

**NORTHGLENN POLICE DEPARTMENT**

**CITY COUNCIL MEMORANDUM #07-04**

September 20, 2007

**TO:** Honorable Mayor Kathleen M. Novak and City Council Members

**FROM:** A. J. Krieger, City Manager *AK*  
Russell L. Van Houten, Chief of Police *RUH*

**SUBJECT:** CR 07-90 Northglenn V.A.L.E. Grants Acceptance  
CR 07-92 Paul Coverdell Forensic Science Grant

**RECOMMENDATION:**

Attached to this memorandum are copies of two Resolutions we would recommend approval of to accept grant monies. CR 07-90 is a Resolution to accept a total of \$20,906.87 in Northglenn Municipal V.A.L.E. funds. CR 07-92 is a Resolution to accept \$50,520.00 of USDOJ-OJP Paul Coverdell Forensic Science Improvement Grant (federal) funds.

**BACKGROUND:**

The police department frequently applies for grants from a variety of funding sources to fully fund or supplement our activities or purchase equipment. The four VALE Grants are funding:

1. A portion of the costs of an automated license plate recognition system that sees, reads, clears and lists vehicle license plates. This system will enhance our recovery of stolen vehicles and will also enhance our fugitive apprehension efforts. The remainder of the funding for this system will come from previously awarded federal JAG formula grant funds.
2. A software program called Quick Map CE Recon used for technical accident reconstruction.
3. Two laser speed detection devices.
4. Power Flare PF-200 Safety Lights sets to be used at traffic accident and roadway crime scenes.

The Paul Coverdell Forensic Science Improvement Grant is funding:

1. An upgraded chemical fuming hood for our laboratory.
2. Latent fingerprint analysis training for our Crime Scene Investigation staff.

3. Property Room storage equipment.
4. Evidence Bar-Code Scanners.

**POTENTIAL OBJECTION:**

City Staff is not aware of any opposition to the acceptance of these funds.

**BUDGET IMPLICATIONS:**

The 2007-08 Police Department Budgets do not include moneys for these activities or equipment items.

**STAFF REFERENCE:**

If Council members have any comments or questions they may contact Chief Van Houten at 303-450-8864 or by e-mail at [rvanhouten@northglenn.org](mailto:rvanhouten@northglenn.org).

SPONSORED BY: COUNCIL MEMBERS MONROE & PAIZ

COUNCILMAN'S RESOLUTION

RESOLUTION NO.

No. CR-90  
Series of 2007

\_\_\_\_\_  
Series of 2007

A RESOLUTION ACCEPTING FOUR GRANT AWARDS FROM THE NORTHGLENN MUNICIPAL VALE BOARD.

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF NORTHGLENN, COLORADO, THAT:

Section 1. The City Council of the City of Northglenn hereby accepts the grant awards from the Northglenn Municipal VALE Board for four grant applications submitted by the Northglenn Police Department for the purchase of the following items:

- A. \$ 9,815.00 – PIPS Automated License Plate Reader
- B. \$ 1,790.01 – Quickmap CE Recon
- C. \$ 7,400.01 – Two Laser Technology Speed Detection Devices
- D. \$ 1,865.85 – PowerFlare PF-200 Safety Lights

DATED, at Northglenn, Colorado, this \_\_\_\_\_ day of \_\_\_\_\_, 2007.

\_\_\_\_\_  
KATHLEEN M. NOVAK  
Mayor

ATTEST:

\_\_\_\_\_  
DIANA L. LENTZ, CMC  
City Clerk

APPROVED AS TO FORM:

\_\_\_\_\_  
COREY Y. HOFFMANN  
City Attorney



**NORTHGLENN V.A.L.E.**  
VICTIM ASSISTANCE & LAW ENFORCEMENT BOARD  
P.O. BOX 330061  
NORTHGLENN, CO 80233-8061

August 27, 2007

*PDA 06-31-07*  
~~Russ VanHouten, Chief of Police  
Northglenn Police Department  
11701 Community Center Drive  
Northglenn, CO 80233~~

**Chair**  
**Tammy Sutton**

Dear Russ,

**Vice Chair**  
**Alternate Member**  
**Joyce Downing**

I am pleased to inform you that the City of Northglenn V.A.L.E. Board met on August 20, 2007 and approved all four grants that were submitted. Funding will be made as follows:

- \$ 9,851.00 -- PIPS Automated License Plate Reader
- \$ 1,790.01 -- Quickmap CE Recon
- \$ 7,400.01 -- Two Laser Technology Speed Detection Devices
- \$ 1,865.85 -- PowerFlare PF-200 Safety Lights

**Secretary**  
**Leslie Carrico**

**Member**  
**Sheri Paiz**

I am enclosing a memorandum of agreement for each grant. If these agreements are acceptable to you, please return the original with an authorized signature at your earliest convenience. The above funds are available upon return receipt of the signed agreements.

**Member**  
**Gaye Monroe**

Should you have any questions, please feel free to contact me.

**Member**  
**Pat Marquez**

Sincerely,

**Liaison**  
**Lauana Duckworth**

Tammy Sutton, Chair  
Northglenn Municipal V.A.L.E. Board

Encl: Original Agreement for each grant

cc: File

COPY

**MEMORANDUM OF AGREEMENT**

The City of Northglenn V.A.L.E. Board has awarded funds in the amount of \$9,851.00 to the Northglenn Police Department, for the purpose of supplementing the purchase of two dual lens cameras to read license plates and 4 hours per week/52 weeks of overtime designated to operating this equipment only.

Whereas, Northglenn Police Department, by accepting the award of this grant, assumes distribution and reporting responsibilities of same, with the following special conditions being required of each grantee prior to allocation of these funds.

It is to facilitate the distribution of these funds and to ensure accurate reporting of each grantees disbursement of these funds that this memorandum of agreement is being executed.

Consenting Parties: Northglenn V.A.L.E. Board  
and, Northglenn Police Department  
Effective Date of Agreement: Upon Signing of this Agreement  
Grant Application No: 07-07-01

Be it Understood That:

- You are required to complete a narrative and financial report – forms and instructions attached.
- You must submit a year end written report outlining the use and application of the License Plate Reader
- Submit a year end report on the designated hours of overtime used to operate this equipment

I agree to the above requirements for the purpose of accepting this Northglenn V.A.L.E. Board Grant in the amount of \$9,851.00.

RL Henderson 08-31-07  
Authorized Representative Date  
Grant Recipient

Tammy Sutton 8/27/07  
Tammy Sutton, Chairman Date  
Northglenn V.A.L.E. Board

**MEMORANDUM OF AGREEMENT**

The City of Northglenn V.A.L.E. Board has awarded funds in the amount of \$1,790.01 to the Northglenn Police Department, for the purpose of purchasing a Quickmap CE Recon. This will assist Officers in the collection of vital data from accident and crime scenes and assist in the criminal prosecution of those cases.

Whereas, Northglenn Police Department, by accepting the award of this grant, assumes distribution and reporting responsibilities of same, with the following special conditions being required of each grantee prior to allocation of these funds.

It is to facilitate the distribution of these funds and to ensure accurate reporting of each grantees disbursement of these funds that this memorandum of agreement is being executed.

Consenting Parties: Northglenn V.A.L.E. Board

and, Northglenn Police Department

Effective Date of Agreement: Upon Signing of this Agreement  
Grant Application No: 07-07-03

Be it Understood That:

- You are required to complete a narrative and financial report -- forms and instructions attached.
- You must submit a year end written report outlining the use and application of the Quickmap CE Recon

I agree to the above requirements for the purpose of accepting this Northglenn V.A.L.E. Board Grant in the amount of \$1,790.01.

RL Henderson 08-31-07  
Authorized Representative Date  
Grant Recipient

Tammy Sutton 8/27/07  
Tammy Sutton, Chairman Date  
Northglenn V.A.L.E. Board

**MEMORANDUM OF AGREEMENT**

The City of Northglenn V.A.L.E. Board has awarded funds in the amount of **\$7,400.01** to the Northglenn Police Department, for the purpose of purchasing two laser technology speed detection devices.

Whereas, Northglenn Police Department, by accepting the award of this grant, assumes distribution and reporting responsibilities of same, with the following special conditions being required of each grantee prior to allocation of these funds.

It is to facilitate the distribution of these funds and to ensure accurate reporting of each grantees disbursement of these funds that this memorandum of agreement is being executed.

Consenting Parties: Northglenn V.A.L.E. Board

and, Northglenn Police Department

Effective Date of Agreement: Upon Signing of this Agreement

Grant Application No: 07-07-02

Be it Understood That:

- You are required to complete a narrative and financial report – forms and instructions attached.
- You must submit a year end written report outlining the use and application of the laser radar speed devices.

I agree to the above requirements for the purpose of accepting this Northglenn V.A.L.E. Board Grant in the amount of **\$7,400.01**.

RL Van Housen 08-31-07  
 Authorized Representative Date  
 Grant Recipient

Tammy Sutton 8/27/07  
 Tammy Sutton, Chairman Date  
 Northglenn V.A.L.E. Board

**MEMORANDUM OF AGREEMENT**

The City of Northglenn V.A.L.E. Board has awarded funds in the amount of **\$1,865.85** to the Northglenn Police Department, for the purpose of purchasing Powerflare Safety Lights and batteries. These will primarily be used on major accident scenes and will be available for Patrol when needed.

Whereas, Northglenn Police Department, by accepting the award of this grant, assumes distribution and reporting responsibilities of same, with the following special conditions being required of each grantee prior to allocation of these funds.

It is to facilitate the distribution of these funds and to ensure accurate reporting of each grantees disbursement of these funds that this memorandum of agreement is being executed.

Consenting Parties: Northglenn V.A.L.E. Board  
and, Northglenn Police Department

Effective Date of Agreement: Upon Signing of this Agreement  
Grant Application No: 07-07-04

Be it Understood That:

- You are required to complete a narrative and financial report – forms and instructions attached.
- You must submit a year end written report outlining the use and application of the Powerflare Safety Lights.

I agree to the above requirements for the purpose of accepting this Northglenn V.A.L.E. Board Grant in the amount of **\$1,865.85**.

R. Van Housden 08-3-07  
Authorized Representative Date  
Grant Recipient

Tammy Sutton 8/27/07  
Tammy Sutton, Chairman Date  
Northglenn V.A.L.E. Board