



**PARKS, RECREATION & CULTURE MEMORANDUM
#4-2022**

DATE: Jan. 24, 2022

TO: Honorable Mayor Meredith Leighty and City Council Members

THROUGH: Heather Geyer, City Manager 

FROM: Amanda J. Peterson, Director of Parks, Recreation & Culture 
Eric Ensey, Senior Planner
Nathan Haasis, PE, Senior Engineer

SUBJECT: CR-41 – Sport and Fitness Additional Contingency Authorization

PURPOSE

To consider CR-41, requesting authorization for additional contingency in the amount of \$1,272.76 for the contract with Sport and Fitness (S&F) for weight room equipment associated with the Northglenn Civic Center Master Plan Phase I Implementation Project. This additional contingency allows for accommodation of a reduction in trade-in credit and an increase in freight charges.

BACKGROUND

City Council authorized a contract on Jan. 27, 2020 with S&F for the provision of fitness equipment associated with the construction of the new Northglenn Recreation Center, Senior Center and Theatre in the amount of \$198,440.60. During the past two years, equipment was ordered, delivered, and installed by S&F per the initial contract.

UPDATE

During the final delivery and installation process, two modifications to the original scope of work were identified. This includes:

- Retainage of three pieces of equipment found to be in good condition, resulting in a decrease in trade-in credit
- Additional freight charges resulting from global shipping constraints, port delays and increased fuels costs, resulting in an increase in expense

BUDGET/TIME IMPLICATIONS

Funding is available within the overall project contingency. Authorization of the proposed additional contingency in the amount of \$1,272.76 associated with the contract with S&F would not result in an increase to the overall project budget.

STAFF RECOMMENDATION

Attached to this memorandum is CR-41, a resolution that, if approved, would authorize a project contingency of \$1,272.76 and authorize the City Manager to approve changes in the scope of work and execute relevant change orders up to the approved expenditure limit of \$199,713.36. Staff recommends approval of the proposed resolution as presented.

STAFF REFERENCE

If Council members have any questions, please contact Amanda Peterson, Director of Parks, Recreation & Culture, at apeterson@northglenn.org or 303.450.8950.

CR-41 – Sport and Fitness Security Additional Contingency Authorization

SPONSORED BY: MAYOR LEIGHTY

COUNCIL MEMBER'S RESOLUTION

RESOLUTION NO.

No. CR-41
Series of 2022

Series of 2022

A RESOLUTION AUTHORIZING CONTINGENCY FUNDS FOR THE AGREEMENT BETWEEN THE CITY OF NORTHGLENN AND SPORT AND FITNESS, INC. FOR THE NORTHGLENN CIVIC CENTER PHASE 1 FITNESS EQUIPMENT

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF NORTHGLENN, COLORADO, THAT:

Section 1. The City Council hereby approves contingency funds in the amount of \$1,272.76 for the contract previously approved between the City of Northglenn and Sport and Fitness, Inc. for the Northglenn Civic Center Phase 1 Fitness Equipment and authorizes the City Manager, on behalf of the City, to approve minor changes in the scope of work and execute relevant change orders up to the approved expenditure limit of \$199,713.36.

DATED, at Northglenn, Colorado, this _____ day of _____, 2022.

MEREDITH LEIGHTY
Mayor

ATTEST:

JOHANNA SMALL, CMC
City Clerk

APPROVED AS TO FORM:

COREY Y. HOFFMANN
City Attorney