

**CITY OF NORTHGLENN  
CITY COUNCIL MINUTES  
March 8, 2007**

**CALL TO ORDER**

Mayor Novak called a regular meeting of the Northglenn City Council to order on Thursday, March 8, 2007 at 7:00 p.m. in the City Hall Council Chambers, 11701 Community Center Drive, Northglenn.

**ROLL CALL**

Present were: Mayor Novak, Council members Clyne, Garner, Monroe, Paiz, Lindsey, Miller, Martin.

**ABSENT**

Council member Parsons.

**STAFF PRESENT**

City Manager Krieger, City Attorney Hoffmann, City Clerk Lentz.

**PLEDGE AND  
INVOCATION**

The Pledge of Allegiance was given followed by the Invocation, which was delivered by Mayor Novak.

**AGENDA ADDITIONS  
AND DELETIONS**

Mayor Novak announced the following addition:

- 19. Discussion Items:
  - A. Building Code Task Force

**PUBLIC INVITED  
TO BE HEARD**

Mayor Novak called for any person wishing to address City Council on any subject not set for public hearing to come forward. No one came forward.

**PRESENTATIONS:**

Community Reach  
Center (OAF)

Mr. Rick Doucet, Chief Executive Officer for the Community Reach Center, thanked Council for their support and funding of the center. He distributed an annual report for the Community Reach Center and provided information about the number of residents they serve. Mr. Doucet spoke about the organization's projects and stated that he looks forward to maintaining the relationship with the City of Northglenn.

**ECONOMIC  
DEVELOPMENT**

Mr. Terence Quinn, Economic Development Director, reported that Verizon Wireless began doing business in the City in February and noted that the Circuit City subleasing should now be complete.

**FINANCIAL REPORT**

Mr. Brent Worthington, Finance Director, provided a financial report for the period ending January 31, 2007. He provided information about the sales tax revenue received in January that was accrued back to December 2006. Mr. Worthington also spoke about the fund balance and unreserved fund balances.

**CONSENT AGENDA**  
**MOTION TO PASS**

Mayor Novak **MOVED** and it was **SECONDED** by Council member Lindsey to approve the consent agenda.

**MOTION PASSED**

There was no discussion and the motion **PASSED**.

IN FAVOR - Novak, Clyne, Garner, Monroe, Paiz, Lindsey, Miller, Martin.

OPPOSED - No one.

ABSTAIN - Clyne (Meeting Minutes of February 22, 2007)

ABSENT - Parsons.

The following items were approved on the consent agenda:

- Minutes of the Regular Meeting of February 22, 2007
- Citizens' Affairs Board Appointment – Harry Rudolph

**PUBLIC HEARINGS:**

CB-1611 – Membership  
on Liquor Licensing  
Authority

City Clerk Lentz read the title.

Mayor Novak invited any person wishing to speak either “for” or “against” CB-1611 to come forward. No one came forward and the public hearing was declared closed.

CB-1612 – Anti  
Discrimination Policy  
& Practice Statement

City Clerk Lentz read the title.

Mayor Novak invited any person wishing to speak either “for” or “against” CB-1612 to come forward. No one came forward and the public hearing was declared closed.

**ORDINANCES:**

**Second Reading**

CB-1611 – Membership  
on Liquor Licensing  
Authority

**MOTION TO PASS**

Mayor Novak **MOVED** and it was **SECONDED** by Council member Monroe to approve CB-1611 on second reading.

**MOTION PASSED**

There was no discussion and the motion **PASSED**.

IN FAVOR - Novak, Clyne, Garner, Monroe, Paiz, Lindsey, Miller, Martin.

OPPOSED - No one.

ABSENT - Parsons.

CB-1612 – Anti  
Discrimination Policy

**MOTION TO PASS** Council member Garner **MOVED** and it was **SECONDED** by Council member Monroe to approve CB-1612 on second reading.

**MOTION PASSED** There was no discussion and the motion **PASSED**.  
IN FAVOR - Novak, Clyne, Garner, Monroe, Paiz, Lindsey,  
Miller, Martin.  
OPPOSED - No one.  
ABSENT - Parsons.

**ORDINANCES:**

**First Reading**

CB-1613

Code of Ethics

City Clerk Lentz read the title.

**MOTION TO PASS** Council member Garner **MOVED** and it was **SECONDED** by Council member Monroe to approve CB-1613 on first reading.

**MOTION TO AMEND** Council member Lindsey **MOVED** and it was **SECONDED** by Council member Paiz to amend Section 2-11-3(b) by the addition of a disclosure statement to require Council to disclose all gifts.

**FRIENDLY  
AMENDMENT**

Mayor Novak asked for a friendly amendment to include the following disclosure statement to Sections 2-11-3(b)(8), 2-11-3(b)(10) and 2-11-3(b)(11): “except that any such items with a value in excess of \$100 shall be disclosed by the recipient at a regular City Council meeting within thirty (30) days of receipt.”

**MOTION PASSED** There was discussion and the motion to amend, including the friendly amendment, **PASSED**.  
IN FAVOR - Novak, Clyne, Garner, Monroe, Paiz, Lindsey,  
Miller, Martin.  
OPPOSED - No one.  
ABSENT - Parsons.

**MOTION PASSED** There was discussion and the main motion as amended **PASSED**.  
IN FAVOR - Novak, Clyne, Garner, Monroe, Paiz, Lindsey,  
Miller, Martin.  
OPPOSED - No one.  
ABSENT - Parsons.

CB-1614 – Supplemental  
Appropriation – Recreation  
Center Study

City Clerk Lentz read the title.

**MOTION TO PASS** Council member Garner **MOVED** and it was **SECONDED** by Council member Monroe to approve CB-1614 on first reading.

**MOTION PASSED**

There was discussion and the motion **PASSED**.  
IN FAVOR - Novak, Garner, Monroe, Lindsey, Miller, Martin.  
OPPOSED - Clyne, Paiz.  
ABSENT - Parsons.

Note:

City Clerk Lentz stated for the record that the public hearings on CB-1613 and CB-1614 would be held on March 22, 2007 in Council Chambers.

**RESOLUTIONS:**

CR-12 – Grant Acceptance  
Defibrillator

City Clerk Lentz read the title.

**MOTION TO PASS**

Council member Garner **MOVED** and it was **SECONDED** by Council member Lindsey to approve CR-12.

**MOTION PASSED**

There was discussion and the motion **PASSED**.  
IN FAVOR - Novak, Clyne, Garner, Monroe, Paiz, Lindsey,  
Miller, Martin.  
OPPOSED - No one.  
ABSENT - Parsons.

CR-13 – LEAF Contract –  
State of Colorado

City Clerk Lentz read the title.

**MOTION TO PASS**

Council member Monroe **MOVED** and it was **SECONDED** by Council member Garner to approve CR-13.

**MOTION PASSED**

There was discussion and the motion **PASSED**.  
IN FAVOR - Novak, Clyne, Garner, Monroe, Paiz, Lindsey,  
Miller, Martin.  
OPPOSED - No one.  
ABSENT - Parsons.

CR-14  
BRS Agreement

City Clerk Lentz read the title.

**MOTION TO PASS**

Council member Garner **MOVED** and it was **SECONDED** by Council member Monroe to approve CR-14.

**FRIENDLY  
AMENDMENT**

Council member Lindsey asked for a friendly amendment to Section IV of the agreement by the addition of the phrase “by June 30, 2007” at the end of the second sentence.

**MOTION PASSED**

There was discussion and the motion, including the friendly amendment, **PASSED**.  
IN FAVOR - Novak, Garner, Monroe, Lindsey, Miller, Martin.

OPPOSED - Clyne, Paiz.  
ABSENT - Parsons.

CR-15 – Senior  
Wellness Program

City Clerk Lentz read the title.

**MOTION TO PASS**

Council member Garner **MOVED** and it was **SECONDED** by Council member Monroe to approve CR-15.

**MOTION PASSED**

There was discussion and the motion **PASSED**.  
IN FAVOR - Novak, Clyne, Garner, Monroe, Paiz, Lindsey,  
Miller, Martin.  
OPPOSED - No one.  
ABSENT - Parsons.

CR-16 – Compliance  
Order on Consent

City Clerk Lentz read the title.

**MOTION TO PASS**

Council member Martin **MOVED** and it was **SECONDED** by Council member Garner to approve CR-16.

**MOTION PASSED**

There was no discussion and the motion **PASSED**.  
IN FAVOR - Novak, Clyne, Garner, Monroe, Paiz, Lindsey,  
Miller, Martin.  
OPPOSED - No one.  
ABSENT - Parsons.

CR-17 – E-Mail  
Address Policy

City Clerk Lentz read the title.

**MOTION TO PASS**

Council member Garner **MOVED** and it was **SECONDED** by Council member Paiz to approve CR-17.

**MOTION TO AMEND**

Council member Paiz **MOVED** and it was **SECONDED** by Council member Lindsey to amend the privacy policy by the addition of the following sentence: “You may also receive an email from your Council member or City staff in the case of an emergency.”

**MOTION PASSED**

There was discussion and the motion to amend **PASSED**.  
IN FAVOR - Novak, Monroe, Paiz, Lindsey, Miller, Martin.  
OPPOSED - Clyne, Garner.  
ABSENT - Parsons.

**MOTION PASSED**

There was discussion and the main motion as amended **PASSED**.  
IN FAVOR - Novak, Clyne, Garner, Monroe, Paiz, Lindsey,  
Miller, Martin.  
OPPOSED - No.  
ABSENT - Parsons.

Northglenn City Council  
March 8, 2007  
RECESS

The City Council meeting recessed 8:44 p.m.

RECONVENE

The City Council meeting reconvened at 8:49 p.m.

CR-18 – Creating a  
Charter Review  
Committee

City Clerk Lentz read the title.

**MOTION TO PASS**

Council member Garner **MOVED** and it was **SECONDED** by Mayor Novak to approve CR-18.

**MOTION PASSED**

There was no discussion and the motion **PASSED**.  
IN FAVOR - Novak, Garner, Monroe, Paiz, Lindsey, Martin.  
OPPOSED - Clyne, Miller.  
ABSENT - Parsons.

**COMMUNICATIONS**  
**COUNCIL**

Mayor Novak reported that Council had received a letter from Judge Cohen regarding the appointment of Mr. Randall J. Davis as a Deputy Municipal Judge. It was the consensus of Council to consider the appointment at the next regular City Council meeting. Mayor Novak stated that she would be leaving in the morning to attend a National League of Cities conference in Washington D.C.

Council member Monroe distributed a letter from the President of the Northglenn Youth Commission regarding residency requirements for Commission members. She stated that the Youth Commission had requested that City Council take action to allow students that attend any school in Adams County School District No. 12 to be eligible for appointment to the Youth Commission's Board of Directors, as opposed to only those students who are residents of Northglenn. There was discussion and it was the consensus of Council to consider amending the residency requirement at a future Council meeting.

Council member Monroe reminded everyone that the Youth Commission's Nutrition and Fitness Fair would be held on Saturday, March 17<sup>th</sup> at the School District Administration Building.

Council member Garner reported that she had attended the employee recognition luncheon today and thanked the employees for their efforts. She reported that the Senior Citizens' Commission is still considering the possibility of merging with the Northglenn Senior Organization. Council member Garner also announced that the City had purchased 30 recycling containers to be placed in various locations.

Mr. Norm Bell, Maintenance and Operations Expediter, reported that the recycling containers would be placed at E.B. Rains, Jr. Memorial Park, the Northwest Open Space, City Hall, and the Recreation

Center, and noted that the containers should be in place by the first of May.

**STAFF**

City Clerk Lentz stated that she had received a letter from Adams County asking if the City of Northglenn would be coordinating the November 6, 2007 election with the County. It was the consensus of Council to coordinate the November 6, 2007 regular municipal election with Adams County.

**NNDC**

City Manager Krieger spoke about the presentation Council had received from the Northglenn Neighborhood Development Corporation (NNDC) and asked for direction regarding the release of \$300,000 of budgeted funding to the organization.

**NNDC Funding**

**MOTION TO PASS**

Mayor Novak **MOVED** and it was **SECONDED** by Council member Monroe to release funding of \$300,000 to the NNDC.

**MOTION TO TABLE**

Council member Paiz **MOVED** and it was **SECONDED** by Council member Miller to table the motion to release funding to NNDC to March 22, 2007.

**MOTION FAILED**

There was discussion and the motion to table **FAILED**.  
IN FAVOR - Clyne, Paiz, Lindsey, Miller.  
OPPOSED - Novak, Garner, Monroe, Martin.  
ABSENT - Parsons.

**MOTION PASSED**

There was discussion and the main motion **PASSED**.  
IN FAVOR - Novak, Garner, Monroe, Lindsey, Martin.  
OPPOSED - Clyne, Paiz, Miller.  
ABSENT - Parsons.

City Manager Krieger reported that the pavement index report had been completed on arterial, collector and residential streets, and had been distributed to Council tonight. He provided information about the report and asked if Council would prefer to receive a more detailed presentation on the street survey. There were questions from Council about the pavement condition index, the streets that were recently surveyed, and maintenance costs budgeted for street repair.

Mr. Kurt Kowar, Logistics Center Manager, stated that the pavement condition index established by Council is 70%, and noted the City's streets average 74%. Mr. Kowar also provided information on budgeted amounts to be used for street repair in 2007.

It was the consensus of Council to receive a presentation at a study session on the pavement index report.

City Manager Krieger asked Council if they would prefer to hold study sessions one hour prior to regular Council meetings. There was

discussion about the logistics of holding the meetings on the same nights, and it was the consensus of Council to begin scheduling study sessions on the second and fourth Thursday of the month beginning at 5:45 p.m. City Manager Krieger stated that the March 15, 2007 study session would be cancelled and rescheduled to March 22, 2007 at 5:45 p.m.

City Manager Krieger spoke about an email he had sent to Council regarding Heidi's Deli. He asked Council to review the message and to provide him with direction.

City Manager Krieger spoke about a proposal from the Rangeview Library District and additional funding that would be needed for a new library to be built in Northglenn. He asked Council for direction on negotiating with the District for a full scale library branch to be located within the City, specifically on the Barry property.

There was discussion about the proposal from the Library District, the importance of communicating the terms of the proposal with the citizens, and the issue of continuing contractual negotiations with the District.

Executive Session  
**MOTION TO PASS**

Council member Miller **MOVED** and it was **SECONDED** by Council member Paiz to adjourn to an executive session for contractual issues regarding the Rangeview Library District proposal.

**MOTION FAILED**

There was discussion and the motion **FAILED**.  
IN FAVOR - Paiz, Miller.  
OPPOSED - Novak, Clyne, Garner, Monroe, Lindsey, Martin.  
ABSENT - Parsons.

City Manager Krieger asked for direction regarding a response to the Library District's proposal. It was the consensus of Council to respond to the District and to continue negotiations for a Northglenn library branch, with the understanding that the Northglenn branch would be the second of two branches approved by the mill levy increase for the District.

City Attorney Hoffmann reported that he had distributed a draft ordinance regarding trash container placement and asked if Council would prefer to consider the item at the next meeting. It was the consensus of Council to consider the ordinance amendment on first reading at the next regular Council meeting.

**DISCUSSION ITEMS:**  
Building Code Task Force

Council member Monroe asked City Manager Krieger about the status of the Building Code Task Force. City Manager Krieger reported on the progress of forming the group and recruiting members to serve on the task force.



Council member Monroe encouraged Council to forward names of citizens they would like to serve on the task force to City Manager Krieger. City Manager Krieger stated that he would keep Council apprised on the progress of the task force.

**PUBLIC INVITED  
TO BE HEARD**

Mayor Novak invited any member of the public wishing to speak on any subject to come forward.

Mr. Don Anema suggested that the 1982-1983 Charter revisions be given to the new Charter Review Committee members. Mr. Anema inquired about repairing the hole at 105<sup>th</sup> and Marion. He inquired about dinners at conferences in relation to the code of ethics that was considered earlier in the meeting. Mr. Anema also spoke about the Youth Commission and stated he feels the membership should be opened up to students who use Northglenn's facilities.

Dr. Sean Reif spoke about the Denver Highlander Rugby Football Club. He spoke about the Northglenn Thornton Rotary's youth exchange student from France and the activities he is involved in. Dr. Reif also spoke about the ability to report code violations on the City's website, expressed concern about parliamentary procedure, and also spoke about maintenance at the Homestead Townhomes.

**ADJOURNMENT**

The City Council meeting adjourned at 9:50 p.m.

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DIANA L. LENTZ, CMC  
City Clerk

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KATHLEEN M. NOVAK  
Mayor