

**CITY OF NORTHGLENN  
CITY COUNCIL MINUTES  
October 24, 2022**

**CALL TO ORDER** Mayor Pro Tem Willford called a regular meeting of the Northglenn City Council to order on Monday, October 24, 2022 at 6:06 p.m. in City Hall Council Chambers.

**ROLL CALL** Present were Mayor Pro Tem Willford, Council members Witkovich, Jaramillo, Kondo, Lukeman-Hiromasa, Goff, Brown, and Walker.

**ABSENT** Mayor Leighty.

**STAFF PRESENT** City Manager Geyer, City Attorney Hoffmann, and City Clerk Small.

**PLEDGE OF ALLEGIANCE** The Pledge of Allegiance was given.

**RESPONSE TO RESIDENT INQUIRY:**  
Severe Weather Activation Program  
City Manager Geyer provided information on the Severe Weather Activation Program (SWAP) for individuals experiencing homelessness.

**AGENDA ADDITIONS AND DELETIONS:** None.

**PROCLAMATIONS:**  
Business Appreciation Week  
Mayor Pro Tem Willford read the proclamation proclaiming October 24-29, 2022 as Business Appreciation Week in the City of Northglenn. Debbie Tuttle, Economic Development Director, accepted the proclamation and provided information about the business appreciation event this Thursday.

National Substance Abuse Prevention Month  
Mayor Pro Tem Willford read the proclamation proclaiming October 2022 as National Substance Abuse Prevention Month in the City of Northglenn. Council member Brown and Police Chief May accepted the proclamation.

**PRESENTATIONS:**  
Good Neighbor Awards  
David Mullen, Public Communications Specialist, provided information about the Good Neighbor Awards Program, which recognizes residents nominated for being good neighbors.

The award winners recognized were: Dale and Janet Goodrum, Steve

and Kathy Hogan, Zack Medina, and Annette Stone.

**PUBLIC INVITED  
TO BE HEARD**

Mayor Pro Tem Willford called for any person wishing to address City Council on matters of community interest related to City business not set for public hearing.

Michael Hubbard, 950 W. 103<sup>rd</sup> Place, spoke to City Council about policing and public safety concerns.

**COMMUNICATIONS:**

Council

Council member Lukeman-Hiromasa encouraged everyone to sign up for code red alerts and stated it is an efficient way for the community to receive emergency notifications. Council member Lukeman-Hiromasa reported she attended a walkthrough of Vantage Point High School and Crossroads School with school resource officers and Council member Kondo and thanked the officers and school administrators for their assistance.

Council member Goff attended CC4CA on October 13 regarding federal funds from the Inflation Reduction Act with a focus on sustainability. On October 15 Council member Goff spoke before the Environmental Justice Task Force asking for the state to pay more attention to disproportionately impacted communities. On October 22, she spoke with the Clean Trucks Act Commission as part of an environmental program implemented by the state.

Council member Kondo thanked the Council member Lukeman-Hiromasa for attending the school walkthroughs and lockdown drill at Hulstrom K-8. He acknowledged the teachers and students affected by the school shooting in St. Louis and spoke about the importance of school safety. Council member Kondo spoke about a North Metro Fire Rescue District training event and additional information that will be provided at the Ward 3 meeting on how residents can be prepared in the event of a fire. He reported he participated in Safe Street Halloween and noted it was a great opportunity for the community to come together.

Council member Brown reported she attended an awards ceremony to accept the EDIE Award for the medium community of the year and stated she is very proud of the Economic Development team and the Northglenn Urban Renewal Authority. She reported she participated in Safe Street Halloween and thanked Northglenn High School students for attending the event. Council member Brown stated she would like to have a discussion after Council communications regarding the waste optimization study.

Council member Jaramillo reported he is looking forward to attending the North Metro Fire Rescue District training event. He stated he will be attending the Business Appreciation Event and is very proud of the city's small businesses. Council member Jaramillo reported he will be attending the Northglenn Arts and Humanities Foundation retreat on November 5 to plan the upcoming year's activities.

Council member Witkovich reported she attended the Parks and Recreation Advisory Board meeting on October 13 and provided information about the Broncos stadium tax for youth recreation programs. She stated there are two vacancies for residents in Ward 2 and Ward 3 and encouraged residents to apply to serve on the Board. Council member Witkovich reported on the VALE Board meeting on October 19 and noted there are two vacancies on the VALE Board as well. Council member Witkovich provided information on the VALE Board and their grant program.

Council member Walker reported he attended the ribbon cutting event at Lizzie's Axe Throwing and invited everyone to check out the new business. Council member Walker expressed concern about the Sustainability Coordinator position in the proposed 2023 Budget and stated he would like to have a future conversation about the position due to the position's light workload and significant salary.

Mayor Pro Tem Willford reported on the Legislative Policy Committee meeting. She stated the group discussed a request from the City's lobbyist regarding taking on additional clients, an update on the upcoming legislative session, the legislative dinner planned for January 23, 2023, and updating the legislative issues guide. Mayor Pro Tem Willford stated the next Committee meeting will be held on November 14, 2022 at 5:00 p.m.

Mayor Pro Tem Willford reported she attended the Safe Street Halloween event and the creativity was very impressive. She stated she is looking forward to the business appreciation event on Thursday. Mayor Pro Tem Willford reported she gave public comment to the Air Quality Control Commission last Thursday on the state implementation plan in response to the EPA's ozone attainment issues. She reported she attended lunch with the Northglenn Senior Organization and discussed the issue of parking on unapproved surfaces with the group. She will be joining Council member Lukeman-Hiromasa to welcome 3<sup>rd</sup> graders from North Mor Elementary School to tour city facilities and learn about local government. Mayor Pro Tem Willford noted that Mayor Leighty will be absent from the November 7, 2022 study session.

Waste Optimization  
Study

Mayor Pro Tem Willford asked if Council wants to move forward with public engagement on the Waste Optimization program. There was discussion and it was the consensus of Council to postpone public engagement work until after the next Strategic Plan workshop.

Staff

City Manager Geyer provided information about the Safe Street Halloween event. She reported she would send Council updates about the County's homelessness initiatives, and provided update related to the Community Co-Production Policing (CCPP) Advisory Board.

City Clerk Small provided information about the November 8, 2022 General Election and resources available to voters.

City Attorney Hoffmann reported he attended the Colorado Supreme Court's oral argument for the Thornton term limit case and stated he expects a decision in the next several months.

**CONSENT AGENDA**  
**MOTION TO PASS**

Council member Goff **MOVED** and it was **SECONDED** by Council member Brown to approve the consent agenda.

**MOTION PASSED**

There was no discussion and the motion **PASSED**.

IN FAVOR - Willford, Witkovich, Jaramillo, Kondo, Lukeman-Hiromasa, Goff, Brown.

OPPOSED - None.

ABSENT - Leighty, Walker.

The following items were approved on the consent agenda:

- October 10, 2022 Regular Meeting Minutes
- October 17, 2022 Special Meeting Minutes
- CR-155 – Historic Preservation Commission Reappointment  
– Jack White

**RESOLUTIONS:**

CR-156 – Diversity,  
Inclusivity, and Social  
Equity Board Appointment  
Wendy DeLaCruz

City Clerk Small read the title.

**MOTION TO PASS**

Council member Goff **MOVED** and it was **SECONDED** by Council member Kondo to approve CR-156.

Wendy DeLaCruz introduced herself to City Council and stated she is honored to serve on the Diversity, Inclusivity, and Social Equity Board.

**MOTION PASSED**

There was discussion and the motion **PASSED**.  
IN FAVOR - Willford, Witkovich, Jaramillo, Kondo, Lukeman-Hiromasa, Goff, Brown, Walker.  
OPPOSED - None.  
ABSENT - Leighty.

CR-143 – W. 112<sup>th</sup>  
Avenue Westminster IGA

City Clerk Small read the title.

**MOTION TO PASS**

Council member Brown **MOVED** and it was **SECONDED** by Council member Lukeman-Hiromasa to approve CR-143.

Kent Kisselman, Director of Public Works, provided a summary of CR-143.

**MOTION PASSED**

There was no discussion and the motion **PASSED**.  
IN FAVOR - Willford, Witkovich, Jaramillo, Kondo, Lukeman-Hiromasa, Goff, Brown, Walker.  
OPPOSED - None.  
ABSENT - Leighty.

CR-150 – 2023 Pay Plan  
and Personnel Summary

City Clerk Small read the title.

**MOTION TO PASS**

Council member Brown **MOVED** and it was **SECONDED** by Council member Goff to approve CR-150.

Tamara Dixon, Director of Human Resources & Chief Diversity Officer, provided a summary of CR-150.

**MOTION PASSED**

There was discussion and the motion **PASSED**.  
IN FAVOR - Willford, Witkovich, Jaramillo, Kondo, Lukeman-Hiromasa, Goff, Brown, Walker.  
OPPOSED - None.  
ABSENT - Leighty.

CR-151 – Mill Levy  
Certification

City Clerk Small read the title.

**MOTION TO PASS**

Council member Brown **MOVED** and it was **SECONDED** by Council member Lukeman-Hiromasa to approve CR-151.

Jason Loveland, Director of Finance, provided a summary of CR-151.

**MOTION PASSED**

There was no discussion and the motion **PASSED**.  
IN FAVOR - Willford, Witkovich, Jaramillo, Kondo, Lukeman-Hiromasa, Goff, Brown, Walker.  
OPPOSED - None.  
ABSENT - Leighty.

CR-152 – 2023 Annual  
Operating & Capital  
Improvement Budget  
Adoption

City Clerk Small read the title.

**MOTION TO PASS**

Council member Brown **MOVED** and it was **SECONDED** by Council member Goff to approve CR-152.

Jason Loveland, Director of Finance, provided a summary of CR-152.

**MOTION PASSED**

There was discussion and the motion **PASSED**.

IN FAVOR - Willford, Witkovich, Jaramillo, Kondo, Lukeman-Hiromasa, Goff, Brown.

OPPOSED - Walker.

ABSENT - Leighty.

Recess

The City Council meeting recessed at 7:50 p.m.

Note:

Council member Brown left the meeting during the recess.

Reconvene

The City Council meeting reconvened at 7:55 p.m.

120<sup>th</sup> Avenue Improvements  
Project – Overview of  
Budget and Costs

Brook Svoboda, Director of Planning and Development, provided an overview of the budget and costs associated with the 120<sup>th</sup> Avenue Improvements Project. Mr. Svoboda addressed questions from Council regarding the possibility of DRCOG increasing their funding for the project.

CR-157 – First  
Amendment to Thornton  
IGA Regarding Design  
& Construction of  
120<sup>th</sup> Avenue

City Clerk Small read the title.

**MOTION TO PASS**

Council member Kondo **MOVED** and it was **SECONDED** by Council member Goff to approve CR-157.

**MOTION PASSED**

There was no discussion and the motion **PASSED**.

IN FAVOR - Willford, Witkovich, Jaramillo, Kondo, Lukeman-Hiromasa, Goff, Walker.

OPPOSED - None.

ABSENT - Leighty, Brown.

CR-158 – First  
Amendment to Karl’s  
Farm Cost Share  
Agreement

City Clerk Small read the title.

**MOTION TO PASS**

Council member Goff **MOVED** and it was **SECONDED** by Council member Kondo to approve CR-158.

**MOTION PASSED**

There was no discussion and the motion **PASSED**.

IN FAVOR - Willford, Witkovich, Jaramillo, Kondo, Lukeman-Hiromasa, Goff, Walker.

OPPOSED - None.

ABSENT - Leighty, Brown.

CR-159 – 120<sup>th</sup> Avenue  
Improvements Project

City Clerk Small read the title.

**MOTION TO PASS**

Council member Goff **MOVED** and it was **SECONDED** by Council member Kondo to approve CR-159.

**MOTION PASSED**

There was no discussion and the motion **PASSED**.

IN FAVOR - Willford, Witkovich, Jaramillo, Kondo, Lukeman-Hiromasa, Goff, Walker.

OPPOSED - None.

ABSENT - Leighty, Brown.

CR-161 – Cash  
Management and  
Investment Policy

City Clerk Small read the title.

**MOTION TO PASS**

Council member Lukeman-Hiromasa **MOVED** and it was **SECONDED** by Council member Kondo to approve CR-161.

Jason Loveland, Director of Finance, provided a summary of CR-161.

**MOTION PASSED**

There was no discussion and the motion **PASSED**.

IN FAVOR - Willford, Witkovich, Jaramillo, Kondo, Lukeman-Hiromasa, Goff, Walker.

OPPOSED - None.

ABSENT - Leighty, Brown.

CR-162 – Purchasing  
Policy

City Clerk Small read the title.

**MOTION TO PASS**

Council member Kondo **MOVED** and it was **SECONDED** by Council member Goff to approve CR-162.

Jason Loveland, Director of Finance, provided a summary of CR-162.

**MOTION PASSED**

There was discussion and the motion **PASSED**.

IN FAVOR - Willford, Witkovich, Jaramillo, Kondo, Lukeman-Hiromasa, Goff, Walker.

OPPOSED - None.

ABSENT - Leighty, Brown.

**DISCUSSION ITEMS:**

Parking on an Unapproved Surface

Brook Svoboda, Director of Planning and Development, provided an overview of the regulations concerning parking on an unapproved surface.

There was discussion and questions regrading neighbor complaints about parking, the availability of adequate parking, and implementing rules for certain parking surfaces. It was the consensus of Council to move forward with Option 2, which would allow parking in the front yard that does not exceed 40% of the front yard area, and no parking on grass.

**PUBLIC INVITED TO BE HEARD**

Mayor Pro Tem Willford called for any person wishing to speak on items previously addressed by Council.

Michael Hubbard spoke about the discussion item regarding parking on unapproved surfaces.

**ADJOURNMENT**

The City Council meeting adjourned at 8:50 p.m.

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JOHANNA SMALL, CMC  
City Clerk

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MEREDITH LEIGHTY  
Mayor