

**CITY OF NORTHGLENN  
CITY COUNCIL MINUTES  
January 9, 2023**

**CALL TO ORDER** Mayor Leighty called a regular meeting of the Northglenn City Council to order on Monday, January 9, 2023 at 6:00 p.m. in City Hall Council Chambers.

**ROLL CALL** Present were Mayor Leighty, Council members Witkovich, Jaramillo, Kondo, Lukeman-Hiromasa, Goff, Brown, and Walker.

**ABSENT** None.

**STAFF PRESENT** City Manager Geyer, City Attorney Hoffmann, and City Clerk Small.

**PLEDGE OF ALLEGIANCE** The Pledge of Allegiance was given.

**RESPONSE TO RESIDENT INQUIRY:** None.

**AGENDA ADDITIONS AND DELETIONS:** None.

**PRESENTATIONS:**  
Good Neighbor Awards David Mullen, Public Communications Specialist, provided information about the Good Neighbor Awards Program, which recognizes residents nominated for being good neighbors.

The award winners recognized were: Christina Cimino, Joe Suazo, Anastasia Que, and Henry Vargas.

Dedicated Service Award Mayor and Council presented a dedicated service award to Elizabeth Donnici and thanked her for her service to the Youth Commission.

**PUBLIC INVITED TO BE HEARD**  
Mayor Leighty called for any person wishing to address City Council on matters of community interest related to City business not set for public hearing.

Brandi Lewis, 9810 W. 98<sup>th</sup> Avenue, spoke about the Northglenn Connection. She stated the newsletter is awesome, but she receives the Connection after the events listed in the paper have occurred.

**COMMUNICATIONS:**  
Council Council member Walker provided an update on the North Area Transportation Alliance (NATA) meeting specific to the I-25 and I-270 corridors, stating there are no improvements planned for I-25

until 2027 and no funding is available for improvements to I-270, except for bridge improvements. Council member Walker reported 30 electric bikes were recently added to Adams County.

Council member Witkovich attended the Historic Preservation Commission meeting on December 13 and is excited about hearing the historic preservation ordinance later on tonight's agenda. She also reported that the community garden at the Stonehocker Farmhouse provided 652 pounds of food that was donated to the Immaculate Heart of Mary Food Bank.

Council member Jaramillo reported he attended the Northglenn Arts and Humanities Foundation (NAHF) meeting last Wednesday and reviewed the long-term plans covered during the retreat. He noted the expansion of visual arts in the form of painting electrical boxes may not be possible until 2025. He announced applications for the Art on Parade program are open until the first week of February and encouraged sculptors to apply. Council member Jaramillo reported he would be attending the Adams County Council of Governments meeting this Thursday.

Council member Brown recognized two longtime Northglenn residents who recently passed away, Steve Austin and Ross Bruny. She spoke about both of their enormous volunteer contributions to the City and stated they will be missed. Council member Brown reported she attended the Northglenn Urban Renewal Authority (NURA) meeting and holiday dinner on December 14 and provided information about development projects and grant assistance NURA is providing to businesses. Council member Brown inquired about digital accessibility requirements for NURA, and City Attorney Hoffmann confirmed the requirements are being met.

Council member Goff reported she attended the retirement party for Debbie Tuttle on December 20 and stated Debbie will be missed. She reported on the Diversity, Inclusivity, and Social Equity (DISE) Board meeting on December 27 and announced the Board will host a presentation from the Anti-Defamation League on February 21 at 6:30 p.m. at the Northglenn Recreation Center. She reported she attended a Youth Commission meeting to discuss the anti-hate presentation and the Youth Commission will partner with the DISE Board to promote the event, as well as the upcoming Pride event on June 10. Council member Goff thanked staff for assisting a resident with ice removal.

Council member Lukeman-Hiromasa attended Debbie Tuttle's retirement party and stated she will be missed. She reported on the Youth Commission meeting and their work with the DISE Board on upcoming events. She stated three Youth Commission members have been selected to attend the National League of Cities

conference in March and the Commission is also working on a Gaming with the Chief project.

Council member Lukeman-Hiromasa reported on the Legislative Policy Committee meeting. She stated there will be more to talk about in the upcoming weeks and noted some of the bills they reviewed are related to law enforcement issues such as auto thefts, reclassifying felonies for repeat offenders, and no-knock warrants. She stated the legislative dinner will be held on January 23 and is a chance for Committee members and Council to discuss potential legislation with the City's lobbyist and State legislators.

Mayor Leighty acknowledged Debbie Tuttle's retirement and the passing of Steve Austin and Ross Bruny, and thanked Council member Brown for recognizing the longtime residents. Mayor Leighty thanked Brook Svoboda, Director of Planning and Development, for his recent efforts as the acting city manager. She attended a shift change briefing with the Police Department and Crisis Response Unit and acknowledged the two groups for their efforts. Mayor Leighty announced the Metro Mayor's Caucus annual retreat is this Saturday.

Staff

City Clerk Small announced that applications are currently being accepted for the Ward 4 Council vacancy. She stated applications are due by 4:30 p.m. on Monday, January 23, 2023 and noted Ward 4 residents may apply by mail, online, or in person.

City Manager Geyer reported staff has been cleaning up trash that was thrown into Webster Lake at E.B. Rains, Jr. Memorial Park. She shared traffic enforcement statistics on Fox Run Parkway and stated the draft safety sensitive zone ordinance will be presented to Council on January 30 for discussion. City Manager Geyer provided information about recruitment for the Deputy City Manager and Economic Development Director positions.

City Manager Geyer addressed questions from Council about recruitment for the Economic Development Director.

**FINANCIAL REPORT:**

November 2022 Update

Jason Loveland, Director of Finance, provided a financial report for the period ending November 30, 2022. Mr. Loveland spoke about revenue and expenditures in the General Fund, Water and Wastewater Fund, Stormwater Fund, Sanitation Fund, Conservation Trust Fund, and Capital Projects Fund. Mr. Loveland also reported on the City's cash reserves and sales tax revenue.

Mr. Loveland addressed questions regarding the Washington Pointe shopping center. Council member Brown stated she has received complaints regarding people loitering near Safeway and Petco, and

asked City Manager Geyer for the status of the businesses hiring private security.

**CONSENT AGENDA**  
**MOTION TO PASS**

Council member Brown **MOVED** and it was **SECONDED** by Council member Goff to approve the consent agenda.

**MOTION PASSED**

There was no discussion and the motion **PASSED**.

IN FAVOR - Leighty, Witkovich, Jaramillo, Kondo, Lukeman-Hiromasa, Goff, Brown, Walker.

OPPOSED - None.

ABSENT - None.

The following items were approved on the consent agenda:

- December 12, 2022 Special Meeting Minutes
- December 12, 2022 Regular Meeting Minutes
- CR-1 – Designating Public Posting Places
- CR-3 – 2023 Police Department Records Terminal Guard IGA
- CR-4 – Adams County Open Space Grant Acceptance – E.B. Rains, Jr. Memorial Park Improvements
- CR-5 – City Clerk Salary
- CR-6 – City Manager Salary
- CR-7 – 2023 Pay Plan Amendments
- CR-12 – 2023 Landfill Services Contract

**PUBLIC HEARINGS:**

CB-1999 – Historic  
Preservation Ordinance

City Clerk Small read the title.

Mayor Leighty opened the public hearing on CB-1999 and called for anyone wishing to speak either “for” or “against” CB-1999. There was no response and the public hearing was closed.

**ORDINANCES –**

**Second Reading:**

CB-1999 – Historic  
Preservation Ordinance

**MOTION TO PASS**

Council member Brown **MOVED** and it was **SECONDED** by Council member Goff to approve CB-1999 on second reading.

Brook Svoboda, Director of Planning & Development, provided a summary of CB-1999.

**MOTION PASSED**

There was discussion and the motion **PASSED**.

IN FAVOR - Leighty, Witkovich, Jaramillo, Kondo, Lukeman-Hiromasa, Goff, Brown, Walker.

OPPOSED - None.

ABSENT - None.

**RESOLUTIONS:**

CR-2 – Election of  
Mayor Pro Tem

**MOTION TO PASS**

Council member Walker **MOVED** and it was **SECONDED** by Council member Goff to approve CR-2 with the name Ashley Witkovich inserted.

**MOTION PASSED**

There was no discussion and the motion **PASSED**.  
IN FAVOR - Leighty, Witkovich, Jaramillo, Kondo, Lukeman-Hiromasa, Goff, Brown, Walker.  
OPPOSED - None.  
ABSENT - None.

CR-8 – Lift Station A  
Contract Reconciliation

City Clerk Small read the title.

**MOTION TO PASS**

Council member Goff **MOVED** and it was **SECONDED** by Council member Jaramillo to approve CR-8.

Kent Kisselman, Director of Public Works, provided a summary of CR-8.

**MOTION PASSED**

There was discussion and the motion **PASSED**.  
IN FAVOR - Leighty, Witkovich, Jaramillo, Kondo, Lukeman-Hiromasa, Goff, Brown, Walker.  
OPPOSED - None.  
ABSENT - None.

CR-9 – Jaycee Ballfield  
Lighting Contract Award

City Clerk Small read the title.

**MOTION TO PASS**

Council member Lukeman-Hiromasa **MOVED** and it was **SECONDED** by Mayor Pro Tem Witkovich to approve CR-9.

Amanda Peterson, Director of Parks, Recreation and Culture, provided a summary of CR-9.

**MOTION PASSED**

There was discussion and the motion **PASSED**.  
IN FAVOR - Leighty, Witkovich, Jaramillo, Kondo, Lukeman-Hiromasa, Goff, Brown, Walker.  
OPPOSED - None.  
ABSENT - None.

CR-10 – 2023  
Legislative Issues Guide

City Clerk Small read the title.

**MOTION TO PASS**

Council member Lukeman-Hiromasa **MOVED** and it was

**SECONDED** by Council member Brown to approve CR-10.

City Manager Geyer provided a summary of CR-10.

**MOTION PASSED**

There was discussion and the motion **PASSED**.

IN FAVOR - Leighty, Witkovich, Jaramillo, Kondo, Lukeman-Hiromasa, Goff, Brown, Walker.

OPPOSED - None.

ABSENT - None.

CR-11 – Deza Estates  
National Register Nomination  
Recommendation

City Clerk Small read the title.

**MOTION TO PASS**

Council member Brown **MOVED** and it was **SECONDED** by Council member Goff to approve CR-11.

Brook Svoboda, Director of Planning & Development, provided a summary of CR-11.

**MOTION PASSED**

There was discussion and the motion **PASSED**.

IN FAVOR - Leighty, Witkovich, Jaramillo, Kondo, Lukeman-Hiromasa, Goff, Brown, Walker.

OPPOSED - None.

ABSENT - None.

CR-13 – Reappointment  
of Municipal Court Judge  
Amanda Bailhache

City Clerk Small read the title.

**MOTION TO PASS**

Council member Brown **MOVED** and it was **SECONDED** by Council member Jaramillo to approve CR-13.

**MOTION PASSED**

There was no discussion and the motion **PASSED**.

IN FAVOR - Leighty, Witkovich, Jaramillo, Kondo, Lukeman-Hiromasa, Goff, Brown, Walker.

OPPOSED - None.

ABSENT - None.

**DISCUSSION ITEMS:**

120<sup>th</sup> Avenue Construction  
Kick Off

Kent Kisselman, Director of Public Works, announced the 120<sup>th</sup> Avenue construction project started today, and provided information about the project timeline and work schedule.

Mr. Kisselman addressed questions from Council regarding signage, potential disruptions to the businesses on 120<sup>th</sup> Avenue, the project timeline, and access to Sylvia Drive during the construction. Mr. Kisselman also provided information on the project phases.

Diana Wilson, Director of Communications, provided information about sending postcards to residents near the project, coordinating with Thornton communications since it is a joint road project, and resources for residents which include the contractor's contact information.

Special Events Division  
Reorganization

City Manager Geyer presented a request to Council to reallocate resources for the Special Events Supervisor position and create two full-time Events Specialist positions to coordinate special events. City Manager Geyer stated the reorganization and reclassification of an existing Special Events Coordinator will provide an opportunity for staff to better manage workload and integrate with the rest of the Communications Department.

Diana Wilson, Director of Communications, addressed questions from Council regarding special events and staffing. It was the consensus of Council to move forward with the request, which was identified in the 2023 Pay Plan and Personnel Summary.

**PUBLIC INVITED**  
**TO BE HEARD**

Mayor Leighty called for any person wishing to speak on items previously addressed by Council. There was no response.

**ADJOURNMENT**

The City Council meeting adjourned at 7:55 p.m.

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JOHANNA SMALL, CMC  
City Clerk

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MEREDITH LEIGHTY  
Mayor