

**CITY MANAGER'S OFFICE MEMORANDUM**  
**#55-2022**

**DATE:** Dec. 12, 2022

**TO:** Honorable Mayor Meredith Leighty and City Council Members

**FROM:** Heather Geyer, City Manager *hmg*

**SUBJECT:** CB-1998 – Community Co-Production Policing Advisory Board Ordinance Amendments

**PURPOSE**

To consider CB-1998, an ordinance on second reading amending the membership composition of the Community Co-Production Policing (CCPP) Advisory Board and the timeline for filling vacancies.

**BACKGROUND**

City Council held a CCPP Board visioning session on Sept. 29, 2022. As a result, Council decided to make two changes that require amendments to Chapter 4, Article 8 of the Municipal Code related to board membership and vacancies:

1. Timeline to fill a vacancy – Council decided to change the requirement to fill a vacancy from within 45 days to within 75 days or whenever practical. The City needs to have a date certain in the ordinance. This section can be amended if City Council believes additional days beyond 75 days are needed.
2. Composition of the board – Council decided to reduce the membership of the board from 13 members to 11. The two positions removed would be a community service provider and a representative from North Metro Fire Rescue District. These two positions are currently vacant.

<b>Current Makeup – 13 Members</b>	<b>Proposed Makeup – 11 Members</b>
<b>Ward – Four residents</b> 1. Jason Woodard, Ward 1 2. Elizabeth McIlree, Ward 2 3. Camille Linn, Ward 3 4. Vacant, Ward 4	Same
<b>At-large – Two residents</b> 1. Vacant 2. Vacant	Same
<b>Youth – One member</b> 1. Vacant	Same
<b>Community Safety – Three members</b> 1. Det. Paul Gesi, Fraternal Order of Police 2. Lt. Justin Lauck, Northglenn Police 3. <i>Position would be removed</i>	Two
<b>Community Service Providers – Three</b> 1. Ihsan Riahi 2. Cristina Barca 3. <i>Position would be removed</i>	Two

**BUDGET/TIME IMPLICATIONS**

There are no financial impacts to the City.

**RECOMMENDATION**

Staff recommends approval of CB-1998 on second reading.

**STAFF REFERENCE**

If Council members have questions, please contact Heather Geyer, City Manager, at 303.450.8706 or [hgeyer@northglenn.org](mailto:hgeyer@northglenn.org).

CB-1998 – Community Co-Production Policing Advisory Board Ordinance Amendments

SPONSORED BY: MAYOR LEIGHTY

COUNCILMEMBER'S BILL

ORDINANCE NO.

No. CB-1998  
Series of 2022

\_\_\_\_\_  
Series of 2022

A BILL FOR AN ORDINANCE AMENDING ARTICLE 8 OF CHAPTER 4 OF THE NORTHGLENN MUNICIPAL CODE REGARDING THE COMMUNITY CO-PRODUCTION POLICING ADVISORY BOARD

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF NORTHGLENN, COLORADO, THAT:

Section 1. Section 4-8-2 of the Northglenn Municipal Code is amended to read as follows:

**Section 4-8-2. Creation; Membership.**

(a) There is hereby created the CCPP Advisory Board of the City of Northglenn.

(b) The Board shall consist of ~~thirteen (13)~~ ELEVEN (11) members appointed by the City Council and one (1) ex-officio non-voting member who shall be a member of the City Council. Appointments of members shall be as follows:

(1) A total of seven (7) resident members shall be appointed to the Board as follows:

(A) One (1) resident member shall be appointed from each ward of the City by the members of the City Council for a total of four (4) resident members, each representing a specific ward, with the consent of the remainder of the City Council; and

(B) Two (2) at-large members who shall be residents of the City shall be appointed by the City Council upon recommendation of the Mayor and the ex-officio City Council member.

(C) One (1) at-large youth member, who shall be at the time of appointment between sixteen (16) and seventeen (17) years of age, and either be a resident of Northglenn, or attend a school located in Northglenn, shall be appointed by the City Council upon recommendation of the Mayor and the ex-officio City Council member.

(2) ~~Three (3)~~ TWO (2) community safety members shall be appointed by the City Council upon recommendation of the Chief of Police as follows:

(A) One (1) member shall be a member of the Fraternal Order of Police (FOP); AND

(B) One (1) member shall be a non-command supervisory staff member from the Northglenn Police Department; ~~and.~~

~~(C) One (1) member shall be a staff member from North Metro Fire Reseue District.~~

(3) ~~Three (3)~~ TWO (2) at-large members from professional community service providers shall be appointed by the City Council upon recommendation of the Mayor and the ex-officio City Council member.

Section 2. Section 4-8-4, subsection (b) of the Northglenn Municipal Code is amended to read as follows:

**Section 4-8-4. Qualifications; Vacancies.**

\* \* \*

(b) Vacancies. Vacancies on the Board shall be filled within ~~forty five (45)~~ SEVENTY-FIVE (75) days of the vacancy being created utilizing the same process set forth in Section 4-8-2 of this Article. A vacancy shall be created by any of the following events:

- (1) Completion of the Board member's term;
- (2) Resignation of a Board member prior to the expiration of the member's term; or
- (3) A Board member representing a particular ward no longer resides within the particular ward.

INTRODUCED, READ AND ORDERED POSTED this 28<sup>th</sup> day of November 2022.

  
MEREDITH LEIGHTY  
Mayor

ATTEST:

  
JOHANNA SMALL, CMC  
City Clerk


PASSED ON SECOND AND FINAL READING this \_\_\_\_ day of \_\_\_\_\_,  
2022.

\_\_\_\_\_  
MEREDITH LEIGHTY  
Mayor

ATTEST:

\_\_\_\_\_  
JOHANNA SMALL, CMC  
City Clerk

APPROVED AS TO FORM:

  
\_\_\_\_\_  
COREY Y. HOFFMANN  
City Attorney