

**CITY MANAGER'S OFFICE MEMORANDUM
#2-2023**

DATE: Jan. 9, 2023

TO: Honorable Mayor Meredith Leighty and City Council Members

FROM: Heather Geyer, City Manager 

SUBJECT: CR-13 – Reappointment of Municipal Court Judge Amanda Bailhache

PURPOSE

To consider CR-13, a resolution approving the reappointment of Judge Amanda Bailhache.

BACKGROUND

City Council approved the Judge's current contract on Jan. 25, 2021, for a two-year term. This contract is set to expire on Jan. 31, 2023. The Judge has included a request to have her contract renewed for another two-year period. This request is included as Attachment 1. The Judge has not requested any contractual changes. City Council approved a salary adjustment in May of 2022. If the contract is renewed, this reappointment will serve as the second amendment to the existing contract and the new two-year term will expire on Jan. 31, 2025.

BUDGET/TIME IMPLICATIONS

There are no financial or time impacts to the City. The Judge's salary is included in the 2023 City Budget.

STAFF RECOMMENDATION

The Municipal Court Judge is a Council appointee therefore no staff recommendation is being provided.

STAFF REFERENCE

If Council members have any questions, please contact Amanda Bailhache, Presiding Municipal Judge, at abailhache@northglenn.org or 303.881.1303.

ATTACHMENT

1. Contract Renewal Request from Judge Bailhache

CR-13 – Reappointment of Municipal Court Judge Amanda Bailhache

AMANDA BAILHACHE

312 Elm St. | Lafayette, CO 80026 | 303-881-1303 | abailhache@northglenn.org

December 13, 2022

Mayor and City Council
11701 Community Center Drive
Northglenn, Colorado 80233

Dear Mayor Leighty and Members of the City Council,

I am writing to respectfully request that City Council renew my contract. On January 25, 2021, City Council reappointed me for a two (2) year term to serve as the Municipal Judge for the City of Northglenn. My term expires on January 31, 2023. I am not asking for any changes to my current contract, I am requesting that my salary remain as set by council resolution on May 23, 2022, in Council Member's Resolution No. CR-106/Resolution No. 22-102.

I am excited to update you on the work I have done outside of the courtroom. I continue to be active with the Colorado Municipal Judges Association, this spring I was nominated and elected to be the organization's secretary. In this role I am leading the committee for award nominations within CMJA. I continue to be a member of the National Association of Municipal Courts, a peer learning network group and listserv that meets periodically to address current issues impacting municipal courts. I am the Municipal Judge Representative to the Adams County Criminal Justice Coordinating Council (CJCC). The CJCC is a collaborative council made up of subject matter experts and influential members of the community that recognize and honor the complexity of the criminal justice system. I continue to be the secretary for the North Metro Youth Diversion Board this has allowed me to take an active role in ensuring that youth who are cited for drug or alcohol related offenses have access to a quality diversion program.

This year it was a privilege to represent the City of Northglenn at the 2022 Annual CML Conference and at the 2022 ICMA Annual Conference while presenting with Jessica Hulse and Chief Jim May on the City's Crisis Response Unit Pilot Program. I am also thrilled about starting Northglenn's Community Court with Ms. Hulse and Jason Johnson.

I hope that I have not only met Council's expectations as Northglenn's presiding municipal judge over the last 2 years but exceeded them. It is a pleasure and honor to serve the City of Northglenn and its residents. Thank you in advance for taking the time to consider my request for reappointment.

Sincerely,



Amanda Bailhache

Cc: Heather Geyer, City Manager
Corey Hoffman, City Attorney
Johanna Small, City Clerk

SPONSORED BY: MAYOR LEIGHTY

COUNCIL MEMBER'S RESOLUTION

RESOLUTION NO.

No. CR-13
Series of 2023

Series of 2023

A RESOLUTION REAPPOINTING AMANDA BAILHACHE AS THE MUNICIPAL JUDGE OF THE CITY OF NORTHGLENN, COLORADO AND APPROVING THE SECOND AMENDMENT TO THE AGREEMENT BETWEEN THE CITY OF NORTHGLENN AND AMANDA BAILHACHE

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF NORTHGLENN, COLORADO, THAT:

Section 1. Pursuant to Section 6.11(b) of the City Charter of the City of Northglenn and Section 8-1-4(a) of the City of Northglenn Municipal Code, Amanda Bailhache is hereby reappointed as the Municipal Court Judge of the City of Northglenn for a term commencing on February 1, 2023, expiring on January 31, 2025.

Section 2. The Second Amendment to the Agreement between the City of Northglenn and Amanda Bailhache, attached hereto as **Exhibit 1**, is hereby approved and the Mayor is authorized to execute same on behalf of the City of Northglenn.

DATED, at Northglenn, Colorado, this ____ day of _____, 2023.

MEREDITH LEIGHTY
Mayor

ATTEST:

JOHANNA SMALL, CMC
City Clerk

APPROVED AS TO FORM:

COREY Y. HOFFMANN
City Attorney

**SECOND AMENDMENT TO AGREEMENT REGARDING MUNICIPAL JUDGE
COMPENSATION**

THIS SECOND AMENDMENT TO AGREEMENT (the "Second Amendment") is made and entered into this 9th day of January 2023, effective as of February 1, 2023, by and between the City of Northglenn, a Colorado home rule municipality (the "City"), and AMANDA BAILHACHE ("Judge Bailhache").

RECITALS

The City Council determines to reappoint Judge Bailhache as the Municipal Judge of the City of Northglenn pursuant to Section 6.11(b) of the City of Northglenn Home Rule Charter and Section 8-1-4(b) of the City of Northglenn Municipal Code for a term commencing on February 1, 2023, and expiring on January 31, 2025, and desires to set the salary of Judge Bailhache pursuant to the above-referenced provisions.

NOW, THEREFORE, it is hereby agreed that, for the consideration hereinafter set forth, the Parties agree as follows:

I. TERM

The term of this Agreement shall be co-extensive with Judge Bailhache's reappointment as the Northglenn Municipal Judge for a term commencing February 1, 2023, and continuing through and including January 31, 2025.

II. COMPENSATION

Pursuant to Section 6.11(b) of the City of Northglenn Home Rule Charter and Section 8-1-4(b) of the Northglenn Municipal Code, the monthly fixed salary shall be five thousand two hundred fifty dollars (\$5,250.00). In addition, the City shall pay the cost of training in an amount not to exceed one thousand dollars (\$1,000.00) per calendar year and shall pay the cost of Colorado Supreme Court attorney registration dues in an amount not to exceed four hundred dollars (\$400.00) per year.

III. OTHER COVENANTS

Judge Bailhache's job performance, salary, and other contractual issues, if any, shall be reviewed by the City Council prior to the date of re-appointment for a new term, or prior to January 31, 2025, and every two (2) years thereafter.

IV. COMPLIANCE WITH LAW

Nothing herein shall be deemed to create any additional terms, conditions or obligations of employment in addition to those provided for in the City of Northglenn Home Rule Charter and the City of Northglenn Municipal Code, nor is anything herein intended to change the nature of the Municipal Judge position as an appointed position under the City of Northglenn Home Rule Charter and the City of Northglenn Municipal Code; rather, this Agreement is simply intended to memorialize the term and salary of the Municipal Judge as required by the applicable law.

CITY OF NORTHGLENN, COLORADO

ATTEST:

APPROVED AS TO FORM:

AMANDA BAILHACHE

Notary Public