000 | 216,000 | 546,000 |
| Total Capital Outlay | 229,421 | 225,000 | 216,000 | 546,000 |
| Miscellaneous | | | | |
| Dues/Fees | - | - | - | 200 |
| Total Other Expenditures | - | - | - | 200 |
| Total Expenditures | \$ 5,889,548 | \$ 6,492,182 | \$ 6,482,589 | \$ 7,633,386 |

Expenditure Detail

Animal Control Division - General Fund

| | 2020 Audited Amounts | 2021 Adopted Budget | 2021 Year-End Forecast | 2022 Proposed Budget |
|---|----------------------------|---------------------------|------------------------------|----------------------------|
| Personnel | | | | |
| Regular Wages | 114,144 | 112,320 | 114,246 | 119,163 |
| Overtime | 1,741 | 4,500 | 3,300 | 4,500 |
| Allowances | 768 | 768 | 800 | 768 |
| Medicare | 1,547 | 1,640 | 1,546 | 1,739 |
| Workers Compensation | 1,141 | 1,129 | 963 | 1,024 |
| Retirement Contributions | 10,336 | 10,160 | 10,339 | 11,348 |
| Medical Benefits | 28,484 | 27,641 | 35,049 | 34,125 |
| Life/Disability Benefits | 736 | 1,012 | 842 | 1,073 |
| Total Personnel | 158,897 | 159,170 | 167,085 | 173,740 |
| Purchased Services | | | | |
| Professional Services | 1,114 | 1,000 | - | 700 |
| General Services | 34,591 | 32,652 | 30,000 | 32,000 |
| Training/Registration | 165 | 1,000 | 1,000 | 1,000 |
| Total Purchased Services | 35,870 | 34,652 | 31,000 | 33,700 |
| Supplies/Non-Capital Equipment | | | | |
| Operating Supplies | 572 | 1,500 | 1,400 | 1,400 |
| Non-Capital Equipment | 801 | 1,200 | 1,000 | 1,000 |
| Motor Vehicle Fuels | 2,398 | 2,900 | 1,850 | 2,900 |
| Total Supplies/Non-Capital Equipment | 3,771 | 5,600 | 4,250 | 5,300 |
| Miscellaneous | | | | |
| Dues/Fees | 50 | 100 | - | 100 |
| Total Other Expenditures | 50 | 100 | - | 100 |
| Total Expenditures | \$ 198,588 | \$ 199,522 | \$ 202,335 | \$ 212,840 |

Public Works

Kent Kisselman, Director of Public Works

Department Description

The Public Works Department is responsible for the capital improvements, maintenance and repair of the City's transportation and utility infrastructure, public buildings and city-owned fleet and machinery. In addition, the Department manages and operates a water treatment plant and a wastewater treatment plant, and the City's trash collection and recycling activities.

The Public Works Department operates within four funds and is organized into fourteen divisions which provide the means to allocate costs to appropriate service areas. The Public Works Department organizational structure: Engineering, Operations, Utilities and Environmental.

2021 Achievements

- Provided key support to the Civic Center Campus and Recreation Center projects (Council Goal #8)
- Paved approximately 5 miles of roads at a cost of \$2.1 million dollars (Council Goal #8)
- Initiated the construction of Lift Station A and Forcemain A for the Wastewater operations (Council Goal #8)
- Completed the construction of Bunker Hill Lift Station to accommodate the Karl's Farm development (Council Goal #8)
- Continued to provide uninterrupted service during the COVID-19 pandemic (Council Goal #1)

Goals & Objectives

- Continue the design and construction of Lift Station A and Forcemain A to maintain a reliable sanitary sewer system (Council Goal #8)
- Strategically manage infrastructure program to understand and recommend plans to ensure safe and quality service (Council Goal #8)
- Investigate and pursue water rights acquisitions and water supply projects to provide a consistent, stable and cost efficient water supply for the City (Council Goal #8)
- Maintain strong community involvement by promoting public awareness of the Public Works Department roles and responsibilities, and programs available to the community to improve quality of life (Council Goal #2)

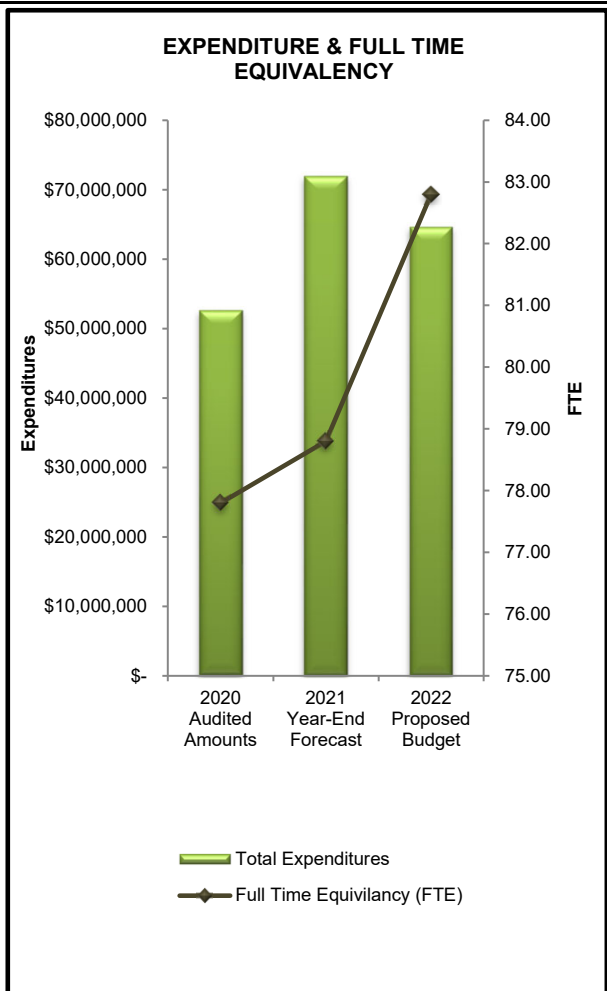
Activity Measures

| Category/Measure | Council Goal | 2019 | 2020 | 2021 Forecast | 2022 Forecast |
|--|--------------|--------|--------|---------------|---------------|
| Water Distribution System (# of Miles) | #8 | 127 | 127 | 127 | 127 |
| Sewer Collection System (# of Miles) | #8 | 101 | 101 | 101 | 101 |
| Storm Drainage System (# of Miles) | #8 | 23 | 23 | 23 | 23 |
| Roadway Network (# of Miles) | #8 | 105 | 105 | 105 | 105 |
| Waste Hauled to Landfill (Tons) | #7 | 14,915 | 16,301 | 15,000 | 15,000 |
| Waste Hauled to Recycling (Tons) | #7 | 1,709 | 1,938 | 1,900 | 1,900 |

Public Works

| 2022 BUDGET SUMMARY BY FUND | | |
|-----------------------------|-------------------|--------------|
| Fund(s) | Budget | FTE |
| General Fund | \$ 2,870,128 | 20.40 |
| Conservation Trust Fund | - | - |
| CDBG Fund | - | - |
| Capital Projects Fund | 35,423,876 | - |
| Water Fund | 18,994,902 | 30.10 |
| Wastewater Fund | 4,840,038 | 20.10 |
| Stormwater Fund | 533,488 | 1.00 |
| Sanitation Fund | 1,888,950 | 11.20 |
| Total | 64,551,382 | 82.80 |

| 2022 BUDGET SUMMARY BY DIVISION | | |
|---------------------------------|-------------------|--------------|
| Division/Program(s) | Budget | FTE |
| Administration/Operations | \$ 399,228 | 2.80 |
| Facilities | 608,062 | 5.00 |
| Fleet | 536,795 | 4.00 |
| Streets | 931,495 | 9.00 |
| Engineering | 2,000,559 | 11.00 |
| Water Operations | 1,540,617 | 8.50 |
| Lab Operations | 669,214 | 5.00 |
| Electrical & Mechanical | 648,083 | 4.00 |
| Distribution & Collection | 1,561,176 | 9.00 |
| Water Resources Operations | 5,832,199 | 3.00 |
| Wastewater Operations | 2,102,704 | 8.50 |
| Industrial Pre-Treatment | 128,461 | 1.00 |
| Stormwater Operations | 168,788 | 1.00 |
| Sanitation Operations | 1,744,963 | 11.00 |
| Capital Improvement Projects | 45,679,038 | - |
| Total | 64,551,382 | 82.80 |



| EXPENDITURE SUMMARY | | | | |
|---|----------------------------|---------------------------|------------------------------|----------------------------|
| | 2020 Audited Amounts | 2021 Adopted Budget | 2021 Year-End Forecast | 2022 Proposed Budget |
| Staff - Full Time Equivalency (FTE)* | 77.80 | 78.80 | 78.80 | 82.80 |
| Expenditures: | | | | |
| Personnel | \$ 6,266,591 | \$ 6,829,717 | \$ 6,336,324 | \$ 7,257,901 |
| Purchased Services | 2,396,463 | 2,449,038 | 2,362,978 | 2,306,038 |
| Supplies/Non-Capital Equipment | 2,977,867 | 3,542,112 | 3,409,170 | 3,912,320 |
| Capital Outlay | 40,890,250 | 79,272,075 | 59,720,940 | 51,005,038 |
| Miscellaneous | 35,720 | 41,085 | 52,085 | 70,085 |
| Total Expenditures | \$ 52,566,891 | \$ 92,134,027 | \$ 71,881,497 | \$ 64,551,382 |

2022 BUDGET PACKAGES

| | Amount |
|--|---------------------|
| 1. Personnel Market Adjustment | \$ - |
| 2. Personnel Merit Allowance | 86,081 |
| 3. General Services - Lab Operations - Big Dry Creek special studies | 6,000 |
| 4. Personnel - Engineering - civil engineer (1.0 FTE) | 100,095 |
| 5. Maintenance Supplies - Distribution & Collection - ERT replacement and commercial meter program | 185,000 |
| 6. Technical Services - Industrial Pre-Treatment - increase | 10,000 |
| 7. Personnel - Streets - municipal services worker 1 (1.0 FTE) | 60,936 |
| 8. Personnel - Sanitation - municipal services worker 1 (1.0 FTE) | 60,936 |
| 9. Non-Capital Equipment - Wastewater Operations - increase \$50,000 and contingency \$90,000 | 140,000 |
| 10. Property/Rights - Water Resources Operations - engineering | 150,000 |
| 11. Property/Rights - Water Resources Operations - special counsel | 200,000 |
| 12. Chemicals/Compounds - Water Operations - increase | 10,000 |
| 13. Non-Capital Equipment - Water Operations - increase of \$50,000 and contingency of \$90,000 | 140,000 |
| 14. Personnel - Water Operations - operator (1.0 FTE) | 76,312 |
| 15. Capital Equipment - Distribution & Collection - excavator | 52,000 |
| 16. Capital Equipment - Water Operations - vehicle replacement | 59,000 |
| 17. Capital Equipment - Engineering - vehicle replacement | 45,000 |
| 18. Non-Capital Equipment - Lab Operations - contingency | 50,000 |
| 19. Non-Capital Equipment - Electrical & Mechanical - contingency | 70,000 |
| 20. Capital Equipment - Sanitation Operations - sanitation truck replacement | 320,000 |
| | \$ 1,821,360 |

Expenditure Detail

Public Works Department - All Funds

| | 2020 Audited Amounts | 2021 Adopted Budget | 2021 Year-End Forecast | 2022 Proposed Budget |
|---|----------------------------|---------------------------|------------------------------|----------------------------|
| Personnel | | | | |
| Regular Wages | 4,651,426 | 4,963,890 | 4,662,544 | 5,290,922 |
| Overtime | 141,250 | 116,200 | 129,200 | 116,200 |
| Allowances | 26,911 | 28,740 | 28,867 | 31,068 |
| Medicare | 61,952 | 70,658 | 64,126 | 75,443 |
| Workers Compensation | 76,287 | 100,203 | 77,938 | 90,753 |
| Retirement Contributions | 409,477 | 436,848 | 409,203 | 464,438 |
| Medical Benefits | 870,590 | 1,069,502 | 932,986 | 1,142,452 |
| Life/Disability Benefits | 28,698 | 43,676 | 31,460 | 46,625 |
| Total Personnel | 6,266,591 | 6,829,717 | 6,336,324 | 7,257,901 |
| Purchased Services | | | | |
| Professional Services | 172,588 | 234,150 | 217,150 | 109,150 |
| Technical Services | 144,391 | 211,360 | 185,540 | 201,560 |
| General Services | 67,950 | 92,258 | 80,258 | 84,258 |
| Property Services | 1,882,128 | 1,777,800 | 1,757,500 | 1,777,600 |
| Repair/Maintenance Services | (94) | - | - | - |
| Communication Services | 80,711 | 62,950 | 58,700 | 62,950 |
| Training/Registration | 17,463 | 25,600 | 18,300 | 25,600 |
| Mileage/Travel | 179 | 3,500 | 2,100 | 3,500 |
| Rentals/Leases | 31,147 | 41,420 | 43,430 | 41,420 |
| Total Purchased Services | 2,396,463 | 2,449,038 | 2,362,978 | 2,306,038 |
| Supplies/Non-Capital Equipment | | | | |
| Office Supplies | 16,092 | 18,700 | 16,700 | 18,700 |
| Technology Supplies | 2,400 | 2,500 | 2,500 | 2,500 |
| Operating Supplies | 490,693 | 625,700 | 645,700 | 655,700 |
| Chemicals/Compounds | 412,799 | 552,745 | 552,745 | 562,745 |
| Maintenance Supplies | 410,058 | 570,000 | 510,000 | 485,000 |
| Inventory Supplies | 42,025 | 60,000 | 60,000 | 60,000 |
| Uniforms/Clothing | 23,617 | 22,950 | 23,600 | 22,950 |
| Non-Capital Equipment | 205,455 | 158,517 | 173,725 | 573,725 |
| Gas/Electricity | 1,240,746 | 1,356,500 | 1,254,500 | 1,356,500 |
| Motor Vehicle Fuels | 133,982 | 174,500 | 169,700 | 174,500 |
| Total Supplies/Non-Capital Equipment | 2,977,867 | 3,542,112 | 3,409,170 | 3,912,320 |
| Capital Outlay | | | | |
| Property/Rights | 1,268,000 | 1,600,000 | 1,600,000 | 4,850,000 |
| Capital Equipment | 1,592,409 | 1,440,208 | 1,400,000 | 476,000 |
| Capital Improvement Projects | 38,029,841 | 76,231,867 | 56,720,940 | 45,679,038 |
| Total Capital Outlay | 40,890,250 | 79,272,075 | 59,720,940 | 51,005,038 |
| Miscellaneous | | | | |
| Dues/Fees | 7,095 | 11,085 | 22,085 | 25,085 |
| Community Incentive | 28,625 | 30,000 | 30,000 | 45,000 |
| Total Other Expenditures | 35,720 | 41,085 | 52,085 | 70,085 |
| Total Expenditures | \$ 52,566,891 | \$ 92,134,027 | \$ 71,881,497 | \$ 64,551,382 |

Expenditure Detail

Public Works Department - General Fund

| | 2020 Audited Amounts | 2021 Adopted Budget | 2021 Year-End Forecast | 2022 Proposed Budget |
|---|----------------------------|---------------------------|------------------------------|----------------------------|
| Personnel | | | | |
| Regular Wages | 992,702 | 1,073,808 | 1,005,176 | 1,183,867 |
| Overtime | 51,547 | 29,600 | 42,600 | 29,600 |
| Allowances | 7,599 | 7,116 | 9,581 | 9,924 |
| Medicare | 12,472 | 15,063 | 13,588 | 16,700 |
| Workers Compensation | 24,349 | 25,203 | 19,495 | 22,096 |
| Retirement Contributions | 85,309 | 92,208 | 85,669 | 102,026 |
| Medical Benefits | 198,500 | 264,996 | 213,207 | 249,385 |
| Life/Disability Benefits | 6,020 | 9,297 | 7,016 | 10,297 |
| Total Personnel | 1,378,498 | 1,517,291 | 1,396,332 | 1,623,895 |
| Purchased Services | | | | |
| Professional Services | 58,393 | 45,750 | 45,850 | 45,750 |
| Technical Services | 27,412 | 29,380 | 28,660 | 29,380 |
| General Services | 4,445 | 2,828 | 2,828 | 2,828 |
| Property Services | 195,302 | 174,500 | 149,500 | 154,500 |
| Repair/Maintenance Services | (100,200) | (174,000) | (174,000) | (174,000) |
| Communication Services | 13,233 | 22,950 | 18,500 | 22,950 |
| Training/Registration | 4,246 | 6,175 | 5,075 | 6,175 |
| Mileage/Travel | 83 | 700 | 400 | 700 |
| Rentals/Leases | 9,204 | 8,200 | 8,200 | 8,200 |
| Total Purchased Services | 212,118 | 116,483 | 85,013 | 96,483 |
| Supplies/Non-Capital Equipment | | | | |
| Office Supplies | 5,684 | 8,000 | 6,000 | 8,000 |
| Technology Supplies | 2,400 | 2,500 | 2,500 | 2,500 |
| Operating Supplies | 295,359 | 337,000 | 337,000 | 337,000 |
| Maintenance Supplies | 145,419 | 75,000 | 110,000 | 85,000 |
| Uniforms/Clothing | 6,328 | 5,650 | 7,450 | 5,650 |
| Non-Capital Equipment | 4,128 | - | - | - |
| Gas/Electricity | 601,459 | 635,000 | 610,000 | 635,000 |
| Motor Vehicle Fuels | 58,119 | 75,000 | 74,700 | 75,000 |
| Total Supplies/Non-Capital Equipment | 1,118,896 | 1,138,150 | 1,147,650 | 1,148,150 |
| Capital Outlay | | | | |
| Capital Equipment | 414,273 | - | - | - |
| Total Capital Outlay | 414,273 | - | - | - |
| Miscellaneous | | | | |
| Dues/Fees | 680 | 1,600 | 1,600 | 1,600 |
| Total Other Expenditures | 680 | 1,600 | 1,600 | 1,600 |
| Total Expenditures | \$ 3,124,465 | \$ 2,773,524 | \$ 2,630,595 | \$ 2,870,128 |

Expenditure Detail

Administration/Operations Division - General Fund

| | 2020 Audited Amounts | 2021 Adopted Budget | 2021 Year-End Forecast | 2022 Proposed Budget |
|---|----------------------------|---------------------------|------------------------------|----------------------------|
| Personnel | | | | |
| Regular Wages | 58,593 | 87,427 | 59,363 | 61,208 |
| Medicare | 556 | 1,267 | 564 | 887 |
| Workers Compensation | 48 | 710 | 43 | 45 |
| Retirement Contributions | 5,459 | 8,058 | 5,533 | 5,710 |
| Medical Benefits | 9,608 | 16,807 | 11,001 | 10,442 |
| Life/Disability Benefits | 380 | 791 | 445 | 555 |
| Total Personnel | 74,644 | 115,060 | 76,949 | 78,847 |
| Purchased Services | | | | |
| Communication Services | 146 | - | - | - |
| Total Purchased Services | 146 | - | - | - |
| Supplies/Non-Capital Equipment | | | | |
| Office Supplies | 5,660 | 8,000 | 6,000 | 8,000 |
| Operating Supplies | 59 | - | - | - |
| Gas/Electricity | 78,054 | 110,000 | 85,000 | 110,000 |
| Total Supplies/Non-Capital Equipment | 83,773 | 118,000 | 91,000 | 118,000 |
| Total Expenditures | \$ 158,563 | \$ 233,060 | \$ 167,949 | \$ 196,847 |

Expenditure Detail

Facilities Division - General Fund

| | 2020 Audited Amounts | 2021 Adopted Budget | 2021 Year-End Forecast | 2022 Proposed Budget |
|---|----------------------------|---------------------------|------------------------------|----------------------------|
| Personnel | | | | |
| Regular Wages | 154,784 | 165,055 | 132,488 | 189,333 |
| Overtime | 2,772 | 3,600 | 3,600 | 3,600 |
| Allowances | 816 | 1,020 | 872 | 1,020 |
| Medicare | 1,506 | 2,234 | 1,408 | 2,586 |
| Workers Compensation | 3,068 | 3,572 | 2,319 | 3,504 |
| Retirement Contributions | 13,676 | 14,764 | 12,128 | 16,638 |
| Medical Benefits | 26,290 | 35,321 | 23,614 | 22,853 |
| Life/Disability Benefits | 805 | 1,386 | 892 | 1,607 |
| Total Personnel | 203,717 | 226,952 | 177,321 | 241,141 |
| Purchased Services | | | | |
| Professional Services | 104 | 100 | 200 | 100 |
| Technical Services | 384 | 180 | 960 | 180 |
| General Services | - | 200 | 200 | 200 |
| Property Services | 49,396 | 46,500 | 46,500 | 46,500 |
| Communication Services | 2,531 | 6,500 | 5,000 | 6,500 |
| Training/Registration | 467 | 375 | 375 | 375 |
| Rentals/Leases | 4,831 | 4,000 | 4,000 | 4,000 |
| Total Purchased Services | 57,713 | 57,855 | 57,235 | 57,855 |
| Supplies/Non-Capital Equipment | | | | |
| Operating Supplies | 42,299 | 50,000 | 50,000 | 50,000 |
| Uniforms/Clothing | 481 | 750 | 750 | 750 |
| Motor Vehicle Fuels | 3,368 | 3,500 | 3,500 | 3,500 |
| Total Supplies/Non-Capital Equipment | 46,148 | 54,250 | 54,250 | 54,250 |
| Capital Outlay | | | | |
| Capital Equipment | 6,229 | - | - | - |
| Total Capital Outlay | 6,229 | - | - | - |
| Total Expenditures | \$ 313,807 | \$ 339,057 | \$ 288,806 | \$ 353,246 |

Expenditure Detail

Fleet Division - General Fund

| | 2020 Audited Amounts | 2021 Adopted Budget | 2021 Year-End Forecast | 2022 Proposed Budget |
|---|----------------------------|---------------------------|------------------------------|----------------------------|
| Personnel | | | | |
| Regular Wages | 243,651 | 238,325 | 245,447 | 236,433 |
| Overtime | 3,352 | 4,000 | 4,000 | 4,000 |
| Allowances | 1,224 | 1,224 | 1,221 | 1,224 |
| Medicare | 2,607 | 3,299 | 2,704 | 3,272 |
| Workers Compensation | 2,731 | 2,558 | 2,204 | 2,327 |
| Retirement Contributions | 21,057 | 21,020 | 20,758 | 20,970 |
| Medical Benefits | 58,650 | 62,671 | 62,552 | 63,497 |
| Life/Disability Benefits | 1,468 | 2,037 | 1,617 | 2,022 |
| Total Personnel | 334,740 | 335,134 | 340,503 | 333,745 |
| Purchased Services | | | | |
| Professional Services | 270 | 150 | 150 | 150 |
| Technical Services | 10,941 | 10,500 | 9,000 | 10,500 |
| Property Services | 31,427 | 43,000 | 43,000 | 43,000 |
| Repair/Maintenance Services | (100,200) | (174,000) | (174,000) | (174,000) |
| Communication Services | 1,618 | 1,500 | 1,500 | 1,500 |
| Training/Registration | 55 | 1,000 | 500 | 1,000 |
| Mileage/Travel | - | 200 | 100 | 200 |
| Rentals/Leases | 1,147 | 700 | 700 | 700 |
| Total Purchased Services | (54,742) | (116,950) | (119,050) | (116,950) |
| Supplies/Non-Capital Equipment | | | | |
| Operating Supplies | 107,293 | 90,000 | 90,000 | 90,000 |
| Uniforms/Clothing | 820 | 1,000 | 500 | 1,000 |
| Motor Vehicle Fuels | 38,895 | 55,000 | 55,000 | 55,000 |
| Total Supplies/Non-Capital Equipment | 147,008 | 146,000 | 145,500 | 146,000 |
| Total Expenditures | \$ 427,006 | \$ 364,184 | \$ 366,953 | \$ 362,795 |

Expenditure Detail

Streets Division - General Fund

| | 2020 Audited Amounts | 2021 Adopted Budget | 2021 Year-End Forecast | 2022 Proposed Budget |
|---|----------------------------|---------------------------|------------------------------|----------------------------|
| Personnel | | | | |
| Regular Wages | 366,147 | 405,650 | 389,448 | 440,969 |
| Overtime | 43,398 | 22,000 | 35,000 | 22,000 |
| Allowances | 5,219 | 4,464 | 7,063 | 7,272 |
| Medicare | 5,488 | 5,686 | 6,466 | 6,239 |
| Workers Compensation | 15,005 | 14,690 | 12,126 | 13,191 |
| Retirement Contributions | 31,562 | 34,178 | 32,976 | 37,677 |
| Medical Benefits | 63,115 | 102,492 | 66,391 | 83,635 |
| Life/Disability Benefits | 2,277 | 3,490 | 2,771 | 3,812 |
| Total Personnel | 532,211 | 592,650 | 552,241 | 614,795 |
| Purchased Services | | | | |
| Professional Services | 636 | 500 | 500 | 500 |
| Technical Services | 1,169 | 1,200 | 1,200 | 1,200 |
| General Services | 155 | - | - | - |
| Property Services | 26,721 | 60,000 | 35,000 | 40,000 |
| Communication Services | 8,290 | 6,800 | 5,000 | 6,800 |
| Training/Registration | 525 | 1,200 | 1,200 | 1,200 |
| Rentals/Leases | 3,226 | 3,500 | 3,500 | 3,500 |
| Total Purchased Services | 40,722 | 73,200 | 46,400 | 53,200 |
| Supplies/Non-Capital Equipment | | | | |
| Operating Supplies | 130,932 | 145,000 | 145,000 | 145,000 |
| Maintenance Supplies | 145,419 | 75,000 | 110,000 | 85,000 |
| Uniforms/Clothing | 3,716 | 3,000 | 5,000 | 3,000 |
| Non-Capital Equipment | 4,128 | - | - | - |
| Motor Vehicle Fuels | 14,819 | 15,000 | 15,000 | 15,000 |
| Total Supplies/Non-Capital Equipment | 299,014 | 238,000 | 275,000 | 248,000 |
| Capital Outlay | | | | |
| Capital Equipment | 246,235 | - | - | - |
| Total Capital Outlay | 246,235 | - | - | - |
| Miscellaneous | | | | |
| Dues/Fees | 100 | 800 | 800 | 800 |
| Total Other Expenditures | 100 | 800 | 800 | 800 |
| Total Expenditures | \$ 1,118,282 | \$ 904,650 | \$ 874,441 | \$ 916,795 |

Expenditure Detail

Engineering Division - General Fund

| | 2020 Audited Amounts | 2021 Adopted Budget | 2021 Year-End Forecast | 2022 Proposed Budget |
|---|----------------------------|---------------------------|------------------------------|----------------------------|
| Personnel | | | | |
| Regular Wages | 169,527 | 177,351 | 178,430 | 255,924 |
| Overtime | 2,025 | - | - | - |
| Allowances | 340 | 408 | 425 | 408 |
| Medicare | 2,315 | 2,577 | 2,446 | 3,716 |
| Workers Compensation | 3,497 | 3,673 | 2,803 | 3,029 |
| Retirement Contributions | 13,555 | 14,188 | 14,274 | 21,031 |
| Medical Benefits | 40,837 | 47,705 | 49,649 | 68,958 |
| Life/Disability Benefits | 1,090 | 1,593 | 1,291 | 2,301 |
| Total Personnel | 233,186 | 247,495 | 249,318 | 355,367 |
| Purchased Services | | | | |
| Professional Services | 57,383 | 45,000 | 45,000 | 45,000 |
| Technical Services | 14,918 | 17,500 | 17,500 | 17,500 |
| General Services | 4,290 | 2,628 | 2,628 | 2,628 |
| Property Services | 87,758 | 25,000 | 25,000 | 25,000 |
| Communication Services | 648 | 8,150 | 7,000 | 8,150 |
| Training/Registration | 3,199 | 3,600 | 3,000 | 3,600 |
| Mileage/Travel | 83 | 500 | 300 | 500 |
| Total Purchased Services | 168,279 | 102,378 | 100,428 | 102,378 |
| Supplies/Non-Capital Equipment | | | | |
| Office Supplies | 24 | - | - | - |
| Technology Supplies | 2,400 | 2,500 | 2,500 | 2,500 |
| Operating Supplies | 14,776 | 52,000 | 52,000 | 52,000 |
| Uniforms/Clothing | 1,311 | 900 | 1,200 | 900 |
| Gas/Electricity | 523,405 | 525,000 | 525,000 | 525,000 |
| Motor Vehicle Fuels | 1,037 | 1,500 | 1,200 | 1,500 |
| Total Supplies/Non-Capital Equipment | 542,953 | 581,900 | 581,900 | 581,900 |
| Capital Outlay | | | | |
| Capital Equipment | 161,809 | - | - | - |
| Total Capital Outlay | 161,809 | - | - | - |
| Miscellaneous | | | | |
| Dues/Fees | 580 | 800 | 800 | 800 |
| Total Other Expenditures | 580 | 800 | 800 | 800 |
| Total Expenditures | \$ 1,106,807 | \$ 932,573 | \$ 932,446 | \$ 1,040,445 |

Expenditure Detail

Public Works Department - CDBG Fund

| | 2020 Audited Amounts | 2021 Adopted Budget | 2021 Year-End Forecast | 2022 Proposed Budget |
|------------------------------|----------------------------|---------------------------|------------------------------|----------------------------|
| Capital Outlay | | | | |
| Capital Improvement Projects | 78,235 | - | - | - |
| Total Capital Outlay | 78,235 | - | - | - |
| Total Expenditures | \$ 78,235 | \$ - | \$ - | \$ - |

Expenditure Detail

Capital Improvement Projects Division - CDBG Fund

| | 2020 Audited Amounts | 2021 Adopted Budget | 2021 Year-End Forecast | 2022 Proposed Budget |
|------------------------------|----------------------------|---------------------------|------------------------------|----------------------------|
| Capital Outlay | | | | |
| Capital Improvement Projects | 78,235 | - | - | - |
| Total Capital Outlay | 78,235 | - | - | - |
| | | | | |
| Total Expenditures | \$ 78,235 | \$ - | \$ - | \$ - |

Expenditure Detail

Public Works Department - Capital Projects Fund

| | 2020 Audited Amounts | 2021 Adopted Budget | 2021 Year-End Forecast | 2022 Proposed Budget |
|------------------------------|----------------------------|---------------------------|------------------------------|----------------------------|
| Capital Outlay | | | | |
| Capital Improvement Projects | 34,044,144 | 40,176,956 | 25,568,746 | 35,423,876 |
| Total Capital Outlay | 34,044,144 | 40,176,956 | 25,568,746 | 35,423,876 |
| Total Expenditures | \$ 34,044,144 | \$ 40,176,956 | \$ 25,568,746 | \$ 35,423,876 |

Expenditure Detail

Capital Improvement Projects Division - Capital Projects Fund

| | 2020 Audited Amounts | 2021 Adopted Budget | 2021 Year-End Forecast | 2022 Proposed Budget |
|------------------------------|----------------------------|---------------------------|------------------------------|----------------------------|
| Capital Outlay | | | | |
| Capital Improvement Projects | 34,044,144 | 40,176,956 | 25,568,746 | 35,423,876 |
| Total Capital Outlay | 34,044,144 | 40,176,956 | 25,568,746 | 35,423,876 |
| Total Expenditures | \$ 34,044,144 | \$ 40,176,956 | \$ 25,568,746 | \$ 35,423,876 |

Expenditure Detail

Public Works Department - Water Fund

| | 2020 Audited Amounts | 2021 Adopted Budget | 2021 Year-End Forecast | 2022 Proposed Budget |
|---|----------------------------|---------------------------|------------------------------|----------------------------|
| Personnel | | | | |
| Regular Wages | 1,847,951 | 2,027,448 | 1,863,151 | 2,126,345 |
| Overtime | 35,398 | 30,600 | 30,600 | 30,600 |
| Allowances | 9,926 | 11,592 | 9,854 | 10,776 |
| Medicare | 24,726 | 28,996 | 25,513 | 30,423 |
| Workers Compensation | 22,998 | 31,888 | 22,654 | 27,514 |
| Retirement Contributions | 162,971 | 177,924 | 163,785 | 186,328 |
| Medical Benefits | 308,489 | 383,800 | 337,092 | 450,675 |
| Life/Disability Benefits | 11,381 | 17,918 | 12,276 | 18,810 |
| Total Personnel | 2,423,840 | 2,710,166 | 2,464,925 | 2,881,471 |
| Purchased Services | | | | |
| Professional Services | 54,510 | 186,700 | 170,200 | 61,700 |
| Technical Services | 51,527 | 88,080 | 82,980 | 88,280 |
| General Services | 33,813 | 62,000 | 50,000 | 54,000 |
| Property Services | 906,489 | 695,200 | 695,000 | 695,000 |
| Repair/Maintenance Services | 16,654 | 60,000 | 60,000 | 60,000 |
| Communication Services | 38,992 | 17,850 | 18,950 | 17,850 |
| Training/Registration | 7,919 | 11,875 | 9,925 | 11,875 |
| Mileage/Travel | 76 | 1,600 | 1,200 | 1,600 |
| Rentals/Leases | 6,103 | 12,550 | 12,550 | 12,550 |
| Total Purchased Services | 1,116,083 | 1,135,855 | 1,100,805 | 1,002,855 |
| Supplies/Non-Capital Equipment | | | | |
| Office Supplies | 6,510 | 6,500 | 6,500 | 6,500 |
| Operating Supplies | 120,784 | 184,000 | 204,000 | 214,000 |
| Chemicals/Compounds | 179,314 | 200,000 | 200,000 | 210,000 |
| Maintenance Supplies | 264,639 | 495,000 | 400,000 | 400,000 |
| Uniforms/Clothing | 11,363 | 11,550 | 10,500 | 11,550 |
| Non-Capital Equipment | 76,019 | 81,725 | 81,725 | 306,725 |
| Gas/Electricity | 228,668 | 240,000 | 232,000 | 240,000 |
| Motor Vehicle Fuels | 18,471 | 24,500 | 20,000 | 24,500 |
| Total Supplies/Non-Capital Equipment | 905,768 | 1,243,275 | 1,154,725 | 1,413,275 |
| Capital Outlay | | | | |
| Property/Rights | 1,268,000 | 1,600,000 | 1,600,000 | 4,850,000 |
| Capital Equipment | 160,540 | 520,000 | 500,000 | 156,000 |
| Capital Improvement Projects | 333,282 | 5,697,341 | 1,758,070 | 8,624,271 |
| Total Capital Outlay | 1,761,822 | 7,817,341 | 3,858,070 | 13,630,271 |
| Miscellaneous | | | | |
| Dues/Fees | 3,613 | 8,030 | 19,030 | 22,030 |
| Community Incentive | 28,625 | 30,000 | 30,000 | 45,000 |
| Total Other Expenditures | 32,238 | 38,030 | 49,030 | 67,030 |
| Total Expenditures | \$ 6,239,751 | \$ 12,944,667 | \$ 8,627,555 | \$ 18,994,902 |

Expenditure Detail

Administration/Operations Division - Water Fund

| | 2020 Audited Amounts | 2021 Adopted Budget | 2021 Year-End Forecast | 2022 Proposed Budget |
|---|----------------------------|---------------------------|------------------------------|----------------------------|
| Personnel | | | | |
| Regular Wages | 58,593 | 58,856 | 59,363 | 61,208 |
| Medicare | 556 | 853 | 564 | 887 |
| Workers Compensation | 35 | 47 | 43 | 45 |
| Retirement Contributions | 5,459 | 5,487 | 5,534 | 5,710 |
| Medical Benefits | 9,608 | 10,305 | 10,143 | 10,442 |
| Life/Disability Benefits | 380 | 533 | 410 | 555 |
| Total Personnel | 74,631 | 76,081 | 76,057 | 78,847 |
| Purchased Services | | | | |
| Technical Services | - | - | 200 | 200 |
| Property Services | - | 200 | - | - |
| Communication Services | 25 | - | - | - |
| Rentals/Leases | 1,232 | 1,000 | 1,000 | 1,000 |
| Total Purchased Services | 1,257 | 1,200 | 1,200 | 1,200 |
| Supplies/Non-Capital Equipment | | | | |
| Office Supplies | 5,627 | 5,500 | 5,500 | 5,500 |
| Operating Supplies | (66) | - | - | - |
| Total Supplies/Non-Capital Equipment | 5,561 | 5,500 | 5,500 | 5,500 |
| Total Expenditures | \$ 81,449 | \$ 82,781 | \$ 82,757 | \$ 85,547 |

Expenditure Detail

Facilities Division - Water Fund

| | 2020 Audited Amounts | 2021 Adopted Budget | 2021 Year-End Forecast | 2022 Proposed Budget |
|---|----------------------------|---------------------------|------------------------------|----------------------------|
| Personnel | | | | |
| Regular Wages | 143,480 | 165,055 | 132,488 | 161,644 |
| Overtime | 2,772 | 3,600 | 3,600 | 3,600 |
| Allowances | 816 | 1,020 | 804 | 1,020 |
| Medicare | 1,346 | 2,234 | 1,407 | 2,185 |
| Workers Compensation | 2,181 | 3,572 | 2,319 | 2,960 |
| Retirement Contributions | 13,252 | 14,764 | 12,129 | 14,423 |
| Medical Benefits | 23,638 | 35,321 | 21,771 | 32,523 |
| Life/Disability Benefits | 806 | 1,386 | 822 | 1,356 |
| Total Personnel | 188,291 | 226,952 | 175,340 | 219,711 |
| Purchased Services | | | | |
| Professional Services | 3 | 100 | 100 | 100 |
| Technical Services | 384 | 180 | 180 | 180 |
| General Services | 80 | - | - | - |
| Property Services | 33,878 | 20,000 | 20,000 | 20,000 |
| Communication Services | 9,487 | 1,500 | 4,000 | 1,500 |
| Training/Registration | - | 375 | 375 | 375 |
| Rentals/Leases | - | 2,200 | 2,200 | 2,200 |
| Total Purchased Services | 43,832 | 24,355 | 26,855 | 24,355 |
| Supplies/Non-Capital Equipment | | | | |
| Operating Supplies | 1,790 | 10,000 | 10,000 | 10,000 |
| Uniforms/Clothing | 809 | 750 | 750 | 750 |
| Total Supplies/Non-Capital Equipment | 2,599 | 10,750 | 10,750 | 10,750 |
| Total Expenditures | \$ 234,722 | \$ 262,057 | \$ 212,945 | \$ 254,816 |

Expenditure Detail

Fleet Division - Water Fund

| | 2020 Audited Amounts | 2021 Adopted Budget | 2021 Year-End Forecast | 2022 Proposed Budget |
|---------------------------------|----------------------------|---------------------------|------------------------------|----------------------------|
| Purchased Services | | | | |
| Repair/Maintenance Services | 16,654 | 60,000 | 60,000 | 60,000 |
| Total Purchased Services | 16,654 | 60,000 | 60,000 | 60,000 |
| Total Expenditures | \$ 16,654 | \$ 60,000 | \$ 60,000 | \$ 60,000 |

Expenditure Detail

Engineering Division - Water Fund

| | 2020 Audited Amounts | 2021 Adopted Budget | 2021 Year-End Forecast | 2022 Proposed Budget |
|---|----------------------------|---------------------------|------------------------------|----------------------------|
| Personnel | | | | |
| Regular Wages | 318,329 | 326,852 | 325,072 | 357,604 |
| Overtime | 311 | - | - | - |
| Allowances | 761 | 804 | 696 | 804 |
| Medicare | 4,408 | 4,749 | 4,490 | 5,197 |
| Workers Compensation | 3,068 | 4,126 | 3,416 | 3,517 |
| Retirement Contributions | 27,244 | 28,411 | 28,250 | 31,512 |
| Medical Benefits | 53,810 | 58,275 | 57,349 | 59,044 |
| Life/Disability Benefits | 2,048 | 2,948 | 2,230 | 3,232 |
| Total Personnel | 409,979 | 426,165 | 421,503 | 460,910 |
| Purchased Services | | | | |
| Professional Services | 7,903 | 40,000 | 40,000 | 40,000 |
| Technical Services | - | 12,500 | 12,500 | 12,500 |
| General Services | (9,957) | - | - | - |
| Communication Services | 9,012 | 3,250 | 3,250 | 3,250 |
| Rentals/Leases | 580 | 1,500 | 1,500 | 1,500 |
| Total Purchased Services | 7,538 | 57,250 | 57,250 | 57,250 |
| Supplies/Non-Capital Equipment | | | | |
| Office Supplies | 214 | - | - | - |
| Operating Supplies | 131 | 2,000 | 2,000 | 2,000 |
| Uniforms/Clothing | 736 | 900 | 500 | 900 |
| Motor Vehicle Fuels | 299 | 2,000 | - | 2,000 |
| Total Supplies/Non-Capital Equipment | 1,380 | 4,900 | 2,500 | 4,900 |
| Capital Outlay | | | | |
| Capital Equipment | - | - | - | 45,000 |
| Total Capital Outlay | - | - | - | 45,000 |
| Miscellaneous | | | | |
| Dues/Fees | 208 | 800 | 800 | 800 |
| Total Other Expenditures | 208 | 800 | 800 | 800 |
| Total Expenditures | \$ 419,105 | \$ 489,115 | \$ 482,053 | \$ 568,860 |

Expenditure Detail

Water Operations Division - Water Fund

| | 2020 Audited Amounts | 2021 Adopted Budget | 2021 Year-End Forecast | 2022 Proposed Budget |
|---|----------------------------|---------------------------|------------------------------|----------------------------|
| Personnel | | | | |
| Regular Wages | 420,360 | 476,919 | 409,571 | 535,221 |
| Overtime | 16,420 | 12,000 | 12,000 | 12,000 |
| Allowances | 4,337 | 4,668 | 4,033 | 3,876 |
| Medicare | 6,191 | 6,925 | 5,844 | 7,759 |
| Workers Compensation | 6,416 | 10,054 | 6,620 | 9,382 |
| Retirement Contributions | 36,528 | 40,961 | 35,329 | 45,119 |
| Medical Benefits | 66,001 | 75,401 | 79,140 | 149,433 |
| Life/Disability Benefits | 2,510 | 4,260 | 2,680 | 4,777 |
| Total Personnel | 558,763 | 631,188 | 555,217 | 767,567 |
| Purchased Services | | | | |
| Professional Services | 17,010 | 111,000 | 110,000 | 1,000 |
| Technical Services | 33,066 | 37,300 | 32,000 | 37,300 |
| General Services | 5,375 | 6,000 | 6,000 | 6,000 |
| Property Services | 26,900 | 11,000 | 11,000 | 11,000 |
| Communication Services | 7,803 | 7,300 | 6,000 | 7,300 |
| Training/Registration | 4,392 | 3,000 | 3,000 | 3,000 |
| Rentals/Leases | 512 | 1,000 | 1,000 | 1,000 |
| Total Purchased Services | 95,058 | 176,600 | 169,000 | 66,600 |
| Supplies/Non-Capital Equipment | | | | |
| Operating Supplies | 28,898 | 25,000 | 25,000 | 25,000 |
| Chemicals/Compounds | 179,314 | 200,000 | 200,000 | 210,000 |
| Uniforms/Clothing | 3,653 | 2,450 | 2,450 | 2,450 |
| Non-Capital Equipment | 43,851 | 35,000 | 35,000 | 175,000 |
| Gas/Electricity | 221,101 | 230,000 | 225,000 | 230,000 |
| Motor Vehicle Fuels | 314 | 1,000 | 1,000 | 1,000 |
| Total Supplies/Non-Capital Equipment | 477,131 | 493,450 | 488,450 | 643,450 |
| Capital Outlay | | | | |
| Capital Equipment | 77,409 | - | - | 59,000 |
| Total Capital Outlay | 77,409 | - | - | 59,000 |
| Miscellaneous | | | | |
| Dues/Fees | 214 | 4,000 | 4,000 | 4,000 |
| Total Other Expenditures | 214 | 4,000 | 4,000 | 4,000 |
| Total Expenditures | \$ 1,208,575 | \$ 1,305,238 | \$ 1,216,667 | \$ 1,540,617 |

Expenditure Detail

Lab Operations Division - Water Fund

| | 2020 Audited Amounts | 2021 Adopted Budget | 2021 Year-End Forecast | 2022 Proposed Budget |
|---|----------------------------|---------------------------|------------------------------|----------------------------|
| Personnel | | | | |
| Regular Wages | 355,196 | 354,681 | 356,675 | 371,884 |
| Allowances | 1,632 | 1,632 | 1,608 | 1,632 |
| Medicare | 4,944 | 5,165 | 4,948 | 5,415 |
| Workers Compensation | 4,554 | 5,871 | 4,729 | 5,114 |
| Retirement Contributions | 32,260 | 32,302 | 32,857 | 34,657 |
| Medical Benefits | 57,208 | 58,252 | 63,105 | 64,971 |
| Life/Disability Benefits | 2,268 | 3,183 | 2,414 | 3,341 |
| Total Personnel | 458,062 | 461,086 | 466,336 | 487,014 |
| Purchased Services | | | | |
| Professional Services | 4,000 | 300 | 300 | 300 |
| Technical Services | 10,731 | 21,000 | 21,000 | 21,000 |
| General Services | 34,922 | 45,000 | 33,000 | 37,000 |
| Property Services | 3,205 | 3,500 | 3,500 | 3,500 |
| Communication Services | 2,530 | 3,300 | 3,000 | 3,300 |
| Training/Registration | 1,601 | 2,000 | 1,500 | 2,000 |
| Mileage/Travel | - | 600 | 200 | 600 |
| Rentals/Leases | 2,484 | 3,400 | 3,400 | 3,400 |
| Total Purchased Services | 59,473 | 79,100 | 65,900 | 71,100 |
| Supplies/Non-Capital Equipment | | | | |
| Operating Supplies | 37,968 | 43,000 | 43,000 | 43,000 |
| Uniforms/Clothing | 1,583 | 1,600 | 1,200 | 1,600 |
| Non-Capital Equipment | - | - | - | 50,000 |
| Motor Vehicle Fuels | 824 | 1,500 | 1,000 | 1,500 |
| Total Supplies/Non-Capital Equipment | 40,375 | 46,100 | 45,200 | 96,100 |
| Capital Outlay | | | | |
| Capital Equipment | 31,999 | - | - | - |
| Total Capital Outlay | 31,999 | - | - | - |
| Miscellaneous | | | | |
| Dues/Fees | 489 | 1,000 | 12,000 | 15,000 |
| Total Other Expenditures | 489 | 1,000 | 12,000 | 15,000 |
| Total Expenditures | \$ 590,398 | \$ 587,286 | \$ 589,436 | \$ 669,214 |

Expenditure Detail

Electrical & Mechanical Division - Water Fund

| | 2020 Audited Amounts | 2021 Adopted Budget | 2021 Year-End Forecast | 2022 Proposed Budget |
|---|----------------------------|---------------------------|------------------------------|----------------------------|
| Personnel | | | | |
| Regular Wages | 169,875 | 164,162 | 152,264 | 160,616 |
| Overtime | 5,381 | 4,000 | 4,000 | 4,000 |
| Allowances | 850 | 816 | 1,105 | 1,416 |
| Medicare | 1,884 | 2,218 | 2,246 | 2,176 |
| Workers Compensation | 2,702 | 3,220 | 2,402 | 2,665 |
| Retirement Contributions | 14,362 | 14,369 | 12,096 | 13,332 |
| Medical Benefits | 21,112 | 21,966 | 17,865 | 18,502 |
| Life/Disability Benefits | 1,001 | 1,374 | 893 | 1,343 |
| Total Personnel | 217,167 | 212,125 | 192,871 | 204,050 |
| Purchased Services | | | | |
| Technical Services | 886 | 10,000 | 10,000 | 10,000 |
| General Services | 33 | 200 | 200 | 200 |
| Property Services | 9,715 | 10,000 | 10,000 | 10,000 |
| Communication Services | 1,816 | - | - | - |
| Training/Registration | 1,026 | 1,200 | 600 | 1,200 |
| Mileage/Travel | 36 | - | - | - |
| Rentals/Leases | 599 | 2,000 | 2,000 | 2,000 |
| Total Purchased Services | 14,111 | 23,400 | 22,800 | 23,400 |
| Supplies/Non-Capital Equipment | | | | |
| Operating Supplies | 18,809 | 15,000 | 15,000 | 15,000 |
| Uniforms/Clothing | 1,174 | 1,750 | 1,500 | 1,750 |
| Non-Capital Equipment | 32,168 | 46,725 | 46,725 | 81,725 |
| Motor Vehicle Fuels | 3,362 | 4,000 | 3,000 | 4,000 |
| Total Supplies/Non-Capital Equipment | 55,513 | 67,475 | 66,225 | 102,475 |
| Capital Outlay | | | | |
| Capital Equipment | 45,491 | - | - | - |
| Total Capital Outlay | 45,491 | - | - | - |
| Miscellaneous | | | | |
| Dues/Fees | 295 | 150 | 150 | 150 |
| Total Other Expenditures | 295 | 150 | 150 | 150 |
| Total Expenditures | \$ 332,577 | \$ 303,150 | \$ 282,046 | \$ 330,075 |

Expenditure Detail

Distribution & Collection Division - Water Fund

| | 2020 Audited Amounts | 2021 Adopted Budget | 2021 Year-End Forecast | 2022 Proposed Budget |
|---|----------------------------|---------------------------|------------------------------|----------------------------|
| Personnel | | | | |
| Regular Wages | 187,250 | 237,293 | 175,472 | 216,899 |
| Overtime | 10,514 | 11,000 | 11,000 | 11,000 |
| Allowances | 1,360 | 1,836 | 1,206 | 1,620 |
| Medicare | 2,682 | 3,307 | 2,486 | 3,009 |
| Workers Compensation | 3,925 | 4,802 | 2,964 | 3,638 |
| Retirement Contributions | 16,305 | 20,116 | 15,395 | 18,589 |
| Medical Benefits | 48,789 | 75,931 | 49,823 | 72,885 |
| Life/Disability Benefits | 1,138 | 2,050 | 1,142 | 1,863 |
| Total Personnel | 271,963 | 356,335 | 259,488 | 329,503 |
| Purchased Services | | | | |
| Professional Services | 7,780 | 800 | 800 | 800 |
| Technical Services | 6,460 | 7,100 | 7,100 | 7,100 |
| General Services | 345 | 400 | 400 | 400 |
| Property Services | 160,118 | 107,000 | 107,000 | 107,000 |
| Communication Services | 5,447 | 1,300 | 1,500 | 1,300 |
| Training/Registration | 285 | 1,350 | 500 | 1,350 |
| Rentals/Leases | 320 | 250 | 250 | 250 |
| Total Purchased Services | 180,755 | 118,200 | 117,550 | 118,200 |
| Supplies/Non-Capital Equipment | | | | |
| Operating Supplies | 27,955 | 80,000 | 100,000 | 110,000 |
| Maintenance Supplies | 264,639 | 495,000 | 400,000 | 400,000 |
| Uniforms/Clothing | 3,041 | 3,600 | 3,600 | 3,600 |
| Motor Vehicle Fuels | 13,672 | 16,000 | 15,000 | 16,000 |
| Total Supplies/Non-Capital Equipment | 309,307 | 594,600 | 518,600 | 529,600 |
| Capital Outlay | | | | |
| Capital Equipment | - | 520,000 | 500,000 | 52,000 |
| Total Capital Outlay | - | 520,000 | 500,000 | 52,000 |
| Total Expenditures | \$ 762,025 | \$ 1,589,135 | \$ 1,395,638 | \$ 1,029,303 |

Expenditure Detail

Water Resources Operations Division - Water Fund

| | 2020 Audited Amounts | 2021 Adopted Budget | 2021 Year-End Forecast | 2022 Proposed Budget |
|---|----------------------------|---------------------------|------------------------------|----------------------------|
| Personnel | | | | |
| Regular Wages | 194,868 | 243,630 | 252,246 | 261,269 |
| Allowances | 170 | 816 | 402 | 408 |
| Medicare | 2,715 | 3,545 | 3,528 | 3,795 |
| Workers Compensation | 117 | 196 | 161 | 193 |
| Retirement Contributions | 17,561 | 21,514 | 22,195 | 22,986 |
| Medical Benefits | 28,323 | 48,349 | 37,896 | 42,875 |
| Life/Disability Benefits | 1,230 | 2,184 | 1,685 | 2,343 |
| Total Personnel | 244,984 | 320,234 | 318,113 | 333,869 |
| Purchased Services | | | | |
| Professional Services | 17,814 | 34,500 | 19,000 | 19,500 |
| General Services | 3,015 | 10,400 | 10,400 | 10,400 |
| Property Services | 672,673 | 543,500 | 543,500 | 543,500 |
| Communication Services | 2,872 | 1,200 | 1,200 | 1,200 |
| Training/Registration | 615 | 3,950 | 3,950 | 3,950 |
| Mileage/Travel | 40 | 1,000 | 1,000 | 1,000 |
| Rentals/Leases | 376 | 1,200 | 1,200 | 1,200 |
| Total Purchased Services | 697,405 | 595,750 | 580,250 | 580,750 |
| Supplies/Non-Capital Equipment | | | | |
| Office Supplies | 669 | 1,000 | 1,000 | 1,000 |
| Operating Supplies | 5,299 | 9,000 | 9,000 | 9,000 |
| Uniforms/Clothing | 367 | 500 | 500 | 500 |
| Gas/Electricity | 7,567 | 10,000 | 7,000 | 10,000 |
| Total Supplies/Non-Capital Equipment | 13,902 | 20,500 | 17,500 | 20,500 |
| Capital Outlay | | | | |
| Property/Rights | 1,268,000 | 1,600,000 | 1,600,000 | 4,850,000 |
| Capital Equipment | 5,641 | - | - | - |
| Total Capital Outlay | 1,273,641 | 1,600,000 | 1,600,000 | 4,850,000 |
| Miscellaneous | | | | |
| Dues/Fees | 2,407 | 2,080 | 2,080 | 2,080 |
| Community Incentive | 28,625 | 30,000 | 30,000 | 45,000 |
| Total Other Expenditures | 31,032 | 32,080 | 32,080 | 47,080 |
| Total Expenditures | \$ 2,260,964 | \$ 2,568,564 | \$ 2,547,943 | \$ 5,832,199 |

Expenditure Detail

Capital Improvement Projects Division - Water Fund

| | 2020 Audited Amounts | 2021 Adopted Budget | 2021 Year-End Forecast | 2022 Proposed Budget |
|------------------------------|----------------------------|---------------------------|------------------------------|----------------------------|
| Capital Outlay | | | | |
| Capital Improvement Projects | 333,282 | 5,697,341 | 1,758,070 | 8,624,271 |
| Total Capital Outlay | 333,282 | 5,697,341 | 1,758,070 | 8,624,271 |
| Total Expenditures | \$ 333,282 | \$ 5,697,341 | \$ 1,758,070 | \$ 8,624,271 |

Expenditure Detail

Public Works Department - Wastewater Fund

| | 2020 Audited Amounts | 2021 Adopted Budget | 2021 Year-End Forecast | 2022 Proposed Budget |
|---|----------------------------|---------------------------|------------------------------|----------------------------|
| Personnel | | | | |
| Regular Wages | 1,167,777 | 1,220,639 | 1,145,255 | 1,271,724 |
| Overtime | 23,348 | 24,000 | 24,000 | 24,000 |
| Allowances | 5,710 | 6,360 | 5,607 | 6,696 |
| Medicare | 15,586 | 17,237 | 15,823 | 17,986 |
| Workers Compensation | 12,696 | 20,274 | 14,945 | 17,503 |
| Retirement Contributions | 99,194 | 104,765 | 97,124 | 108,253 |
| Medical Benefits | 226,388 | 275,425 | 231,313 | 274,702 |
| Life/Disability Benefits | 7,135 | 10,677 | 7,428 | 11,133 |
| Total Personnel | 1,557,834 | 1,679,377 | 1,541,495 | 1,731,997 |
| Purchased Services | | | | |
| Professional Services | 44,187 | 1,200 | 900 | 1,200 |
| Technical Services | 64,252 | 72,700 | 72,700 | 82,700 |
| General Services | 28,502 | 26,230 | 26,230 | 26,230 |
| Property Services | 436,488 | 523,000 | 528,000 | 523,000 |
| Repair/Maintenance Services | 3,424 | 4,000 | 4,000 | 4,000 |
| Communication Services | 20,574 | 11,950 | 11,250 | 11,950 |
| Training/Registration | 5,178 | 6,250 | 2,800 | 6,250 |
| Mileage/Travel | - | 500 | - | 500 |
| Rentals/Leases | 2,455 | 4,320 | 6,330 | 4,320 |
| Total Purchased Services | 605,060 | 650,150 | 652,210 | 660,150 |
| Supplies/Non-Capital Equipment | | | | |
| Office Supplies | 3,065 | 3,000 | 3,000 | 3,000 |
| Operating Supplies | 58,095 | 80,500 | 80,500 | 80,500 |
| Chemicals/Compounds | 233,485 | 352,745 | 352,745 | 352,745 |
| Uniforms/Clothing | 2,771 | 2,450 | 2,350 | 2,450 |
| Non-Capital Equipment | 109,345 | 59,792 | 75,000 | 250,000 |
| Gas/Electricity | 404,824 | 475,000 | 406,000 | 475,000 |
| Motor Vehicle Fuels | 2,104 | 3,000 | 3,000 | 3,000 |
| Total Supplies/Non-Capital Equipment | 813,689 | 976,487 | 922,595 | 1,166,695 |
| Capital Outlay | | | | |
| Capital Equipment | 136,549 | 400,208 | 380,000 | - |
| Capital Improvement Projects | 3,574,180 | 29,875,015 | 29,394,124 | 1,280,891 |
| Total Capital Outlay | 3,710,729 | 30,275,223 | 29,774,124 | 1,280,891 |
| Miscellaneous | | | | |
| Dues/Fees | 1,499 | 305 | 305 | 305 |
| Total Other Expenditures | 1,499 | 305 | 305 | 305 |
| Total Expenditures | \$ 6,688,811 | \$ 33,581,542 | \$ 32,890,729 | \$ 4,840,038 |

Expenditure Detail

Administration/Operations Division - Wastewater Fund

| | 2020 Audited Amounts | 2021 Adopted Budget | 2021 Year-End Forecast | 2022 Proposed Budget |
|---|----------------------------|---------------------------|------------------------------|----------------------------|
| Personnel | | | | |
| Regular Wages | 58,593 | 58,856 | 59,363 | 61,208 |
| Medicare | 556 | 853 | 564 | 887 |
| Workers Compensation | 30 | 47 | 43 | 45 |
| Retirement Contributions | 5,459 | 5,487 | 5,533 | 5,710 |
| Medical Benefits | 9,608 | 10,305 | 10,143 | 10,442 |
| Life/Disability Benefits | 380 | 533 | 410 | 555 |
| Total Personnel | 74,626 | 76,081 | 76,056 | 78,847 |
| Purchased Services | | | | |
| Professional Services | 35,794 | - | - | - |
| Rentals/Leases | - | 1,000 | 1,000 | 1,000 |
| Total Purchased Services | 35,794 | 1,000 | 1,000 | 1,000 |
| Supplies/Non-Capital Equipment | | | | |
| Office Supplies | 2,944 | 3,000 | 3,000 | 3,000 |
| Total Supplies/Non-Capital Equipment | 2,944 | 3,000 | 3,000 | 3,000 |
| Total Expenditures | \$ 113,364 | \$ 80,081 | \$ 80,056 | \$ 82,847 |

Expenditure Detail

Fleet Division - Wastewater Fund

| | 2020 Audited Amounts | 2021 Adopted Budget | 2021 Year-End Forecast | 2022 Proposed Budget |
|---------------------------------|----------------------------|---------------------------|------------------------------|----------------------------|
| Purchased Services | | | | |
| Repair/Maintenance Services | 3,424 | 4,000 | 4,000 | 4,000 |
| Total Purchased Services | 3,424 | 4,000 | 4,000 | 4,000 |
| Total Expenditures | \$ 3,424 | \$ 4,000 | \$ 4,000 | \$ 4,000 |

Expenditure Detail

Engineering Division - Wastewater Fund

| | 2020 Audited Amounts | 2021 Adopted Budget | 2021 Year-End Forecast | 2022 Proposed Budget |
|---------------------------|----------------------------|---------------------------|------------------------------|----------------------------|
| Personnel | | | | |
| Regular Wages | 265,737 | 274,405 | 271,688 | 301,964 |
| Overtime | 311 | - | - | - |
| Allowances | 761 | 804 | 696 | 804 |
| Medicare | 3,687 | 3,989 | 3,757 | 4,390 |
| Workers Compensation | 2,141 | 3,424 | 2,840 | 2,909 |
| Retirement Contributions | 23,038 | 24,215 | 23,980 | 26,504 |
| Medical Benefits | 47,227 | 51,276 | 50,460 | 51,952 |
| Life/Disability Benefits | 1,706 | 2,477 | 1,859 | 2,731 |
| Total Personnel | 344,608 | 360,590 | 355,280 | 391,254 |
| | | | | |
| Total Expenditures | \$ 344,608 | \$ 360,590 | \$ 355,280 | \$ 391,254 |

Expenditure Detail

Electrical & Mechanical Division - Wastewater Fund

| | 2020 Audited Amounts | 2021 Adopted Budget | 2021 Year-End Forecast | 2022 Proposed Budget |
|---|----------------------------|---------------------------|------------------------------|----------------------------|
| Personnel | | | | |
| Regular Wages | 167,448 | 163,162 | 152,264 | 159,616 |
| Overtime | 5,381 | 4,000 | 4,000 | 4,000 |
| Allowances | 816 | 816 | 1,105 | 1,212 |
| Medicare | 1,848 | 2,218 | 2,246 | 2,173 |
| Workers Compensation | 2,261 | 3,220 | 2,402 | 2,661 |
| Retirement Contributions | 14,168 | 14,369 | 12,096 | 13,332 |
| Medical Benefits | 20,511 | 21,966 | 17,865 | 14,671 |
| Life/Disability Benefits | 964 | 1,374 | 893 | 1,343 |
| Total Personnel | 213,397 | 211,125 | 192,871 | 199,008 |
| Purchased Services | | | | |
| Professional Services | 235 | 200 | 200 | 200 |
| Technical Services | - | 8,000 | 8,000 | 8,000 |
| General Services | 291 | - | - | - |
| Property Services | 11,064 | 10,000 | 15,000 | 10,000 |
| Communication Services | 3,184 | 2,600 | 2,600 | 2,600 |
| Training/Registration | 2,381 | 1,200 | 800 | 1,200 |
| Rentals/Leases | 55 | 2,000 | 2,000 | 2,000 |
| Total Purchased Services | 17,210 | 24,000 | 28,600 | 24,000 |
| Supplies/Non-Capital Equipment | | | | |
| Operating Supplies | 15,918 | 15,000 | 15,000 | 15,000 |
| Non-Capital Equipment | 81,520 | 29,792 | 45,000 | 80,000 |
| Total Supplies/Non-Capital Equipment | 97,438 | 44,792 | 60,000 | 95,000 |
| Capital Outlay | | | | |
| Capital Equipment | 35,220 | 15,208 | - | - |
| Total Capital Outlay | 35,220 | 15,208 | - | - |
| Total Expenditures | \$ 363,265 | \$ 295,125 | \$ 281,471 | \$ 318,008 |

Expenditure Detail

Distribution & Collection Division - Wastewater Fund

| | 2020 Audited Amounts | 2021 Adopted Budget | 2021 Year-End Forecast | 2022 Proposed Budget |
|---|----------------------------|---------------------------|------------------------------|----------------------------|
| Personnel | | | | |
| Regular Wages | 187,250 | 237,293 | 175,471 | 216,899 |
| Overtime | 10,514 | 10,000 | 10,000 | 10,000 |
| Allowances | 1,360 | 1,836 | 1,206 | 1,620 |
| Medicare | 2,682 | 3,307 | 2,486 | 3,009 |
| Workers Compensation | 2,614 | 4,802 | 2,964 | 3,638 |
| Retirement Contributions | 16,305 | 20,116 | 15,394 | 18,589 |
| Medical Benefits | 48,789 | 75,931 | 49,822 | 72,885 |
| Life/Disability Benefits | 1,138 | 2,050 | 1,142 | 1,863 |
| Total Personnel | 270,652 | 355,335 | 258,485 | 328,503 |
| Purchased Services | | | | |
| Technical Services | 1,800 | 2,500 | 2,500 | 2,500 |
| Property Services | 5,191 | 111,000 | 111,000 | 111,000 |
| Communication Services | - | 1,300 | 1,300 | 1,300 |
| Training/Registration | - | 1,350 | 500 | 1,350 |
| Rentals/Leases | - | 220 | 220 | 220 |
| Total Purchased Services | 6,991 | 116,370 | 115,520 | 116,370 |
| Supplies/Non-Capital Equipment | | | | |
| Operating Supplies | 4,349 | 12,000 | 12,000 | 12,000 |
| Gas/Electricity | 70,134 | 75,000 | 66,000 | 75,000 |
| Total Supplies/Non-Capital Equipment | 74,483 | 87,000 | 78,000 | 87,000 |
| Capital Outlay | | | | |
| Capital Equipment | 9,345 | 385,000 | 380,000 | - |
| Total Capital Outlay | 9,345 | 385,000 | 380,000 | - |
| Miscellaneous | | | | |
| Total Expenditures | \$ 361,471 | \$ 943,705 | \$ 832,005 | \$ 531,873 |

Expenditure Detail

Wastewater Operations Division - Wastewater Fund

| | 2020 Audited Amounts | 2021 Adopted Budget | 2021 Year-End Forecast | 2022 Proposed Budget |
|---|----------------------------|---------------------------|------------------------------|----------------------------|
| Personnel | | | | |
| Regular Wages | 441,141 | 426,062 | 426,919 | 468,119 |
| Overtime | 7,142 | 10,000 | 10,000 | 10,000 |
| Allowances | 2,584 | 2,652 | 2,371 | 2,652 |
| Medicare | 6,141 | 5,984 | 5,921 | 6,594 |
| Workers Compensation | 5,099 | 7,691 | 6,083 | 7,122 |
| Retirement Contributions | 35,466 | 34,492 | 34,317 | 39,005 |
| Medical Benefits | 92,959 | 102,620 | 94,871 | 104,130 |
| Life/Disability Benefits | 2,658 | 3,695 | 2,817 | 4,067 |
| Total Personnel | 593,190 | 593,196 | 583,299 | 641,689 |
| Purchased Services | | | | |
| Professional Services | 5,358 | 1,000 | 700 | 1,000 |
| Technical Services | 56,569 | 51,000 | 51,000 | 51,000 |
| General Services | 26,104 | 26,000 | 26,000 | 26,000 |
| Property Services | 419,623 | 400,000 | 400,000 | 400,000 |
| Communication Services | 5,420 | 6,350 | 6,350 | 6,350 |
| Training/Registration | 2,797 | 2,700 | 1,000 | 2,700 |
| Rentals/Leases | 2,144 | 1,000 | 3,000 | 1,000 |
| Total Purchased Services | 518,015 | 488,050 | 488,050 | 488,050 |
| Supplies/Non-Capital Equipment | | | | |
| Office Supplies | 121 | - | - | - |
| Operating Supplies | 32,445 | 45,000 | 45,000 | 45,000 |
| Chemicals/Compounds | 233,485 | 352,745 | 352,745 | 352,745 |
| Uniforms/Clothing | 2,447 | 2,100 | 2,000 | 2,100 |
| Non-Capital Equipment | 27,825 | 30,000 | 30,000 | 170,000 |
| Gas/Electricity | 334,690 | 400,000 | 340,000 | 400,000 |
| Motor Vehicle Fuels | 2,104 | 3,000 | 3,000 | 3,000 |
| Total Supplies/Non-Capital Equipment | 633,117 | 832,845 | 772,745 | 972,845 |
| Capital Outlay | | | | |
| Capital Equipment | 91,984 | - | - | - |
| Total Capital Outlay | 91,984 | - | - | - |
| Miscellaneous | | | | |
| Dues/Fees | 1,499 | 120 | 120 | 120 |
| Total Other Expenditures | 1,499 | 120 | 120 | 120 |
| Total Expenditures | \$ 1,837,805 | \$ 1,914,211 | \$ 1,844,214 | \$ 2,102,704 |

Expenditure Detail

Industrial Pre-Treatment Division - Wastewater Fund

| | 2020 Audited Amounts | 2021 Adopted Budget | 2021 Year-End Forecast | 2022 Proposed Budget |
|---|----------------------------|---------------------------|------------------------------|----------------------------|
| Personnel | | | | |
| Regular Wages | 47,608 | 60,861 | 59,550 | 63,918 |
| Allowances | 189 | 252 | 229 | 408 |
| Medicare | 672 | 886 | 849 | 933 |
| Workers Compensation | 551 | 1,090 | 613 | 1,128 |
| Retirement Contributions | 4,758 | 6,086 | 5,804 | 5,113 |
| Medical Benefits | 7,294 | 13,327 | 8,152 | 20,622 |
| Life/Disability Benefits | 289 | 548 | 307 | 574 |
| Total Personnel | 61,361 | 83,050 | 75,504 | 92,696 |
| Purchased Services | | | | |
| Professional Services | 2,800 | - | - | - |
| Technical Services | 5,883 | 11,200 | 11,200 | 21,200 |
| General Services | 2,107 | 230 | 230 | 230 |
| Property Services | 610 | 2,000 | 2,000 | 2,000 |
| Communication Services | 11,970 | 1,700 | 1,000 | 1,700 |
| Training/Registration | - | 1,000 | 500 | 1,000 |
| Mileage/Travel | - | 500 | - | 500 |
| Rentals/Leases | 256 | 100 | 110 | 100 |
| Total Purchased Services | 23,626 | 16,730 | 15,040 | 26,730 |
| Supplies/Non-Capital Equipment | | | | |
| Operating Supplies | 5,383 | 8,500 | 8,500 | 8,500 |
| Uniforms/Clothing | 324 | 350 | 350 | 350 |
| Total Supplies/Non-Capital Equipment | 5,707 | 8,850 | 8,850 | 8,850 |
| Miscellaneous | | | | |
| Dues/Fees | - | 185 | 185 | 185 |
| Total Other Expenditures | - | 185 | 185 | 185 |
| Total Expenditures | \$ 90,694 | \$ 108,815 | \$ 99,579 | \$ 128,461 |

Expenditure Detail

Capital Improvement Projects Division - Wastewater Fund

| | 2020 Audited Amounts | 2021 Adopted Budget | 2021 Year-End Forecast | 2022 Proposed Budget |
|------------------------------|----------------------------|---------------------------|------------------------------|----------------------------|
| Capital Outlay | | | | |
| Capital Improvement Projects | 3,574,180 | 29,875,015 | 29,394,124 | 1,280,891 |
| Total Capital Outlay | 3,574,180 | 29,875,015 | 29,394,124 | 1,280,891 |
| Total Expenditures | \$ 3,574,180 | \$ 29,875,015 | \$ 29,394,124 | \$ 1,280,891 |

Expenditure Detail

Public Works Department - Stormwater Fund

| | 2020 Audited Amounts | 2021 Adopted Budget | 2021 Year-End Forecast | 2022 Proposed Budget |
|---|----------------------------|---------------------------|------------------------------|----------------------------|
| Personnel | | | | |
| Regular Wages | 69,816 | 69,534 | 68,940 | 75,358 |
| Medicare | 966 | 1,008 | 952 | 1,093 |
| Workers Compensation | 68 | 56 | 50 | 55 |
| Retirement Contributions | 6,979 | 6,953 | 6,894 | 7,536 |
| Medical Benefits | 7,485 | 7,967 | 8,502 | 8,069 |
| Life/Disability Benefits | 456 | 625 | 537 | 677 |
| Total Personnel | 85,770 | 86,143 | 85,875 | 92,788 |
| Purchased Services | | | | |
| Professional Services | 1,820 | - | - | - |
| Technical Services | 1,200 | 21,200 | 1,200 | 1,200 |
| General Services | 1,073 | 1,200 | 1,200 | 1,200 |
| Property Services | 68 | 45,100 | 45,000 | 65,100 |
| Communication Services | 1,181 | 1,200 | 1,000 | 1,200 |
| Training/Registration | 120 | 500 | 500 | 500 |
| Mileage/Travel | - | 500 | 500 | 500 |
| Rentals/Leases | 210 | 350 | 350 | 350 |
| Total Purchased Services | 5,672 | 70,050 | 49,750 | 70,050 |
| Supplies/Non-Capital Equipment | | | | |
| Operating Supplies | 9,903 | 19,700 | 19,700 | 19,700 |
| Uniforms/Clothing | - | 300 | 300 | 300 |
| Total Supplies/Non-Capital Equipment | 9,903 | 20,000 | 20,000 | 20,000 |
| Capital Outlay | | | | |
| Capital Improvement Projects | - | 482,555 | - | 350,000 |
| Total Capital Outlay | - | 482,555 | - | 350,000 |
| Miscellaneous | | | | |
| Dues/Fees | 755 | 650 | 650 | 650 |
| Total Other Expenditures | 755 | 650 | 650 | 650 |
| Total Expenditures | \$ 102,100 | \$ 659,398 | \$ 156,275 | \$ 533,488 |

Expenditure Detail

Streets Division - Stormwater Fund

| | 2020 Audited Amounts | 2021 Adopted Budget | 2021 Year-End Forecast | 2022 Proposed Budget |
|---|----------------------------|---------------------------|------------------------------|----------------------------|
| Purchased Services | | | | |
| Property Services | 6 | - | - | - |
| Total Purchased Services | 6 | - | - | - |
| Supplies/Non-Capital Equipment | | | | |
| Operating Supplies | 7,869 | 14,700 | 14,700 | 14,700 |
| Total Supplies/Non-Capital Equipment | 7,869 | 14,700 | 14,700 | 14,700 |
| Total Expenditures | \$ 7,875 | \$ 14,700 | \$ 14,700 | \$ 14,700 |

Expenditure Detail

Stormwater Operations Division - Stormwater Fund

| | 2020 Audited Amounts | 2021 Adopted Budget | 2021 Year-End Forecast | 2022 Proposed Budget |
|---|----------------------------|---------------------------|------------------------------|----------------------------|
| Personnel | | | | |
| Regular Wages | 69,816 | 69,534 | 68,940 | 75,358 |
| Medicare | 966 | 1,008 | 952 | 1,093 |
| Workers Compensation | 68 | 56 | 50 | 55 |
| Retirement Contributions | 6,979 | 6,953 | 6,894 | 7,536 |
| Medical Benefits | 7,485 | 7,967 | 8,502 | 8,069 |
| Life/Disability Benefits | 456 | 625 | 537 | 677 |
| Total Personnel | 85,770 | 86,143 | 85,875 | 92,788 |
| Purchased Services | | | | |
| Professional Services | 1,820 | - | - | - |
| Technical Services | 1,200 | 21,200 | 1,200 | 1,200 |
| General Services | 1,073 | 1,200 | 1,200 | 1,200 |
| Property Services | 62 | 45,100 | 45,000 | 65,100 |
| Communication Services | 1,181 | 1,200 | 1,000 | 1,200 |
| Training/Registration | 120 | 500 | 500 | 500 |
| Mileage/Travel | - | 500 | 500 | 500 |
| Rentals/Leases | 210 | 350 | 350 | 350 |
| Total Purchased Services | 5,666 | 70,050 | 49,750 | 70,050 |
| Supplies/Non-Capital Equipment | | | | |
| Operating Supplies | 2,034 | 5,000 | 5,000 | 5,000 |
| Uniforms/Clothing | - | 300 | 300 | 300 |
| Total Supplies/Non-Capital Equipment | 2,034 | 5,300 | 5,300 | 5,300 |
| Miscellaneous | | | | |
| Dues/Fees | 755 | 650 | 650 | 650 |
| Total Other Expenditures | 755 | 650 | 650 | 650 |
| Total Expenditures | \$ 94,225 | \$ 162,143 | \$ 141,575 | \$ 168,788 |

Expenditure Detail

Capital Improvement Projects Division - Stormwater Fund

| | 2020 Audited Amounts | 2021 Adopted Budget | 2021 Year-End Forecast | 2022 Proposed Budget |
|------------------------------|----------------------------|---------------------------|------------------------------|----------------------------|
| Capital Outlay | | | | |
| Capital Improvement Projects | - | 482,555 | - | 350,000 |
| Total Capital Outlay | - | 482,555 | - | 350,000 |
| Total Expenditures | \$ - | \$ 482,555 | \$ - | \$ 350,000 |

Expenditure Detail

Public Works Department - Sanitation Fund

| | 2020 Audited Amounts | 2021 Adopted Budget | 2021 Year-End Forecast | 2022 Proposed Budget |
|---|----------------------------|---------------------------|------------------------------|----------------------------|
| Personnel | | | | |
| Regular Wages | 573,180 | 572,461 | 580,022 | 633,628 |
| Overtime | 30,957 | 32,000 | 32,000 | 32,000 |
| Allowances | 3,676 | 3,672 | 3,825 | 3,672 |
| Medicare | 8,202 | 8,354 | 8,250 | 9,241 |
| Workers Compensation | 16,176 | 22,782 | 20,794 | 23,585 |
| Retirement Contributions | 55,024 | 54,998 | 55,731 | 60,295 |
| Medical Benefits | 129,728 | 137,314 | 142,872 | 159,621 |
| Life/Disability Benefits | 3,706 | 5,159 | 4,203 | 5,708 |
| Total Personnel | 820,649 | 836,740 | 847,697 | 927,750 |
| Purchased Services | | | | |
| Professional Services | 13,678 | 500 | 200 | 500 |
| General Services | 117 | - | - | - |
| Property Services | 343,781 | 340,000 | 340,000 | 340,000 |
| Repair/Maintenance Services | 80,028 | 110,000 | 110,000 | 110,000 |
| Communication Services | 6,731 | 9,000 | 9,000 | 9,000 |
| Training/Registration | - | 800 | - | 800 |
| Mileage/Travel | 20 | 200 | - | 200 |
| Rentals/Leases | 13,175 | 16,000 | 16,000 | 16,000 |
| Total Purchased Services | 457,530 | 476,500 | 475,200 | 476,500 |
| Supplies/Non-Capital Equipment | | | | |
| Office Supplies | 833 | 1,200 | 1,200 | 1,200 |
| Operating Supplies | 6,552 | 4,500 | 4,500 | 4,500 |
| Inventory Supplies | 42,025 | 60,000 | 60,000 | 60,000 |
| Uniforms/Clothing | 3,155 | 3,000 | 3,000 | 3,000 |
| Non-Capital Equipment | 15,963 | 17,000 | 17,000 | 17,000 |
| Gas/Electricity | 5,795 | 6,500 | 6,500 | 6,500 |
| Motor Vehicle Fuels | 55,288 | 72,000 | 72,000 | 72,000 |
| Total Supplies/Non-Capital Equipment | 129,611 | 164,200 | 164,200 | 164,200 |
| Capital Outlay | | | | |
| Capital Equipment | 881,047 | 520,000 | 520,000 | 320,000 |
| Total Capital Outlay | 881,047 | 520,000 | 520,000 | 320,000 |
| Miscellaneous | | | | |
| Dues/Fees | 548 | 500 | 500 | 500 |
| Total Other Expenditures | 548 | 500 | 500 | 500 |
| Total Expenditures | \$ 2,289,385 | \$ 1,997,940 | \$ 2,007,597 | \$ 1,888,950 |

Expenditure Detail

Administration/Operations Division - Sanitation Fund

| | 2020 Audited Amounts | 2021 Adopted Budget | 2021 Year-End Forecast | 2022 Proposed Budget |
|---|----------------------------|---------------------------|------------------------------|----------------------------|
| Personnel | | | | |
| Regular Wages | 19,531 | 19,619 | 19,787 | 20,402 |
| Medicare | 185 | 284 | 188 | 296 |
| Workers Compensation | 10 | 16 | 14 | 15 |
| Retirement Contributions | 1,820 | 1,829 | 1,845 | 1,903 |
| Medical Benefits | 3,203 | 3,435 | 3,667 | 3,480 |
| Life/Disability Benefits | 127 | 183 | 148 | 191 |
| Total Personnel | 24,876 | 25,366 | 25,649 | 26,287 |
| Purchased Services | | | | |
| Professional Services | 12,387 | - | - | - |
| Total Purchased Services | 12,387 | - | - | - |
| Supplies/Non-Capital Equipment | | | | |
| Office Supplies | 833 | 1,200 | 1,200 | 1,200 |
| Gas/Electricity | 5,795 | 6,500 | 6,500 | 6,500 |
| Total Supplies/Non-Capital Equipment | 6,628 | 7,700 | 7,700 | 7,700 |
| Total Expenditures | \$ 43,891 | \$ 33,066 | \$ 33,349 | \$ 33,987 |

Expenditure Detail

Fleet Division - Sanitation Fund

| | 2020 Audited Amounts | 2021 Adopted Budget | 2021 Year-End Forecast | 2022 Proposed Budget |
|---------------------------------|----------------------------|---------------------------|------------------------------|----------------------------|
| Purchased Services | | | | |
| Repair/Maintenance Services | 80,028 | 110,000 | 110,000 | 110,000 |
| Total Purchased Services | 80,028 | 110,000 | 110,000 | 110,000 |
| Total Expenditures | \$ 80,028 | \$ 110,000 | \$ 110,000 | \$ 110,000 |

Expenditure Detail

Sanitation Operations Division - Sanitation Fund

| | 2020 Audited Amounts | 2021 Adopted Budget | 2021 Year-End Forecast | 2022 Proposed Budget |
|---|----------------------------|---------------------------|------------------------------|----------------------------|
| Personnel | | | | |
| Regular Wages | 553,649 | 552,842 | 560,235 | 613,226 |
| Overtime | 30,957 | 32,000 | 32,000 | 32,000 |
| Allowances | 3,676 | 3,672 | 3,825 | 3,672 |
| Medicare | 8,017 | 8,070 | 8,062 | 8,945 |
| Workers Compensation | 16,166 | 22,766 | 20,780 | 23,570 |
| Retirement Contributions | 53,204 | 53,169 | 53,886 | 58,392 |
| Medical Benefits | 126,525 | 133,879 | 139,205 | 156,141 |
| Life/Disability Benefits | 3,579 | 4,976 | 4,055 | 5,517 |
| Total Personnel | 795,773 | 811,374 | 822,048 | 901,463 |
| Purchased Services | | | | |
| Professional Services | 1,291 | 500 | 200 | 500 |
| General Services | 117 | - | - | - |
| Property Services | 343,781 | 340,000 | 340,000 | 340,000 |
| Communication Services | 6,731 | 9,000 | 9,000 | 9,000 |
| Training/Registration | - | 800 | - | 800 |
| Mileage/Travel | 20 | 200 | - | 200 |
| Rentals/Leases | 13,175 | 16,000 | 16,000 | 16,000 |
| Total Purchased Services | 365,115 | 366,500 | 365,200 | 366,500 |
| Supplies/Non-Capital Equipment | | | | |
| Operating Supplies | 6,552 | 4,500 | 4,500 | 4,500 |
| Inventory Supplies | 42,025 | 60,000 | 60,000 | 60,000 |
| Uniforms/Clothing | 3,155 | 3,000 | 3,000 | 3,000 |
| Non-Capital Equipment | 15,963 | 17,000 | 17,000 | 17,000 |
| Motor Vehicle Fuels | 55,288 | 72,000 | 72,000 | 72,000 |
| Total Supplies/Non-Capital Equipment | 122,983 | 156,500 | 156,500 | 156,500 |
| Capital Outlay | | | | |
| Capital Equipment | 881,047 | 520,000 | 520,000 | 320,000 |
| Total Capital Outlay | 881,047 | 520,000 | 520,000 | 320,000 |
| Miscellaneous | | | | |
| Dues/Fees | 548 | 500 | 500 | 500 |
| Total Other Expenditures | 548 | 500 | 500 | 500 |
| Total Expenditures | \$ 2,165,466 | \$ 1,854,874 | \$ 1,864,248 | \$ 1,744,963 |

CAPITAL IMPROVEMENT PROGRAM SUMMARY

Conservation Trust Fund

| | 2021 Adopted Budget | 2021 Year-End Forecast | 2021 Estimated Carry Over | 2022 Proposed Budget | 2023 Estimate | 2024 Estimate | 2025 Estimate | 2026 Estimate | 5-Year Total | Funding Source |
|------------------------------------|---------------------------|------------------------------|---------------------------------|-------------------------|-------------------|---------------------|---------------------|---------------------|------------------|----------------|
| Beginning Fund Balance | \$ 535,588 | \$ 739,553 | \$ - | \$ 888,066 | \$ 436,766 | \$ 794,374 | \$ 1,159,840 | \$ 1,533,285 | | |
| Revenue Projections: | | | | | | | | | | |
| Lottery Proceeds | \$ 414,000 | \$ 414,120 | \$ - | \$ 424,000 | \$ 428,240 | \$ 432,522 | \$ 436,847 | \$ 441,215 | \$ 2,162,824 | |
| Investment Earnings | 4,000 | 14,420 | - | 14,700 | 4,368 | 7,944 | 11,598 | 15,333 | 53,943 | |
| Total | 418,000 | 428,540 | - | 438,700 | 432,608 | 440,466 | 448,445 | 456,548 | 2,216,767 | |
| Capital Expenditures: | | | | | | | | | | |
| Greenway Trail Replacement | \$ 90,000 | \$ 90,000 | \$ - | \$ 100,000 | \$ 75,000 | \$ 75,000 | \$ 75,000 | \$ 75,000 | \$ 400,000 | CTF |
| Sensory Playground Repair | 250,000 | 125,000 | 125,000 | - | - | - | - | - | 125,000 | CTF |
| Jaycee Ballfield Lights | 220,000 | 55,000 | 165,000 | - | - | - | - | - | 165,000 | CTF |
| NW Open Space Facility Improvement | - | 27 | - | - | - | - | - | - | - | CTF |
| Kiwanis Pool Repairs | - | - | - | 500,000 | - | - | - | - | 500,000 | CTF |
| Bocce Ball Court | 10,000 | 10,000 | - | - | - | - | - | - | - | CTF |
| Total Capital Expenditures | 570,000 | 280,027 | 290,000 | 600,000 | 75,000 | 75,000 | 75,000 | 75,000 | 1,190,000 | |
| Ending Fund Balance | \$ 383,588 | \$ 888,066 | | \$ 436,766 | \$ 794,374 | \$ 1,159,840 | \$ 1,533,285 | \$ 1,914,833 | | |
| Unassigned Fund Balance | \$ 383,588 | \$ 888,066 | | \$ 436,766 | \$ 794,374 | \$ 1,159,840 | \$ 1,533,285 | \$ 1,914,833 | | |

5-YEAR CAPITAL IMPROVEMENT PROGRAM

Project Name: Greenway Trail Replacement

Project Dates: **Begin:** Ongoing **Finish:** Ongoing

Comprehensive Project Cost: \$400,000 (5 year total)

Project Rationale: Maintenance Program

Future Operational Impact: Yes No **Operational Impact Category:** N/A

Description/Justification:

This is an annual program to maintain the Greenway Trails.

Degraded trail sections are documented by the Parks Department throughout the year. The program provides for the replacement of these degraded sections to maintain a safe, accessible, and aesthetically pleasing trail system.

| Source of Funding: | 2022 | 2023 | 2024 | 2025 | 2026 | 5 - Year Total |
|-------------------------|-------------------|------------------|------------------|------------------|------------------|-------------------|
| Conservation Trust Fund | 100,000 | 75,000 | 75,000 | 75,000 | 75,000 | \$ 400,000 |
| | | | | | | - |
| | | | | | | - |
| | | | | | | - |
| | | | | | | - |
| Total Revenue | \$ 100,000 | \$ 75,000 | \$ 75,000 | \$ 75,000 | \$ 75,000 | \$ 400,000 |

| Expenditures: | 2022 | 2023 | 2024 | 2025 | 2026 | 5 - Year Total |
|---------------------------|-------------------|------------------|------------------|------------------|------------------|-------------------|
| Plans/Studies | | | | | | \$ - |
| Design | | | | | | - |
| Construction | 100,000 | 75,000 | 75,000 | 75,000 | 75,000 | 400,000 |
| Materials | | | | | | - |
| Equipment | | | | | | - |
| Other - | | | | | | - |
| Other - | | | | | | - |
| Total Expenditures | \$ 100,000 | \$ 75,000 | \$ 75,000 | \$ 75,000 | \$ 75,000 | \$ 400,000 |

5-YEAR CAPITAL IMPROVEMENT PROGRAM

Project Name: Kiwanis Pool Equipment, Piping, & Deck

Project Dates: **Begin:** Sep-2022 **Finish:** Apr-2023

Comprehensive Project Cost: \$1,000,000.00

Project Rationale: Facility Improvement

Future Operational Impact: Yes No **Operational Impact Category:** Positive

Description/Justification:

A new splash pad, buildings, and associated work at the Kiwanis Outdoor Pool was completed in 2020, and was a major achievement for this public amenity. Much of the equipment in the mechanical room is still in need of replacement, as it was installed over 50 years ago and has well exceeded its expected life. The decking around the pool is settling and needs to be replaced, and the condition of the piping underneath is unknown. The project is high priority due to safety, and will include a new boiler, replacement of the deck and piping, filters and chemical injection system. Any additional project costs will be sought from grant sources.

| Source of Funding: | 2022 | 2023 | 2024 | 2025 | 2026 | 5 - Year Total |
|-------------------------|---------------------|-------------|-------------|-------------|-------------|---------------------|
| Conservation Trust Fund | 500,000 | | | | | \$ 500,000 |
| Open Space Tax (ADCOO) | 500,000 | | | | | 500,000 |
| | | | | | | - |
| | | | | | | - |
| | | | | | | - |
| Total Revenue | \$ 1,000,000 | \$ - | \$ - | \$ - | \$ - | \$ 1,000,000 |

| Expenditures: | 2022 | 2023 | 2024 | 2025 | 2026 | 5 - Year Total |
|---------------------------|---------------------|-------------|-------------|-------------|-------------|---------------------|
| Plans/Studies | | | | | | \$ - |
| Design | | | | | | - |
| Construction | 1,000,000 | | | | | 1,000,000 |
| Materials | | | | | | - |
| Equipment | | | | | | - |
| Other - | | | | | | - |
| Other - | | | | | | - |
| Total Expenditures | \$ 1,000,000 | \$ - | \$ - | \$ - | \$ - | \$ 1,000,000 |

CAPITAL IMPROVEMENT PROGRAM SUMMARY

CDBG Fund

| | 2021 Adopted Budget | 2021 Year-End Forecast | 2021 Estimated Carry Over | 2022 Proposed Budget | 2023 Estimate | 2024 Estimate | 2025 Estimate | 2026 Estimate | 5-Year Total | Funding Source |
|-----------------------------------|---------------------------|------------------------------|---------------------------------|-------------------------|------------------|------------------|------------------|------------------|-----------------|----------------|
| Beginning Fund Balance | \$ - | \$ (2,886) | | \$ - | \$ - | \$ - | \$ - | \$ - | | |
| Revenue Projections: | | | | | | | | | | |
| CDBG Proceeds | \$ - | \$ 2,886 | | \$ - | \$ 225,000 | \$ 225,000 | \$ 225,000 | \$ 225,000 | \$ 900,000 | |
| Total | - | 2,886 | | - | 225,000 | 225,000 | 225,000 | 225,000 | 900,000 | |
| Capital Expenditures: | | | | | | | | | | |
| Pedestrian Mobility | \$ - | \$ - | \$ - | \$ - | \$ 225,000 | \$ 225,000 | \$ 225,000 | \$ 225,000 | \$ 900,000 | CDBG |
| Total Capital Expenditures | - | - | - | - | 225,000 | 225,000 | 225,000 | 225,000 | 900,000 | |
| Ending Fund Balance | \$ - | \$ - | | \$ - | \$ - | \$ - | \$ - | \$ - | | |
| Unassigned Fund Balance | \$ - | \$ - | | \$ - | \$ - | \$ - | \$ - | \$ - | | |

5-YEAR CAPITAL IMPROVEMENT PROGRAM

Project Name: Pedestrian Mobility

Project Dates: **Begin:** Ongoing **Finish:** Ongoing

Comprehensive Project Cost: \$900,000 (5 year total)

Project Rationale: Maintenance Program

Future Operational Impact: Yes No **Operational Impact Category:** N/A

Description/Justification:

This maintenance program will replace damaged concrete in CDBG designated areas.

Instead of replacing a few damaged concrete locations annually through the annual streets resurfacing program, this program will allow the City to focus their efforts on a specific area. Centralizing the concrete improvements will save on mobilization costs and will provide a greater visual impact to residents.

| Source of Funding: | 2022 | 2023 | 2024 | 2025 | 2026 | 5 - Year Total |
|-------------------------------|------|------------|------------|------------|------------|----------------|
| Community Dvlpmnt Block Grant | | 225,000 | 225,000 | 225,000 | 225,000 | \$ 900,000 |
| | | | | | | - |
| | | | | | | - |
| | | | | | | - |
| Total Revenue | \$ - | \$ 225,000 | \$ 225,000 | \$ 225,000 | \$ 225,000 | \$ 900,000 |

| Expenditures: | 2022 | 2023 | 2024 | 2025 | 2026 | 5 - Year Total |
|---------------------------|------|------------|------------|------------|------------|----------------|
| Plans/Studies | | | | | | \$ - |
| Design | | | | | | - |
| Construction | | 225,000 | 225,000 | 225,000 | 225,000 | 900,000 |
| Materials | | | | | | - |
| Equipment | | | | | | - |
| Other - | | | | | | - |
| Other - | | | | | | - |
| Total Expenditures | \$ - | \$ 225,000 | \$ 225,000 | \$ 225,000 | \$ 225,000 | \$ 900,000 |

CAPITAL IMPROVEMENT PROGRAM SUMMARY

Capital Projects Fund

| | 2021 Adopted Budget | 2021 Year-End Forecast | 2021 Estimated Carry Over | 2022 Proposed Budget | 2023 Estimate | 2024 Estimate | 2025 Estimate | 2026 Estimate | 5-Year Total | Funding Source |
|--|---------------------------|------------------------------|---------------------------------|-------------------------|----------------------|----------------------|----------------------|----------------------|-------------------|----------------|
| Beginning Fund Balance | \$ 60,193,244 | \$ 51,940,348 | | \$ 31,498,264 | \$ 12,089,820 | \$ 11,768,759 | \$ 13,277,491 | \$ 14,577,186 | | |
| Revenue: | | | | | | | | | | |
| Property Tax (4.000 Mills) | \$ 1,699,000 | \$ 1,707,420 | | \$ 1,866,000 | \$ 1,884,660 | \$ 1,903,507 | \$ 1,922,542 | \$ 1,941,767 | \$ 9,518,476 | |
| Sales/Use Tax (1/2%) | 2,737,100 | 3,470,340 | | 3,519,000 | 3,554,190 | 3,589,732 | 3,625,629 | 3,661,885 | 17,950,436 | |
| Marijuana Sales Tax | 1,171,000 | 1,560,194 | | 1,599,000 | 1,614,990 | 1,631,140 | 1,647,451 | 1,663,926 | 8,156,507 | |
| Open Space Tax (ADCOO) | 374,000 | 376,380 | | 376,000 | 379,760 | 383,558 | 387,394 | 391,268 | 1,917,980 | |
| Transportation Tax (ADCOT) | 1,295,000 | 991,000 | | 1,015,775 | 1,025,933 | 1,036,192 | 1,046,554 | 1,057,020 | 5,181,474 | |
| County Grant | - | 600,809 | | 675,000 | - | - | - | - | 675,000 | |
| Federal Grant | 960,000 | 918,614 | | 9,033,258 | - | - | - | - | 9,033,258 | |
| Investment Earnings | 410,500 | 486,160 | | 510,468 | 30,225 | 29,422 | 33,194 | 36,443 | 639,752 | |
| Contributions | - | 62,224 | | 1,500,000 | - | - | - | - | 1,500,000 | |
| Transfers From General Fund | - | - | | 2,000,000 | - | - | - | - | 2,000,000 | |
| Total | 8,646,600 | 10,173,141 | | 22,094,501 | 8,489,758 | 8,573,551 | 8,662,764 | 8,752,309 | 56,572,883 | |
| Expenditures: | | | | | | | | | | |
| 4.000 Mill Funded Projects | \$ 4,989,461 | \$ 2,500,000 | \$ 3,489,461 | \$ - | \$ 1,500,000 | \$ 1,100,000 | \$ 1,500,000 | \$ 1,500,000 | \$ 9,089,461 | |
| 1/2% Sales/Use Tax Funded Projects | 2,923,831 | 2,668,269 | 255,562 | 17,166,769 | 3,668,519 | 2,468,269 | 2,466,019 | 2,466,769 | 28,491,907 | |
| Marijuana Sales Tax | 1,000,000 | 1,000,000 | - | 4,000,000 | 1,000,000 | 1,000,000 | 1,000,000 | 1,000,000 | 8,000,000 | |
| ADCOO Funded Projects | 1,145,203 | 530,203 | 500,000 | 855,000 | 75,000 | 175,000 | 125,000 | 25,000 | 1,755,000 | |
| ADCOT Funded Projects | 1,830,825 | 330,000 | 440,825 | 1,450,000 | 1,350,000 | 1,350,000 | 1,350,000 | 1,350,000 | 7,290,825 | |
| Construction Proceeds | 24,057,887 | 20,452,177 | - | - | - | - | - | - | - | |
| General Fund Projects | 2,008,066 | 1,095,619 | 371,065 | 3,669,800 | 1,217,300 | 971,550 | 922,050 | 968,800 | 8,120,565 | |
| Grant Funded Projects | 8,219,162 | 2,038,957 | 7,574,399 | 1,730,064 | - | - | - | - | 9,304,463 | |
| Total Capital Expenditures* | 46,174,435 | 30,615,225 | 12,631,312 | 28,871,633 | 8,810,819 | 7,064,819 | 7,363,069 | 7,310,569 | 72,052,221 | |
| Ending Fund Balance | \$ 22,665,409 | \$ 31,498,264 | | \$ 12,089,820 | \$ 11,768,759 | \$ 13,277,491 | \$ 14,577,186 | \$ 16,018,926 | | |
| Restrictions, Commitments, & Assignments: | | | | | | | | | | |
| 4.000 Mill Restricted Fund Balance | \$ 33,517 | \$ 793,970 | | \$ 670,509 | \$ 1,055,169 | \$ 1,858,676 | \$ 2,281,218 | \$ 2,722,985 | | |
| 1/2% Sales/Use Tax Restricted Balance | 16,103,020 | 17,140,494 | | 3,237,163 | 3,122,834 | 4,244,297 | 5,403,907 | 6,599,023 | | |
| Marijuana Sales Tax Restricted Balance | 4,129,393 | 4,697,659 | | 2,296,659 | 2,911,649 | 3,542,789 | 4,190,240 | 4,854,166 | | |
| ADCOO Restricted Fund Balance | 411,943 | 988,257 | | 19,257 | 324,017 | 532,575 | 794,969 | 1,161,237 | | |
| ADCOT Restricted Fund Balance | 573,372 | 1,483,397 | | 608,347 | 284,280 | (29,528) | (332,974) | (625,954) | | |
| Construction Proceeds Restricted | 282,127 | - | | - | - | - | - | - | | |
| Unassigned Fund Balance | \$ 1,132,037 | \$ 6,384,487 | | \$ 5,257,885 | \$ 4,070,810 | \$ 3,128,682 | \$ 2,239,826 | \$ 1,307,469 | | |

*See following page for project listing

CAPITAL IMPROVEMENT PROGRAM SUMMARY

Capital Projects Fund (Project Listing)

| | 2021 Adopted Budget | 2021 Year-End Forecast | 2021 Estimated Carry Over | 2022 Proposed Budget | 2023 Estimate | 2024 Estimate | 2025 Estimate | 2026 Estimate | 5-Year Total | Funding Source |
|-------------------------------------|---------------------------|------------------------------|---------------------------------|-------------------------|---------------------|---------------------|---------------------|---------------------|----------------------|----------------|
| Capital Expenditures: | | | | | | | | | | |
| Sensory Playground - Grant | \$ 375,000 | \$ 187,500 | \$ 187,500 | \$ - | \$ - | \$ - | \$ - | \$ - | 187,500 | GRANT |
| Emergency Park Equipment Repairs | 25,000 | 10,000 | - | 25,000 | 25,000 | 25,000 | 25,000 | 25,000 | 125,000 | ADCOO |
| Croke Reservoir Improvements | - | - | - | 80,000 | - | - | - | - | 80,000 | ADCOO |
| Tennis Court Repair & Construction | 250,000 | 125,000 | 125,000 | - | - | - | - | - | 125,000 | ADCOO |
| Wyco Tennis Court | 300,000 | 150,000 | 150,000 | - | - | - | - | - | 150,000 | GRANT |
| E.B. Rains Park Renovations | 750,000 | 375,000 | 375,000 | - | - | - | - | - | 375,000 | ADCOO |
| Justice Center West Park | 20,203 | 20,203 | - | - | - | - | - | - | - | ADCOO |
| Justice Center West Park-ADCO Grant | 41,457 | 41,457 | - | - | - | - | - | - | - | GRANT |
| Playground Equipment Replacement | 100,000 | - | - | - | 50,000 | 100,000 | 100,000 | - | 250,000 | ADCOO |
| Traffic Signal Wraps | - | - | - | - | - | 50,000 | - | - | 50,000 | ADCOO |
| Kiwanis Pool Repairs | - | - | - | 500,000 | - | - | - | - | 500,000 | ADCOO |
| City-Wide Fence | - | - | - | 100,000 | - | - | - | - | 100,000 | ADCOO |
| EB Rains Fence | - | - | - | 150,000 | - | - | - | - | 150,000 | ADCOO |
| Playground Equipment Replacement | - | - | - | 250,000 | - | - | - | - | 250,000 | GRANT |
| Residential Street Maintenance | 1,250,000 | 950,000 | 300,000 | 3,050,000 | 950,000 | 950,000 | 950,000 | 950,000 | 7,150,000 | ADCOT |
| Traffic Signal Program | 80,825 | 80,000 | 825 | 50,000 | 50,000 | 50,000 | 50,000 | 50,000 | 250,825 | ADCOT |
| Traffic Signal Program | - | - | - | 50,000 | - | - | - | - | 50,000 | GENERAL |
| Concrete Maintenance | 50,000 | 50,000 | - | 100,000 | 100,000 | 100,000 | 100,000 | 100,000 | 500,000 | ADCOT |
| East 120th Avenue Widening | 3,789,461 | 300,000 | 3,489,461 | - | - | - | - | - | 3,489,461 | 4.000 MILLS |
| East 120th Avenue Widening - Grant | 6,542,705 | 700,000 | 5,842,705 | - | - | - | - | - | 5,842,705 | GRANT |
| School Zone Safety | 136,569 | 136,569 | - | 100,000 | 50,000 | 100,000 | 50,000 | 100,000 | 400,000 | GENERAL |
| Civic Center Master Plan | 24,057,887 | 20,452,177 | - | - | - | - | - | - | - | CONST PROCEEDS |
| Parking Lot Repairs | - | - | - | 200,000 | 200,000 | 200,000 | 200,000 | 200,000 | 1,000,000 | GENERAL |
| City Hall Space Assessment | 348,688 | - | - | - | - | - | - | - | - | GENERAL |
| Traffic Calming | 250,000 | 250,000 | - | 250,000 | 250,000 | 250,000 | 250,000 | 250,000 | 1,250,000 | ADCOT |
| Community Center Drive Bridge | 615,259 | 50,000 | 131,065 | - | - | - | - | - | 131,065 | GENERAL |
| Community Center Drive Bridge | - | - | 434,194 | 90,064 | - | - | - | - | 524,258 | GRANT |
| Civic Center Master Plan Ph2 | 455,562 | 200,000 | 255,562 | 17,500,000 | - | - | - | - | 17,755,562 | 1/2%,MJ |
| Connect Northglenn | 200,000 | - | 140,000 | - | - | - | - | - | 140,000 | ADCOT |
| Connect Northglenn - Grant | - | - | - | 560,000 | - | - | - | - | 560,000 | GRANT |
| Traffic Signal Upgrade - Grant | 960,000 | 960,000 | 960,000 | - | - | - | - | - | 960,000 | GRANT |
| Traffic Signal Upgrade | 240,000 | 240,000 | 240,000 | - | - | - | - | - | 240,000 | GENERAL |
| Major Arterial Rehabilitation | 1,200,000 | 1,200,000 | - | - | 1,500,000 | 1,100,000 | 1,500,000 | 1,500,000 | 5,600,000 | 4.000 MILLS |
| RTD Path Lighting | - | - | - | 200,000 | - | - | - | - | 200,000 | GENERAL |
| Facilities Building - M&O | - | - | - | 200,000 | 1,200,000 | - | - | - | 1,400,000 | 1/2% SALES TAX |
| Bridge Rail Replacement | - | - | - | 400,000 | - | - | - | - | 400,000 | GENERAL |
| Transportation Master Plan | - | - | - | - | 300,000 | - | - | - | 300,000 | GENERAL |
| Entryway Signs | - | - | - | 50,000 | - | - | - | - | 50,000 | GENERAL |
| 104th Ave | - | - | - | 830,000 | - | - | - | - | 830,000 | GRANT |
| Civic Campus COP Debt | 2,667,550 | 2,669,050 | - | 2,669,800 | 2,667,300 | 2,671,550 | 2,672,050 | 2,668,800 | 13,349,500 | 1/2%, MJ, GNRL |
| Justice Center COP Debt | 1,468,269 | 1,468,269 | - | 1,466,769 | 1,468,519 | 1,468,269 | 1,466,019 | 1,466,769 | 7,336,345 | 1/2% |
| Total | \$ 46,174,435 | \$ 30,615,225 | \$ 12,631,312 | \$ 28,871,633 | \$ 8,810,819 | \$ 7,064,819 | \$ 7,363,069 | \$ 7,310,569 | \$ 72,052,221 | |

5-YEAR CAPITAL IMPROVEMENT PROGRAM

Project Name: Emergency Park Equipment Repairs

Project Dates: **Begin:** Ongoing **Finish:** Ongoing

Comprehensive Project Cost: \$125,000 (5 year total)

Project Rationale: Emergency Facility Maintenance

Future Operational Impact: Yes No **Operational Impact Category:** N/A

Description/Justification:
Emergency replacement of the playground equipment throughout the City.

The playground equipment at the City's parks is replaced on a periodic basis due to normal wear and tear, vandalism, and unavailable replacement parts. However, in some instances the damaged equipment presents an unsafe condition and requires immediate removal. In the event a piece of equipment is damaged, it is more likely that replacement parts will still be available if that component is replaced immediately. A delay of a year or two increases the likelihood of complete equipment replacement due to unavailable parts and leaves facilities in an undesirable condition for park patrons. Funding for the repairs will only be expended on an as needed basis. In the event little or no emergency equipment replacements are necessary in a specific year, the funds would remain in the fund balance.

| Source of Funding: | 2022 | 2023 | 2024 | 2025 | 2026 | 5 - Year Total |
|------------------------|------------------|------------------|------------------|------------------|------------------|-------------------|
| Open Space Tax (ADCOO) | 25,000 | 25,000 | 25,000 | 25,000 | 25,000 | \$ 125,000 |
| | | | | | | - |
| | | | | | | - |
| | | | | | | - |
| Total Revenue | \$ 25,000 | \$ 25,000 | \$ 25,000 | \$ 25,000 | \$ 25,000 | \$ 125,000 |

| Expenditures: | 2022 | 2023 | 2024 | 2025 | 2026 | 5 - Year Total |
|---------------------------|------------------|------------------|------------------|------------------|------------------|-------------------|
| Plans/Studies | | | | | | \$ - |
| Design | | | | | | - |
| Construction | 25,000 | 25,000 | 25,000 | 25,000 | 25,000 | 125,000 |
| Materials | | | | | | - |
| Equipment | | | | | | - |
| Other - | | | | | | - |
| Other - | | | | | | - |
| Total Expenditures | \$ 25,000 | \$ 25,000 | \$ 25,000 | \$ 25,000 | \$ 25,000 | \$ 125,000 |

5-YEAR CAPITAL IMPROVEMENT PROGRAM

Project Name: Croke Reservoir Improvements
Project Dates: **Begin:** Jan-2022 **Finish:** Dec-2022
Comprehensive Project Cost: \$80,000
Project Rationale: Facility Improvement
Future Operational Impact: Yes No **Operational Impact Category:** Positive

Description/Justification:

A needs study of Croke Reservoir was conducted by a subcommittee formed by Council, with assistance from Regis University graduate students and city staff. Issues of access, safety, and environmental protection were analyzed. Fencing, signage, and a second fishing area were recommended and formally supported by unanimous vote of the Parks and Recreation Advisory Board. The project was brought forth to a Council study session and presented as a well-documented and researched endeavor with diverse public input. The request is for base improvements, with enhanced improvements to be sought from grant sources.

| Source of Funding: | 2022 | 2023 | 2024 | 2025 | 2026 | 5 - Year Total |
|------------------------|------------------|-------------|-------------|-------------|-------------|------------------|
| Open Space Tax (ADCOO) | 80,000 | | | | | \$ 80,000 |
| | | | | | | - |
| | | | | | | - |
| | | | | | | - |
| Total Revenue | \$ 80,000 | \$ - | \$ - | \$ - | \$ - | \$ 80,000 |

| Expenditures: | 2022 | 2023 | 2024 | 2025 | 2026 | 5 - Year Total |
|---------------------------|------------------|-------------|-------------|-------------|-------------|------------------|
| Plans/Studies | | | | | | \$ - |
| Design | | | | | | - |
| Construction | 80,000 | | | | | 80,000 |
| Materials | | | | | | - |
| Equipment | | | | | | - |
| Other - | | | | | | - |
| Other - | | | | | | - |
| Total Expenditures | \$ 80,000 | \$ - | \$ - | \$ - | \$ - | \$ 80,000 |

5-YEAR CAPITAL IMPROVEMENT PROGRAM

Project Name: Playground Equipment Replacement

Project Dates: **Begin:** Ongoing **Finish:** Ongoing

Comprehensive Project Cost: \$500,000 (5 year total)

Project Rationale: Maintenance Program

Future Operational Impact: Yes No **Operational Impact Category:** N/A

Description/Justification:

This is an annual program to maintain the playgrounds through the City.

The Parks & Recreation Master Plan states that playgrounds should be replaced every 10-12 years. Some equipment ages faster than others depending on initial quality and the use that they get. Degraded equipment is currently replaced either through a scheduled capital improvement project, or as needed in an emergency. The replacement program replaces the degraded and aging equipment as needed throughout the year to maintain safe, accessible, and aesthetically pleasing playgrounds. The current assessment has identified the three Fox Run playgrounds (some play equipment replaced in 2013), the Huron Crossing playground (replaced in 2009), and the Alvin B. Thomas playground (replaced in 2011) as most in need of attention due to high use and deterioration; \$100,000 per playground would be allocated for design and build, including public input.

| Source of Funding: | 2022 | 2023 | 2024 | 2025 | 2026 | 5 - Year Total |
|------------------------|-------------------|------------------|-------------------|-------------------|-------------|-------------------|
| Open Space Tax (ADCOO) | - | 50,000 | 100,000 | 100,000 | - | \$ 250,000 |
| Grant - ARPA | 250,000 | - | | | | 250,000 |
| | | | | | | - |
| | | | | | | - |
| | | | | | | - |
| Total Revenue | \$ 250,000 | \$ 50,000 | \$ 100,000 | \$ 100,000 | \$ - | \$ 500,000 |

| Expenditures: | 2022 | 2023 | 2024 | 2025 | 2026 | 5 - Year Total |
|---------------------------|-------------|-------------------|-------------------|-------------------|-------------|-------------------|
| Plans/Studies | | | | | | \$ - |
| Design | | | | | | - |
| Construction | | | | | | - |
| Materials | | | | | | - |
| Equipment | - | 300,000 | 100,000 | 100,000 | - | 500,000 |
| Other - | | | | | | - |
| Other - | | | | | | - |
| Total Expenditures | \$ - | \$ 300,000 | \$ 100,000 | \$ 100,000 | \$ - | \$ 500,000 |

5-YEAR CAPITAL IMPROVEMENT PROGRAM

Project Name: Traffic Signal Cabinet Wraps

Project Dates: **Begin:** Jan-2024 **Finish:** Dec-2024

Comprehensive Project Cost: \$50,000

Project Rationale: Facility Improvement

Future Operational Impact: **Yes** **No** **Operational Impact Category:** Positive

Description/Justification:

There are approximately 46 traffic signal cabinets throughout the city, varying from one cabinet per location to multiple cabinets. Traffic cabinet wraps can be used to create a sense of place by incorporating local park and trail wayfinding and walkability measures, and can beautify an otherwise utilitarian structure. Utilizing wraps to apply art or graphic design to a surface allows for an ease of replacement that doesn't exist when an original painting is created directly on the surface. By digitizing the artwork it can be reprinted (and even resized) in the case of vandalism, aging, or anything else that necessitates replacement of the traffic signal cabinet. A single artist or artist team could be commissioned to create a series of designs that would have a cohesive look, or to convey messaging that is consistent with the vision, mission, values, and goals of City Council and their various boards & commissions. Additional project costs would be sought from grant sources.

| Source of Funding: | 2022 | 2023 | 2024 | 2025 | 2026 | 5 - Year Total |
|------------------------|------|------|-----------|------|------|----------------|
| Open Space Tax (ADCOO) | | | 50,000 | | | \$ 50,000 |
| | | | | | | - |
| | | | | | | - |
| | | | | | | - |
| Total Revenue | \$ - | \$ - | \$ 50,000 | \$ - | \$ - | \$ 50,000 |

| Expenditures: | 2022 | 2023 | 2024 | 2025 | 2026 | 5 - Year Total |
|---------------------------|------|------|-----------|------|------|----------------|
| Plans/Studies | | | | | | \$ - |
| Design | | | | | | - |
| Construction | | | 50,000 | | | 50,000 |
| Materials | | | | | | - |
| Equipment | | | | | | - |
| Other - | | | | | | - |
| Other - | | | | | | - |
| Total Expenditures | \$ - | \$ - | \$ 50,000 | \$ - | \$ - | \$ 50,000 |

5-YEAR CAPITAL IMPROVEMENT PROGRAM

Project Name: City Fence Repair/Renovation

Project Dates: **Begin:** Jan-2022 **Finish:** Dec-2022

Comprehensive Project Cost: \$100,000

Project Rationale: Safety and Functionality

Future Operational Impact: Yes No **Operational Impact Category:** Positive

Description/Justification:

The City owns approximately 12,500 linear feet of 6-foot tall ROW fencing and 18,000 linear feet of 8-foot tall fencing. These wooden fences are generally over 20 years old and regularly require cleaning, restaining, and sealing. The last full section of fence to be replaced or repaired was in 2018, and increasing deterioration has really only been addressed on an emergency basis. This request will establish a dedicated funding source for those ad-hoc public requests and get the City prepared for a rotating replacement/repair schedule based off of the 2022 assessment.

| Source of Funding: | 2022 | 2023 | 2024 | 2025 | 2026 | 5 - Year Total |
|------------------------|-------------------|-------------|-------------|-------------|-------------|-------------------|
| Open Space Tax (ADCOO) | 100,000 | | | | | \$ 100,000 |
| | | | | | | - |
| | | | | | | - |
| | | | | | | - |
| | | | | | | - |
| Total Revenue | \$ 100,000 | \$ - | \$ - | \$ - | \$ - | \$ 100,000 |

| Expenditures: | 2022 | 2023 | 2024 | 2025 | 2026 | 5 - Year Total |
|---------------------------|-------------------|-------------|-------------|-------------|-------------|-------------------|
| Plans/Studies | | | | | | \$ - |
| Design | | | | | | - |
| Construction | | | | | | - |
| Materials | 100,000 | | | | | 100,000 |
| Equipment | | | | | | - |
| Other - | | | | | | - |
| Other - | | | | | | - |
| Total Expenditures | \$ 100,000 | \$ - | \$ - | \$ - | \$ - | \$ 100,000 |

5-YEAR CAPITAL IMPROVEMENT PROGRAM

Project Name: East EB Rains Fencing

Project Dates: **Begin:** Jan-2022 **Finish:** Dec-2022

Comprehensive Project Cost: \$150,000.00

Project Rationale: Safety and Functionality

Future Operational Impact: **Yes** **No** **Operational Impact Category:** Positive

Description/Justification:

Approximately 400 linear feet of fencing along the east side of EB Rains adjacent to the skatepark, enclosing the alley facing the Village Green residences on Lincoln Street south of east 117th Avenue, has been identified as a potential safety concern. Pending the receipt of enough property owner and tenant interest, the fencing and alley could be modified to meet safety and access needs. The project would include the removal of existing residential fences, construction of a new city-owned fence and easements for future maintenance.

| Source of Funding: | 2022 | 2023 | 2024 | 2025 | 2026 | 5 - Year Total |
|------------------------|-------------------|------|-------------|-------------|-------------|-------------------|
| Open Space Tax (ADCOO) | 150,000 | | | | | \$ 150,000 |
| | | | | | | - |
| | | | | | | - |
| | | | | | | - |
| | | | | | | - |
| Total Revenue | \$ 150,000 | | \$ - | \$ - | \$ - | \$ 150,000 |

| Expenditures: | 2022 | 2023 | 2024 | 2025 | 2026 | 5 - Year Total |
|---------------------------|-------------------|-------------|-------------|-------------|-------------|-------------------|
| Plans/Studies | | | | | | \$ - |
| Design | | | | | | - |
| Construction | 150,000 | | | | | 150,000 |
| Materials | | | | | | - |
| Equipment | | | | | | - |
| Other - | | | | | | - |
| Other - | | | | | | - |
| Total Expenditures | \$ 150,000 | \$ - | \$ - | \$ - | \$ - | \$ 150,000 |

5-YEAR CAPITAL IMPROVEMENT PROGRAM

Project Name: Residential Street Maintenance

Project Dates: **Begin:** Ongoing **Finish:** Ongoing

Comprehensive Project Cost: \$5,400,000 (5 year total)

Project Rationale: PCI Rating - Maintenance Program

Future Operational Impact: Yes No **Operational Impact Category:** N/A

Description/Justification:

This is an annual program to maintain a minimum level of pavement condition for the residential street network.

On July 27, 2006, the City Council passed Resolution 06-92, making a City policy to maintain an average PCI rating of 70 or better. The Residential Street Program is an essential component in maintaining the 70 PCI rating. The program includes resurfacing, restriping, and patching of selected streets. Additional services may include construction observation/inspection and quality control.

| | 2022 | 2023 | 2024 | 2025 | 2026 | 5 - Year Total |
|-----------------------------------|--------------|--------------|--------------|--------------|--------------|----------------|
| Transportation Tax (ADCOT) | 1,400,000 | 1,000,000 | 1,000,000 | 1,000,000 | 1,000,000 | \$ 5,400,000 |
| | | | | | | - |
| | | | | | | - |
| | | | | | | - |
| Total Revenue | \$ 1,400,000 | \$ 1,000,000 | \$ 1,000,000 | \$ 1,000,000 | \$ 1,000,000 | \$ 5,400,000 |

| Expenditures: | 2022 | 2023 | 2024 | 2025 | 2026 | 5 - Year Total |
|---------------------------|--------------|--------------|--------------|--------------|--------------|----------------|
| Plans/Studies | | | | | | \$ - |
| Design | | | | | | - |
| Construction | 1,400,000 | 1,000,000 | 1,000,000 | 1,000,000 | 1,000,000 | 5,400,000 |
| Materials | | | | | | - |
| Equipment | | | | | | - |
| Other - | | | | | | - |
| Other - | | | | | | - |
| Total Expenditures | \$ 1,400,000 | \$ 1,000,000 | \$ 1,000,000 | \$ 1,000,000 | \$ 1,000,000 | \$ 5,400,000 |

5-YEAR CAPITAL IMPROVEMENT PROGRAM

Project Name: Traffic Signal Program

Project Dates: **Begin:** Ongoing **Finish:** Ongoing

Comprehensive Project Cost: \$250,825 (5 year total)

Project Rationale: Maintenance Program

Future Operational Impact: Yes No **Operational Impact Category:** N/A

Description/Justification:

Upgrade of traffic cabinets, signals and controllers on a city-wide basis. Staff has identified a series of traffic signal poles with significant structural deficiencies. An assessment will be performed in 2022 to look at all traffic signal poles in the City and provide recommendations on necessary improvements.

The traffic signal cabinets and associated wiring are an essential part of our traffic signal system. Many of the city's traffic signal cabinets have reached the end of their useful life and pose an electrical hazard. The replacement or upgrade of existing hardware is essential in keeping our traffic signals operating on an uninterrupted basis. Traffic signal improvements are needed due to corrosion of traffic signal poles and mast arms that can shorten the useful life of traffic signals. This program includes the cleaning and painting of a portion of the city's traffic signals. This program may also be used to fund pole replacement, LED and camera upgrades, and other costly components of the traffic signal infrastructure. Additional services may include construction observation/inspection and quality control.

| Source of Funding: | 2022 | 2023 | 2024 | 2025 | 2026 | 5 - Year Total |
|---------------------------------|-------------------|------------------|------------------|------------------|------------------|-------------------|
| Transportation Tax (ADCOT) | 50,825 | 50,000 | 50,000 | 50,000 | 50,000 | \$ 250,825 |
| Capital Projects Fund (General) | 50,000 | | | | | 50,000 |
| | | | | | | - |
| | | | | | | - |
| | | | | | | - |
| Total Revenue | \$ 100,825 | \$ 50,000 | \$ 50,000 | \$ 50,000 | \$ 50,000 | \$ 300,825 |

| Expenditures: | 2022 | 2023 | 2024 | 2025 | 2026 | 5 - Year Total |
|---------------------------|-------------------|------------------|------------------|------------------|------------------|-------------------|
| Plans/Studies | 50,000 | | | | | \$ 50,000 |
| Design | | | | | | - |
| Construction | 50,825 | 50,000 | 50,000 | 50,000 | 50,000 | 250,825 |
| Materials | | | | | | - |
| Equipment | | | | | | - |
| Other - | | | | | | - |
| Other - | | | | | | - |
| Total Expenditures | \$ 100,825 | \$ 50,000 | \$ 50,000 | \$ 50,000 | \$ 50,000 | \$ 300,825 |

5-YEAR CAPITAL IMPROVEMENT PROGRAM

Project Name: Concrete Maintenance

Project Dates: **Begin:** Ongoing **Finish:** Ongoing

Comprehensive Project Cost: \$250,000 (5 year total)

Project Rationale: Maintenance Program

Future Operational Impact: Yes No **Operational Impact Category:** N/A

Description/Justification:
Replacement of concrete within a defined area.

This program will replace deteriorated and hazardous concrete within the city (i.e. curb, gutter, sidewalk, cross pans, etc.). Additional services may include construction observation/inspection and quality control.

| Source of Funding: | 2022 | 2023 | 2024 | 2025 | 2026 | 5 - Year Total |
|----------------------------|------------------|------------------|------------------|------------------|------------------|-------------------|
| Transportation Tax (ADCOT) | 50,000 | 50,000 | 50,000 | 50,000 | 50,000 | \$ 250,000 |
| | | | | | | - |
| | | | | | | - |
| | | | | | | - |
| | | | | | | - |
| Total Revenue | \$ 50,000 | \$ 50,000 | \$ 50,000 | \$ 50,000 | \$ 50,000 | \$ 250,000 |

| Expenditures: | 2022 | 2023 | 2024 | 2025 | 2026 | 5 - Year Total |
|---------------------------|------------------|------------------|------------------|------------------|------------------|-------------------|
| Plans/Studies | | | | | | \$ - |
| Design | | | | | | - |
| Construction | 50,000 | 50,000 | 50,000 | 50,000 | 50,000 | 250,000 |
| Materials | | | | | | - |
| Equipment | | | | | | - |
| Other - | | | | | | - |
| Other - | | | | | | - |
| Total Expenditures | \$ 50,000 | \$ 50,000 | \$ 50,000 | \$ 50,000 | \$ 50,000 | \$ 250,000 |

5-YEAR CAPITAL IMPROVEMENT PROGRAM

Project Name: School Zone Safety

Project Dates: **Begin:** Ongoing **Finish:** Ongoing

Comprehensive Project Cost: \$400,000 (5 year total)

Project Rationale: School Zone Safety

Future Operational Impact: Yes No **Operational Impact Category:** Negligible

Description/Justification:

Assessments are done to analyze existing conditions in school areas in the City right of way, which will include survey of existing conditions to include signs, ramps, striping, etc. The assessments also include evaluation of existing pedestrian and traffic movements in and around the school to include both pedestrian and traffic volume counts during peak school hours. Based on these assessments, recommendations will be presented on the overall existing school zone safety and what changes could be implemented to improve overall pedestrian and traffic safety concerns both in the right of way and school site. Additional services may include construction observation/inspection and quality control.

| Source of Funding: | 2022 | 2023 | 2024 | 2025 | 2026 | 5 - Year Total |
|---------------------------------|-------------------|------------------|-------------------|------------------|-------------------|-------------------|
| Capital Projects Fund (General) | 100,000 | 50,000 | 100,000 | 50,000 | 100,000 | \$ 400,000 |
| | | | | | | - |
| | | | | | | - |
| | | | | | | - |
| | | | | | | - |
| Total Revenue | \$ 100,000 | \$ 50,000 | \$ 100,000 | \$ 50,000 | \$ 100,000 | \$ 400,000 |

| Expenditures: | 2022 | 2023 | 2024 | 2025 | 2026 | 5 - Year Total |
|---------------------------|-------------------|------------------|-------------------|------------------|-------------------|-------------------|
| Plans/Studies | | 50,000 | | 50,000 | | \$ 100,000 |
| Design | | | | | | - |
| Construction | 100,000 | | 100,000 | | 100,000 | 300,000 |
| Materials | | | | | | - |
| Equipment | | | | | | - |
| Other - | | | | | | - |
| Other - | | | | | | - |
| Total Expenditures | \$ 100,000 | \$ 50,000 | \$ 100,000 | \$ 50,000 | \$ 100,000 | \$ 400,000 |

5-YEAR CAPITAL IMPROVEMENT PROGRAM

Project Name: City Parking Lots - Paving, Concrete and Striping

Project Dates: **Begin:** Ongoing **Finish:** Ongoing

Comprehensive Project Cost: \$1,000,000 (5 year total)

Project Rationale: Maintenance Program

Future Operational Impact: **Yes** **No** **Operational Impact Category:** Negligible

Description/Justification:

Program to replace deteriorating parking areas in City facilities. Work will include mill & overlay of asphalt pavement; replacement of concrete curb & gutter; and parking lot striping.

| Source of Funding: | 2022 | 2023 | 2024 | 2025 | 2026 | 5 - Year Total |
|---------------------------------|-------------------|-------------------|-------------------|-------------------|-------------------|---------------------|
| Capital Projects Fund (General) | 200,000 | 200,000 | 200,000 | 200,000 | 200,000 | \$ 1,000,000 |
| | | | | | | - |
| | | | | | | - |
| | | | | | | - |
| | | | | | | - |
| Total Revenue | \$ 200,000 | \$ 200,000 | \$ 200,000 | \$ 200,000 | \$ 200,000 | \$ 1,000,000 |

| Expenditures: | 2022 | 2023 | 2024 | 2025 | 2026 | 5 - Year Total |
|---------------------------|-------------------|-------------------|-------------------|-------------------|-------------------|---------------------|
| Plans/Studies | | | | | | \$ - |
| Design | | | | | | - |
| Construction | 200,000 | 200,000 | 200,000 | 200,000 | 200,000 | 1,000,000 |
| Materials | | | | | | - |
| Equipment | | | | | | - |
| Other - | | | | | | - |
| Other - | | | | | | - |
| Total Expenditures | \$ 200,000 | \$ 200,000 | \$ 200,000 | \$ 200,000 | \$ 200,000 | \$ 1,000,000 |

5-YEAR CAPITAL IMPROVEMENT PROGRAM

Project Name: Traffic Calming
Project Dates: **Begin:** Ongoing **Finish:** Ongoing
Comprehensive Project Cost: \$1,250,000 (5 year total)
Project Rationale: Traffic Calming Requests
Future Operational Impact: Yes No **Operational Impact Category:** Negligible

Description/Justification:

On February 3, 2020, the City Council approved modifications to the City's Traffic Calming Policy providing alternatives to mitigate speeding issues in residential neighborhoods. This annual program will address the issues through either the installation of speed bumps or modified striping patterns.

| Source of Funding: | 2022 | 2023 | 2024 | 2025 | 2026 | 5 - Year Total |
|----------------------------|-------------------|-------------------|-------------------|-------------------|-------------------|---------------------|
| Transportation Tax (ADCOT) | 250,000 | 250,000 | 250,000 | 250,000 | 250,000 | \$ 1,250,000 |
| | | | | | | - |
| | | | | | | - |
| | | | | | | - |
| | | | | | | - |
| Total Revenue | \$ 250,000 | \$ 250,000 | \$ 250,000 | \$ 250,000 | \$ 250,000 | \$ 1,250,000 |

| Expenditures: | 2022 | 2023 | 2024 | 2025 | 2026 | 5 - Year Total |
|---------------------------|-------------------|-------------------|-------------------|-------------------|-------------------|---------------------|
| Plans/Studies | | | | | | \$ - |
| Design | | | | | | - |
| Construction | 250,000 | 250,000 | 250,000 | 250,000 | 250,000 | 1,250,000 |
| Materials | | | | | | - |
| Equipment | | | | | | - |
| Other - | | | | | | - |
| Other - | | | | | | - |
| Total Expenditures | \$ 250,000 | \$ 250,000 | \$ 250,000 | \$ 250,000 | \$ 250,000 | \$ 1,250,000 |

5-YEAR CAPITAL IMPROVEMENT PROGRAM

Project Name: Connect Northglenn Striping

Project Dates: **Begin:** Ongoing **Finish:** Ongoing

Comprehensive Project Cost: \$700,000

Project Rationale: Master Plan

Future Operational Impact: **Yes** **No** **Operational Impact Category:** Negligible

Description/Justification:

On February 26, 2020 the City Council passed a resolution approving the Connect Northglenn Bicycle and Pedestrian Master Plan, creating a program to modify roadway striping patterns to provide a safer environment encouraging residents and commuters to walk and bike throughout the City.

| Source of Funding: | 2022 | 2023 | 2024 | 2025 | 2026 | 5 - Year Total |
|----------------------------|-------------------|-------------|-------------|-------------|-------------|-------------------|
| Transportation Tax (ADCOT) | 140,000 | | | | | \$ 140,000 |
| Grant (CDOT) | 560,000 | | | | | 560,000 |
| | | | | | | - |
| | | | | | | - |
| | | | | | | - |
| Total Revenue | \$ 700,000 | \$ - | \$ - | \$ - | \$ - | \$ 700,000 |

| Expenditures: | 2022 | 2023 | 2024 | 2025 | 2026 | 5 - Year Total |
|---------------------------|-------------------|-------------|-------------|-------------|-------------|-------------------|
| Plans/Studies | | | | | | \$ - |
| Design | | | | | | - |
| Construction | 700,000 | | | | | 700,000 |
| Materials | | | | | | - |
| Equipment | | | | | | - |
| Other - | | | | | | - |
| Other - | | | | | | - |
| Total Expenditures | \$ 700,000 | \$ - | \$ - | \$ - | \$ - | \$ 700,000 |

5-YEAR CAPITAL IMPROVEMENT PROGRAM

Project Name: Arterial Rehabilitation

Project Dates: **Begin:** Jan-2023 **Finish:** Dec-2025

Comprehensive Project Cost: \$6,430,000 (5 year total)

Project Rationale: Roadway Rehabilitation

Future Operational Impact: Yes No **Operational Impact Category:** N/A

Description/Justification:

Resurfacing of arterial roadways has been identified as a priority need. This work will include asphalt mill and overlay, and concrete gutter improvements. The total cost shown is for pavement and concrete rehabilitation only; additional services may include construction observation/inspection and quality control. 104th Avenue has been identified as a priority in 2022.

| Source of Funding: | 2022 | 2023 | 2024 | 2025 | 2026 | 5 - Year Total |
|----------------------|-------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| 4.000 Mill Levy | | 1,500,000 | 1,100,000 | 1,500,000 | 1,500,000 | \$ 5,600,000 |
| Grant - ARPA | 830,000 | | | | | 830,000 |
| | | | | | | - |
| | | | | | | - |
| | | | | | | - |
| Total Revenue | \$ 830,000 | \$ 1,500,000 | \$ 1,100,000 | \$ 1,500,000 | \$ 1,500,000 | \$ 6,430,000 |

| Expenditures: | 2022 | 2023 | 2024 | 2025 | 2026 | 5 - Year Total |
|---------------------------|-------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| Plans/Studies | | | | | | \$ - |
| Design | | | | | | - |
| Construction | 830,000 | 1,500,000 | 1,100,000 | 1,500,000 | 1,500,000 | 6,430,000 |
| Materials | | | | | | - |
| Equipment | | | | | | - |
| Other - | | | | | | - |
| Other - | | | | | | - |
| Total Expenditures | \$ 830,000 | \$ 1,500,000 | \$ 1,100,000 | \$ 1,500,000 | \$ 1,500,000 | \$ 6,430,000 |

5-YEAR CAPITAL IMPROVEMENT PROGRAM

Project Name: RTD Path Lighting (112th to Station)
Project Dates: **Begin:** Jan-2022 **Finish:** Dec-2022
Comprehensive Project Cost: \$200,000
Project Rationale: Maintenance Program
Future Operational Impact: Yes No **Operational Impact Category:** Negligible

Description/Justification:
 Installation of trail lighting along 112th Avenue leading to the N-Line station will provide safety to the trail for use at all hours.

| Source of Funding: | 2022 | 2023 | 2024 | 2025 | 2026 | 5 - Year Total |
|---------------------------------|-------------------|-------------|-------------|-------------|-------------|-------------------|
| Capital Projects Fund (General) | 200,000 | | | | | \$ 200,000 |
| | | | | | | - |
| | | | | | | - |
| | | | | | | - |
| Total Revenue | \$ 200,000 | \$ - | \$ - | \$ - | \$ - | \$ 200,000 |

| Expenditures: | 2022 | 2023 | 2024 | 2025 | 2026 | 5 - Year Total |
|---------------------------|-------------------|-------------|-------------|-------------|-------------|-------------------|
| Plans/Studies | | | | | | \$ - |
| Design | 10,000 | | | | | 10,000 |
| Construction | 190,000 | | | | | 190,000 |
| Materials | | | | | | - |
| Equipment | | | | | | - |
| Other - | | | | | | - |
| Other - | | | | | | - |
| Total Expenditures | \$ 200,000 | \$ - | \$ - | \$ - | \$ - | \$ 200,000 |

5-YEAR CAPITAL IMPROVEMENT PROGRAM

Project Name: Facilities Building - M&O

Project Dates: **Begin:** Q1 2022 **Finish:** Q4 2023

Comprehensive Project Cost: \$1,400,000 (2 year total)

Project Rationale: Aging Infrastructure/Regulatory Need/Health and Safety/Level of Service Impact

Future Operational Impact: **Yes** **No** **Operational Impact Category:** Negligible

Description/Justification:

Design and construction for a new pre-engineered metal building that would be located on the existing Public Works site to the north of the existing Maintenance and Operations Administrative Building. The new building would include offices (Facilities, Streets, and Traffic Control staff), sign shop fabrication room and storage, a lunchroom, restrooms, break and meeting room areas, traffic control shop and fabrication shop. The existing building was constructed in 1954 and has exceeded it's reasonable life and does not meet current building codes .outside of emergency repairs made to the facility that were a direct result to the age of infrastructure. Bringing the existing building up to current code is not feasible.

| Source of Funding: | 2022 | 2023 | 2024 | 2025 | 2026 | 5 - Year Total |
|----------------------|-------------------|---------------------|-------------|-------------|-------------|---------------------|
| 1/2% Sales Tax | 200,000 | 1,200,000 | | | | \$ 1,400,000 |
| | | | | | | - |
| | | | | | | - |
| | | | | | | - |
| Total Revenue | \$ 200,000 | \$ 1,200,000 | \$ - | \$ - | \$ - | \$ 1,400,000 |

| Expenditures: | 2022 | 2023 | 2024 | 2025 | 2026 | 5 - Year Total |
|---------------------------|-------------------|---------------------|-------------|-------------|-------------|---------------------|
| Plans/Studies | | | | | | \$ - |
| Design | 200,000 | | | | | 200,000 |
| Construction | | 1,200,000 | | | | 1,200,000 |
| Materials | | | | | | - |
| Equipment | | | | | | - |
| Other - | | | | | | - |
| Other - | | | | | | - |
| Total Expenditures | \$ 200,000 | \$ 1,200,000 | \$ - | \$ - | \$ - | \$ 1,400,000 |

5-YEAR CAPITAL IMPROVEMENT PROGRAM

Project Name: Bridge Rail Replacement
Project Dates: **Begin:** Jan-2022 **Finish:** Sep-2022
Comprehensive Project Cost: \$400,000
Project Rationale: Regulatory Mandate
Future Operational Impact: Yes No **Operational Impact Category:** Negligible

Description/Justification:

The City of Northglenn received a CDOT 2020 Bridge Inspection Report showing several of the City's bridges in need of upgrades to hand rails in order to meet current CDOT/AASTHO standards. This required update is listed as high priority maintenance activity on the inspection report. This project will bring all City bridges into compliance with current CDOT/AASTHO standards. CDOT's next inspection will occur in 2022.

| Source of Funding: | 2022 | 2023 | 2024 | 2025 | 2026 | 5 - Year Total |
|---------------------------------|-------------------|-------------|-------------|-------------|-------------|-------------------|
| Capital Projects Fund (General) | 400,000 | | | | | \$ 400,000 |
| | | | | | | - |
| | | | | | | - |
| | | | | | | - |
| Total Revenue | \$ 400,000 | \$ - | \$ - | \$ - | \$ - | \$ 400,000 |

| Expenditures: | 2022 | 2023 | 2024 | 2025 | 2026 | 5 - Year Total |
|---------------------------|-------------------|-------------|-------------|-------------|-------------|-------------------|
| Plans/Studies | | | | | | \$ - |
| Design | 80,000 | | | | | 80,000 |
| Construction | 320,000 | | | | | 320,000 |
| Materials | | | | | | - |
| Equipment | | | | | | - |
| Other - | | | | | | - |
| Other - | | | | | | - |
| Total Expenditures | \$ 400,000 | \$ - | \$ - | \$ - | \$ - | \$ 400,000 |

5-YEAR CAPITAL IMPROVEMENT PROGRAM

Project Name: Transportation Master Plan

Project Dates: **Begin:** Jan-2023 **Finish:** Dec-2023

Comprehensive Project Cost: \$300,000

Project Rationale: Transportation Safety

Future Operational Impact: **Yes** **No** **Operational Impact Category:** N/A

Description/Justification:

Develop a unifying document to project short-term needs and long-term goals, integrating the following documents: Complete Streets Policy, Connect Northglenn, Pavement Condition Index and School Zone Safety Assessments. The document will guide the city on new development, coordinate infrastructure improvements and respond to future growth.

| Source of Funding: | 2022 | 2023 | 2024 | 2025 | 2026 | 5 - Year Total |
|---------------------------------|------|------------|------|------|------|----------------|
| Capital Projects Fund (General) | | 300,000 | | | | \$ 300,000 |
| | | | | | | - |
| | | | | | | - |
| | | | | | | - |
| Total Revenue | \$ - | \$ 300,000 | \$ - | \$ - | \$ - | \$ 300,000 |

| Expenditures: | 2022 | 2023 | 2024 | 2025 | 2026 | 5 - Year Total |
|---------------------------|------|------------|------|------|------|----------------|
| Plans/Studies | | 300,000 | | | | \$ 300,000 |
| Design | | | | | | - |
| Construction | | | | | | - |
| Materials | | | | | | - |
| Equipment | | | | | | - |
| Other - | | | | | | - |
| Other - | | | | | | - |
| Total Expenditures | \$ - | \$ 300,000 | \$ - | \$ - | \$ - | \$ 300,000 |

5-YEAR CAPITAL IMPROVEMENT PROGRAM

Project Name: Comprehensive Entryway Signage

Project Dates: **Begin:** Jan-2022 **Finish:** Dec-2023

Comprehensive Project Cost: \$50,000

Project Rationale: Replacement and repair

Future Operational Impact: Yes No **Operational Impact Category:** _____

Description/Justification:

City entryway signage has not been updated to display the new logo adopted several years ago. This project would take a comprehensive look at all of the entryway signage citywide and provide a design to ensure cohesion and consistency throughout the city. Previous work has already been done which will be reviewed as part of this project. Identification of the complete cost for construction would be determined during the design phase.

| Source of Funding: | 2022 | 2023 | 2024 | 2025 | 2026 | 5 - Year Total |
|---------------------------------|------------------|-------------|-------------|-------------|-------------|------------------|
| Capital Projects Fund (General) | 50,000 | | | | | \$ 50,000 |
| | | | | | | - |
| | | | | | | - |
| | | | | | | - |
| Total Revenue | \$ 50,000 | \$ - | \$ - | \$ - | \$ - | \$ 50,000 |

| Expenditures: | 2022 | 2023 | 2024 | 2025 | 2026 | 5 - Year Total |
|---------------------------|------------------|-------------|-------------|-------------|-------------|------------------|
| Plans/Studies | | | | | | \$ - |
| Design | 50,000 | | | | | 50,000 |
| Construction | | | | | | - |
| Materials | | | | | | - |
| Equipment | | | | | | - |
| Other - | | | | | | - |
| Other - | | | | | | - |
| Total Expenditures | \$ 50,000 | \$ - | \$ - | \$ - | \$ - | \$ 50,000 |

CAPITAL IMPROVEMENT PROGRAM SUMMARY

Water Fund

| | 2021 Adopted Budget | 2021 Year-End Forecast | 2021 Estimated Carry Over | 2022 Proposed Budget | 2023 Estimate | 2024 Estimate | 2025 Estimate | 2026 Estimate | 5-Year Total | Funding Source |
|--|---------------------------|------------------------------|---------------------------------|-------------------------|----------------------|----------------------|----------------------|----------------------|----------------------|-------------------|
| Beginning Fund Balance | \$ 18,634,266 | \$ 21,199,847 | | \$ 24,412,891 | \$ 20,842,725 | \$ 25,806,907 | \$ 30,888,163 | \$ 36,236,578 | | |
| Revenue Projections: | | | | | | | | | | |
| Sales Tax | \$ 3,630,000 | \$ 4,046,690 | | \$ 4,148,000 | \$ 4,210,220 | \$ 4,273,373 | \$ 4,337,474 | \$ - | \$ 16,969,067 | |
| Use Tax | 444,900 | 752,000 | | 733,000 | 743,995 | 755,155 | 766,482 | - | 2,998,632 | |
| Federal Grant | - | - | | 4,350,000 | - | - | - | - | 4,350,000 | |
| Administrative Fees | 16,000 | 16,000 | | 16,000 | 16,000 | 16,000 | 16,000 | 16,000 | 80,000 | |
| FRICO Agreement | 2,600 | 2,000 | | 2,400 | 2,400 | 2,400 | 2,400 | 2,400 | 12,000 | |
| Past Due Penalties/Interest | 89,000 | 86,000 | | 86,000 | 86,000 | 86,000 | 86,000 | 86,000 | 430,000 | |
| Contracted Lab Services | 4,000 | 3,000 | | 3,000 | 3,000 | 3,000 | 3,000 | 3,000 | 15,000 | |
| Water Use Charges | 8,022,000 | 7,977,575 | | 8,217,000 | 8,381,340 | 8,548,967 | 8,719,946 | 8,894,345 | 42,761,598 | |
| Construction Water Sales | 13,000 | 18,000 | | 18,000 | 18,000 | 18,000 | 18,000 | 18,000 | 90,000 | |
| Water Lease Revenue | 61,000 | 61,000 | | 61,000 | 61,000 | 61,000 | 61,000 | 61,000 | 305,000 | |
| Tap Connection Fees | 173,000 | 900,000 | | 147,000 | 147,000 | 147,000 | 147,000 | 147,000 | 735,000 | |
| Investment Earnings | 426,000 | 368,740 | | 387,177 | 416,855 | 516,138 | 617,763 | 724,732 | 2,662,665 | |
| Miscellaneous Revenue | - | 41,000 | | - | - | - | - | - | - | |
| Total | 12,881,500 | 14,272,005 | | 18,168,577 | 14,085,810 | 14,427,033 | 14,775,065 | 9,952,477 | 71,408,962 | |
| Operating Expenditures | \$ 7,183,889 | \$ 6,648,631 | | \$ 7,254,008 | \$ 7,471,628 | \$ 7,695,777 | \$ 7,926,650 | \$ 8,164,450 | \$ 38,512,513 | |
| Water Right Purchases | 1,600,000 | 1,600,000 | | 4,850,000 | 1,000,000 | 1,000,000 | 1,000,000 | 1,000,000 | 8,850,000 | |
| Debt Expenditures | 1,014,760 | 1,052,260 | | 1,010,464 | - | - | - | - | 1,010,464 | |
| Total Capital Expenditures* | 5,697,341 | 1,758,070 | 3,939,271 | 4,685,000 | 650,000 | 650,000 | 500,000 | 500,000 | 10,924,271 | |
| Total Expenditures | 15,495,990 | 11,058,961 | 3,939,271 | 17,799,472 | 9,121,628 | 9,345,777 | 9,426,650 | 9,664,450 | 59,297,248 | |
| Ending Fund Balance | \$ 16,019,776 | \$ 24,412,891 | | \$ 20,842,725 | \$ 25,806,907 | \$ 30,888,163 | \$ 36,236,578 | \$ 36,524,605 | | |
| Restrictions, Commitments, & Assignments: | | | | | | | | | | |
| 3% TABOR Reserve Restriction | \$ 221,152 | \$ 331,769 | | \$ 652,162 | \$ 273,948 | \$ 281,955 | \$ 290,133 | \$ 298,574 | | |
| Debt Service Reserve Restriction | 732,440 | 614,523 | | 964,059 | 1,964,059 | 2,964,059 | 3,964,059 | 4,964,059 | | |
| Water Right Purchase Restriction | 12,372,444 | 13,664,788 | | 12,335,788 | 14,035,788 | 15,735,788 | 17,435,788 | 19,135,788 | | |
| Capital/Infrastructure Commitment | 1,000,000 | 1,000,000 | | 1,000,000 | 1,000,000 | 1,000,000 | 1,000,000 | 1,000,000 | | |
| Operating Reserve Commitment | 1,663,222 | 1,534,408 | | 1,769,502 | 1,867,907 | 1,923,944 | 1,981,663 | 2,041,113 | | |
| Unassigned Fund Balance | \$ 30,518 | \$ 7,267,403 | | \$ 4,121,214 | \$ 6,665,205 | \$ 8,982,417 | \$ 11,564,935 | \$ 9,085,071 | | |

*See following page for project listing

CAPITAL IMPROVEMENT PROGRAM SUMMARY

Water Fund (Project Listing)

| | 2021 Adopted Budget | 2021 Year-End Forecast | 2021 Estimated Carry Over | 2022 Proposed Budget | 2023 Estimate | 2024 Estimate | 2025 Estimate | 2026 Estimate | 5-Year Total | Funding Source |
|--|---------------------------|------------------------------|---------------------------------|-------------------------|-------------------|-------------------|-------------------|-------------------|----------------------|-------------------|
| Capital Expenditures: | | | | | | | | | | |
| Water Line Replacement | \$ 218,130 | \$ - | \$ 218,130 | \$ 100,000 | \$ 100,000 | \$ 100,000 | \$ 100,000 | \$ 100,000 | \$ 718,130 | WF |
| Standley Lake Pipeline | 150,000 | 150,000 | - | 150,000 | 150,000 | 150,000 | 150,000 | 150,000 | 750,000 | WF |
| North Low Zone Tank Painting | 439,419 | 410,000 | 29,419 | - | - | - | - | - | 29,419 | WF |
| Laboratory Information Management System | 137,239 | 70,000 | 67,239 | - | - | - | - | - | 67,239 | WF |
| Waste Handling Improvements | 3,727,633 | 500,000 | 3,227,633 | - | - | - | - | - | 3,227,633 | WF |
| Filter to Waste Automation | 436,850 | 40,000 | 396,850 | - | - | - | - | - | 396,850 | WF |
| Bull Reservoir Pump Replacement | 588,070 | 588,070 | - | - | - | - | - | - | - | WF |
| Automated Filter Backwash | - | - | - | 1,100,000 | - | - | - | - | 1,100,000 | GRANT |
| FHL Flume Webster Lake | - | - | - | 85,000 | - | - | - | - | 85,000 | WF |
| WTP Rehabilitation | - | - | - | - | 400,000 | 400,000 | 250,000 | 250,000 | 1,300,000 | WF |
| Huron Street Line Replacement | - | - | - | 3,250,000 | - | - | - | - | 3,250,000 | GRANT |
| Total | \$ 5,697,341 | \$ 1,758,070 | \$ 3,939,271 | \$ 4,685,000 | \$ 650,000 | \$ 650,000 | \$ 500,000 | \$ 500,000 | \$ 10,924,271 | |

5-YEAR CAPITAL IMPROVEMENT PROGRAM

Project Name: Water Line Replacement

Project Dates: **Begin:** Ongoing **Finish:** Ongoing

Comprehensive Project Cost: \$718,130 (5 year total)

Project Rationale: Maintenance Program

Future Operational Impact: Yes No **Operational Impact Category:** N/A

Description/Justification:
Rehabilitation of water lines and other system components throughout the City.

The Water Line Replacement program includes the repair and replacement of the aging water lines and appurtenances throughout the City. The City's water mains are predominately Asbestos Concrete (AC) pipe and because of the corrosive nature of the soil have a shortened life span. In order to ensure continuous water service to the community, the failing water lines must be replaced. In addition to water mains, the City must maintain structures and valves that are critical to the system. Additional services may include construction observation/inspection and quality control.

| Source of Funding: | 2022 | 2023 | 2024 | 2025 | 2026 | 5 - Year Total |
|----------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| Water Fund | 318,130 | 100,000 | 100,000 | 100,000 | 100,000 | \$ 718,130 |
| | | | | | | - |
| | | | | | | - |
| | | | | | | - |
| | | | | | | - |
| Total Revenue | \$ 318,130 | \$ 100,000 | \$ 100,000 | \$ 100,000 | \$ 100,000 | \$ 718,130 |

| Expenditures: | 2022 | 2023 | 2024 | 2025 | 2026 | 5 - Year Total |
|---------------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| Plans/Studies | | | | | | \$ - |
| Design | | | | | | - |
| Construction | 318,130 | 100,000 | 100,000 | 100,000 | 100,000 | 718,130 |
| Materials | | | | | | - |
| Equipment | | | | | | - |
| Other - | | | | | | - |
| Other - | | | | | | - |
| Total Expenditures | \$ 318,130 | \$ 100,000 | \$ 100,000 | \$ 100,000 | \$ 100,000 | \$ 718,130 |

5-YEAR CAPITAL IMPROVEMENT PROGRAM

Project Name: Standley Lake Pipeline

Project Dates: **Begin:** Ongoing **Finish:** Ongoing

Comprehensive Project Cost: \$750,000 (5 year total)

Project Rationale: Facility Maintenance

Future Operational Impact: Yes No **Operational Impact Category:** N/A

Description/Justification:
Repair and/or replacement of sections of the Standley Lake Pipeline.

The Standley Lake Pipeline is a 48" pipeline that conveys the City's raw water from Standley Lake to the City of Northglenn Water Treatment Plant. This is an escrow deposit into a joint account that is controlled by the City of Northglenn and City of Thornton for repairs critical to the water supply line that services both communities.

| Source of Funding: | 2022 | 2023 | 2024 | 2025 | 2026 | 5 - Year Total |
|----------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| Water Fund | 150,000 | 150,000 | 150,000 | 150,000 | 150,000 | \$ 750,000 |
| | | | | | | - |
| | | | | | | - |
| | | | | | | - |
| | | | | | | - |
| Total Revenue | \$ 150,000 | \$ 150,000 | \$ 150,000 | \$ 150,000 | \$ 150,000 | \$ 750,000 |

| Expenditures: | 2022 | 2023 | 2024 | 2025 | 2026 | 5 - Year Total |
|---------------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| Plans/Studies | | | | | | \$ - |
| Design | 50,000 | 50,000 | 50,000 | 50,000 | 50,000 | 250,000 |
| Construction | 100,000 | 100,000 | 100,000 | 100,000 | 100,000 | 500,000 |
| Materials | | | | | | - |
| Equipment | | | | | | - |
| Other | | | | | | - |
| Other | | | | | | - |
| Total Expenditures | \$ 150,000 | \$ 150,000 | \$ 150,000 | \$ 150,000 | \$ 150,000 | \$ 750,000 |

5-YEAR CAPITAL IMPROVEMENT PROGRAM

Project Name: North Low Zone Tank Painting

Project Dates: **Begin:** Jan-2022 **Finish:** Dec-2022

Comprehensive Project Cost: \$29,419

Project Rationale: Facility Maintenance

Future Operational Impact: Yes No **Operational Impact Category:** N/A

Description/Justification:

The Colorado Department of Public Health & Education, Water Quality Control Commission's Regulation No. 11 - Colorado Primary Drinking Water Regulations, Section 11.28 (Storage Tank Rule) requires the City to complete a periodic (quarterly) inspection on each of the City's four water storage tanks for sanitary defects. The rule also requires a comprehensive inspection on each tank to be performed at least once every five years. To perform the comprehensive inspection, the City must either drain the tank or contract divers. To meet the comprehensive inspection requirements, the City will perform on tank inspection per year. During the first periodic inspection staff found the tank coating peeling and bare steel on the North Low Zone tank, triggering the need for a comprehensive inspection in 2020, and to complete the repairs while the tank is off-line.

| Source of Funding: | 2022 | 2023 | 2024 | 2025 | 2026 | 5 - Year Total |
|----------------------|------------------|-------------|-------------|-------------|-------------|------------------|
| Water Fund | 29,419 | | | | | \$ 29,419 |
| | | | | | | - |
| | | | | | | - |
| | | | | | | - |
| | | | | | | - |
| Total Revenue | \$ 29,419 | \$ - | \$ - | \$ - | \$ - | \$ 29,419 |

| Expenditures: | 2022 | 2023 | 2024 | 2025 | 2026 | 5 - Year Total |
|---------------------------|------------------|-------------|-------------|-------------|-------------|------------------|
| Plans/Studies | | | | | | \$ - |
| Design | | | | | | - |
| Construction | 29,419 | | | | | 29,419 |
| Materials | | | | | | - |
| Equipment | | | | | | - |
| Other - | | | | | | - |
| Other - | | | | | | - |
| Total Expenditures | \$ 29,419 | \$ - | \$ - | \$ - | \$ - | \$ 29,419 |

5-YEAR CAPITAL IMPROVEMENT PROGRAM

Project Name: Automated Filter Backwash

Project Dates: **Begin:** Jan-2022 **Finish:** Dec-2022

Comprehensive Project Cost: \$1,100,000

Project Rationale: Facility Improvement

Future Operational Impact: **Yes** **No** **Operational Impact Category:** Positive

Description/Justification:

This project will replace outdated and problematic air and water activated valve actuators with electric actuators that will integrate the filter backwash routine into the SCADA system, improving the filtration system for better water quality.

| Source of Funding: | 2022 | 2023 | 2024 | 2025 | 2026 | 5 - Year Total |
|----------------------|---------------------|-------------|-------------|-------------|-------------|---------------------|
| Grant - ARPA | 1,100,000 | | | | | \$ 1,100,000 |
| | | | | | | - |
| | | | | | | - |
| | | | | | | - |
| | | | | | | - |
| Total Revenue | \$ 1,100,000 | \$ - | \$ - | \$ - | \$ - | \$ 1,100,000 |

| Expenditures: | 2022 | 2023 | 2024 | 2025 | 2026 | 5 - Year Total |
|---------------------------|---------------------|-------------|-------------|-------------|-------------|---------------------|
| Plans/Studies | | | | | | \$ - |
| Design | | | | | | - |
| Construction | 1,100,000 | | | | | 1,100,000 |
| Materials | | | | | | - |
| Equipment | | | | | | - |
| Other - | | | | | | - |
| Other - | | | | | | - |
| Total Expenditures | \$ 1,100,000 | \$ - | \$ - | \$ - | \$ - | \$ 1,100,000 |

5-YEAR CAPITAL IMPROVEMENT PROGRAM

Project Name: FHL Flume Webster Lake

Project Dates: **Begin:** Jan-2022 **Finish:** Dec-2022

Comprehensive Project Cost: \$85,000

Project Rationale: Facility Improvement

Future Operational Impact: Yes No **Operational Impact Category:** N/A

Description/Justification:

The existing flume delivering water from the Farmers Highline Canal to Webster Lake is in disrepair and allows for unmeasured inflows from the canal. Replacement of the flume is needed to comply with Farmers Highline Canal requirements, and will include telemetry to measure the water delivered to the lake.

| Source of Funding: | 2022 | 2023 | 2024 | 2025 | 2026 | 5 - Year Total |
|----------------------|------------------|-------------|-------------|-------------|-------------|------------------|
| Water Fund | 85,000 | | | | | \$ 85,000 |
| | | | | | | - |
| | | | | | | - |
| | | | | | | - |
| | | | | | | - |
| Total Revenue | \$ 85,000 | \$ - | \$ - | \$ - | \$ - | \$ 85,000 |

| Expenditures: | 2022 | 2023 | 2024 | 2025 | 2026 | 5 - Year Total |
|---------------------------|------------------|-------------|-------------|-------------|-------------|------------------|
| Plans/Studies | | | | | | \$ - |
| Design | | | | | | - |
| Construction | 85,000 | | | | | 85,000 |
| Materials | | | | | | - |
| Equipment | | | | | | - |
| Other - | | | | | | - |
| Other - | | | | | | - |
| Total Expenditures | \$ 85,000 | \$ - | \$ - | \$ - | \$ - | \$ 85,000 |

5-YEAR CAPITAL IMPROVEMENT PROGRAM

Project Name: Water Treatment Facility Rehab

Project Dates: **Begin:** Ongoing **Finish:** Ongoing

Comprehensive Project Cost: \$1,300,000

Project Rationale: Facility Improvement

Future Operational Impact: **Yes** **No** **Operational Impact Category:** Negligible

Description/Justification:

The water treatment facility rehab project includes repair and replacement of aging infrastructure within the confines of the treatment facility itself. The facility was commissioned in 1981 and much of the equipment and infrastructure has exceeded its expected life. The City must maintain this critical piece of infrastructure.

| Source of Funding: | 2022 | 2023 | 2024 | 2025 | 2026 | 5 - Year Total |
|----------------------|------|------------|------------|------------|------------|----------------|
| Water Fund | | 400,000 | 400,000 | 250,000 | 250,000 | \$ 1,300,000 |
| | | | | | | - |
| | | | | | | - |
| | | | | | | - |
| | | | | | | - |
| Total Revenue | \$ - | \$ 400,000 | \$ 400,000 | \$ 250,000 | \$ 250,000 | \$ 1,300,000 |

| Expenditures: | 2022 | 2023 | 2024 | 2025 | 2026 | 5 - Year Total |
|---------------------------|------|------------|------------|------------|------------|----------------|
| Plans/Studies | | | | | | \$ - |
| Design | | | | | | - |
| Construction | | 400,000 | 400,000 | 250,000 | 250,000 | 1,300,000 |
| Materials | | | | | | - |
| Equipment | | | | | | - |
| Other - | | | | | | - |
| Other - | | | | | | - |
| Total Expenditures | \$ - | \$ 400,000 | \$ 400,000 | \$ 250,000 | \$ 250,000 | \$ 1,300,000 |

5-YEAR CAPITAL IMPROVEMENT PROGRAM

Project Name: Huron Street Line Replacement

Project Dates: **Begin:** Jan-2022 **Finish:** Dec-2024

Comprehensive Project Cost: \$3,500,000

Project Rationale: Maintenance Program

Future Operational Impact: Yes No **Operational Impact Category:** N/A

Description/Justification:

The City has experienced multiple breaks in the existing asbestos concrete water main line section in Huron Street between 97th Avenue and 104th Avenue. In order to provide continuous water service to the community, the failing line must be replaced, along with a failed 60" stormwater line that crosses Huron Street at approximately 103rd Avenue. The project will include replacement of lines, associated structures and valves, backfilling/recompaction of voids in the roadway, restoration of the roadway, gutters and any landscape that is demolished to remove and replace the lines.

| Source of Funding: | 2022 | 2023 | 2024 | 2025 | 2026 | 5 - Year Total |
|---------------------------|---------------------|-------------|-------------|-------------|-------------|---------------------|
| Grant - ARPA (Water) | 3,250,000 | | | | | \$ 3,250,000 |
| Grant - ARPA (Stormwater) | 250,000 | | | | | 250,000 |
| | | | | | | - |
| | | | | | | - |
| | | | | | | - |
| Total Revenue | \$ 3,500,000 | \$ - | \$ - | \$ - | \$ - | \$ 3,500,000 |

| Expenditures: | 2022 | 2023 | 2024 | 2025 | 2026 | 5 - Year Total |
|---------------------------|---------------------|-------------|-------------|-------------|-------------|---------------------|
| Plans/Studies | | | | | | \$ - |
| Design | | | | | | - |
| Construction | 3,500,000 | | | | | 3,500,000 |
| Materials | | | | | | - |
| Equipment | | | | | | - |
| Other - | | | | | | - |
| Other - | | | | | | - |
| Total Expenditures | \$ 3,500,000 | \$ - | \$ - | \$ - | \$ - | \$ 3,500,000 |

CAPITAL IMPROVEMENT PROGRAM SUMMARY

Wastewater Fund

| | 2021 Adopted Budget | 2021 Year-End Forecast | 2021 Estimated Carry Over | 2022 Proposed Budget | 2023 Estimate | 2024 Estimate | 2025 Estimate | 2026 Estimate | 5-Year Total | Funding Source |
|--|---------------------------|------------------------------|---------------------------------|-------------------------|---------------------|---------------------|---------------------|---------------------|----------------------|-------------------|
| Beginning Fund Balance | \$ 29,490,625 | \$ 3,593,752 | | \$ 1,913,567 | \$ 1,644,774 | \$ 1,917,572 | \$ 2,253,985 | \$ 1,593,752 | | |
| Revenue Projections: | | | | | | | | | | |
| Federal Grant | - | - | | 250,000 | 250,000 | 250,000 | - | - | 750,000 | |
| Wastewater Use Charges | \$ 5,092,000 | \$ 4,956,000 | | \$ 5,352,000 | \$ 5,632,980 | \$ 5,928,711 | \$ 6,239,968 | \$ 6,567,566 | \$ 29,721,225 | |
| Tap Connection Fees | - | 200,000 | | 200,000 | 50,000 | 50,000 | 50,000 | 50,000 | 400,000 | |
| Investment Earnings | 122,500 | 73,130 | | 76,787 | 8,224 | 9,588 | 11,270 | 7,969 | 113,838 | |
| Contributions | - | 713,501 | | - | - | - | - | - | - | |
| Miscellaneous Revenue | - | 204 | | - | - | - | - | - | - | |
| Proceeds from Debt Issuance | - | 26,896,242 | | - | - | - | - | 36,000,000 | 36,000,000 | |
| Total | 5,214,500 | 32,839,077 | | 5,878,787 | 5,941,204 | 6,238,299 | 6,301,238 | 42,625,535 | 66,985,063 | |
| Operating Expenditures | \$ 3,706,527 | \$ 3,496,605 | | \$ 3,809,147 | \$ 3,885,330 | \$ 3,963,037 | \$ 4,042,298 | \$ 4,123,144 | \$ 19,822,956 | |
| Water Right Purchases | | | | | | | | | | - |
| Debt Expenditures | 1,097,636 | 1,628,533 | | 1,307,542 | 1,533,076 | 1,688,849 | 1,669,173 | 1,631,891 | 7,830,531 | |
| Total Capital Expenditures* | 29,875,015 | 29,394,124 | 480,891 | 550,000 | 250,000 | 250,000 | 1,250,000 | 36,250,000 | 39,030,891 | |
| Total Expenditures | 34,679,178 | 34,519,262 | 480,891 | 5,666,689 | 5,668,406 | 5,901,886 | 6,961,471 | 42,005,035 | 66,684,378 | |
| Ending Fund Balance | \$ 25,947 | \$ 1,913,567 | | \$ 1,644,774 | \$ 1,917,572 | \$ 2,253,985 | \$ 1,593,752 | \$ 2,214,252 | | |
| Restrictions, Commitments, & Assignments: | | | | | | | | | | |
| Capital/Infrastructure Commitment | \$ 25,947 | \$ 1,000,000 | | \$ 1,000,000 | \$ 1,000,000 | \$ 1,000,000 | \$ 1,000,000 | \$ 1,000,000 | \$ 1,000,000 | |
| Operating Reserve Commitment | - | 779,151 | | 644,774 | 971,333 | 990,759 | 1,010,575 | 1,030,786 | | |
| Unassigned Fund Balance | \$ - | \$ 134,416 | | \$ - | \$ (53,761) | \$ 263,226 | \$ (416,823) | \$ 183,466 | | |

*See following page for project listing

CAPITAL IMPROVEMENT PROGRAM SUMMARY

Wastewater Fund (Project Listing)

| | 2021 Adopted Budget | 2021 Year-End Forecast | 2021 Estimated Carry Over | 2022 Proposed Budget | 2023 Estimate | 2024 Estimate | 2025 Estimate | 2026 Estimate | 5-Year Total | Funding Source |
|---|---------------------------|------------------------------|---------------------------------|-------------------------|-------------------|-------------------|---------------------|----------------------|----------------------|-------------------|
| Capital Expenditures: | | | | | | | | | | |
| Collection System Rehab | \$ 419,950 | \$ 415,000 | \$ 4,950 | \$ - | \$ - | \$ - | \$ 250,000 | \$ 250,000 | 504,950 | WWF |
| Bunker Hill Lift Station | 1,069,124 | 1,069,124 | - | - | - | - | - | - | - | WWF |
| Lift Station A & Forcemain Replacement | 27,465,941 | 27,400,000 | 65,941 | - | - | - | - | - | 65,941 | WWF |
| Lift Station Flow Meters | 420,000 | 10,000 | 410,000 | - | - | - | - | - | 410,000 | WWF |
| Clarifier Rehabilitation | 500,000 | 500,000 | - | - | - | - | - | - | - | WWF |
| Collection System Waste Receiving Station | - | - | - | 200,000 | - | - | - | - | 200,000 | WWF |
| WWTP Rating Study | - | - | - | 100,000 | - | - | - | - | 100,000 | WWF |
| Lift Station B Replacement | - | - | - | - | - | - | 1,000,000 | 6,000,000 | 7,000,000 | WWF |
| Primary Clarifiers & Digesters | - | - | - | - | - | - | - | 30,000,000 | 30,000,000 | WWF |
| Collection System Rehab | - | - | - | 250,000 | 250,000 | 250,000 | - | - | 750,000 | GRANT |
| Total | \$ 29,875,015 | \$ 29,394,124 | \$ 480,891 | \$ 550,000 | \$ 250,000 | \$ 250,000 | \$ 1,250,000 | \$ 36,250,000 | \$ 39,030,891 | |

5-YEAR CAPITAL IMPROVEMENT PROGRAM

Project Name: Collection System Rehab

Project Dates: **Begin:** Ongoing **Finish:** Ongoing

Comprehensive Project Cost: \$1,254,950 (5 year total)

Project Rationale: Maintenance Program

Future Operational Impact: Yes No **Operational Impact Category:** N/A

Description/Justification:
Rehabilitation of wastewater lines throughout the City.

The Wastewater Line Rehabilitation program includes the repair and/or replacement of the aging wastewater pipelines throughout the City. The existing wastewater lines in the collection system are predominantly concrete pipe. Wastewater contains high levels of hydrogen sulfide and when exposed to the atmosphere the hydrogen sulfide converts to sulfuric acid. The typical life expectancy of concrete pipe is approximately 100 years, however due to the highly corrosive nature of wastewater, the life expectancy of concrete pipe in a collection system is reduced to 20 to 50 years. Initially sulfuric acid will remove the outer layer of concrete, exposing the aggregate. If the corrosion is allowed to continue the sulfuric acid will continue to remove concrete until it reaches the steel. Once the reinforcement or steel in the pipe is exposed, structural failure is eminent. In order to preserve the existing wastewater pipelines and ensure continuous wastewater collection, pipes must be repaired or replaced that are beginning to show signs of corrosion. Additional services may include construction observation/inspection and quality control.

| Source of Funding: | 2022 | 2023 | 2024 | 2025 | 2026 | 5 - Year Total |
|----------------------|-------------------|-------------------|-------------------|-------------------|-------------------|---------------------|
| Wastewater Fund | 4,950 | - | - | 250,000 | 250,000 | \$ 504,950 |
| Grant - ARPA | 250,000 | 250,000 | 250,000 | | | 750,000 |
| | | | | | | - |
| | | | | | | - |
| | | | | | | - |
| Total Revenue | \$ 254,950 | \$ 250,000 | \$ 250,000 | \$ 250,000 | \$ 250,000 | \$ 1,254,950 |

| Expenditures: | 2022 | 2023 | 2024 | 2025 | 2026 | 5 - Year Total |
|---------------------------|-------------------|-------------------|-------------------|-------------------|-------------------|---------------------|
| Plans/Studies | | | | | | \$ - |
| Design | | | | | | - |
| Construction | 254,950 | 250,000 | 250,000 | 250,000 | 250,000 | 1,254,950 |
| Materials | | | | | | - |
| Equipment | | | | | | - |
| Other - | | | | | | - |
| Other - | | | | | | - |
| Total Expenditures | \$ 254,950 | \$ 250,000 | \$ 250,000 | \$ 250,000 | \$ 250,000 | \$ 1,254,950 |

5-YEAR CAPITAL IMPROVEMENT PROGRAM

Project Name: Collection System Waste Receiving Station

Project Dates: **Begin:** Jan-2022 **Finish:** Dec-2022

Comprehensive Project Cost: \$200,000

Project Rationale: Facility Improvement

Future Operational Impact: Yes No **Operational Impact Category:** _____

Description/Justification:

This project will create a place for the wastewater treatment facility to receive waste from our collections and distribution crews as they clean sewers and lift stations. Currently they City is paying to haul this off and dump it with a third party vendor.

| Source of Funding: | 2022 | 2023 | 2024 | 2025 | 2026 | 5 - Year Total |
|------------------------|------------|------|------|------|------|----------------|
| Wastewater Fund | 200,000 | | | | | \$ 200,000 |
| | | | | | | - |
| | | | | | | - |
| | | | | | | - |
| Total Revenue | \$ 200,000 | \$ - | \$ - | \$ - | \$ - | \$ 200,000 |

| Expenditures: | 2022 | 2023 | 2024 | 2025 | 2026 | 5 - Year Total |
|---------------------------|------------|------|------|------|------|----------------|
| Plans/Studies | | | | | | \$ - |
| Design | | | | | | - |
| Construction | 200,000 | | | | | 200,000 |
| Materials | | | | | | - |
| Equipment | | | | | | - |
| Other - | | | | | | - |
| Other - | | | | | | - |
| Total Expenditures | \$ 200,000 | \$ - | \$ - | \$ - | \$ - | \$ 200,000 |

5-YEAR CAPITAL IMPROVEMENT PROGRAM

Project Name: WWTP Rating Increase

Project Dates: **Begin:** Jan-2022 **Finish:** Dec-2022

Comprehensive Project Cost: \$100,000

Project Rationale: State Requirement

Future Operational Impact: Yes No **Operational Impact Category:** _____

Description/Justification:

By recalculating flows and ratings through all of the plant processes, there is opportunity to increase the capacity allowed under the current State permit to accommodate existing and any near-term anticipated increased demand on the system.

| Source of Funding: | 2022 | 2023 | 2024 | 2025 | 2026 | 5 - Year Total |
|----------------------|-------------------|-------------|-------------|-------------|-------------|-------------------|
| Wastewater Fund | 100,000 | | | | | \$ 100,000 |
| | | | | | | - |
| | | | | | | - |
| | | | | | | - |
| Total Revenue | \$ 100,000 | \$ - | \$ - | \$ - | \$ - | \$ 100,000 |

| Expenditures: | 2022 | 2023 | 2024 | 2025 | 2026 | 5 - Year Total |
|---------------------------|-------------------|-------------|-------------|-------------|-------------|-------------------|
| Plans/Studies | | | | | | \$ - |
| Design | | | | | | - |
| Construction | 100,000 | | | | | 100,000 |
| Materials | | | | | | - |
| Equipment | | | | | | - |
| Other - | | | | | | - |
| Other - | | | | | | - |
| Total Expenditures | \$ 100,000 | \$ - | \$ - | \$ - | \$ - | \$ 100,000 |

5-YEAR CAPITAL IMPROVEMENT PROGRAM

Project Name: Lift Station B Replacement
Project Dates: **Begin:** Jan-2025 **Finish:** Dec-2025
Comprehensive Project Cost: \$7,000,000 (2 year total)
Project Rationale: Facility Improvement
Future Operational Impact: Yes No **Operational Impact Category:** _____
Description/Justification:
 This project will replace the failing and aging lift station that is beyond it's useful life.

| Source of Funding: | 2022 | 2023 | 2024 | 2025 | 2026 | 5 - Year Total |
|----------------------|------|------|------|--------------|--------------|----------------|
| Wastewater Fund | | | | 1,000,000 | 6,000,000 | \$ 7,000,000 |
| | | | | | | - |
| | | | | | | - |
| | | | | | | - |
| Total Revenue | \$ - | \$ - | \$ - | \$ 1,000,000 | \$ 6,000,000 | \$ 7,000,000 |

| Expenditures: | 2022 | 2023 | 2024 | 2025 | 2026 | 5 - Year Total |
|---------------------------|------|------|------|--------------|--------------|----------------|
| Plans/Studies | | | | | | \$ - |
| Design | | | | 1,000,000 | | 1,000,000 |
| Construction | | | | | 6,000,000 | 6,000,000 |
| Materials | | | | | | - |
| Equipment | | | | | | - |
| Other - | | | | | | - |
| Other - | | | | | | - |
| Total Expenditures | \$ - | \$ - | \$ - | \$ 1,000,000 | \$ 6,000,000 | \$ 7,000,000 |

5-YEAR CAPITAL IMPROVEMENT PROGRAM

Project Name: WWTP Primary Clarifiers & Digesters

Project Dates: **Begin:** Jan-2026 **Finish:** Dec-2026

Comprehensive Project Cost: \$30,000,000

Project Rationale: Facility Improvement

Future Operational Impact: Yes No **Operational Impact Category:** _____

Description/Justification:

Adding primary clarifiers and digesters will increase our rated capacity to accommodate the buildout of the Karl's Farm development, and allow for the decommissioning of the biosolids lagoons to help eliminate the main source of odor at the facility.

| Source of Funding: | 2022 | 2023 | 2024 | 2025 | 2026 | 5 - Year Total |
|--------------------|------|------|------|------|---------------|----------------|
| Wastewater Fund | | | | | 30,000,000 | \$ 30,000,000 |
| | | | | | | - |
| | | | | | | - |
| | | | | | | - |
| Total Revenue | \$ - | \$ - | \$ - | \$ - | \$ 30,000,000 | \$ 30,000,000 |

| Expenditures: | 2022 | 2023 | 2024 | 2025 | 2026 | 5 - Year Total |
|--------------------|------|------|------|------|---------------|----------------|
| Plans/Studies | | | | | | \$ - |
| Design | | | | | 2,000,000 | 2,000,000 |
| Construction | | | | | 28,000,000 | 28,000,000 |
| Materials | | | | | | - |
| Equipment | | | | | | - |
| Other - | | | | | | - |
| Other - | | | | | | - |
| Total Expenditures | \$ - | \$ - | \$ - | \$ - | \$ 30,000,000 | \$ 30,000,000 |

CAPITAL IMPROVEMENT PROGRAM SUMMARY

Stormwater Fund

| | 2021 Adopted Budget | 2021 Year-End Forecast | 2021 Estimated Carry Over | 2022 Proposed Budget | 2023 Estimate | 2024 Estimate | 2025 Estimate | 2026 Estimate | 5-Year Total | Funding Source |
|-------------------------------------|---------------------------|------------------------------|---------------------------------|-------------------------|---------------------|---------------------|-------------------|-------------------|-------------------|----------------|
| Beginning Fund Balance | \$ 897,815 | \$ 1,130,951 | | \$ 1,476,366 | \$ 1,686,753 | \$ 1,844,374 | \$ 1,916,397 | \$ 807,331 | | |
| Revenue Projections: | | | | | | | | | | |
| Stormwater Charges | \$ 449,000 | \$ 477,000 | | \$ 469,000 | \$ 471,345 | \$ 473,702 | \$ 476,071 | \$ 478,451 | \$ 2,368,569 | |
| Federal Grant | - | - | | 250,000 | - | - | - | - | 250,000 | |
| Investment Earnings | 9,000 | 24,690 | | 24,875 | 8,434 | 9,222 | 9,582 | 4,037 | 56,150 | |
| Total | 458,000 | 501,690 | | 743,875 | 479,779 | 482,924 | 485,653 | 482,488 | 2,674,719 | |
| Operating Expenditures | \$ 176,843 | \$ 156,275 | | \$ 183,488 | \$ 187,158 | \$ 190,901 | \$ 194,719 | \$ 198,613 | \$ 954,879 | |
| Capital Expenditures: | | | | | | | | | | |
| Grange Hall Creek MPD & FHAD | \$ 70,000 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | SWF |
| Storm Drainage Improvements | 412,555 | - | - | 100,000 | 100,000 | 100,000 | 100,000 | 100,000 | 500,000 | SWF |
| Huron Street Line Replacement | - | - | - | 250,000 | - | - | - | - | 250,000 | GRANT |
| Acoma Street Storm Sewer Repair | - | - | - | - | 35,000 | - | - | - | 35,000 | SWF |
| Melody Drive Storm Sewer Repair | - | - | - | - | - | 120,000 | - | - | 120,000 | SWF |
| Washington Street/Kiwanis Detention | - | - | - | - | - | - | 1,300,000 | - | 1,300,000 | SWF |
| GHC Conveyance Improvements @ Irma | - | - | - | - | - | - | - | 800,000 | 800,000 | SWF |
| Total Capital Expenditures | 482,555 | - | - | 350,000 | 135,000 | 220,000 | 1,400,000 | 900,000 | 3,005,000 | |
| Ending Fund Balance | \$ 696,417 | \$ 1,476,366 | | \$ 1,686,753 | \$ 1,844,374 | \$ 1,916,397 | \$ 807,331 | \$ 191,206 | | |
| Unassigned Fund Balance | \$ 696,417 | \$ 1,476,366 | | \$ 1,686,753 | \$ 1,844,374 | \$ 1,916,397 | \$ 807,331 | \$ 191,206 | | |

5-YEAR CAPITAL IMPROVEMENT PROGRAM

Project Name: Storm Drainage Improvements

Project Dates: **Begin:** Ongoing **Finish:** Ongoing

Comprehensive Project Cost: \$500,000 (5 year total)

Project Rationale: Necessary Improvements & Preventative Maintenance

Future Operational Impact: Yes No **Operational Impact Category:** N/A

Description/Justification:

Construct or repair manhole, inlet, repair piping or concrete channel locations throughout the city; usually done in conjunction with street repair projects. Routine maintenance and upgrades must occur to maintain the expected level of service from the storm water infrastructure. Additional services may include construction observation/inspection and quality control.

| Source of Funding: | 2022 | 2023 | 2024 | 2025 | 2026 | 5 - Year Total |
|----------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| Stormwater Fund | 100,000 | 100,000 | 100,000 | 100,000 | 100,000 | \$ 500,000 |
| | | | | | | - |
| | | | | | | - |
| | | | | | | - |
| Total Revenue | \$ 100,000 | \$ 100,000 | \$ 100,000 | \$ 100,000 | \$ 100,000 | \$ 500,000 |

| Expenditures: | 2022 | 2023 | 2024 | 2025 | 2026 | 5 - Year Total |
|---------------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| Plans/Studies | | | | | | \$ - |
| Design | | | | | | - |
| Construction | 100,000 | 100,000 | 100,000 | 100,000 | 100,000 | 500,000 |
| Materials | | | | | | - |
| Equipment | | | | | | - |
| Other - | | | | | | - |
| Other - | | | | | | - |
| Total Expenditures | \$ 100,000 | \$ 100,000 | \$ 100,000 | \$ 100,000 | \$ 100,000 | \$ 500,000 |

5-YEAR CAPITAL IMPROVEMENT PROGRAM

Project Name: Acoma Drive Storm Sewer Repair

Project Dates: **Begin:** Q1 2023 **Finish:** Q4 2023

Comprehensive Project Cost: \$35,000

Project Rationale: Replacement of failed storm sewer line

Future Operational Impact: Yes No **Operational Impact Category:** N/A

Description/Justification:

Removal and replacement of cracked storm line that runs between Kennedy Drive and Verna Lane on Acoma Drive. The project will include the addition of a manhole, and backfilling/recompaction of all voids under the street.

| Source of Funding: | 2022 | 2023 | 2024 | 2025 | 2026 | 5 - Year Total |
|----------------------|------|-----------|------|------|------|----------------|
| Stormwater Fund | | 35,000 | | | | \$ 35,000 |
| | | | | | | - |
| | | | | | | - |
| | | | | | | - |
| Total Revenue | \$ - | \$ 35,000 | \$ - | \$ - | \$ - | \$ 35,000 |

| Expenditures: | 2022 | 2023 | 2024 | 2025 | 2026 | 5 - Year Total |
|---------------------------|------|-----------|------|------|------|----------------|
| Plans/Studies | | | | | | \$ - |
| Design | | | | | | - |
| Construction | | 35,000 | | | | 35,000 |
| Materials | | | | | | - |
| Equipment | | | | | | - |
| Other - | | | | | | - |
| Other - | | | | | | - |
| Total Expenditures | \$ - | \$ 35,000 | \$ - | \$ - | \$ - | \$ 35,000 |

5-YEAR CAPITAL IMPROVEMENT PROGRAM

Project Name: Melody Dr. Storm Sewer Repair
Project Dates: **Begin:** Jan-2024 **Finish:** Dec-2024
Comprehensive Project Cost: \$120,000
Project Rationale: Replacement of failed storm sewer line
Future Operational Impact: Yes **Operational Impact Category:** N/A
 No

Description/Justification:

Removal and replacement of eroded storm line that runs along Melody Drive from Kennedy Drive to 106th Avenue. The project will include the addition of a manhole, and backfilling/recompaction of all voids under the street.

| Source of Funding: | 2022 | 2023 | 2024 | 2025 | 2026 | 5 - Year Total |
|----------------------|------|------|------------|------|------|----------------|
| Stormwater Fund | | | 120,000 | | | 120,000 |
| | | | | | | - |
| | | | | | | - |
| | | | | | | - |
| Total Revenue | \$ - | \$ - | \$ 120,000 | \$ - | \$ - | \$ 120,000 |

| Expenditures: | 2022 | 2023 | 2024 | 2025 | 2026 | 5 - Year Total |
|---------------------------|------|------|------------|------|------|----------------|
| Plans/Studies | | | | | | \$ - |
| Design | | | | | | - |
| Construction | | | 120,000 | | | 120,000 |
| Materials | | | | | | - |
| Equipment | | | | | | - |
| Other - | | | | | | - |
| Other - | | | | | | - |
| Total Expenditures | \$ - | \$ - | \$ 120,000 | \$ - | \$ - | \$ 120,000 |

5-YEAR CAPITAL IMPROVEMENT PROGRAM

Project Name: Washington Street & Kiwanis Park Detention Improvements

Project Dates: **Begin:** Jan-2025 **Finish:** Dec-2025

Comprehensive Project Cost: \$1,300,000

Project Rationale: Drainage Improvements

Future Operational Impact: Yes No **Operational Impact Category:** N/A

Description/Justification:

To be completed with Mile High Flood District, this project will enlarge and improve drainage to Grange Hall Creek in the area of Washington Street and Kiwanis Park.

| Source of Funding: | 2022 | 2023 | 2024 | 2025 | 2026 | 5 - Year Total |
|----------------------|------|------|------|--------------|------|----------------|
| Stormwater Fund | | | | 1,300,000 | | 1,300,000 |
| | | | | | | - |
| | | | | | | - |
| | | | | | | - |
| Total Revenue | \$ - | \$ - | \$ - | \$ 1,300,000 | \$ - | \$ 1,300,000 |

| Expenditures: | 2022 | 2023 | 2024 | 2025 | 2026 | 5 - Year Total |
|---------------------------|------|------|------|--------------|------|----------------|
| Plans/Studies | | | | | | \$ - |
| Design | | | | | | - |
| Construction | | | | 1,300,000 | | 1,300,000 |
| Materials | | | | | | - |
| Equipment | | | | | | - |
| Other - | | | | | | - |
| Other - | | | | | | - |
| Total Expenditures | \$ - | \$ - | \$ - | \$ 1,300,000 | \$ - | \$ 1,300,000 |

5-YEAR CAPITAL IMPROVEMENT PROGRAM

Project Name: Irma Drive Conveyance Improvements

Project Dates: **Begin:** Jan-2026 **Finish:** Dec-2026

Comprehensive Project Cost: \$800,000

Project Rationale: Storm drain conveyance improvements

Future Operational Impact: Yes No **Operational Impact Category:** N/A

Description/Justification:

To be completed with Mile High Flood District, reconfiguration of storm water conveyance from surrounding neighborhoods to Grange Hall Creek need to be updated due to increased flows, and to protect Lift Station A infrastructure.

| Source of Funding: | 2022 | 2023 | 2024 | 2025 | 2026 | 5 - Year Total |
|----------------------|------|------|------|------|------------|----------------|
| Stormwater Fund | | | | | 800,000 | 800,000 |
| | | | | | | - |
| | | | | | | - |
| | | | | | | - |
| Total Revenue | \$ - | \$ - | \$ - | \$ - | \$ 800,000 | \$ 800,000 |

| Expenditures: | 2022 | 2023 | 2024 | 2025 | 2026 | 5 - Year Total |
|---------------------------|------|------|------|------|------------|----------------|
| Plans/Studies | | | | | | \$ - |
| Design | | | | | | - |
| Construction | | | | | 800,000 | 800,000 |
| Materials | | | | | | - |
| Equipment | | | | | | - |
| Other - | | | | | | - |
| Other - | | | | | | - |
| Total Expenditures | \$ - | \$ - | \$ - | \$ - | \$ 800,000 | \$ 800,000 |

**2022 Proposed
Budget Personnel Summary**

| Department/Position | 2020 Audited Amount | 2021 Adopted Budget | 2021 Year End Estimate | 2022 Proposed Budget |
|---|------------------------------------|------------------------------------|---------------------------------------|-------------------------------------|
| <u>City Manager</u> | | | | |
| City Manager | 1.00 | 1.00 | 1.00 | 1.00 |
| Assistant to the City Manager | 1.00 | 1.00 | 1.00 | 1.00 |
| Clerical Assistant | 0.30 | 0.30 | 0.30 | 0.30 |
| Communications Director | 1.00 | 1.00 | 1.00 | 1.00 |
| Community Outreach Coordinator | 1.00 | 1.00 | 1.00 | 1.00 |
| Community Resource Navigator | - | 0.50 | 1.00 | 1.00 |
| Community Services Coordinator | 0.30 | 0.30 | 0.30 | 0.30 |
| Court Clerk | 4.00 | 4.00 | 4.00 | 4.00 |
| Crisis Response Unit Manager | - | - | 1.00 | 1.00 |
| Crisis Response Unit Co-Responder | - | - | 2.50 | 2.50 |
| Economic Development Coordinator | - | - | - | 1.00 |
| Economic Development Director | 1.00 | 1.00 | 1.00 | 1.00 |
| Economic Development Specialist | 1.00 | 1.00 | 1.00 | 1.00 |
| Executive Assistant to City Manager | 1.00 | 1.00 | 1.00 | 1.00 |
| Municipal Court Supervisor | 1.00 | 1.00 | 1.00 | 1.00 |
| Probation Officer | 0.40 | 0.40 | 0.40 | 0.25 |
| Public Communications Specialist | 2.00 | 2.00 | 2.00 | 1.00 |
| Sr. Public Communications Specialist | - | - | - | 1.00 |
| Special Events Coordinator | 1.00 | 1.00 | 1.00 | 1.50 |
| Special Events Supervisor | 1.00 | 1.00 | 1.00 | 1.00 |
| Total | 17.00 | 17.50 | 21.50 | 22.85 |
| <u>City Clerk</u> | | | | |
| City Clerk | 1.00 | 1.00 | 1.00 | 1.00 |
| Admin (I,II,III) | 1.00 | 1.00 | 1.00 | 1.00 |
| Central Records Coordinator | 1.00 | 1.00 | 1.00 | 1.00 |
| Sr. Deputy City Clerk/Licensing Specialist | 1.00 | 1.00 | 1.00 | 1.00 |
| Total | 4.00 | 4.00 | 4.00 | 4.00 |
| <u>Human Resources</u> | | | | |
| Director of Human Resources/Chief Diversity Officer | 1.00 | 1.00 | 1.00 | 1.00 |
| Human Resources Business Partner | 1.00 | 1.00 | 1.00 | 1.00 |
| Risk Manager | 1.00 | 1.00 | 1.00 | 1.00 |
| Sr. Human Resources Business Partner | 2.00 | 2.00 | 2.00 | 2.00 |
| Total | 5.00 | 5.00 | 5.00 | 5.00 |
| <u>Technology</u> | | | | |
| Director Of Technology | 1.00 | 1.00 | 1.00 | 1.00 |
| Criminal Information Systems Coordinator | 1.00 | 1.00 | 1.00 | 1.00 |
| Information Technology Resource Coordinator | 1.00 | 1.00 | 1.00 | 1.00 |
| Software Engineer | 1.00 | 1.00 | 1.00 | 1.00 |
| Sr. Network Administrator | 1.00 | 1.00 | 1.00 | 1.00 |
| Technical Support Specialist II | 1.00 | 1.00 | 1.00 | 1.00 |
| Total | 6.00 | 6.00 | 6.00 | 6.00 |
| <u>Finance</u> | | | | |
| Director Of Finance | 1.00 | 1.00 | 1.00 | 1.00 |
| Accountant II | 1.00 | 1.00 | 1.00 | 1.00 |
| Accounting Specialist | 3.00 | 3.00 | 3.00 | 3.00 |
| Controller/Accounting Manager | 1.00 | 1.00 | 1.00 | 1.00 |

**2022 Proposed
Budget Personnel Summary**

| Department/Position | 2020 Audited Amount | 2021 Adopted Budget | 2021 Year End Estimate | 2022 Proposed Budget |
|--|------------------------------------|------------------------------------|---------------------------------------|-------------------------------------|
| Customer Service Representative | 1.60 | 1.60 | 1.60 | 1.60 |
| Revenue Supervisor | 1.00 | 1.00 | 1.00 | 1.00 |
| Sales Tax Auditor II | 1.00 | 1.00 | 1.00 | 1.00 |
| Sales Tax Manager | 1.00 | 1.00 | 1.00 | 1.00 |
| Sales Tax Specialist | 1.00 | 1.00 | 1.00 | 1.00 |
| Total | 11.60 | 11.60 | 11.60 | 11.60 |
| <u>Planning & Development</u> | | | | |
| Director Of Planning & Development | 1.00 | 1.00 | 1.00 | 1.00 |
| Admin (I,II,III) | 1.00 | 1.00 | 1.00 | 1.00 |
| Neighborhood Services Officer | 5.00 | 4.00 | 4.00 | 4.00 |
| Neighborhood Services Supervisor | 1.00 | 1.00 | 1.00 | 1.00 |
| Planner (Tech, I, II) | 1.00 | 1.00 | 1.00 | 1.00 |
| Planning Manager | 1.00 | 1.00 | 1.00 | 1.00 |
| Sr. Planner | 2.00 | 2.00 | 2.00 | 2.00 |
| Total | 12.00 | 11.00 | 11.00 | 11.00 |
| <u>Parks, Recreation, & Culture</u> | | | | |
| Director Of Parks And Recreation | 1.00 | 1.00 | 1.00 | 1.00 |
| Admin (I,II,III) | 1.00 | 1.00 | 1.00 | 1.00 |
| Aquafit Instructor | 0.51 | 0.51 | 0.51 | 0.51 |
| Custodian | 2.80 | 6.48 | 6.48 | 6.48 |
| Day Camp Aide | 0.10 | 0.10 | 0.10 | 1.20 |
| Day Camp Assistant Director | 0.20 | 0.20 | 0.20 | 0.46 |
| Drop-In Sports Supervisor | 1.60 | 3.10 | 3.10 | 3.10 |
| Fitness (Certified/Special) Instructor | 1.02 | 3.65 | 3.65 | 3.65 |
| Guest Relations Specialist | 4.03 | 4.03 | 4.03 | 7.75 |
| Head Swim Coach | - | - | - | 1.00 |
| Lifeguard (LGI, WSI, Slide Attendant) | 6.39 | 12.39 | 12.39 | 12.39 |
| Parks Maintenance Coordinator | 2.00 | 2.00 | 2.00 | 2.00 |
| Parks Maintenance Worker (I,II,III) | 14.00 | 14.00 | 14.00 | 17.00 |
| Parks Ranger | - | - | - | 1.00 |
| Parks Supervisor | 1.00 | 1.00 | 1.00 | 1.00 |
| Preschool Aide | 0.39 | 0.39 | 0.39 | - |
| Preschool Instructor | 1.50 | 1.50 | 1.50 | 1.50 |
| Project Manager - Parks & Recreation | 1.00 | 1.00 | 1.00 | 1.00 |
| Recreation Assistant | 0.50 | 1.00 | 1.00 | 2.00 |
| Recreation Coordinator | 8.05 | 10.00 | 10.00 | 11.00 |
| Recreation Manager | - | 2.00 | 2.00 | 2.00 |
| Recreation Programs Supervisor | 3.00 | 3.00 | 3.00 | 3.00 |
| Specialized Fitness Instructor | - | - | - | 2.00 |
| Technical Assistant | - | 1.00 | 1.00 | 1.00 |
| Theatre Technician | 1.00 | 1.00 | 1.00 | 1.00 |
| Weight Training Instructor | 0.30 | 0.30 | 0.30 | - |
| Total | 51.39 | 70.65 | 70.65 | 84.04 |
| <u>Police</u> | | | | |
| Chief Of Police | 1.00 | 1.00 | 1.00 | 1.00 |
| Admin (I,II,III) | 2.00 | 2.00 | 2.00 | 2.00 |
| Administrative Clerk | 1.00 | 1.00 | 1.00 | 1.00 |

**2022 Proposed
Budget Personnel Summary**

| Department/Position | 2020 Audited Amount | 2021 Adopted Budget | 2021 Year End Estimate | 2022 Proposed Budget |
|--|------------------------------------|------------------------------------|---------------------------------------|-------------------------------------|
| Animal Control Officer | 2.00 | 2.00 | 2.00 | 2.00 |
| Crime Analyst | 1.00 | 1.00 | 1.00 | 1.00 |
| Criminalist | 1.00 | 1.00 | 1.00 | 1.00 |
| Custodian | 1.00 | 1.00 | 1.00 | 2.00 |
| Deputy Chief | - | 1.00 | 1.00 | 1.00 |
| Digital Technician | - | 1.00 | 1.00 | 1.00 |
| Division Commander | 4.00 | 2.00 | 2.00 | 2.00 |
| Lead Police Records Specialist | 1.00 | 1.00 | 1.00 | 1.00 |
| Lieutenant | - | 3.00 | 3.00 | 3.00 |
| Police Officer | 59.00 | 59.00 | 63.00 | 63.00 |
| Police Records Specialist | 9.00 | 9.00 | 9.00 | 9.00 |
| Property/Evidence Custodian | 1.50 | 1.50 | 1.50 | 1.50 |
| Public Information Officer | - | - | - | 1.00 |
| Records Unit Supervisor | 1.00 | 1.00 | 1.00 | 1.00 |
| Sergeant | 9.00 | 7.00 | 7.00 | 8.00 |
| Total | 93.50 | 94.50 | 98.50 | 101.50 |
| <u>Public Works</u> | | | | |
| Director Of Public Works/Utilities | 1.00 | 1.00 | 1.00 | 1.00 |
| Admin (I,II,III) | 4.00 | 4.00 | 4.00 | 4.00 |
| Chief Plant Operator | 2.00 | 2.00 | 2.00 | 2.00 |
| Civil Engineer (EIT, PE, Sr.) | 6.00 | 6.00 | 6.00 | 7.00 |
| Construction Inspector | 1.00 | 1.00 | 1.00 | 1.00 |
| Custodian | 0.80 | 0.80 | 0.80 | 0.80 |
| Electrical/Mechanical Technician I | 3.00 | 3.00 | 3.00 | 3.00 |
| Electrical/Mechanical Supervisor | 1.00 | 1.00 | 1.00 | 1.00 |
| Environmental Manager | 1.00 | 1.00 | 1.00 | 1.00 |
| Facilities Maintenance Supervisor | 1.00 | 1.00 | 1.00 | 1.00 |
| Facilities Maintenance Technician(I, Lead) | 4.00 | 4.00 | 4.00 | 4.00 |
| Fleet Services Supervisor | 1.00 | 1.00 | 1.00 | 1.00 |
| Fleet Services Technician | 2.00 | 2.00 | 2.00 | 2.00 |
| Geographic Information Systems Specialist | 1.00 | 1.00 | 1.00 | 1.00 |
| Heavy Equipment Operator | 1.00 | 1.00 | 1.00 | 1.00 |
| Industrial Pretreatment/Backflow Prevention Specialist | 1.00 | 1.00 | 1.00 | 1.00 |
| Lab Analyst | 2.00 | 2.00 | 2.00 | 2.00 |
| Lab Supervisor | 1.00 | 1.00 | 1.00 | 1.00 |
| Lab Technician | 1.00 | 1.00 | 1.00 | 1.00 |
| Meter Technician | 1.00 | 1.00 | 1.00 | 1.00 |
| MSW/Collection & Distribution (I, II, III, Lead) | 6.00 | 6.00 | 6.00 | 6.00 |
| MSW/Sanitation (I, II, III, Lead) | 7.00 | 8.00 | 8.00 | 9.00 |
| MSW/Streets (I, II, III, Lead) | 7.00 | 7.00 | 7.00 | 8.00 |
| Municipal Services Supervisor - Streets | 1.00 | 1.00 | 1.00 | 1.00 |
| Municipal Services Supervisor / Sanitation | 1.00 | 1.00 | 1.00 | 1.00 |
| Municipal Supervisor/Utilities | 1.00 | 1.00 | 1.00 | 1.00 |
| Operations Manager | 2.00 | 2.00 | 2.00 | 2.00 |
| Stormwater Coordinator | 1.00 | 1.00 | 1.00 | 1.00 |
| Traffic Technician | 1.00 | 1.00 | 1.00 | 1.00 |
| Utility Plant Operator (A, B, C, D) | 11.00 | 11.00 | 11.00 | 12.00 |

**2022 Proposed
Budget Personnel Summary**

| Department/Position | 2020 Audited Amount | 2021 Adopted Budget | 2021 Year End Estimate | 2022 Proposed Budget |
|-------------------------------|------------------------------------|------------------------------------|---------------------------------------|-------------------------------------|
| Utility Technician | 1.00 | 1.00 | 1.00 | 1.00 |
| Water Quality Coordinator | 1.00 | 1.00 | 1.00 | 1.00 |
| Water Resources Administrator | 1.00 | 1.00 | 1.00 | 1.00 |
| Water Resources Analyst | 1.00 | 1.00 | 1.00 | 1.00 |
| Total | 77.80 | 78.80 | 78.80 | 82.80 |
| City-Wide Total | 278.29 | 299.05 | 307.05 | 328.79 |