

**CITY OF NORTHGLENN  
CITY COUNCIL MINUTES  
November 14, 2022**

**CALL TO ORDER** Mayor Leighty called a regular meeting of the Northglenn City Council to order on Monday, November 14, 2022 at 6:00 p.m. in City Hall Council Chambers.

**ROLL CALL** Present were Mayor Leighty, Council members Witkovich, Jaramillo, Kondo, Lukeman-Hiromasa, and Goff.

**ABSENT** Mayor Pro Tem Willford, Council members Brown and Walker (Council member Walker arrived at 6:17 p.m.).

**STAFF PRESENT** City Manager Geyer, City Attorney Hoffmann, and City Clerk Small.

**PLEDGE OF ALLEGIANCE** The Pledge of Allegiance was given.

**RESPONSE TO RESIDENT INQUIRY:** None.

**AGENDA ADDITIONS AND DELETIONS:** None.

**PROCLAMATIONS:**  
Small Business Saturday Mayor Leighty read the proclamation proclaiming November 26, 2022 as Small Business Saturday in the City of Northglenn. Erin Leidy, owner of Missing Piece Puzzle Exchange, accepted the proclamation on behalf of all small businesses in Northglenn.

Native American Heritage Month Mayor Leighty read the proclamation proclaiming November as Native American Heritage Month in the City of Northglenn. Diversity, Inclusivity, and Social Equity Board members Tina Fischel, Chase Janis, Autumn Romero, and Rayana Blackmon accepted the proclamation. Chase thanked City Council for the proclamation and spoke about the Indian Child Welfare Act.

Transgender Awareness Month Mayor Leighty read the proclamation proclaiming November as Transgender Awareness Month in the City of Northglenn. Diversity, Inclusivity, and Social Equity Board members Tina Fischel, Chase Janis, Autumn Romero, and Rayana Blackmon accepted the proclamation. Chase spoke about the importance of continued awareness, education, and love, and honored the transgender women of color who fought for the trans community.

**PRESENTATIONS:**

Diversity, Inclusivity,  
and Social Equity  
Board Update

Diversity, Inclusivity, and Social Equity Board members Tina Fischel, Chase Janis, and Autumn Romero presented an update on the Board's activities to Council. The update included information on the Board's learning, diversity, equity, and inclusion survey, accomplishments, recommendations, and plans for 2023.

There was discussion about an opportunity for the Board to partner with the Northglenn Urban Renewal Authority regarding inclusive businesses, the Board's annual budget, and the possibility of holding a Pride event in Northglenn next year.

**PUBLIC INVITED**

**TO BE HEARD**

Mayor Leighty called for any person wishing to address City Council on matters of community interest related to City business not set for public hearing.

Chris Baum, 11176 Livingston Drive, expressed concern about the Transgender Awareness Month proclamation.

**COMMUNICATIONS:**

Council

Council member Walker provided an update on the Legislative Policy Committee meeting. He shared information about two ballot measures that passed regarding the Income Tax Reduction Act and Proposition 123.

Council member Walker reported on the North Area Transportation Alliance (NATA) meeting. He stated Smart Commute is requesting financial assistance from Northglenn in the amount of \$1,214 for the Wagon Road and 144<sup>th</sup> Avenue FlexRide program. He stated the amount is based on the number of Northglenn residents who use FlexRide and asked if the financial request could be considered at the November 28, 2022 Council meeting. It was the consensus of Council to discuss the funding request on November 28<sup>th</sup>.

Council member Witkovich reported she attended the Adams County Council of Governments (ADCOG) dinner on October 26<sup>th</sup> and the Business Appreciation Awards on October 27<sup>th</sup>, where she presented an award to Animal Clinic North. On November 10<sup>th</sup>, Council member Witkovich attended the Parks and Recreation Advisory Board meeting. She stated two residents interviewed with the Board for the Ward 2 and 3 positions and noted the Board recommended appointment of the applicants.

Council member Jaramillo reported he attended the Northglenn Arts and Humanities Foundation (NAHF) annual retreat and was proud to report they are operating well enough to move from tier 3 to tier 2 for

Scientific and Cultural Facilities District (SCFD) funding, increasing the NAHF budget to over \$1,000,000. He reported the Northglenn Youth Theatre has doubled their youth attendance and involvement in courses and reported that Northglenn Arts Presents has brought in over 4,000 attendees and earned over \$75,000 in ticket revenue. Council member Jaramillo reported he attended the Business Appreciation Awards, and he looks forward to the event again next year.

Council member Goff reported she attended Problem Based Learning presentations at Northglenn High School on November 3<sup>rd</sup> addressing the topic of how to prevent student vaping. She reported the Ward 3 meeting on November 10<sup>th</sup> was well attended and included a good presentation from North Metro Fire Rescue District on fire prevention. On November 11<sup>th</sup>, Council member Goff attended the Veteran's Day ceremony and listened to statements from a Native American veteran and Council member Kondo who is also a veteran. Council member Goff expressed thanks for the Transgender Awareness Month proclamation.

Council member Kondo reported he spoke at the Veteran's Day ceremony and commended veteran Doug Goodfeather for a moving speech at the event. Council member Kondo expressed thanks to Don at the Maintenance and Operations facility for helping a resident remove yard waste. He reported the Ward 3 meeting was very useful, and the North Metro Fire Rescue District presentation helped educate residents on fire prevention. On October 26<sup>th</sup>, Council member Kondo had breakfast with City Manager Geyer and Council member Walker, then joined Council members Jaramillo, Lukeman-Hiromasa, and Goff at the North Metro Fire Rescue District training facility near the City's Wastewater Treatment Plant for firefighter training.

Council member Lukeman-Hiromasa reported she attended the American Public Works Association Awards event on October 25<sup>th</sup> with City staff where the city received an award for the new Recreation Center. On October 26<sup>th</sup>, Council member Lukeman-Hiromasa attended the ADCOG dinner with fellow Council members, in addition to the NMFRD tour. On October 27<sup>th</sup>, she attended the Business Appreciation Awards event and presented an award to Painted Tree Boutique. October 28<sup>th</sup>, she and Mayor Pro Tem Willford helped host students from North Mor Elementary who were touring City facilities. On October 28<sup>th</sup>, Council member Lukeman-Hiromasa had lunch with District Attorney Brian Mason, City Manager Geyer, and Council member Kondo and learned what the district attorney does in conjunction with the City. She stated they discussed youth and adult diversion programs and noted there is approximately a 95% success rate. It was the consensus of Council to direct City Manager Geyer to work with Judge Bailhache to evaluate a diversion program.

Mayor Leighty thanked the Police Department for the Safe Street Halloween event. Mayor Leighty reported she attended the Veteran's Day ceremony and thanked the American Legion Post 22 for their attendance and service. She reported the Metro Mayors Caucus is planning their annual retreat and recently completed their Habitat for Humanity Build Day.

Staff

City Clerk Small reported she participated in a Problem Based Learning event at Northglenn High School on October 28<sup>th</sup> regarding misinformation and elections and participated in the tours of City facilities for students from North Mor Elementary School.

**FINANCIAL REPORT:**

September 2022 Update

Jason Loveland, Director of Finance, provided a financial report for the period ending September 30, 2022. Mr. Loveland spoke about revenue and expenditures in the General Fund, Water and Wastewater Fund, Stormwater Fund, Sanitation Fund, Conservation Trust Fund, and Capital Projects Fund. Mr. Loveland also reported on the City's cash reserves and sales tax revenue.

**CONSENT AGENDA**  
**MOTION TO PASS**

Council member Lukeman-Hiromasa **MOVED** and it was **SECONDED** by Council member Kondo to approve the consent agenda.

**MOTION PASSED**

There was no discussion and the motion **PASSED**.  
IN FAVOR - Leighty, Witkovich, Jaramillo, Kondo, Lukeman-Hiromasa, Goff, Walker.  
OPPOSED - None.  
ABSENT - Willford, Brown.

The following items were approved on the consent agenda:

- October 24, 2022 Regular Meeting Minutes
- CR-154 – Edward Byrne Memorial Justice Assistance Grant Acceptance
- CR-163 – Youth Commission Reappointment – Isaiah Salgado-Rael

**ORDINANCES –**

**First Reading:**

CB-1993 – 2022

Supplemental Appropriation City Clerk Small read the title.

**MOTION TO PASS**

Council member Lukeman-Hiromasa **MOVED** and it was **SECONDED** by Council member Goff to approve CB-1993 on first reading.

Jason Loveland, Director of Finance, provided a summary of CB-

1993.

**MOTION PASSED**

There was no discussion and the motion **PASSED**.

IN FAVOR - Leighty, Witkovich, Jaramillo, Kondo, Lukeman-Hiromasa, Goff, Walker.

OPPOSED - None.

ABSENT - Willford, Brown.

CB-1994 – Sales and Use  
Tax License Requirements

City Clerk Small read the title.

**MOTION TO PASS**

Council member Witkovich **MOVED** and it was **SECONDED** by Council member Lukeman-Hiromasa to approve CB-1994 on first reading.

Jason Loveland, Director of Finance, provided a summary of CB-1994.

**MOTION PASSED**

There was no discussion and the motion **PASSED**.

IN FAVOR - Leighty, Witkovich, Jaramillo, Kondo, Lukeman-Hiromasa, Goff, Walker.

OPPOSED - None.

ABSENT - Willford, Brown.

CB-1995 – City Manager  
Spending Authority

City Clerk Small read the title.

**MOTION TO PASS**

Council member Lukeman-Hiromasa **MOVED** and it was **SECONDED** by Council member Goff to approve CB-1995 on first reading.

Jason Loveland, Director of Finance, provided a summary of CB-1995.

**MOTION PASSED**

There was no discussion and the motion **PASSED**.

IN FAVOR - Leighty, Witkovich, Jaramillo, Kondo, Lukeman-Hiromasa, Goff, Walker.

OPPOSED - None.

ABSENT - Willford, Brown.

CB-1996 – Water and  
Wastewater Rates

City Clerk Small read the title.

**MOTION TO PASS**

Council member Lukeman-Hiromasa **MOVED** and it was **SECONDED** by Council member Goff to approve CB-1996 on first reading.

Jason Loveland, Director of Finance, provided a summary of CB-1996.

**MOTION PASSED**

There was discussion and the motion **PASSED**.

IN FAVOR - Leighty, Witkovich, Jaramillo, Kondo, Lukeman-Hiromasa, Goff, Walker.

OPPOSED - None.

ABSENT - Willford, Brown.

CB-1997 – Manager  
Registration for Liquor  
Licensed Establishments

City Clerk Small read the title.

**MOTION TO PASS**

Council member Lukeman-Hiromasa **MOVED** and it was **SECONDED** by Council member Goff to approve CB-1997 on first reading.

City Clerk Johanna Small provided a summary of CB-1997.

**MOTION PASSED**

There was no discussion and the motion **PASSED**.

IN FAVOR - Leighty, Witkovich, Jaramillo, Kondo, Lukeman-Hiromasa, Goff, Walker.

OPPOSED - None.

ABSENT - Willford, Brown.

**RESOLUTIONS:**

CR-164 – Traffic  
Calming Improvements

City Clerk Small read the title.

**MOTION TO PASS**

Council member Lukeman-Hiromasa **MOVED** and it was **SECONDED** by Council member Witkovich to approve CR-164.

Kent Kisselman, Director of Public Works, provided a summary of CR-164.

**MOTION PASSED**

There was discussion and the motion **PASSED**.

IN FAVOR - Leighty, Witkovich, Jaramillo, Kondo, Lukeman-Hiromasa, Goff, Walker.

OPPOSED - None.

ABSENT - Willford, Brown.

CR-165 – 120<sup>th</sup> Avenue  
Improvements Materials  
Testing

City Clerk Small read the title.

**MOTION TO PASS**

Council member Lukeman-Hiromasa **MOVED** and it was **SECONDED** by Council member Goff to approve CR-165.

Kent Kisselman, Director of Public Works, provided a summary of CR-165.

**MOTION PASSED**

There was discussion and the motion **PASSED**.  
IN FAVOR - Leighty, Witkovich, Jaramillo, Kondo, Lukeman-Hiromasa, Goff, Walker.  
OPPOSED - None.  
ABSENT - Willford, Brown.

CR-166 – Employee Handbook Revisions

City Clerk Small read the title.

**MOTION TO PASS**

Council member Witkovich **MOVED** and it was **SECONDED** by Council member Goff to approve CR-166.

Tamara Dixon, Director of Human Resources and Chief Diversity Officer, provided a summary of CR-166.

**MOTION PASSED**

There was no discussion and the motion **PASSED**.  
IN FAVOR - Leighty, Witkovich, Jaramillo, Kondo, Lukeman-Hiromasa, Goff, Walker.  
OPPOSED - None.  
ABSENT - Willford, Brown.

Executive Session  
**MOTION TO PASS**

Council member Kondo **MOVED** and it was **SECONDED** by Council member Lukeman-Hiromasa to recess to Executive Session pursuant to Section 4.5(d) of the City of Northglenn Home Rule Charter for legal consultation and advice regarding traffic enforcement.

**MOTION PASSED**

There was no discussion and the motion **PASSED**.  
IN FAVOR - Leighty, Witkovich, Jaramillo, Kondo, Lukeman-Hiromasa, Goff, Walker.  
OPPOSED - None.  
ABSENT - Willford, Brown.

Recess

The City Council meeting recessed at 7:39 p.m. to the Executive Session.

Reconvene

The City Council meeting reconvened at 8:01 p.m.

**DISCUSSION ITEMS:**

Community Co-Production Policing Advisory Board Liaison Position

Council member Lukeman-Hiromasa stated she would support a new Council ex-officio member for the Community Co-Production Policing (CCPP) Advisory Board going forward and would serve as a resource to that person.

Mayor Leighty stated Council will be meeting with the CCPP Board tomorrow to get the Board back on track and will wait until January to appoint a new Council liaison to the Board.

Traffic Enforcement  
Strategy

Police Chief Jim May presented information to Council regarding the Department's traffic enforcement strategy including traffic unit staffing, calls for service, citations, patrol priorities, and enforcement measures.

There was discussion regarding speeding in residential areas and on different types of streets, the City's traffic safety initiatives, the Police Department's enforcement of speed limits primarily related to Fox Run Parkway and considering new tactics to address speeding in the City.

City Manager Geyer stated that staff will evaluate the use of safety sensitive zones and move forward with patrol related items to address the desired saturation approach, technology enhancements, and public education.

**PUBLIC INVITED**  
**TO BE HEARD**

Mayor Leighty called for any person wishing to speak on items previously addressed by Council. There was no response.

**ADJOURNMENT**

The City Council meeting adjourned at 9:06 p.m.

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JOHANNA SMALL, CMC  
City Clerk

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MEREDITH LEIGHTY  
Mayor