

**POLICE MEMORANDUM
#18-2022**

DATE: July 11, 2022
TO: Honorable Mayor Meredith Leighty and City Council Members
THROUGH: Heather Geyer, City Manager *Hmg*
FROM: James S. May, Jr., Chief of Police *JSM/217*
SUBJECT: CR-115 – 2022 Acceptance of High Visibility Impaired Driving Enforcement Grant

PURPOSE

To consider CR-115, a resolution accepting a \$5,000 grant from High Visibility Impaired Driving Enforcement (HVE) to provide officer overtime for the enforcement of impaired driving laws.

BACKGROUND

The Police Department applied for and was awarded a \$5,000 grant from the Colorado Department of Transportation (CDOT) HVE Program. This is for DUI holiday enforcement in the form of officer overtime of Colorado's impaired driving laws for the period of July 1, 2022, through Dec. 31, 2022.

BUDGET/TIME IMPLICATIONS

The \$5,000 is the Department's request from available grant funding. The funds would be reimbursed from CDOT following the enforcement period. Based on recent history of officer overtime for DUI holiday enforcement, the Police Department should be reimbursed for the entire \$5,000. Additional weekend deployments are available however, staffing additional deployments is not an option due to the required staffing levels.

STAFF RECOMMENDATION

Staff recommends approval of CR-115.

STAFF REFERENCE

If Council members have any questions, please contact:

- James S. May, Jr., Chief of Police, at jmay@northglenn.org or 303.450.8967

ATTACHMENTS

1. HVE Grant application
2. HVE Grant award

CR-115 – Acceptance of High Visibility Impaired Driving Enforcement Grant

HIGH VISIBILITY IMPAIRED DRIVING ENFORCEMENT APPLICATION FOR FUNDING STATE FISCAL (SFY) YEAR 2023

Due April 30, 2022

CDOT's Office of Transportation Safety (OTS) will provide funding for overtime enforcement of Colorado's impaired driving laws for Summer Strikeout, Labor Day Crackdown, Thanksgiving Weekend, Holiday Parties, New Year's Eve, Winter Blitz, Memorial Day, and Summer Blitz.

The selection and funding of participating agencies will be based on :

- The mission, goals, strategy and objectives of CDOT
- Problem identification data relating to impaired driving related caused injury and fatal crashes
- Statistical analysis of local, state, and federal impaired driving related statistics.

Allowable Charges: Pay for overtime enforcement activities at the agency's overtime rate (time and a half), or a maximum flat rate of **\$50.00** per hour.

Your agency agrees to:

1. Provide overtime to officers for enforcement of Colorado's impaired driving laws at checkpoints, saturations patrols, increased patrols, or as dedicated enforcement cars in at least **12 out of 16** enforcement periods;
2. All officers participating in this program must be current on SFST certification according to Colorado standards;
3. Report your enforcement plans and activity to the CDOT Traffic Safety Portal before the deadlines specified on the attached HVE Calendar
4. Submit claims via CDOT claim workbook forms with backup documentation within **45 days** after the end of each enforcement period to your Law Enforcement Liaison via email.
5. Submit an annual report (covering the enforcement campaigns that your agency participated in) on the High Visibility Enforcement report form included in your claim workbook with your final claim

**To apply for consideration of funding, return this form via email by April 30, 2022
to your Law Enforcement Liaison:**

Erin Brannan erin.brannan@state.co.us

All fields highlighted in yellow are required

Enforcement Periods FY23		\$ Requested	Agency Contacts	
4th of July Weekend	7/1/22 - 7/6/22		Grant Project Coordinator:	Heidi Walts
Summer Strikeout	7/14/22 - 7/20/22	\$ 600.00	Email:	hwalts@northglenn.org
Sturgis Rally	8/4/22 - 8/15/22	\$ 300.00	Phone:	303.450.8962
Labor Day Crackdown*	8/17/22 - 9/8/22	\$ 600.00	Secondary Contact:	Sarah Verver
Fall Festivals	9/15/22 - 10/24/22	\$ 300.00	Email:	sverver@northglenn.org
Halloween Weekend	10/27/22 - 11/1/22	\$ 250.00	Phone:	303.450.8879
Thanksgiving Week	11/17/22 - 11/30/22	\$ 350.00	Budget/ Financial Contact:	JoAnn Koenig
Holiday Parties*	12/8/22 - 12/20/22	\$ 600.00	Email:	jkoenig@northglenn.org
New Year's Eve Weeknd	12/29/22 - 1/3/22	\$ 300.00	Phone Number:	303.450.8719
Winter Blitz	1/12/22 - 1/25/22	\$ 600.00	Head of Agency/ Chief:	James S. May, Jr., Chief of Police
Super Bowl Weeknd	2/9/22 - 2/14/22	\$ 400.00	Email:	jmay@northglenn.org
Presidents Week	2/17/22 - 2/28/22		Phone:	303.450.8255
St. Patrick's Day Wknd	3/16/22 - 3/21/22	\$ 300.00	Current Population in Jurisdiction:	38,973
Spring Events	4/7/22 - 4/24/22		Current Authorized Sworn Personnel:	78
Memorial Day Wave*	5/16/22 - 6/5/22	\$ 400.00	Authorized Sworn Capacity:	69
Summer Blitz	6/9/22 - 6/20/22		Agency & Traffic Data based on 7/1/2021 - 12/31/2021	
			# of impaired driving arrests	129
			# of impaired driving crashes	29
			# of impaired driving injury crashes	7
			# of impaired driving fatal crashes	0

*National Enforcement Mobilization

Total Grant Request: \$5,000.00

(HSO OFFICE ONLY) TOTAL GRANT FUNDS APPROVED BY OTS:



COLORADO
Department of Transportation

2829 W. Howard Place Denver, CO 80204-2305



Colorado Dept of Transportation
2829 W. Howard Place
Denver CO 80204

DATE: 05/25/2022



ATTACHMENT 2
Purchase Order
State of Colorado

Buyer: David Musgrave
Phone Number: 303-757-9861
Agency Contact: Lisa Totman
Phone Number: 303-512-5003

IMPORTANT
The PO# and Line#
must appear on all
invoices, packing
slips, cartons and
correspondence

PO# 411031454
Award#:
BID#:



Page# 1 of 1

Vendor Master#: 2000004
Phone: 303-451-8326
Vendor Contact:

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R
CITY OF NORTHGLENN
11701 COMMUNITY CENTER DRIVE
NORTHGLENN CO 80233-1099

Invoice

TO: CDOT OFFICE OF TRANSP. SAFETY
2829 W. Howard Place
DENVER CO 80204

Payment will be made by this agency

Ship

TO: Colorado Dept of Transportation
2829 W Howard Pl
Denver CO 80204

Delivery/Installation Date: 06/30/2023

INSTRUCTIONS TO VENDOR

- 1. If for any reason, delivery of this order is delayed beyond the delivery/Installation date shown, please notify the agency contact named at the top left (Right of cancellation is reserved in instances in which timely delivery is not made).
- 2. All chemicals, equipment and materials must conform to the standards required by OSHA.
- 3. NOTE: Additional terms and conditions on reverse side or at address shown in Special Instructions.

SPECIAL INSTRUCTIONS

LINE	PRODUCT NUMBER PRODUCT CATEGORY DESCRIPTION	UOM PLANT	QUANTITY	UNIT COST	TOTAL ITEM COST
00001	92585 Northglenn PD FY23 HVE	AU 1001	5,000.00	1.00	5,000.00

DOCUMENT TOTAL: 5,000.00

THIS PO IS ISSUED IN ACCORDANCE WITH STATE AND FEDERAL REGULATIONS
<https://www.codot.gov/business/procurement-and-contract-services/purchase-order-terms-and-conditions/purchase-order-terms-and-conditions/view>
DP-01 (R-02/06)

FOR THE STATE OF COLORADO

Authorized Signature

Date

Signature not required if PO transmitted electronically.

SPONSORED BY: MAYOR LEIGHTY

COUNCIL MEMBER'S RESOLUTION

RESOLUTION NO.

No. CR-115
Series of 2022

Series of 2022

A RESOLUTION ACCEPTING A GRANT AWARD FROM THE COLORADO DEPARTMENT OF TRANSPORTATION

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF NORTHGLENN, COLORADO, THAT:

Section 1. The City Council of the City of Northglenn hereby accepts a High Visibility Impaired Driving Enforcement Program grant award from the Colorado Department of Transportation, Office of Transportation Safety, in the amount of \$5,000.00 for the grant application submitted by the Northglenn Police Department for personnel overtime for impaired driving enforcement.

DATED, at Northglenn, Colorado, this _____ day of _____, 2022.

MEREDITH LEIGHTY
Mayor

ATTEST:

JOHANNA SMALL, CMC
City Clerk

APPROVED AS TO FORM:

COREY Y. HOFFMANN
City Attorney