

POLICE MEMORANDUM
#34-2022

DATE: Nov. 14, 2022

TO: Honorable Mayor Meredith Leighty and City Council Members

THROUGH: Heather Geyer, City Manager *Hmg*

FROM: James S. May, Jr., Chief of Police *JSM*
Heidi Walts, Commander

SUBJECT: CR-154 – Edward Byrne Memorial Justice Assistance Grant Acceptance

PURPOSE

To consider CR-154, a resolution accepting the Edward Byrne Memorial Justice Assistance Grant (JAG) Program grant award of \$17,514 for new patrol bicycles, safety equipment, and Tableau data software.

BACKGROUND

The JAG Program is the primary provider of Federal criminal justice funding to states and units of local government. The JAG Program provides grant funding to states and local governments for a broad range of activities to prevent and control crime based on their needs and conditions. These funds can be used for personnel, supplies, technical or contractual support, training, or equipment for law enforcement programs that support initiatives such as crime prevention, justice information sharing, reducing crime, or enhancing public/officer safety.

Bicycles and Safety Equipment

Northglenn is 6.5 square miles and connected internally by a system of sidewalks and paths. Northglenn Police Department (NPD) Officers can travel from one side of Northglenn to the other on a bicycle using these paths. Bikes allow officers to patrol areas more easily than in a vehicle and enhance the type and frequency of patrol in these areas, bolstering community trust and safety.

The bicycles are also invaluable for special events. Between May and December, the City hosts a minimum of 20 moderate to large gatherings at parks or the Civic Center. The bikes allow officers to respond to incidents at the events quickly. This is especially important for the larger events at E.B. Rains Jr. Memorial Park, which spans 28 acres with numerous features that can make it difficult for a vehicle to navigate. Plus, the bikes allow officers to interact with the community more easily than if they were in a vehicle. Overall, the bikes improve direct community engagement and public safety, as well as the trust and legitimacy of NPD.

Replacing the current gear, which is over 10 years old, would revitalize the program along with making it safer for participating officers. The cost for the new bicycles and associated safety equipment is \$13,206.

Tableau Data Software

In January 2020, the City began working with BerryDunn, McNeil, and Parker, LLC, to conduct an Operational Assessment of NPD. This process included input from different stakeholders and

looked at all aspects of the department through the lens of industry best practices. One of the recommendations the NPD leadership team elevated was to “adopt a data-driven philosophy supported by intelligence-led policing (ILP). The philosophy should incorporate best practices in data used by police agencies and should include an operating performance measurement and accountability management system.”

By utilizing the total data value, NPD anticipates improved decision-making, more efficient operations, and a positive community impact. To implement the recommendation, NPD recently hired a crime analyst. The second component was to evaluate and implement technology/software for interactive data visualization. NPD has researched various systems and found that Tableau Cloud would best suit its needs. The total cost for the first-year subscription to the Tableau software is \$4,308.

BUDGET/TIME IMPLICATIONS

The total cost for all equipment and software is \$17,514, and the grant would provide \$17,514 in funding. Therefore, there would be no extra-budgetary implications for the City. Training would take several months before the implementation of the software. New bicycles and safety equipment would be purchased as soon as grant funds are received.

STAFF RECOMMENDATION

Staff recommends approval of CR-154, a resolution that, if approved, would accept the local JAG Program \$17,514 grant award to purchase bicycles, safety equipment, and Tableau data software.

STAFF REFERENCE

If Council Members have any questions, please contact James S. May, Jr., Chief of Police, at jmay@northglenn.org or 303.450.8967.

ATTACHMENT

1. 2022 BJA FY22 Edward Byrne Memorial Justice Assistance Grant JAG Award Letter

✓ Award Letter

September 23, 2022

Dear James May,

On behalf of Attorney General Merrick B. Garland, it is my pleasure to inform you the Office of Justice Programs (OJP) has approved the application submitted by NORTHGLENN, CITY OF for an award under the funding opportunity entitled 2022 BJA FY 22 Edward Byrne Memorial Justice Assistance Grant Program - Local Solicitation. The approved award amount is \$17,514.

Review the Award Instrument below carefully and familiarize yourself with all conditions and requirements before accepting your award. The Award Instrument includes the Award Offer (Award Information, Project Information, Financial Information, and Award Conditions) and Award Acceptance. For COPS Office and OVW funding the Award Offer also includes any Other Award Documents.

Please note that award requirements include not only the conditions and limitations set forth in the Award Offer, but also compliance with assurances and certifications that relate to conduct during the period of performance for the award. These requirements encompass financial, administrative, and programmatic matters, as well as other important matters (e.g., specific restrictions on use of funds). Therefore, all key staff should receive the award conditions, the assurances and certifications, and the application as approved by OJP, so that they understand the award requirements. Information on all pertinent award requirements also must be provided to any subrecipient of the award.

Should you accept the award and then fail to comply with an award requirement, DOJ will pursue appropriate remedies for non-compliance, which may include termination of the award and/or a requirement to repay award funds.

Prior to accepting the award, your Entity Administrator must assign a Financial Manager, Grant Award Administrator, and Authorized Representative(s) in the Justice Grants System (JustGrants). The Entity Administrator will need to ensure the assigned Authorized Representative(s) is current and has the legal authority to accept awards and bind the entity to the award terms and conditions. To accept the award, the Authorized Representative(s) must accept all parts of the Award Offer in the Justice Grants System (JustGrants), including by executing the required declaration and certification, within 45 days from the award date.

To access your funds, you will need to enroll in the Automated Standard Application for Payments (ASAP) system, if you haven't already completed the enrollment process in ASAP. The Entity Administrator should have already received an email from ASAP to initiate this process.

Congratulations, and we look forward to working with you.

Maureen Henneberg
Deputy Assistant Attorney General

Office for Civil Rights Notice for All Recipients

The Office for Civil Rights (OCR), Office of Justice Programs (OJP), U.S. Department of Justice (DOJ) has been delegated the responsibility for ensuring that recipients of federal financial assistance from the OJP, the Office of Community Oriented Policing Services (COPS), and the Office on Violence Against Women (OVW) are not engaged in discrimination prohibited by law. Several federal civil rights laws, such as Title VI of the Civil Rights Act of 1964 and Section 504 of the

Rehabilitation Act of 1973, require recipients of federal financial assistance to give assurances that they will comply with those laws. Taken together, these civil rights laws prohibit recipients of federal financial assistance from DOJ from discriminating in services and employment because of race, color, national origin, religion, disability, sex, and, for grants authorized under the Violence Against Women Act, sexual orientation and gender identity. Recipients are also prohibited from discriminating in services because of age. For a complete review of these civil rights laws and nondiscrimination requirements, in connection with DOJ awards, see <https://ojp.gov/funding/Explore/LegalOverview/CivilRightsRequirements.htm>.

Under the delegation of authority, the OCR investigates allegations of discrimination against recipients from individuals, entities, or groups. In addition, the OCR conducts limited compliance reviews and audits based on regulatory criteria. These reviews and audits permit the OCR to evaluate whether recipients of financial assistance from the Department are providing services in a nondiscriminatory manner to their service population or have employment practices that meet equal-opportunity standards.

If you are a recipient of grant awards under the Omnibus Crime Control and Safe Streets Act or the Juvenile Justice and Delinquency Prevention Act and your agency is part of a criminal justice system, there are two additional obligations that may apply in connection with the awards: (1) complying with the regulation relating to Equal Employment Opportunity Programs (EEOs); and (2) submitting findings of discrimination to OCR. For additional information regarding the EEO requirement, see 28 CFR Part 42, subpart E, and for additional information regarding requirements when there is an adverse finding, see 28 C.F.R. §§ 42.204(c), .205(c)(5).

The OCR is available to help you and your organization meet the civil rights requirements that are associated with DOJ grant funding. If you would like the OCR to assist you in fulfilling your organization's civil rights or nondiscrimination responsibilities as a recipient of federal financial assistance, please do not hesitate to contact the OCR at askOCR@ojp.usdoj.gov.

Memorandum Regarding NEPA

NEPA Letter Type

OJP - Ongoing NEPA Compliance Incorporated into Further Developmental Stages

NEPA Letter

The Edward Byrne Memorial Justice Assistance Grant Program (JAG) allows states and local governments to support a broad range of activities to prevent and control crime and to improve the criminal justice system, some of which could have environmental impacts. All recipients of JAG funding must assist BJA in complying with NEPA and other related federal environmental impact analyses requirements in the use of grant funds, whether the funds are used directly by the grantee or by a subgrantee or third party. Accordingly, prior to obligating funds for any of the specified activities, the grantee must first determine if any of the specified activities will be funded by the grant.

The specified activities requiring environmental analysis are:

- a. New construction;
- b. Any renovation or remodeling of a property located in an environmentally or historically sensitive area, including properties located within a 100-year flood plain, a wetland, or habitat for endangered species, or a property listed on or eligible for listing on the National Register of Historic Places;
- c. A renovation, lease, or any proposed use of a building or facility that will either (a) result in a change in its basic prior use or (b) significantly change its size;
- d. Implementation of a new program involving the use of chemicals other than chemicals that are (a) purchased as an incidental component of a funded activity and (b) traditionally used, for example, in

office, household, recreational, or education environments; and
 e. Implementation of a program relating to clandestine methamphetamine laboratory operations, including the identification, seizure, or closure of clandestine methamphetamine laboratories.

Complying with NEPA may require the preparation of an Environmental Assessment and/or an Environmental Impact Statement, as directed by BJA. Further, for programs relating to methamphetamine laboratory operations, the preparation of a detailed Mitigation Plan will be required. For more information about Mitigation Plan requirements, please see <https://www.bja.gov/Funding/nepa.html>.

NEPA Coordinator

First Name	Middle Name	Last Name
Orbin	—	Terry

- > **Award Information**
- > **Project Information**
- > **Financial Information**
- > **Award Conditions**
- ✓ **Award Acceptance**

Declaration and Certification to the U.S. Department of Justice as to Acceptance

By checking the declaration and certification box below, I--

- A. Declare to the U.S. Department of Justice (DOJ), under penalty of perjury, that I have authority to make this declaration and certification on behalf of the applicant.
- B. Certify to DOJ, under penalty of perjury, on behalf of myself and the applicant, to the best of my knowledge and belief, that the following are true as of the date of this award acceptance: (1) I have conducted or there was conducted (including by applicant's legal counsel as appropriate and made available to me) a diligent review of all terms and conditions of, and all supporting materials submitted in connection with, this award, including any assurances and certifications (including anything submitted in connection therewith by a person on behalf of the applicant before, after, or at the time of the application submission and any materials that accompany this acceptance and certification); and (2) I have the legal authority to accept this award on behalf of the applicant.
- C. Accept this award on behalf of the applicant.
- D. Declare the following to DOJ, under penalty of perjury, on behalf of myself and the applicant: (1) I understand that, in taking (or not taking) any action pursuant to this declaration and certification, DOJ will rely upon this declaration and certification as a material representation; and (2) I understand that any materially false, fictitious, or fraudulent information

or statement in this declaration and certification (or concealment or omission of a material fact as to either) may be the subject of criminal prosecution (including under 18 U.S.C. §§ 1001 and/or 1621, and/or 34 U.S.C. §§ 10271-10273), and also may subject me and the applicant to civil penalties and administrative remedies under the federal False Claims Act (including under 31 U.S.C. §§ 3729-3730 and/or §§ 3801-3812) or otherwise.

Agency Approval

Title of Approving Official	Name of Approving Official	Signed Date And Time
Deputy Assistant Attorney General	Maureen Henneberg	9/19/22 9:47 PM

Authorized Representative



Entity Acceptance

Title of Authorized Entity Official

Chief of Police

Signed Date And Time

SPONSORED BY: MAYOR LEIGHTY

COUNCIL MEMBER'S RESOLUTION

RESOLUTION NO.

No. CR-154
Series of 2022

Series of 2022

A RESOLUTION ACCEPTING A GRANT AWARD FROM THE UNITED STATES DEPARTMENT OF JUSTICE EDWARD BYRNE MEMORIAL JUSTICE ASSISTANCE GRANT PROGRAM

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF NORTHGLENN, COLORADO, THAT:

Section 1. The City Council of the City of Northglenn hereby accepts a grant award from the United States Department of Justice Edward Byrne Memorial Justice Assistance Grant (JAG) Program in the amount of \$17,514 to purchase bicycles, safety equipment, and Tableau data software for the Northglenn Police Department.

DATED at Northglenn, Colorado, this ____ day of _____, 2022.

MEREDITH LEIGHTY
Mayor

ATTEST:

JOHANNA SMALL, CMC
City Clerk

APPROVED AS TO FORM:

COREY Y. HOFFMANN
City Attorney