

**CITY OF NORTHGLENN
CITY COUNCIL MINUTES
February 8, 2007**

CALL TO ORDER

Mayor Novak called a regular meeting of the Northglenn City Council to order on Thursday, February 8, 2007 at 7:00 p.m. in the City Hall Council Chambers, 11701 Community Center Drive, Northglenn.

ROLL CALL

Present were: Mayor Novak, Council members Garner, Monroe, Paiz, Lindsey, Martin.

ABSENT

Council members Clyne, Miller and Parsons.

STAFF PRESENT

City Manager Krieger, City Attorney Hoffmann, City Clerk Lentz.

**PLEDGE AND
INVOCATION**

The Pledge of Allegiance was given followed by the Invocation, which was delivered by Police Chaplain Denis Segebartt.

**AGENDA ADDITIONS
AND DELETIONS**

Mayor Novak announced the following addition:

- 19. Discussion Items: B. Council Retreat

**PUBLIC INVITED
TO BE HEARD**

Mayor Novak called for any person wishing to address City Council on any subject not set for public hearing to come forward.

Mr. Dallas Briggs, Ward I, inquired about the City staff members who are working with RTD and the status of the FasTracks project. Mr. Briggs also inquired about a users survey that had been referred to in a presentation on the Recreation Center at a study session meeting.

Mr. Don Buick, Developer of the Office Plaza South complex, spoke about police officers using the complex's entrance for traffic stops and asked if an alternate location could be used. Mr. Buick spoke about the pending closure of the Northglenn library branch and inquired about the City's plans to keep a library in the City. Mr. Buick stated that he has a building located on Winburn Park that could be used for a library.

Mayor Novak provided information about the Rangeview Library District's plans to build a new library in Thornton and the issue of public input in the District's process.

Mr. Don Anema, Ward I, expressed concern about the settings on the traffic light at Washington Street and 112th Avenue.

PRESENTATIONS:

Northglenn City Council
February 8, 2007
Neighbors Helping
Neighbors

Ms. Cathy Coward, Outreach Coordinator, spoke about the Neighbors Helping Neighbors program that assists senior residents with landscaping projects. Ms. Coward recognized the Holly Ridge Baptist Church, the Ridge Community Church and Mr. Wayne Dodge for their work with the program. Mayor and Council presented a certificate to Mr. Wayne Dodge and thanked him for his service to the program and the City.

Metro Mayors and
Commissioners
Youth Awards

Mayor Novak joined Ms. Cathy Coward to present the Metro Mayors and Commissioners Youth Awards to area students. Ms. Coward provided information about each student's accomplishments and the adversity they have overcome. The students recognized were: Daniel Cowan, Aaron Harmon, Ben Ledford, Maricela Portillo, Alan Sielaff, and Niket Sheth.

Mayor Novak stated that Ms. Coward would be retiring from the City and thanked her for her dedication and service in coordinating numerous volunteer activities and special projects for the City.

RECESS

The City Council meeting recessed at 7:25 p.m. to a reception for the Metro Mayors and Commissioners Youth Awards recipients.

RECONVENE

The City Council meeting reconvened at 7:47 p.m.

**ECONOMIC
DEVELOPMENT:**

Update

Mr. Terence Quinn, Community Development Director, provided an economic development update for the month of January. He stated that two new businesses, Kilpatrick Plumbing and Twin Small Engine Repair, Inc., have opened in the City. Mr. Quinn reported that Saxby's Coffee would be reopening on February 12th under new ownership. He stated that Circuit City's grand opening had been scheduled for February 15th and noted that Best Buy would be ready to pull permits soon for work on their site.

There were questions from Council about the 4X4 auto shop at Garland Drive and Washington Street and a retaining wall. Mr. Quinn stated that the automotive business had closed and the building would be demolished, and reported that engineers would be assessing the condition of the retaining wall in question.

FINANCIAL REPORT

Update

Mr. Brent Worthington, Finance Director, provided a financial report for the period ending December 31, 2006. Mr. Worthington stated that the numbers presented are based on cash basis accounting as opposed to a modified accrual basis that is used in the comprehensive annual financial report. Mr. Worthington spoke about revenue and

expenditures for the General Fund, Water and Wastewater Fund, and Sanitation Fund. He reviewed revenues generated from use tax, charges for services and fines and forfeitures. Mr. Worthington also provided information on the City's investment portfolio and debt service payments.

There were questions from Council about audit recoveries, personnel vacancies and expenditures, and the City's fund balance.

CONSENT AGENDA
MOTION TO PASS

Mayor Novak **MOVED** and it was **SECONDED** by Council member Monroe to approve the consent agenda.

MOTION PASSED

There was no discussion and the motion **PASSED**.
IN FAVOR - Novak, Garner, Monroe, Paiz, Lindsey, Martin.
OPPOSED - No one.
ABSENT - Clyne, Miller, Parsons.

The following items were approved on the consent agenda:
▪ Minutes of the Regular Meeting for January 25, 2007

PUBLIC HEARINGS:
CB-1608 – Repeal of
Completion Bonds

City Clerk Lentz read the title.

Mayor Novak invited any person wishing to speak either “for” or “against” CB-1608 to come forward. No one came forward and the public hearing was declared closed.

ORDINANCES:
Second Reading
CB-1608 – Repeal of
Completion Bonds

MOTION TO PASS

Council member Monroe **MOVED** and it was **SECONDED** by Council member Lindsey to approve CB-1608 on second reading.

MOTION PASSED

There was no discussion and the motion **PASSED**.
IN FAVOR - Novak, Garner, Monroe, Paiz, Lindsey, Martin.
OPPOSED - No one.
ABSENT - Clyne, Miller, Parsons.

ORDINANCES:
First Reading
CB-1609 – Flood
Hazard Regulations

MOTION TO PASS

City Clerk Lentz read the title.

Council member Martin **MOVED** and it was **SECONDED** by Council member Garner to approve CB-1609 on first reading.

MOTION PASSED

There was discussion and the motion **PASSED**.
IN FAVOR - Novak, Garner Monroe, Paiz, Lindsey, Martin.
OPPOSED - No one.
ABSENT - Clyne, Miller, Parsons.

CB-1610 – Municipal
Judge Salary

City Clerk Lentz read the title.

MOTION TO PASS

Council member Garner **MOVED** and it was **SECONDED** by Council member Paiz to approve CB-1610 on first reading.

MOTION PASSED

There was discussion and the motion **PASSED**.
IN FAVOR - Novak, Garner Monroe, Paiz, Lindsey, Martin.
OPPOSED - No one.
ABSENT - Clyne, Miller, Parsons.

Note:

City Clerk Lentz stated for the record that the public hearings on CB-1609 and CB-1610 would be held on February 22, 2007 in Council Chambers.

RESOLUTIONS:

CR-10 – 2007 Private
Activity Bond Allocation

City Clerk Lentz read the title.

MOTION TO PASS

Mayor Novak **MOVED** and it was **SECONDED** by Council member Garner to approve CR-10.

MOTION PASSED

There was discussion and the motion **PASSED**.
IN FAVOR - Novak, Garner, Monroe, Paiz, Lindsey, Martin.
OPPOSED - No one.
ABSENT - Clyne, Miller, Parsons.

STAFF REPORTS:

SR 07-05 – Annual
Fees for the LINK

Police Chief Russ Van Houten provided information on Staff Report 07-05.

MOTION TO PASS

Mayor Novak **MOVED** and it was **SECONDED** by Council member Garner to approve Staff Report 07-05.

MOTION PASSED

There was discussion and the motion **PASSED**.
IN FAVOR - Novak, Garner, Monroe, Paiz, Lindsey, Martin.
OPPOSED - No one.
ABSENT - Clyne, Miller, Parsons.

SR 07-06 – ADCOM
Annual fees

Police Chief Van Houten provided information on Staff Report 07-06.

MOTION TO PASS

Mayor Novak **MOVED** and it was **SECONDED** by Council member Monroe to approve Staff Report 07-06.

MOTION PASSED

There was discussion and the motion **PASSED**.
IN FAVOR - Novak, Garner, Monroe, Paiz, Lindsey, Martin.
OPPOSED - No one.
ABSENT - Clyne, Miller, Parsons.

SR 07-07 – 2007 Master
Lease Replacement
Program for Fleet

City Manager Krieger and Mr. Brent Worthington provided information on Staff Report 07-07.

MOTION TO PASS

Mayor Novak **MOVED** and it was **SECONDED** by Council member Monroe to approve Staff Report 07-07.

MOTION PASSED

There was discussion and the motion **PASSED**.
IN FAVOR - Novak, Garner, Monroe, Paiz, Lindsey, Martin.
OPPOSED - No one.
ABSENT - Clyne, Miller, Parsons.

SR 07-08 – 2007
Lease Replacement
Program for Computer
Equipment

City Manager Krieger provided information on Staff Report 07-08.

MOTION TO PASS

Mayor Novak **MOVED** and it was **SECONDED** by Council member Monroe to approve Staff Report 07-08.

MOTION PASSED

There was discussion and the motion **PASSED**.
IN FAVOR - Novak, Garner, Monroe, Paiz, Lindsey, Martin.
OPPOSED - No one.
ABSENT - Clyne, Miller, Parsons.

COMMUNICATIONS
COUNCIL

Council member Martin reported that NURA had met with City Council this evening.

Council member Monroe reported on the Ward II meeting that was held Monday and stated there were over 50 people in attendance. She stated several topics were discussed and noted that it was a successful meeting. Council member Monroe stated that the Youth Commission has been busy working on the Nutrition and Fitness Fair and reminded everyone that the event would be held on March 10th at the Adams County School District 12 Administration Building.

Council member Garner reported that two organizations, the Senior Citizens' Commission and the Northglenn Senior Organization, are exploring the possibility of merging into one group. She stated that

the discussion is in the very early stages and reported that she would keep Council apprised of the issue. She reported that a Mardi Gras celebration would be held on February 16th at the Senior Center and reminded Council about the open house event on Saturday at Saxby's Coffee. Council member Garner reported that a tour would be given at Corporate Express on February 12th, a ribbon cutting event would be held at Circuit City on Thursday, and Council would be conducting employee reviews on the City Clerk and Municipal Judge on Tuesday. Council member Garner also reported that a Ward IV meeting would be held on February 20th at 6:00 p.m. at Westview Elementary School.

Council member Monroe reminded everyone about the Recreate meetings that are scheduled for February 9th at 7:00 p.m. at the Recreation Center and next Thursday, February 15th at 7:00 p.m. at the Northglenn Senior Center.

STAFF

City Manager Krieger asked Council if they would like to proceed with the meetings scheduled with the Rangeview Library District. There was discussion about Council's role in the decision making process regarding the library's location, and it was the consensus of Council to cancel the meetings.

City Attorney Hoffmann asked Council to send him feedback on the draft code of ethics document prior to the March 1st study session. City Attorney Hoffmann stated that today was the test run for him to work in City Hall on a Council meeting Thursday and noted that he was very busy.

Mayor Novak stated that there would be no study session held on February 15, 2007 due to the Recreate meeting that evening.

DISCUSSION ITEMS:

Appointment of Liaisons
to Board & Commissions

Mayor Novak stated that there have been communications from the Liquor Licensing Authority regarding their Ex Officio membership. Mayor Novak stated that her schedule does not allow her to attend all the Planning Commission meetings as the Ex Officio member and asked if anyone was interesting in serving as the Commission's Ex Officio member.

Ex Officio Membership
MOTION TO PASS

Mayor Novak **MOVED** and it was **SECONDED** by Council member Lindsey to appoint Council member Garner as the Planning Commission Ex Officio member.

MOTION PASSED

There was no discussion and the motion **PASSED**.
IN FAVOR - Novak, Garner, Monroe, Paiz, Lindsey, Martin.
OPPOSED - No one.
ABSENT - Clyne, Miller, Parsons.

City Attorney Hoffmann stated that an ordinance amendment would be required if Council chooses to remove the Ex Officio member position from the Liquor Licensing Authority, and stated that the Authority had expressed that they could continue without such a position. It was the consensus of Council to direct City Attorney Hoffmann to draft an ordinance amendment to remove the Ex Officio member position from the Liquor Licensing Authority.

City Manager Krieger inquired about the membership of the Finance Committee. Council member Lindsey stated that he and Council members Clyne and Paiz would continue to serve on the Finance Committee.

Council Retreat

Council member Paiz asked that Council set a date for a Council retreat and stated that she would prefer to hold a one-day meeting in March. There was discussion about the purpose of the retreat and Council directed staff to poll the Council members who were absent to inquire about the feasibility of March 3, 2007 for the meeting.

**PUBLIC INVITED
TO BE HEARD**

Mayor Novak invited any member of the public wishing to speak on any subject to come forward.

Dr. Sean Reif, Ward I, spoke about the Denver Highlanders Rugby Football Club and provided information about the team's upcoming schedule. Dr. Reif also spoke about removing ice in his neighborhood, and reported that the Planning Commission would be attending the DRCOG Zoning and Planning Issues seminar at DU.

Council member Lindsey stated that he would prefer to have award certificates presented to citizens in a frame.

ADJOURNMENT

The City Council meeting adjourned at 8:54 p.m.

DIANA L. LENTZ, CMC
City Clerk

KATHLEEN M. NOVAK
Mayor