

**CITY OF NORTHGLENN  
CITY COUNCIL MINUTES  
September 27, 2021**

**CALL TO ORDER** Mayor Leighty called a regular meeting of the Northglenn City Council to order on Monday, September 27, 2021 at 7:00 p.m. in the City Hall Council Chambers, 11701 Community Center Drive, Northglenn.

**ROLL CALL** Present were: Mayor Leighty, Mayor Pro Tem Willford, Council members Witkovich, Downing, Goff, Duran Mullica, and Lukeman-Hiromasa.

**ABSENT** Council member Brown.

**STAFF PRESENT** City Manager Geyer, City Attorney Hoffmann, and City Clerk Small.

**PLEDGE OF ALLEGIANCE** The Pledge of Allegiance was given.

**RESPONSE TO RESIDENT INQUIRY:** None.

**AGENDA ADDITIONS AND DELETIONS:** None.

**PROCLAMATIONS:**  
Fire Prevention Week Mayor Leighty read the proclamation proclaiming October 3-9, 2021 as Fire Prevention Week in the City of Northglenn. Sasha Story, North Metro Fire Rescue District Life Safety Education Specialist, accepted the proclamation and stated the District is partnering with the Northglenn Recreation Center to provide fire prevention information to residents.

Customer Service Week Mayor Leighty read the proclamation proclaiming October 3-9, 2021 as Customer Service Week in the City of Northglenn. Ashley Hensgen, Central Records Coordinator, accepted the proclamation on behalf of the City Clerk’s Office and thanked Mayor and Council for issuing the proclamation.

**PUBLIC INVITED TO BE HEARD** Mayor Leighty called for any person wishing to address City Council on matters of community interest related to City business not set for public hearing.

City Clerk Small played voice mail messages from Mark Bromley regarding the following items: CB-1976 – Supplemental Appropriation, CR-89 – 2019-2023 Strategic Plan Update, CR-92 – Outdoor

Promotions Fee Waiver, and CR-100 – Recreation Fee Schedule.

**COMMUNICATIONS:**

**Council**

Council member Witkovich reported she attended the Police Department swearing-in ceremony on September 22, 2021 and stated she enjoyed the ceremony.

Council member Goff reported on the Diversity, Inclusivity and Social Equity Board meeting and stated the group is currently planning a presentation to City Council before the end of the year. Council member Goff reported she attended the Police Department swearing-in ceremony and announced the Recreation Center is now closed in preparation for the move to the new facility.

Council member Goff reported on the Legislative Policy Committee meeting. She stated the Committee discussed possible future legislation, lobbying protocols, and the legislative issues guide. Council member Goff stated the Committee is tentatively planning to hold the annual legislative dinner on January 3, 2022.

Council member Duran Mullica asked everyone to adhere to traffic laws in school zones and spoke about the importance of safety around magnet schools where traffic is significantly increased during student drop-off and pick-up times. Council member Duran Mullica reported she attended the Colorado Municipal League (CML) conference and focused on attending sessions related to transportation. Council member Duran Mullica informed Council that she has asked City Manager Geyer to meet to discuss the parks maintenance positions and the new staff positions requested in the 2022 budget. She noted she would like to see data on full-time equivalents (FTEs) for similar municipalities and consider how Northglenn compares to other cities or to a benchmark for staff growth.

Council member Lukeman-Hiromasa reported she attended the Police Department swearing-in ceremony and stated she and Mayor Pro Tem Willford hosted a Ward 4 meeting last Thursday evening. She thanked residents for attending the ward meeting and recognized staff and members of the Community Co-Production Policing Advisory Board for the information provided at the meeting. Council member Lukeman-Hiromasa congratulated Jessica Hulse on being promoted to the Crisis Response Unit Program Manager. Council member Lukeman-Hiromasa announced a Ward 4 No Need for Speed meeting will be held this Wednesday at 5:00 p.m. to talk about traffic calming on Niver Avenue.

Mayor Pro Tem Willford reported she attended the CML conference and noted she received information on the use of an all-electric street sweeper vehicle. Mayor Pro Tem Willford reported a colleague from

Carbondale attended the Ward 4 meeting to observe how the City engages residents at such meetings, and thanked Deputy Police Chief Darlin for answering resident questions at the meeting. Mayor Pro Tem Willford thanked Council member Lukeman-Hiromasa for the birthday wishes and stated she is looking forward to walking around Croke Reservoir with City Manager Geyer and Parks, Recreation and Culture Director Amanda Peterson to look at issues in the area.

Mayor Leighty reported she attended the Police Department swearing-in ceremony. She reported she also attended events at the CML conference and stated Northglenn has a strong regional presence. Mayor Leighty spoke about the Alliance Business Assistance Center she visited for a presentation on the opioid crisis and noted the Center's services are available to businesses in Northglenn. Mayor Leighty reported she held an in-person Mingle with the Mayor event that was well-attended. She stated residents had great questions and were complimentary of Council and staff. Mayor Leighty reported she was invited to help present awards at the recent marching band festival, and she participated in the special event along with mayors from Westminster and Broomfield.

Staff

City Clerk Small provided information about the November 2, 2021 election including important dates and resources for voters.

City Attorney Hoffmann reported he attended the CML conference.

Amanda Peterson, Director of Parks, Recreation and Culture, provided information about the events planned for the VIP ribbon cutting event and grand opening of the new Recreation Center facility October 6-9, 2021. Ms. Peterson also announced the Northglenn Arts and Humanities Foundation was notified that they will receive \$89,000 from the Scientific and Cultural Facilities District for programming in 2022, and stated she is glad to have their continued support for the City's arts programs.

**FINANCIAL REPORT:**

July 2021 Update

Jason Loveland, Director of Finance, provided a financial report for the period ending July 31, 2021. Mr. Loveland spoke about revenue and expenditures in the General Fund, Water and Wastewater Fund, Stormwater Fund, Sanitation Fund, Conservation Trust Fund, and Capital Projects Fund. Mr. Loveland also reported on the City's cash reserves and sales tax revenue.

**CONSENT AGENDA**  
**MOTION TO PASS**

Mayor Pro Tem Willford **MOVED** and it was **SECONDED** by Council member Downing to approve the consent agenda.

**MOTION PASSED**

There was no discussion and the motion **PASSED**.  
IN FAVOR - Leighty, Willford, Witkovich, Downing, Goff,  
Duran Mullica, Lukeman-Hiromasa.  
OPPOSED - None.  
ABSENT - Brown.

The following items were approved on the consent agenda:

- CR-97 – Adams County Open Space Grant Acceptance – A Sustainable Pathway to Northglenn’s Trails and Waterways
- CR-98 – Adams County Open Space Grant Acceptance – Jaycee Park Ballfield Improvements
- CR-99 – Adams County Open Space Grant Support – Justice Center West Park Construction

**ORDINANCES –  
FIRST READING:**

CB-1976 – Supplemental  
Appropriation

City Clerk Small read the title.

**MOTION TO PASS**

Council member Downing **MOVED** and it was **SECONDED** by Mayor Pro Tem Willford to approve CB-1976 on first reading.

Jason Loveland, Director of Finance, provided a summary of CB-1976.

**MOTION PASSED**

There was no discussion and the motion **PASSED**.  
IN FAVOR - Leighty, Willford, Witkovich, Downing, Goff,  
Duran Mullica, Lukeman-Hiromasa.  
OPPOSED - None.  
ABSENT - Brown.

**RESOLUTIONS:**

CR-89 – 2019-2023  
Strategic Plan Update

City Clerk Small read the title.

**MOTION TO PASS**

Council member Downing **MOVED** and it was **SECONDED** by Mayor Pro Tem Willford to approve CR-89.

Rupa Venkatesh, Assistant to the City Manager, provided a summary of CR-89.

**MOTION PASSED**

There was discussion and the motion **PASSED**.  
IN FAVOR - Leighty, Willford, Witkovich, Downing, Goff,  
Duran Mullica, Lukeman-Hiromasa.  
OPPOSED - None.  
ABSENT - Brown.

CR-92 – Outdoor  
Promotions Fee Waiver

City Clerk Small read the title.

**MOTION TO PASS**

Council member Downing **MOVED** and it was **SECONDED** by Council member Mayor Pro Tem Willford to approve CR-92.

Richard Ebersole, Outdoor Promotions, LLC, spoke to Council about the request to waive the transit shelter agreement payments.

**MOTION PASSED**

There was discussion and the motion **PASSED**.

IN FAVOR - Leighty, Willford, Witkovich, Downing, Goff,  
Duran Mullica, Lukeman-Hiromasa.

OPPOSED - None.

ABSENT - Brown.

CR-100 – 2022  
Recreation Fee Schedule

City Clerk Small read the title.

**MOTION TO PASS**

Council member Downing **MOVED** and it was **SECONDED** by Council member Duran Mullica to approve CR-100.

Amanda Peterson, Director of Parks, Recreation and Culture, provided a summary of CR-100.

**MOTION TO TABLE**

Mayor Leighty **MOVED** and it was **SECONDED** by Council member Duran Mullica to table CR-100.

**MOTION PASSED**

There was discussion and the motion to table CR-100 **PASSED**.

IN FAVOR - Leighty, Willford, Witkovich, Downing, Goff,  
Duran Mullica, Lukeman-Hiromasa.

OPPOSED - None.

ABSENT - Brown.

CR-101 – Professional  
Services Agreement  
Addendum #2 with  
Cumming Management  
Group

City Clerk Small read the title.

**MOTION TO PASS**

Council member Downing **MOVED** and it was **SECONDED** by Council member Duran Mullica to approve CR-101.

Amanda Peterson, Director of Parks, Recreation and Culture, provided a summary of CR-101.

**MOTION PASSED**

There was no discussion and the motion **PASSED**.

IN FAVOR - Leighty, Willford, Witkovich, Downing, Goff,  
Duran Mullica, Lukeman-Hiromasa.

OPPOSED - None.  
ABSENT - Brown.

CR-102 – VTI Security  
Additional Contingency  
Authorization

City Clerk Small read the title.

**MOTION TO PASS**

Council member Downing **MOVED** and it was **SECONDED** by Council member Duran Mullica to approve CR-102.

Amanda Peterson, Director of Parks, Recreation and Culture, provided a summary of CR-102.

**MOTION PASSED**

There was discussion and the motion **PASSED**.  
IN FAVOR - Leighty, Willford, Witkovich, Downing, Goff,  
Duran Mullica, Lukeman-Hiromasa.  
OPPOSED - None.  
ABSENT - Brown.

CR-106 – City Attorney  
Contract Amendment

City Clerk Small read the title.

**MOTION TO PASS**

Council member Downing **MOVED** and it was **SECONDED** by Council member Duran Mullica to approve CR-106.

City Attorney Hoffmann provided a summary of CR-106.

**MOTION PASSED**

There was no discussion and the motion **PASSED**.  
IN FAVOR - Leighty, Willford, Witkovich, Downing, Goff,  
Duran Mullica, Lukeman-Hiromasa.  
OPPOSED - None.  
ABSENT - Brown.

RECESS

The City Council meeting recessed to a meeting of the Marijuana Licensing Authority at 8:54 p.m.

RECONVENE

The City Council meeting reconvened at 10:15 p.m.

**DISCUSSION ITEMS:**

Draft Lobbying Protocols

City Manager Geyer presented the draft lobbying protocols to City Council. There was discussion about the protocol and the Legislative Policy Committee's authority when taking positions on proposed legislation.

City Attorney Hoffmann provided information about the process for taking a position on proposed legislation when the matter is not addressed in the legislative issues guide. There was discussion about who would determine to bring proposed legislation forward to the

entire Council if the issue falls outside of the annual legislative guide and allowing Council to overturn a position taken by the Committee.

City Manager Geyer stated she would revise the draft protocol based on Council's discussion tonight and the document would be brought back for adoption by Council at the October 25, 2021 regular City Council meeting.

**PUBLIC INVITED**  
**TO BE HEARD**

Mayor Leighty called for any person wishing to speak on items previously addressed by Council. There was no response.

**ADJOURNMENT**

The City Council meeting adjourned at 11:01 p.m.

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JOHANNA SMALL, CMC  
City Clerk

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MEREDITH LEIGHTY  
Mayor